

# FISCAL YEAR 2019 - 2020



ADOPTED BUDGET AND CAPITAL IMPROVEMENT PROGRAM

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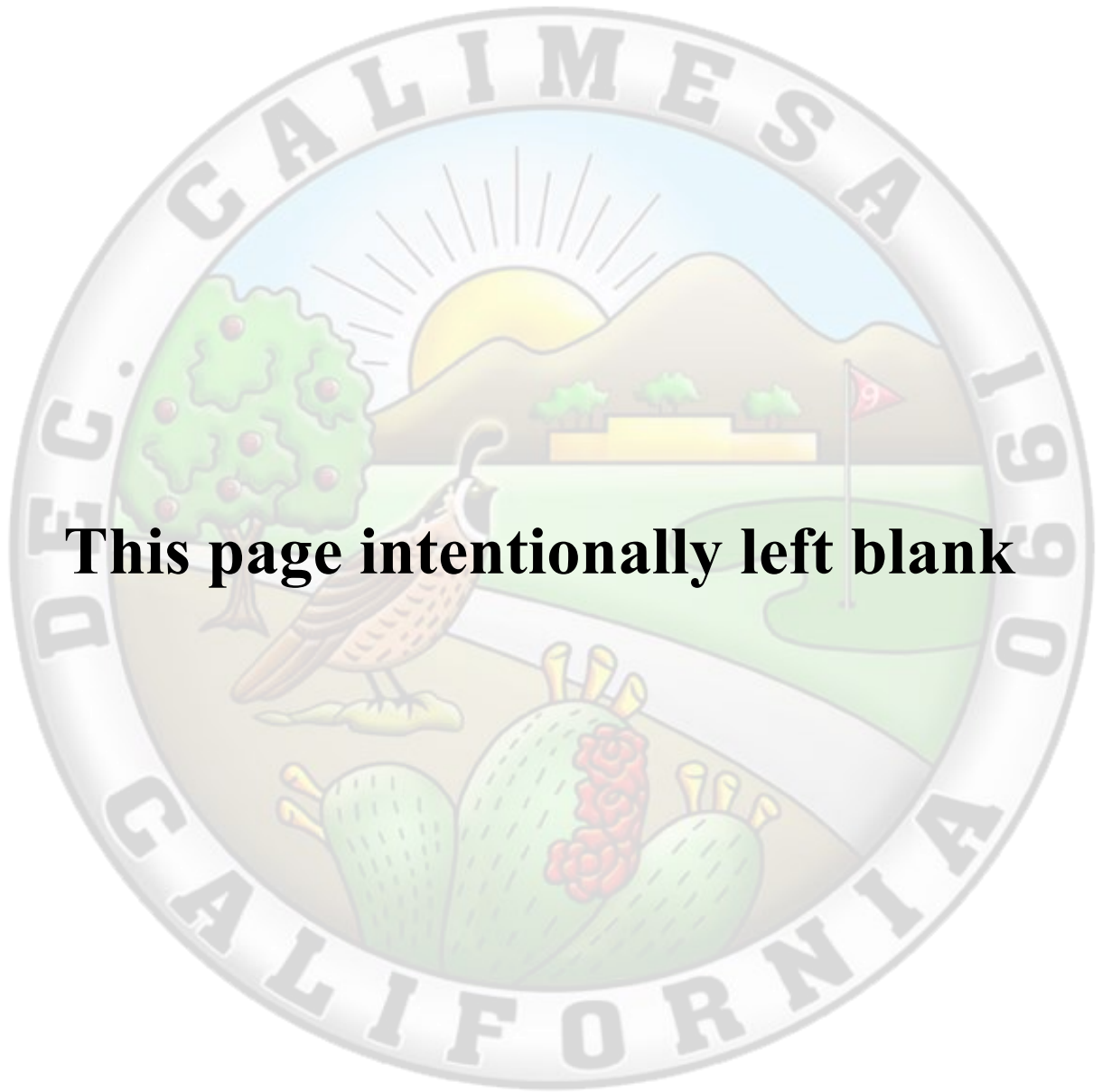


## **VISION STATEMENT**

The City of Calimesa is dedicated to remaining a community that honors its beautiful natural setting through open space preservation, wildlife corridors, and extensive trail systems, as well as enriching the quality of life for Calimesa through sensitive planning that creates increased business activity, local jobs, new parks, and schools.

## **VALUES STATEMENT**

The City of Calimesa incorporated December of 1990. It has developed its own unique zoning codes and standards, and sought to retain its open space characteristics. The City's General Plan provides for neighborhoods and businesses that reflect that concept. The City is governed by a five-member City Council and a form of government small enough to respond to citizen concerns yet experienced enough to maintain the unique Calimesa lifestyle.



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**CITY OF CALIMESA**  
**FISCAL YEAR 2019-20**  
**ANNUAL BUDGET**

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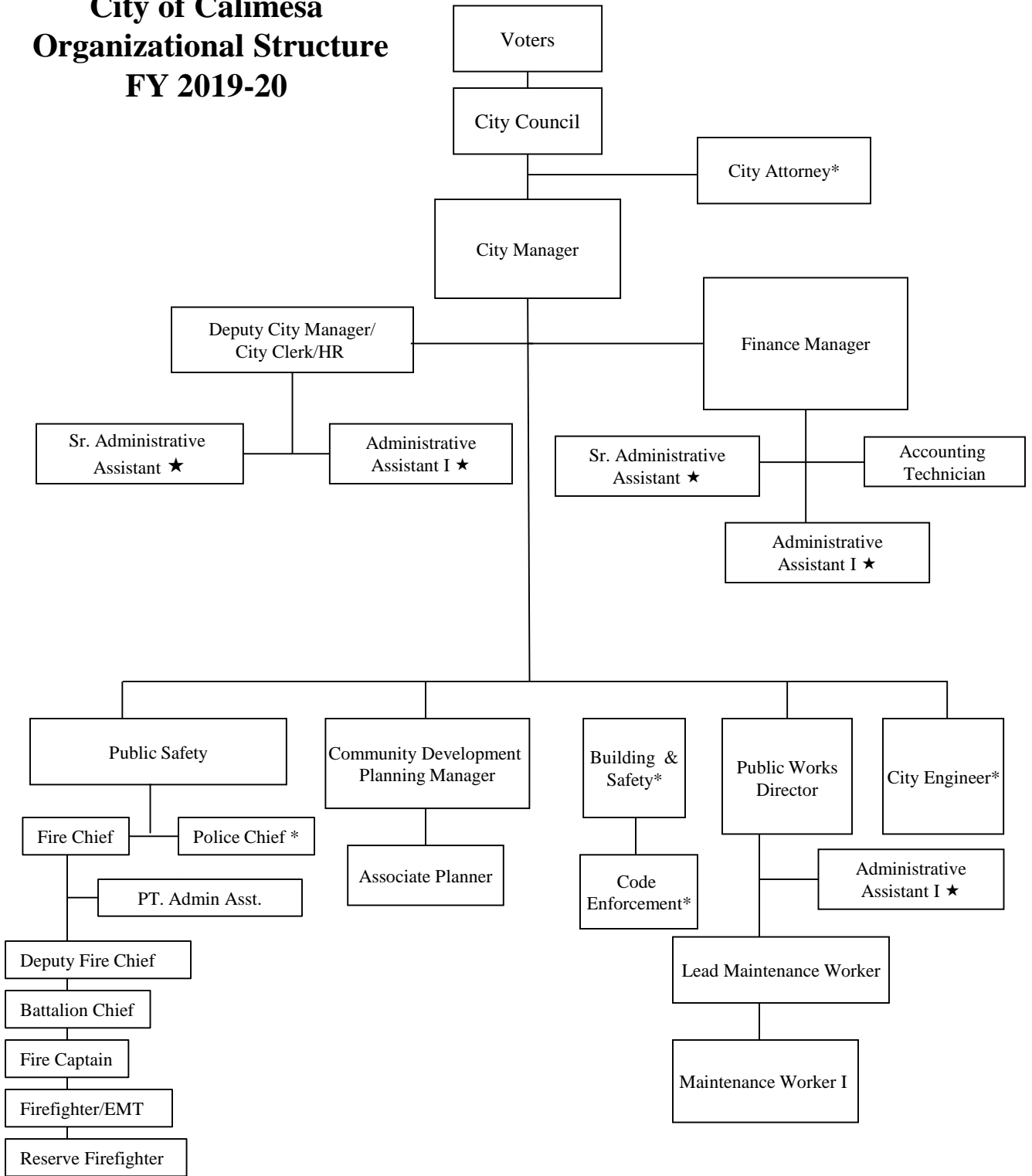
**CITY COUNCIL MEMBERS**

WILLIAM DAVIS, MAYOR  
LINDA MOLINA, MAYOR PRO TEM  
ED CARK, COUNCIL MEMBER  
LARRY SMITH, COUNCIL MEMBER  
JEFF CERVANTEZ, COUNCIL MEMBER

**CITY STAFF**

BONNIE JOHNSON, CITY MANAGER  
KEVIN ENNIS, CITY ATTORNEY  
DARLENE GERDES, DEPUTY CITY MANAGER/CITY CLERK  
LORI ASKEW, PUBLIC WORKS DIRECTOR  
MIKE THORNTON, CITY ENGINEER  
KELLY LUCIA, PLANNING MANAGER  
JOSEPH BELLI, POLICE CHIEF  
JOCK JOHNSON, FIRE CHIEF

# City of Calimesa Organizational Structure FY 2019-20



\*denotes contract employee

★denotes employee is shared by multiple departments

# **Budget Adoption Resolutions**

**City Resolution 2019-16** (Appropriation Limit)

**City Resolution 2019-17** (FY 2019-20 Budget)

**CSA Resolution 2019-01** (FY 2019-20 Budget)

**RESOLUTION NO. 2019-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2019-20**

**WHEREAS**, California Revenue and Taxation Code requires the City to establish annual appropriations limits based on percentages of per capita income change and City population change, and

**WHEREAS**, the FY 2019-20 Appropriation Limit has been calculated according to data received from the California Department of Finance, and

**WHEREAS**, the Department of Finance data and the Appropriation Limit Calculation are attached as Exhibit "A", Appropriations Limit Calculation, Exhibit "B" Appropriation Limitation Schedule, Exhibit C "Schedule of Estimated Proceeds and Non-Proceeds of Taxes" and Exhibit "D" Department of Finance Letter.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALIMESA**, that the Appropriation Limit for the Fiscal Year 2019-20 is established at \$7,332,301

**PASSED, APPROVED AND ADOPTED** this 3rd day of June 2019.

  
\_\_\_\_\_  
WILLIAM DAVIS, MAYOR

ATTEST:

  
\_\_\_\_\_  
DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA            }  
COUNTY OF RIVERSIDE        }  
CITY OF CALIMESA             } SS.

I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned Resolution **No. 2019-16** known as:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2019-20**

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 3<sup>rd</sup> day of June 2019 by the following vote:

AYES:            Cervantez, Clark, Davis, Molina and Smith  
NOES:            None  
ABSENT:         None  
ABSTAINED:     None



**DARLENE GERDES, CITY CLERK**

Dated this 4<sup>th</sup> day of June 2019.

**CITY OF CALIMESA  
 APPROPRIATIONS LIMITATION CALCULATION  
 Exhibit A**

APPROPRIATIONS LIMIT FOR FISCAL YEAR 18-19 \$ 6,978,821

PRICE CHANGE :  
 PER CAPITA INCOME 3.85%

POPULATION CHANGE :  
 CALIMESA 01/01/19 0.87%  
 RIVERSIDE COUNTY 01/01/19 1.17%  
 GREATER OF TWO OPTIONS 1.17%

CALCULATION FACTOR:  
 PRICE CHANGE FACTOR 1.0385  
 POPULATION CHANGE FACTOR 1.0117  
 TOTAL (PRICE X POPULATION) 1.0506505

**APPROPRIATIONS LIMIT FOR FY 2019-20** **\$ 7,332,301**  
 (6/30/19 LIMIT X TOTAL CALCULATION FACTOR)

**CITY OF CALIMESA  
 APPROPRIATIONS LIMITATION SCHEDULE  
 Exhibit "B"**

**Gann Historical Appropriation Limit Calculations**

	<b>FY03-04</b>	<b>FY09-10</b>	<b>FY10-11</b>	<b>FY11-12</b>	<b>FY12-13</b>	<b>FY13-14</b>	<b>FY 14-15</b>	<b>FY 15-16</b>	<b>FY 16-17</b>	<b>FY 17-18</b>	<b>FY 18-19</b>	<b>FY 19-20</b>
Prior Year Limit:	\$ 2,868,533	\$ 4,519,597	\$ 4,613,104	\$ 4,558,874	\$ 4,757,889	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930	\$ 5,663,087	\$ 6,078,185	\$ 6,497,216	\$ 6,978,821
Adjustments:												
*Population	5.42	1.44	1.40	1.81	1.11	0.90	1.67	1.56	1.86	3.09	3.61	0.87
Inflation	2.31	0.62	-2.54	-2.51	3.77	5.12	-0.23	3.82	5.37	3.69	3.67	3.85
Conversion Factors:												
Population Factor	1.0542	1.0144	1.014	1.0181	1.0111	1.009	1.0167	1.0382	1.0186	1.0309	1.0361	1.0117
Price Change Factor	1.0231	1.0062	0.9746	1.0251	1.0377	1.0512	0.9977	1.0156	1.0537	1.0369	1.0367	1.0385
Adjustment Factor	1.07855202	1.02068928	0.9882444	1.04365431	1.04921847	1.0606608	1.01436159	1.0543959	1.0732988	1.0689402	1.0741249	1.0506505
Total Annual Adjustment	\$ 225,329	\$ 93,507	\$ (54,230)	\$ 199,015	\$ 234,176	\$ 302,823	\$ 76,043	\$ 292,157	\$ 415,098	\$ 419,031	\$ 481,605	\$ 353,480
Current Year Limit	\$ 3,093,862	\$ 4,613,104	\$ 4,558,874	\$ 4,757,889	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930	\$ 5,663,087	\$ 6,078,185	\$ 6,497,216	\$ 6,978,821	\$ 7,332,302

**CITY OF CALIMESA  
SCHEDULE OF ESTIMATED REVENUES  
PROCEEDS AND NON-PROCEEDS OF TAXES  
Based on the 2019-20 Proposed Budget**

	<u>Proceeds of Taxes</u>	<u>Non-Proceeds of Taxes</u>	<u>Total Proceeds / Non-Proceeds</u>
<b>General Fund</b>			
Taxes			
Property Taxes - Current Year Secured	2,817,874		2,817,874
Sales and Use Taxes	925,579		925,579
Franchises	375,800		375,800
Other taxes	91,500		91,500
Licenses & Permits		44,650	44,650
Fines & Forfeitures		15,948	15,948
Use of Money & Property		81,292	81,292
Intergovernmental Revenue			-
Property Tax in Lieu of Sales Tax	-		-
Property Tax in Lieu of VLF	965,172		965,172
Other		5,000	5,000
Charges for Current Services - Comm Dev.		224,600	224,600
Miscellaneous Revenue		1,413,125	1,413,125
Net - Transfers			-
			-
Total proceeds from taxes	<u>\$5,175,925</u>		
Total Proceeds from other sources		<u>\$ 1,784,615</u>	
Total General Fund Revenue			<u>\$ 6,960,540</u>



May 2019

Dear Fiscal Officer:

**Subject: Price Factor and Population Information**

**Appropriations Limit**

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2019, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2019-20. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2019-20 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2019.**

**Please Note:** The prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY BOSLER  
Director  
By:

Vivek Viswanathan  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2019-20 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2019-20	3.85

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2019-20 appropriation limit.

**2019-20:**

Per Capita Cost of Living Change = 3.85 percent  
 Population Change = 0.47 percent

Per Capita Cost of Living converted to a ratio:  $\frac{3.85 + 100}{100} = 1.0385$

Population converted to a ratio:  $\frac{0.47 + 100}{100} = 1.0047$

Calculation of factor for FY 2019-20:  $1.0385 \times 1.0047 = 1.0434$

Fiscal Year 2019-20

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2018 to January 1, 2019 and Total Population, January 1, 2019**

County City	Percent Change	-- Population Minus Exclusions --		Total Population
	2018-2019	1-1-18	1-1-19	1-1-2019
<b>Riverside</b>				
Banning	0.30	30,950	31,044	31,044
Beaumont	3.99	46,545	48,401	48,401
Blythe	0.40	13,827	13,882	19,428
Calimesa	0.87	9,080	9,159	9,159
Canyon Lake	0.64	11,213	11,285	11,285
Cathedral City	0.81	54,419	54,859	54,907
Coachella	1.25	45,777	46,351	46,351
Corona	0.65	167,013	168,101	168,101
Desert Hot Springs	0.51	29,102	29,251	29,251
Eastvale	0.54	65,725	66,078	66,078
Hemet	0.39	84,423	84,754	84,754
Indian Wells	1.04	5,389	5,445	5,445
Indio	1.37	88,194	89,406	89,406
Jurupa Valley	1.58	104,661	106,318	106,318
Lake Elsinore	1.14	62,096	62,804	62,949
La Quinta	0.83	41,753	42,098	42,098
Menifee	2.95	90,775	93,452	93,452
Moreno Valley	1.09	206,046	208,297	208,297
Murrieta	0.99	116,970	118,125	118,125
Norco	0.33	23,886	23,966	26,386
Palm Desert	0.61	53,298	53,625	53,625
Palm Springs	0.71	48,390	48,733	48,733
Perris	0.93	76,260	76,971	76,971
Rancho Mirage	1.05	18,297	18,489	18,489
Riverside	0.56	326,211	328,042	328,101
San Jacinto	2.67	47,607	48,878	48,878
Temecula	0.51	113,248	113,826	113,826
Wildomar	1.21	35,635	36,066	36,066
Unincorporated	1.83	386,738	393,833	394,200
<b>County Total</b>	<b>1.17</b>	<b>2,403,528</b>	<b>2,431,539</b>	<b>2,440,124</b>

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

**RESOLUTION 2019-17**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED FISCAL YEAR 2019-20 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGETS, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FISCAL YEAR 2018-19 BUDGET**

**WHEREAS**, the City Council has reviewed the proposed Fiscal Year 2019-20 Budget during a public meeting (budget workshop) held on May 21, 2019 regarding the adoption of the budget; and

**WHEREAS**, subsequent to the budget workshop staff identified certain changes to 2019-20 Proposed Budget document which are delineated in the accompanying staff report and attached as Attachment 1 to this Resolution; and

**WHEREAS**, the City Council also intends to amend the Fiscal Year 2018-19 Budget to incorporate the most recent projected operating results as reflected in the proposed Fiscal Year 2019-20 Budget document.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALIMESA HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:**

**Section 1:** The General Fund Budget for FY 2019-20 shall be as follows:

City Council	\$ 84,583
City Manager	296,707
City Clerk	310,011
City Attorney	185,000
Finance	241,887
IT	57,960
Planning	600,260
Engineering	103,500
Citizens Patrol	7,610
Police	1,894,958
Animal Control	40,000
Fire Service	1,968,376
Community Services	147,175
Public Works	237,846
Non-Departmental	<u>132,524</u>
 Total Calimesa General Fund Budget	 <u>\$6,308,397</u>

In addition, the General Fund Projected revenues of \$6,960,540 as presented in the Proposed Budget for Fiscal Year 2019-20, are hereby adopted.


**Section 2.** The City of Calimesa Fiscal Year 2019-20 Special Revenue Funds Budget, Capital Improvement Program and Cost Allocation Plan as presented in the Proposed Budget Document, and amended by Attachment 1 to this Resolution, are hereby adopted.

**Section 3:** The FY 2018-19 Budget is hereby amended to reflect the FY 2018-19 Projected Actuals as shown in the FY 2019-20 Proposed Budget Document and amended by Attachment 1 to this Resolution.

**Section 4:** At the end of FY 2018-19, certain purchase commitments or contracts may exist representing contractual obligations of previously budgeted funds. In addition, certain amounts related to one-time allocations for specific projects and services may remain unspent. This is common in the Capital Improvement Program (CIP) wherein projects frequently cross fiscal years. At the City Manager's discretion, these amounts will be deemed to be rebudgeted as an addition to the budget amounts approved in this resolution so long as these amounts do not cause total expenditures in FY 2018-19 to exceed projected actuals as shown in the 2019-20 Proposed Budget.

**PASSED, APPROVED, and ADOPTED** this 3rd day of June 2019.

  
\_\_\_\_\_  
WILLIAM DAVIS, MAYOR

ATTEST:  
  
\_\_\_\_\_  
DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA            }  
COUNTY OF RIVERSIDE        }  
CITY OF CALIMESA             } SS.

I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned Resolution **No. 2019-17** known as:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED FISCAL YEAR 2019-20 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGETS, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FISCAL YEAR 2018-19 BUDGET**

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 3<sup>rd</sup> day of June 2019 by the following vote:

AYES:           Cervantez, Clark, Davis, Molina and Smith  
NOES:           None  
ABSENT:        None  
ABSTAINED:   None



**DARLENE GERDES, CITY CLERK**

Dated this 4<sup>th</sup> day of June 2019.

CSA RESOLUTION 2019-01

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY, ADOPTING THE PROPOSED CALIMESA SUCCESSOR AGENCY FY 2019-20 BUDGET**

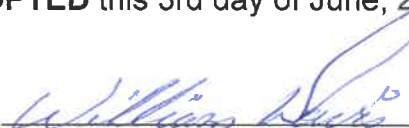
**WHEREAS**, the Calimesa Successor Agency Board of Directors have reviewed the proposed Fiscal Year 2019-20 Budget at a public meeting regarding the adoption of the budget as listed below:

<u>Revenue</u>	
Other Governmental Revenue	<u>295,750</u>
<u>Expenditures</u>	
Salaries/Benefits	80,473
Professional Services – Fin/Audit/Trust	10,536
Overhead Allocation	8,475
Debt Service	<u>196,266</u>
Total Expenditures	<u>\$ 295,750</u>

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:**

**Section 1.** The Successor Agency to the Calimesa Redevelopment Agency, Fiscal Year 2019-20 Budget, as submitted, is hereby adopted.

**PASSED, APPROVED, and ADOPTED** this 3rd day of June, 2019

  
\_\_\_\_\_  
WILLIAM DAVIS, CHAIRPERSON

ATTEST:

  
\_\_\_\_\_  
DARLENE GERDES, AGENCY SECRETARY

STATE OF CALIFORNIA            )       SECRETARY'S CERTIFICATE  
COUNTY OF RIVERSIDE        ) ss. RE ADOPTION OF RESOLUTION  
CITY OF CALIMESA             )

I, **Darlene Gerdes**, of the Secretary of the Board of Directors for the Successor Agency to the Calimesa Redevelopment Agency, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Directors at a regular meeting of the Successor Agency to the Calimesa Redevelopment Agency held on the 3<sup>rd</sup> day of June 2019, and that the same was passed and adopted by the following vote:

AYES:                   Cervantez, Clark, Davis, Molina and Smith

NOES:                   None

ABSENT:                None

ABSTAIN:              None

  
DARLENE GERDES, SECRETARY OF THE BOARD  
OF DIRECTORS FOR THE SUCCESSOR AGENCY  
TO THE CALIMESA REDEVELOPMENT AGENCY

# **City Manager Budget Message**



# City of Calimesa

July 1, 2019

Honorable Mayor Davis and Members of the City Council:

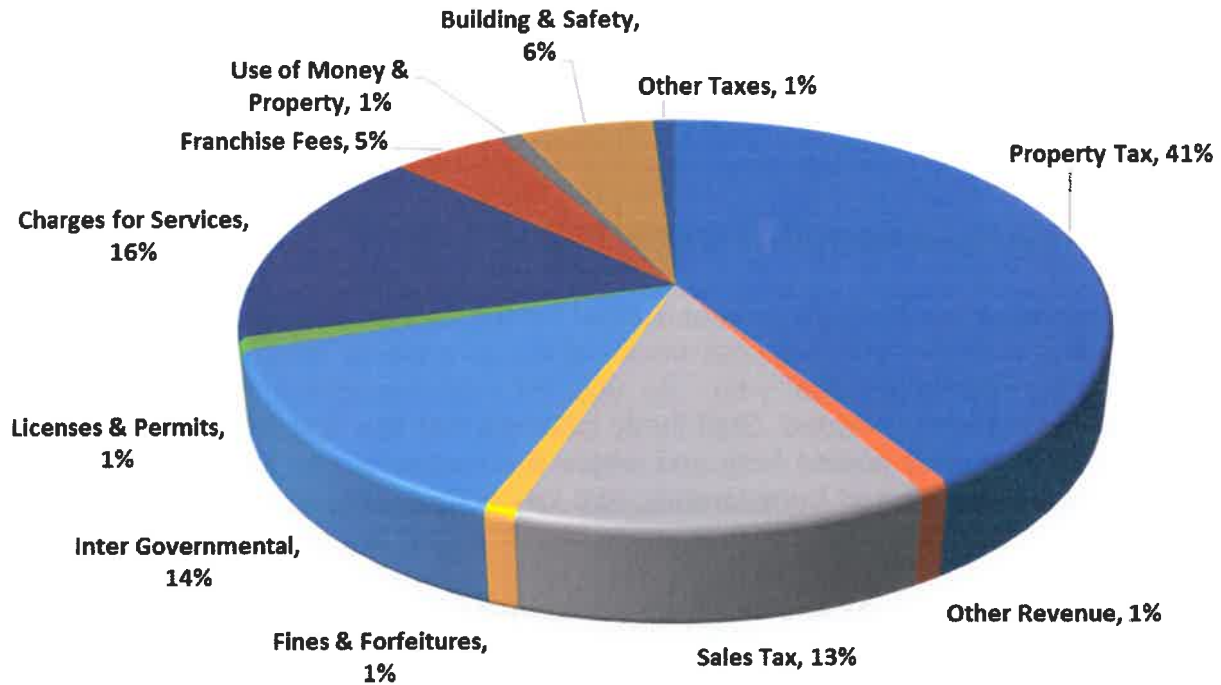
I am pleased to submit the 2019-20 Annual Budget for the City of Calimesa. This letter serves as an introduction and overview of the budget which serves as a tool to communicate the City's financial strategy for the upcoming fiscal year. As you will note throughout the budget document, a great deal of detail is being provided. Staff firmly believes that this approach makes it is easier to determine where the money comes from and where the money goes. In addition, this approach supports fiscal responsibility and transparency; two key components of the City Council's leadership philosophy.

Increasing the City's property tax and sales tax bases through sensitive, balanced growth that promotes the City's vision continues to be the focus. This will be key to the City's future ability to maintain and enhance service levels and, at the same time, remain committed to its mission of preserving and enhancing open space and quality of life in Calimesa. As such, this budget once again includes an allocation of General Fund dollars toward economic development. As a result, there has been recent unprecedented interest and activity in the City of Calimesa. The Summerwind Trails development, a 3,841 unit master planned residential community, has pulled 166 building permits since their kick-off in September of 2018. In addition, adjacent to the above residential units, a 120,000 square foot commercial center anchored by a regional grocery store chain broke ground in June 2019 and a 39-acre mixed-use project is slated for that area as well. Downtown Calimesa is also seeing recent activity with Auto Zone under construction, as well as a gas station/ minimart at I-10/County Line Road. Projects such as these, not only help grow our sales tax and property tax bases, but also bring with them much needed infrastructure improvements.

The General Fund revenue outlook for 2019-10 includes an overall estimated increase of \$52,189 or 0.76% when compared to FY 2018-19 projected actuals. Although this is a very small increase, it should be noted that approximately \$603,500 in 2018-19 was one-time revenue from development related activity, and thus the estimated increase year over year of base recurring revenue is approximately 6.4%. Highlights include an estimated increase in property taxes of 7%; an estimated increase in vehicle license fees in-lieu of 7%; and an estimated increase in sales tax of 3%. Inasmuch as the City cannot control the exact timing that certain development will move forward, a conservative approach has been taken, and, thus, development related revenue has been projected to decrease overall by an estimated 7.4%.

The chart below depicts overall estimated General Fund revenue and each category's respective share of the overall revenue base.

**General Fund: FY 2019-20 Adopted Budget  
Revenues by Source - \$6,960,540**



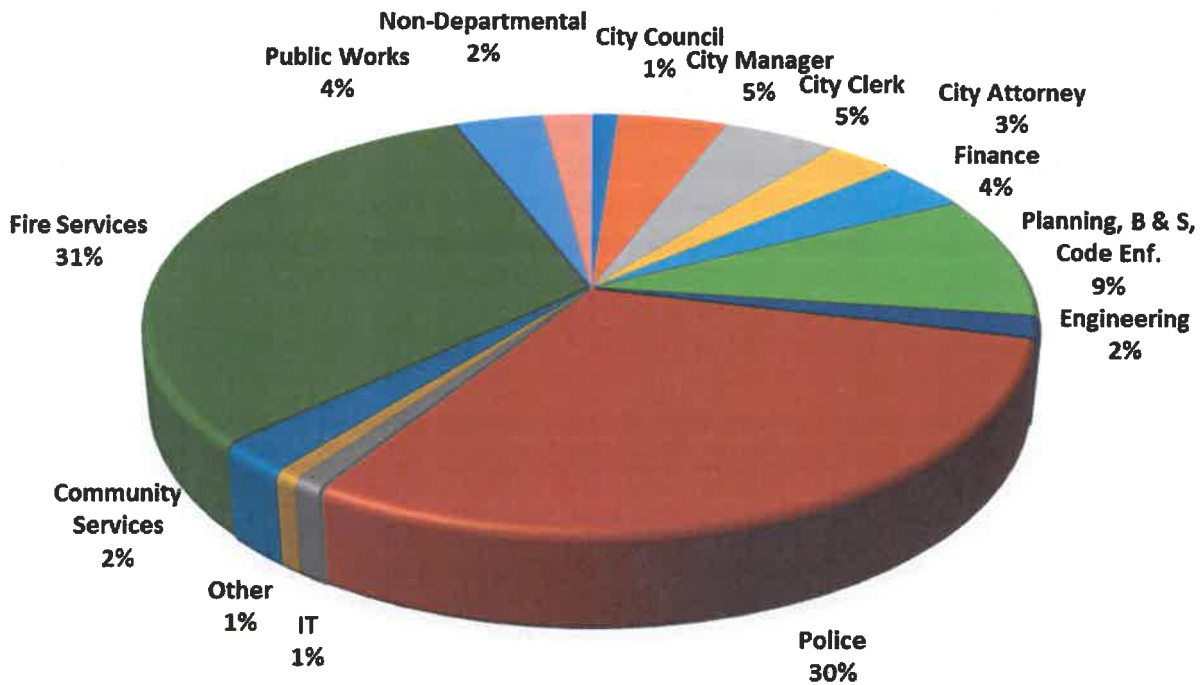
With respect to General Fund expenditures, an increase of 1.8%, or \$111,803, is projected over estimated actuals for 2018-19. The estimated actual for 2018-19 is \$79,086 over the amended budget for the same year mainly due to development related activity which is more than offset by increases in revenue. Budgetary expenditure highlights for FY 2019-20 include: A 3% cost-of-living adjust (COLA) for all miscellaneous (non-safety) City employees; various salary parity adjustments in the Fire Department; an increase in the Cafeteria Plan allocation for all City employees. These adjustments total an estimated \$120,000. In addition, two new positions were approved, namely an Associate Planner (which replaces a contract position) and a part-time Administrative Assistant in the Fire Department. Inasmuch as the Associate Planner position is offset by savings in contract costs, the net effect of these adjustments is estimated to be \$20,000. Furthermore, there are fluctuations in various other departments which result in the overall change noted above.

Finally, there is one more specific area that warrants highlighting: on January 1, 2018, the City established its own Fire Department (previously contracted with CalFire through the County of Riverside). This action was the result of unsustainable cost increases; not quality of service. Staffing for the in-house department initially included a Fire Chief, Deputy Fire Chief, Captain (3), Firefighter (6) and Intern Reserve Firefighter Program (8). In order to optimize administrative and operational efficiencies, with the adoption of the 2018-19 budget, the City Council ap-

proved the addition of a Battalion Chief position. Since that time (in February 2019) the City has also added a second Battalion Chief and three additional Firefighter positions. I am proud to report that the City is continuing to save tax dollars annually when compared to current CalFire contract costs for similar service.

The chart below depicts overall budgeted General Fund Expenditures and each department's respective share of the overall expenditure base.

### General Fund: FY 2019-20 Adopted Budget Expenditures by Department - \$6,308,397



The adopted General Fund budget adds \$652,143 to fund balance increasing it to an estimated \$3,368,768. This represents 53% of the General Fund expenditures and is 43% in excess of the City Council adopted 10%. It should be noted that the City Council will be considering an increase to the General Fund reserve policy during FY 2019-20.

Moreover, the City is moving forward with certain capital improvement projects (mainly streets, storm drain and parks) that will benefit all Calimesa residents.

Examples of recent accomplishments and status of projects in progress include, but are not limited to, the following:

- Completion of Avenue “L” Slurry
- Continuation of the Housing Rehabilitation Program
- Continued work with various developers pertaining to residential and commercial projects
- Calimesa Creek Basin and Storm Drain Improvements – ongoing
- County Line Road at Calimesa Boulevard Street Improvements – ongoing
- Cherry Valley Interchange Improvements – ongoing
- County Line Road from Calimesa Blvd. to Bryant St. Street Improvements—in partnership with the City of Yucaipa—partially completed
- Pavement Management Plan—data collection complete—final analysis and prioritization pending

As noted earlier and reflected above, economic development continues to play a big role in building the City’s tax base and increasing the City’s ability to provide services, as well as increase its General Fund reserve. In addition, infrastructure improvements are vital as the City’s population increases. These two components balanced with a preservation of the rural environment that Calimesa is known for continues to be the City’s focus.

### **Acknowledgements**

The completion of this budget document was a collaborative effort and relied upon the participation and dedication of Team Calimesa. Teamwork and leadership continues to be the key to the success of our City.

I also want to extend a special “thank you” to the Council Budget Ad Hoc Committee, comprised of Mayor Davis and Council Member Hyatt. Although Council Member Hyatt passed away unexpectedly prior to the ultimate adoption of this budget, his influence and guidance over the years has been instrumental to the current fiscal stability of this City. Council Member Hyatt will be greatly missed, but Calimesa and its residents will be forever grateful for his efforts on their behalf.

Finally, I would like to express my appreciation to the full City Council for your continued support of City staff as Calimesa moves into the future.

Respectfully submitted,

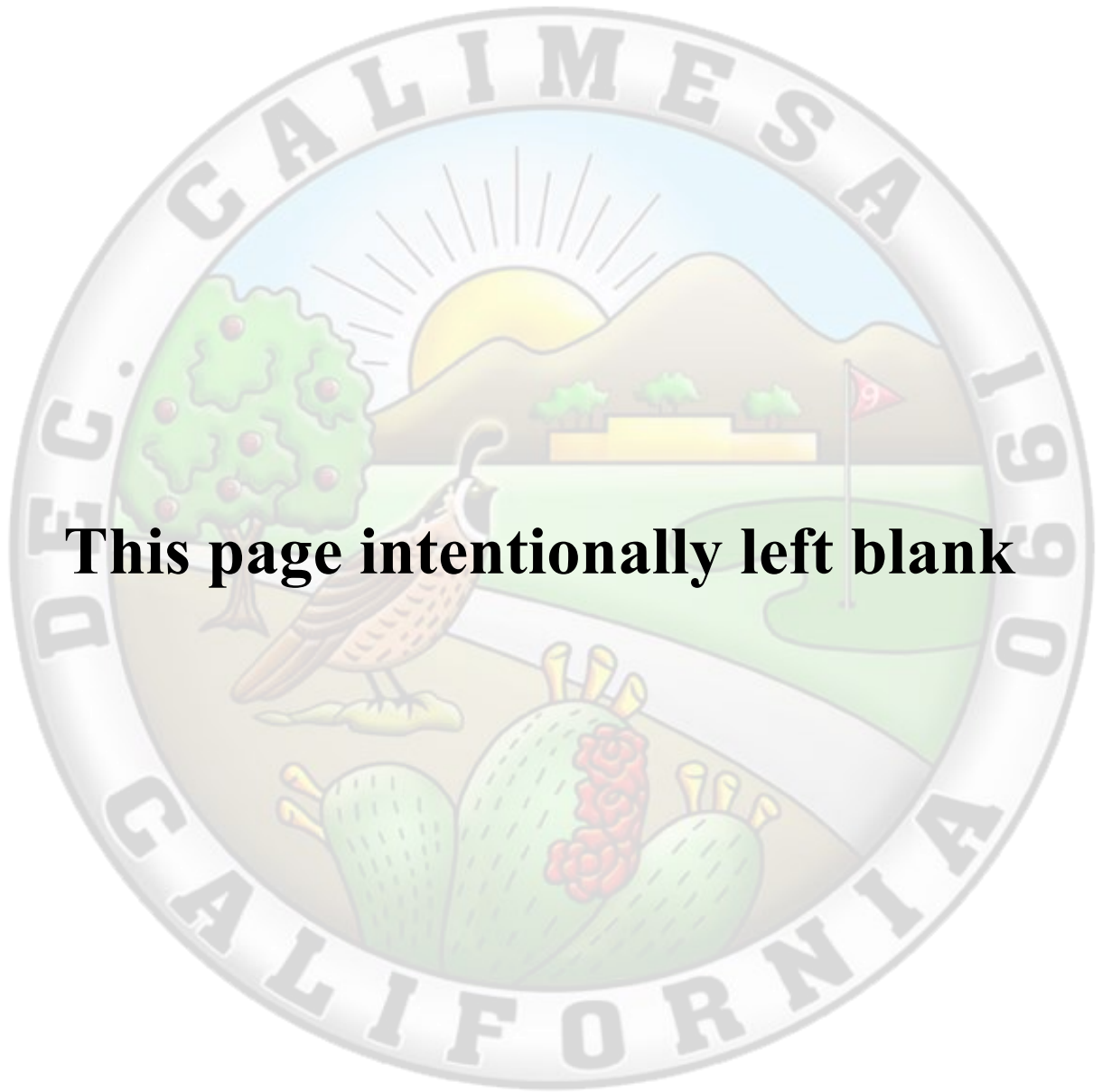


Bonnie Johnson

# **General Fund Revenue & Appropriations Summaries**

CITY OF CALIMESA  
FY 2019-20  
General Fund Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget	FY 19-20 Percentage of Total
<b>REVENUES</b>						
TAXES	3,033,421	3,430,372	3,614,027	3,618,647	3,834,952	55.1%
FRANCHISE FEES	354,274	361,622	370,500	375,697	375,800	5.4%
INTERGOVERNMENTAL REVENUES	842,511	843,156	962,014	963,614	970,172	13.9%
FINES & FORFEITURES	23,285	39,619	32,349	26,568	15,948	0.2%
BUILDING & SAFETY	326,526	198,011	454,125	664,125	429,125	6.2%
USE OF MONEY/PROPERTY	56,637	68,605	60,028	80,419	81,292	1.2%
CHGS FOR SVCS (PLANNING/ENG)	189,752	127,992	220,635	268,100	224,600	3.2%
CHGS FOR SVC (MISC)	252,436	466,579	688,336	701,696	859,000	12.3%
LICENSES & PERMITS	54,533	42,072	44,650	44,650	44,650	0.6%
OTHER REVENUES	18,550	44,601	114,835	164,835	125,000	1.8%
<b>TOTAL REVENUES</b>	<b>\$ 5,151,925</b>	<b>\$ 5,622,629</b>	<b>\$ 6,561,499</b>	<b>\$ 6,908,351</b>	<b>\$ 6,960,540</b>	<b>100%</b>
<b>EXPENDITURES</b>						
CITY COUNCIL	58,283	60,033	66,883	66,983	84,583	1.3%
CITY MANAGER	301,762	299,382	317,404	324,404	296,707	4.7%
CITY CLK - GENERAL OPERATIONS	86,200	92,056	108,060	108,060	108,235	1.7%
CITY CLK - RENT CONTROL	90,110	15,303	19,131	12,131	19,701	0.3%
CITY CLK - HUMAN RESOURCES	53,232	53,850	64,323	64,323	65,174	1.0%
CITY CLK - RISK MANAGEMENT	79,112	106,231	125,251	125,251	116,901	1.9%
CITY ATTORNEY	157,049	126,410	185,000	185,000	185,000	2.9%
FINANCE	175,939	158,950	247,479	204,754	241,887	3.8%
INFORMATION TECHNOLOGY	27,266	43,662	63,628	64,598	57,960	0.9%
PLANNING/CODE ENF/BLDG & SAFETY	440,638	348,976	567,184	768,184	600,260	9.5%
ENGINEERING	121,709	45,204	101,329	101,329	103,500	1.6%
CITIZENS PATROL	3,277	1,995	8,610	3,400	7,610	0.1%
POLICE	1,680,840	1,775,302	1,904,775	1,840,226	1,894,958	30.0%
ANIMAL CONTROL	13,170	15,505	40,000	40,000	40,000	0.6%
FIRE DEPARTMENT	1,356,111	1,434,950	1,671,919	1,671,919	1,968,376	31.2%
COMMUNITY SERVICES	125,073	119,917	136,300	136,300	147,175	2.3%
PUBLIC WORKS	207,534	153,110	331,529	331,529	237,846	3.8%
NON-DEPARTMENTAL	127,934	264,613	158,704	148,204	132,524	2.1%
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,105,239</b>	<b>\$ 5,115,449</b>	<b>\$ 6,117,509</b>	<b>\$ 6,196,595</b>	<b>\$ 6,308,397</b>	<b>100%</b>
	48,285	507,180	443,990	711,756	652,143	
Reserved and Non-Spendable						
Prepaid Expense	-	70,051	-	-	-	
<b>NET OPERATING SURPLUS (DEFICIT)</b>	<b>\$ 48,285</b>	<b>\$ 577,231</b>	<b>\$ 443,990</b>	<b>\$ 711,756</b>	<b>\$ 652,143</b>	<b>N/A</b>
<b>BEGINNING FUND BALANCE RESERVE</b>	<b>\$ 1,379,354</b>	<b>\$ 1,427,639</b>	<b>\$ 2,004,870</b>	<b>\$ 2,004,870</b>	<b>\$ 2,716,626</b>	<b>N/A</b>
<b>ENDING FUND BALANCE RESERVE</b>	<b>\$ 1,427,639</b>	<b>\$ 2,004,870</b>	<b>\$ 2,448,860</b>	<b>\$ 2,716,626</b>	<b>\$ 3,368,768</b>	<b>N/A</b>
<b>FUND BALANCE RESERVE PERCENTAGE</b>	<b>28%</b>	<b>39%</b>	<b>40%</b>	<b>44%</b>	<b>53%</b>	<b>N/A</b>



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**CITY OF CALIMESA**  
**FY 2019-20 Adopted Budget**  
**Revenues by Source Type**

		FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Estimated Actuals	FY 19-20 Adopted Budget
<b>TAXES:</b>						
4001	Property Tax	717,418	786,851	849,799	849,799	909,285
4002	Property Transfer Tax	53,275	59,289	48,000	35,000	40,000
4003	TOT	52,369	51,553	51,500	51,500	51,500
4004	Sales Tax	710,595	881,079	881,000	898,620	925,579
4005	Fire District Property Tax	1,499,764	1,651,600	1,783,728	1,783,728	1,908,589
	<b>Total Taxes</b>	<b>3,033,421</b>	<b>3,430,372</b>	<b>3,614,027</b>	<b>3,618,647</b>	<b>3,834,952</b>
<b>FRANCHISE FEES:</b>						
4201	So Cal Edison	72,016	78,263	78,000	78,451	78,500
4202	Gas Company	20,386	20,057	20,500	20,246	20,300
4203	CR&R Sanitation	178,579	174,702	182,000	186,000	186,000
4204	Cablevision	45,708	57,314	57,000	60,000	60,000
4206	Verizon/Frontier	37,585	31,286	33,000	31,000	31,000
	<b>Total Franchise Fees</b>	<b>354,274</b>	<b>361,622</b>	<b>370,500</b>	<b>375,697</b>	<b>375,800</b>
<b>INTERGOVERNMENTAL REVENUES:</b>						
4020	Waste Management	461	1,750	2,800	2,800	2,800
4800	Other Govtl Revenues	37,377	1,200	52,573	52,573	1,200
4802	Beaumont Bldg Permit	31,700	2,300	1,000	2,600	1,000
4803	Beaumont Sales Tax	7,774	3,786	3,611	3,611	-
4804	Vehicle License Fees (VLF)	765,199	834,120	902,030	902,030	965,172
	<b>Total Intergovernmental</b>	<b>842,511</b>	<b>843,156</b>	<b>962,014</b>	<b>963,614</b>	<b>970,172</b>
<b>FINES &amp; FORFEITURES:</b>						
4100	Parking/Registration	18,010	12,878	10,000	10,000	10,000
4102	Admin Citations	290	-	2,000	2,000	2,000
4108	Vehicle Impound Cost Recovery	2,375	3,250	2,500	2,500	2,500
4150	EMSA Penalties	-	19,248	10,620	10,620	-
4402	Code Enforcement Fees	-	2,496	5,781	-	-
4476	Building Abatement	-	150	-	-	-
4480	Abandoned Vehicle Fees	2,610	1,597	1,448	1,448	1,448
	<b>Total Fines &amp; Forfeitures</b>	<b>23,285</b>	<b>39,619</b>	<b>32,349</b>	<b>26,568</b>	<b>15,948</b>
<b>BUILDING &amp; SAFETY:</b>						
4401	Building Permits	299,196	169,266	425,000	635,000	400,000
4415	Building Permit Admin Fee	16,322	16,380	23,000	23,000	23,000
4489	(pass thru) Green Fee	117	84	125	125	125
4530	Weed Abatement	10,891	12,281	6,000	6,000	6,000
	<b>Total Building &amp; Safety</b>	<b>326,526</b>	<b>198,011</b>	<b>454,125</b>	<b>664,125</b>	<b>429,125</b>
<b>USE OF MONEY/PROPERTY:</b>						
4210	T-Mobile Rent	29,224	30,393	31,608	31,608	32,872
4301	Facility Rental	2,513	2,490	2,520	2,520	2,520
4403	Microfilming Fees	3,620	3,623	2,100	2,100	2,100
4600	Passport Applications	6,076	4,966	3,300	3,300	3,300
4611	Sales of Copies	1,816	1,106	500	891	500
4650	Interest Income	13,388	26,027	20,000	40,000	40,000
	<b>Total Use of Money/Property</b>	<b>56,637</b>	<b>68,605</b>	<b>60,028</b>	<b>80,419</b>	<b>81,292</b>

**CITY OF CALIMESA**  
**FY 2019-20 Adopted Budget**  
**Revenues by Source Type**

		FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Estimated Actuals	FY 19-20 Adopted Budget
<b>CHGS FOR SVCS-PLANNING/ENGINEERING:</b>						
4309	Encroachment Permits	19,396	7,300	12,000	12,000	12,000
4405	Mitigation Fees	1,051	106	200	200	200
4420	Foreclosure Ordinance	450	1,426	300	300	300
4450	Planning Fees	952	1,395	2,000	2,000	2,000
4451	Plan Check Fees	59,624	47,662	40,000	65,000	40,000
4452	Plan Inspection	550	-	-	-	-
4453	Development Plan Review	10,790	5,045	12,000	20,000	15,000
4462	Grading Fees	90	500	4,035	5,000	5,000
4464	Temporary Use Permit	490	-	4,100	4,100	4,100
4465	Engineering Fees	10,115	1,115	5,000	5,000	5,000
4485	General Plan Maintenance Fee	42,941	20,952	43,000	53,000	43,000
4487	Technology Surcharge	13,018	6,499	13,000	16,500	13,000
4490	Fire Prevention Fees	-	8,772	55,000	55,000	55,000
4620	Mobile Home Registration Fee	30,285	27,220	30,000	30,000	30,000
	<b>Total Planning &amp; Engineering Charges</b>	<b>189,752</b>	<b>127,992</b>	<b>220,635</b>	<b>268,100</b>	<b>224,600</b>
<b>CHARGES FOR SERVICES (MISC):</b>						
4101	PSCFD cost contribution	150,000	210,000	220,000	220,000	250,000
4410	Administrative Fee (projects, applications)	47,146	43,486	50,000	50,000	50,000
4625	Miscellaneous	53,704	11,558	417,336	12,560	20,000
4626	Development Agreement Fee	-	200,000	-	417,336	537,500
4630	Credit Card Fees	1,586	1,535	1,000	1,800	1,500
	<b>Total Charges for Services (Misc.)</b>	<b>252,436</b>	<b>466,579</b>	<b>688,336</b>	<b>701,696</b>	<b>859,000</b>
<b>LICENSES &amp; PERMITS:</b>						
4300	Business License	24,682	20,544	24,000	24,000	24,000
4302	Business License - New - Inspections	3,157	1,386	2,000	2,000	2,000
4303	Business License - New Application Review	3,728	1,440	2,500	2,500	2,500
4304	Business License - Annual Fire Inspection	10,318	10,751	8,000	8,000	8,000
4308	Home Occupation Permits	1,710	3,249	1,000	1,000	1,000
4330	Bingo	50	-	50	50	50
4406	Wide Load Permits	115	352	100	100	100
4407	Recycle Deposit	6,528	3,620	6,000	6,000	6,000
4471	Sign Applications	4,245	730	1,000	1,000	1,000
	<b>Total Licenses &amp; Permits</b>	<b>54,533</b>	<b>42,072</b>	<b>44,650</b>	<b>44,650</b>	<b>44,650</b>
<b>OTHER REVENUE:</b>						
4930	Community Benefit Charge	-	-	75,000	125,000	125,000
9501	Transfers-in Other Funds	18,550	44,601	39,835	39,835	-
	<b>Total for Misc Revenue</b>	<b>18,550</b>	<b>44,601</b>	<b>114,835</b>	<b>164,835</b>	<b>125,000</b>
	<b>GENERAL FUND TOTAL</b>	<b>\$ 5,151,925</b>	<b>\$ 5,622,629</b>	<b>\$ 6,561,499</b>	<b>\$ 6,908,351</b>	<b>\$ 6,960,540</b>

# **General Fund**

## **Department Budgets**

CITY OF CALIMESA  
 FY 2019-20  
 History of Expenditure by Department

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
1100 City Council	58,283	60,033	66,883	66,983	84,583
1200 City Manager	301,762	299,382	317,404	324,404	296,707
1300 City Clk-Gen. Operations	86,200	92,056	108,060	108,060	108,235
1310 City Clk-MH Rent Control	90,110	15,303	19,131	12,131	19,701
1320 City Clk-Human Res.	53,232	53,850	64,323	64,323	65,174
1330 City Clerk-Risk Mgmt.	79,112	106,231	125,251	125,251	116,901
1400 City Attorney	157,049	126,410	185,000	185,000	185,000
2000 Finance	175,939	158,950	247,479	204,754	241,887
2100 IT (Info. Technology)	27,266	43,662	63,628	64,598	57,960
3000 Comm. Dvlpmt. (Planning/Code Enf/B & S)	440,638	348,976	567,184	768,184	600,260
3300 Engineering	121,709	45,204	101,329	101,329	103,500
4000 Citizens on Patrol	3,277	1,995	8,610	3,400	7,610
4100 Police	1,680,840	1,775,302	1,904,775	1,840,226	1,894,958
4200 Animal Control	13,170	15,505	40,000	40,000	40,000
4300 Fire Dept.	1,356,111	1,434,950	1,671,919	1,671,919	1,968,376
4900 Comm. Svcs. (Senior Ctr.)	125,073	119,917	136,300	136,300	147,175
5100 Public Works	207,534	153,110	331,529	331,529	237,846
8100 Non-Departmental	127,934	264,572	158,704	148,204	132,524
<b>Total</b>	<b>\$ 5,105,239</b>	<b>\$ 5,115,408</b>	<b>\$ 6,117,509</b>	<b>\$ 6,196,595</b>	<b>\$ 6,308,397</b>

## **City Council - Program Overview**

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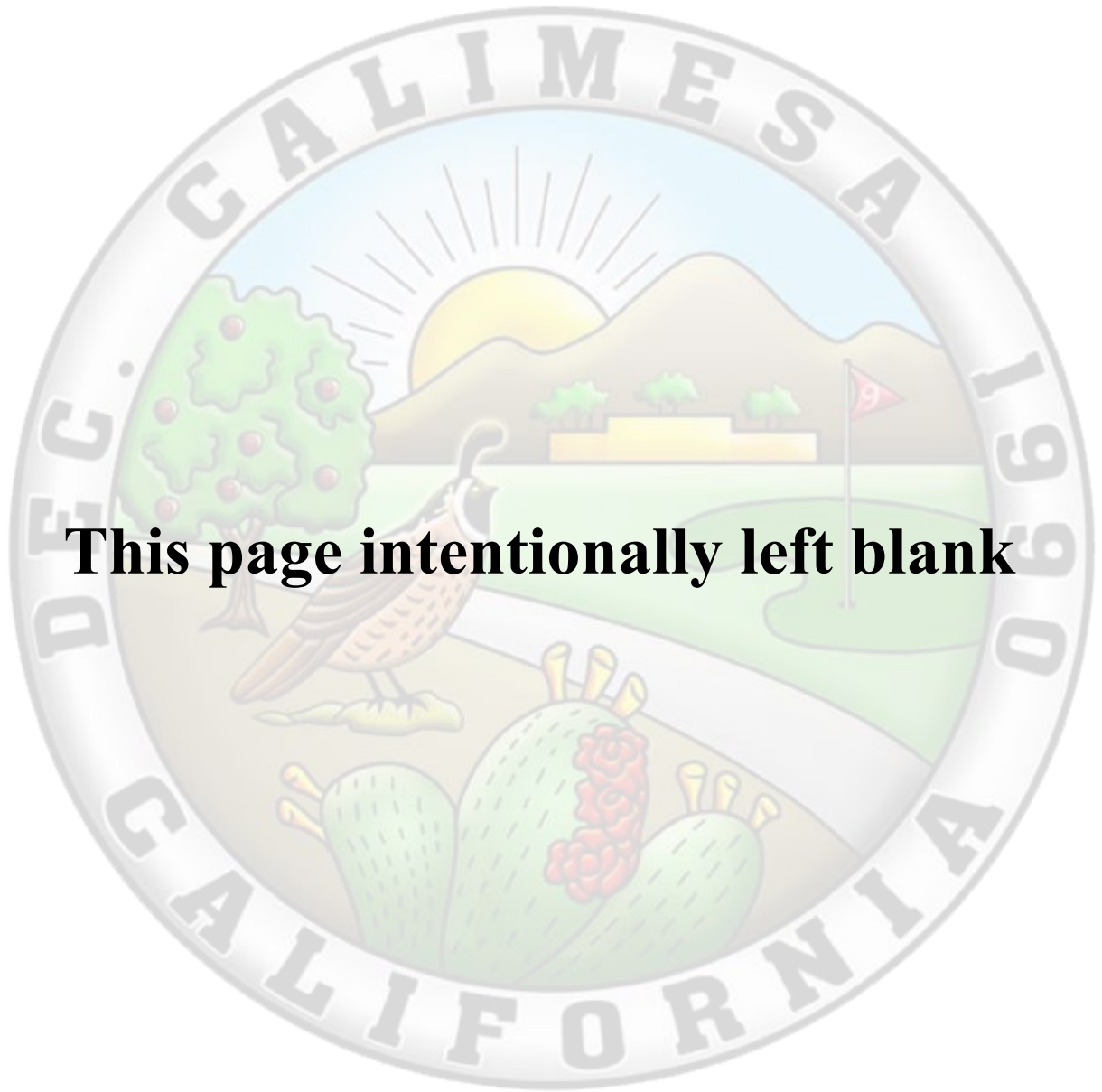
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### **Program Description and Purpose**

The City Council serves as the primary policy-making and legislative body of the City. The Council meets every first and third Monday of the month. Special study sessions may be scheduled periodically and additional meetings are called when necessary. The City Council reviews and discusses proposed recommendations, which result in the implementation of the Council's adopted strategies and the City's Mission Statement. The Council holds public hearings to solicit public comment, petitions and complaints. The City Council appoints commission and committee members and establishes ad hoc committees as needed. The City Council adopts the City's annual operating budget and capital improvement program. The policies and directives of the City Council are implemented by the City Manager through the City Staff.

This division accounts for the general legislative expenditures for the City Council. Primary expenditures include five Council Member salaries for attendance at City meetings. Additional expenditures include attendance at conferences and governmental organization memberships.

The City Council also serves as the Successor Agency Board to the former Calimesa Redevelopment Agency.



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CITY OF CALIMESA  
 FY 2019-20  
 City Council

		FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>						
<b>Dept: 1100</b>						
<b><u>PERSONNEL COSTS</u></b>						
6010	Salaries	18,000	18,000	18,000	18,000	18,000
6220	Insurance Benefits	3,886	1,953	7,500	7,500	7,500
6400	Benefits	2,614	2,285	2,493	2,493	2,493
		<b>24,500</b>	<b>22,238</b>	<b>27,993</b>	<b>27,993</b>	<b>27,993</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>						
7210	Professional Services	18,000	20,000	20,000	20,000	34,000
7420	Communications	2,237	2,600	2,400	2,400	3,500
7585	Travel/Training & Conferences	5,081	6,940	7,500	7,500	7,700
7590	Meeting/Milage Reimbursement	707	394	600	700	3,000
7650	Dues & Memberships	7,758	7,861	8,390	8,390	8,390
		<b>33,783</b>	<b>37,795</b>	<b>38,890</b>	<b>38,990</b>	<b>56,590</b>
<b>Total City Council</b>		<b>\$ 58,283</b>	<b>\$ 60,033</b>	<b>\$ 66,883</b>	<b>\$ 66,983</b>	<b>\$ 84,583</b>

CITY OF CALIMESA  
 FY 2019-20  
 City Council

<b>Fund: 01 - General Fund</b>			
<b>Dept: 1100</b>			
7210	Professional Services		
	Goal Setting Workshop	14,000	
	Turch & Associates	<u>20,000</u>	34,000
7420	Communication		
	Cell Phone 55/mo @ 5	3,300	
	Misc Phone/accessories	<u>200</u>	3,500
7585	Travel & Training		
	\$1900 Mayor; \$1450 x 4/Council members		7,700
7590	Meeting/Milage Reimbursement		
	Mileage: \$300/yr per Council Member (5)	1,500	
	Meetings: \$300/yr per Council Member (5)	<u>1,500</u>	3,000
7650	Dues and Memberships		
	Riverside County - LAFCO	1,040	
	League of Ca. Cities - Riverside	100	
	League of Ca. Cities - State	4,850	
	WRCOG	1,050	
	SCAG	850	
	San Gorgonio Pass Water Task Alliance	<u>500</u>	8,390
<b>Totals</b>			<b>\$ 56,590</b>

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## **City Manager - Program Overview**

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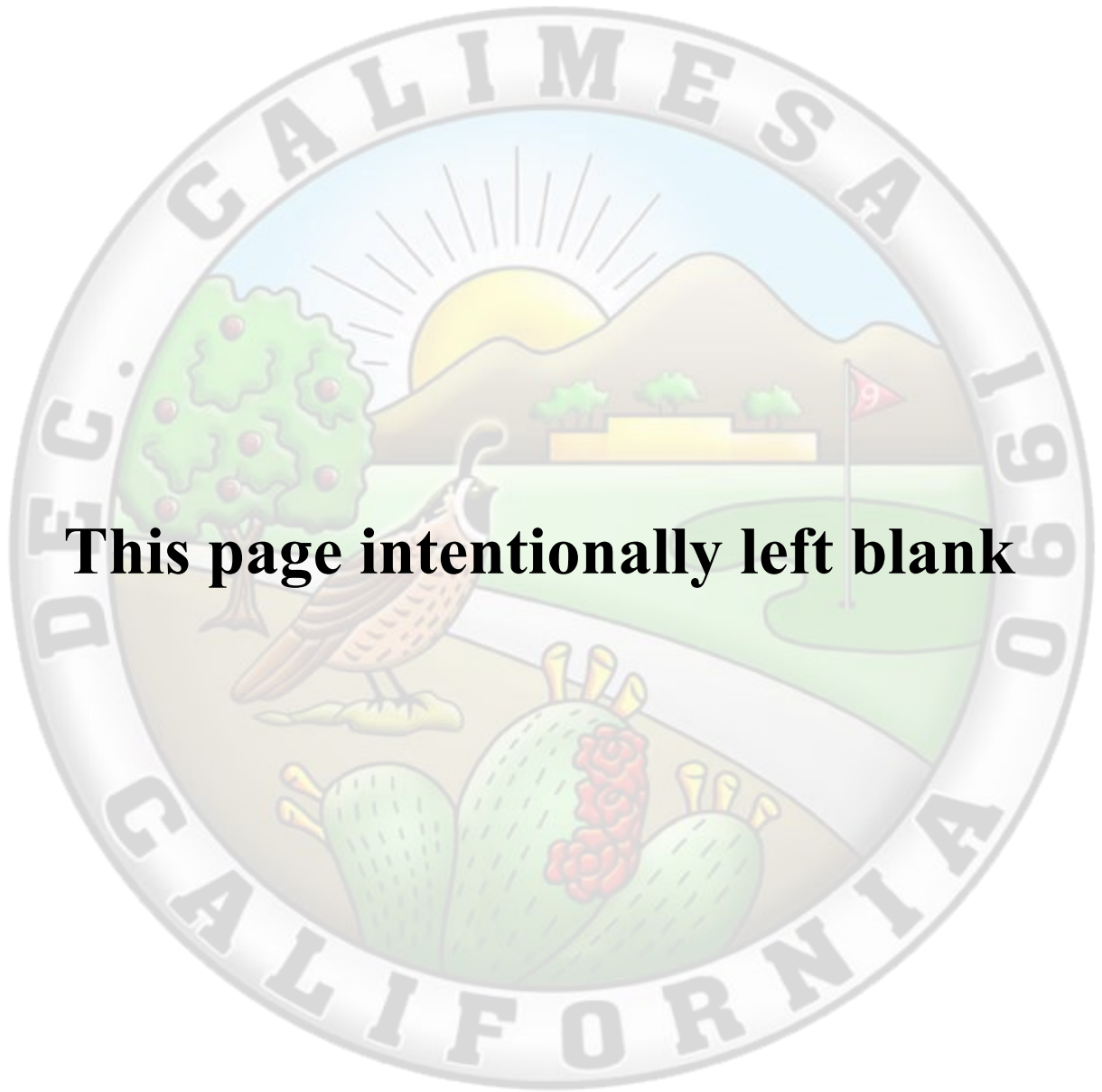
### **Program Description and Purpose**

The City Manager is appointed by the City Council to be the administrative head of the municipal government operations. As the administrative head, she supervises and coordinates the activities of the various City departments. The four primary responsibilities of the City Manager include:

1. Identifying problems/issues in key areas of interest relating to the City.
2. Formulating appropriate solutions and making policy recommendations to the City Council.
3. Encouraging responsible public and employee participation in the governmental process.
4. Represent the City at the local, regional, State and national level through membership and participation in a variety of organizations.

### **FY 2019-20 Goals and Objectives**

- Protect and enhance revenue sources through sound economic development ideas and practices that serve to build the City's tax base.
- Upgrade the City's infrastructure through grant opportunities, as well as working closely with the development community regarding the City's future improvements.
- Improve the City's image through transparency and communication.
- Participate in intergovernmental activities to represent the City's interest and influence policy and legislation; provide public information services for the community and City staff; assist Council in formulating long-term community policies and strategies; and administer and prepare all budget procedures and documents.
- Maintain a sound fiscal position for the City through preparation of and recommendations to the City's Operating and Capital Improvement Program budgets; and provide periodic monitoring of financial conditions throughout the year.
- Provide legislative and policy assistance to the City Council and staff; develop and enhance administrative policy; and perform special assignments
- Insist that the organization remain focused on the City Council's agenda and priorities, recognizing that the City Council's vision and leadership has the power to secure needed public support and financial resources.
- Pursue during the upcoming fiscal year a variety of strategies that focus on moving the City forward. This will be done through clear communication of top priorities, empowering the organization; maintaining accountability; and encouraging and promoting the talent in the organization.
- Continue to protect the fiscal reserve to facilitate responding to economic uncertainty and maintaining services in the event of an unanticipated fiscal necessity.
- Continue to encourage Council collaboration and teamwork.



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CITY OF CALIMESA  
 FY 2019-20  
 City Manager

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>					
<b>Dept: 1200</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	174,706	159,711	175,531	175,531	170,834
6221 Management Incentive Pay	12,350	12,350	12,350	12,350	8,644
6400 Benefits	51,654	63,749	59,698	59,698	46,904
	<b>238,710</b>	<b>235,810</b>	<b>247,579</b>	<b>247,579</b>	<b>226,382</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	59,100	59,500	65,000	72,000	65,000
7420 Communications	544	628	825	825	825
7585 Travel/Training & Conferences	640	605	2,000	2,000	2,500
7590 Meeting/Milage Reimbursement	117	417	500	500	500
7650 Dues & Memberships	1,500	1,750	1,500	1,500	1,500
7735 Special Supplies	1,151	672	-	-	-
	<b>63,052</b>	<b>63,572</b>	<b>69,825</b>	<b>76,825</b>	<b>70,325</b>
<b>Total City Manager</b>	<b>\$ 301,762</b>	<b>\$ 299,382</b>	<b>\$ 317,404</b>	<b>\$ 324,404</b>	<b>\$ 296,707</b>

**Staff Allocations:**

City Manager	0.70
Deputy City Manager/City Clerk	0.10
Sr. Admin Assistant	0.20
Administrative Assistant I	0.20
Total FTE's	1.20

CITY OF CALIMESA  
 FY 2019-20  
 City Manager

**Fund: 01 - General Fund**  
**Dept: 1200**

7210	Professional Services Economic Development Consultant		65,000
7420	Communication Cell Phone 50/mo Misc Phone/accessories/data pkg	625 200	825
7585	Travel & Training LOCC Annual Conference LOCC Annual CM Conference LOCC Annual CM Executive Committee	1,500 500 500	2,500
7590	Meeting/Milage Reimbursement LoCC Joint Issues WRCOG Annual General Assembly - no charge per WRCOG	400 100 -	500
7650	Dues and Memberships International CMA Membership		1,500
Totals			\$ 70,325

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## **City Clerk/Human Resources & Risk Management**

### **Program Overview - Departments 1300 to 1330**

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#### **Program Description and Purpose**

The City Clerk is an appointed position whose primary responsibility is the management of all official City records. Responsibilities include all municipal records, records management, Council agendas and minutes, Commission minutes and agendas, municipal elections, legal public notices, maintenance of the Municipal Code and administrative policy manual, Fair Political Practices Commission filings, Conflict of Interests review, Ethics Training, supplying records and providing information to City Council, departments and the public, passports, bingo license and Mobile Home Rent Stabilization. The Clerk also serves as Secretary for the City's Successor Agency to the Calimesa Redevelopment Agency and the Oversight Board for the Calimesa Successor Agency.

The City Clerk has oversight roles for the Human Resources and Risk Management Functions and is responsible for employee retention, training, recruitment, benefits (health related insurances and vacation/medical leaves), grievances, and maintenance of personnel policies and procedures. Furthermore, for the Risk Management functions, the City Clerk is responsible for Workers Compensation, Liability, and Property Insurances.

#### **FY 2019-20 Goals and Objectives**

- Enhance the City's image within the community by improving communications and relationships with the public and continue to serve as a source of public information and referral.
- Ensure that requests for information and/or documentation are handled in a timely manner to comply with the Public Records Act.
- Maintain safe and efficient records retrieval system through Laserfiche Document Imaging System for official City documents and records.
- Continue implementation and perform an update of a Records Management and Retention Program Policy.
- Implement Supplement No. 9 of the Calimesa Municipal Code
- Maintain the electronic reader board sign with City information and community events.
- Create a database of the 8 mobile home parks that will include park and space information as well as current and past base rents.
- Implementation of an administrative policy manual
- Remain abreast of legislative changes and market trends regarding workers' compensation to maximize benefits for employees at the lowest cost to the organization.
- Maintain stability of workers' compensation premium deposit through continued education in workers' compensation reporting requirements, safety training and safety programs.
- Participation in LCW Labor & Employee Relations Consortium to provide training and legal assistance to avoid employment related litigations.

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## **City Clerk/Human Resources & Risk Management**

### **Program Overview - Departments 1300 to 1330**

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#### **FY 2019-20 Goals and Objectives – (continued)**

- Attend PARSAC Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Complete an Annual Open Enrollment of benefits for City employees.
- Attend League of California Cities Clerk's New Law and Election Seminar.
- Provide voter registration services to the citizens of the community.

#### **FY 2018-19 Accomplishments**

- Responded to requests for public records, issued 100 passports, 1 bingo license renewal and many general requests and telephone calls were handled by front counter staff.
- Continued with the scanning of City documents and records to be transferred into the Laserfiche Document Imaging System.
- Successfully maintained the electronic reader board sign with City information and community events.
- Resolutions, ordinances and City Council minutes were scanned to current date and available on Laserfiche.
- Provided voter registration services to the citizens of the community.
- City Hall was successfully designated as a vote-by-mail ballot drop off location with a ballot box provided by the County of Riverside Registrar of Voters for the June 5, 2018 Primary Election and November 6, 2018 General Municipal Election.
- Completed Annual Open Enrollment of benefits for City employees.
- Attended PARSAC Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Implemented Supplement No. 8 of the Calimesa Municipal Code
- Completed the recruitment and hiring process of Fire Captains, Firefighters and Reserve Firefighters.
- Implemented Target Solutions Employee On-line Training Program,
- Completed and finalized updated policies, procedures, forms and processes for the Fire Department.
- Completed an update and revised various Risk Management Policies ie: Illness & Injury Prevention Plan, ADA Transition Plan, Etc.
- Completed an organization-wide AB1234 Ethics Training.
- Completed the required Bi-Annual review of the City's Conflict of Interest Code in October 2018.
- Successfully held a General Municipal City Council election consolidating with the Riverside County Registrar of Voters in November 2018 for two City Council Seats.
- Successfully held a swearing in and outgoing Council and Commissioner Appreciation Ceremony & Reception at a City Council meeting on December 12, 2018.
- Participated as a designated vote-by-mail ballot drop off location with a ballot box provided by the County of Riverside Registrar of Voters for the June Primary Election and November General Election.

CITY OF CALIMESA  
FY 2019-20  
City Clerk

		FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>City Clerk - General Ops/Functions</b>						
<b>Fund: 01 - General Fund</b>						
<b>Dept: 1300</b>						
<b><u>PERSONNEL COSTS</u></b>						
6010	Salaries	62,954	63,509	68,642	68,642	73,128
6400	Benefits	15,279	17,561	20,138	20,138	21,845
		<b>78,233</b>	<b>81,070</b>	<b>88,780</b>	<b>88,780</b>	<b>94,973</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>						
7210	Professional Services	350	3,483	3,350	3,350	3,480
7230	Other Contract Services	1,897	4,425	7,500	7,500	7,500
7550	Advertising	1,866	4,317	5,000	5,000	5,000
7585	Travel & Training	894	520	1,000	1,000	1,000
7590	Meeting & Mileage Reimb.	-	-	150	150	150
7650	Dues & Memberships	1,069	250	275	275	285
7725	Minor Equipment	-	-	-	-	8,300
7735	Special Supplies	-	108	550	550	550
7760	Elections	11,252	54	13,000	13,000	-
7770	Miscellaneous	-	279	-	-	-
		<b>17,328</b>	<b>13,436</b>	<b>30,825</b>	<b>30,825</b>	<b>26,265</b>
Total General Functions		<b>95,561</b>	<b>94,506</b>	<b>119,605</b>	<b>119,605</b>	<b>121,238</b>
7100	Less: Costs Allocated Out	9,361	2,450	11,545	11,545	13,003
<b>Net General Functions</b>		<b>86,200</b>	<b>92,056</b>	<b>108,060</b>	<b>108,060</b>	<b>108,235</b>

**Staff Allocations:**

Deputy City Manager/City Clerk	0.40
Sr. Admin Assistant	0.14
Administrative Assistant I	0.10
Total FTE	<u>0.64</u>

<b>Mobile Home Rent Control</b>	
<b>Fund: 01 - General Fund</b>	
<b>Dept: 1310</b>	

**PERSONNEL COSTS**

6010	Salaries	6,745	6,441	6,853	6,853	7,253
6400	Benefits	1,594	1,987	2,278	2,278	2,448
		<b>8,339</b>	<b>8,428</b>	<b>9,131</b>	<b>9,131</b>	<b>9,701</b>

**OPERATIONS & MAINTENANCE**

7215	Legal Services	81,771	6,875	10,000	3,000	10,000
		<b>81,771</b>	<b>6,875</b>	<b>10,000</b>	<b>3,000</b>	<b>10,000</b>
<b>Total Mobile Home Rent Control</b>		<b>\$ 90,110</b>	<b>\$ 15,303</b>	<b>\$ 19,131</b>	<b>\$ 12,131</b>	<b>\$ 19,701</b>

**Staff Allocations:**

Deputy City Manager/City Clerk	0.03
Sr. Admin Assistant	0.02
Administrative Assistant I	0.04
Total FTE	<u>0.09</u>

CITY OF CALIMESA  
 FY 2019-20  
 City Clerk

**Fund: 01 - General Fund**  
**Dept: 1300 - General Operations**

7100	Overhead Allocation		
7210	Professional Services:		
	Muni Code Web Host	480	
	Muni Code Update	3,000	3,480
7230	Other Contract Services		
	Annual Records Storage & Destruction Costs	2,500	
	Archive Social - Social Media Records Mgmt.	5,000	7,500
7550	Advertising		
	News Mirror/Press Enterprise - Citywide		5,000
7585	Travel & Training		
	Clerks Conference/Annual Election Law		1,000
7590	Meeting/Mileage Reimbursement		
	SoCal Clerks Association Meetings		150
7650	Dues & Memberships		
	CA City Clerk Assoc. Membership	115	
	Int'l Institute Municipal Clerk	170	285
7725	Minor Equipment		
	Chairs for Council Chambers: Council and Staff	2,800	
	Audience Chairs (100)	5,500	8,300
7735	Special Supplies		
	Plaques/Proclamation Supplies	200	
	Outgoing Council/Commission Appreciation Ceremony	350	550
7760	Elections		
	General Municipal Election		-

		<b>\$ 26,265</b>
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**Fund: 01 - General Fund**  
**Dept: 1310 - Mobile Home Rent Control**

7215	Legal Services		
	Mobile Home Rent Stabilization		10,000

		<b>\$ 10,000</b>
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CITY OF CALIMESA  
 FY 2019-20  
 City Clerk (continued)

		FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Human Resources</b>						
<b>Fund: 01 - General Fund</b>						
<b>Dept: 1320</b>						
<b><u>PERSONNEL COSTS</u></b>						
6010	Salaries	43,001	43,819	47,248	47,248	50,387
6400	Benefits	10,448	12,239	14,035	14,035	15,271
		<b>53,449</b>	<b>56,058</b>	<b>61,283</b>	<b>61,283</b>	<b>65,658</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>						
6215	PERS Retiree Health	1,661	1,451	1,530	1,530	1,662
7210	Professional Services	100	200	-	-	1,500
7585	Travel & Training	564	48	1,000	1,000	1,000
7590	Meeting/Mileage	-	-	100	100	100
7650	Dues and Memberships	200	301	350	350	400
7770	Miscellaneous	1,431	-	5,106	5,106	5,000
		<b>3,956</b>	<b>2,000</b>	<b>8,086</b>	<b>8,086</b>	<b>9,662</b>
Total Human Resources		<b>57,405</b>	<b>58,058</b>	<b>69,369</b>	<b>69,369</b>	<b>75,320</b>
7100	Less: Cost Allocation	4,173	4,208	5,046	5,046	10,146
<b>Net Human Resources</b>		<b>\$ 53,232</b>	<b>\$ 53,850</b>	<b>\$ 64,323</b>	<b>\$ 64,323</b>	<b>\$ 65,174</b>

**Staff Allocations:**

Deputy City Manager/City Clerk	0.27
Sr. Administrative Assistant	0.09
Administrative Assistant I	0.10
<b>Total FTE</b>	<b>0.46</b>

<b>Risk Management</b>	
<b>Fund: 01 - General Fund</b>	
<b>Dept: 1330</b>	

**PERSONNEL COSTS**

6010	Salaries	36,144	36,120	47,188	47,188	40,102
6400	Benefits	12,007	10,534	15,195	15,195	12,480
		<b>48,151</b>	<b>46,654</b>	<b>62,383</b>	<b>62,383</b>	<b>52,583</b>

**OPERATIONS & MAINTENANCE**

7210	Professional Services	-	2,660	3,000	3,000	6,000
7510	Workers Compensation	7,015	11,321	16,379	16,379	17,000
7511	Property Insurance Premium	4,502	7,643	7,954	7,954	8,000
7513	Fidelity Bond	700	750	825	825	900
7514	Liability Insurance/ERMA Prem.	35,653	40,492	43,382	43,382	44,000
7585	Travel/Training	(91)	-	2,800	2,800	2,800
		<b>47,779</b>	<b>62,866</b>	<b>74,340</b>	<b>74,340</b>	<b>78,700</b>
Total Risk Management		<b>95,930</b>	<b>109,520</b>	<b>136,723</b>	<b>136,723</b>	<b>131,283</b>
7100	Less: Cost Allocation	16,818	3,289	11,472	11,472	14,382
<b>Net Risk Management</b>		<b>\$ 79,112</b>	<b>\$ 106,231</b>	<b>\$ 125,251</b>	<b>\$ 125,251</b>	<b>\$ 116,901</b>

**Staff Allocations:**

Deputy City Manager/City Clerk	0.20
Sr. Admin Assistant	0.10
Administrative Assistant I	0.10
<b>Total FTE</b>	<b>0.40</b>

CITY OF CALIMESA  
 FY 2019-20  
 City Clerk

**Fund: 01 - General Fund**  
**Dept: 1320 - Human Resources**

6215	PERS Retiree Health	1,662
7210	ERISA and COBRA annual compliance and reporting	1,500
7585	Travel & Training	1,000
7590	Meetings/Mileage Reimbursement	100
7650	Dues and Memberships	400
7770	Miscellaneous Recruitments costs, Advertising	5,000
<b>Totals</b>		<b>\$ 9,662</b>

**Fund: 01 - General Fund**  
**Dept: 1330 - Risk Management**

7210	Professional Services Liebert, Cassidy, Whitmore - Legal Consulting	3,000
	Exam Professionals - Pre Employment Physicals, etc.	3,000
		6,000
7510	Workers Compensation EE W/C Insurance	17,000
7511	Property Insurance City Property Insurance	8,000
7513	Fidelity Bond Bond Premium	900
7514	Liability Insurance Liability Premium	44,000
7585	Travel & Training Target Solutions - Fire Dept, PARSAC & Other	2,800
<b>Totals</b>		<b>\$ 78,700</b>

CITY OF CALIMESA  
 FY 2019-20  
 City Clerk (continued)

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Summary - All City Clerk Departments</b>					
<b>Fund: 01 - General Fund</b>					
<b>Dept: 1300-1330</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	148,844	149,889	169,932	169,932	170,871
6400 Benefits	39,328	42,321	51,645	51,645	52,044
	<b>188,172</b>	<b>192,210</b>	<b>221,577</b>	<b>221,577</b>	<b>222,915</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
6215 PERS Retiree Health	1,661	1,451	1,530	1,530	1,662
7210 Professional Services	450	6,343	6,350	6,350	10,980
7215 Legal Services	81,771	6,875	10,000	3,000	10,000
7230 Other Contract Services	1,897	4,425	7,500	7,500	7,500
7510 Workers Compensation	7,015	11,321	16,379	16,379	17,000
7511 Property Insurance Premium	4,502	7,643	7,954	7,954	8,000
7513 Fidelity Bond	700	750	825	825	900
7514 Liability Insurance/ERMA Prem.	35,653	40,492	43,382	43,382	44,000
7550 Advertising	1,866	4,317	5,000	5,000	5,000
7585 Travel/Training	1,367	568	4,800	4,800	4,800
7590 Meeting & Mileage Reimb.	-	-	250	250	250
7650 Dues & Memberships	1,269	551	625	625	685
7725 Minor Equipment	-	-	-	-	8,300
7735 Special Supplies	-	108	550	550	550
7760 Elections	11,252	54	13,000	13,000	-
7770 Miscellaneous	1,431	279	5,106	5,106	5,000
	<b>150,834</b>	<b>85,177</b>	<b>123,251</b>	<b>116,251</b>	<b>124,627</b>
	<b>339,006</b>	<b>277,387</b>	<b>344,828</b>	<b>337,828</b>	<b>347,542</b>
7100 Total City Clerk					
Less: Cost Allocation	30,352	9,947	28,063	28,063	37,531
<b>Net City Clerk</b>	<b>\$ 308,654</b>	<b>\$ 267,440</b>	<b>\$ 316,765</b>	<b>\$ 309,765</b>	<b>\$ 310,011</b>

**Total Staff Allocations:**

Deputy City Manager/City Clerk	0.90
Sr. Admin Assistant	0.35
Administrative Assistant I	0.34
Total FTE's	<u>1.59</u>



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## **City Attorney - Program Overview**

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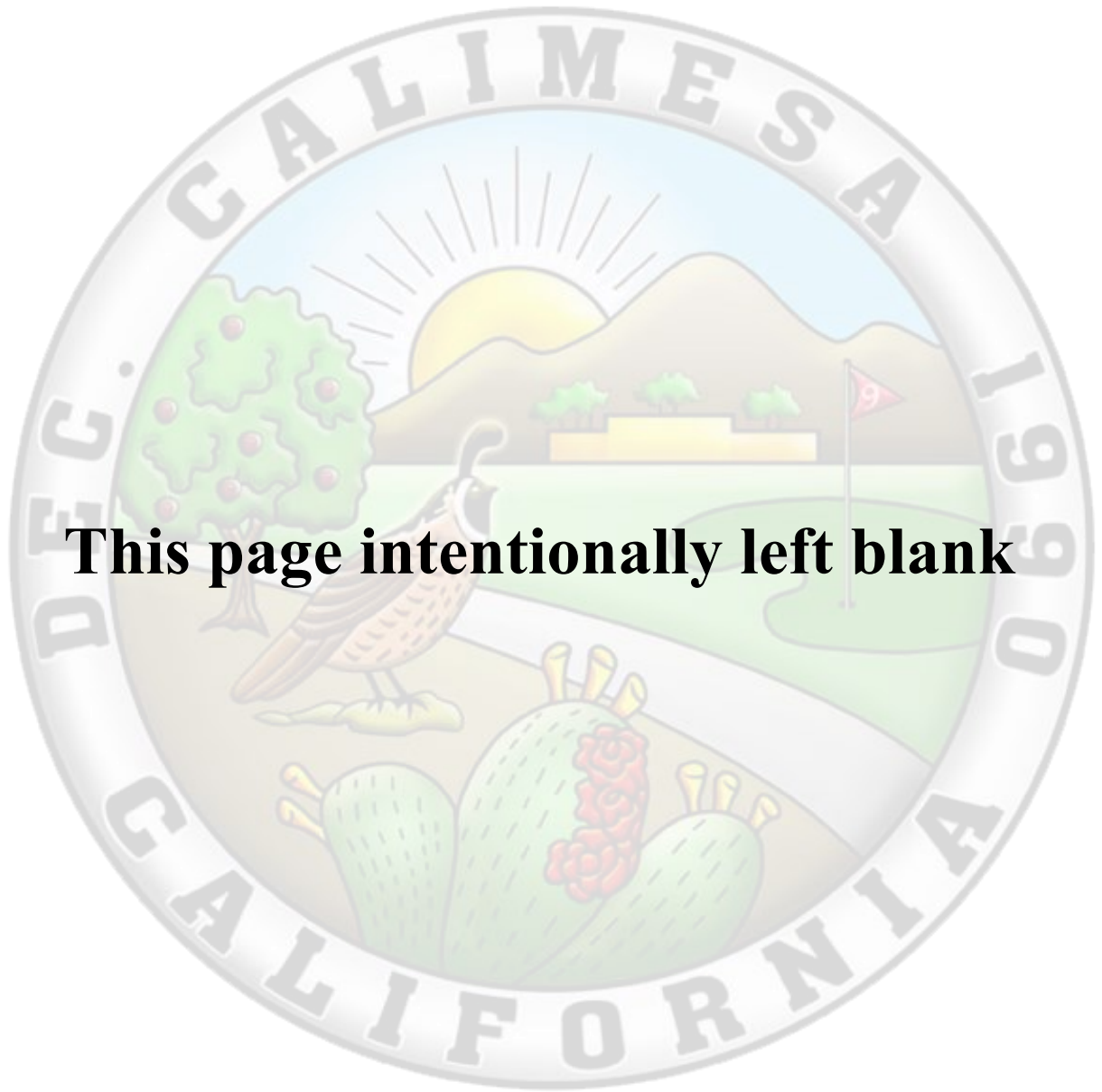
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### **Program Description and Purpose**

The City Attorney's office represents the City Council and City staff in all matters of law pertaining to their offices, and represents and appears on behalf of the City and its officers in all civil actions and proceedings. In addition to attending all regular City Council meetings, Successor Agency meetings, and other meetings as required, the City Attorney prepares and/or reviews all necessary legal documents such as contracts, deeds, ordinances, and resolutions, and performs legal research and prepares opinions. The City Attorney for the City is appointed by the City Council on a contractual basis.

### **FY 2019-20 Goals and Objectives**

- Continue to provide effective legal services to all City officers, departments, agencies, boards and commissions.
- Continue to reduce liability exposure through timely advice.
- Continue code enforcement efforts.
- Review all resolutions/ordinances.
- Respond to typical inquiries within 24 hours.
- Attend all City Council and Successor Agency meetings.



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CITY OF CALIMESA  
 FY 2019-20  
 City Attorney

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>					
<b>Dept: 1400</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7215 Legal Services - General	154,036	126,410	125,000	125,000	125,000
7216 Legal Services - Special	397		20,000	20,000	20,000
7217 Legal Services - Litigation	2,616		40,000	40,000	40,000
	<b>157,049</b>	<b>126,410</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>
<b>Total City Attorney</b>	<b>\$ 157,049</b>	<b>\$ 126,410</b>	<b>\$ 185,000</b>	<b>\$ 185,000</b>	<b>\$ 185,000</b>

The City Attorney is a contract position that represents the City and serves as the legal advisor to the City Council, City Manager, City Commissions and Committees, and staff.

CITY OF CALIMESA  
FY 2019-20  
City Attorney

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**Fund: 01 - General Fund**  
**Dept: 1400**

7215	Legal Services - General	125,000
7216	Legal Services - Special	20,000
7217	Legal Services - Litigation	40,000

Totals

\$ 185,000

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## **Fiscal Services - Program Overview**

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### **Program Description and Purpose**

The Fiscal Services Division of the Finance Department provides financial support and information for all City and Successor Agency operations, including payroll, cash receipting, grants accounting, accounts receivable, financial accounting, financial planning, cash management, budgeting, and debt administration.

The Division is responsible for maintenance of the City's financial records and oversees the annual audits of financial statements. Finance personnel monitor the investment of City funds and ensure cash liquidity to meet operational needs. The Division reviews accounting internal controls to ensure that financial information is reliable and assets are safeguarded. Financial reports produced by the Division (including the Annual City Budget, Mid-Year Review, Quarterly Treasurer's Report and the Comprehensive Annual Financial Report) provide The City Council and City management with information necessary to make sound financial decisions.

### **FY 2019-20 Goals and Objectives**

- Consistently provide accurate and timely information to the City Council to facilitate informed decision making
- Coordinate the preparation and presentation of the annual budget for Council approval by June 30<sup>th</sup>.
- Provide the City Council with audited annual financial statements in a timely manner and in accordance with Generally Accepted Accounting Principles.
- Maintain compliance with all State and Federal regulations regarding financial reporting.
- Reconcile all bank accounts within 30 days of receipt of bank statements.
- Timely presentation of the quarterly Treasurer's report to the City Council per Investment Policy.

### **FY 2018-19 Accomplishments**

- Provided both the annual budget and mid-year budget review in a timely manner for Council consideration and adoption.
- The audited financial statements for fiscal year ended June 30, 2018 reflect a General Fund operating reserve of 41% or \$2,004,871.

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## **Purchasing & Accounts Payable - Program Overview**

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### **Program Description and Purpose**

The Purchasing/Accounts Payable Division (Division) of the Finance Department is responsible for managing and coordinating the administrative activities of the areas of purchasing and accounts payable services. These services include but are not limited to the following: all purchasing functions, formal bids, contract administration, development and implementation of purchasing and accounts payable procedures and policies, and the sale of surplus property. Such procedures assist each and every department in obtaining a wide-range of goods and services. The Division also provides general supervision of all purchasing functions and contracts with respect to the procurement of goods, services and projects. The Division also administers a purchasing system which is fully integrated with the City's financial system. The Division is responsible for training departmental staff on the proper methods of purchasing goods and services for the City in accordance with the City's ordinance.

Purchasing conducts formal and informal bid processes, reviews department purchase requisitions, and processes all requests for purchases.

Accounts Payable processes and pays approved invoices, researches billing discrepancies, and acts as liaison between the City and its vendors.

### **FY 2019-20 Goals and Objectives**

- Ensure all City purchases are made in accordance with the City's Purchasing Ordinance and all other regulatory policies and rules.
- Ensure all invoices for goods and services are paid timely and accurately.
- Ensure that all transactions related to purchases and payments are properly approved and recorded in a timely manner.
- Ensure all payments are captured in the warrant register presented to Council.

CITY OF CALIMESA  
 FY 2019-20  
 Finance

		FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>						
<b>Dept: 2000</b>						
<b><u>PERSONNEL COSTS</u></b>						
6010	Salaries	105,468	97,125	151,395	117,395	166,939
6221	Management Incentive Pay	-	-	-	-	1,235
6400	Benefits	36,413	33,309	57,398	48,598	50,885
		<b>141,881</b>	<b>130,434</b>	<b>208,793</b>	<b>165,993</b>	<b>219,059</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>						
7210	Professional Services	76,113	83,982	80,590	80,590	81,032
7230	Other Contract Services	6,530	3,886	4,000	4,075	5,000
7585	Travel/Training & Conferences	530	323	1,000	1,000	2,000
7650	Dues & Memberships	265	110	220	220	220
7725	Minor Equipment	-	-	100	100	200
7735	Special Supplies	92	450	600	600	600
		<b>83,530</b>	<b>88,751</b>	<b>86,510</b>	<b>86,585</b>	<b>89,052</b>
	Total Finance	<b>225,411</b>	<b>219,185</b>	<b>295,303</b>	<b>252,578</b>	<b>308,111</b>
7100	Less: Cost Allocation	49,472	60,235	47,824	47,824	66,224
	<b>Net Finance</b>	<b>\$ 175,939</b>	<b>\$ 158,950</b>	<b>\$ 247,479</b>	<b>\$ 204,754</b>	<b>\$ 241,887</b>

**Staff Allocations:**

City Manager	0.10
Finance Manager	0.85
Accounting Technician	0.80
Sr. Admin Assistant	0.30
Administrative Assistant I	0.16
Total FTE's	<u>2.21</u>

CITY OF CALIMESA  
 FY 2019-20  
 Finance

**Fund: 01 - General Fund**  
**Dept: 2000**

7210	Professional Services		
	HDL-Sales Tax	6,000	
	Contract Financial Services	50,000	
	Annual Audit (A)	18,632	
	Muni Financial-Property Tax	5,000	
	GASB CalPERS Report	1,400	81,032
7230	Other Contract Services		
	FundBalance Annual Maintenance		5,000
7585	Travel & Training		
	CSMFO, Other		2,000
7650	Dues and Memberships		
	CSMFO		220
7725	Minor Equipment		
	Office Equipment		200
7735	Special Supplies		
	Budget Supplies/Storage Boxes	100	
	Annual Tax Forms	100	
	Check Stock	400	600
<b>Totals</b>			<b>\$ 89,052</b>

(A) \$27,810 annual contract less \$9,178 to be paid by the Successor Agency

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## **Information Technology - Program Overview**

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### **Program Description and Purpose**

The Information Technology Department is responsible for the effective utilization of information technology throughout the City and for implementation of information systems planning consistent with the City's business need. Functional areas of responsibility include all computer systems, midrange and microcomputers alike, electronic communications, and computer training for City employees.

### **FY 2019-20 Goals and Objectives**

- Ensure the City's technology functions are effective and reliable.
- Ensure the City's systems are properly backed up on a nightly basis to prevent lost or incomplete data.
- Respond to changes in the needs of users through updated technology and training.
- Respond to calls for service in a timely manner.
- Additional audio-visual improvements to the Sr. Center
- Upgrades to the Laserfiche Document Imaging Software allowing for multi-departmental ease of use while in the field with mobile and GIS capabilities.

### **FY 2018-19 Accomplishments**

- System updates were performed when and where needed.
- Workstation computers were replaced where needed to ensure functionality and reliability.
- System/data backups were done timely with no downtime.
- Replaced Network Server
- Replaced Battery Backups for city-wide computer network
- Upgraded the building alarm system with keyless entry key fobs and codes
- Installed panic buttons in City Hall, CD Annex and Sr. Center
- Installed video surveillance in the lobbies of City Hall, CD Annex and the Sr. Center
- Additional network cables installed to add Fire Department to City computer network
- Additional telephones added to Shortel phone system to include Fire Department



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CITY OF CALIMESA  
 FY 2019-20  
 Information Technology

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>					
<b>Dept: 2100</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	11,091	9,004	14,306	14,306	10,029
6400 Benefits	3,150	2,916	4,907	4,907	3,222
	<b>14,241</b>	<b>11,920</b>	<b>19,212</b>	<b>19,212</b>	<b>13,251</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	11,412	13,244	15,760	15,760	29,500
7230 Other Contract Services	2,575	6,548	5,000	5,000	8,500
7420 Communications	6,731	6,011	6,030	7,000	6,030
7430 Repairs/Maintenance	-	-	500	500	500
7625 Computer Supplies	-	-	200	200	200
7720 Supplies - Equipment	1,501	1,600	9,800	9,800	9,400
7725 Minor Equipment	7	628	300	300	2,000
8100 Equipment	-	8,651	13,149	13,149	4,000
	<b>22,226</b>	<b>36,682</b>	<b>50,739</b>	<b>51,709</b>	<b>60,130</b>
Total Information Technology	<b>36,467</b>	<b>48,602</b>	<b>69,951</b>	<b>70,921</b>	<b>73,381</b>
7100 Less: Cost Allocation	9,201	4,940	6,323	6,323	15,421
<b>Net Information Technology</b>	<b>\$ 27,266</b>	<b>\$ 43,662</b>	<b>\$ 63,628</b>	<b>\$ 64,598</b>	<b>\$ 57,960</b>

This department provides centralized management of the City's computer system.

**Staff Allocations:**

Finance Manager	0.05
Accounting Technician	0.10
Total FTE	0.15

CITY OF CALIMESA  
 FY 2019-20  
 Information Technology

**Fund: 01 - General Fund**  
**Dept: 2100**

7210	Professional Services		
	Malware/Software protection (27 workstations)	2,775	
	Phone Network / Comm. Support Maintenance	1,500	
	Laserfiche Support Maintenance	4,300	
	Laserfiche software upgrades	13,845	
	Virus Protection: Reliable-IT	2,855	
	Web Hosting	200	
	Offsite Backup 12 @ \$50	600	
	MS Office 365:		
	MS Office Suite 40 @ \$190		
	MA Office Email only 6 @ \$68	1,800	
	Readerboard Maintenance Agreement	<u>1,625</u>	29,500
7230	Other Contract Services		
	Outsource Labor (68 hrs @ \$125)		8,500
7420	Communication		
	Frontier FAX/Phone Lines - City	4,200	
	FiOS Internet - City [12 mo / \$152]	<u>1,830</u>	6,030
7430	Repair & Maintenance Equipment		
	IT Equipment Repairs		500
7625	Computer Supplies		
	IT Incidentals (screen protectors, anti-glare, cleaning)		200
7720	Supplies - Equipment		
	Computers/Monitors (3)	3,900	
	Replacement phone (Shortel)	500	
	Tablets/surface Pro for City Council	5,000	9,400
7725	Minor Equipment	Additional monitor(s) for Council Chambers	2,000
8100	Equipment	Server battery back-ups: City Hall and Fire Dept	4,000
<b>Totals</b>			<b>\$ 60,130</b>

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## Community Development - Program Overview

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The Community Development Department consists of the following three City Divisions: 1) Planning, 2) Building and Safety, and 3) Code Enforcement. These Divisions are aimed at serving residents and the general public and the public health, safety, and welfare by ensuring that development is in accordance with the City's adopted General Plan, Zoning Code, Health and Safety Code, and the Uniform Building and Fire Codes.

### **Planning Division**

The Planning Division is responsible for enforcing the City's development standards as identified in the City of Calimesa Municipal Code Chapter 18; Zoning Ordinance, and for ensuring that all existing and future development is consistent with the City's General Plan, which identifies the City's long-range plans.

As new development is proposed, the Planning Division coordinates the review of land use entitlement applications with all applicable City departments/divisions and outside agencies. Relevant land use entitlement applications include Development Plan Reviews, Conditional Use Permits, Specific Plans, Development Agreements, Tentative Tract and Parcel Maps, Variances, and Temporary Use Permits. The Planning Division also ensures that the planning process complies with all State and Federal environmental review requirements and provides general zoning information to the public.

The Planning Manager presents project-related reports to the Planning Commission and City Council. The City's Senior Administrative Assistant serves as the secretary to the Planning Commission.

### **Building and Safety Division**

The Building & Safety Division is responsible for reviewing plans, issuing permits and conducting field inspection for all construction activities in the City to ensure compliance with the adopted California Building Codes including but not limited to; Electrical, Plumbing, Energy, Green, Disabled Access and Fire Codes. The Building and Safety Division conducts pre- and post-construction inspections, issues Notices of Violation for building code violations, and reviews building plans for compliance with State building codes prior to issuing permits. Building Division also serves as the coordinator of the plan review process, ensuring that all pertinent departments and agencies are included in the review and permitting process. The Building Division is guided by the standards of the State's Building Code.

### **Code Enforcement Division**

The Code Enforcement Division is responsible for abating violations of the Calimesa Municipal Code to protect the public's health, safety, and general welfare, as well as overseeing the registration of vacant and abandoned properties. Major tasks include the abatement of zoning code violations, enforcement of business license violations, maintenance of the code enforcement database, monthly monitoring of vacant and abandoned properties, implementation of the abandoned vehicle program and the weed abatement program. This division issues citations and works closely with the Community Development Department Staff and City Attorney's office to make sure violations are brought into compliance.

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## Community Development - Program Overview

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### **FY 2019-2020 Goals and Objectives**

The Community Development Department's primary goals and objectives are to ensure that the built environment is in compliance with the City's Municipal Code, the goals and objectives of the General Plan are met, and that development occurs in accordance with state and federal environmental regulations. The Community Development Department also seeks to increase the level of community involvement related to local land use issues.

In order to accomplish these goals and objectives, the Department has to analyze proposals by developers and local residents for new development and modifications to existing development, make recommendations to the Planning Commission and City Council on proposed development, identify issues in order to determine when General Plan and Zoning Text and/or Map Amendments are necessary, review building plans to ensure compliance with approved entitlement plans and Uniform Building and Fire Codes, and review public complaints pertaining to potential code enforcement violations. The Department will continue to seek meaningful public feedback related to development applications.

### **FY 2018-2019 Accomplishments**

The Community Development Department in FY 2018/19 has been focused on processing an increasing number of new planning and building applications filed with the City. Major development projects in process include:

- Approval of a new approximately 110,000 square foot commercial/retail shopping center located within the Summerwind Ranch at Oak Valley Specific Plan.
- Approval of a new 7,300 square foot Autozone retail store on Calimesa Boulevard.
- Submittal of a new 7-11 retail convenience store with fuel pumps located on the southwest corner of W. County Line Road and 3<sup>rd</sup> Street.
- Continued post-entitlement coordination with the applicant of a new self-service gas station, mini-mart, and car wash on W. County Line Road and 7<sup>th</sup> Place.
- Continued post-entitlement coordination with the applicant of a new self-service gas station, mini-mart, and car wash on W. County Line Road and California Street.
- Continued post-entitlement coordination with the applicant of a new multi-use commercial/industrial center, Rancho Citrus Business Park, on Desert Lawn Drive.
- Issuing building permits and certificates of occupancy for on-going housing development in the Singleton Heights and JP Ranch projects.
- Approval of design review, totaling 121 lots, at JP Ranch by the home builder, DR Horton.
- Approval of design review, totaling 246 lots, at Summerwind Ranch at Oak Valley Specific Plan, by the home builder, Lennar Homes of California, LLC.
- Approval of design review, totaling 80 lots, at Summerwind Ranch at Oak Valley Specific Plan, by the home builder, Meritage Homes.
- Approval of design review, totaling 162 lots, at Summerwind Ranch at Oak Valley Specific Plan, by the home builder, DR Horton.
- Construction of various single-family homes by owner-builders.
- Met with several potential developers about housing, retail and commercial development within the City of Calimesa.
- Worked with the City Manager and the City's Economic Development Consultant on potential development in Calimesa.

# CITY OF CALIMESA

## FY 2019-20

### Community Development (Planning, Code Enf., Bldg & Safety)

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>					
<b>Dept: 3000</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	2,486	2,596	78,710	72,710	142,775
6011 Allocated to Projects	-	-	(21,253)	(16,253)	(44,189)
6400 Benefits	1,120	1,013	21,875	19,875	43,764
	<b>3,606</b>	<b>3,609</b>	<b>79,332</b>	<b>76,332</b>	<b>142,350</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services					
Contract Code Enforcement	57,270	54,600	60,000	60,000	60,000
Planning Staff	151,469	129,142	77,302	82,302	-
Consultants - CEQA	-	-	25,000	25,000	40,000
Fire Prevention	-	15,710	35,000	55,000	40,000
7225 Building & Safety	213,819	136,671	276,000	455,000	300,000
7230 Other Contract Services	9,244	9,244	9,250	9,250	9,460
7420 Communications	-	-	500	500	650
7585 Travel/Training & Conferences	5,204	-	4,400	4,400	6,000
7735 Supplies - Special	26	-	400	400	400
7650 Dues and Memberships	-	-	-	-	1,400
	<b>437,032</b>	<b>345,367</b>	<b>487,852</b>	<b>691,852</b>	<b>457,910</b>
<b>Total Community Development</b>	<b>\$ 440,638</b>	<b>\$ 348,976</b>	<b>\$ 567,184</b>	<b>\$ 768,184</b>	<b>\$ 600,260</b>

**Staff Allocations:**

Planning Manager	1.00
Assistant Planner	1.00
Sr. Admin Assistant	0.05
<b>Total FTE</b>	<b>2.05</b>

CITY OF CALIMESA  
 FY 2019-20  
 Community Development (Planning, Code Enf., Bldg & Safety)

<b>Fund: 01 - General Fund</b>			
<b>Dept: 3000</b>			
7210	Professional Services		
	CEQA Consultant	40,000	
	Fire Prevention	40,000	
	Code Enforcement - 20 hrs/wk	<u>60,000</u>	140,000
7225	Building official		
	Bldg & Safety - staffing and revenue split		300,000
	(includes Counter Tech 10 hrs/wk @ \$60 x 51)		
7230	Other Contract Services		
	GIS Mapping	6,660	
	Drop Box Professional (for large documents via email)	200	
	Code Enforcement Database "IworQ"	<u>2,600</u>	9,460
7420	Communications	Cell Phone for Planning Manager	650
7585	Travel/Training & Conferences		6,000
	AEP workshops, legislative updates, APA annual conference,		
	Planning Commission training		
7735	Special Supplies	Legislative update publications (CEQA, Subdivision Map Act, etc.)	400
7650	Dues and Memberships		
	Association of Environmental Professionals	500	
	American Planning Association	<u>900</u>	1,400
<b>Totals</b>			<b>\$ 457,910</b>

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## **Engineering - Program Overview**

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### **Program Description and Purpose**

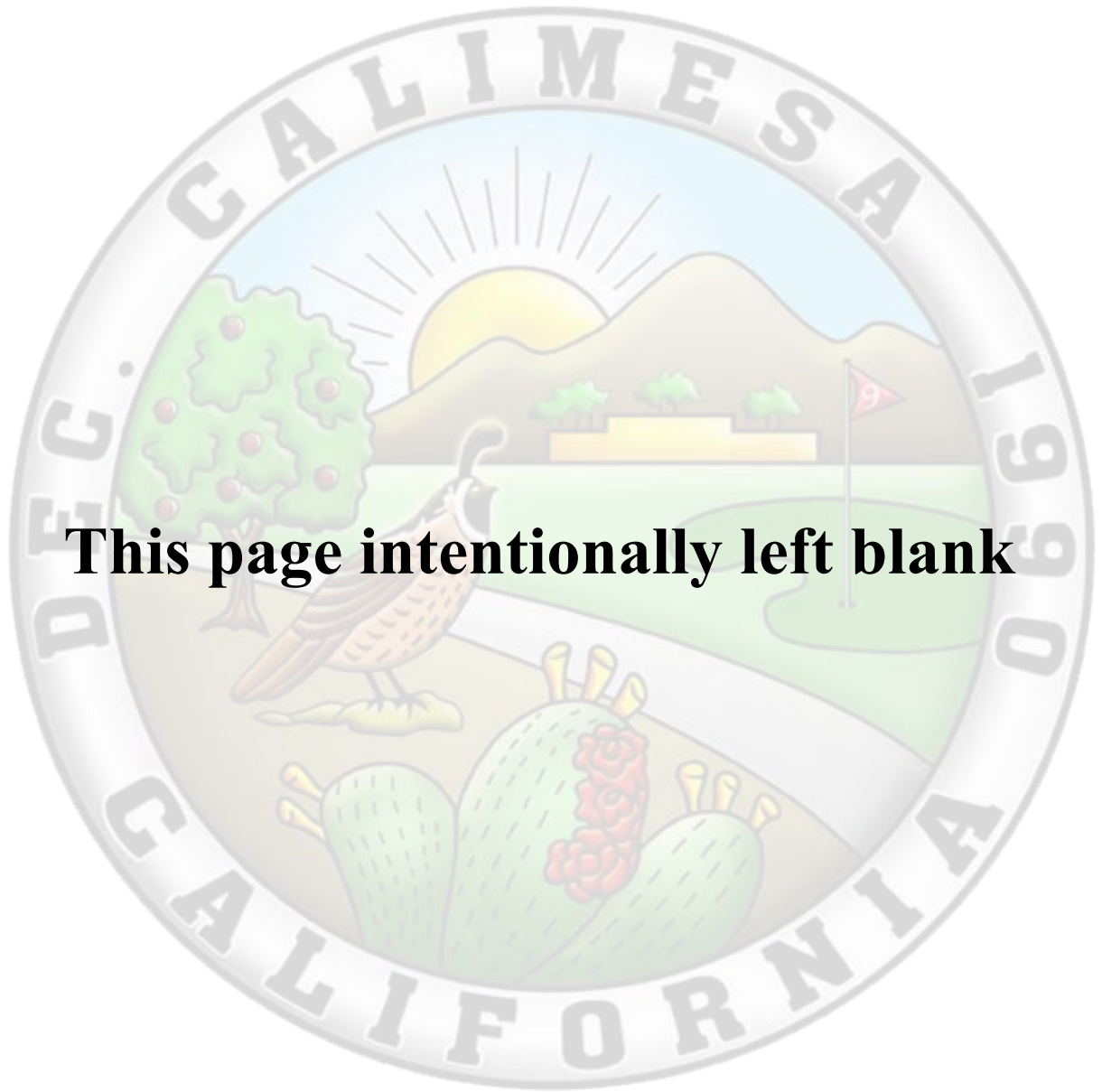
The Engineering Division is responsible for planning, design and contract administration of Street, Traffic, and Drainage projects. This Division works closely with the City's Public Works Director and is an integral part of the City's Development Team. The Engineering Division coordinates and reviews private development projects and related construction in the public right-of-ways and ensures compliance with City Codes, policies and standards of work.

### **FY 2019-20 Goals and Objectives**

- Continue to promote the Capital Improvement Program (CIP) projects, and prepare plans and specifications.
- Collaborate with other agencies in the Calimesa area including but not limited to Cities of Yucaipa and Beaumont, Yucaipa Valley Water District, Riverside County Flood Control and Water Conservation District, South Mesa Water Company, and the County of Riverside.
- Seek grants opportunities for City projects.
- Provide customer service as needed.
- Continue to provide assistance to other departments and the public at large.
- Update and adopt a 5-year Capital Improvement Plan.
- Review private land development (tracts, houses, commercial properties, etc.) projects by performing plan checks, reviewing drainage, traffic, soils studies, coordination with other departments as necessary, and ensuring inspection is per the approved plans.

### **FY 2018-19 Accomplishments**

- Continued to coordinate the Calimesa Creek project with Riverside County Flood Control.
- Working with the City's Public Works Director, secured another \$1.1 million in funding for the Calimesa Creek project from Riverside County Flood Control bringing the cumulative total to approximately \$7.3 million.
- Continued the process with Riverside County for the approval with Caltrans for the Cherry Valley interchange. Completed the Project Study Report and launched the Project Approval and Environmental Documents phase.
- Continued to work with developers pertaining to residential and commercial developments.
- Continued to work with the City of Yucaipa and developers for County Line Rd. interchange and other County Line Rd. improvements.



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CITY OF CALIMESA  
 FY 2019-20  
 Engineering

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>					
<b>Dept: 3300</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	2,554	-	-	-	-
7220 Professional Services	134,032	60,938	115,000	115,000	115,000
	<b>136,586</b>	<b>60,938</b>	<b>115,000</b>	<b>115,000</b>	<b>115,000</b>
Total Engineering	<b>136,586</b>	<b>60,938</b>	<b>115,000</b>	<b>115,000</b>	<b>115,000</b>
Less: Cost Allocation	14,877	15,734	13,671	13,671	11,500
<b>Net Engineering</b>	<b>\$ 121,709</b>	<b>\$ 45,204</b>	<b>\$ 101,329</b>	<b>\$ 101,329</b>	<b>\$ 103,500</b>

CITY OF CALIMESA  
FY 2019-20  
Engineering

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**Fund: 01 - General Fund**  
**Dept: 3300**

7220	Engineering - Professional Services Consultant - General Services	115,000
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Totals	\$ 115,000
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## **Calimesa Citizens on Patrol - Program Overview**

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### **Program Description and Purpose**

The Calimesa Police Department is concerned not only about crime, but also the quality of life in our City. In these tough economic times, the resources used to combat crime are scarce. The Calimesa Police Department is committed in using volunteers to enhance the delivery of police services. An important component of this is the Citizen on Patrol program.

The Calimesa Citizens on Patrol program has a long-standing history with the city. It was established in an effort to bring the citizens and the police department together for a common goal, and that is to improve the quality of life by reducing crime. The Citizen on Patrol program is designed to provide a means for citizens to organize volunteer patrol groups for the purpose of reducing crime in our community through their high visibility patrols. These volunteers are the additional eyes and ears that Deputies can count on to make Calimesa a safe place to live and work.

### **FY 2019-20 Goals and Objectives**

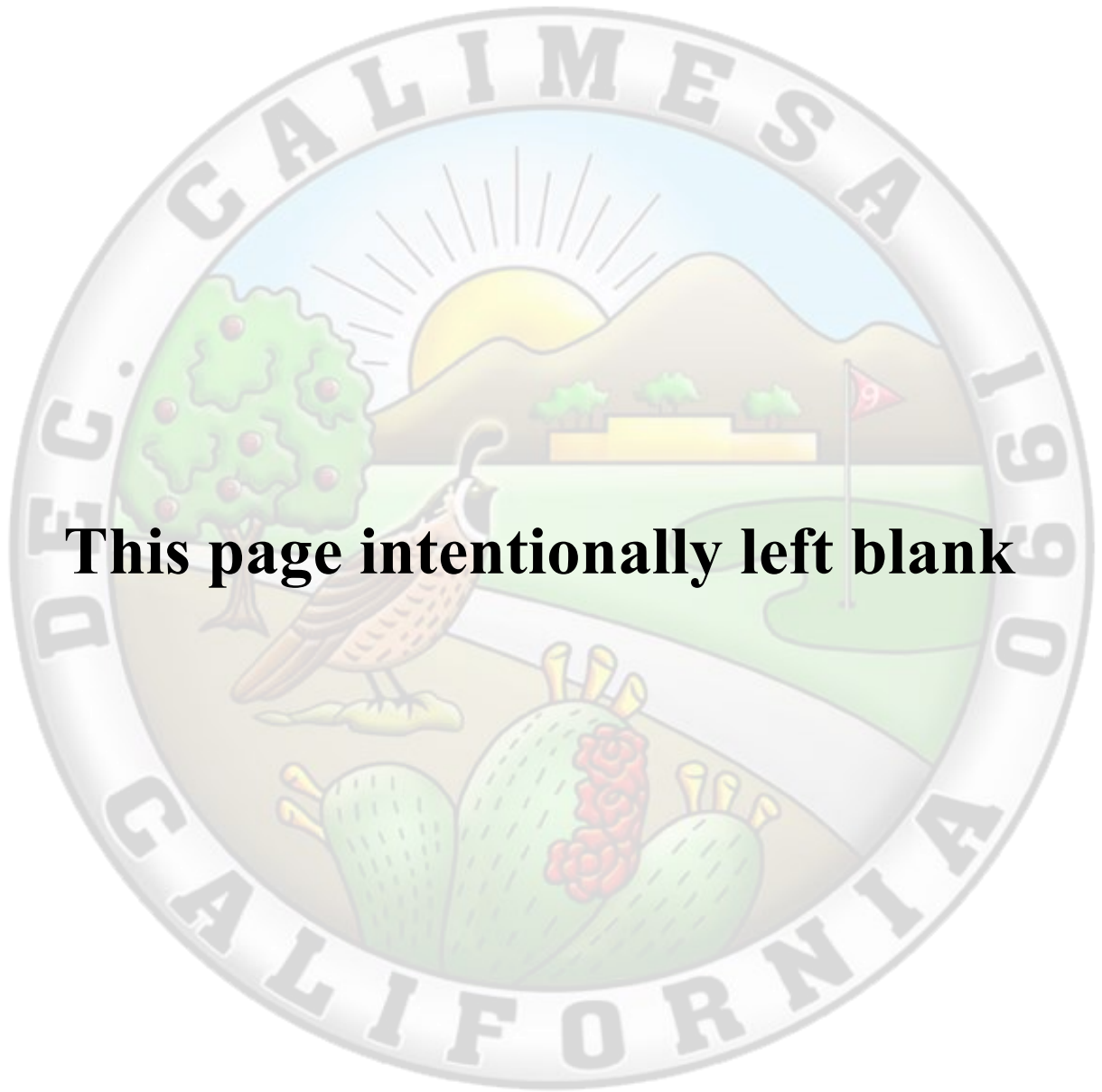
- Continue growth and membership of the program
- Provide an effective method of discouraging neighborhood crimes through high visibility
- Promote a friendly and safer neighborhood environment while respecting the privacy and rights of all citizens
- Encourage awareness and provide improved communication among neighbors
- Upgrade the quality of life and property values in Calimesa
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa
- Continue efforts to enhance relationships with members of the community through Neighborhood Watch Programs and other outreach events

### **FY 2018-19 Notable Events**

- Memorial Day Service - Desert Lawn
- Calimesa Christmas Parade - Calimesa Blvd.
- City representation in Yucaipa Christmas Parade

### **FY 2018-19 Accomplishments**

- Calimesa COP had a total of 689 hours of volunteer efforts in 2018. That provides a significant savings in paid man-hours, and thus cost, to the City.



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CITY OF CALIMESA  
 FY 2019-20  
 Citizens on Patrol

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>					
<b>Dept: 4000</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	-	-	1,000	200	1,000
7243 Radio	-	-	500	-	500
7420 Communications	580	518	960	700	960
7432 Repairs & Maintenance - Vehicles	778	213	2,000	500	2,000
7725 Minor Equipment	-	-	400	-	400
7735 Special Supplies	214	118	750	500	750
7740 Fuel & Oil	1,705	1,146	3,000	1,500	2,000
	<b>3,277</b>	<b>1,995</b>	<b>8,610</b>	<b>3,400</b>	<b>7,610</b>
<b>Total Citizens on Patrol</b>	<b>\$ 3,277</b>	<b>\$ 1,995</b>	<b>\$ 8,610</b>	<b>\$ 3,400</b>	<b>\$ 7,610</b>

CITY OF CALIMESA  
 FY 2019-20  
 Citizen On Patrol

Fund: 01 - General Fund			
Dept: 4000			
7210	Professional Services		
	Prescreen volunteers - 10 @ \$100		1,000
7243	Radio		
	Replacement - Radios & Batteries		500
7420	Communication		
	12 mo @ \$70	840	
	Cell Phone	120	
			960
7432	Repair & Maintenance - Vehicle		
	Repairs & routine maintenance		2,000
7725	Minor Equipment		
	First Aid Equipment	100	
	Reflective Vest	300	
			400
7735	Special Supplies		
	Uniforms		750
7740	Fuel & Oil		2,000
Totals			\$ 7,610

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## **Police - Program Overview**

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### **Program Description and Purpose**

The mission of the Calimesa Police Department, through contractual agreement with the Riverside County Sheriff's Department, is to provide continuous high-quality law enforcement services at a reasonable cost. The Riverside County Sheriff's Department is the fourth largest law enforcement agency in the State of California. It has the infrastructure, personnel and experience in place to provide a high quality of service to the Calimesa residents.

By way of contract, the City of Calimesa is provided with specialized services such as the Special Enforcement Bureau (SWAT), Aviation, Gang Suppression Unit, Canine Units, Forensic Technicians, Central Homicide Unit, Hazardous Device Technicians, 911 Dispatch Services, and Search and Rescue. In addition, the Department provides recruiting, testing, background investigations, and academy training.

Deputies assigned to the City of Calimesa are selected for their skills in community-based policing services and, as a result, the city enjoys the comfort of traditional police services by way of the contract. Unlike conventional municipal police departments, contract policing provides these services without administrative responsibilities such as worker's compensation injury claims, employee benefits, employee complaint and discipline issues, and civil claims resulting from police services.

### **FY 2019-20 Goals and Objectives**

- Reduce the number of traffic collisions throughout the City through education and enforcement.
- Enact proactive measures with a focus on reducing crime through Zone Policing.
- Increase collaboration with outside agencies and the community.
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa.
- Continue efforts to enhance relationships with members of the community through Neighborhood Watch Programs, Coffee with a Cop and other outreach events.
- Seeking innovation in technology and social media to increase our communication and outreach to the citizens we serve.
- Be highly visible and responsive to the communities needs to increase trust and foster relationships.
- Be forward thinking in conjunction with City and County agencies in developing and implementing programs to address homelessness.

### **FY 2018-19 Accomplishments**

- During FY 2018/19, the Calimesa Police Department continued the Crime Prevention Through Environmental Design, or CPTED Program, for City businesses and residents. Any victim of a residential or commercial burglary was afforded a CPTED evaluation of their home or business, to reduce the likelihood of becoming the victim of another burglary. The program is open to any resident or business in the city, even those who had not been victimized.

- In FY 2018/19, the Calimesa Police Department made direct notification to all sex registrants living within the Calimesa city limits and immediate surrounding areas of Calimesa and informed them of the current city, county, and state restrictions.
- For FY 2018/19, the Calimesa Police Department continued in its proactive approach to traffic enforcement. That effort showed the following changes in traffic related offenses:
  - Traffic collisions were reduced by 6% from FY 2017/18
  - Traffic citations were up 7% from FY 2017/18
  - DUI related events were decreased 12% from FY 2016/17

<b>Performance Measures:</b>	<b>Actual 2018 (calendar year)</b>	<b>Actual 2017 (calendar year)</b>
• Average Response Times - Priority 1 (Violent in progress)	5.26 min.	6.17 min.
• Average Response Times - Priority 2 (In progress crimes)	8.43 min.	7.48 min.
• Total Calls for Service	5919	7,219
• Arrests - Total	137	209

Note: Total arrests include those made by Calimesa Officers only.

CITY OF CALIMESA  
 FY 2019-20  
 Police

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>					
<b>Dept: 4100</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	18,220	16,717	19,140	19,140	19,140
7230 Other Contract Services	-	-	5,000	5,000	5,000
7240 Contract - Regular Pay	1,475,790	1,572,005	1,683,935	1,608,336	1,688,753
7241 Contract - Overtime Pay	22,894	31,868	27,000	21,200	22,689
7242 Contract - Mileage	85,811	84,872	102,550	102,550	85,979
7243 Contract - Radio	-	2,031	2,580	2,580	2,580
7244 Booking Fees	22,642	3,602	10,000	1,200	5,150
7245 Blood Tests	9,307	8,805	9,000	9,000	5,230
7246 Contract - Facilities Expense	35,483	47,113	35,480	60,783	50,000
7247 Cal-ID Assessment	8,353	8,289	8,290	8,637	8,637
7770 Miscellaneous	2,340	-	1,800	1,800	1,800
	<b>1,680,840</b>	<b>1,775,302</b>	<b>1,904,775</b>	<b>1,840,226</b>	<b>1,894,958</b>
<b>Total Police</b>	<b>\$ 1,680,840</b>	<b>\$ 1,775,302</b>	<b>\$ 1,904,775</b>	<b>\$ 1,840,226</b>	<b>\$ 1,894,958</b>

CITY OF CALIMESA  
 FY 2019-20  
 Police

Fund: 01 - General Fund			
Dept: 4100			
7210	Professional Services		
	Records Mgmt System - CLETS		19,140
7230	Other Contract Services		
	Special Focus Enforc Special Focus Enforcement Funding		5,000
7240	Contract - Regular Patrol		
	24 Hrs x 365 days x \$192.78 (estimated rate)		1,688,753
7241	Contract - Overtime		
	Patrol -239 hrs. @ \$70.50	16,850	
	Investigator - 66 hrs. @ \$88.47	5,839	22,689
7242	Mileage		
	Patrol - 88,000 miles @ .95	83,600	
	Plain - 3090 miles @ .77	2,379	85,979
7243	Radio		
	12 months @ \$215 per unit		2,580
7244	Booking Fees		
	Division Projections		
	Jail Access over 3yr avg - @ \$515		5,150
7245	Blood Test		
	DOJ-Blood/Alcohol Fees/ Evidence Processing		5,230
7246	Contract - Facilities		
	Estimate based on data from Sheriff Contract Unit		50,000
7247	Cal-ID Assessment		
	Fingerprint ID		8,637
7770	Miscellaneous		
	Sexual Assault Exams		1,800
Totals			\$ 1,894,958

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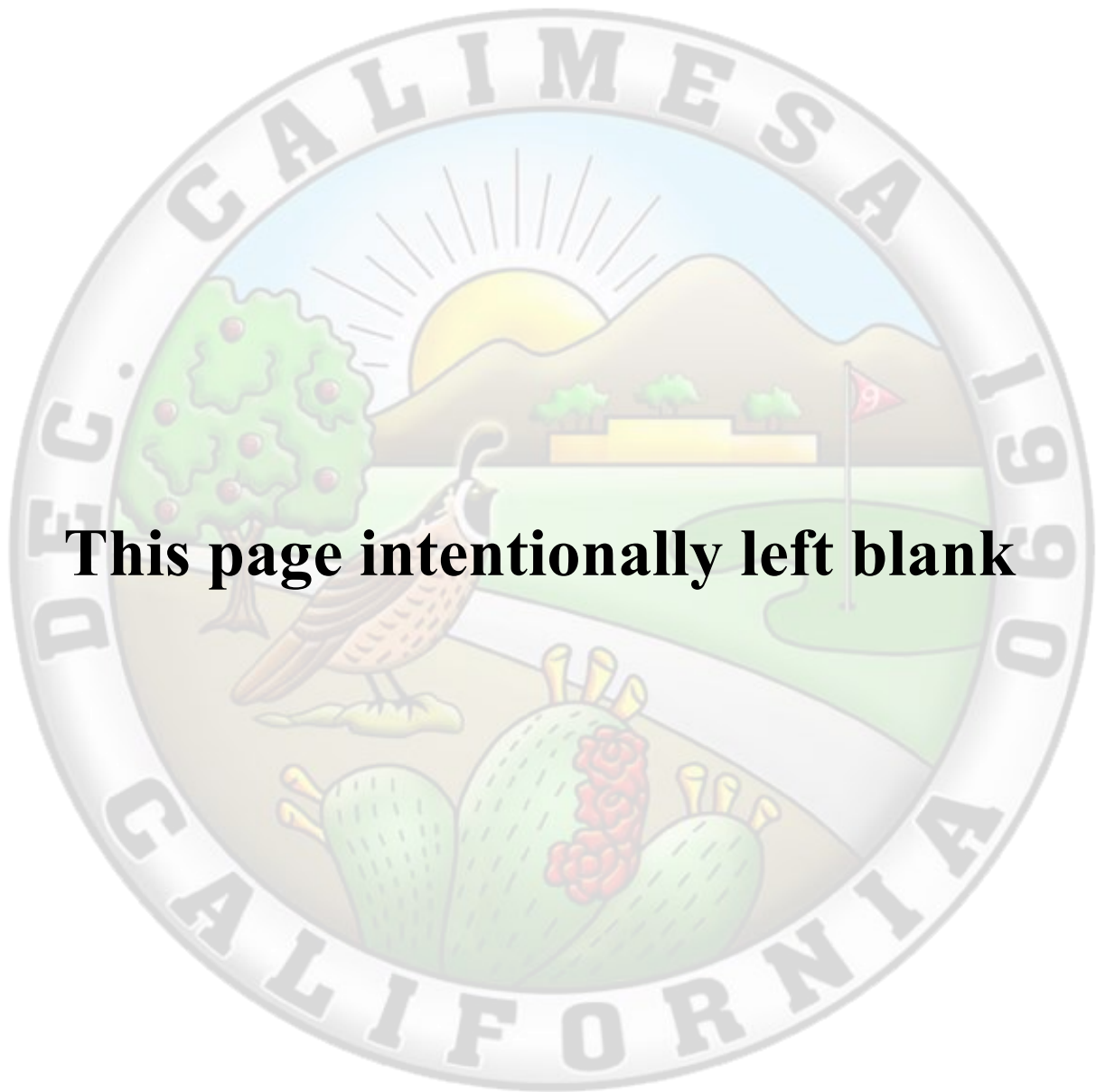
## **Animal Control - Program Overview**

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### **Program Description and Purpose**

The City of Calimesa contracts with the City of Beaumont for animal control services. The major functions include responding to calls regarding stray domestic animals, sick and injured animals, dead animals, animal bites, barking dogs, and other animal related issues. In addition, the City of Beaumont handles dog licensing.



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CITY OF CALIMESA  
 FY 2019-20  
 Animal Control

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>					
<b>Dept: 4200</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7230 Other Contract Services	13,170	15,505	40,000	40,000	40,000
	<b>13,170</b>	<b>15,505</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>
<b>Total Animal Control</b>	<b>\$ 13,170</b>	<b>\$ 15,505</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>

CITY OF CALIMESA  
FY 2019-20  
Animal Control

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Fund: 01 - General Fund  
Dept: 4200

7230 Other Contract Services

City of Beaumont

Animal Control Officer, Shelter

40,000

Totals

\$ 40,000

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## **Fire - Program Overview**

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### **Program Description and Purpose**

The City of Calimesa formed its own Fire Department on January 1, 2018. The Calimesa Fire Department is a full-service Department and provides the following services and programs:

- Fire Suppression
- Hazardous Materials Response
- Rescue Services
- Basic Life Support (BLS) Emergency Medical Response
- Fire Prevention/Public Education Programs
- Fire & Life Safety Inspections
- Intern/Reserve Program

The in-house department consists of a Fire Chief, a Deputy Chief, two Battalion Chiefs, three Captains and nine Firefighters. The City also staffs a pool of Intern/Reserve Firefighters. This provides for a 3-person engine company, as well a 2-person squad, responding to emergency calls.

### **FY 2019-20 Goals and Objectives**

- Continue to explore partnerships with neighboring cities to achieve economies of scale on services.
- Continue to evaluate development within the City to determine the need for future fire station locations and construction.
- Continue to explore options for service level upgrade within budgetary constraints.
- Ensure all City personnel are NIMS compliant.
- Explore grant opportunities.
- Continue to ensure the City is in compliance with applicable laws and regulations regarding safety.

### **FY 2018-19 Accomplishments**

- Successful transition from the long-standing County contract to an in-house fire department.
- Successful in hiring of qualified personnel.
- Successful renegotiation of the conditions of the Calimesa – Yucaipa Emergency Response Automatic Aid Agreement.
- Finalizing Wildland Fire Agreement with State of California – CalFire/Office of Emergency Services (OES).
- Provided Fire Suppression and Emergency Medical Services in a cost-effective manner.
- Participated in multiagency public safety agencies training affairs.
- Entered local fire agencies associations (Riverside County Fire Chief Association, San Bernardino County Fire Chief association, and Riverside County Fire Training Officer Association)
- Participated in local schools and community organizations events.

- Collaborated with the code enforcement department on the weed abatement program to assist with minimizing wildland fire hazards that pose a danger to the public’s health, safety and welfare.
- Participated in the development of a fire inspection program designed to reduce fire related fatalities/injuries in local businesses.

<b>Performance Measures</b>	<b>Actual 2017 Calendar Year Riverside County Fire Department</b>	<b>Actual 2018 Calendar Year Calimesa Fire Department</b>	<b>Actual 2019 1<sup>st</sup> Quarter (Jan, Feb, Mar) Calendar Year Calimesa Fire Department</b>
Response to calls for service	No data	1785	435
Mutual/Auto Aid Responses	No data	492	70
Total Cancelled Mutual/Auto Aid Respose	No data	247	36

CITY OF CALIMESA  
 FY 2019-20  
 Fire Department

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>					
<b>Dept: 4300</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	-	268,766	591,488	591,488	751,262
6012 Salaries: Part-time	-	-	-	-	16,555
6400 Benefits	-	94,140	211,151	211,151	254,738
6030 OT/Shift Coverage	-	43,880	139,553	139,553	189,221
	-	<b>406,786</b>	<b>942,192</b>	<b>942,192</b>	<b>1,211,776</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	214,976	260,790	366,972	366,972	378,400
7230 Other Contract Services	1,129,297	599,385	-	-	-
7240 Contract Pay - Intern/Reserves	-	12,350	50,960	50,960	51,100
7410 Utilities - Electric	4,174	3,831	7,500	7,500	8,500
7411 Utilities - Gas	727	624	1,500	1,500	1,500
7412 Utilities - Water/Sewer	2,375	2,508	5,800	5,800	3,500
7420 Communications	-	3,663	17,000	17,000	19,300
7430 Repairs & Maintenance-Equipment	7	2,522	4,500	4,500	4,500
7431 Repairs & Maintenance-Building	2,912	12,557	15,000	15,000	18,300
7432 Repairs & Maintenance-Vehicles	-	9,312	25,000	25,000	29,500
7510 Workers Comp. Insurance	-	20,623	41,000	41,000	44,000
7514 Liability Insurance	-	8,982	22,000	22,000	28,500
7585 Travel & Training	-	9,109	20,000	20,000	18,000
7610 Office Supplies	-	3,253	5,000	5,000	5,000
7650 Dues & Subscriptions	1,643	2,524	3,000	3,000	4,000
7725 Minor Equipment	-	26,672	53,375	53,375	59,500
7735 Special Supplies	-	37,142	61,620	61,620	52,000
7740 Fuel & Oil	-	12,317	29,500	29,500	31,000
	<b>1,356,111</b>	<b>1,028,164</b>	<b>729,727</b>	<b>729,727</b>	<b>756,600</b>
<b>Total Fire Department</b>	<b>\$ 1,356,111</b>	<b>\$ 1,434,950</b>	<b>\$ 1,671,919</b>	<b>\$ 1,671,919</b>	<b>\$ 1,968,376</b>

**Staff Allocations:**

Fire Chief	1.00
Deputy Fire Chief	1.00
Battalion Chief (2)	2.00
Fire Captain (3)	3.00
Firefighter/EMT (9)	9.00
PT Administrative Assistant I	0.48
Total FTE	<u>16.48</u>

CITY OF CALIMESA  
 FY 2019-20  
 Fire Department

**Fund: 01 - General Fund**  
**Dept: 4300**

7210	Professional Services		
	Riverside County Communications/Dispatch	205,000	
	Wildland Fire Agreement - State of California	115,000	
	PARS, Backgrounds, DOJ, Other	9,400	
	REMSA Inspections	500	
	Recruitment Expense and Physicals	33,500	
	Annual Equipment Testing	<u>15,000</u>	378,400
7240	Contract Regular Pay Intern/Reserves		51,100
7410	Utilities - Electric		8,500
7411	Utilities - Gas		1,500
7412	Utilities - Water/sewer		3,500
7420	Communications		
	Communications/IT/Radio	11,700	
	Radio Equipment Repair/Replacement	<u>7,600</u>	19,300
7430	Repairs & Maint. Equip.		4,500
7431	Repair & Maintenance - Building		
	Carport	3,300	
	Normal Maintenance	<u>15,000</u>	18,300
7432	Repair & Maintenance - Vehicles		29,500
7510	Workers Comp. Insurance		44,000
7514	Liability Insurance		28,500
7585	Travel & Training		18,000
7650	Dues & Subscriptions		4,000
7610	Office Supplies		5,000
7725	Minor Equipment		
	Firefighter Equipment	40,000	
	Small Equipment - Fire and Office	<u>19,500</u>	59,500
7735	Special Supplies		
	Uniforms/Turnouts	30,000	
	Fire Prevention Supplies	11,000	
	EMS Supplies	5,000	
	Disaster Preparedness	3,000	
	Other Supplies	<u>3,000</u>	52,000
7740	Fuel & Oil		31,000
	<b>Totals</b>		<b>\$ 756,600</b>

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## **Senior Center - Program Overview**

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### **Program Description and Purpose**

The Norton Younglove Multi-Purpose Senior Center (Center) provides a gathering spot for community events, socializing, and personnel enhancement. The City has contracted with the Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program which provides onsite congregate meals. The Senior Center serves as a hub for older adults to receive services, programming, social activities, fitness classes such as Fit After 50, Yoga, Line Dancing, seminars, resources, and special events.

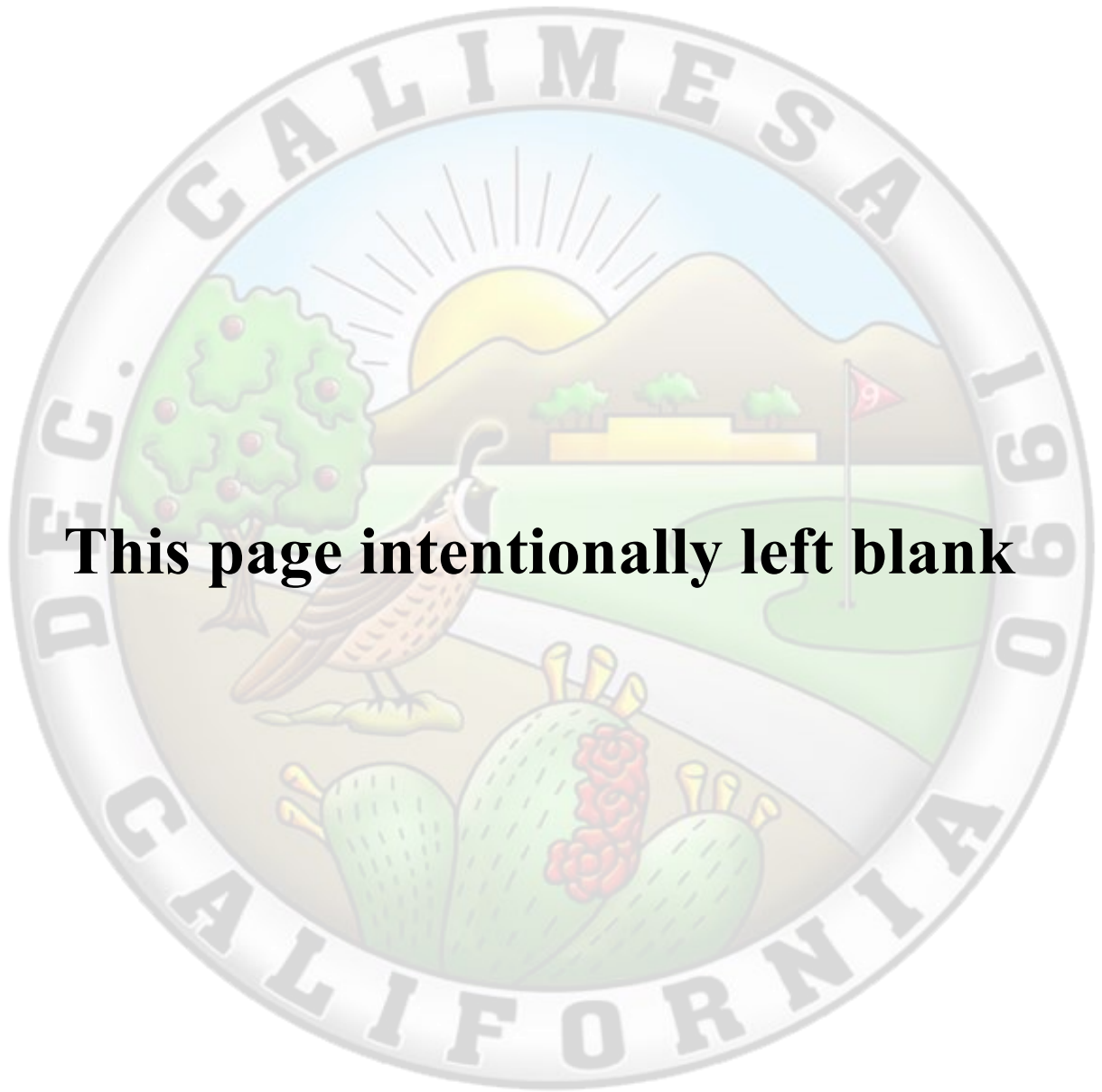
The Center provides regular workshops and seminars as requested, participates as a Riverside County Cool Center during the summer months, and as a distribution site for the Feeding America commodity giveaway program, as well as houses the local Sheriff and Citizens on Patrol office along with multiple meeting/activity rooms for City and community use.

### **FY 2018-19 Notable Events**

- November 16, 2018, Thanksgiving, 82 individuals
- December 14, 2018, Christmas, 95 individuals
- February 15, 2019, Valentine's, 86 individuals
- March 15, 2019, St. Patrick's, 65 individuals

### **Upcoming Special Events for 2019**

- May 17, 2019, Spaghetti Dinner
- July 13, 2019, Community Pancake Breakfast
- November 15, 2019, Thanksgiving
- December 13, 2019, Christmas



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**CITY OF CALIMESA**  
**FY 2019-20**  
**Community Services (Senior Center)**

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>					
<b>Dept: 4900</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	14,931	11,808	17,572	17,572	14,106
6400 Benefits	7,227	6,445	7,761	7,761	6,684
	<b>22,158</b>	<b>18,253</b>	<b>25,333</b>	<b>25,333</b>	<b>20,790</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7230 Other Contract Services	73,398	74,149	74,150	74,150	75,700
7410 Utilities - Electric	13,819	15,289	17,170	17,170	19,000
7411 Utilities - Gas	1,203	552	1,377	1,377	800
7412 Utilities - Water/Sewer	1,536	2,010	1,390	1,390	1,600
7420 Communications	2,733	2,863	2,820	2,820	4,100
7430 Repairs & Maintenance - Equipment	286	641	1,020	1,020	1,035
7431 Repairs & Maintenance - Building	8,273	4,480	11,040	11,040	22,150
7750 Supplies - Paper/Custodial	1,667	1,680	2,000	2,000	2,000
	<b>102,915</b>	<b>101,664</b>	<b>110,967</b>	<b>110,967</b>	<b>126,385</b>
<b>Total Community Services</b>	<b>\$ 125,073</b>	<b>\$ 119,917</b>	<b>\$ 136,300</b>	<b>\$ 136,300</b>	<b>\$ 147,175</b>

**Staff Allocations:**

Maintenance Worker I

**FTE**

0.35

0.35

**Program Description and Purpose**

The Norton Younglove Multi-purpose Senior Center provides a gathering spot for community events, socializing, and personal enhancement. The City has contracted with Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program. The nutrition program provides meals both on site and through home delivery to homebound participants.

The Senior Center provides regular workshops, trips, and seminars as requested; participates as a Riverside County Cool Center during the summer months; acts as a distribution site for the Second Harvest Food Bank commodity giveaway program; and houses the local Police and Citizens on Patrol office along with multiple meeting/activity rooms for City and community uses.

CITY OF CALIMESA  
 FY 2019-20  
 Community Services (Senior Center)

Fund: 01 - General Fund			
Dept: 4900			
7230	Other Contract Services		
	Current Copy Charges	2,800	
	Copier Rental \$231/mo	2,900	
	Family Svcs Contract \$5,834/mo	70,000	75,700
7410	Utilities - Electric		
	Prior year plus 2% inc		19,000
7411	Utilities - Gas		
	Prior year plus 2% inc		800
7412	Utilities - Water/sewer		
	Prior year plus 2% inc		1,600
7420	Communication		
	\$220 mo		4,100
7430	Repair & Maintenance - Equipment		
	Extinguisher svc \$120/Annual Svc \$255	375	
	Vent Hood Testing and Service	160	
	Equipment Replacement - Tables	500	1,035
7431	Repair & Maintenance - Building		
	Burgeson Maint contract	1,280	
	Exterminator \$45mo	540	
	Septic-Grease trap \$500/2x	650	
	Troy Alarm-50% of annual fee	180	
	Building Expenditures - Lobby and conference room	17,000	
	Carpet/Tile Cleaning	2,500	22,150
7750	Supplies - Paper/custodial		
	Paper and custodial supplies		2,000
Totals			\$ 126,385

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## **Public Works Administration - Program Overview**

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### **Program Description and Purpose**

The Calimesa Public Works Department has responsibility for a variety of construction, maintenance, and infrastructure projects throughout the City. These include overseeing street lighting and traffic signal maintenance, and contract street sweeping services; construction of minor road projects including street striping and markings; maintenance of City streets, parkways and storm drainage facilities; installation and replacement of traffic signs; building and parks maintenance; development assistance, and management of fleet vehicles.

### **FY 2019-20 Goals and Objectives**

- Begin construction of Calimesa Creek Improvements.
- Begin construction of County Line Road LPP funded improvements.
- Have Public Works staff perform re-striping of STOP bars and legends citywide.
- Continue to pursue grants and funding for Capital Improvement projects.
- Install Trash Inserts into catch basins.
- Continue to monitor and coordinate with private developments.

### **FY 2018-19 Accomplishments**

- Submitted annual State NPDES report on time and without difficulties.
- Continue to attend monthly NPDES meetings to stay up-to-date of new requirements.
- Completed construction of Federally Funded Avenue L Slurry Seal Project.
- Completed Improvements on County Line Road from 3<sup>rd</sup> Street to California Street as part of a joint project with the City of Yucaipa and partial funding through ATP.
- Received a \$3.747 million grant through SB1 LPP funding for a large portion of future County Line Road construction.
- Secured remaining funding needs from Riverside County Flood Control for the Calimesa Creek Improvements.
- Issued nearly 50 Encroachment Permits to residents, utility companies and contractors throughout the City for various projects.
- Issued Oversize Permits for equipment mobile homes being transported throughout the City.
- Conducted Construction Inspections on all Public Works projects.
- The Public Works Division performed ongoing right of way maintenance, weed abatement and pothole repair throughout the City.
- Respond to emergency situations, including heavy rains which cause flooding and wind events which resulting in tree damage and debris, to ensure public safety.
- Continued coordination with developers on Mastercraft, JP Ranch and Summerwind projects.

## **Building Maintenance - Program Overview**

### **Program Description and Purpose**

The Public Works Maintenance Division provides custodial and building repair services for approximately 22,000 square feet of building space. Facility maintenance responsibilities include City Hall, Norton Younglove Senior Center, City Yard, Fire Station and the Public Library. The majority of repairs are completed in-house by the Public Works Maintenance Department.

All custodial supplies are purchased through and provided by this division.

### **FY 2019-20 Goals and Objectives**

- Oversee removal of carpet in Senior Center and installation of new flooring.
- Reconstruct deteriorating front entry to City Hall.

### **FY 2018-19 Accomplishments**

- Completed installation of new drip irrigation system in landscaped area at City Hall and Senior Center.
- Trimming of trees adjacent to Senior Center to allow for antenna for HAM radio.
- Removal of sink in Senior Center kitchen to allow for relocation of freezer to meet Health Code.
- Installed grab bars in ladies’ restroom stalls at the Senior Center.

<b>Performance Measures:</b> Setup of Evening Meetings, Work Orders-Variou Departments	<b>Actual 2018-19</b>	<b>Estimated 2019-20</b>
Custodial Service	Two Employees - 450 man hours each employee	Two Employees - 450 man hours each employee
Building Maintenance	Three Employees-300 man hours each employee	Three Employees-300 man hours each employee

## **Landscape Maintenance - Program Overview**

### **Program Description and Purpose**

This fund is designated for maintenance of landscaping, street lighting, traffic signals, parks and open space within the Citywide Landscaping and Lighting District, No. 91-1. The assessments are collected through the County of Riverside Tax Collector's office. The City Engineer prepares the engineer's report (on an annual basis), and assessments are recorded on individual parcels within the District to fund a portion of the District's services, however, the City's General Fund also subsidizes a significant portion of expenses in this program. The report also details the anticipated manner in which the assessments will be levied on the parcels within the District.

### **FY 2019-20 Goals and Objectives**

- Create a City Tree Maintenance Program.
- Swap out generic street lights on Calimesa Blvd. with decorative lights as development continues.
- Continue to maintain the landscaping in public right-of-ways in an efficient and effective manner.

### **FY 2018-19 Accomplishments**

- Field Staff obtained training certification for weed spraying, thus saving money on contract services.
- Removed several City trees that were dead; Trimmed several City trees in need of pruning.
- Proactively sprayed parkways for weeds following a rainy spring.
- Removed empty tree wells on Calimesa Blvd fronting new Auto Zone.
- Mowed and maintained five improved parkway landscaping areas.
- Mowed and maintained all public rights-of-way and open space throughout the City.
- Maintained all traffic signals and street lighting throughout the City. Pursued installation of missing street lights fronting Tractor Supply.
- Obtained settlement payment for damaged Traffic Signal Controller.
- As part of Creekside Park improvements, replaced and/or upgraded landscape and irrigation.
- Tested, Repaired and maintained anti-backflow devices throughout City as required by the Water Purveyors. Removed inactive devices from inventory, for cost savings on testing and certification.
- Obtained maintenance schedule of trees and plants by arborist for 4<sup>th</sup> Street Community Park.

<b>Performance Measures:</b>	<b>Actual 2018-19</b>	<b>Estimated 2019-20</b>
Submitted engineers report and assessments to Riverside County	On Time	Submit to County
Maintained all parkways and open space	350 hours	350 hours
Maintenance of all traffic signals and street lights	30 hours	30 Hours

## **Parks - Program Overview**

### **Program Description and Purpose**

The Public Works Department provides maintenance of 4<sup>th</sup> Street Community Park and Creekside Park, as well as landscape maintenance of City Hall, the Senior Center and the Library. Areas maintained by this division total approximately four (4) acres. Duties performed include mowing, irrigation installation and repairs, weed control, shrub and tree trimming, Park rental clean-up, DG installation, graffiti removal, and repairs due to vandalism.

### **FY 2019-20 Goals and Objectives**

- Prepare application for Proposition 68 Per Capita Program which provides funds to local governments for improvements of local parks. Submit for continued improvements at Creekside Park.

### **FY 2018-19 Accomplishments.**

- Completed construction of fitness improvements at Creekside Park with partial funding from a grant from WRCOG. Staff completed park improvements which included tree trimming, sprinkler relocation, painting of restrooms, basketball court restriping, bench and picnic table parts replacement, BBQ repairs, installation of sand in children's play area and mulch in planter areas.
- Replacement of decomposed granite that has settled on walkways at 4<sup>th</sup> Street Community Park.

<b>Performance Measures</b>	<b>Actual 2018-19</b>	<b>Estimated 2019-20</b>
Mowing (all Parks/City Buildings)	720 hours	720 hours
Irrigations (New Installation/Repairs)	30 hours	30 hours
Park Maintenance	156 Hours	156 Hours
Graffiti Removal/Vandalism Repairs	40 Hours	40 Hours

## Refuse - Program Overview

### **Program Description and Purpose**

The Public Works Department oversees the contract that provides refuse collection services to all City residents. A private contractor who is required to pay a percentage of gross revenues to the City, in the form of a franchise fee, provides this service. The Contractor’s Billing Division provides bills to residents on a bi-monthly basis.

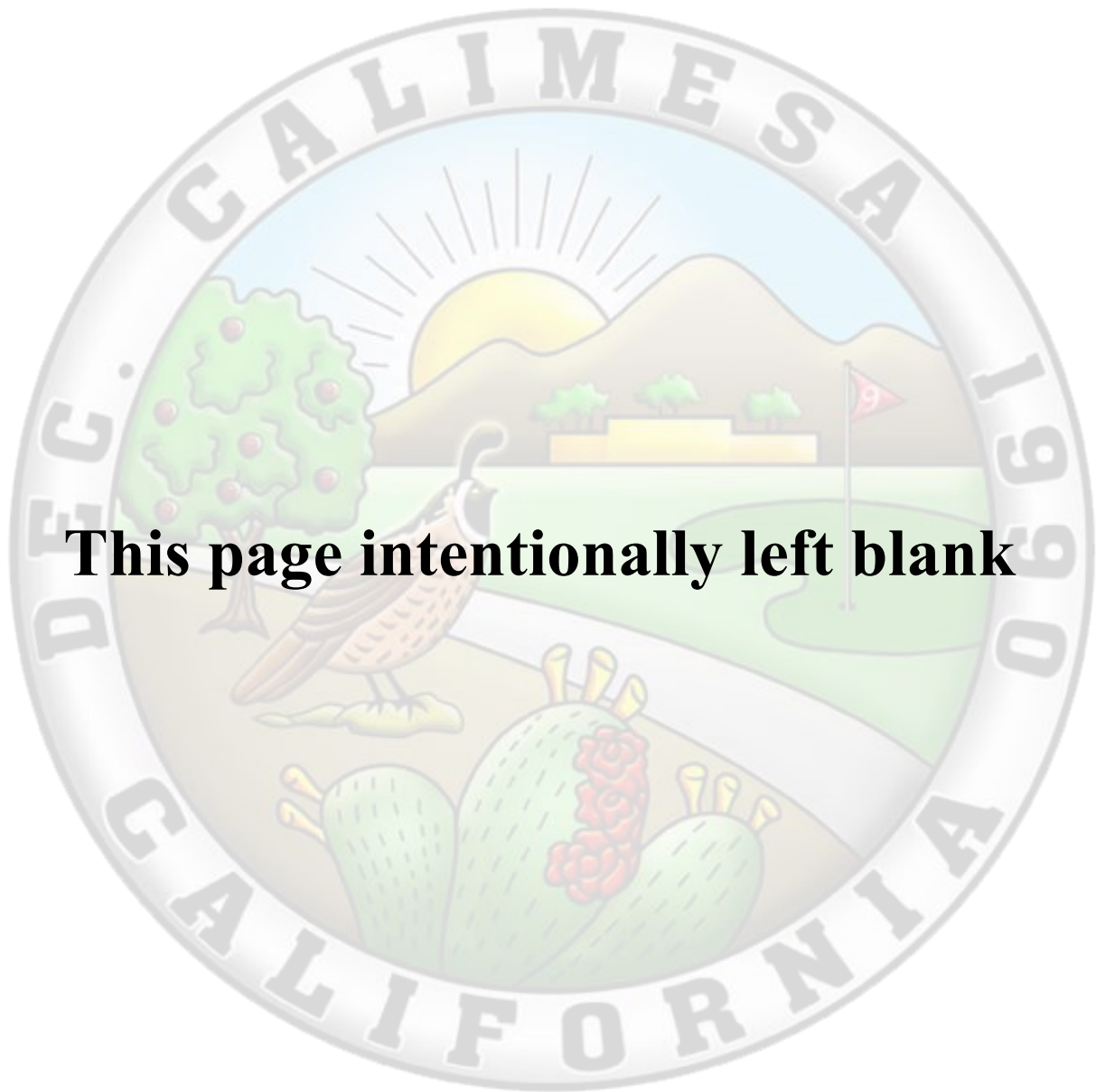
### **FY 2019-20 Goals and Objectives**

- Prepare for SB 1383 Requirements which require 50% reduction in organic waste from 2014 level by 2020, and 75% reduction by 2025.
- Continue to work with CR&R to obtain compliance in Recycling and Organics Recycling with non-complying businesses.
- Continue to assist the waste hauler in providing quality service for refuse collection to residents.
- Continue working with waste hauler to meet the mandatory requirements of AB 341 commercial Recycling Program.
- Continue to seek funding opportunities for future recycling programs for residents.

### **FY 2018-19 Accomplishments**

- Attend Workshops for implementation of States SB 1383, Organic Waste Reduction Regulations.
- Held Presentation for SB 1383 to inform City Council.
- Modified Business License Application to incorporate recycling requirements.
- Incorporated recycling requirements into standard details for trash enclosures.
- Made significant progress in accomplishing mandatory AB 341 commercial Recycling Program requirements.
- Made significant progress in accomplishing mandatory AB 1826 Commercial Organics Recycling Program requirements that will improve air quality and preserve landfill space.
- Coordinated (2) annual Citywide Spring and Fall Curb Side Collection Events in conjunction with City’s franchise refuse hauler CR&R. Conducted program for distribution of free passes to the landfill to City residents for these events.
- Passed the CalRecycle (state) annual site visit to review City’s residential/commercial recycling programs and annual reporting.

PERFORMANCE MEASURES	ACTUAL 2017-18	ACTUAL 2018-19	EST. ACTUAL 2019-20
Recycling Diversion	50%	50%	50%



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CITY OF CALIMESA  
FY 2019-20  
Public Works

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>					
<b>Dept: 5100</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	83,366	104,546	134,290	134,290	132,653
6400 Benefits	21,494	29,001	36,004	36,004	43,374
	<b>104,860</b>	<b>133,547</b>	<b>170,294</b>	<b>170,294</b>	<b>176,027</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	55,018	24,368	54,735	54,735	26,010
7230 Other Contract Services	6,004	3,960	6,400	6,400	4,900
7231 NPDES	5,986	5,692	14,700	14,700	14,100
7420 Communications	1,111	1,244	2,050	2,050	2,470
7431 Repairs & Maintenance - Building	4,490	10,568	11,000	11,000	28,000
7432 Repairs & Maintenance - Vehicles	-	808	6,100	6,100	2,500
7433 Repairs & Maintenance - Streets	8,403	-	-	-	-
7445 Equipment Rental	-	41	800	800	500
7735 Supplies - Special	1,647	5,379	3,500	3,500	5,500
8100 Equipment/Machinery	54,727	4,216	85,819	85,819	-
	<b>137,386</b>	<b>56,276</b>	<b>185,104</b>	<b>185,104</b>	<b>83,980</b>
Total Public Works	<b>242,246</b>	<b>189,823</b>	<b>355,398</b>	<b>355,398</b>	<b>260,007</b>
Less: Cost Allocation	34,712	36,713	23,869	23,869	22,161
<b>Net Public Works</b>	<b>\$ 207,534</b>	<b>\$ 153,110</b>	<b>\$ 331,529</b>	<b>\$ 331,529</b>	<b>\$ 237,846</b>

**Staff Allocations:**

Public Works Director	0.80
Maintenance Worker I (2)	0.25
Lead Maintenance Worker	0.10
Sr. Admin Assistant	0.05
Administrative Assistant I	0.20
Total FTE	1.40

CITY OF CALIMESA  
 FY 2019-20  
 Public Works

**Fund: 01 - General Fund**  
**Dept: 5100**

7210	Professional Services		
	Test and Replace Backflo Devices	750	
	Solid Waste Agreement	2,650	
	Electrical Consultant	250	
	Weed Abatement	12,000	
	Miscellaneous	2,000	
	Annual IWORQS update - pavement assessment	1,300	
	Frontier Wi-fi Line Security Cameras - \$155 p/m	1,900	
	Security Cameras @ 4th St Park - \$1,290/Qtr	5,160	26,010
7230	Other Contract Services		
	Gopher Control	3,900	
	Vector Control - Citywide	1,000	4,900
7231	NPDES		
	SWRCB Fees	6,000	
	Consultant	3,000	
	Riverside Cty Flood Ctrl	2,500	
	Trash Amendment Requirement	2,500	
	Legal Services	100	14,100
7420	Communication		
	Cell Phones (4) - 185/mo	2,220	
	Accessories/replacement	250	2,470
7431	Repair & Maintenance - Building		
	City Hall/Annex: Interior and Exterior repairs/paint	27,000	
	Park Repairs	1,000	28,000
7432	Repair & Maintenance - Vehicles		2,500
7445	Equipment Rental	Tool Rental	500
7735	Special Supplies	Employee Safety gear	5,500

Totals	\$	83,980
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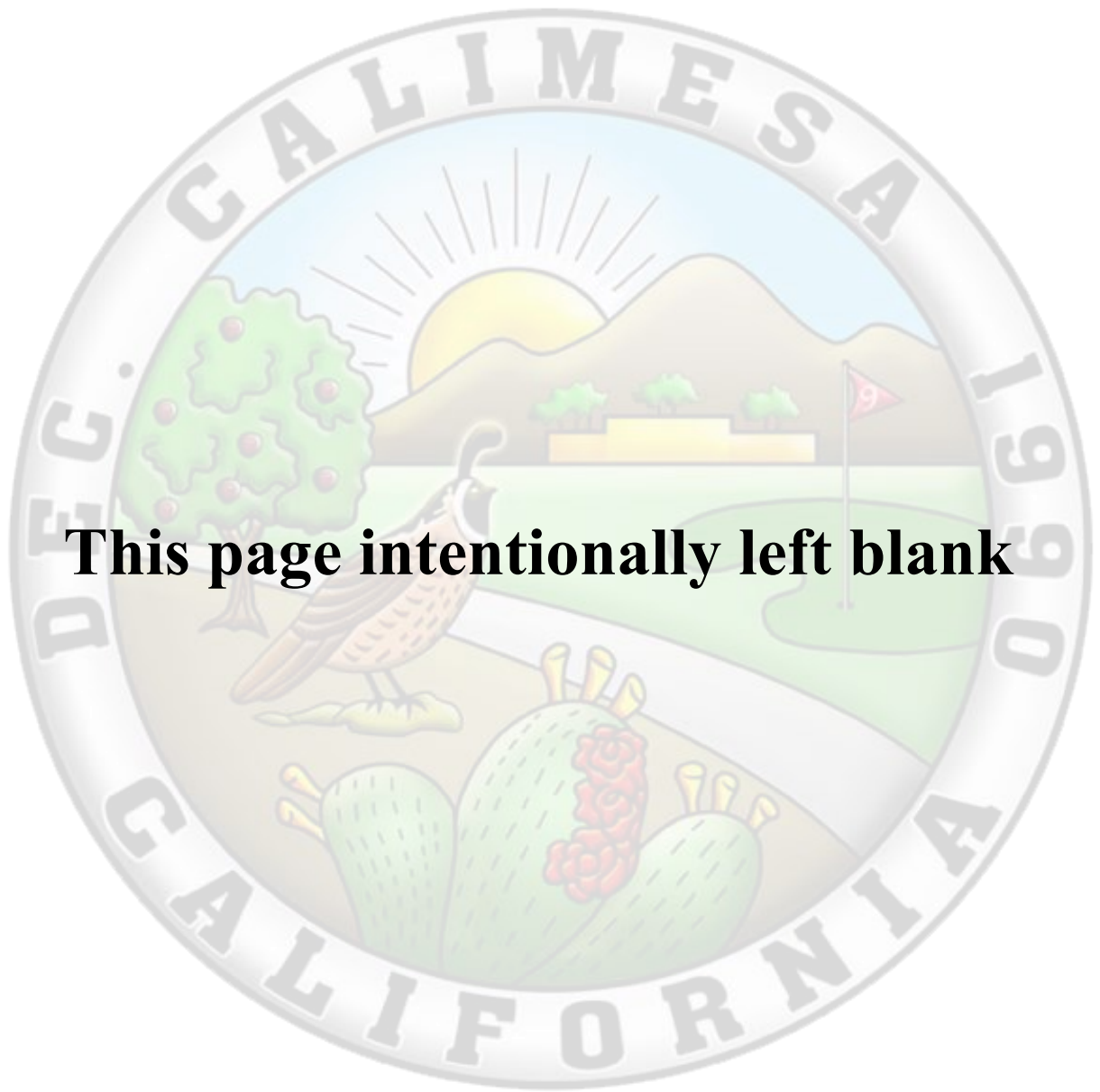
## **Non-Departmental - Program Overview**

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### **Program Description and Purpose**

The non-departmental department provides for a variety of services not allocated directly to a specific department or program, but which are for the benefit of the entire organization. Some of these areas include copying, printing, general office supplies for all departments, utilities, and requests made by any Community Partnership.



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CITY OF CALIMESA  
FY 2019-20  
Non-Departmental

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 01 - General Fund</b>					
<b>Dept: 8100</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7219 Bank Charges	9,971	10,601	9,000	9,000	12,000
7230 Other Contract Services	20,009	25,058	27,800	27,800	19,980
7410 Utilities - Electric	6,504	9,696	9,600	9,600	9,600
7412 Utilities - Water/Sewer	554	670	1,080	1,080	1,080
7431 Repairs & Maintenance - Bldg	2,302	6,161	6,020	6,020	6,520
7432 Repairs & Maintenance - Vehicle	902	976	4,000	4,000	4,000
7560 Printing	2,502	2,035	2,200	2,200	2,200
7610 Office Supplies	5,985	13,299	11,000	11,000	11,000
7615 Postage	4,773	6,225	6,000	6,000	6,000
7655 Publications/Newsletters	25	30	100	100	100
7656 Permits/Fees	46	66	325	325	325
7735 Special Supplies	2,174	3,874	450	450	450
7740 Fuel & Oil	1,886	1,491	1,500	1,500	1,500
7750 Supplies - Paper/Custodial	556	675	800	800	800
7770 Miscellaneous	1,640	1,780	2,050	2,050	2,153
7800 Community Partnerships	6,500	5,736	10,540	10,540	12,540
9500 Transfer Out-Self Ins Fund 12	-	100,000	-	-	-
9500 Transfer Out-ADA Fund 20	5,000	5,000	5,000	5,000	5,000
9500 Transfer-out LLMD Fund 28	68,000	69,000	57,947	57,947	55,000
9500 Transfer-out SLESF Fund 14	5,000	8,000	10,500	-	-
	<b>144,329</b>	<b>270,373</b>	<b>165,912</b>	<b>155,412</b>	<b>150,248</b>
	<b>144,329</b>	<b>270,373</b>	<b>165,912</b>	<b>155,412</b>	<b>150,248</b>
7100 Total Non-Departmental	<b>144,329</b>	<b>270,373</b>	<b>165,912</b>	<b>155,412</b>	<b>150,248</b>
Less: Costs Allocated Out	16,395	5,801	7,208	7,208	17,724
<b>Net Non-Departmental</b>	<b>\$ 127,934</b>	<b>\$ 264,572</b>	<b>\$ 158,704</b>	<b>\$ 148,204</b>	<b>\$ 132,524</b>

**Program Description and Purpose**

The Non-Departmental department provides for a variety of services not allocated directly to a department or program, but which is for the benefit of the entire organization. Some of these areas include copying, printing, general office supplies, utilities, and requests made by any Community Partnerships.

CITY OF CALIMESA  
 FY 2019-20  
 Non-Departmental

Fund: 01 - General Fund			
Dept: 8100			
7219	Bank Charges		12,000
7230	Other Contract Services		
	Copy Charges & Copier Rental	13,800	
	Pitney Bowes Rental	1,900	
	SCE Energy Loan (paid off in 2018-19)	-	
	Map Printer/Scanner - \$355/mo	4,280	19,980
7410	Utilities - Electric	Approx. \$800 per Month	9,600
7412	Utilities - Water/sewer	Approx. \$90 per Month	1,080
7431	Repair & Maintenance - Building		
	Exterminator \$45/mo	540	
	Burgenson Maint Contract - 4@\$250	1,000	
	Troy Alarm-50% of annual fee	180	
	Building expenditures	4,800	6,520
7432	Repair & Maintenance - Vehicle	Fleet repairs/maintenance	4,000
7560	Printing		2,200
7610	Office Supplies	City Wide	11,000
7615	Postage	City Wide	6,000
7655	Publications/Newsletters	Newsmirror Subscription	100
7656	Permits/Fees		
	Document Recording Fee- City Wide	300	
	So. Mesa Annual Assessment	25	325
7735	Special Supplies	Annual Community Service Awards	450
7740	Fuel & Oil	Vehicle Pool	1,500
7750	Supplies-Paper/custodial	Custodial supplies	800
7770	Miscellaneous	Crossing Guard Agreement - YCUSD	2,153
7800	Community Partnerships		
	Cultural Performing Arts	4,000	
	VFW - Memorial Day	500	
	Donation request	500	
	Chamber of Commerce	2,000	
	State of the City	4,000	
	Chamber Installation Dinner	500	
	Community Connect	1,040	12,540
9500	Transfers Out		
	ADA Funds	5,000	
	LLMD	55,000	
	SLESF	-	60,000
<b>Totals</b>			<b>\$ 150,248</b>



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**Special Revenue Funds,  
CFD Funds &  
Successor Agency**

CITY OF CALIMESA  
FY 2019-20

Special Revenue Funds - Expenditure Summary

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
Fund: 12 - Special Deposits		\$ -	\$ -	\$ -	\$ -
Fund: 13 - Insurance Fund	-	-	-	-	-
Fund: 14 - Special Law Enforcement Safety	127,445	141,837	153,797	153,297	157,691
Fund: 15 - CDBG	-	3,280	-	-	-
Fund: 17 - Park & Rec Grants	1,134	44,601	-	-	-
Fund: 19 - Library	24,072	19,953	37,940	37,940	29,978
Fund: 20 - Captial Project - ADA	-	11,798	-	-	-
Fund: 21 - AQMD	22,105	3,555	53,090	53,090	3,079
Fund: 22 - Road Maintenance & Rehab Acct. (RMRA)	-	-	190,005	190,005	150,123
Fund: 24 - Gas Tax	204,174	182,916	195,380	195,380	221,748
Fund: 25 - Measure A	459,391	187,435	430,138	430,138	489,560
Fund: 26 - Housing Rehab. - State Grant	8,088	2,375	497,937	497,937	-
Fund: 27 - Housing Rehab. - Federal Grant	37,032	286,854	187,814	187,814	-
Fund: 28 - Landscape, Lighting & Maintenance Dist.	149,013	141,940	159,878	159,878	164,265
Fund: 31 - Fire Facilities Fees	5,394	498,944	121,193	121,193	52,959
Fund: 32 - Flood Control & Drainage Fees	138,574	89,077	7,342,961	7,342,961	16,689
Fund: 33 - Administration Facilities Fees	7,313	12,822	2,373	2,373	15,417
Fund: 34 - Library Facilities Fees	6,644	3,167	2,372	2,372	15,417
Fund: 35 - Law Enforcement Facilities Fees	4,824	1,999	2,372	2,372	2,917
Fund: 36 - Traffic Improvement Fees	256,883	215,196	5,758,472	4,005,529	5,453,223
Fund: 39 - Park Improvement Fees	9,059	8,544	43,965	43,965	4,768
Fund: 41 - Transportation Mitigation Fees	223,831	8,873	-	200,423	-
Fund: 42 - MSHCP	170,219	67,023	-	235,945	-
Fund: 47 - CFD - 2018-1 Facilities IA1	-	-	-	-	12,079
Fund: 48 - CFD - Mesa Verde	-	-	-	27,000	-
Fund: 49 - CFD 2012-1 IA2 Facilities	1,063,072	1,805,553	207,359	729,103	213,108
Fund: 51 - CFD - Public Safety	157,884	219,393	228,917	228,917	259,787
Fund: 52 - CFD 2013-1 Facilities (JP Ranch)	75,582	88,218	90,509	92,667	90,533
Fund: 53 - CFD 2012-1 Facilities (Singleton)	147,142	143,923	159,296	159,511	160,250
Fund: 54 - CFD - 2013-1 Facilities IA3	-	-	-	-	6,120
Fund: 55 - CFD 2012-1 Maint. (Singleton)	4,408	5,650	4,612	42,948	44,115
Fund: 56 - CFD 2013-1 Maint. (JP Ranch)	4,879	5,004	5,277	5,335	5,364
Fund: 57 - CFD 2006-3 Argent	30,016	33,477	-	13,327	8,637
Fund: 58 - CFD Heritage Oaks	-	-	-	-	-
Fund: 59 - CFD JP Ranch Facilities IA2	1,358,124	82,025	79,362	79,361	76,479
Fund: 67 - Successor Agency	311,182	293,803	297,678	297,678	295,750
Fund: 71 - California Recycling Grant	-	5,806	6,000	4,194	-
<b>Totals</b>	<b>\$5,007,484</b>	<b>\$ 4,615,041</b>	<b>\$ 16,258,698</b>	<b>\$ 15,542,653</b>	<b>\$ 7,950,056</b>

CITY OF CALIMESA  
 FY 2019-20  
 Special Deposits

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 12 - Special Deposits</b>					
Fund Balance, Beginning of Year	\$ 323,544	\$ 325,680	\$ 329,736	\$ 329,736	\$ 335,736
<b><u>REVENUE</u></b>					
12-0000-4650 Interest	2,136	4,056	3,400	6,000	6,000
12-0000-9501 Transfer In	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>2,136</b>	<b>4,056</b>	<b>3,400</b>	<b>6,000</b>	<b>6,000</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 325,680</b>	<b>\$ 329,736</b>	<b>\$ 333,136</b>	<b>\$ 335,736</b>	<b>\$ 341,736</b>
<b><u>EXPENDITURES</u></b>					
12-0000-7100 Overhead Allocation	-	-	-	-	-
12-0000-9500 Transfer Out	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ 325,680</b>	<b>\$ 329,736</b>	<b>\$ 333,136</b>	<b>\$ 335,736</b>	<b>\$ 341,736</b>

This fund accounts for Deposits from third parties that may be refundable in the future.

CITY OF CALIMESA  
 FY 2019-20  
 Insurance Fund

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 13 - Insurance Fund</b>					
Fund Balance, Beginning of Year	\$ 30,008	\$ 30,008	\$ 130,924	\$ 130,924	\$ 133,424
<b><u>REVENUE</u></b>					
13-0000-4650 Interest	-	916	1,200	2,500	2,500
13-0000-9501 Transfer In	-	100,000	-	-	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>100,916</b>	<b>1,200</b>	<b>2,500</b>	<b>2,500</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 30,008</b>	<b>\$ 130,924</b>	<b>\$ 132,124</b>	<b>\$ 133,424</b>	<b>\$ 135,924</b>
<b><u>EXPENDITURES</u></b>					
13-0000-7100 Overhead Allocation	-	-	-	-	-
13-0000-9500 Transfer Out	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ 30,008</b>	<b>\$ 130,924</b>	<b>\$ 132,124</b>	<b>\$ 133,424</b>	<b>\$ 135,924</b>

PARSAC Requirement - reserve for future claims: 3 times Self-Insured Retentions (SIR)  
 for General Liability, Workers' Compensation and Property

CITY OF CALIMESA  
FY 2019-20

Special Law Enforcement Safety Fund (SLESF)

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 14 - Special Law Enforcement Safety</b>					
Fund Balance, Beginning of Year	\$ 10,528	\$ 9,276	\$ 32,028	\$ 32,028	\$ 19,231
<b><u>REVENUE</u></b>					
14-0000-4650 Interest	203	506	350	500	500
14-0000-4800 Other Governmental Revenues	120,990	156,083	131,000	140,000	140,000
14-0000-9501 Transfer In	5,000	8,000	10,500	-	-
<b>TOTAL REVENUE</b>	<b>126,193</b>	<b>164,589</b>	<b>141,850</b>	<b>140,500</b>	<b>140,500</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 136,721</b>	<b>\$ 173,865</b>	<b>\$ 173,878</b>	<b>\$ 172,528</b>	<b>\$ 159,731</b>
<b><u>EXPENDITURES</u></b>					
14-0000-7100 Cost Allocation	2,543	2,671	5,474	5,474	6,011
14-0000-7240 Contract - Regular Pay	113,542	129,117	134,410	134,410	137,740
14-0000-7241 Contract - Overtime Pay	368	550	543	543	570
14-0000-7590 Meeting/Mileage Reimb	10,992	9,499	12,870	12,870	12,870
14-0000-7735 Supplies - Special	-	-	500	-	500
<b>TOTAL EXPENDITURE</b>	<b>127,445</b>	<b>141,837</b>	<b>153,797</b>	<b>153,297</b>	<b>157,691</b>
<b>FUND TOTAL</b>	<b>\$ 9,276</b>	<b>\$ 32,028</b>	<b>\$ 20,081</b>	<b>\$ 19,231</b>	<b>\$ 2,040</b>

These funds were created by AB1480 to provide additional resources at the local level to fight crime and protect public safety. These funds are used for special programs and operations related to community oriented policing. These funds also provide resources for parole sweeps, DUI check point programs, and other operations.

CITY OF CALIMESA  
 FY 2019-20  
 Community Development Block Grant

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 15 - Community Development Block Grant</b>					
Fund Balance, Beginning of Year	\$ 3,280	\$ 3,280	\$ -	\$ -	\$ -
<b>REVENUE</b>					
15-0000-4650 Interest	-	-	-	-	-
15-0000-4800 Other Governmental Revenues	-	-	-	-	-
15-5005-4813 CDBG Funds	-	-	-	-	-
15-5011-4813 Home	-	-	-	-	-
15-5012-4813 07-PTAE-3243	-	-	-	-	-
15-5013-4800 Other Governmental Revenues	-	-	-	-	-
15-6003-4800 EECBG	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 3,280</b>	<b>\$ 3,280</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENDITURES</b>					
15-0000-6010 Salaries & Benefits	-	-	-	-	-
15-5005-6010 Salaries & Benefits	-	-	-	-	-
15-5013-6010 Salaries & Benefits	-	-	-	-	-
15-0000-7100 Overhead Allocation	-	-	-	-	-
15-0000-7210 Professional Services	-	-	-	-	-
Program Specific Expenditures:	-	-	-	-	-
15-5005-7210 Professional Services	-	-	-	-	-
15-5010-7210 07-08 Housing Rehab	-	-	-	-	-
15-5011-7210 Home	-	-	-	-	-
15-5012-7210 07-PTAE-3243	-	-	-	-	-
15-5013-7210 Professional Services	-	-	-	-	-
15-6003-7210 EECBG	-	-	-	-	-
15-5012-7210 07-PTAE-3243	-	-	-	-	-
15-5005-7655 Publications & Newsletters	-	-	-	-	-
15-5011-7770 Miscellaneous	-	-	-	-	-
15-0000-9500 Transfer to Other Funds (Fund 26)	-	3,280	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>3,280</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ 3,280</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CDGB, Community Development Block Grant, was established to account for financing of rehabilitation of privately held homes and governmental infrastructures. Combined with Fund 26. Shown for historical purposes only.

CITY OF CALIMESA  
 FY 2019-20  
 Park & Recreation Grants

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 17 - Park &amp; Recreation Grants</b>					
Fund Balance, Beginning of Year	\$ 44,967	\$ 44,125	\$ -	\$ -	\$ -
<b><u>REVENUE</u></b>					
17-0000-4625 Miscellaneous	-	-	-	-	-
17-0000-4650 Interest	292	476	-	-	-
17-6004-4822 Revenue - Park Grants	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>292</b>	<b>476</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 45,259</b>	<b>\$ 44,601</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>EXPENDITURES</u></b>					
17-0000-7100 Overhead Allocation	1,134.00	-	-	-	-
17-0000-7210 Professional Services	-	-	-	-	-
17-2069-7210 CIP Project	-	-	-	-	-
17-6004-7210 Professional Services	-	-	-	-	-
17-2069-7220 CIP Project	-	-	-	-	-
17-2069-7770 Miscellaneous	-	-	-	-	-
17-2069-9500 Transfer-out	-	44,601	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>1,134</b>	<b>44,601</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ 44,125</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CIP Project 2069: 4th Street Park Phase 1

Fund closed. Shown for historical purposes only

CITY OF CALIMESA  
 FY 2019-20  
 Library

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 19 - Library</b>					
Fund Balance, Beginning of Year	\$ 241,744	\$ 277,901	\$ 261,676	\$ 261,676	\$ 289,949
<b>REVENUE</b>					
19-0000-4650 Interest	1,801	3,728	1,650	4,300	4,300
19-0000-4800 Revenue - Special Taxes	58,393	-	25,000	58,413	29,000
19-0000-4807 Revenue from Bookstore (Formerly FOL)	35	-	3,500	3,500	3,500
19-0000-4808 Revenue from Giving Tree Donations	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>60,229</b>	<b>3,728</b>	<b>30,150</b>	<b>66,213</b>	<b>36,800</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 301,973</b>	<b>\$ 281,629</b>	<b>\$ 291,826</b>	<b>\$ 327,889</b>	<b>\$ 326,749</b>
<b>EXPENDITURES</b>					
19-0000-7100 Overhead Allocation	2,340	2,503	5,740	5,740	6,378
19-0000-7431 Repair & Maintenance - Building	11,087	-	5,000	5,000	5,000
19-0000-7585 Travel and Training	50	20	500	500	500
19-0000-7725 Minor Equipment	1,802	7,137	4,200	4,200	4,200
19-0000-7735 Special Supplies	3,412	5,194	7,000	7,000	7,000
19-0000-7607 Scholarships	500	500	1,000	1,000	1,000
19-0000-7608 Culturals Art Program Donation	-	-	400	400	400
19-0000-7609 Summer Reading and Library Progr.	4,881	4,599	5,500	5,500	5,500
19-0000-8600 Facilities	-	-	8,600	8,600	-
<b>TOTAL EXPENDITURE</b>	<b>24,072</b>	<b>19,953</b>	<b>37,940</b>	<b>37,940</b>	<b>29,978</b>
<b>FUND TOTAL</b>	<b>\$ 277,901</b>	<b>\$ 261,676</b>	<b>\$ 253,886</b>	<b>\$ 289,949</b>	<b>\$ 296,771</b>

The City of Calimesa is a member of the Riverside County Library System. However, a portion of the City was previously a member of the Beaumont Library District. When the Beaumont Library District annexed into the Riverside County Library System the City was then entitled to receive the tax increment for that portion of the City affected by the annexation. The tax increment from the annexation is forwarded to the City allowing local control of funds and providing additional funding for the City of Calimesa Library. The Calimesa Library Commission monitors activities and funds for the City of Calimesa Library.

CITY OF CALIMESA  
 FY 2019-20  
 Capital Project - ADA

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 20 - Capital Project - ADA</b>					
Fund Balance, Beginning of Year	\$ 34,380	\$ 39,617	\$ 33,331	\$ 33,331	\$ 48,931
<b><u>REVENUE</u></b>					
20-0000-4625 Miscellaneous Income	-	-	-	10,000	-
20-0000-4650 Interest	237	512	300	600	600
20-0000-9501 Transfer In - from General Fund	5,000	5,000	5,000	5,000	5,000
<b>TOTAL REVENUE</b>	<b>5,237</b>	<b>5,512</b>	<b>5,300</b>	<b>15,600</b>	<b>5,600</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 39,617</b>	<b>\$ 45,129</b>	<b>\$ 38,631</b>	<b>\$ 48,931</b>	<b>54,531</b>
<b><u>EXPENDITURES</u></b>					
20-0000-9500 Transfer Out - ADA portion of CIP	-	-	-	-	-
20-0000-7210 Professional Services	-	11,798	-	-	-
20-0000-7431 Repair and Maintenance - Buildings	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>11,798</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ 39,617</b>	<b>\$ 33,331</b>	<b>\$ 38,631</b>	<b>\$ 48,931</b>	<b>\$ 54,531</b>

This fund receives an annual funding from the General Fund in order to establish a reserve to ensure American with Dissabilities Act (ADA) compliance.

CITY OF CALIMESA  
 FY 2019-20  
 AQMD

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 21 - AQMD</b>					
Fund Balance, Beginning of Year	\$ 48,519	\$ 43,277	\$ 51,164	\$ 51,164	\$ 9,774
<b><u>REVENUE</u></b>					
21-0000-4625 Miscellaneous	6,025	-	-	-	-
21-0000-4650 Interest	253	560	200	700	250
21-0000-4820 Air Quality Allocations	10,585	10,882	10,100	11,000	11,300
<b>TOTAL REVENUE</b>	<b>16,863</b>	<b>11,442</b>	<b>10,300</b>	<b>11,700</b>	<b>11,550</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 65,382</b>	<b>\$ 54,719</b>	<b>\$ 61,464</b>	<b>\$ 62,864</b>	<b>\$ 21,324</b>
<b><u>EXPENDITURES</u></b>					
21-0000-7100 Overhead Allocation	555	555	90	90	79
21-0000-7210 Professional Services	3,000	3,000	3,000	3,000	3,000
21-2087-9500 Transfer Out to to fund 36 (MSRC match)	18,550	-	50,000	50,000	-
<b>TOTAL EXPENDITURE</b>	<b>22,105</b>	<b>3,555</b>	<b>53,090</b>	<b>53,090</b>	<b>3,079</b>
<b>FUND TOTAL</b>	<b>\$ 43,277</b>	<b>\$ 51,164</b>	<b>\$ 8,374</b>	<b>\$ 9,774</b>	<b>\$ 18,245</b>

This fund accounts for AB 2766 Subvention funds that can only be used to fund expenditures that promote improved air quality.

CITY OF CALIMESA  
 FY 2019-20  
 Road Maintenance & Rehab Account (RMRA)

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 22 - Road Maintenance &amp; Rehab Acct. (RMRA)</b>					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ 50,769	\$ 50,769	\$ 2,711
<b><u>REVENUE</u></b>					
22-0000-4650 Interest	-	160	-	1,200	500
22-0000-4522 Road Maint. Rehab Acct.	-	50,609	140,747	140,747	146,912
<b>TOTAL REVENUE</b>	<b>-</b>	<b>50,769</b>	<b>140,747</b>	<b>141,947</b>	<b>147,412</b>
<b>TOTAL AVAILABLE</b>	<b>\$ -</b>	<b>\$ 50,769</b>	<b>\$ 191,516</b>	<b>\$ 192,716</b>	<b>\$ 150,123</b>
<b><u>EXPENDITURES</u></b>					
22-2087-9500 Transfer to fund 36 for Project 2087	-	-	190,005	190,005	150,123
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>-</b>	<b>190,005</b>	<b>190,005</b>	<b>150,123</b>
<b>FUND TOTAL</b>	<b>\$ -</b>	<b>\$ 50,769</b>	<b>\$ 1,511</b>	<b>\$ 2,711</b>	<b>\$ -</b>

This fund was established as a result of the passage of Senate Bill 1. These funds must be used for certain street rehabilitation purposes.

CIP Project 2087: Partnership with Yucaipa on improvements to County Line Road

**CITY OF CALIMESA**  
**FY 2019-20**  
**Gas Tax**

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 24 - Gas Tax</b>					
Fund Balance, Beginning of Year	\$ 39,027	\$ -	\$ 3,748	\$ 3,748	\$ 2,451
<b><u>REVENUE</u></b>					
24-0000-4650 Interest	141	78	100	100	100
24-0000-4523 HUTA-2103 - Traffic Congestion	21,016	33,871	31,485	31,485	75,701
24-0000-4525 HUTA-2105	46,835	46,090	49,776	49,776	49,379
24-0000-4526 HUTA-2106	33,399	33,570	35,469	35,469	35,282
24-0000-4527 HUTA-2107	61,756	61,236	65,243	65,243	64,842
24-0000-4528 HUTA-2107.5	2,000	2,000	2,000	2,000	2,000
24-0000-4625 Misc. Revenue (Loan Repayment)		9,819	10,010	10,010	10,010
<b>TOTAL REVENUE</b>	<b>165,147</b>	<b>186,664</b>	<b>194,083</b>	<b>194,083</b>	<b>237,314</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 204,174</b>	<b>\$ 186,664</b>	<b>\$ 197,831</b>	<b>\$ 197,831</b>	<b>239,765</b>
<b><u>EXPENDITURES</u></b>					
24-0000-6010 Salary/Benefits	121,150	135,872	134,300	134,300	137,794
24-0000-7100 Overhead Allocation	27,296	5,557	4,820	4,820	31,754
24-0000-7210 Professional Services	6,512	35	-	-	-
24-0000-7230 Other Contract Services	13,790	10,678	10,140	10,140	11,000
24-0000-7415 Utilities - Street Lights	1,299	1,588	1,600	1,600	1,200
24-0000-7420 Communications	725	1,173	1,420	1,420	1,500
24-0000-7430 Repair & Maintenance - Equip	841	70	2,600	2,600	1,000
24-0000-7432 Repair & Maintenance - Vehicles	1,909	3,923	2,500	2,500	2,500
24-0000-7433 Repair & Maintenance - Streets	22,951	13,981	20,000	20,000	20,000
24-0000-7740 Fuel & Oil	7,701	10,039	18,000	18,000	15,000
<b>TOTAL EXPENDITURE</b>	<b>204,174</b>	<b>182,916</b>	<b>195,380</b>	<b>195,380</b>	<b>221,748</b>
<b>FUND TOTAL</b>	<b>\$ -</b>	<b>\$ 3,748</b>	<b>\$ 2,451</b>	<b>\$ 2,451</b>	<b>\$ 18,017</b>

**Staff Allocations:**

Public Works Director	0.15
Lead Maintenance Worker	0.65
Maintenance Worker I (2)	0.90
Total FTE's	1.70

CITY OF CALIMESA  
 FY 2019-20  
 Gas Tax

**Fund: 24 - Gas Tax**  
**Dept: 0000**

7100	Overhead Allocation		
	City Administrative Cost	\$	31,754
7230	Other Contract Services		
	SiemensIndustry-Maintenance/Emergency		11,000
7415	Utilities-Street Lights		
	DOT-Signal Lights		1,200
7420	Communication		
	DigAlert		1,500
7430	Repair & Maintenance-Equipment		
	Large Equipment		1,000
7432	Repair & Maintenance-Vehicles		
	Repairs/smog check/ tire replacement		2,500
7433	Repair & Maintenance-Streets		
	Supplies (Cold Parch, Signage, etc.)	10,000	
	Street Sweeping	10,000	20,000
7740	Fuel & Oil		
	PW Vehicles		15,000
			<b>\$ 83,954</b>

CITY OF CALIMESA  
FY 2019-20  
Measure A

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY -18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 25 - Measure A</b>					
<b>Fund Balance, Beginning of Year</b>	<b>\$ 830,338</b>	<b>\$ 566,863</b>	<b>\$ 549,600</b>	<b>\$ 549,600</b>	<b>\$ 360,462</b>
<b><u>REVENUE</u></b>					
25-0000-4650 Interest	2,970	4,005	3,200	11,000	11,000
25-2062-4800 Intergovernmental - Contrib/Grants -SR2S	-	-	-	-	-
25-2062-4799 SR2S Intergovernmental Revenue (Local)	39,849	-	-	-	-
25-0000-4800 Other Gov't. - CIP Project	-	-	-	-	-
25-2064-4800 Other Gov't. - CIP Project	-	-	54,000	54,000	-
25-0000-5000 Measure A Revenue (RCTC)	153,097	166,167	167,000	176,000	182,000
<b>TOTAL REVENUE</b>	<b>195,916</b>	<b>170,172</b>	<b>224,200</b>	<b>241,000</b>	<b>193,000</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 1,026,254</b>	<b>\$ 737,035</b>	<b>\$ 773,800</b>	<b>\$ 790,600</b>	<b>553,462</b>
<b><u>EXPENDITURES</u></b>					
25-0000-7210 Professional Services	-	-	-	-	-
25-2062-7220 Engineering Services	121,678	-	-	-	-
25-2065-7220 Engineering Services	8,425	50,275	-	-	-
25-2066-7220 Engineering Services	-	2,078	157,923	157,923	-
25-2067-7220 Engineering Services	15,899	113,237	-	-	-
25-2062-7220 Engineering Services	-	-	-	-	-
25-0000-7100 Overhead Allocation	12,248	12,400	13,360	13,360	14,560
25-2010-8700 CIP Project	-	-	-	-	405,000
25-2062-8700 CIP Project	34,451	-	-	-	-
25-2064-8700 CIP Project	6,255	9,445	108,855	108,855	-
25-2080-8700 CIP Project	-	-	-	-	-
25-2082-7220 Engineering Services	-	-	15,000	15,000	-
25-2084-8700 CIP Project	260,435	-	-	-	-
25-2088-8700 CIP Project	-	-	135,000	135,000	-
25-2089-8700 CIP Project	-	-	-	-	70,000
<b>TOTAL EXPENDITURE</b>	<b>459,391</b>	<b>187,435</b>	<b>430,138</b>	<b>430,138</b>	<b>489,560</b>
<b>FUND TOTAL</b>	<b>\$ 566,863</b>	<b>\$ 549,600</b>	<b>\$ 343,662</b>	<b>\$ 360,462</b>	<b>\$ 63,902</b>

CIP Project 2010: Misc CIP - Cherry Lane, Holly Lane and Mulberry  
 CIP Project 2062: Safe Routes to School 2nd St. & Avenue L  
 CIP Project 2064: Calimesa/Avenue L Slurry Seal  
 CIP Project 2065: Donna Lane Street Rehabilitation (Avenue L to Myrtlewood)  
 CIP Project 2066: Brady Lane Street Rehabilitation (Avenue L to Myrtlewood)  
 CIP Project 2067: 5th Street Pavement Rehabilitation  
 CIP Project 2078: Citywide Pavement Program  
 CIP Project 2084: Calimesa Blvd. Pavement Rehabilitation  
 CIP Project 2088: CLR Paving 3rd to California  
 CIP Project 2089: CLR California to Bryant

This fund was established to account for revenue and expenditures relative to transportation improvements funded by a 1/2 cent sales tax approved in 1988 and 2002 by Riverside County voters.

CITY OF CALIMESA  
 FY 2019-20  
 Housing Rehab. - State Grant

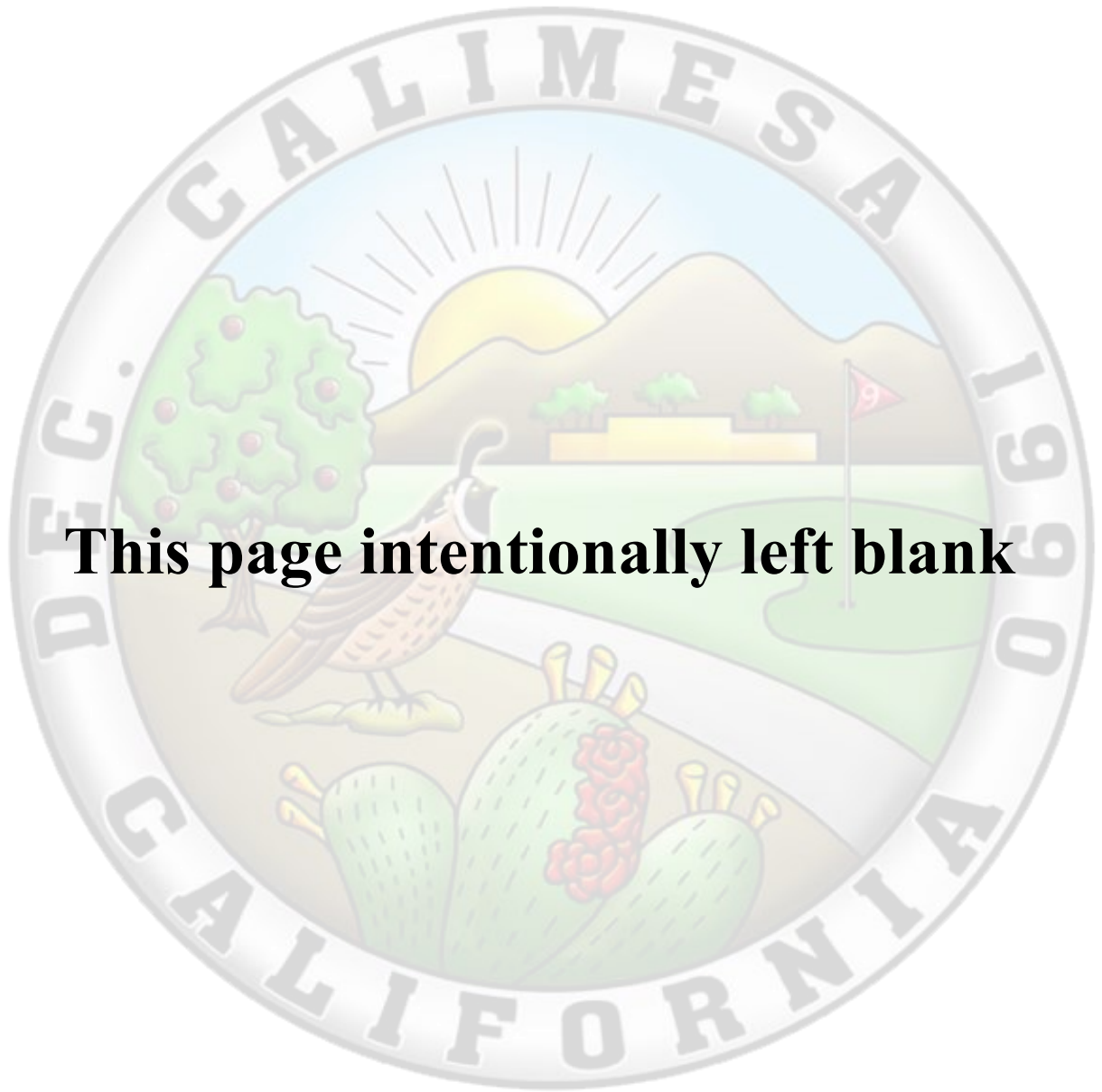
		FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 26 - Housing Rehab. - State Grant</b>						
Fund Balance, Beginning of Year		\$ -	\$ 297	\$ 138,571	\$ 138,571	\$ 138,571
<b><u>REVENUE</u></b>						
26-0000-4650	Interest	297	1,218	-	-	-
26-5005-4800	HOME grant revenue	8,088	2,375	497,937	497,937	-
26-0000-9501	Transfer From Other Funds (Fund 15)	-	136,759	-	-	-
<b>TOTAL REVENUE</b>		<b>8,385</b>	<b>140,352</b>	<b>497,937</b>	<b>497,937</b>	<b>-</b>
<b>TOTAL AVAILABLE</b>		<b>\$ 8,385</b>	<b>\$ 140,649</b>	<b>\$ 636,508</b>	<b>\$ 636,508</b>	<b>\$ 138,571</b>
<b><u>EXPENDITURES</u></b>						
26-5005-7210	Professional Services	8,088	2,375	497,937	497,937	-
<b>TOTAL EXPENDITURE</b>		<b>8,088</b>	<b>2,375</b>	<b>497,937</b>	<b>497,937</b>	<b>-</b>
<b>FUND TOTAL</b>		<b>\$ 297</b>	<b>\$ 138,571</b>	<b>\$ 138,571</b>	<b>\$ 138,571</b>	<b>\$ 138,571</b>

Funding from the State of California Department of Housing and Community Development (HCD) for the purpose of rehabilitation of owner occupied homes. Home owners must meet income guidelines set by HCD.

CITY OF CALIMESA  
 FY 2019-20  
 Housing Rehab. - Federal Grant

		FY16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 27 - Housing Rehab. - Federal Grant</b>						
Fund Balance, Beginning of Year		\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>REVENUE</u></b>						
27-5014-4813	HOME grant revenue	37,032	286,854	187,814	187,814	-
<b>TOTAL REVENUE</b>		<b>-</b>	<b>286,854</b>	<b>187,814</b>	<b>187,814</b>	<b>-</b>
<b>TOTAL AVAILABLE</b>		<b>-</b>	<b>\$ 286,854</b>	<b>\$ 187,814</b>	<b>\$ 187,814</b>	<b>-</b>
<b><u>EXPENDITURES</u></b>						
27-5014-7210	Professional Services	37,032	286,854	187,814	187,814	-
<b>TOTAL EXPENDITURE</b>		<b>37,032</b>	<b>286,854</b>	<b>187,814</b>	<b>187,814</b>	<b>-</b>
<b>FUND TOTAL</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Funding from Community Development Block Grant for the purpose of rehabilitation owner occupied homes. Home owners must meet income guidelines set by HCD



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CITY OF CALIMESA  
FY 2019-20

Landscape, Lighting & Maintenance District (LLMD)

		FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 28 - Landscape, Lighting &amp; Maintenance Dist.</b>						
	Fund Balance, Beginning of Year	\$ 2,671	\$ 452	\$ 15,005	\$ 15,005	\$ 23,127
<b>REVENUE</b>						
28-0000-4006	LLMD Property Tax	78,759	87,433	80,000	88,000	88,000
28-0000-4625	Miscellaneous	-	-	21,953	21,953	-
28-0000-4650	Interest	35	60	100	100	100
28-0000-9501	Transfer In	68,000	69,000	57,947	57,947	55,000
	<b>TOTAL REVENUE</b>	<b>146,794</b>	<b>156,493</b>	<b>160,000</b>	<b>168,000</b>	<b>143,100</b>
	<b>TOTAL AVAILABLE</b>	<b>\$ 149,465</b>	<b>\$ 156,945</b>	<b>\$ 175,005</b>	<b>\$ 183,005</b>	<b>166,227</b>
<b>EXPENDITURES</b>						
28-0000-6010	Salary/Benefits	54,314	55,237	62,408	62,408	60,820
28-0000-7100	Overhead Allocation	27,811	27,994	28,770	28,770	31,945
28-0000-7210	Professional Services	4,971	12	3,000	3,000	10,000
28-0000-7220	Engineering Services	5,552	-	3,000	3,000	3,000
28-0000-7410	Utilities - Electric	7,253	7,656	8,000	8,000	8,000
28-0000-7412	Utilities - Water/Sewer	7,535	8,482	8,000	8,000	8,000
28-0000-7415	Utilities - Street Lights	39,128	41,561	43,000	43,000	38,000
28-0000-7430	Repair & Maintenance - Equipment	153	62	400	400	1,000
28-0000-7431	Repair & Maintenance - Building	409	-	300	300	300
28-0000-7550	Advertising	-	-	200	200	200
28-0000-7725	Minor Equipment	943	490	2,000	2,000	2,000
28-0000-7735	Supplies - Special	344	446	800	800	1,000
28-0000-7770	Miscellaneous	600	-	-	-	-
	<b>TOTAL EXPENDITURE</b>	<b>149,013</b>	<b>141,940</b>	<b>159,878</b>	<b>159,878</b>	<b>164,265</b>
	<b>FUND TOTAL</b>	<b>\$ 452</b>	<b>\$ 15,005</b>	<b>\$ 15,127</b>	<b>\$ 23,127</b>	<b>\$ 1,962</b>

**Staff Allocations:**

Public Works Director	0.05
Lead Maintenance Worker	0.25
Maintenance Worker I (2)	0.50
Total FTE	0.80

This fund was established to account for revenue and expenditures associated with the City-wide Landscaping and Lighting Maintenance Assessment District No. 91-1

CITY OF CALIMESA  
 FY 2019-20  
 LLMD

**Fund: 28 - LLMD Fund**  
**Dept: 0000**

7100	Overhead Allocation City Administrative Cost	\$ 31,945
7210	Professional Services Annual Tree Removal/Trimming	10,000
7220	Engineering Services LLMD Annual Assessment	3,000
7410	Utilities-Electric Park/Parkways	8,000
7412	Utilities-Water/Sewer Park/Parkways	8,000
7415	Utilities-Street Lights Light standards through out city	38,000
7430	Repair & Maintenance-Equipment Repair of park equipment	1,000
7431	Repair & Maintenance-Building Repair of restroom	300
7550	Advertising Two public hearing notices-Annual LLMD Report	200
7725	Minor Equipment Mowers-weedeaters- chainsaw	2,000
7735	Special Supplies Park & Landscape materials	1,000

\$ 103,445
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CITY OF CALIMESA  
 FY 2019-20  
 Fire Facilities Fees

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 31 - Fire Facilities Fees</b>					
<b>Fund Balance, Beginning of Year</b>	<b>\$ 536,479</b>	<b>\$ 640,617</b>	<b>\$ 225,273</b>	<b>\$ 225,273</b>	<b>\$ 151,641</b>
<b><u>REVENUE</u></b>					
31-0000-4650 Interest	4,041	4,214	3,200	3,200	3,200
31-0000-4405 Mitigation Fees	105,491	73,523	44,361	44,361	78,819
31-0000-4800 Other Governmental Revenue	-	5,863	-	-	-
31-0000-9501 Transfer In	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>109,532</b>	<b>83,600</b>	<b>47,561</b>	<b>47,561</b>	<b>82,019</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 646,011</b>	<b>\$ 724,217</b>	<b>\$ 272,834</b>	<b>\$ 272,834</b>	<b>\$ 233,660</b>
<b><u>EXPENDITURES</u></b>					
31-0000-7100 Overhead Allocation	1,728	1,728	2,373	2,373	4,185
31-0000-7151 Debt Service - Principal	-	-	35,596	35,596	36,734
31-0000-7160 Interest Expense	-	-	13,179	13,179	12,040
31-0000-7210 Professional Services	3,061	155	-	-	-
31-0000-7220 Engineering Services	605	978	-	-	-
31-0000-8100 Equipment/Machinery	-	391,547	30,045	30,045	-
31-0000-8300 Vehicles	-	104,536	40,000	40,000	-
<b>TOTAL EXPENDITURE</b>	<b>5,394</b>	<b>498,944</b>	<b>121,193</b>	<b>121,193</b>	<b>52,959</b>
<b>FUND TOTAL</b>	<b>\$ 640,617</b>	<b>\$ 225,273</b>	<b>\$ 151,641</b>	<b>\$ 151,641</b>	<b>\$ 180,701</b>

The City Council identified the need for additional Fire Service facilities as the population of the City increases. Three potential locations where fire stations could be located have been identified but are subject to change. Funds generated are intended to fund the design, construction, and equipment for these fire station locations or enhancements/additions to existing facilities.

**CITY OF CALIMESA**  
**FY 2019-20**  
**Flood Control & Drainage Fees**

		FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 32 - Flood Control &amp; Drainage Fees</b>						
	<b>Fund Balance, Beginning of Year</b>	\$ 516,938	\$ 534,903	\$ 618,949	\$ 618,949	\$ 324,269
<b>REVENUE</b>						
32-0000-4650	Interest	2,735	6,506	4,500	13,000	15,000
32-0000-4405	Mitigation Fees	99,084	122,734	368,200	589,558	616,490
32-2072-4799	Other Gov.Rev-Grants/Contrib.-RCFC	-	-	6,146,826	6,146,826	-
32-2072-4800	Other Gov.Rev-Grants/Contrib.-EPA	54,720	43,883	298,897	298,897	-
32-2079-4800	Other Gov.Rev-Grants/Contrib.-RCFC	-	-	-	-	-
	<b>TOTAL REVENUE</b>	<b>156,539</b>	<b>173,123</b>	<b>6,818,423</b>	<b>7,048,281</b>	<b>631,490</b>
	<b>AMOUNT AVAILABLE</b>	<b>\$ 673,477</b>	<b>\$ 708,026</b>	<b>\$ 7,437,372</b>	<b>\$ 7,667,230</b>	<b>\$ 955,759</b>
<b>EXPENDITURES</b>						
32-0000-7100	Overhead Allocation	30,320	30,320	13,354	13,354	16,689
32-0000-7210	Professional Services	3,446	111	-	-	-
32-0000-7220	Engineering Services	220	978	-	-	-
32-2072-8600	CIP Project	-	57,668	3,478,328	3,478,328	-
32-2072-8700	CIP Project	104,588	-	3,851,279	3,851,279	-
32-2079-7210	CIP Project	-	-	-	-	-
	<b>TOTAL EXPENDITURE</b>	<b>138,574</b>	<b>89,077</b>	<b>7,342,961</b>	<b>7,342,961</b>	<b>16,689</b>
	<b>FUND TOTAL</b>	<b>\$ 534,903</b>	<b>\$ 618,949</b>	<b>\$ 94,411</b>	<b>\$ 324,269</b>	<b>\$ 939,070</b>

CIP Project 2072: Calimesa Creek (partially funded by EPA Grant and Riverside County Flood Control; more RCFC dollars in 20-21 tentatively)

CIP Project 2079: Drainage Master Plan (future funding from Riverside County Flood Control)

The City Council thru the "Master Flood Control and Drainage Plan" dated July 16, 1992 authorized by Robert H. Born has identified and established the storm drain deficiencies within the City of Calimesa. The Born Study identifies the systems that are needed to relieve flooding in the city and to provide for protection of private and public facilities from the 100 year storm. The facilities identified in the study are the facilities that may be built with these development fees.

CITY OF CALIMESA  
FY 2019-20  
Administration Facilities Fees

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 33 - Administration Facilities Fees</b>					
Fund Balance, Beginning of Year	\$ 429,120	\$ 519,259	\$ 611,053	\$ 611,053	\$ 1,179,917
<b><u>REVENUE</u></b>					
33-0000-4650 Interest	3,266	7,180	-	10,000	15,000
33-0000-4405 Mitigation fees	94,186	97,436	302,400	561,237	513,648
<b>TOTAL REVENUE</b>	<b>97,452</b>	<b>104,616</b>	<b>302,400</b>	<b>571,237</b>	<b>528,648</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 526,572</b>	<b>\$ 623,875</b>	<b>\$ 913,453</b>	<b>\$ 1,182,290</b>	<b>\$ 1,708,565</b>
<b><u>EXPENDITURES</u></b>					
33-0000-7100 Overhead Allocation	3,647	3,481	2,373	2,373	2,917
33-0000-7210 Professional Services	3,061	47	-	-	-
33-0000-7220 Engineering Services	605	978	-	-	-
33-0000-8600 Facilities	-	179	-	-	12,500
33-2085-7210 Capital Projects	-	8,137	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>7,313</b>	<b>12,822</b>	<b>2,373</b>	<b>2,373</b>	<b>15,417</b>
<b>FUND TOTAL</b>	<b>\$ 519,259</b>	<b>\$ 611,053</b>	<b>\$ 911,080</b>	<b>\$ 1,179,917</b>	<b>\$ 1,693,148</b>

CIP Project 2085: Planning for new City Hall

The City of Calimesa through a nexus study dated January 2017, has established the City administration facility needed to administer the Governance of the City of Calimesa at build-out. The desired facility will have an approximate area of 48,000 sq ft and provide office space and a public works yard suitable through General Plan build out. These fees would be used for design and construction of the administrative facility.

CITY OF CALIMESA  
 FY 2019-20  
 Library Facilities Fees

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 34 - Library Facilities Fees</b>					
Fund Balance, Beginning of Year	\$ 367,538	\$ 432,308	\$ 491,368	\$ 491,368	\$ 645,406
<b><u>REVENUE</u></b>					
34-0000-4650 Interest	2,726	5,875	4,700	6,000	6,000
34-0000-4405 Mitigation Fees	68,688	56,352	101,632	150,410	133,392
<b>TOTAL REVENUE</b>	<b>71,414</b>	<b>62,227</b>	<b>106,332</b>	<b>156,410</b>	<b>139,392</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 438,952</b>	<b>\$ 494,535</b>	<b>\$ 597,700</b>	<b>\$ 647,778</b>	<b>\$ 784,798</b>
<b><u>EXPENDITURES</u></b>					
34-0000-7100 Overhead Allocation	2,978	2,151	2,372	2,372	2,917
34-0000-7210 Professional Services	3,061	38	-	-	-
34-2070-7210 CIP Project	-	-	-	-	12,500
34-0000-7220 Professional Fees	605	978	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>6,644</b>	<b>3,167</b>	<b>2,372</b>	<b>2,372</b>	<b>15,417</b>
<b>FUND TOTAL</b>	<b>\$ 432,308</b>	<b>\$ 491,368</b>	<b>\$ 595,328</b>	<b>\$ 645,406</b>	<b>\$ 769,381</b>

CIP Project 2070: Planning & site clearance for a new library

The City of Calimesa has determined that the provisions of Library services to the citizens requires a Library of 24,427 sq ft with a volume of 58,265 cubic ft at ultimate build out. The fees collected are intended to fund the construction of this facility.

CITY OF CALIMESA  
FY 2019-20

Law Enforcement Facilities Fees

		FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 35 - Law Enforcement Facilities Fees</b>						
	Fund Balance, Beginning of Year	\$ 246,389	\$ 296,528	\$ 335,222	\$ 335,222	\$ 377,207
<b><u>REVENUE</u></b>						
	35-0000-4650 Interest	1,865	4,038	3,500	3,500	3,500
	35-0000-4405 Mitigation Fees	53,098	36,655	28,672	40,857	41,216
	<b>TOTAL REVENUE</b>	<b>54,963</b>	<b>40,693</b>	<b>32,172</b>	<b>44,357</b>	<b>44,716</b>
	<b>AMOUNT AVAILABLE</b>	<b>\$ 301,352</b>	<b>\$ 337,221</b>	<b>\$ 367,394</b>	<b>\$ 379,579</b>	<b>\$ 421,923</b>
<b><u>EXPENDITURES</u></b>						
	35-0000-7100 Overhead Allocation	1,158	993	2,372	2,372	2,917
	35-0000-7210 Professional Services	3,061	28	-	-	-
	35-0000-7220 Engineering Services	605	978	-	-	-
	<b>TOTAL EXPENDITURE</b>	<b>4,824</b>	<b>1,999</b>	<b>2,372</b>	<b>2,372</b>	<b>2,917</b>
	<b>FUND TOTAL</b>	<b>\$ 296,528</b>	<b>\$ 335,222</b>	<b>\$ 365,022</b>	<b>\$ 377,207</b>	<b>\$ 419,006</b>

The City Council has determined that as the population increases the need for increased police protection and facilities will be required. The fees collected for this purpose are intended to fund the construction of a building to house the police department (Sheriff contract) and acquisition of land for this purpose.

CITY OF CALIMESA  
FY 2019-20  
Traffic Improvement Fees

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 36 - Traffic Improvement Fees</b>					
<b>Fund Balance, Beginning of Year</b>	<b>\$ 364,628</b>	<b>\$ 476,977</b>	<b>\$ 552,169</b>	<b>\$ 552,169</b>	<b>\$ 249,109</b>
<b>REVENUE</b>					
36-0000-4650 Interest	2,964	6,116	5,000	10,000	10,000
36-0000-4405 Mitigation Revenue	150,552	130,447	104,004	123,793	948,008
36-2074-4800 Other Gov. - Grants/Contrib. (RCTC - CMAQ) (Note A)	-	-	-	-	-
36-2074-4800 Other Gov. - Grants/Contrib. (WRCOG/Beaumont) (Note A)	-	-	2,100,000	-	-
36-2074-4815 Developer Contribution	200,000	100,000	150,000	270,000	1,780,000
36-2075-4800 Other Gov. - Grants/Contrib.(Local)	-	-	-	-	250,000
36-2075-4800 Other Gov. - Grants/Contrib. - TUMF Zone Allocation	-	-	-	-	250,000
36-2087-4800 Other Gov. - Grants/Contrib.(Local - Developer)	-	-	1,200,000	1,200,000	-
36-2087-4799 InterGovernmental - MSRC	-	-	-	50,000	-
36-2087-4799 InterGovernmental - Local Partnership Program (SB 1)	-	-	-	-	1,873,500
36-2087-9501 Transfer in - from fund 22 (RMRA SB 1 match)	-	-	190,005	190,005	150,123
36-2087-9501 Transfer in - from fund 21 (MSRC match)	-	-	50,000	50,000	-
36-2073-4800 Other Gov. - Grants/Contrib.(Local)	15,716	-	463,000	463,000	-
36-2073-4800 Other Gov. - Grants/Contrib. (Fed)	-	53,825	1,345,671	1,345,671	-
<b>TOTAL REVENUE</b>	<b>369,232</b>	<b>290,388</b>	<b>5,607,680</b>	<b>3,702,469</b>	<b>5,261,631</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 733,860</b>	<b>\$ 767,365</b>	<b>\$ 6,159,849</b>	<b>\$ 4,254,638</b>	<b>\$ 5,510,740</b>
<b>EXPENDITURES</b>					
36-0000-7100 Overhead Allocation	21,200	17,505	14,760	14,760	18,100
36-0000-7210 Professional Services	5,564	384	-	-	-
36-0000-7220 Engineering Services	605	2,333	-	10,594	-
36-2073-7220 CIP Project	17,049	67,306	2,170,170	2,170,170	-
36-2074-7220 CIP Project (see Notes A and B)	200,000	126,458	2,273,542	270,000	1,780,000
36-2075-7220 CIP Project	12,465	1,210	-	-	500,000
36-2087-8700 Streets	-	-	1,300,000	1,540,005	3,155,123
<b>TOTAL EXPENDITURE</b>	<b>256,883</b>	<b>215,196</b>	<b>5,758,472</b>	<b>4,005,529</b>	<b>5,453,223</b>
<b>FUND TOTAL</b>	<b>\$ 476,977</b>	<b>\$ 552,169</b>	<b>\$ 401,377</b>	<b>\$ 249,109</b>	<b>\$ 57,517</b>

CIP Project 2073: County Line/Calimesa Blvd Intersection Imps. (Federal Funding -SAFTEALU; Local Funding-others)  
 CIP Project 2074: Cherry Valley Interchange planning  
 CIP Project 2075: County Line Road interchange planning  
 CIP Project 2087: County Line Road Intersection and Other Imps. (Bryant, 2nd & 3rd) and LPP/RMRA/DIF for other imp.

Note: (A) In 2017-18, \$2.1 million from the WRCOG/City of Beaumont settlement will be available for the design and engineering of Cherry Valley Interchange Improvements (will appropriate in 2020-21); CMAQ Grant of \$500,000 moved to construction phase in later years not reflected above

(B) \$50,000 has been allocated for TKE to oversee both the Project Study Report (CalTrans) process led by the County and the WRCOG allocation in item (A) above - Funded by DIF

CITY OF CALIMESA  
 FY 2019-20  
 Park Improvement Fees

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 39 - Park Improvement Fees</b>					
<b>Fund Balance, Beginning of Year</b>	\$ 1,450,207	\$ 1,782,514	\$ 2,107,092	\$ 2,107,092	\$ 2,404,385
<b><u>REVENUE</u></b>					
39-0000-4650 Interest	11,090	24,774	15,000	35,000	35,000
39-0000-4405 Mitigation Revenue	330,276	307,882	342,168	306,258	458,376
39-2083-4800 Intergov't Revenue (Calimesa Creek Trails)	-	466	-	-	-
<b>TOTAL REVENUE</b>	<b>341,366</b>	<b>333,122</b>	<b>357,168</b>	<b>341,258</b>	<b>493,376</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 1,791,573</b>	<b>\$ 2,115,636</b>	<b>\$ 2,464,260</b>	<b>\$ 2,448,350</b>	<b>\$ 2,897,761</b>
<b><u>EXPENDITURES</u></b>					
39-0000-7100 Overhead Allocation	7,546	7,381	4,130	4,130	4,768
39-0000-7210 Professional Services	-	-	-	-	-
39-0000-7220 Engineering Services	605	1,163	-	-	-
39-0000-9500 Transfers-out (to GF)	-	-	39,835	39,835	-
39-2069-7210 Professional Services	-	-	-	-	-
39-2083-7210 CIP Project	110	-	-	-	-
39-2083-7220 Engineering Services	798	-	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>9,059</b>	<b>8,544</b>	<b>43,965</b>	<b>43,965</b>	<b>4,768</b>
<b>FUND TOTAL</b>	<b>\$ 1,782,514</b>	<b>\$ 2,107,092</b>	<b>\$ 2,420,295</b>	<b>\$ 2,404,385</b>	<b>\$ 2,892,993</b>

CIP Project 2069: 4th Street Park Frontage  
 CIP Project 2083: Calimesa Creek Trail Master Plan

The City Council determined that as the population of the city reaches build-out, additional recreation facilities will be required. The study estimates that 145.26 acres of land will have to be acquired and developed for park purposes to provide comparable recreation services to the public. The fees collected for this purpose are to be used for park development within the City.

CITY OF CALIMESA  
FY 2019-20

Transportation Uniform Mitigation Fees

		FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 41 - TUMF</b>						
	<b>Fund Balance, Beginning of Year</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>REVENUE</u></b>						
41-0000-4449	Mitigation Revenue	223,831	8,873	-	200,423	-
	<b>TOTAL REVENUE</b>	<b>223,831</b>	<b>8,873</b>	<b>-</b>	<b>200,423</b>	<b>-</b>
	<b>AMOUNT AVAILABLE</b>	<b>\$ 223,831</b>	<b>\$ 8,873</b>	<b>\$ -</b>	<b>\$ 200,423</b>	<b>\$ -</b>
<b><u>EXPENDITURES</u></b>						
41-0000-7150	Pass-throughs	223,831	8,873	-	200,423	-
	<b>TOTAL EXPENDITURE</b>	<b>223,831</b>	<b>8,873</b>	<b>-</b>	<b>200,423</b>	<b>-</b>
	<b>FUND TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

The Transportation Uniform Mitigation Fee (TUMF) was established by Western Riverside County Council of Governments (WRCOG). The purpose of the program is to allow participating cities to charge a TUMF development fee to prospective developers to address the increase in traffic resulting from the development.

CITY OF CALIMESA  
FY 2019-20

Multi-Species Habitat Conservation Program (MSHCP)

	FY16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 42 - MSHCP</b>					
Fund Balance, Beginning of Year	\$ 4,855	\$ 4,855	\$ 4,855	\$ 4,855	\$ 4,855
<b><u>REVENUE</u></b>					
42-0000-4650 Interest					
42-0000-4449 Mitigation Revenue	170,219	67,023	-	235,945	-
<b>TOTAL REVENUE</b>	<b>170,219</b>	<b>67,023</b>	<b>-</b>	<b>235,945</b>	<b>-</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 175,074</b>	<b>\$ 71,878</b>	<b>\$ 4,855</b>	<b>\$ 240,800</b>	<b>\$ 4,855</b>
<b><u>EXPENDITURES</u></b>					
42-0000-7150 Pass-throughs	170,219	67,023	-	235,945	-
42-0000-7770 Miscellaneous	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>170,219</b>	<b>67,023</b>	<b>-</b>	<b>235,945</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ 4,855</b>	<b>\$ 4,855</b>	<b>\$ 4,855</b>	<b>\$ 4,855</b>	<b>\$ 4,855</b>

The Multi-Species Habitat Conservation Program (MSHCP) was established several years ago by Riverside County. The purpose of the program is to allow participating cities to charge an MSHCP development fee to prospective developers for purchasing endangered species land banks in lieu of each city having to negotiate land conservation set-asides on a case-by-case basis. Fees collected by each respective city must be remitted to the county MSHCP in full.

CITY OF CALIMESA  
 FY 2019-20  
 CFD 2018-1 IA#1 (Summerwind Ranch)

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 47 - CFD 2018-1 IA#1</b>					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>REVENUE</u></b>					
47-0000-4155 Assessments	-	-	-	-	117,691
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>117,691</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 117,691</b>
<b><u>EXPENDITURES</u></b>					
47-0000-7100 Overhead Allocation	-	-	-	-	-
47-0000-7210 Professional Services	-	-	-	-	12,079
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12,079</b>
<b>FUND TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 105,612</b>

Community Facilities District No. 2006-3 (Suncal) was formed and established by the City on January 16, 2007. Suncal subsequently went bankrupt. However, in 2018 San Geronio Land Co (formerly Suncal) formed CFD 2018-1. The action authorized the bonded indebtedness and approved the levy of special taxes. The bond funds financed cost of streets, storm drain, library, fire and law enforcement facilities. Additionally funding was also provided for certain development impact and other fees as well as Yucaipa Valley Water Dist., fees and facilities and to pay for the incidental costs associated with financing and formation of the CFD.

CITY OF CALIMESA  
FY 2019-20  
CFD Mesa Verde

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 48 - CFD Mesa Verde</b>					
<b>Fund Balance, Beginning of Year</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>REVENUE</u></b>					
48-0000-4101 Reimbursed Expenses	-	-	-	-	-
48-0000-4155 Assessments	-	-	-	-	-
48-0000-4625 Misc Revenue	-	-	27,000	27,000	-
48-0000-4650 Interest	-	-	-	-	-
48-0000-4978 Proceeds of Debt	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>27,000</b>	<b>27,000</b>	<b>-</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>	<b>\$ -</b>
<b><u>EXPENDITURES</u></b>					
48-0000-7100 Overhead Allocation	-	-	-	-	-
48-0000-7151 Debt Service	-	-	-	-	-
48-0000-7153 Cost of Issuance	-	-	-	-	-
48-0000-7210 Professional Services	-	-	-	27,000	-
48-0000-7770 Miscellaneous	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>27,000</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 27,000</b>	<b>\$ -</b>	<b>\$ -</b>

On November 20, 2017, the City Council approved a development agreement between the City and Mesa Verde Re Ventures, LLC for the Mesa Verde Project. Among other things, the Development Agreement requires the Developer to annex the Project into the City's Public Services Community Facilities District (Fund 51). In addition, in the future, the Developer may petition to form a CFD to directly benefit the future property owners of the Project. This fund was established to account for activity associated with the above actions.

CITY OF CALIMESA  
FY 2019-20

CFD 2012-1 IA2 Facilities (Singleton Heights)

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 49 - CFD 2012-1 IA2 Facilities</b>					
<b>Fund Balance, Beginning of Year</b>	\$ -	\$ 3,188,941	\$ 1,607,754	\$ 1,607,754	\$ 1,106,311
<b><u>REVENUE</u></b>					
49-0000-4101 Reimbursed Expenses	-	-	-	-	-
49-0000-4155 Assessments	25,904	205,615	207,660	207,660	309,905
49-0000-4625 Misc Revenue	20,650	-	-	-	-
49-0000-4650 Interest	459	18,751	13,000	20,000	15,000
49-0000-4978 Proceeds of Debt	4,205,000	-	-	-	-
<b>TOTAL REVENUE</b>	<b>4,252,013</b>	<b>224,366</b>	<b>220,660</b>	<b>227,660</b>	<b>324,905</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 4,252,013</b>	<b>\$ 3,413,307</b>	<b>\$ 1,828,414</b>	<b>\$ 1,835,414</b>	<b>\$ 1,431,216</b>
<b><u>EXPENDITURES</u></b>					
49-0000-7100 Overhead Allocation	-	2,688	2,742	2,742	2,797
49-0000-7151 Debt Service	796,249	1,190,268	197,481	197,481	202,181
49-0000-7153 Cost of Issuance	244,843	-	-	-	-
49-0000-7210 Professional Services	21,980	5,232	7,136	7,136	8,130
49-0000-7770 Miscellaneous	-	607,365	-	521,744	-
<b>TOTAL EXPENDITURE</b>	<b>1,063,072</b>	<b>1,805,553</b>	<b>207,359</b>	<b>729,103</b>	<b>213,108</b>
<b>FUND TOTAL</b>	<b>\$ 3,188,941</b>	<b>\$ 1,607,754</b>	<b>\$ 1,621,055</b>	<b>\$ 1,106,311</b>	<b>\$ 1,218,108</b>

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012. The action authorized the bonded indebtedness and approved the levy of special taxes. The proposed special tax bonds will finance capital facilities fees of the City of Calimesa and the Yucaipa Valley Water Dist. relating to public facility improvements serving property within the District, fund a reserve fund and pay for bond issuance costs.

CITY OF CALIMESA  
 FY 2019-20  
 Public Services CFD - 1

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 51 - Public Services CFD - 1</b>					
Fund Balance, Beginning of Year	\$ 41,654	\$ 58,937	\$ 58,535	\$ 58,535	\$ 62,936
<b><u>REVENUE</u></b>					
51-0000-4650 Interest	416	564	450	750	750
51-0000-4155 Assessments	174,751	218,427	232,568	232,568	353,586
<b>TOTAL REVENUE</b>	<b>175,167</b>	<b>218,991</b>	<b>233,018</b>	<b>233,318</b>	<b>354,336</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 216,821</b>	<b>\$ 277,928</b>	<b>\$ 291,553</b>	<b>\$ 291,853</b>	<b>\$ 417,272</b>
<b><u>EXPENDITURES</u></b>					
51-0000-7210 Professional Services	4,677	6,122	5,581	5,581	6,384
51-0000-7100 Overhead Allocation	3,207	3,271	3,336	3,336	3,403
51-0000-7770 Miscellaneous (to Fund 01 for Services)	150,000	210,000	220,000	220,000	250,000
<b>TOTAL EXPENDITURE</b>	<b>157,884</b>	<b>219,393</b>	<b>228,917</b>	<b>228,917</b>	<b>259,787</b>
<b>FUND TOTAL</b>	<b>\$ 58,937</b>	<b>\$ 58,535</b>	<b>\$ 62,636</b>	<b>\$ 62,936</b>	<b>\$ 157,485</b>

Community Facilities District No. 2006-1 Public Services was formed and established by the City on July 17, 2006. The action authorized the levy of special taxes to provide for (1) Police protection services, (2) Fire protection/Paramedic services, and (3) Park Maintenance services.

CITY OF CALIMESA  
 FY 2019-20  
 CFD 2013-1 Facilities IA1 (JP Ranch)

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 52 - CFD 2013-1 Facilities (JP Ranch)</b>					
Fund Balance, Beginning of Year	\$ 196,635	\$ 221,580	\$ 223,413	\$ 223,413	\$ 222,255
<b><u>REVENUE</u></b>					
52-0000-4650 Interest	523	1,867	1,200	1,200	1,200
52-0000-4155 Assessments	100,004	88,184	90,309	90,309	111,289
52-0000-4625 Miscellaneous	-	-	-	-	-
52-0000-4978 Proceeds of Debt Issuance	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>100,527</b>	<b>90,051</b>	<b>91,509</b>	<b>91,509</b>	<b>112,489</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 297,162</b>	<b>\$ 311,631</b>	<b>\$ 314,922</b>	<b>\$ 314,922</b>	<b>\$ 334,744</b>
<b><u>EXPENDITURES</u></b>					
52-0000-7210 Professional Services	6,674	9,306	6,895	9,241	7,238
52-0000-7100 Overhead Allocation	2,635	2,688	2,741	2,741	2,797
52-0000-7151 Debt Service	66,273	76,172	80,873	80,685	80,498
52-0000-7153 Cost of Issuance	-	-	-	-	-
52-0000-7770 Miscellaneous	-	-	-	-	-
52-0000-9500 Transfer Out	-	52	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>75,582</b>	<b>88,218</b>	<b>90,509</b>	<b>92,667</b>	<b>90,533</b>
<b>FUND TOTAL</b>	<b>\$ 221,580</b>	<b>\$ 223,413</b>	<b>\$ 224,413</b>	<b>\$ 222,255</b>	<b>\$ 244,211</b>

Community Facilities District No. 2013-1 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The bond proceeds used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA  
FY 2019-20

CFD 2012-1 Facilities IA1 (Singleton Heights)

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 53 - CFD 2012-1 Facilities (Singleton Heights)</b>					
Fund Balance, Beginning of Year	\$ 384,312	\$ 420,906	\$ 435,442	\$ 435,442	\$ 436,686
<b><u>REVENUE</u></b>					
53-0000-4650 Interest	907	4,062	2,600	2,600	2,600
53-0000-4155 Assessments	182,829	154,397	158,155	158,155	171,058
53-0000-4625 Miscellaneous	-	-	-	-	-
53-0000-4978 Proceeds of Debt	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>183,736</b>	<b>158,459</b>	<b>160,755</b>	<b>160,755</b>	<b>173,658</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 568,048</b>	<b>\$ 579,365</b>	<b>\$ 596,197</b>	<b>\$ 596,197</b>	<b>\$ 610,344</b>
<b><u>EXPENDITURES</u></b>					
53-0000-7210 Professional Services	7,869	4,881	10,733	10,948	7,240
53-0000-7100 Overhead Allocation	3,473	3,542	3,613	3,613	3,685
53-0000-7151 Debt Service	135,800	135,500	144,950	144,950	149,325
53-0000-7153 Cost of Issuance	-	-	-	-	-
53-0000-7770 Miscellaneous	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>147,142</b>	<b>143,923</b>	<b>159,296</b>	<b>159,511</b>	<b>160,250</b>
<b>FUND TOTAL</b>	<b>\$ 420,906</b>	<b>\$ 435,442</b>	<b>\$ 436,901</b>	<b>\$ 436,686</b>	<b>\$ 450,094</b>

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012.  
The action authorized the levy of special taxes to provide for maintenance of landscaping, lighting, streets, storm drain and detention basin.

CITY OF CALIMESA  
 FY 2019-20  
 CFD 2013-1 IA #3

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 54 - CFD 2013-1 IA#3 (JP Ranch)</b>					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>REVENUE</u></b>					
54-0000-4155 Assessments	-	-	-	-	23,500
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>23,500</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,500</b>
<b><u>EXPENDITURES</u></b>					
54-0000-7100 Overhead Allocation	-	-	-	-	-
54-0000-7210 Professional Services	-	-	-	-	6,120
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,120</b>
<b>FUND TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 17,380</b>

Community Facilities District No. 2013-1IA3 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. Once bonds are issued, the proceeds will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA  
FY 2019-20

CFD 2012-1B Maintenance (Singleton Heights)

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 55 - CFD 2012-1B Maint. (Singleton Heights)</b>					
Fund Balance, Beginning of Year	\$ 127,700	\$ 171,577	\$ 221,687	\$ 221,687	\$ 359,865
<b><u>REVENUE</u></b>					
55-0000-4650 Interest	966	2,400	1,700	2,400	2,000
55-0000-4155 Assessments	47,319	53,360	178,726	178,726	222,056
55-0000-4625 Miscellaneous	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>48,285</b>	<b>55,760</b>	<b>180,426</b>	<b>181,126</b>	<b>224,056</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 175,985</b>	<b>\$ 227,337</b>	<b>\$ 402,113</b>	<b>\$ 402,813</b>	<b>\$ 583,921</b>
<b><u>EXPENDITURES</u></b>					
55-0000-7210 Professional Services	2,848	2,679	2,864	4,000	4,388
55-0000-7100 Overhead Allocation	911	929	948	948	967
55-0000-7415 Utilities - Street Lights	649	2,042	800	38,000	38,760
55-0000-7770 Miscellaneous	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>4,408</b>	<b>5,650</b>	<b>4,612</b>	<b>42,948</b>	<b>44,115</b>
<b>FUND TOTAL</b>	<b>\$ 171,577</b>	<b>\$ 221,687</b>	<b>\$ 397,501</b>	<b>\$ 359,865</b>	<b>\$ 539,806</b>

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012. The action authorized the levy of special taxes to provide for maintenance of landscaping, lighting, streets, storm drain and detention basin.

CITY OF CALIMESA  
 FY 2019-20  
 CFD 2013-1B Maintenance (JP Ranch)

	FY 16-17 Actuals	FY 17-18 Actuals	FY18-19 Amended Budget	FY 18- 19Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 56 - CFD 2013-1B JP Maint.</b>					
Fund Balance, Beginning of Year	\$ 64,703	\$ 110,856	\$ 165,035	\$ 165,035	\$ 342,824
<b><u>REVENUE</u></b>					
56-0000-4650 Interest	557	1,660	1,100	1,800	1,800
56-0000-4155 Assessments	50,475	57,523	177,769	181,324	183,108
<b>TOTAL REVENUE</b>	<b>51,032</b>	<b>59,183</b>	<b>178,869</b>	<b>183,124</b>	<b>184,908</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 115,735</b>	<b>\$ 170,039</b>	<b>\$ 343,904</b>	<b>\$ 348,159</b>	<b>\$ 527,732</b>
<b><u>EXPENDITURES</u></b>					
56-0000-7210 Professional Services	2,600	2,679	2,904	2,962	2,944
56-0000-7100 Overhead Allocation	2,279	2,325	2,373	2,373	2,420
56-0000-7415 Utilities - Street Lights	-	-	-	-	-
56-0000-7770 Miscellaneous	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>4,879</b>	<b>5,004</b>	<b>5,277</b>	<b>5,335</b>	<b>5,364</b>
<b>FUND TOTAL</b>	<b>\$ 110,856</b>	<b>\$ 165,035</b>	<b>\$ 338,627</b>	<b>\$ 342,824</b>	<b>\$ 522,368</b>

Community Facilities District No. 2013-1 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The special taxes will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA  
FY 2019-20

Summerwind 2018-1 Maintenance (formerly CFD 2006-3)

		FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 57- Summerwind Maintenance (CFD 2006-3 Sunca)</b>						
	Fund Balance, Beginning of Year	\$ 30,013	\$ 609	\$ (2,673)	\$ (2,673)	\$ -
<b><u>REVENUE</u></b>						
57-0000-4625	Miscellaneous	16	30,000	-	16,000	-
57-0000-4650	Interest	596	195	50	-	41,592
	<b>TOTAL REVENUE</b>	<b>612</b>	<b>30,195</b>	<b>50</b>	<b>16,000</b>	<b>41,592</b>
	<b>AMOUNT AVAILABLE</b>	<b>\$ 30,625</b>	<b>\$ 30,804</b>	<b>\$ (2,623)</b>	<b>\$ 13,327</b>	<b>\$ 41,592</b>
<b><u>EXPENDITURES</u></b>						
57-0000-7210	Professional Services	1,000	14,307	-	10,769	8,637
57-0000-7100	Overhead Allocation	-	-	-	-	-
57-0000-7770	Miscellaneous	29,016	19,170	-	2,558	-
	<b>TOTAL EXPENDITURE</b>	<b>30,016</b>	<b>33,477</b>	<b>-</b>	<b>13,327</b>	<b>8,637</b>
	<b>FUND TOTAL</b>	<b>\$ 609</b>	<b>\$ (2,673)</b>	<b>\$ (2,623)</b>	<b>\$ -</b>	<b>\$ 32,955</b>

Community Facilities District No. 2006-3 (Sunca) was formed and established by the City on January 16, 2007. Sunca subsequently went bankrupt. However, in 2018 San Geronio Land Co (formerly Sunca) formed CFD 2018-1. The action authorized the bonded indebtedness and approved the levy of special taxes. The bond funds financed cost of streets, storm drain, library, fire and law enforcement facilities. Additionally funding was also provided for certain development impact and other fees as well as Yucaipa Valley Water Dist., fees and facilities and to pay for the incidental costs associated with financing and formation of the CFD.

CITY OF CALIMESA  
 FY 2019-20  
 CFD Heritage Oaks

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 58 - CFD Heritage Oaks</b>					
Fund Balance, Beginning of Year	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540
<b><u>REVENUE</u></b>					
58-0000-4650 Interest	-	-	-	-	-
58-0000-4155 Assessments	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 8,540</b>	<b>\$ 8,540</b>	<b>\$ 8,540</b>	<b>\$ 8,540</b>	<b>\$ 8,540</b>
<b><u>EXPENDITURES</u></b>					
58-0000-7210 Professional Services	-	-	-	-	-
58-0000-7100 Overhead Allocation	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ 8,540</b>	<b>\$ 8,540</b>	<b>\$ 8,540</b>	<b>\$ 8,540</b>	<b>\$ 8,540</b>

CITY OF CALIMESA  
 FY 2019-20  
 CFD JP Ranch Facilities IA2

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 59 - CFD JP Ranch Facilities IA2</b>					
<b>Fund Balance, Beginning of Year</b>	\$ -	\$ 279,543	\$ 285,947	\$ 285,947	\$ 282,685
<b><u>REVENUE</u></b>					
59-0000-4650 Interest	415	1,156	650	1,000	1,500
59-0000-4155 Assessments	86,602	87,220	75,099	75,099	92,079
59-0000-4625 Miscellaneous Revenue	20,650	-	-	-	-
59-0000-4978 Proceeds of Debt Issuance	1,530,000	-	-	-	-
59-0000-9501 Transfer - in	-	53	-	-	-
<b>TOTAL REVENUE</b>	<b>1,637,667</b>	<b>88,429</b>	<b>75,749</b>	<b>76,099</b>	<b>93,579</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 1,637,667</b>	<b>\$ 367,972</b>	<b>\$ 361,696</b>	<b>\$ 362,046</b>	<b>\$ 376,264</b>
<b><u>EXPENDITURES</u></b>					
59-0000-7100 Overhead Allocation	-	2,688	2,742	2,742	2,797
59-0000-7151 Debt Service	1,056,163	72,181	66,782	66,781	66,481
59-0000-7153 Cost of Issuance Expense	277,456	-	-	-	-
59-0000-7210 Professional Services	24,505	7,156	9,838	9,838	7,201
<b>TOTAL EXPENDITURE</b>	<b>1,358,124</b>	<b>82,025</b>	<b>79,362</b>	<b>79,361</b>	<b>76,479</b>
<b>FUND TOTAL</b>	<b>\$ 279,543</b>	<b>\$ 285,947</b>	<b>\$ 282,334</b>	<b>\$ 282,685</b>	<b>\$ 299,785</b>

Community Facilities District No. 2013-11A2 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The bond proceeds will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

**CITY OF CALIMESA**  
**FY 2019-20**  
**Successor Agency**

		FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 67 - Successor Agency</b>						
<b>Fund Balance, Beginning of Year</b>		<b>\$ (91,623)</b>	<b>\$ (97,360)</b>	<b>\$ (92,257)</b>	<b>\$ (92,257)</b>	<b>\$ (92,257)</b>
<b><u>REVENUE</u></b>						
67-0000-4625	Miscellaneous	-	-	-	-	-
67-0000-4650	Interest	899	2,276	-	-	-
67-0000-4800	Other Governmental Revenue	304,546	296,630	297,678	297,678	295,750
67-0000-4978	Proceeds of Debt Issuance	-	-	-	-	-
<b>TOTAL REVENUE</b>		<b>305,445</b>	<b>298,906</b>	<b>297,678</b>	<b>297,678</b>	<b>295,750</b>
<b>AMOUNT AVAILABLE</b>		<b>\$ 213,822</b>	<b>\$ 201,546</b>	<b>\$ 205,421</b>	<b>\$ 205,421</b>	<b>\$ 203,493</b>
<b><u>EXPENDITURES</u></b>						
67-0000-6010	Salaries/Benefits	95,732	85,764	81,325	81,325	80,473
67-0000-7210	Contract Employees	-	-	-	-	-
67-0000-7210	Professional Svcs-Fin/Audit/Trust	14,812	13,650	8,910	8,910	10,536
67-0000-7215	Professional Svcs. - Legal	-	-	-	-	-
67-0000-7100	Overhead Allocation	-	-	8,475	8,475	8,475
67-0000-7151	Debt Service	200,638	194,388	198,968	198,968	196,266
67-0000-7153	Cost of Issuance Expense	-	-	-	-	-
67-0000-7585	Travel/Training	-	-	-	-	-
67-0000-7700	Miscellaneous	-	1	-	-	-
<b>TOTAL EXPENDITURE</b>		<b>311,182</b>	<b>293,803</b>	<b>297,678</b>	<b>297,678</b>	<b>295,750</b>
<b>FUND TOTAL</b>		<b>\$ (97,360)</b>	<b>\$ (92,257)</b>	<b>\$ (92,257)</b>	<b>\$ (92,257)</b>	<b>\$ (92,257)</b>

The Successor Agency's role is to assume the administrative duties of the former Calimesa Redevelopment Agency by paying such items as bond debt service and finishing previously approved capital projects.

**Staff Allocations:**

City Manager	0.20
Finance Manager	0.10
Accounting Technician	0.10
Sr. Administrative Assistant	0.05
Administrative Assistant I	0.10
<b>Total FTE's</b>	<b>0.55</b>

CITY OF CALIMESA  
 FY 2019-20  
 California Recycling Grant

	FY 16-17 Actuals	FY 17-18 Actuals	FY 18-19 Amended Budget	FY 18-19 Projected Actuals	FY 19-20 Adopted Budget
<b>Fund: 71 - California Recycling Grant</b>					
Fund Balance, Beginning of Year	\$ 20,009	\$ 25,167	\$ 24,680	\$ 24,680	\$ 25,636
<b><u>REVENUE</u></b>					
71-0000-4650 Interest	158	319	150	150	150
71-0000-4800 Other Governmental Revenue	5,000	5,000	5,000	5,000	5,000
<b>TOTAL REVENUE</b>	<b>5,158</b>	<b>5,319</b>	<b>5,150</b>	<b>5,150</b>	<b>5,150</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 25,167</b>	<b>\$ 30,486</b>	<b>\$ 29,830</b>	<b>\$ 29,830</b>	<b>\$ 30,786</b>
<b><u>EXPENDITURES</u></b>					
71-5100-7735 Special Supplies	-	5,806	6,000	4,194	-
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>5,806</b>	<b>6,000</b>	<b>4,194</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ 25,167</b>	<b>\$ 24,680</b>	<b>\$ 23,830</b>	<b>\$ 25,636</b>	<b>\$ 30,786</b>

# **Authorized Positions & Salary Schedule**

CITY OF CALIMESA  
 FY 19-20  
 Authorized Position List

SALARY RANGE	POSITION	FUNDED	UNFUNDED
<b><u>FULL-TIME &amp; PART-TIME POSITIONS:</u></b>			
Contract	City Manager	1	
42	Deputy City Manager/City Clerk	1	
41	General Services Director		1
23	Sr. Administrative Assistant	1	
17	Administrative Assistant I	1	
17	Administrative Assistant I P/T	.50	
36	Finance Manager	1	
26	Accountant		1
20	Accounting Technician	1	
41	Public Works Director	1	
35	Planning Manager	1	
23	Associate Planner	1	
30	Maintenance Supervisor		1
23	Lead Maintenance Worker	1	
21	Maintenance Worker II		1
18	Maintenance Worker I	2	
F-11	Fire Chief	1	
F-10	Deputy Fire Chief	1	
F-9	Battalion Chief	2	
F-8	Fire Captain	3	
F-5	Firefighter/Paramedic		6
F-4	Firefighter/EMT	9	
F-2	Reserve Firefighter	<i>(see note A below)</i>	
Contract	City Engineer	1	
Contract	Building Official	1	
Contract	Building Counter Tehnician	1	
Contract	Code Enforcement Officer	1	
Contract	Senior Services Manager	1	
Contract	Senior Services Office Specialist	1	
<b>Total Council Authorized Positions</b>		<b>34.5</b>	<b>10</b>

**Note A:** The number of reserve positions will vary. Calssification will be paid a per-shift stipend.

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
1	Hourly	7.60	7.98	8.37	8.79	9.23	9.69
	Bi-Weekly	607.68	638.07	669.97	703.47	738.64	775.58
	Monthly	1,316.65	1,382.48	1,451.60	1,524.18	1,600.39	1,680.41
	Annually	15,799.77	16,589.76	17,419.25	18,290.21	19,204.72	20,164.96
2	Hourly	7.98	8.37	8.79	9.23	9.69	10.18
	Bi-Weekly	638.07	669.97	703.47	738.64	775.58	814.35
	Monthly	1,382.48	1,451.60	1,524.18	1,600.39	1,680.41	1,764.43
	Annually	16,589.76	17,419.25	18,290.21	19,204.72	20,164.96	21,173.20
3	Hourly	8.37	8.79	9.23	9.69	10.18	10.69
	Bi-Weekly	669.97	703.47	738.64	775.58	814.35	855.07
	Monthly	1,451.60	1,524.18	1,600.39	1,680.41	1,764.43	1,852.66
	Annually	17,419.25	18,290.21	19,204.72	20,164.96	21,173.20	22,231.87
4	Hourly	8.79	9.23	9.69	10.18	10.69	11.22
	Bi-Weekly	703.47	738.64	775.58	814.35	855.07	897.83
	Monthly	1,524.18	1,600.39	1,680.41	1,764.43	1,852.66	1,945.29
	Annually	18,290.21	19,204.72	20,164.96	21,173.20	22,231.87	23,343.46
5	Hourly	9.23	9.69	10.18	10.69	11.22	11.78
	Bi-Weekly	738.64	775.58	814.35	855.07	897.83	942.72
	Monthly	1,600.39	1,680.41	1,764.43	1,852.66	1,945.29	2,042.55
	Annually	19,204.72	20,164.96	21,173.20	22,231.87	23,343.46	24,510.63
6	Hourly	9.69	10.18	10.69	11.22	11.78	12.37
	Bi-Weekly	775.58	814.35	855.07	897.83	942.72	989.85
	Monthly	1,680.41	1,764.43	1,852.66	1,945.29	2,042.55	2,144.68
	Annually	20,164.96	21,173.20	22,231.87	23,343.46	24,510.63	25,736.16
7	Hourly	10.18	10.69	11.22	11.78	12.37	12.99
	Bi-Weekly	814.35	855.07	897.83	942.72	989.85	1,039.35
	Monthly	1,764.43	1,852.66	1,945.29	2,042.55	2,144.68	2,251.91
	Annually	21,173.20	22,231.87	23,343.46	24,510.63	25,736.16	27,022.97
8	Hourly	10.69	11.22	11.78	12.37	12.99	13.64
	Bi-Weekly	855.07	897.83	942.72	989.85	1,039.35	1,091.31
	Monthly	1,852.66	1,945.29	2,042.55	2,144.68	2,251.91	2,364.51
	Annually	22,231.87	23,343.46	24,510.63	25,736.16	27,022.97	28,374.12
9	Hourly	11.22	11.78	12.37	12.99	13.64	14.32
	Bi-Weekly	897.83	942.72	989.85	1,039.35	1,091.31	1,145.88
	Monthly	1,945.29	2,042.55	2,144.68	2,251.91	2,364.51	2,482.74
	Annually	23,343.46	24,510.63	25,736.16	27,022.97	28,374.12	29,792.83
10	Hourly	11.78	12.37	12.99	13.64	14.32	15.04
	Bi-Weekly	942.72	989.85	1,039.35	1,091.31	1,145.88	1,203.17
	Monthly	2,042.55	2,144.68	2,251.91	2,364.51	2,482.74	2,606.87
	Annually	24,510.63	25,736.16	27,022.97	28,374.12	29,792.83	31,282.47
11	Hourly	12.37	12.99	13.64	14.32	15.04	15.79
	Bi-Weekly	989.85	1,039.35	1,091.31	1,145.88	1,203.17	1,263.33
	Monthly	2,144.68	2,251.91	2,364.51	2,482.74	2,606.87	2,737.22
	Annually	25,736.16	27,022.97	28,374.12	29,792.83	31,282.47	32,846.59

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
12	Hourly	12.99	13.64	14.32	15.04	15.79	16.58
	Bi-Weekly	1,039.35	1,091.31	1,145.88	1,203.17	1,263.33	1,326.50
	Monthly	2,251.91	2,364.51	2,482.74	2,606.87	2,737.22	2,874.08
	Annually	27,022.97	28,374.12	29,792.83	31,282.47	32,846.59	34,488.92
13	Hourly	13.64	14.32	15.04	15.79	16.58	17.41
	Bi-Weekly	1,091.31	1,145.88	1,203.17	1,263.33	1,326.50	1,392.82
	Monthly	2,364.51	2,482.74	2,606.87	2,737.22	2,874.08	3,017.78
	Annually	28,374.12	29,792.83	31,282.47	32,846.59	34,488.92	36,213.37
14	Hourly	14.32	15.04	15.79	16.58	17.41	18.28
	Bi-Weekly	1,145.88	1,203.17	1,263.33	1,326.50	1,392.82	1,462.46
	Monthly	2,482.74	2,606.87	2,737.22	2,874.08	3,017.78	3,168.67
	Annually	29,792.83	31,282.47	32,846.59	34,488.92	36,213.37	38,024.03
15	Hourly	15.04	15.79	16.58	17.41	18.28	19.19
	Bi-Weekly	1,203.17	1,263.33	1,326.50	1,392.82	1,462.46	1,535.59
	Monthly	2,606.87	2,737.22	2,874.08	3,017.78	3,168.67	3,327.10
	Annually	31,282.47	32,846.59	34,488.92	36,213.37	38,024.03	39,925.24
16	Hourly	15.79	16.58	17.41	18.28	19.19	20.15
	Bi-Weekly	1,263.33	1,326.50	1,392.82	1,462.46	1,535.59	1,612.37
	Monthly	2,737.22	2,874.08	3,017.78	3,168.67	3,327.10	3,493.46
	Annually	32,846.59	34,488.92	36,213.37	38,024.03	39,925.24	41,921.50
17	Hourly	16.58	17.41	18.28	19.19	20.15	21.16
	Bi-Weekly	1,326.50	1,392.82	1,462.46	1,535.59	1,612.37	1,692.98
	Monthly	2,874.08	3,017.78	3,168.67	3,327.10	3,493.46	3,668.13
	Annually	34,488.92	36,213.37	38,024.03	39,925.24	41,921.50	44,017.57
18	Hourly	17.41	18.28	19.19	20.15	21.16	22.22
	Bi-Weekly	1,392.82	1,462.46	1,535.59	1,612.37	1,692.98	1,777.63
	Monthly	3,017.78	3,168.67	3,327.10	3,493.46	3,668.13	3,851.54
	Annually	36,213.37	38,024.03	39,925.24	41,921.50	44,017.57	46,218.45
19	Hourly	18.28	19.19	20.15	21.16	22.22	23.33
	Bi-Weekly	1,462.46	1,535.59	1,612.37	1,692.98	1,777.63	1,866.51
	Monthly	3,168.67	3,327.10	3,493.46	3,668.13	3,851.54	4,044.11
	Annually	38,024.03	39,925.24	41,921.50	44,017.57	46,218.45	48,529.37
20	Hourly	19.19	20.15	21.16	22.22	23.33	24.50
	Bi-Weekly	1,535.59	1,612.37	1,692.98	1,777.63	1,866.51	1,959.84
	Monthly	3,327.10	3,493.46	3,668.13	3,851.54	4,044.11	4,246.32
	Annually	39,925.24	41,921.50	44,017.57	46,218.45	48,529.37	50,955.84
21	Hourly	20.15	21.16	22.22	23.33	24.50	25.72
	Bi-Weekly	1,612.37	1,692.98	1,777.63	1,866.51	1,959.84	2,057.83
	Monthly	3,493.46	3,668.13	3,851.54	4,044.11	4,246.32	4,458.64
	Annually	41,921.50	44,017.57	46,218.45	48,529.37	50,955.84	53,503.63
22	Hourly	21.16	22.22	23.33	24.50	25.72	27.01
	Bi-Weekly	1,692.98	1,777.63	1,866.51	1,959.84	2,057.83	2,160.72
	Monthly	3,668.13	3,851.54	4,044.11	4,246.32	4,458.64	4,681.57
	Annually	44,017.57	46,218.45	48,529.37	50,955.84	53,503.63	56,178.82

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
23	Hourly	22.22	23.33	24.50	25.72	27.01	28.36
	Bi-Weekly	1,777.63	1,866.51	1,959.84	2,057.83	2,160.72	2,268.76
	Monthly	3,851.54	4,044.11	4,246.32	4,458.64	4,681.57	4,915.65
	Annually	46,218.45	48,529.37	50,955.84	53,503.63	56,178.82	58,987.76
24	Hourly	23.33	24.50	25.72	27.01	28.36	29.78
	Bi-Weekly	1,866.51	1,959.84	2,057.83	2,160.72	2,268.76	2,382.20
	Monthly	4,044.11	4,246.32	4,458.64	4,681.57	4,915.65	5,161.43
	Annually	48,529.37	50,955.84	53,503.63	56,178.82	58,987.76	61,937.14
25	Hourly	24.50	25.72	27.01	28.36	29.78	31.27
	Bi-Weekly	1,959.84	2,057.83	2,160.72	2,268.76	2,382.20	2,501.31
	Monthly	4,246.32	4,458.64	4,681.57	4,915.65	5,161.43	5,419.50
	Annually	50,955.84	53,503.63	56,178.82	58,987.76	61,937.14	65,034.00
26	Hourly	25.72	27.01	28.36	29.78	31.27	32.83
	Bi-Weekly	2,057.83	2,160.72	2,268.76	2,382.20	2,501.31	2,626.37
	Monthly	4,458.64	4,681.57	4,915.65	5,161.43	5,419.50	5,690.48
	Annually	53,503.63	56,178.82	58,987.76	61,937.14	65,034.00	68,285.70
27	Hourly	27.01	28.36	29.78	31.27	32.83	34.47
	Bi-Weekly	2,160.72	2,268.76	2,382.20	2,501.31	2,626.37	2,757.69
	Monthly	4,681.57	4,915.65	5,161.43	5,419.50	5,690.48	5,975.00
	Annually	56,178.82	58,987.76	61,937.14	65,034.00	68,285.70	71,699.99
28	Hourly	28.36	29.78	31.27	32.83	34.47	36.19
	Bi-Weekly	2,268.76	2,382.20	2,501.31	2,626.37	2,757.69	2,895.58
	Monthly	4,915.65	5,161.43	5,419.50	5,690.48	5,975.00	6,273.75
	Annually	58,987.76	61,937.14	65,034.00	68,285.70	71,699.99	75,284.99
29	Hourly	29.78	31.27	32.83	34.47	36.19	38.00
	Bi-Weekly	2,382.20	2,501.31	2,626.37	2,757.69	2,895.58	3,040.36
	Monthly	5,161.43	5,419.50	5,690.48	5,975.00	6,273.75	6,587.44
	Annually	61,937.14	65,034.00	68,285.70	71,699.99	75,284.99	79,049.24
30	Hourly	31.27	32.83	34.47	36.19	38.00	39.90
	Bi-Weekly	2,501.31	2,626.37	2,757.69	2,895.58	3,040.36	3,192.37
	Monthly	5,419.50	5,690.48	5,975.00	6,273.75	6,587.44	6,916.81
	Annually	65,034.00	68,285.70	71,699.99	75,284.99	79,049.24	83,001.70
31	Hourly	32.83	34.47	36.19	38.00	39.90	41.90
	Bi-Weekly	2,626.37	2,757.69	2,895.58	3,040.36	3,192.37	3,351.99
	Monthly	5,690.48	5,975.00	6,273.75	6,587.44	6,916.81	7,262.65
	Annually	68,285.70	71,699.99	75,284.99	79,049.24	83,001.70	87,151.78
32	Hourly	34.47	36.19	38.00	39.90	41.90	43.99
	Bi-Weekly	2,757.69	2,895.58	3,040.36	3,192.37	3,351.99	3,519.59
	Monthly	5,975.00	6,273.75	6,587.44	6,916.81	7,262.65	7,625.78
	Annually	71,699.99	75,284.99	79,049.24	83,001.70	87,151.78	91,509.37
33	Hourly	36.19	38.00	39.90	41.90	43.99	46.19
	Bi-Weekly	2,895.58	3,040.36	3,192.37	3,351.99	3,519.59	3,695.57
	Monthly	6,273.75	6,587.44	6,916.81	7,262.65	7,625.78	8,007.07
	Annually	75,284.99	79,049.24	83,001.70	87,151.78	91,509.37	96,084.84

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
34	Hourly	38.00	39.90	41.90	43.99	46.19	48.50
	Bi-Weekly	3,040.36	3,192.37	3,351.99	3,519.59	3,695.57	3,880.35
	Monthly	6,587.44	6,916.81	7,262.65	7,625.78	8,007.07	8,407.42
	Annually	79,049.24	83,001.70	87,151.78	91,509.37	96,084.84	100,889.08
35	Hourly	39.90	41.90	43.99	46.19	48.50	50.93
	Bi-Weekly	3,192.37	3,351.99	3,519.59	3,695.57	3,880.35	4,074.37
	Monthly	6,916.81	7,262.65	7,625.78	8,007.07	8,407.42	8,827.79
	Annually	83,001.70	87,151.78	91,509.37	96,084.84	100,889.08	105,933.54
36	Hourly	41.90	43.99	46.19	48.50	50.93	53.48
	Bi-Weekly	3,351.99	3,519.59	3,695.57	3,880.35	4,074.37	4,278.09
	Monthly	7,262.65	7,625.78	8,007.07	8,407.42	8,827.79	9,269.18
	Annually	87,151.78	91,509.37	96,084.84	100,889.08	105,933.54	111,230.21
37	Hourly	43.99	46.19	48.50	50.93	53.48	56.15
	Bi-Weekly	3,519.59	3,695.57	3,880.35	4,074.37	4,278.09	4,491.99
	Monthly	7,625.78	8,007.07	8,407.42	8,827.79	9,269.18	9,732.64
	Annually	91,509.37	96,084.84	100,889.08	105,933.54	111,230.21	116,791.72
38	Hourly	46.19	48.50	50.93	53.48	56.15	58.96
	Bi-Weekly	3,695.57	3,880.35	4,074.37	4,278.09	4,491.99	4,716.59
	Monthly	8,007.07	8,407.42	8,827.79	9,269.18	9,732.64	10,219.28
	Annually	96,084.84	100,889.08	105,933.54	111,230.21	116,791.72	122,631.31
39	Hourly	48.50	50.93	53.48	56.15	58.96	61.91
	Bi-Weekly	3,880.35	4,074.37	4,278.09	4,491.99	4,716.59	4,952.42
	Monthly	8,407.42	8,827.79	9,269.18	9,732.64	10,219.28	10,730.24
	Annually	100,889.08	105,933.54	111,230.21	116,791.72	122,631.31	128,762.88
40	Hourly	50.93	53.48	56.15	58.96	61.91	65.00
	Bi-Weekly	4,074.37	4,278.09	4,491.99	4,716.59	4,952.42	5,200.04
	Monthly	8,827.79	9,269.18	9,732.64	10,219.28	10,730.24	11,266.75
	Annually	105,933.54	111,230.21	116,791.72	122,631.31	128,762.88	135,201.02
41	Hourly	53.48	56.15	58.96	61.91	65.00	68.25
	Bi-Weekly	4,278.09	4,491.99	4,716.59	4,952.42	5,200.04	5,460.04
	Monthly	9,269.18	9,732.64	10,219.28	10,730.24	11,266.75	11,830.09
	Annually	111,230.21	116,791.72	122,631.31	128,762.88	135,201.02	141,961.07
42	Hourly	56.15	58.96	61.91	65.00	68.25	71.66
	Bi-Weekly	4,491.99	4,716.59	4,952.42	5,200.04	5,460.04	5,733.04
	Monthly	9,732.64	10,219.28	10,730.24	11,266.75	11,830.09	12,421.59
	Annually	116,791.72	122,631.31	128,762.88	135,201.02	141,961.07	149,059.12
43	Hourly	58.96	61.91	65.00	68.25	71.66	75.25
	Bi-Weekly	4,716.59	4,952.42	5,200.04	5,460.04	5,733.04	6,019.70
	Monthly	10,219.28	10,730.24	11,266.75	11,830.09	12,421.59	13,042.67
	Annually	122,631.31	128,762.88	135,201.02	141,961.07	149,059.12	156,512.08
44	Hourly	61.91	65.00	68.25	71.66	75.25	79.01
	Bi-Weekly	4,952.42	5,200.04	5,460.04	5,733.04	6,019.70	6,320.68
	Monthly	10,730.24	11,266.75	11,830.09	12,421.59	13,042.67	13,694.81
	Annually	128,762.88	135,201.02	141,961.07	149,059.12	156,512.08	164,337.68

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
45	Hourly	65.00	68.25	71.66	75.25	79.01	82.96
	Bi-Weekly	5,200.04	5,460.04	5,733.04	6,019.70	6,320.68	6,636.71
	Monthly	11,266.75	11,830.09	12,421.59	13,042.67	13,694.81	14,379.55
	Annually	135,201.02	141,961.07	149,059.12	156,512.08	164,337.68	172,554.57
46	Hourly	68.25	71.66	75.25	79.01	82.96	87.11
	Bi-Weekly	5,460.04	5,733.04	6,019.70	6,320.68	6,636.71	6,968.55
	Monthly	11,830.09	12,421.59	13,042.67	13,694.81	14,379.55	15,098.52
	Annually	141,961.07	149,059.12	156,512.08	164,337.68	172,554.57	181,182.30
47	Hourly	71.66	75.25	79.01	82.96	87.11	91.46
	Bi-Weekly	5,733.04	6,019.70	6,320.68	6,636.71	6,968.55	7,316.98
	Monthly	12,421.59	13,042.67	13,694.81	14,379.55	15,098.52	15,853.45
	Annually	149,059.12	156,512.08	164,337.68	172,554.57	181,182.30	190,241.41
48	Hourly	75.25	79.01	82.96	87.11	91.46	96.04
	Bi-Weekly	6,019.70	6,320.68	6,636.71	6,968.55	7,316.98	7,682.83
	Monthly	13,042.67	13,694.81	14,379.55	15,098.52	15,853.45	16,646.12
	Annually	156,512.08	164,337.68	172,554.57	181,182.30	190,241.41	199,753.48
49	Hourly	79.01	82.96	87.11	91.46	96.04	100.84
	Bi-Weekly	6,320.68	6,636.71	6,968.55	7,316.98	7,682.83	8,066.97
	Monthly	13,694.81	14,379.55	15,098.52	15,853.45	16,646.12	17,478.43
	Annually	164,337.68	172,554.57	181,182.30	190,241.41	199,753.48	209,741.16
50	Hourly	82.96	87.11	91.46	96.04	100.84	105.88
	Bi-Weekly	6,636.71	6,968.55	7,316.98	7,682.83	8,066.97	8,470.32
	Monthly	14,379.55	15,098.52	15,853.45	16,646.12	17,478.43	18,352.35
	Annually	172,554.57	181,182.30	190,241.41	199,753.48	209,741.16	220,228.21

**City of Calimesa**  
**Salary Schedule - FIRE Effective: 7/6/19**

**Council Approved: 6/17/19**

<b>RANGE</b>		<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>	<b>Step F</b>
F - 2	<u>Stipend for each 24 hr shift</u>	50.00	60.00	70.00	80.00	90.00	100.00
Reserve Firefighter							
F - 4	<u>Hourly</u>	13.08	13.73	14.42	15.14	15.90	16.69
Firefighter/EMT	Bi-Weekly	1,504.17	1,579.38	1,658.35	1,741.27	1,828.33	1,919.75
	Monthly	3,259.04	3,421.99	3,593.09	3,772.75	3,961.38	4,159.45
	Annually	39,108.49	41,063.92	43,117.12	45,272.97	47,536.62	49,913.45
F - 5	Hourly	13.71	14.39	15.11	15.87	16.66	17.50
Firefighter/Paramedic	Bi-Weekly	1,576.57	1,655.40	1,738.17	1,825.08	1,916.33	2,012.15
	Monthly	3,415.90	3,586.70	3,766.03	3,954.33	4,152.05	4,359.65
	Annually	40,990.81	43,040.35	45,192.36	47,451.98	49,824.58	52,315.81
F - 8	Hourly	15.45	16.22	17.03	17.89	18.78	19.72
Captain/EMT	Bi-Weekly	1,776.77	1,865.61	1,958.89	2,056.84	2,159.68	2,267.66
	Monthly	3,849.68	4,042.16	4,244.27	4,456.48	4,679.31	4,913.27
	Annually	46,196.12	48,505.92	50,931.22	53,477.78	56,151.67	58,959.25
F - 9 (non-exempt)	Hourly	17.00	17.85	18.74	19.67	20.66	21.69
Battalion Chief	Bi-Weekly	1,954.48	2,052.21	2,154.82	2,262.56	2,375.69	2,494.47
	Monthly	4,234.72	4,446.45	4,668.77	4,902.21	5,147.32	5,404.69
	Annually	50,816.58	53,357.41	56,025.28	58,826.54	61,767.87	64,856.26
F - 9 (exempt)	Hourly	22.98	24.13	25.33	26.60	27.93	29.33
Battalion Chief	Bi-Weekly	1,838.34	1,930.26	2,026.77	2,128.11	2,234.52	2,346.24
	Monthly	3,983.08	4,182.23	4,391.34	4,610.91	4,841.46	5,083.53
	Annually	47,796.94	50,186.79	52,696.13	55,330.94	58,097.48	61,002.36
F - 10	Hourly	29.32	30.78	32.32	33.94	35.64	37.42
Deputy Chief	Bi-Weekly	2,345.37	2,462.64	2,585.77	2,715.06	2,850.82	2,993.36
	Monthly	5,081.64	5,335.72	5,602.51	5,882.64	6,176.77	6,485.61
	Annually	60,979.71	64,028.70	67,230.13	70,591.64	74,121.22	77,827.28
F - 11	Hourly	35.18	36.94	38.79	40.73	42.76	44.90
Fire Chief	Bi-Weekly	2,814.59	2,955.31	3,103.08	3,258.23	3,421.15	3,592.20
	Monthly	6,098.27	6,403.18	6,723.34	7,059.51	7,412.48	7,783.11
	Annually	73,179.23	76,838.19	80,680.10	84,714.10	88,949.81	93,397.30

# **Capital Improvement Program**

**Introduction:**

The City of Calimesa’s Capital Improvement Program (CIP) covers the five-year fiscal year period of 2019-20 through 2023-24. Because capital projects are typically long-term in nature, taking multiple years to complete, only the projected current year (2019-20) amounts to be spent (that have not been previously appropriated) are shown as new appropriations in the respective Special Revenue Funds (see the Special Revenue Funds section of this budget document). Amounts related to ongoing projects in a prior year, are shown as “spent” in the 2018-19 Fiscal Year, however, any remaining project funding is reappropriated to the following year; i.e., carried forward from 2018-19 to 2019-20 as part of closing out the fiscal year. In addition, the CIP is a “rolling” five year plan wherein as the current year comes to a close another fiscal year is added on the long-term end of the plan. Keep in mind that on an annual basis the plan is updated and amended to respond to Council priorities, the needs of the community and current development.

Challenges associated with the five-year CIP include an increased workload for a relatively small number of City staff who are managing and accounting for the CIP. Furthermore, residential construction and new home sales are occurring after a multi-year lag, and this growth will continue to foster additional capital projects and demands on staff. While these challenges are real, the City is fortunate to be in a situation that provides potential opportunities for investment in its infrastructure now and in the future.

Over the next five years the City is projecting to expend \$39.276 million on capital projects; \$26.526 million as reflected in the CIP Funding Schedule (see following pages), as well as an estimated \$12.750 million in carry over balances.

Sources of reliable future revenue include Measure A sales tax override payments, grants already approved for the City, SB 1 annual allocations and development impact fees based on developments already approved and/or in process. Should the repeal be successful, the CIP will be revised accordingly.

Categorically, the City’s 2020-2024 CIP, including estimated carry over funding, will be spent on:

\$ 8.073	Storm Drain
31.178	Street Improvements
<u>0.025</u>	Facilities
<u>\$ 39.276</u>	Total (All numbers reflected in millions)

However, as noted above, the CIP will continue to be revised as community needs evolve and the exact timing of future development is known.

Projects in progress include:

- Calimesa Creek and Storm Drain Improvements
- County Line Road Street Improvements (Calimesa Blvd. and County Line Road)
- County Line Road Street Improvements (5<sup>th</sup> Street to Bryant)
- Cherry Valley Interchange Improvements
- Brady Lane pavement rehabilitation and Avenue L Slurry

The following pages reflect, in detail, the projects in progress, as well as the projects commencing in the 2019-20 fiscal year.



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**City of Calimesa**  
**Five Year Capital Improvement Program**  
**FY 2020 - 2024**  
**Funding Schedule**  
(continued on next page)

Project Description	2019-20	2020-21	2021-22	2022-23	2023-24
Calimesa Creek and Storm Drain Improvements (Balance of Prior Appropriation to carry over from 2018-19)*	-	1,073,812	-	-	-
County Line Road / Calimesa Blvd Intersection (Balance of Prior Appropriation to carry over from 2018-19)*	-	-	-	-	-
County Line Road Intersections and Other Improvements (Balance of Prior Appropriation to carry over from 2018-19)*	3,155,123	-	-	-	-
Cherry Valley Interchange (Balance of Prior Appropriation to carry over from 2018-19)*	1,780,000	1,257,500	3,400,000	3,400,000	-
County Line Road Interchange	-	-	-	-	-
	250,000	1,000,000	2,000,000	1,000,000	-
	250,000	-	-	-	-
Roberts Road/County Line Road Improvements Design, Engineering and Right-of-Way Construction		580,000	2,280,000	3,600,000	
Singleton Road Interchange**	-	-	-	-	-
	Interim Improvements will commence in 20-21; Privately Funded				
Sandalwood Interchange	-	500,000	-	-	-
Citywide Pavement Management Plan (Balance of Prior Appropriation to carry over from 2018-19)* Brady Lane Pavement Rehabilitation (Balance of Prior Appropriation to carry over from 2018-19)* Avenue L Slurry Seal (Balance of Prior Appropriation to carry over from 2018-19)* County Line Rd. Paving - 3rd to California (Balance of Prior Appropriation to carry over from 2018-19)* County Line Rd. Paving - California to Bryant (Balance of Prior Appropriation to carry over from 2018-19)* Cherry Lane, Holly Lane and Mulberry	70,000	405,000			
California Street Pavement Rehabilitation and Slurry Citywide Pavement Rehabilitation		120,000	150,000	150,000	150,000
Library/City Hall - Planning	25,000	-	-	-	-
Drainage Master Plan**	-	-	-	-	-
<b>Totals:</b>	<b>5,935,123</b>	<b>4,531,312</b>	<b>7,830,000</b>	<b>8,150,000</b>	<b>150,000</b>

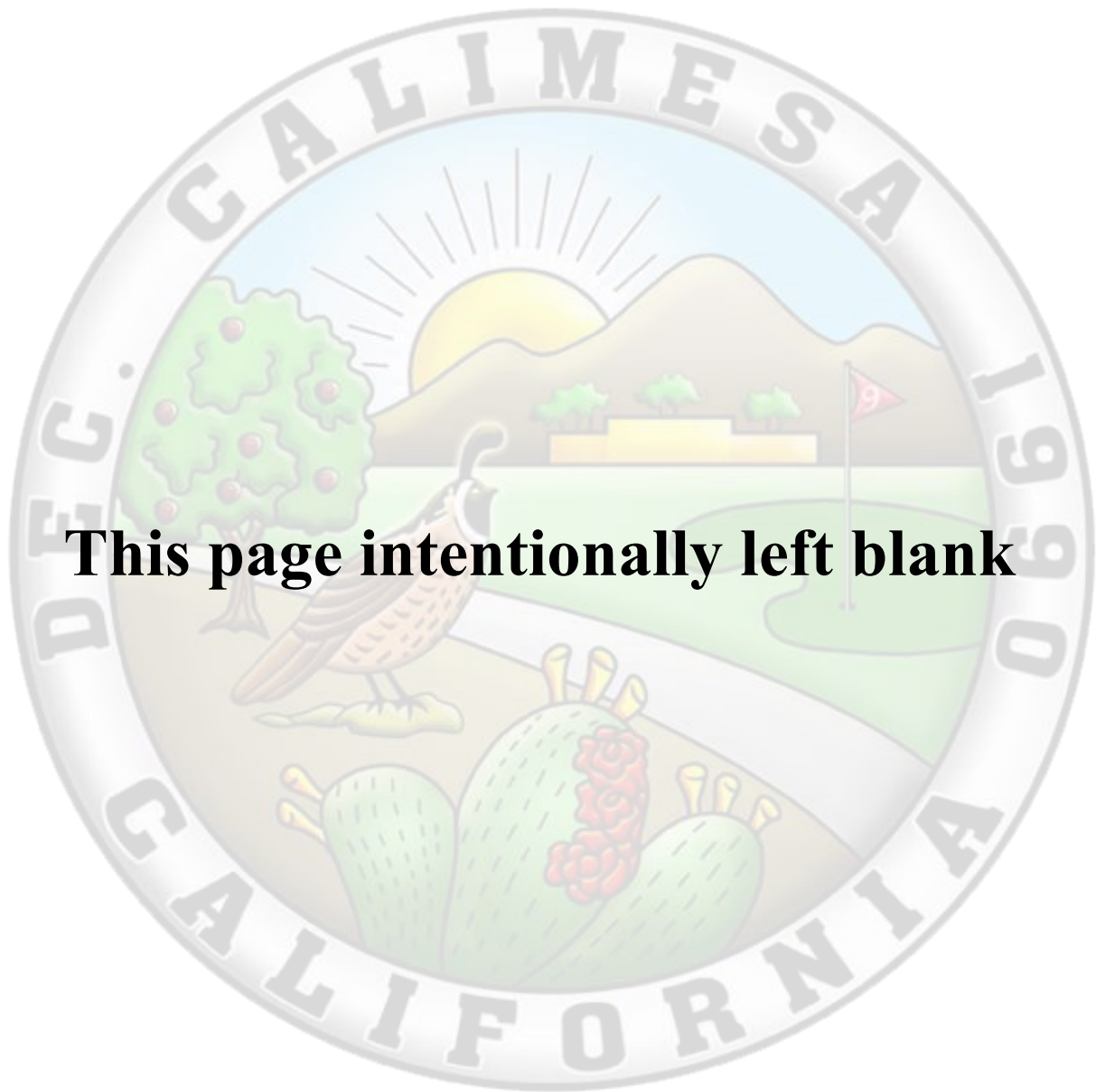
\*Carry over balances are not reflected in the 5-year CIP totals; c/o are previously approved appropriations and secured funding  
\*\*No funding appropriated or planned - project pending

**City of Calimesa**  
**Five Year Capital Improvement Program**  
**FY 2020 - 2024**  
**Funding Schedule**  
(continued from prior page)

Project Description	Total	Funding Source	Amount
Calimesa Creek and Storm Drain Improvements (Balance of Prior Appropriation to carry over from 2018-19)*	1,073,812	Storm Drainage DIF Riverside County Flood Control EPA Grant	- 1,073,812 -
<b>Project Total Cost</b>	<b>1,073,812</b>	<b>Project Total Funding</b>	<b>1,073,812</b>
County Line Road / Calimesa Blvd Intersection (Balance of Prior Appropriation to carry over from 2018-19)*	-	Traffic Imp. DIF Local Contribution SAFTEALU Grant	- - -
<b>Project Total Cost</b>	<b>-</b>	<b>Project Total Funding</b>	<b>-</b>
County Line Road Intersections and Other Improvements (Balance of Prior Appropriation to carry over from 2018-19)*	3,155,123	Traffic Imp. DIF Developer Contribution Local Contribution (AQMD, MSRC, RMRA) Local Program Partnership Grant	1,131,500 - 150,123 1,873,500
<b>Project Total Cost</b>	<b>3,155,123</b>	<b>Project Total Funding</b>	<b>3,155,123</b>
Cherry Valley Interchange (Balance of Prior Appropriation to carry over from 2018-19)*	9,837,500	Developer Contribution-TUMF Credits CMAQ Grant Traffic Imp. DIF WRCOG - Zone and Settlement Local Contribution (SunnyCal) Local Contribution (Shopoff) Local Contribution (Other) Construction Funding in progress	7,737,500 - - 2,100,000 - - - -
<b>Project Total Cost</b>	<b>9,837,500</b>	<b>Project Total Funding</b>	<b>9,837,500</b>
County Line Road Interchange	-	Traffic Imp. DIF	-
	4,250,000	TUMF - Zone allocations	4,250,000
	250,000	Local Contribution	250,000
<b>Project Total Cost</b>	<b>4,500,000</b>	<b>Project Total Funding</b>	<b>4,500,000</b>
Roberts Road/County Line Road Improvements Design, Engineering and Right-of-Way	6,460,000	Traffic Imp. DIF	6,460,000
Construction	-	Local Contribution	-
<b>Project Total Cost</b>	<b>6,460,000</b>	<b>Project Total Funding</b>	<b>6,460,000</b>
Singleton Road Interchange**	-	Traffic Imp. DIF Grants/Contrib-Others	- -
<b>Project Total Cost</b>	<b>-</b>	<b>Project Total Funding</b>	<b>-</b>
Sandalwood Interchange	500,000	Traffic Imp. DIF Grants/Contrib-Others	500,000 -
<b>Project Total Cost</b>	<b>500,000</b>	<b>Project Total Funding</b>	<b>500,000</b>
Citywide Pavement Management Plan (Balance of Prior Appropriation to carry over from 2018-19)*	-	Measure A	-
Brady Lane Pavement Rehabilitation (Balance of Prior Appropriation to carry over from 2018-19)*	-	Measure A	-
Avenue L Slurry Seal (Balance of Prior Appropriation to carry over from 2018-19)*	-	Measure A	-
County Line Rd. Paving - 3rd to California (Balance of Prior Appropriation to carry over from 2018-19)*	-	Measure A	-
County Line Rd. Paving - California to Bryant (Balance of Prior Appropriation to carry over from 2018-19)*	-	Measure A	-
Cherry Lane, Holly Lane and Mulberry	405,000	Measure A	405,000
California Street Pavement Rehabilitation and Slurry	120,000	Measure A	120,000
Citywide Pavement Rehabilitation	450,000	Measure A	450,000
<b>Project Total Cost</b>	<b>975,000</b>	<b>Project Total Funding</b>	<b>975,000</b>
Library/City Hall - Planning	25,000	Library DIF/Admin DIF	25,000
<b>Project Total Cost</b>	<b>25,000</b>	<b>Project Total Funding</b>	<b>25,000</b>
Drainage Master Plan**	-	Flood Control DIF Riverside County Flood Control	- -
<b>Project Total Cost</b>	<b>-</b>	<b>Project Total Funding</b>	<b>-</b>
<b>Totals:</b>	<b>26,596,435</b>		<b>26,526,435</b>

\*Carry over balances are not reflected in the 5-year CIP totals; c/o are previously approved appropriations and secured funding

\*\*No funding appropriated - project pending



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# **Cost Allocation Plan**

## Introduction:

Every governmental organization in the United States, which receives federal dollars in any substantial form, must have an objective cost allocation plan for distributing administrative overhead. Many states and counties also require the existence of such a plan to substantiate charges for administrative costs to programs that are state or county grant funded. A cost allocation plan may not be required if no administrative costs are allocated to funds or departments receiving other governmental revenue.

The City of Calimesa (the City) has numerous special revenue funds which receive money from other governments, developers (fees), property tax assessments for special districts, donations, and other funding sources independent of General Fund activities. As a result, periodic updating of the City's cost allocation plan is essential.

## Methodology:

Administrative overhead typically includes line items for various general government functions such as City Clerk, Human Resources, Risk Management (and related insurances), Information Technology, Finance, facilities (including utilities and communications), and other items of a service or support nature which theoretically benefit other departments, programs, and funds. While the City Manager's Department is clearly an administrative function, its purpose is not to directly support activities of other operations but rather to oversee all activities of a city in more of an indirect manner. As a result, City Manager Department costs are not typically allocated to others. However, the Public Works and Engineering Departments often spend time administering projects, grants and related programs and, thus a portion of their time is allocated to those specific programs and funds.

## Table 1: Typical factors used to allocate overhead costs

Type of costs	Factors used to calculate overhead costs
Maintenance and janitorial	Square footage
Electric and other externally provided utilities	Square footage
Accounting	Actual expenses or number of transactions
Budget	Actual expenses, budgeted expenses or number of staff (FTE)
Payroll	Number of staff (FTE) or payroll warrants
Human resources	Number of staff (FTE)
IT services	Number of computers, servers, databases or ports
Legal – indirect costs	Actual expenses or hours worked
Insurance	Number of staff (FTE), claims or loss history, square footage, property values insured, and risk factor
Accounts payable	Number of transactions (including vouchers or invoices)
Purchasing	Number of transactions (procurements)

**Sources:** OMB Circular A-87 & studies by other auditors and consultants.

While the above Table contains and suggests certain allocation criteria, the related factors are not precise requirements and vary greatly from government to government, depending on budget size, number of employees, the nature of facilities, the nature of operational activities, and other overhead components. Each entity has unique characteristics which necessitate customized approaches in allocating costs.

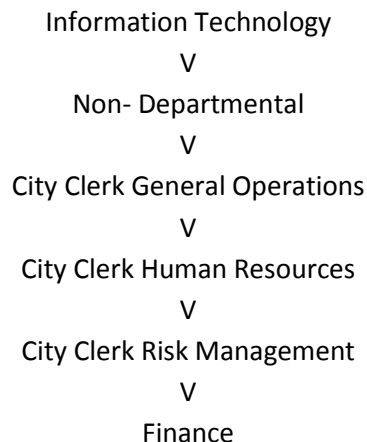
Cost centers selected for the City which appear to suit allocation are:

- Information Technology
- Non-Departmental (facilities, utilities, etc.)
- City Clerk General Operations
- City Clerk – Human Resources
- City Clerk – Risk Management
- Finance
- Public Works (project/program related only)
- Engineering (project/program related only)

Allocation factors used in determining the related methodology include (by cost center):

- Information Technology - 50% based on the number of general ledger transactions and 50% based on the number of employees in each department or fund.
- Non-Departmental (facilities, utilities, etc.) – 50% based on budget size and 50% based on number of employees
- City Clerk General Operations – 100% number of agenda items
- City Clerk – Human Resources – 100% number of employees including those on contract
- City Clerk – Risk Management – 100% number of employees including contract
- Finance – 50% based on number of general ledger transactions and 50% based on budget size.
- Public Works – 7.5% to the City’s Capital Improvement Program
- Engineering – 5% to the City’s Capital Improvement Program

Additional standard cost allocation methodologies prescribe a “step-down” approach for allocating costs internally among the overhead departments being allocated to other departments, programs, and funds. Generally, this methodology would begin the step-down with departments that clearly benefit all citywide activities such as information technology and non-departmental (facilities, utilities, etc.). The order of “step-down” for the City’s cost allocation plan is:



Allocated Costs									
Fund #	Fund Name	Info. Tech.	Non-Dept.	C Clerk Gen Op	C Clerk HR	C Clerk RM	Finance	PW/Eng.	Total
14	Special Law Enforce.	\$ 360	\$ 853	\$ -	\$ -	\$ -	\$ 4,798	\$ -	\$ 6,011
15	CDBG	-	-	-	-	-	-	-	-
17	Park & Rec	-	-	-	-	-	-	-	-
19	Library Support Fund	361	162	3,638	-	-	2,217	-	6,378
20	Capital Projects	-	-	-	-	-	-	-	-
21	AQMD	-	17	-	-	-	62	-	79
22	Road Maint & Rehab (SB1)	-	-	-	-	-	-	-	-
24	Gas Tax	7,302	8,991	-	4,800	4,787	5,874	-	31,754
25	Measure A	360	2,270	1,091	-	-	9,997	842	14,560
26	HOME GRANT - STATE	-	-	-	-	-	-	-	-
27	HOME GRANT - FED	-	-	-	-	-	-	-	-
28	LLMD	3,700	4,103	1,091	5,347	9,595	8,109	-	31,945
31	Fire Facilities Fees	360	286	-	-	-	2,686	853	4,185
32	Flood Control Fees	361	90	-	-	-	1,961	14,277	16,689
33	Gen Govt. Facil. Fees	360	16	-	-	-	1,688	853	2,917
34	Library Facil. Fees	360	16	-	-	-	1,688	853	2,917
35	Law Enf. Facil. Fees	360	16	-	-	-	1,688	853	2,917
36	Traffic Imp. Fees	361	98	1,455	-	-	1,909	14,277	18,100
39	Park Imp. Fees	360	26	1,819	-	-	1,710	853	4,768
41	TUMF	-	-	-	-	-	-	-	-
42	MSHCP	-	-	-	-	-	-	-	-
49	CFD 2012-1 IA 2	-	3	546	-	-	2,248	-	2,797
51	Public Services CFD - 1	-	-	-	-	-	3,403	-	3,403
52	CFD 2013-1 IA 1	360	16	910	-	-	1,511	-	2,797
53	CFD 2012-1 IA 1	360	16	910	-	-	2,399	-	3,685
55	CFD 2012-1 Maint.	48	1	179	-	-	739	-	967
56	CFD 2013-1 Maint.	48	2	179	-	-	2,192	-	2,420
57	CFD 2006 (summerwind)	-	-	-	-	-	-	-	-
59	CFD 2013-1 IA 2	-	12	546	-	-	2,239	-	2,797
67	SUCCESSOR AGENCY	-	731	638	-	-	7,105	-	8,475
71	CA RECYCLE	-	-	-	-	-	-	-	-
Total Costs to Other Funds		\$ 15,421	\$ 17,725	\$ 13,002	\$ 10,147	\$ 14,382	\$ 66,223	\$ 33,661	\$ 170,561