

CITY OF CALIMESA



Adopted Budget and
Capital Improvement Program

FY 2018
2019



More than a dot on a map...

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VISION STATEMENT

The City of Calimesa is dedicated to remaining a community that honors its beautiful natural setting through open space preservation, wildlife corridors, and extensive trail systems, as well as enriching the quality of life for Calimesa through sensitive planning that creates increased business activity, local jobs, new parks, and schools.

VALUES STATEMENT

The City of Calimesa incorporated December of 1990. It has developed its own unique zoning codes and standards, and sought to retain its open space characteristics. The City's General Plan provides for neighborhoods and businesses that reflect that concept. The City is governed by a five-member City Council and a form of government small enough to respond to citizen concerns yet experienced enough to maintain the unique Calimesa lifestyle.

CITY OF CALIMESA
FISCAL YEAR 2018-19
ANNUAL BUDGET

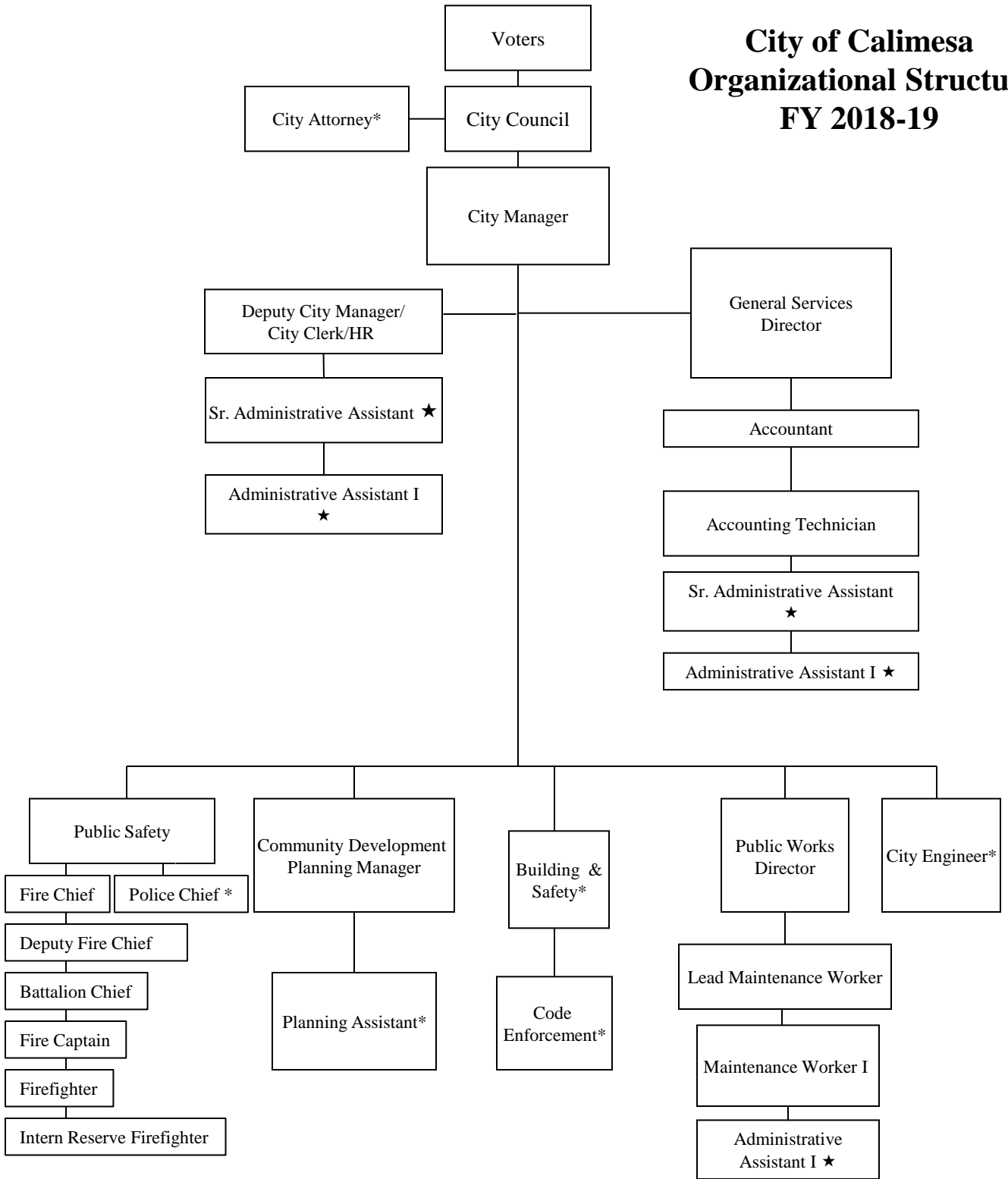
CITY COUNCIL MEMBERS

JEFF HEWITT, MAYOR
BILL DAVIS, MAYOR PRO TEM
JIM HYATT, COUNCIL MEMBER
ED CLARK, COUNCIL MEMBER
LINDA MOLINA, COUNCIL MEMBER

CITY STAFF

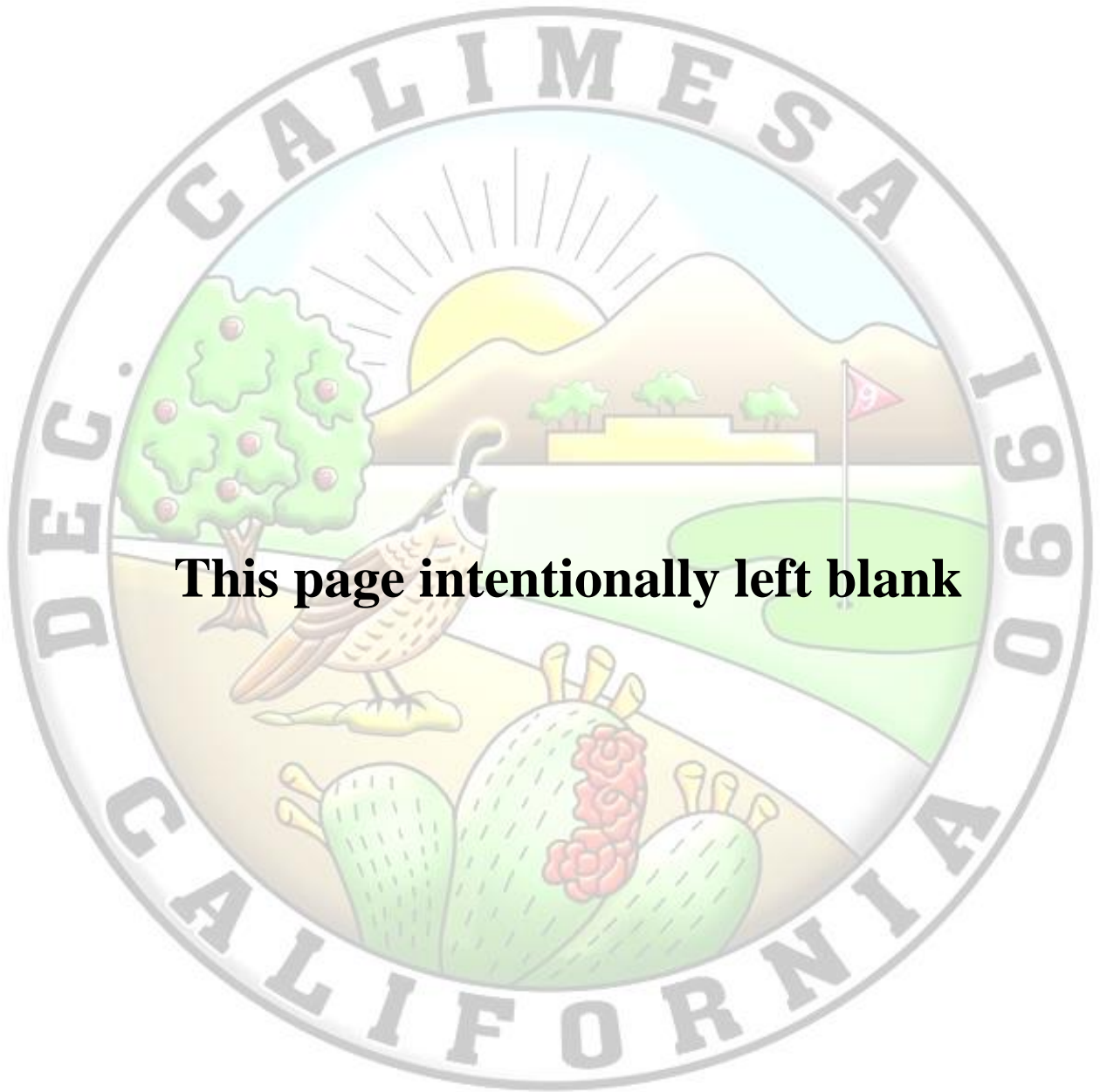
BONNIE JOHNSON, CITY MANAGER
KEVIN ENNIS, CITY ATTORNEY
DARLENE GERDES, DEPUTY CITY MANAGER/CITY CLERK
LORI ASKEW, PUBLIC WORKS DIRECTOR
MIKE THORNTON, CITY ENGINEER
TRAVIS CLARK, COMMUNITY DEVELOPMENT DIRECTOR
JOSEPH PEMBERTON, POLICE CHIEF
JOCK JOHNSON, FIRE CHIEF

City of Calimesa Organizational Structure FY 2018-19



*denotes contract employee

★denotes employee is shared by multiple departments



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Budget Adoption Resolutions

City Resolution 2018-26 (Appropriation Limit)

City Resolution 2018-27 (FY 2018-19 Budget)

CSA Resolution 2018-01 (FY 2018-19 Budget)

RESOLUTION NO. 2018-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2018-19

WHEREAS, California Revenue and Taxation Code requires the City to establish annual appropriations limits based on percentages of per capita income change and City population change, and

WHEREAS, the FY 2018-19 Appropriation Limit has been calculated according to data received from the California Department of Finance, and

WHEREAS, the Department of Finance data and the Appropriation Limit Calculation are attached as Exhibit "A", Appropriations Limit Calculation, Exhibit "B" Appropriation Limitation Schedule, Exhibit C "Schedule of Estimated Proceeds and Non-Proceeds of Taxes" and Exhibit "D" Department of Finance Letter.


THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALIMESA, that the Appropriation Limit for the Fiscal Year 2018-19 is established at \$6,978,821

PASSED, APPROVED AND ADOPTED this 4th day of June, 2018.



JEFF HEWITT, MAYOR

ATTEST:



DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE }
CITY OF CALIMESA } SS.

I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned **Resolution No. 2018-26** known as:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA,
CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE
FISCAL YEAR 2018-19**

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 4th day of June 2018 by the following vote:

- AYES: Clark, Davis, Hewitt and Hyatt
- NOES: None
- ABSENT: Molina
- ABSTAINED: None



DARLENE GERDES, CITY CLERK

Dated this 5th day of June, 2018.

**CITY OF CALIMESA
 APPROPRIATIONS LIMITATION CALCULATION
 Exhibit A**

APPROPRIATIONS LIMIT FOR FISCAL YEAR 17-18 \$ 6,497,216

PRICE CHANGE :
 PER CAPITA INCOME 3.67%

POPULATION CHANGE :
 CALIMESA 01/01/18 3.61%
 RIVERSIDE COUNTY 01/01/18 1.40%
GREATER OF TWO OPTIONS 3.61%

CALCULATION FACTOR:
 PRICE CHANGE FACTOR 1.0367
 POPULATION CHANGE FACTOR 1.0361
 TOTAL (PRICE X POPULATION) 1.0741249

APPROPRIATIONS LIMIT FOR FY 2018-19 **\$ 6,978,821**
 (6/30/18 LIMIT X TOTAL CALCULATION FACTOR)

CITY OF CALIMESA
APPROPRIATIONS LIMITATION SCHEDULE
Exhibit "B"

Gann Historical Appropriation Limit Calculations

| | FY03-04 | FY04-05 | FY09-10 | FY10-11 | FY11-12 | FY12-13 | FY13-14 | FY14-15 | FY15-16 | FY16-17 | FY17-18 | FY18-19 |
|-------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Prior Year Limit: | \$ 2,868,533 | \$ 3,093,862 | \$ 4,519,597 | \$ 4,613,104 | \$ 4,558,874 | \$ 4,757,889 | \$ 4,992,065 | \$ 5,294,887 | \$ 5,370,930 | \$ 5,663,087 | \$ 6,078,185 | \$ 6,497,216 |
| Adjustments: | | | | | | | | | | | | |
| *Population | 5.42 | 4.10 | 1.44 | 1.40 | 1.81 | 1.11 | 0.90 | 1.67 | 1.56 | 1.86 | 3.09 | 3.61 |
| Inflation | 2.31 | 3.28 | 0.62 | -2.54 | -2.51 | 3.77 | 5.12 | -0.23 | 3.82 | 5.37 | 3.69 | 3.67 |
| Conversion Factors: | | | | | | | | | | | | |
| Population Factor | 1.0542 | 1.0410 | 1.0144 | 1.014 | 1.0181 | 1.0111 | 1.009 | 1.0167 | 1.0382 | 1.0186 | 1.0309 | 1.0361 |
| Price Change Factor | 1.0231 | 1.0328 | 1.0062 | 0.9746 | 1.0251 | 1.0377 | 1.0512 | 0.9977 | 1.0156 | 1.0537 | 1.0369 | 1.0367 |
| Adjustment Factor | 1.07855202 | 1.0751448 | 1.02068928 | 0.9882444 | 1.04365431 | 1.04921847 | 1.0606608 | 1.01436159 | 1.05433959 | 1.0732988 | 1.0689402 | 1.0741249 |
| Total Annual Adjustment | \$ 225,329 | \$ 232,488 | \$ 93,507 | \$ (54,230) | \$ 199,015 | \$ 234,176 | \$ 302,823 | \$ 76,043 | \$ 292,157 | \$ 415,098 | \$ 419,031 | \$ 481,605 |
| Current Year Limit | \$ 3,093,862 | \$ 3,326,350 | \$ 4,613,104 | \$ 4,558,874 | \$ 4,757,889 | \$ 4,992,065 | \$ 5,294,887 | \$ 5,370,930 | \$ 5,663,087 | \$ 6,078,185 | \$ 6,497,216 | \$ 6,978,821 |

CITY OF CALIMESA
SCHEDULE OF ESTIMATED REVENUES
PROCEEDS AND NON-PROCEEDS OF TAXES
Based on the 2018-19 Proposed Budget

| | <u>Proceeds of Taxes</u> | <u>Non-Proceeds of Taxes</u> | <u>Total Proceeds / Non-Proceeds</u> |
|--|----------------------------------|--------------------------------------|--|
| General Fund | | | |
| Taxes | | | |
| Property Taxes - Current Year Secured | 2,537,916 | | 2,537,916 |
| Sales and Use Taxes | 824,000 | | 824,000 |
| Franchises | 356,500 | | 356,500 |
| Other taxes | 94,000 | | 94,000 |
| Licenses & Permits | | 44,015 | 44,015 |
| Fines & Forfeitures | | 28,448 | 28,448 |
| Use of Money & Property | | 57,028 | 57,028 |
| Intergovernmental Revenue | | | - |
| Property Tax in Lieu of Sales Tax | - | | - |
| Property Tax in Lieu of VLF | 887,645 | | 887,645 |
| Other | | 16,200 | 16,200 |
| Charges for Current Services - Comm Dev. | | 995,790 | 995,790 |
| Miscellaneous Revenue | | - | - |
| Net - Transfers | | | - |
| Total proceeds from taxes | <u>\$4,700,061</u> | | |
| Total Proceeds from other sources | | <u>\$ 1,141,481</u> | |
| Total General Fund Revenue | | | <u>\$ 5,841,542</u> |



May 2018

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2018, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2018-19. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2018-19 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2018.**

Please Note: The prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

AMY M. COSTA
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2018-19 appropriation limit is:

Per Capita Personal Income

| Fiscal Year (FY) | Percentage change over prior year |
|------------------|-----------------------------------|
| 2018-19 | 3.67 |

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2018-19 appropriation limit.

2018-19:

Per Capita Cost of Living Change = 3.67 percent
 Population Change = 0.78 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.67 + 100}{100} = 1.0367$

Population converted to a ratio: $\frac{0.78 + 100}{100} = 1.0078$

Calculation of factor for FY 2018-19: $1.0367 \times 1.0078 = 1.0448$

Fiscal Year 2018-19

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2017 to January 1, 2018 and Total Population, January 1, 2018

| County City | Percent Change 2017-2018 | -- Population Minus Exclusions -- | | Total Population |
|---------------------|-----------------------------|-----------------------------------|------------------|---------------------|
| | | 1-1-17 | 1-1-18 | 1-1-2018 |
| Riverside | | | | |
| Banning | 0.36 | 31,170 | 31,282 | 31,282 |
| Beaumont | 3.22 | 46,730 | 48,237 | 48,237 |
| Blythe | 1.11 | 13,416 | 13,565 | 19,389 |
| Calimesa | 3.61 | 8,567 | 8,876 | 8,876 |
| Canyon Lake | 1.25 | 10,862 | 11,018 | 11,018 |
| Cathedral City | 0.91 | 54,250 | 54,744 | 54,791 |
| Coachella | 0.80 | 45,273 | 45,635 | 45,635 |
| Corona | 1.05 | 166,819 | 168,574 | 168,574 |
| Desert Hot Springs | 1.35 | 29,347 | 29,742 | 29,742 |
| Eastvale | 1.78 | 63,720 | 64,855 | 64,855 |
| Hemet | 0.91 | 82,417 | 83,166 | 83,166 |
| Indian Wells | 0.45 | 5,549 | 5,574 | 5,574 |
| Indio | 1.44 | 86,632 | 87,883 | 87,883 |
| Jurupa Valley | 2.31 | 103,661 | 106,054 | 106,054 |
| Lake Elsinore | 1.41 | 62,342 | 63,220 | 63,365 |
| La Quinta | 1.48 | 40,605 | 41,204 | 41,204 |
| Menifee | 2.62 | 89,552 | 91,902 | 91,902 |
| Moreno Valley | 1.64 | 204,285 | 207,629 | 207,629 |
| Murrieta | 1.56 | 111,793 | 113,541 | 113,541 |
| Norco | 0.40 | 24,086 | 24,183 | 26,761 |
| Palm Desert | 1.37 | 52,058 | 52,769 | 52,769 |
| Palm Springs | 1.16 | 47,157 | 47,706 | 47,706 |
| Perris | 0.68 | 77,311 | 77,837 | 77,837 |
| Rancho Mirage | 0.86 | 18,579 | 18,738 | 18,738 |
| Riverside | 0.83 | 323,131 | 325,801 | 325,860 |
| San Jacinto | 1.23 | 47,560 | 48,146 | 48,146 |
| Temecula | 1.02 | 112,040 | 113,181 | 113,181 |
| Wildomar | 1.13 | 35,882 | 36,287 | 36,287 |
| Unincorporated | 1.77 | 378,894 | 385,598 | 385,953 |
| County Total | 1.40 | 2,373,708 | 2,406,947 | 2,415,955 |

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

RESOLUTION NO. 2018-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED CALIMESA FY 2018-19 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGET, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FY 2017-18 BUDGET

WHEREAS, the City Council has reviewed the proposed Fiscal Year 2018-19 Budget during a public meeting (budget workshop) held on May 22, 2018 regarding the adoption of the budget; and

WHEREAS, the City Council directed staff to add \$30,000 to the General Fund Budget - Public Works Department budget for a Citywide Speed Survey; and

WHEREAS, the City Council also intends to amend the Fiscal Year 2017-18 Budget to incorporate the most recent projected operating results as reflected in the proposed Fiscal Year 2018-19 Budget document.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALIMESA HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

Section 1: The General Fund Budget for FY 2018-19, as amended, shall be as follows:

| | |
|--|------------------------|
| City Council | \$ 66,883 |
| City Manager | 317,404 |
| City Clerk | 309,887 |
| City Attorney | 185,000 |
| Finance | 240,275 |
| IT | 44,958 |
| Planning | 426,883 |
| Engineering | 101,329 |
| Citizens Patrol | 8,610 |
| Police | 1,904,775 |
| Animal Control | 40,000 |
| Fire Service | 1,475,030 |
| Community Services | 136,300 |
| Public Works | 220,826 |
| Non-Departmental | <u>173,438</u> |
| Total Calimesa General Fund Budget | <u>\$5,651,598</u> |

In addition, the General Fund Projected revenues of \$5,841,542 as presented in the Proposed Budget for Fiscal Year 2018-19, are hereby adopted.

Section 2. The City of Calimesa Fiscal Year 2018-19 Special Revenue Funds Budget, Capital Improvement Program and Cost Allocation Plan as presented in the Proposed Budget Document are hereby adopted.

Section 3: The FY 2017-18 Budget is hereby amended to reflect the FY 2017-18 Projected Actuals as shown in the FY 2018-19 Proposed Budget Document.

Section 4: At the end of FY 2017-18, certain purchase commitments or contracts may exist representing contractual obligations of previously budgeted funds. In addition, certain amounts related to one-time allocations for specific projects and services may remain unspent. This is common in the Capital Improvement Program (CIP) wherein projects frequently cross fiscal years. At the City Manager's discretion, these amounts will be deemed to be rebudgeted as an addition to the budget amounts approved in this resolution so long as these amounts do not cause total expenditures in FY 2017-18 to exceed estimated actuals as shown in the 2018-19 Proposed Budget.

PASSED, APPROVED, and ADOPTED this 4th day of June, 2018.



JEFF HEWITT, MAYOR

ATTEST:



DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE }
CITY OF CALIMESA } SS.

I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned **Resolution No. 2018-27** known as:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED CALIMESA FY 2018-19 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGET, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FY 2017-18 BUDGET

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 4th day of June 2018 by the following vote:

AYES: Clark, Davis, Hewitt and Hyatt

NOES: None

ABSENT: Molina

ABSTAINED: None



DARLENE GERDES, CITY CLERK

Dated this 5th day of June, 2018.

CSA RESOLUTION NO 2018-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY, ADOPTING THE PROPOSED CALIMESA SUCCESSOR AGENCY FY 2018-19 BUDGET

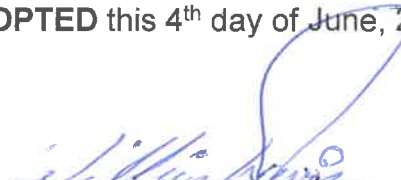
WHEREAS, the Calimesa Successor Agency Board of Directors have reviewed the proposed Fiscal Year 2018-19 Budget at a public meeting regarding the adoption of the budget as listed below:

| | |
|---|-------------------|
| <u>Revenue</u> | |
| Other Governmental Revenue | <u>297,678</u> |
| Total Available | <u>\$ 297,678</u> |
| <u>Expenditures</u> | |
| Salaries/Benefits | 81,325 |
| Professional Services – Fin/Audit/Trust | 8,910 |
| Overhead Allocation | 8,475 |
| Debt Service | <u>198,968</u> |
| Total Expenditures | <u>\$ 297,678</u> |

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

Section 1. The Successor Agency to the Calimesa Redevelopment Agency, Fiscal Year 2018-19 Budget, as submitted, is hereby adopted.

PASSED, APPROVED, and ADOPTED this 4th day of June, 2018


WILLIAM DAVIS, CHAIRPERSON

ATTEST:


DARLENE GERDES, AGENCY SECRETARY

STATE OF CALIFORNIA) SECRETARY'S CERTIFICATE
COUNTY OF RIVERSIDE) ss. RE ADOPTION OF RESOLUTION
CITY OF CALIMESA)

I, **Darlene Gerdes**, of the Secretary of the Board of Directors for the Successor Agency to the Calimesa Redevelopment Agency, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Directors at a regular meeting of the Successor Agency to the Calimesa Redevelopment Agency held on the 4th day of June, 2018, and that the same was passed and adopted by the following vote:

AYES: Clark, Davis, Hewitt, Hyatt

NOES: None

ABSENT: Molina

ABSTAIN: None



DARLENE GERDES, SECRETARY OF THE BOARD
OF DIRECTORS FOR THE SUCCESSOR AGENCY
TO THE CALIMESA REDEVELOPMENT AGENCY

City Manager Budget Message



City of Calimesa

July 1, 2018

Honorable Mayor Hewitt and Members of the City Council:

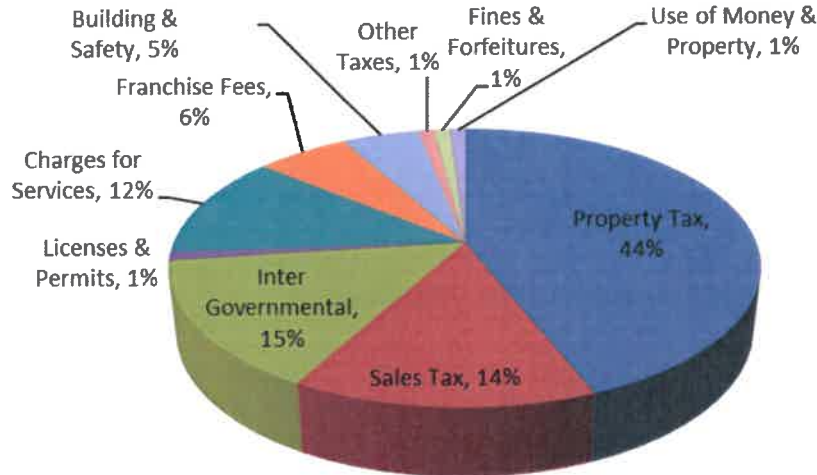
In accordance with the City's Municipal Code, I am pleased to submit the 2018-19 Annual Budget for the City of Calimesa. This letter serves as an introduction and overview of the budget which serves as a tool to communicate the City's financial strategy for the upcoming fiscal year. The budget considers both the City's short-term and long-term organizational goals within the framework of projected financial resources.

Unlike many cities, Calimesa continues to provide a very detailed budget document wherein making it easy to determine where the money comes from and where the money goes. This supports fiscal responsibility and transparency; two key components of the City Council's leadership philosophy.

Both staff and the City Council understand that increasing the City's property tax and sales tax bases will continue to be key to the City's future ability to maintain and enhance service levels. At the same time, the City is also committed to its mission of preserving and enhancing open space and quality of life in Calimesa. As such, this budget once again includes an allocation of General Fund dollars toward economic development. As a result, in the Spring of 2019, a major retail development is expected at Cherry Valley Blvd. and Desert Lawn Drive. In addition, a major residential development in the same area, with extensive open space, parks and a trail system, is currently preparing to build. This will not only bring more nationally renowned retail establishments to the City of Calimesa, but also much needed infrastructure improvements. Projects such as these, will help grow our sales tax and property tax bases as well as give the residents of Calimesa more retail and recreational options.

The General Fund revenue outlook for 2018-19 includes an overall estimated increase of \$383,386 or 7% when compared to FY 2017-18 projected actuals. Property taxes are expected to increase 7%. Revenue relating to development activities is estimated to increase by \$167,787. This increase is primarily due to new residential development projects approved during fiscal year 2017-18. This activity will not only have the effect of generating current revenues and increasing the property tax base going forward, it will also generate development impact fees that will be applied to much needed current and future capital improvement projects. The chart below depicts overall estimated General Fund revenue and each category's respective share of the overall revenue base.

General Fund: FY 2018-19 Adopted Budget Revenues by Source - \$5,841,542



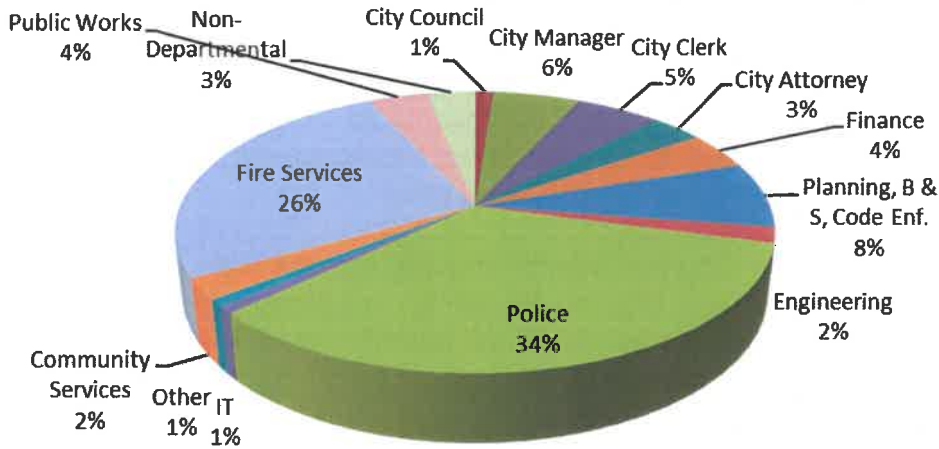
With respect to General Fund expenditures, an increase of 2.8% or 153,658 is projected over estimated actuals for 2017-18. The estimated actual for 2017-18 is \$193,479 less than the amended budget for the same year. Some of the factors relating to the increase in FY 2018-19 include: Traffic Speed Study of \$30,000 (one-time), Animal Control increase of \$20,000, Police contract increase of \$121,443 and Election expense of \$13,000. There are other nominal operating expenditure increases in City Manager, Finance, Planning/Code Enforcement/Building & Safety and Community Services. The budget also includes a 3% Cost of Living adjustment to all City employees (excluding the City Manager). As discussed in more detail below, the transition to an in-house Fire Department will save the City of Calimesa in excess of \$700,000 in 2018-19.

Staffing Changes

With the City's development related activity on the rise, the City Council approved the addition of a Planning Manager position in the FY 2018-19 budget. This position will replace a part-time contract Planning Director position and is cost neutral.

In addition, on January 1, 2018, the City established its own Fire Department (previously contracted with CalFire through the County of Riverside). This action was the result of unsustainable cost increases; not quality of service. Staffing for the in-house department includes a Fire Chief, Deputy Fire Chief, Captain (3), Firefighter (6) and Intern Reserve Firefighter Program (8). In order to optimize administrative and operational efficiencies, and with the recommendation of the City Manager and Fire Chief, the City Council approved the addition of a Battalion Chief position for 2018-19. All associated costs are included in the approved 2018-19 budget. The chart below depicts overall budgeted General Fund Expenditures and each department's respective share of the overall expenditure base.

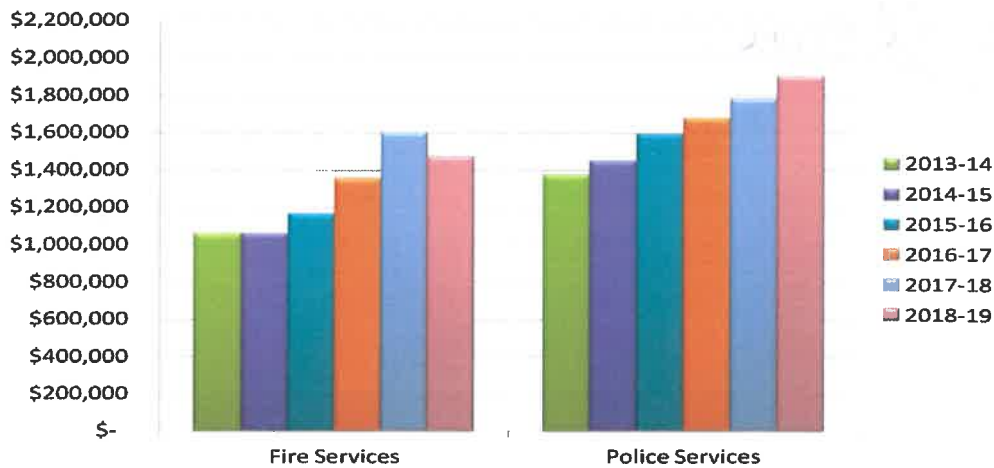
General Fund: FY 2018-19 Adopted Budget Expenditures by Department - \$5,651,598



The adopted General Fund budget adds \$189,943 to fund balance increasing it to an estimated \$1,583,924. This represents 28% of the General Fund expenditures and is 18% in excess of the City Council adopted 10%.

Currently, Police and Fire services comprise approximately 60% of the City's annual General Fund budget. While Police costs increased 6.8% over the 2017-18 estimated budget, the Fire costs decreased 8%. The Fire costs decreased primarily due to change from the CalFire contract with the County of Riverside to an in-house Fire Department. The following graph illustrates the overall public safety trend in the past 6 years.

**City of Calimesa
6-Year Public Safety Trend**



Moreover, the City is moving forward with certain capital improvement projects (mainly streets, storm drain and parks) that will benefit all Calimesa residents.

Examples of recent accomplishments include, but are not limited to, the following:

- Continuation of the Housing Rehabilitation Program
- Continued work with various developers pertaining to residential and commercial projects
- Calimesa Creek Basin and Storm Drain Improvements – ongoing
- County Line Road at Calimesa Boulevard Street Improvements – ongoing
- Cherry Valley Interchange Improvements – ongoing

In addition to the above, the City is currently moving forward with various improvements on County Line Road from Calimesa Blvd. to Bryant St. in partnership with the City of Yucaipa. The City will also be updating the pavement management plan in order to identify the streets most in need of rehabilitation on annual basis.

Acknowledgements

The completion of this budget document is dependent upon the participation and dedication of Team Calimesa. Teamwork and leadership is the key to the continued success of our City.

I also want to extend a special “thank you” to the Council Budget Ad Hoc Committee, comprised of Mayor Pro Tem Davis and Council Member Hyatt. Your input, guidance and support was instrumental in the budget preparation process. Finally, I would like to express my appreciation to the full City Council for your continued support of City staff as Calimesa moves into the future.

Respectfully submitted,

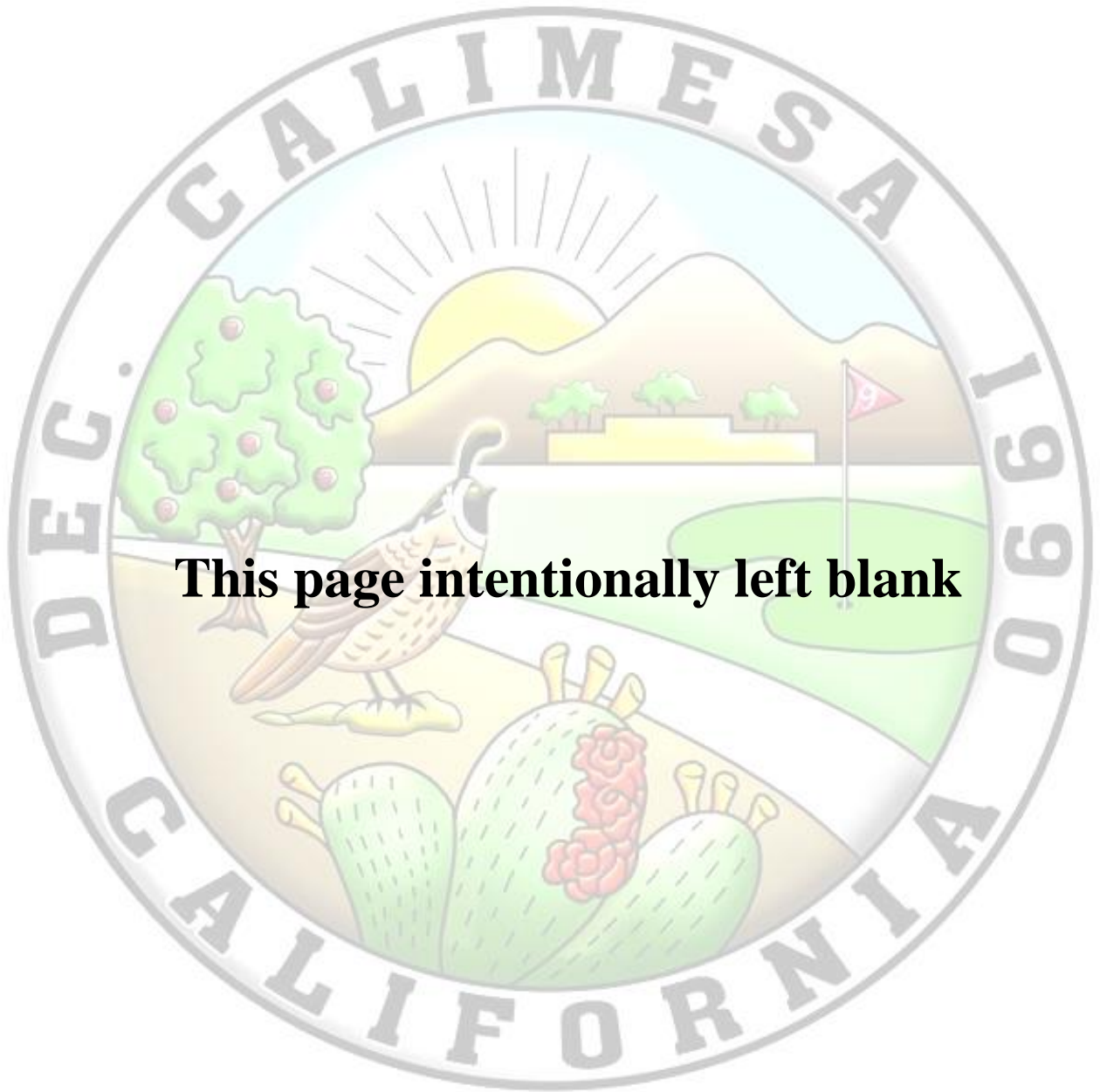


Bonnie Johnson
City Manager

General Fund Revenue & Appropriations Summaries

CITY OF CALIMESA
FY 18-19
General Fund Summary

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|-----------------------------|-----------------------------|--|---|--|
| REVENUES | | | | | |
| TAXES | 2,806,093 | 3,033,421 | 3,255,884 | 3,280,084 | 3,455,916 |
| FRANCHISE FEES | 350,353 | 354,274 | 349,000 | 353,320 | 356,500 |
| INTERGOVERNMENTAL REVENUES | 728,409 | 842,511 | 846,375 | 882,975 | 903,845 |
| FINES & FORFEITURES | 28,985 | 23,285 | 46,696 | 43,196 | 28,448 |
| BUILDING & SAFETY | 331,317 | 326,526 | 321,650 | 167,100 | 297,125 |
| USE OF MONEY/PROPERTY | 41,300 | 56,637 | 53,611 | 53,982 | 57,028 |
| CHGS FOR SVCS (PLANNING/ENG) | 266,724 | 189,752 | 147,380 | 111,568 | 149,330 |
| CHGS FOR SVC (MISC) | 289,679 | 252,436 | 476,000 | 476,000 | 549,335 |
| LICENSES & PERMITS | 56,573 | 54,533 | 45,425 | 45,330 | 44,015 |
| OTHER REVENUES | 30,550 | 18,550 | 44,387 | 44,601 | - |
| TOTAL REVENUES | \$ 4,929,984 | \$ 5,151,925 | \$ 5,586,408 | \$ 5,458,156 | \$ 5,841,542 |
| EXPENDITURES | | | | | |
| CITY COUNCIL | 63,831 | 58,283 | 65,322 | 63,355 | 66,883 |
| CITY MANAGER | 254,674 | 301,762 | 302,494 | 295,166 | 317,404 |
| CITY CLK - GENERAL OPERATIONS | 65,973 | 86,200 | 96,920 | 94,312 | 108,060 |
| CITY CLK - RENT CONTROL | 202,184 | 90,110 | 18,458 | 18,100 | 19,131 |
| CITY CLK - HUMAN RESOURCES | 22,376 | 53,232 | 55,247 | 53,457 | 56,298 |
| CITY CLK - RISK MANAGEMENT | 85,722 | 79,112 | 119,488 | 107,231 | 126,398 |
| CITY ATTORNEY | 180,861 | 157,049 | 185,000 | 185,000 | 185,000 |
| FINANCE | 187,294 | 175,939 | 198,802 | 174,021 | 240,275 |
| INFORMATION TECHNOLOGY | 16,629 | 27,266 | 48,475 | 44,925 | 44,958 |
| PLANNING/CODE ENF/BLDG & SAFETY | 484,517 | 440,638 | 407,584 | 363,701 | 426,883 |
| ENGINEERING | 121,079 | 121,709 | 99,266 | 99,266 | 101,329 |
| CITIZENS PATROL | 3,040 | 3,277 | 9,360 | 8,150 | 8,610 |
| POLICE | 1,594,681 | 1,680,840 | 1,825,500 | 1,783,327 | 1,904,775 |
| ANIMAL CONTROL | 14,667 | 13,170 | 20,000 | 21,058 | 40,000 |
| FIRE DEPARTMENT | 1,166,219 | 1,356,111 | 1,681,833 | 1,603,050 | 1,475,030 |
| COMMUNITY SERVICES | 123,545 | 125,073 | 128,256 | 126,945 | 136,300 |
| PUBLIC WORKS | 137,271 | 207,534 | 159,436 | 194,894 | 220,826 |
| NON-DEPARTMENTAL | 133,770 | 127,934 | 269,977 | 261,982 | 173,438 |
| TOTAL EXPENDITURES | \$ 4,858,334 | \$ 5,105,239 | \$ 5,691,419 | \$ 5,497,940 | \$ 5,651,598 |
| | 71,650 | 46,686 | (105,011) | (39,784) | 189,943 |
| Reserved and Non-Spendable | (63,800) | | | | |
| Prepaid Expense | (126) | (6,125) | 6,125 | 6,125 | |
| NET OPERATING SURPLUS (DEFICIT) | \$ 7,724 | \$ 40,561 | \$ (98,886) | \$ (33,659) | \$ 189,943 |
| BEGINNING FUND BALANCE RESERVE | \$ 1,379,354 | \$ 1,387,078 | \$ 1,427,639 | \$ 1,427,639 | \$ 1,393,981 |
| ENDING FUND BALANCE RESERVE | \$ 1,387,078 | \$ 1,427,639 | \$ 1,328,754 | \$ 1,393,981 | \$ 1,583,924 |
| FUND BALANCE RESERVE PERCENTAGE | 29% | 28% | 23% | 25% | 28% |



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CITY OF CALIMESA
FY 2018-19 Adopted Budget
Revenues by Source Type

| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Estimated Actuals | FY 18-19 Adopted Budget |
|------------------------------------|--------------------------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| TAXES: | | | | | | |
| 4001 | Property Tax | 644,329 | 717,418 | 768,850 | 768,850 | 822,670 |
| 4002 | Property Transfer Tax | 42,767 | 53,275 | 45,000 | 48,000 | 48,000 |
| 4003 | TOT | 43,828 | 52,369 | 45,000 | 46,000 | 46,000 |
| 4004 | Sales Tax | 600,320 | 710,595 | 794,000 | 814,000 | 824,000 |
| 4005 | Fire District Property Tax | 1,341,002 | 1,499,764 | 1,603,034 | 1,603,234 | 1,715,246 |
| 4007 | Triple Flip | 133,846 | - | - | - | - |
| | Total Taxes | 2,806,093 | 3,033,421 | 3,255,884 | 3,280,084 | 3,455,916 |
| FRANCHISE FEES: | | | | | | |
| 4201 | So Cal Edison | 74,533 | 72,016 | 73,000 | 78,263 | 78,000 |
| 4202 | Gas Company | 28,999 | 20,386 | 21,000 | 20,057 | 20,500 |
| 4203 | CR&R Sanitation | 165,762 | 178,579 | 179,000 | 179,000 | 182,000 |
| 4204 | Cablevision | 34,561 | 45,708 | 43,000 | 43,000 | 43,000 |
| 4206 | Verizon/Frontier | 46,498 | 37,585 | 33,000 | 33,000 | 33,000 |
| | Total Franchise Fees | 350,353 | 354,274 | 349,000 | 353,320 | 356,500 |
| INTERGOVERNMENTAL REVENUES: | | | | | | |
| 4020 | Waste Management | 2,148 | 461 | 2,800 | 2,200 | 2,200 |
| 4800 | Other Govtl Revenues | 5,212 | 37,377 | 5,000 | 42,200 | 5,000 |
| 4802 | Beaumont Bldg Permit | - | 31,700 | 1,000 | 1,000 | 1,000 |
| 4803 | Beaumont Sales Tax | 11,426 | 7,774 | 8,000 | 8,000 | 8,000 |
| 4804 | Vehicle License Fees (VLF) | 709,623 | 765,199 | 829,575 | 829,575 | 887,645 |
| | Total Intergovernmental | 728,409 | 842,511 | 846,375 | 882,975 | 903,845 |
| FINES & FORFEITURES: | | | | | | |
| 4100 | Parking/Registration | 18,914 | 18,010 | 20,000 | 18,000 | 18,000 |
| 4102 | Admin Citations | 5,821 | 290 | 3,000 | 2,000 | 2,000 |
| 4108 | Vehicle Impound Cost Recovery | 3,250 | 2,375 | 3,000 | 2,500 | 2,500 |
| 4150 | EMSA Penalties | - | - | 19,248 | 19,248 | 4,500 |
| 4480 | Abandoned Vehicle Fees | 1,000 | 2,610 | 1,448 | 1,448 | 1,448 |
| | Total Fines & Forfeitures | 28,985 | 23,285 | 46,696 | 43,196 | 28,448 |
| BUILDING & SAFETY: | | | | | | |
| 4401 | Building Permits | 309,541 | 299,196 | 300,000 | 150,000 | 275,000 |
| 4415 | Building Permit Admin Fee | 17,344 | 16,322 | 15,500 | 11,000 | 16,000 |
| 4489 | (pass thru) Green Fee | 156 | 117 | 150 | 100 | 125 |
| 4530 | Weed Abatement | 4,277 | 10,891 | 6,000 | 6,000 | 6,000 |
| | Total Building & Safety | 331,317 | 326,526 | 321,650 | 167,100 | 297,125 |
| USE OF MONEY/PROPERTY: | | | | | | |
| 4210 | T-Mobile Rent | 28,100 | 29,224 | 30,291 | 30,392 | 31,608 |
| 4301 | Facility Rental | 2,562 | 2,513 | 2,520 | 2,520 | 2,520 |
| 4403 | Microfilming Fees | 932 | 3,620 | 2,000 | 2,100 | 2,100 |
| 4600 | Passport Applications | 3,726 | 6,076 | 3,300 | 3,300 | 3,300 |
| 4611 | Sales of Copies | 177 | 1,816 | 500 | 670 | 500 |
| 4650 | Interest Income | 5,805 | 13,388 | 15,000 | 15,000 | 17,000 |
| | Total Use of Money/Property | 41,300 | 56,637 | 53,611 | 53,982 | 57,028 |

CITY OF CALIMESA
FY 2018-19 Adopted Budget
Revenues by Source Type

| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Estimated Actuals | FY 18-19 Adopted Budget |
|--|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| CHGS FOR SVCS-PLANNING/ENGINEERING: | | | | | | |
| 4309 | Encroachment Permits | 11,540 | 19,396 | 10,000 | 10,000 | 10,000 |
| 4405 | Mitigation Fees | 18 | 1,051 | 300 | 200 | 200 |
| 4420 | Forclosure Ordinance | 1,800 | 450 | 300 | 1,126 | 300 |
| 4450 | Planning Fees | 2,665 | 952 | 4,000 | 2,000 | 2,000 |
| 4451 | Plan Check Fees | 36,894 | 59,624 | 30,000 | 30,000 | 35,000 |
| 4452 | Plan Inspection | - | 550 | - | - | - |
| 4453 | Development Plan Rev | 5,945 | 10,790 | 8,300 | 5,900 | 5,900 |
| 4462 | Grading Fees | - | 90 | 500 | 500 | 500 |
| 4464 | Temporary Use Permit | 1,090 | 490 | 1,980 | 430 | 430 |
| 4465 | Engineering Fees | 54,460 | 10,115 | 15,000 | 5,000 | 5,000 |
| 4485 | General Plan Maintenance Fee | 46,624 | 42,941 | 36,000 | 17,000 | 43,000 |
| 4487 | Technology Surcharge | 14,146 | 13,018 | 11,000 | 5,000 | 11,000 |
| 4490 | Fire Prevention Fees | - | - | - | 4,412 | 6,000 |
| 4620 | Mobile Home Registration Fee | 91,541 | 30,285 | 30,000 | 30,000 | 30,000 |
| | Total Planning & Engineering Charges | 266,724 | 189,752 | 147,380 | 111,568 | 149,330 |
| CHARGES FOR SERVICES (MISC): | | | | | | |
| 4101 | PSCFD cost contribution | 140,000 | 150,000 | 210,000 | 210,000 | 220,000 |
| 4410 | Administrative Fee (projects, application) | 43,713 | 47,146 | 40,000 | 40,000 | 40,000 |
| 4625 | Miscellaneous | 105,158 | 53,704 | 225,000 | 225,000 | 288,335 |
| 4630 | Credit Card Fees | 807 | 1,586 | 1,000 | 1,000 | 1,000 |
| | Total Charges for Services (Misc.) | 289,679 | 252,436 | 476,000 | 476,000 | 549,335 |
| LICENSES & PERMITS: | | | | | | |
| 4300 | Business License | 21,105 | 24,682 | 23,000 | 24,000 | 24,000 |
| 4302 | Business License - New - Inspections | 2,695 | 3,157 | 2,000 | 2,000 | 2,000 |
| 4303 | Business License - New Application Review | 3,265 | 3,728 | 2,500 | 2,500 | 2,500 |
| 4304 | Business License - Annual Fire Inspection | 9,625 | 10,318 | 8,000 | 8,000 | 8,000 |
| 4308 | Home Occupation Permits | 1,368 | 1,710 | 1,000 | 2,223 | 1,000 |
| 4330 | Bingo | 50 | 50 | 50 | 50 | 50 |
| 4406 | Wide Load Permits | 772 | 115 | 100 | 192 | 100 |
| 4407 | Recycle Deposit | 16,963 | 6,528 | 7,500 | 6,000 | 6,000 |
| 4471 | Sign Applications | 730 | 4,245 | 1,275 | 365 | 365 |
| | Total Licenses & Permits | 56,573 | 54,533 | 45,425 | 45,330 | 44,015 |
| OTHER REVENUE: | | | | | | |
| 4979 | Settlement Payments | 18,763 | - | - | - | - |
| 9501 | Transfers-in Other Funds | 11,787 | 18,550 | 44,387 | 44,601 | - |
| | Total for Misc Revenue | 30,550 | 18,550 | 44,387 | 44,601 | - |
| | GENERAL FUND TOTAL | \$ 4,929,984 | \$ 5,151,925 | \$ 5,586,408 | \$ 5,458,156 | \$ 5,841,542 |

General Fund Department Budgets

CITY OF CALIMESA
 FY 2018-19
 History of Expenditure by Department

| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--------------|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| 1100 | City Council | 63,831 | 58,283 | 65,322 | 63,355 | 66,883 |
| 1200 | City Manager | 254,674 | 301,762 | 302,494 | 295,166 | 317,404 |
| 1300 | City Clk-Gen. Operations | 65,973 | 86,200 | 96,920 | 94,312 | 108,060 |
| 1310 | City Clk-MH Rent Control | 202,184 | 90,110 | 18,458 | 18,100 | 19,131 |
| 1320 | City Clk-Human Res. | 22,376 | 53,232 | 55,247 | 53,457 | 56,298 |
| 1330 | City Clerk-Risk Mgmt. | 85,722 | 79,112 | 119,488 | 107,231 | 126,398 |
| 1400 | City Attorney | 180,861 | 157,049 | 185,000 | 185,000 | 185,000 |
| 2000 | Finance | 187,294 | 175,939 | 198,802 | 174,021 | 240,275 |
| 2100 | IT (Info. Technology) | 16,629 | 27,266 | 48,475 | 44,925 | 44,958 |
| 3000 | Comm. Dvlpmt. (Planning/Code Enf/B & S) | 484,517 | 440,638 | 407,584 | 363,701 | 426,883 |
| 3300 | Engineering | 121,079 | 121,709 | 99,266 | 99,266 | 101,329 |
| 4000 | Citizens on Patrol | 3,040 | 3,277 | 9,360 | 8,150 | 8,610 |
| 4100 | Police | 1,594,681 | 1,680,840 | 1,825,500 | 1,783,327 | 1,904,775 |
| 4200 | Animal Control | 14,667 | 13,170 | 20,000 | 21,058 | 40,000 |
| 4300 | Fire Dept. | 1,166,219 | 1,356,111 | 1,681,833 | 1,603,050 | 1,475,030 |
| 4900 | Comm. Svcs. (Senior Ctr.) | 123,545 | 125,073 | 128,256 | 126,945 | 136,300 |
| 5100 | Public Works | 137,271 | 207,534 | 159,436 | 194,894 | 220,826 |
| 8100 | Non-Departmental | 133,770 | 127,934 | 269,977 | 261,982 | 173,438 |
| Total | | \$ 4,858,334 | \$ 5,105,239 | \$ 5,691,419 | \$ 5,497,940 | \$ 5,651,598 |

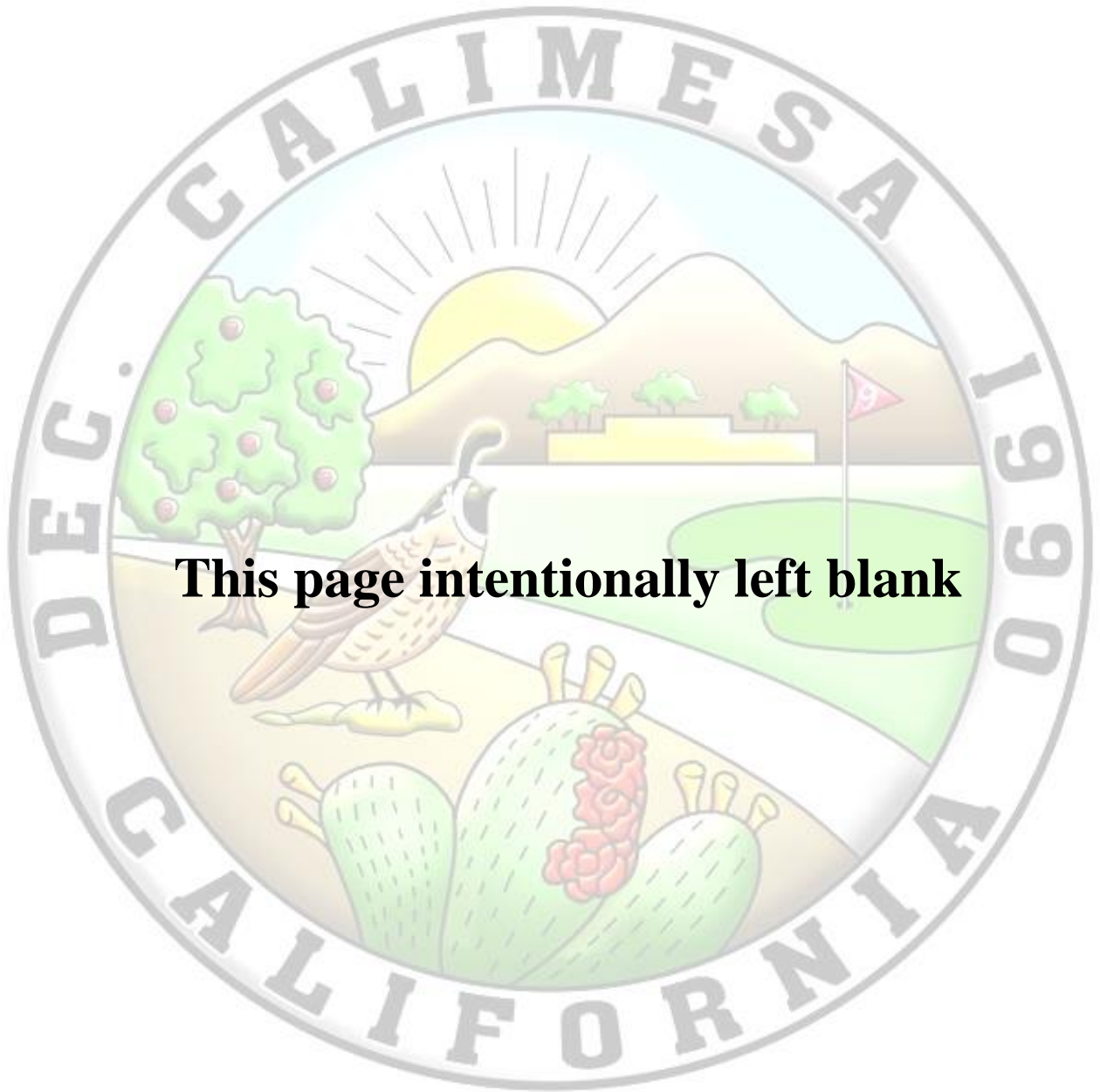
City Council - Program Overview

Program Description and Purpose

The City Council serves as the primary policy-making and legislative body of the City. The Council meets every first and third Monday of the month. Special study sessions may be scheduled periodically and additional meetings are called when necessary. The City Council reviews and discusses proposed recommendations, which result in the implementation of the Council's adopted strategies and the City's Mission Statement. The Council holds public hearings to solicit public comment, petitions and complaints. The City Council appoints commission and committee members and establishes ad hoc committees as needed. The City Council adopts the City's annual operating budget and capital improvement program. The policies and directives of the City Council are implemented by the City Manager through the City Staff.

This division accounts for the general legislative expenditures for the City Council. Primary expenditures include five Council Member salaries for attendance at City meetings. Additional expenditures include attendance at conferences and governmental organization memberships.

The City Council also serves as the Successor Agency Board to the former Calimesa Redevelopment Agency.



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CITY OF CALIMESA
 FY 2018-19
 City Council

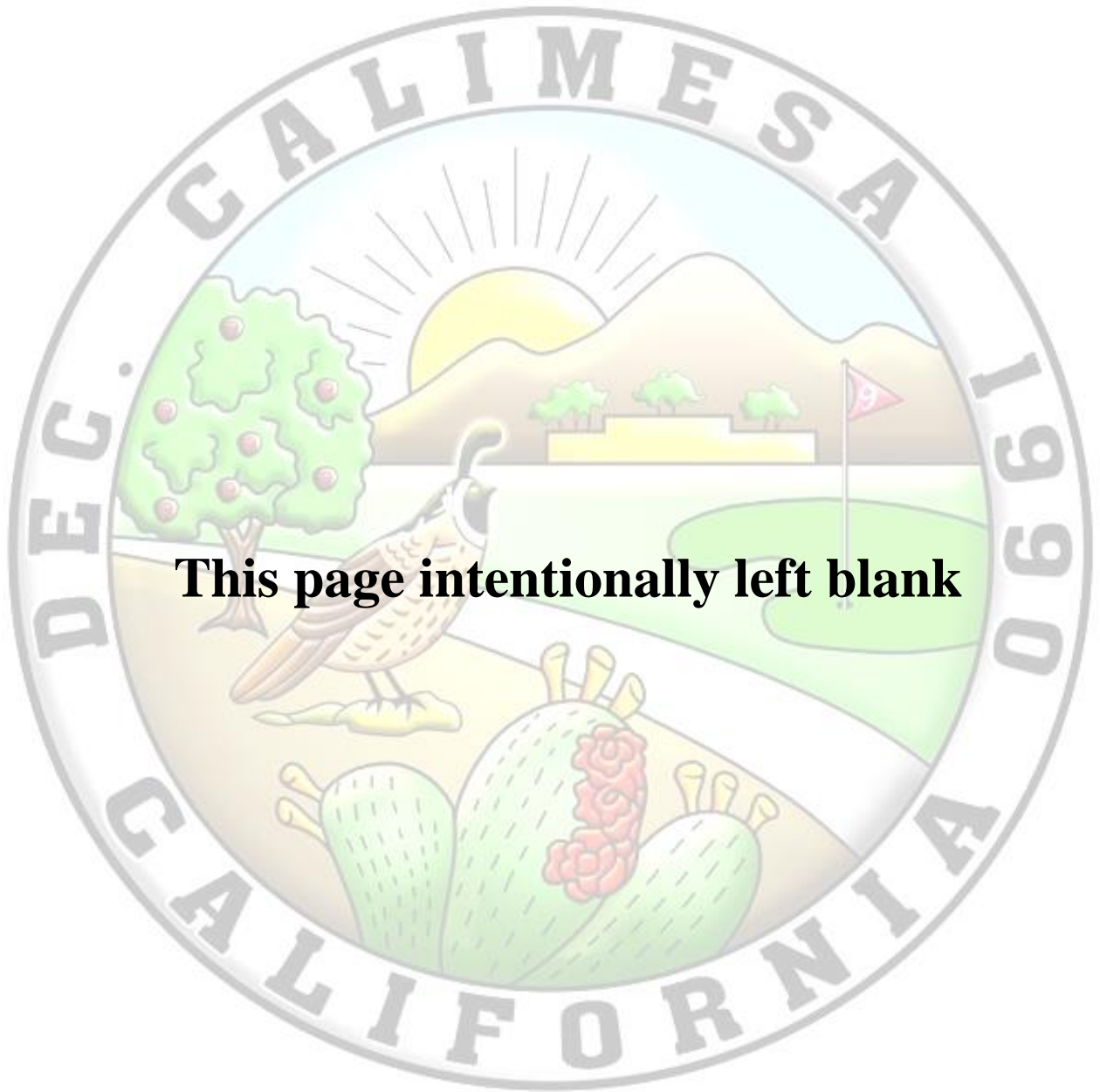
| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | |
| Dept: 1100 | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | |
| 6010 Salaries | 18,000 | 18,000 | 18,000 | 18,000 | 18,000 |
| 6220 Insurance Benefits | 3,655 | 3,886 | 7,500 | 4,000 | 7,500 |
| 6400 Benefits | 5,222 | 2,614 | 1,376 | 2,493 | 2,493 |
| | 26,877 | 24,500 | 26,876 | 24,493 | 27,993 |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | |
| 7210 Professional Services | 20,000 | 18,000 | 20,000 | 20,000 | 20,000 |
| 7420 Communications | 2,402 | 2,237 | 2,500 | 2,400 | 2,400 |
| 7585 Travel/Training & Conferences | 6,452 | 5,081 | 7,500 | 7,500 | 7,500 |
| 7590 Meeting/Milage Reimbursement | 249 | 707 | 400 | 600 | 600 |
| 7650 Dues & Memberships | 7,851 | 7,758 | 8,046 | 8,362 | 8,390 |
| | 36,954 | 33,783 | 38,446 | 38,862 | 38,890 |
| Total City Council | \$ 63,831 | \$ 58,283 | \$ 65,322 | \$ 63,355 | \$ 66,883 |

CITY OF CALIMESA
 FY 2018-19
 City Council

Fund: 01 - General Fund
Dept: 1100

| | | | |
|------|------------------------------|--|--------|
| 7210 | Professional Services | Turch & Associates | 20,000 |
| 7420 | Communication | Cell Phone 40/mo @ 5 | 2,400 |
| | | Misc Phone/accessories | - |
| | | | 2,400 |
| 7585 | Travel & Training | \$1900 Mayor; \$1400 x 4/Council members | 7,500 |
| 7590 | Meeting/Milage Reimbursement | RTA & T-Now (2) and Mileage | 250 |
| | | Mayor's Breakfast (3) and Mileage | 350 |
| | | | 600 |
| 7650 | Dues and Memberships | Riverside County - LAFCO | 1,040 |
| | | League of Ca. Cities - Riverside | 100 |
| | | League of Ca. Cities - State | 4,850 |
| | | WRCOG | 1,050 |
| | | SCAG | 850 |
| | | San Gorgonio Pass Water Task Alliance | 500 |
| | | | 8,390 |

| | | |
|---------------|-----------|---------------|
| Totals | \$ | 38,890 |
|---------------|-----------|---------------|



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City Manager - Program Overview

Program Description and Purpose

The City Manager is appointed by the City Council to be the administrative head of the municipal government operations. As the administrative head, she supervises and coordinates the activities of the various City departments. The four primary responsibilities of the City Manager include:

1. Identifying problems/issues in key areas of interest relating to the City.
2. Formulating appropriate solutions and making policy recommendations to the City Council.
3. Encouraging responsible public and employee participation in the governmental process.
4. Represent the City at the local, regional, State and national level through membership and participation in a variety of organizations.

FY 2018-2019 Goals and Objectives

- Protect and enhance revenue sources through sound economic development ideas and practices that serve to build the City's tax base.
- Upgrade the City's infrastructure through grant opportunities, as well as working closely with the development community regarding the City's future improvements.
- Improve the City's image through transparency and communication.
- Participate in intergovernmental activities to represent the City's interest and influence policy and legislation; provide public information services for the community and City staff; assist Council in formulating long-term community policies and strategies; and administer and prepare all budget procedures and documents.
- Maintain a sound fiscal position for the City through preparation of and recommendations to the City's Operating and Capital Improvement Program budgets; and provide continual monitoring of financial conditions throughout the year.
- Provide legislative and policy assistance to the City Council and staff; develop and enhance administrative policy; and perform special assignments
- Insist that the organization remain focused on the City Council's agenda and priorities, recognizing that the City Council's vision and leadership has the power to secure needed public support and financial resources.
- Pursue during the upcoming fiscal year a variety of strategies that focus on moving the City forward. This will be done through clear communication of top priorities, empowering the organization; maintaining accountability; and encouraging and promoting the talent in the organization.
- Continue to protect the fiscal reserve to facilitate responding to economic uncertainty and maintaining services in the event of an unanticipated fiscal necessity.
- Continue to encourage Council collaboration and teamwork.

CITY OF CALIMESA
 FY 2018-19
 City Manager

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | |
| Dept: 1200 | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | |
| 6010 Salaries | 182,227 | 187,056 | 185,070 | 178,927 | 187,881 |
| 6400 Benefits | 67,001 | 51,654 | 56,598 | 50,664 | 59,698 |
| | 249,228 | 238,710 | 241,669 | 229,591 | 247,579 |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | |
| 7210 Professional Services | - | 59,100 | 55,000 | 60,000 | 65,000 |
| 7420 Communications | 485 | 544 | 825 | 825 | 825 |
| 7585 Travel/Training & Conferences | 735 | 640 | 2,000 | 2,000 | 2,000 |
| 7590 Meeting/Milage Reimbursement | 14 | 117 | 500 | 500 | 500 |
| 7650 Dues & Memberships | 1,650 | 1,500 | 1,750 | 1,500 | 1,500 |
| 7735 Special Supplies | 2,562 | 1,151 | 750 | 750 | - |
| | 5,446 | 63,052 | 60,825 | 65,575 | 69,825 |
| Total City Manager | \$ 254,674 | \$ 301,762 | \$ 302,494 | \$ 295,166 | \$ 317,404 |

Staff Allocations:

| | |
|--------------------------------|-------------|
| City Manager | 80% |
| Deputy City Manager/City Clerk | 10% |
| General Services Director | 5% |
| Sr. Admin Assistant | 20% |
| Administrative Assistant I | 20% |
| Total FTE's | <u>1.35</u> |

CITY OF CALIMESA
 FY 2018-19
 City Manager

Fund: 01 - General Fund
Dept: 1200

| | | | |
|--------|--|---------------------|-----------|
| 7210 | Professional Services Economic Development Consultant | | 65,000 |
| 7420 | Communication Cell Phone 50/mo Misc Phone/accessories/data pkg | 625 200 | 825 |
| 7585 | Travel & Training LOCC Annual Conference LOCC Annual CM Conference LOCC Annual CM Executive Committee | 1,000 500 500 | 2,000 |
| 7590 | Meeting/Milage Reimbursement LoCC Joint Issues WRCOG Annual General Assembly - no charge per WRCOG | 400 100 - | 500 |
| 7650 | Dues and Memberships International CM Membership | | 1,500 |
| Totals | | | \$ 69,825 |

City Clerk/Human Resources & Risk Management

Program Overview - Departments 1300 to 1330

Program Description and Purpose

The City Clerk is an appointed position whose primary responsibility is the management of all official City records. Responsibilities include all municipal records, records management, Council agendas and minutes, Commission minutes and agendas, municipal elections, legal public notices, maintenance of the Municipal Code and administrative policy manual, Fair Political Practices Commission filings, Conflict of Interests review, Ethics Training, supplying records and providing information to City Council, departments and the public, passports, bingo license and Mobile Home Rent Stabilization. The Clerk also serves as Secretary for the City's Successor Agency to the Calimesa Redevelopment Agency and the Oversight Board for the Calimesa Successor Agency.

The City Clerk has oversight roles for the Human Resources and Risk Management Functions and is responsible for employee retention, training, recruitment, benefits (health related insurances and vacation/medical leaves), grievances, and maintenance of personnel policies and procedures. Furthermore, for the Risk Management functions, the City Clerk is responsible for Workers Compensation, Liability, and Property Insurances.

FY 2018-2019 Goals and Objectives

- Enhance the City's image within the community by improving communications and relationships with the public and continue to serve as a source of public information and referral.
- Ensure that requests for information and/or documentation are handled in a timely manner to comply with the Public Records Act.
- Maintain safe and efficient records retrieval system through Laserfiche Document Imaging System for official City documents and records.
- Continue implementation and perform an update of a Records Management and Retention Program Policy.
- Implement Supplement No. 8 of the Calimesa Municipal Code
- Maintain the electronic reader board sign with City information and community events.
- Create a database of the 8 mobile home parks that will include park and space information as well as current and past base rents.
- Complete an update and revise various Risk Management Policies ie: Illness & Injury Prevention Plan, ADA Transition Plan, etc. (this project commenced in July 2017 and is near completion)
- Implementation of an administrative policy manual
- Remain abreast of legislative changes and market trends regarding workers' compensation to maximize benefits for employees at the lowest cost to the organization.
- Maintain stability of workers' compensation premium deposit through continued education in workers' compensation reporting requirements, safety training and safety programs.
- Participation in LCW Labor & Employee Relations Consortium to provide training and legal assistance to avoid employment related litigations.

City Clerk/Human Resources & Risk Management

Program Overview - Departments 1300 to 1330

FY 2018-2019 Goals and Objectives – (continued)

- Attend PARSAC Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Completed an Annual Open Enrollment of benefits for City employees.
- Attend League of California Cities Clerk's New Law and Election Seminar.
- Complete an organization-wide AB1234 Ethics Training.
- Provide voter registration services to the citizens of the community.
- Participate as a designated vote-by-mail ballot drop off location with a ballot box provided by the County of Riverside Registrar of Voters for the June 5, 2018 Primary Election and November 6, 2018 General Election.
- Complete the required Bi-Annual review of the City's Conflict of Interest Code in October 2018.
- Successfully hold a General Municipal City Council election consolidating with the Riverside County Registrar of Voters in November 2018 for two City Council Seats.
- Successfully hold a swearing in and outgoing Council and Commissioner Appreciation Ceremony & Reception at a City Council meeting in December 2018.

FY 2017-2018 Accomplishments

- Responded to requests for public records, issued 180 passports, 1 bingo license renewal and many general requests and telephone calls were handled by front counter staff.
- Continued with the scanning of City documents and records to be transferred into the Laserfiche Document Imaging System.
- Successfully maintained the electronic reader board sign with City information and community events.
- Resolutions, ordinances and City Council minutes were scanned to current date and available on Laserfiche.
- Provided voter registration services to the citizens of the community.
- City Hall was successfully designated as a vote-by-mail ballot drop off location with a ballot box provided by the County of Riverside Registrar of Voters for the June 5, 2018 Primary Election.
- Completed Annual Open Enrollment of benefits for City employees.
- Attended PARSAC Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Implemented Supplement No. 7 of the Calimesa Municipal Code
- Completed the recruitment and hiring process of Fire Chief, Deputy Fire Chief, Fire Captains, Firefighters and Reserve Firefighters for the establishment of the City of Calimesa Fire Department.
- Revised Employee Handbook (Personnel Rules & Regulations)
- Implemented Target Solutions Employee On-line Training Program,
- Completed the upgrade of audio system in Sr. Center used for Council and Commission Meetings.
- Completed and finalized policies, procedures, forms and processes for the newly established Calimesa Fire Department.

CITY OF CALIMESA
 FY 2018-19
 City Clerk

| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| City Clerk - General Ops/Functions | | | | | | |
| Fund: 01 - General Fund | | | | | | |
| Dept: 1300 | | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | | |
| 6010 | Salaries | 43,283 | 62,954 | 63,636 | 63,339 | 68,642 |
| 6400 | Benefits | 12,881 | 15,279 | 18,149 | 15,748 | 20,138 |
| | | 56,164 | 78,233 | 81,785 | 79,087 | 88,780 |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | | |
| 7210 | Professional Services | 7,784 | 350 | 3,350 | 3,500 | 3,350 |
| 7215 | Legal Services | 58 | - | - | - | - |
| 7230 | Other Contract Services | 1,841 | 1,897 | 7,500 | 7,500 | 7,500 |
| 7550 | Advertising | 3,918 | 1,866 | 5,000 | 5,000 | 5,000 |
| 7585 | Travel & Training | 612 | 894 | 1,000 | 1,000 | 1,000 |
| 7590 | Meeting & Mileage Reimb. | - | - | 150 | 150 | 150 |
| 7650 | Dues & Memberships | 245 | 1,069 | 275 | 275 | 275 |
| 7735 | Special Supplies | 221 | - | 250 | 250 | 550 |
| 7760 | Elections | 258 | 11,252 | 60 | - | 13,000 |
| 7770 | Miscellaneous | 624 | - | - | - | - |
| | | 15,560 | 17,328 | 17,585 | 17,675 | 30,825 |
| Total General Functions | | 71,724 | 95,561 | 99,370 | 96,762 | 119,605 |
| 7100 | Less: Costs Allocated Out | 5,751 | 9,361 | 2,450 | 2,450 | 11,545 |
| Net General Functions | | 65,973 | 86,200 | 96,920 | 94,312 | 108,060 |

Staff Allocations:

| | |
|--------------------------------|-------------|
| Deputy City Manager/City Clerk | 40% |
| Administrative Assistant I | 10% |
| Sr. Admin Assistant | 14% |
| Total FTE | <u>0.64</u> |

| | |
|---------------------------------|--|
| Mobile Home Rent Control | |
| Fund: 01 - General Fund | |
| Dept: 1310 | |

PERSONNEL COSTS

| | | | | | | |
|------|----------|--------------|--------------|--------------|--------------|--------------|
| 6010 | Salaries | 6,784 | 6,745 | 6,403 | 6,368 | 6,853 |
| 6400 | Benefits | 1,292 | 1,594 | 2,055 | 1,732 | 2,278 |
| | | 8,076 | 8,339 | 8,458 | 8,100 | 9,131 |

OPERATIONS & MAINTENANCE

| | | | | | | |
|---------------------------------------|----------------|-------------------|------------------|------------------|------------------|------------------|
| 7215 | Legal Services | 194,108 | 81,771 | 10,000 | 10,000 | 10,000 |
| | | 194,108 | 81,771 | 10,000 | 10,000 | 10,000 |
| Total Mobile Home Rent Control | | \$ 202,184 | \$ 90,110 | \$ 18,458 | \$ 18,100 | \$ 19,131 |

Staff Allocations:

| | |
|--------------------------------|-------------|
| Deputy City Manager/City Clerk | 3% |
| Administrative Assistant I | 4% |
| Sr. Admin Assistant | 2% |
| Total FTE | <u>0.09</u> |

CITY OF CALIMESA
 FY 2018-19
 City Clerk

Fund: 01 - General Fund
Dept: 1300 - General Operations

| | | | |
|------|---|-------|--------|
| 7100 | Overhead Allocation | | |
| 7210 | Professional Services: | | |
| | Muni Code Web Host | 350 | |
| | Muni Code Update | 3,000 | 3,350 |
| 7230 | Other Contract Services | | |
| | Annual Records Storage & Destruction Costs | 5,000 | |
| | Archive Social - Social Media Records Mgmt. | 2,500 | 7,500 |
| 7550 | Advertising | | |
| | News Mirror/Press Enterprise - Citywide | | 5,000 |
| 7585 | Travel & Training | | |
| | Clerks Conference/Annual Election Law | | 1,000 |
| 7590 | Meeting/Mileage Reimbursement | | |
| | SoCal Clerks Association Meetings | | 150 |
| 7650 | Dues & Memberships | | |
| | CA City Clerk Assoc. Membership | 115 | |
| | Int'l Institute Municipal Clerk | 160 | 275 |
| 7735 | Special Supplies | | |
| | Plaques/Proclamation Supplies | 250 | |
| | Outgoing Council/Commission Appreciation Ceremony | 300 | 550 |
| 7760 | Elections | | |
| | 2018 General Municipal Election | | 13,000 |
| 7770 | Miscellaneous | | - |

| | | |
|---------------|--|------------------|
| Totals | | \$ 30,825 |
|---------------|--|------------------|

Fund: 01 - General Fund
Dept: 1310 - Mobile Home Rent Control

| | | | |
|------|--------------------------------|--|--------|
| 7215 | Legal Services | | |
| | Mobile Home Rent Stabilization | | 10,000 |

| | | |
|---------------|--|------------------|
| Totals | | \$ 10,000 |
|---------------|--|------------------|

CITY OF CALIMESA
 FY 2018-19
 City Clerk (continued)

| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|-----------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Human Resources | | | | | | |
| Fund: 01 - General Fund | | | | | | |
| Dept: 1320 | | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | | |
| 6010 | Salaries | 32,745 | 43,001 | 43,854 | 43,646 | 47,248 |
| 6400 | Benefits | 7,099 | 10,448 | 12,652 | 10,870 | 14,035 |
| | | 39,844 | 53,449 | 56,506 | 54,516 | 61,283 |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | | |
| 6215 | PERS Retiree Health | 1,496 | 1,661 | 1,529 | 1,529 | 1,530 |
| 7210 | Professional Services | 442 | 100 | - | 200 | - |
| 7585 | Travel & Training | 862 | 564 | 1,000 | 1,000 | 1,000 |
| 7590 | Meeting/Mileage | 15 | - | 100 | 100 | 100 |
| 7650 | Dues and Memberships | 497 | 200 | 320 | 320 | 350 |
| 7770 | Miscellaneous | - | 1,431 | - | - | 120 |
| | | 3,312 | 3,956 | 2,949 | 3,149 | 3,100 |
| Total Human Resources | | 43,156 | 57,405 | 59,455 | 57,665 | 64,383 |
| 7100 | Less: Cost Allocation | 20,780 | 4,173 | 4,208 | 4,208 | 8,085 |
| Net Human Resources | | \$ 22,376 | \$ 53,232 | \$ 55,247 | \$ 53,457 | \$ 56,298 |

Staff Allocations:

| | |
|--------------------------------|------|
| Deputy City Manager/City Clerk | 27% |
| Sr. Administrative Assistant | 9% |
| Administrative Assistant I | 10% |
| Total FTE | 0.46 |

| | |
|--------------------------------|--|
| Risk Management | |
| Fund: 01 - General Fund | |
| Dept: 1330 | |

PERSONNEL COSTS

| | | | | | | |
|------|----------|---------------|---------------|---------------|---------------|---------------|
| 6010 | Salaries | 34,449 | 36,144 | 42,482 | 35,943 | 47,188 |
| 6400 | Benefits | 9,702 | 12,007 | 13,596 | 9,477 | 15,195 |
| | | 44,151 | 48,151 | 56,077 | 45,420 | 62,383 |

OPERATIONS & MAINTENANCE

| | | | | | | |
|----------------------------|--------------------------------|------------------|------------------|-------------------|-------------------|-------------------|
| 7210 | Professional Services | 9,670 | - | 3,000 | 3,000 | 3,000 |
| 7510 | Workers Compensation | 16,334 | 7,015 | 13,000 | 11,400 | 22,000 |
| 7511 | Property Insurance Premium | 4,778 | 4,502 | 7,643 | 7,643 | 7,501 |
| 7513 | Fidelity Bond | 700 | 700 | 750 | 750 | 825 |
| 7514 | Liability Insurance/ERMA Prem. | 62,750 | 35,653 | 41,107 | 41,107 | 45,000 |
| 7585 | Travel/Training | 908 | (91) | 1,200 | 1,200 | 2,800 |
| | | 95,140 | 47,779 | 66,700 | 65,100 | 81,126 |
| Total Risk Management | | 139,291 | 95,930 | 122,777 | 110,520 | 143,509 |
| 7100 | Less: Cost Allocation | 53,569 | 16,818 | 3,289 | 3,289 | 17,111 |
| Net Risk Management | | \$ 85,722 | \$ 79,112 | \$ 119,488 | \$ 107,231 | \$ 126,398 |

Staff Allocations:

| | |
|--------------------------------|------|
| Deputy City Manager/City Clerk | 20% |
| General Services Director | 15% |
| Administrative Assistant I | 10% |
| Sr. Admin Assistant | 10% |
| Total FTE | 0.55 |

CITY OF CALIMESA
 FY 2018-19
 City Clerk

Fund: 01 - General Fund
Dept: 1320 - Human Resources

| | | |
|------|--------------------------------|-------|
| 6215 | PERS Retiree Health | 1,530 |
| 7585 | Travel & Training | 1,000 |
| 7590 | Meetings/Mileage Reimbursement | 100 |
| 7650 | Dues and Memberships | 350 |
| 7770 | Miscellaneous | 120 |

| | |
|-----------|--------------|
| \$ | 3,100 |
|-----------|--------------|

Fund: 01 - General Fund
Dept: 1330 - Risk Management

| | | |
|------|--|--------|
| 7210 | Professional Services | |
| | Rancho Paseo Clinic | 3,000 |
| 7510 | Workers Compensation | |
| | EE W/C Insurance | 22,000 |
| 7511 | Property Insurance | |
| | City Property Insurance | 7,501 |
| 7513 | Fidelity Bond | |
| | Bond Premium | 825 |
| 7514 | Liability Insurance | |
| | Liability Premium | 45,000 |
| 7585 | Travel & Training | |
| | Target Solutions - Fire Dept, PARSAC & Other | 2,800 |

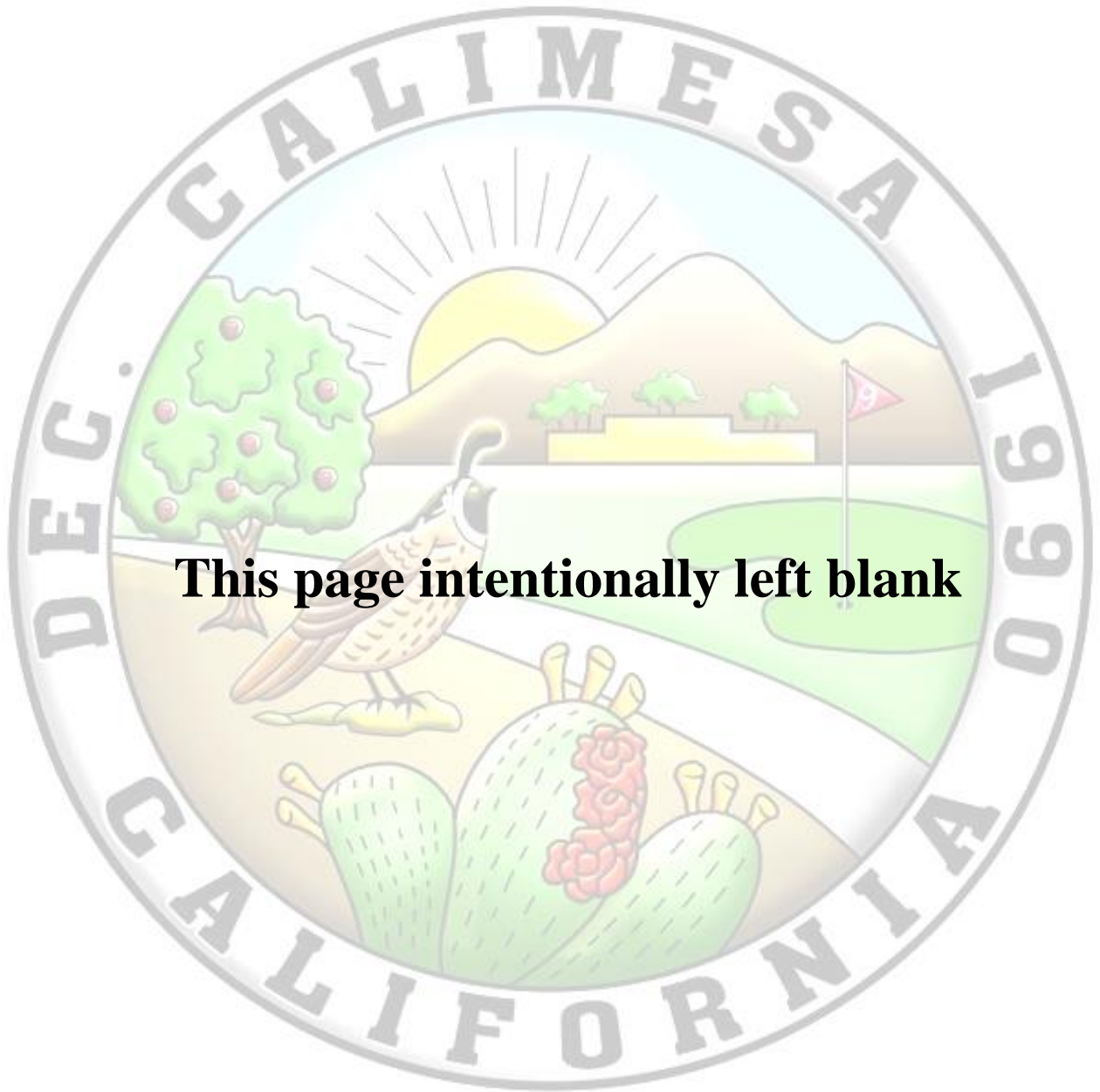
| | |
|---------------|------------------|
| Totals | \$ 81,126 |
|---------------|------------------|

CITY OF CALIMESA
 FY 2018-19
 City Clerk (continued)

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Summary - All City Clerk Departments | | | | | |
| Fund: 01 - General Fund | | | | | |
| Dept: 1300-1330 | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | |
| 6010 Salaries | 117,261 | 148,844 | 156,375 | 149,296 | 169,932 |
| 6400 Benefits | 30,974 | 39,328 | 46,452 | 37,827 | 51,645 |
| | 148,235 | 188,172 | 202,827 | 187,123 | 221,577 |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | |
| 6215 PERS Retiree Health | 1,496 | 1,661 | 1,529 | 1,529 | 1,530 |
| 7210 Professional Services | 17,896 | 450 | 6,350 | 6,700 | 6,350 |
| 7215 Legal Services | 194,166 | 81,771 | 10,000 | 10,000 | 10,000 |
| 7230 Other Contract Services | 1,841 | 1,897 | 7,500 | 7,500 | 7,500 |
| 7510 Workers Compensation | 16,334 | 7,015 | 13,000 | 11,400 | 22,000 |
| 7511 Property Insurance Premium | 4,778 | 4,502 | 7,643 | 7,643 | 7,501 |
| 7513 Fidelity Bond | 700 | 700 | 750 | 750 | 825 |
| 7514 Liability Insurance/ERMA Prem. | 62,750 | 35,653 | 41,107 | 41,107 | 45,000 |
| 7550 Advertising | 3,918 | 1,866 | 5,000 | 5,000 | 5,000 |
| 7585 Travel/Training | 2,383 | 1,367 | 3,200 | 3,200 | 4,800 |
| 7590 Meeting & Mileage Reimb. | 15 | - | 250 | 250 | 250 |
| 7650 Dues & Memberships | 742 | 1,269 | 595 | 595 | 625 |
| 7735 Special Supplies | 221 | - | 250 | 250 | 550 |
| 7760 Elections | 258 | 11,252 | 60 | - | 13,000 |
| 7770 Miscellaneous | 624 | 1,431 | - | - | 120 |
| | 308,121 | 150,834 | 97,234 | 95,924 | 125,051 |
| | 456,356 | 339,006 | 300,061 | 283,047 | 346,628 |
| 7100 Total City Clerk | | | | | |
| Less: Cost Allocation | 80,100 | 30,352 | 9,947 | 9,947 | 36,741 |
| Net City Clerk | \$ 376,256 | \$ 308,654 | \$ 290,114 | \$ 273,100 | \$ 309,887 |

Total Staff Allocations:

| | |
|--------------------------------|-------------|
| Deputy City Manager/City Clerk | 90% |
| General Services Director | 15% |
| Sr. Admin Assistant | 35% |
| Administrative Assistant I | 34% |
| Total FTE's | <u>1.74</u> |



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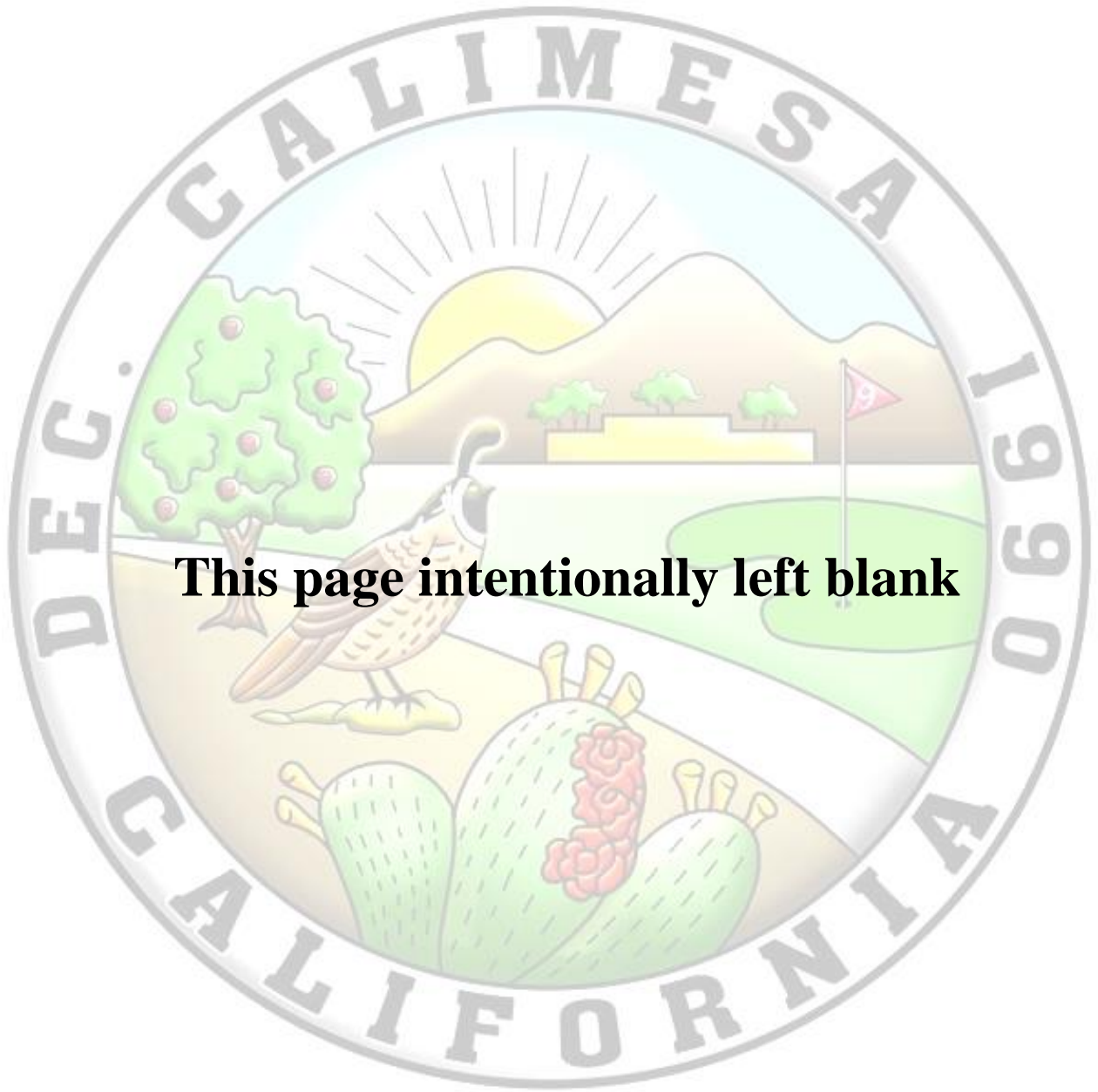
City Attorney - Program Overview

Program Description and Purpose

The City Attorney's office represents the City Council and City staff in all matters of law pertaining to their offices, and represents and appears on behalf of the City and its officers in all civil actions and proceedings. In addition to attending all regular City Council meetings, Successor Agency meetings, and other meetings as required, the City Attorney prepares and/or reviews all necessary legal documents such as contracts, deeds, ordinances, and resolutions, and performs legal research and prepares opinions. The City Attorney for the City is appointed by the City Council on a contractual basis.

FY 2018-2019 Goals and Objectives

- Continue to provide effective legal services to all City officers, departments, agencies, boards and commissions.
- Continue to reduce liability exposure through timely advice.
- Continue code enforcement efforts.
- Review all resolutions/ordinances.
- Respond to typical inquiries within 24 hours.
- Attend all City Council and Successor Agency meetings.



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CITY OF CALIMESA
 FY 2018-19
 City Attorney

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | |
| Dept: 1400 | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | |
| 6010 Salaries | - | - | - | - | - |
| 6400 Benefits | - | - | - | - | - |
| | - | - | - | - | - |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | |
| 7215 Legal Services - General | 162,868 | 154,036 | 125,000 | 125,000 | 125,000 |
| 7216 Legal Services - Special | 16,173 | 397 | 20,000 | 20,000 | 20,000 |
| 7217 Legal Services - Litigation | 1,820 | 2,616 | 40,000 | 40,000 | 40,000 |
| | 180,861 | 157,049 | 185,000 | 185,000 | 185,000 |
| Total City Attorney | \$ 180,861 | \$ 157,049 | \$ 185,000 | \$ 185,000 | \$ 185,000 |

The City Attorney is a contract position that represents the City and serves as the legal advisor to the City Council, City Manager, City Commissions and Committees, and staff.

CITY OF CALIMESA
FY 2018-19
City Attorney

Fund: 01 - General Fund
Dept: 1400

| | | |
|------|-----------------------------|---------|
| 7215 | Legal Services - General | 125,000 |
| 7216 | Legal Services - Special | 20,000 |
| 7217 | Legal Services - Litigation | 40,000 |

| | | |
|--------|--|------------|
| Totals | | \$ 185,000 |
|--------|--|------------|

Fiscal Services - Program Overview

Program Description and Purpose

The Fiscal Services Division of the Finance Department provides financial support and information for all City and Successor Agency operations, including payroll, cash receipting, grants accounting, accounts receivable, financial accounting, financial planning, cash management, budgeting, and debt administration.

The Division is responsible for maintenance of the City's financial records and oversees the annual audits of financial statements. Finance personnel monitor the investment of City funds and ensure cash liquidity to meet operational needs. The Division reviews accounting internal controls to ensure that financial information is reliable and assets are safeguarded. Financial reports produced by the Division (including the Annual City Budget, Mid-Year Review, Quarterly Treasurer's Report and the Comprehensive Annual Financial Report) provide The City Council and City management with information necessary to make sound financial decisions.

FY 2018-2019 Goals and Objectives

- Consistently provide accurate and timely information to the City Council to facilitate informed decision making
- Coordinate the preparation and presentation of the annual budget for Council approval by June 30th.
- Provide the City Council with audited annual financial statements in a timely manner and in accordance with Generally Accepted Accounting Principles.
- Maintain compliance with all State and Federal regulations regarding financial reporting.
- Reconcile all bank accounts within 30 days of receipt of bank statements.
- Timely presentation of the quarterly Treasurer's report to the City Council per Investment Policy.

FY 2017-2018 Accomplishments

- Provided both the annual budget and mid-year budget review in a timely manner for Council consideration and adoption.
- The audited financial statements for fiscal year ended June 30, 2017 reflect a General Fund operating reserve of 28% or \$1,427,639.

Purchasing & Accounts Payable - Program Overview

Program Description and Purpose

The Purchasing/Accounts Payable Division (Division) of the Finance Department is responsible for managing and coordinating the administrative activities of the areas of purchasing and accounts payable services. These services include but are not limited to the following: all purchasing functions, formal bids, contract administration, development and implementation of purchasing and accounts payable procedures and policies, and the sale of surplus property. Such procedures assist each and every department in obtaining a wide-range of goods and services. The Division also provides general supervision of all purchasing functions and contracts with respect to the procurement of goods, services and projects. The Division also administers a purchasing system which is fully integrated with the City's financial system. The Division is responsible for training departmental staff on the proper methods of purchasing goods and services for the City in accordance with the City's ordinance.

Purchasing conducts formal and informal bid processes, reviews department purchase requisitions, and processes all requests for purchases.

Accounts Payable processes and pays approved invoices, researches billing discrepancies, and acts as liaison between the City and its vendors.

FY 2018-2019 Goals and Objectives

- Ensure all City purchases are made in accordance with the City's Purchasing Ordinance and all other regulatory policies and rules.
- Ensure all invoices for goods and services are paid timely and accurately.
- Implement where possible, payments to vendors via EFT (Electronic Fund Transfer) to expedite payments.
- Ensure that all transactions related to purchases and payments are properly approved and recorded in a timely manner.
- Ensure all payments via check and EFT are captured in the warrant register presented to Council.

CITY OF CALIMESA
 FY 2018-19
 Finance

| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|-------------------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | | |
| Dept: 2000 | | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | | |
| 6010 | Salaries | 171,245 | 105,468 | 134,758 | 113,758 | 151,395 |
| 6400 | Benefits | 54,328 | 36,413 | 47,151 | 34,578 | 57,398 |
| | | 225,573 | 141,881 | 181,909 | 148,336 | 208,793 |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | | |
| 7210 | Professional Services | 42,232 | 76,113 | 70,490 | 80,500 | 80,590 |
| 7230 | Other Contract Services | 2,843 | 6,530 | 4,718 | 4,000 | 4,000 |
| 7585 | Travel/Training & Conferences | 385 | 530 | 1,000 | 500 | 1,000 |
| 7650 | Dues & Memberships | 155 | 265 | 220 | 220 | 220 |
| 7725 | Minor Equipment | - | - | 100 | 100 | 100 |
| 7735 | Special Supplies | 281 | 92 | 600 | 600 | 600 |
| | | 45,895 | 83,530 | 77,128 | 85,920 | 86,510 |
| | Total Finance | 271,469 | 225,411 | 259,037 | 234,256 | 295,303 |
| 7100 | Less: Cost Allocation | 84,175 | 49,472 | 60,235 | 60,235 | 55,028 |
| | Net Finance | \$ 187,294 | \$ 175,939 | \$ 198,802 | \$ 174,021 | \$ 240,275 |

Staff Allocations:

| | |
|----------------------------|-------------|
| Accounting Technician | 80% |
| General Services Director | 55% |
| Accountant | 80% |
| Administrative Assistant I | 16% |
| Sr. Admin Assistant | 30% |
| Total FTE's | <u>2.61</u> |

CITY OF CALIMESA
 FY 2018-19
 Finance

Fund: 01 - General Fund
Dept: 2000

| | | | | |
|---------------|-------------------------|--------------------------------|--------|------------------|
| 7210 | Professional Services | | | |
| | | HDL-Sales Tax | 6,000 | |
| | | Contract Financial Services | 50,000 | |
| | | Annual Audit (A) | 18,090 | |
| | | Muni Financial-Property Tax | 5,000 | |
| | | GASB CalPERS Report | 1,500 | |
| | | | 80,590 | |
| 7230 | Other Contract Services | | | |
| | | FundBalance Annual Maintenance | | 4,000 |
| 7585 | Travel & Training | | | |
| | | CSMFO | | 1,000 |
| 7650 | Dues and Memberships | | | |
| | | CSMFO | | 220 |
| 7725 | Minor Equipment | | | |
| | | Office Equipment | | 100 |
| 7735 | Special Supplies | | | |
| | | Budget Supplies/Storage Boxes | 100 | |
| | | Annual Tax Forms | 100 | |
| | | Check Stock | 400 | |
| | | | 600 | |
| Totals | | | | \$ 86,510 |

(A) \$27,000 annual contract less \$8,910 to be paid by the Successor Agency

Information Technology - Program Overview

Program Description and Purpose

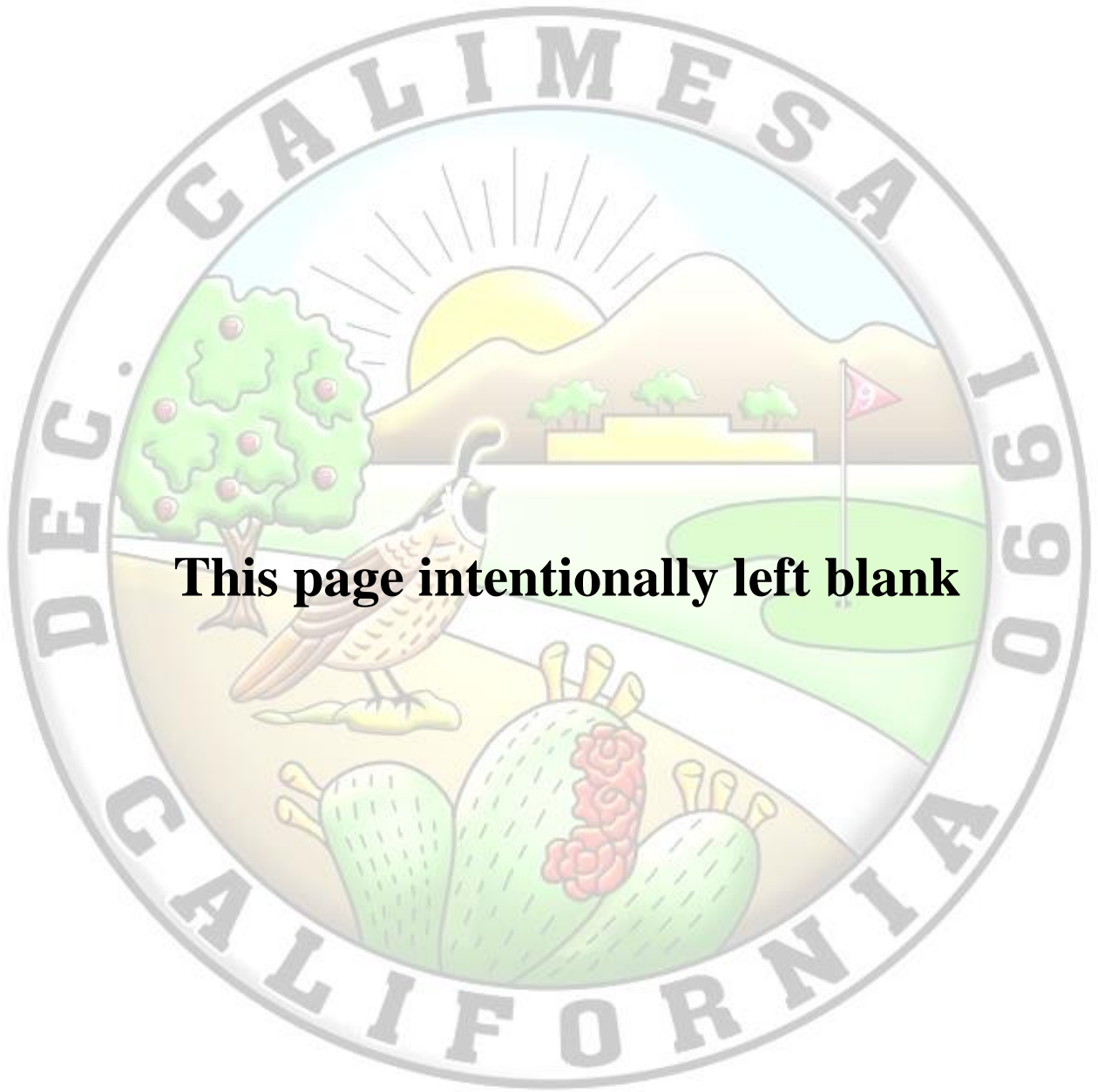
The Information Technology Department is responsible for the effective utilization of information technology throughout the City and for implementation of information systems planning consistent with the City's business need. Functional areas of responsibility include all computer systems, midrange and microcomputers alike, electronic communications, and computer training for City employees.

FY 2018-2019 Goals and Objectives

- Ensure the City's technology functions are effective and reliable.
- Ensure the City's systems are properly backed up on a nightly basis to prevent lost or incomplete data.
- Respond to changes in the needs of users through updated technology and training.
- Respond to calls for service in a timely manner.

FY 2017-2018 Accomplishments

- System updates were performed when and where needed.
- Workstation computers were replaced where needed to ensure functionality and reliability.
- System/data backups were done timely with no downtime.
- Replaced audio visual equipment in Council Chamber



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CITY OF CALIMESA
 FY 2018-19
 Information Technology

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | |
| Dept: 2100 | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | |
| 6010 Salaries | 5,752 | 11,091 | 13,271 | 8,622 | 14,306 |
| 6400 Benefits | 1,903 | 3,150 | 4,413 | 2,459 | 4,907 |
| | 7,655 | 14,241 | 17,684 | 11,081 | 19,212 |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | |
| 7210 Professional Services | 10,987 | 11,412 | 10,403 | 12,631 | 12,260 |
| 7230 Other Contract Services | 4,850 | 2,575 | 5,000 | 7,375 | 5,000 |
| 7420 Communications | 5,947 | 6,731 | 7,728 | 6,128 | 6,030 |
| 7430 Repairs/Maintenance | - | - | 500 | 500 | 500 |
| 7625 Computer Supplies | 172 | - | 200 | 200 | 200 |
| 7720 Supplies - Equipment | 1,470 | 1,501 | 1,600 | 1,900 | 2,000 |
| 7725 Minor Equipment | 257 | 7 | 300 | 250 | 300 |
| 8100 Equipment | 2,319 | - | 10,000 | 9,800 | 10,000 |
| | 26,003 | 22,226 | 35,731 | 38,784 | 36,290 |
| Total Information Technology | 33,658 | 36,467 | 53,415 | 49,865 | 55,502 |
| 7100 Less: Cost Allocation | 17,029 | 9,201 | 4,940 | 4,940 | 10,544 |
| Net Information Technology | \$ 16,629 | \$ 27,266 | \$ 48,475 | \$ 44,925 | \$ 44,958 |

This department provides centralized management of the City's computer system.

Staff Allocations:

| | |
|---------------------------|-------------|
| General Services Director | 5% |
| Accountant | 10% |
| Accounting Technician | 10% |
| Total FTE | <u>0.25</u> |

CITY OF CALIMESA
 FY 2018-19
 Information Technology

Fund: 01 - General Fund
Dept: 2100

| | | | | |
|---------------|--------------------------------|--|-----------|---------------|
| 7210 | Professional Services | Malware/Software protection (27 workstations @ \$45) | 1,215 | |
| | | Phone Network / Comm. Support Maintenance (ShoreTel) | 1,380 | |
| | | Laserfiche Support Maintenance | 2,250 | |
| | | Anti-virus Network protection (Firewall) | - | |
| | | Web Hosting | 200 | |
| | | Offsite Backup 12 @ \$50 | 600 | |
| | | MS Office 365: | | |
| | | MS Office Sutie 25 @ \$190 | | |
| | | MA Office Email only 6 @ \$68 | 5,160 | |
| | | Readerboard Maintenance Agreement | 1,455 | 12,260 |
| 7230 | Other Contract Services | Outsource Labor (40hrs @ \$125) | | 5,000 |
| 7420 | Communication | Frontier FAX/Phone Lines - City | 4,200 | |
| | | FiOS Internet - City [12 mo / \$152] | 1,830 | 6,030 |
| 7430 | Repair & Maintenance Equipment | IT Equipment Repairs | | 500 |
| 7625 | Computer Supplies | IT Incidentals (screen protectors, anti-glare, cleaning) | | 200 |
| 7720 | Supplies - Equipment | Computers/Monitors (2) | | 2,000 |
| 7725 | Minor Equipment | (ergonomic wrist support / standing computer station) | | 300 |
| 8100 | Equipment (Virtual Server) | | | 10,000 |
| Totals | | | \$ | 36,290 |

Community Development - Program Overview

The Community Development Department consists of the following three City Divisions: 1) Planning, 2) Building and Safety, and 3) Code Enforcement. These Divisions are aimed at serving residents and the general public and the public health, safety, and welfare by ensuring that development is in accordance with the City's adopted General Plan, Zoning Code, Health and Safety Code, and the Uniform Building and Fire Codes.

Planning Division

The Planning Division is responsible for enforcing the City's development standards as identified in the City of Calimesa Municipal Code Chapter 18; Zoning Ordinance, and for ensuring that all existing and future development is consistent with the City's General Plan, which identifies the City's long-range plans.

As new development is proposed, the Planning Division coordinates the review of land use entitlement applications such as Development Plan Reviews, Conditional Use Permits, Specific Plans, Development Agreements, Tentative Tract and Parcel Maps, Variances, etc. with all applicable City departments/divisions and outside agencies. The Planning Division also ensures that the planning process complies with all State and Federal environmental review requirements and provides general zoning information to the public.

The Planning Director prepares and presents project-related reports to the Planning Commission. The City's Senior Administrative Assistant serves as the secretary to the Planning Commission.

Building and Safety Division

The Building & Safety Division is responsible for reviewing plans, issuing permits and conducting field inspection for all construction activities in the City to ensure compliance with the adopted California Building Codes including but not limited to; Electrical, Plumbing, Energy, Green, Disabled Access and Fire Codes. The Building and Safety Division conducts pre- and post-construction inspections, issues Notices of Violation for building code violations, and reviews building plans for compliance with State building codes prior to issuing permits. Building Division also serves as the coordinator of the plan review process, ensuring that all pertinent departments and agencies are included in the review and permitting process. The Building Division is guided by the standards of the State's Building Code.

Code Enforcement Division

The Code Enforcement Division is responsible for abating violations of the Calimesa Municipal Code to protect the public's health, safety, and general welfare, as well as overseeing the registration of vacant and abandoned properties. Major tasks include the abatement of zoning code violations, enforcement of business license violations, maintenance of the code enforcement database, monthly monitoring of vacant and abandoned properties, implementation of the abandoned vehicle program and the weed abatement program. This division issues citations and works closely with the Community Development Department Staff and City Attorney's office to make sure violations are brought into compliance.

Community Development - Program Overview

FY 2018-2019 Goals and Objectives

The Community Development Department's primary goals and objectives are to ensure that the built environment is in compliance with the City's Municipal Code, and the goals and objectives of the General Plan are met.

In order to accomplish these goals and objectives, the Department has to analyze proposals by developers and local residents for new development and modifications to existing development, make recommendations to the Planning Commission and City Council on proposed development, identify issues in order to determine when General Plan and Zoning Text and/or Map Amendments are necessary, review building plans to ensure compliance with approved entitlement plans and Uniform Building and Fire Codes, and review public complaints pertaining to potential code enforcement violations.

FY 2017-2018 Accomplishments

The Community Development Department in FY 2017/18 has been focused on processing an increasing number of new planning and building applications filed with the City. Major development projects in process include:

- Began providing fire prevention plan check services with the implementation of the new Calimesa Fire Department on January 1, 2018.
- Approval of a new self-service gas station, mini-mart, and car wash on W. County Line Road and 7th Place.
- Approval of a new self-service gas station, mini-mart, and car wash on W. County Line Road and California Street.
- Approval of a new multi-use commercial/industrial center, Rancho Citrus Business Park, on Desert Lawn Drive.
- Approval of a Dollar Tree store to occupy the former Fresh and Easy tenant space at the Shoppes at Calimesa.
- Approval of an update to the Mesa Verde Specific Plan.
- Approval of a Development Code Text Amendment regulating Accessory Dwelling Units.
- Issuing building permits and certificates of occupancy for on-going housing development in the Singleton Heights and JP Ranch projects.
- Project submittal for review of housing development, totaling 121 lots, at JP Ranch by the home builder, DR Horton.
- Project submittal for review of housing development, totaling 246 lots, at Summerwind Ranch at Oak Valley Specific Plan, by the home builder, Lennar Homes of California, LLC.
- Met with several potential developers about housing, retail and commercial development within the City of Calimesa.
- Worked with the City Manager and the City's Economic Development Consultant on potential development in Calimesa.

CITY OF CALIMESA

FY 2018-19

Community Development (Planning, Code Enf., Bldg & Safety)

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | |
| Dept: 3000 | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | |
| 6010 Salaries | 18,290 | 2,486 | 2,609 | 2,594 | 62,014 |
| 6400 Benefits | 5,874 | 1,120 | 1,046 | 1,112 | 17,318 |
| | 24,164 | 3,606 | 3,655 | 3,706 | 79,331 |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | |
| 7210 Professional Services | | | | | |
| Contract Code Enforcement | 49,523 | 57,270 | 60,000 | 60,000 | 60,000 |
| Planning Staff | 189,168 | 151,469 | 152,745 | 152,745 | 77,302 |
| 7218 Fixed Fee Project Expense | 5,294 | - | - | - | - |
| 7225 Building & Safety | 207,785 | 213,819 | 182,000 | 138,000 | 201,000 |
| 7230 Other Contract Services | 7,584 | 9,244 | 9,184 | 9,250 | 9,250 |
| 7585 Travel/Training & Conferences | - | 5,204 | - | - | - |
| 7735 Supplies - Special | - | 26 | - | - | - |
| 7770 Miscellaneous | 1,000 | - | - | - | - |
| | 460,353 | 437,032 | 403,929 | 359,995 | 347,552 |
| Total Community Development | \$ 484,517 | \$ 440,638 | \$ 407,584 | \$ 363,701 | \$ 426,883 |

Staff Allocations:

| | |
|---------------------|------|
| Planning Manager | 65% |
| Sr. Admin Assistant | 5% |
| Total FTE | 0.70 |

CITY OF CALIMESA
 FY 2018-19
 Community Development (Planning, Code Enf., Bldg & Safety)

Fund: 01 - General Fund
Dept: 3000

| | | | | |
|------|---|---|---------------|---------|
| 7210 | Professional Services | | | |
| | | Planning Staff - calculation based on 51 weeks: | | |
| | | Planner - 25 hrs/wk @ \$60 x 51 weeks | 77,302 | |
| | | Code Enforcement - 20 hrs/wk | <u>60,000</u> | 137,302 |
| 7218 | Fixed Fee Project Expense - Planning Applications | | | - |
| 7225 | Building official | | | |
| | | Bldg & Safety - staffing and revenue split (includes Counter Tech 10 hrs/wk @ \$60 x 51) | | 201,000 |
| 7230 | Other Contract Services | | | |
| | | GIS Mapping | 6,660 | |
| | | Code Enforcement Program Expenditures | 1,000 | |
| | | Code Enforcement Database "IworQ" | <u>1,590</u> | 9,250 |

| | | |
|---------------|--|-------------------|
| Totals | | \$ 347,552 |
|---------------|--|-------------------|

Engineering - Program Overview

Program Description and Purpose

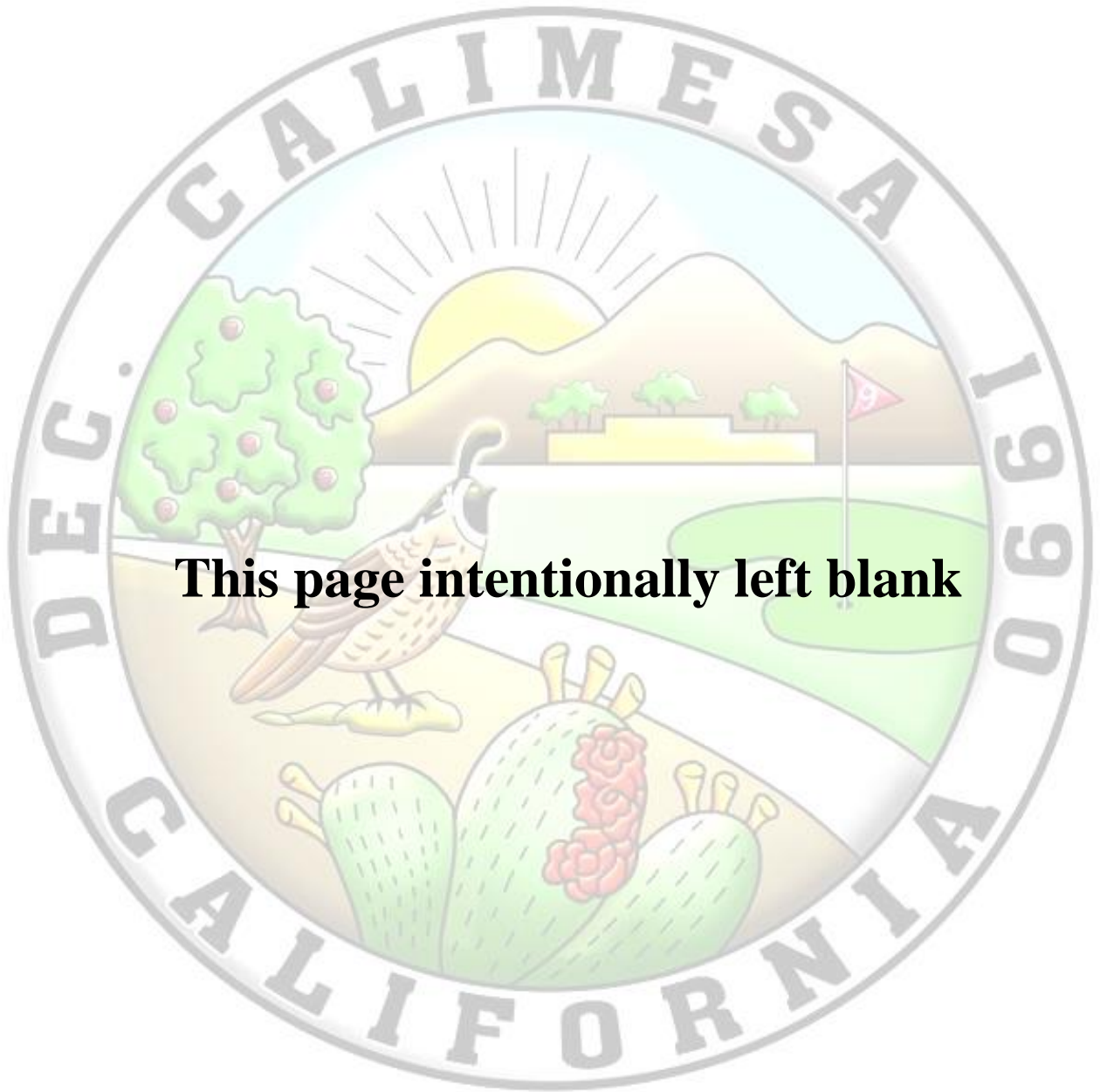
The Engineering Division is responsible for planning, design and contract administration of Street, Traffic, and Drainage projects. This Division provides necessary assistance to other departments such as the Redevelopment Agency, Community Services, and Public Works on an as needed basis. In addition, the Engineering Division coordinates and reviews private development projects and related construction in the public right-of-ways and ensures compliance with City Codes, policies and standards of work.

FY 2018-2019 Goals and Objectives

- Continue to promote Capital Improvement Program (CIP) projects, prepare plans, specifications, regulatory compliance, and construct projects
- Collaborate with other agencies in the Calimesa area including but not limited to Cities of Yucaipa and Beaumont, Yucaipa Valley Water District, Riverside County Flood Control and Water Conservation District, South Mesa Water Company, and the County of Riverside.
- Seek grants opportunities for City projects.
- Provide customer service as needed.
- Continue to provide assistance to other departments and the public at large.
- Update and adopt a 5-year Capital Improvement Plan.
- Review private land development (tracts, houses, commercial properties, etc.) projects by performing plan checks, reviewing drainage, traffic, soils studies, coordination with other departments as necessary, and ensuring inspection is per the approved plans.

FY 2017-2018 Accomplishments

- Continued to coordinate Calimesa Creek project with Riverside County Flood Control.
- Working with the City's Public Works Director, secured almost \$6.2 million in funding for the Calimesa Creek project from Riverside County Flood Control.
- Contracted with Riverside County to start the approval process with Caltrans for the Cherry Valley interchange.
- Continued to work with developers pertaining to residential and commercial developments.
- Continued to work with the City of Yucaipa and developers for County Line Rd. interchange and other County Line Rd. improvements.



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CITY OF CALIMESA
 FY 2018-19
 Engineering

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | |
| Dept: 3300 | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | |
| 6010 Salaries | - | - | - | - | - |
| 6400 Benefits | - | - | - | - | - |
| | - | - | - | - | - |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | |
| 7210 Professional Services | 15,563 | 2,554 | - | - | - |
| 7220 Professional Services | 105,517 | 134,032 | 85,000 | 100,000 | 85,000 |
| Fixed Fee based projects | - | - | 30,000 | 15,000 | 30,000 |
| | 121,079 | 136,586 | 115,000 | 115,000 | 115,000 |
| Total Engineering | 121,079 | 136,586 | 115,000 | 115,000 | 115,000 |
| Less: Cost Allocation | - | 14,877 | 15,734 | 15,734 | 13,671 |
| Net Engineering | \$ 121,079 | \$ 121,709 | \$ 99,266 | \$ 99,266 | \$ 101,329 |

CITY OF CALIMESA
FY 2018-19
Engineering

Fund: 01 - General Fund
Dept: 3300

| | | |
|------|-------------------------------------|--------|
| 7220 | Engineering - Professional Services | |
| | Consultant - General Services | 85,000 |
| | Development Projects - Engineering | 30,000 |

| | | |
|--------|--|------------|
| Totals | | \$ 115,000 |
|--------|--|------------|

Calimesa Citizens on Patrol - Program Overview

Program Description and Purpose

The Calimesa Police Department is concerned not only about crime, but also the quality of life in our City. In these tough economic times, the resources used to combat crime are scarce. The Calimesa Police Department is committed in using volunteers to enhance the delivery of police services. An important component of this is the Citizen on Patrol program.

The Calimesa Citizens on Patrol program has a long-standing history with the city. It was established in an effort to bring the citizens and the police department together for a common goal, and that is to improve the quality of life by reducing crime. The Citizen on Patrol program is designed to provide a means for citizens to organize volunteer patrol groups for the purpose of reducing crime in our community through their high visibility patrols. These volunteers are the additional eyes and ears that Deputies can count on to make Calimesa a safe place to live and work.

FY 2018-2019 Goals and Objectives

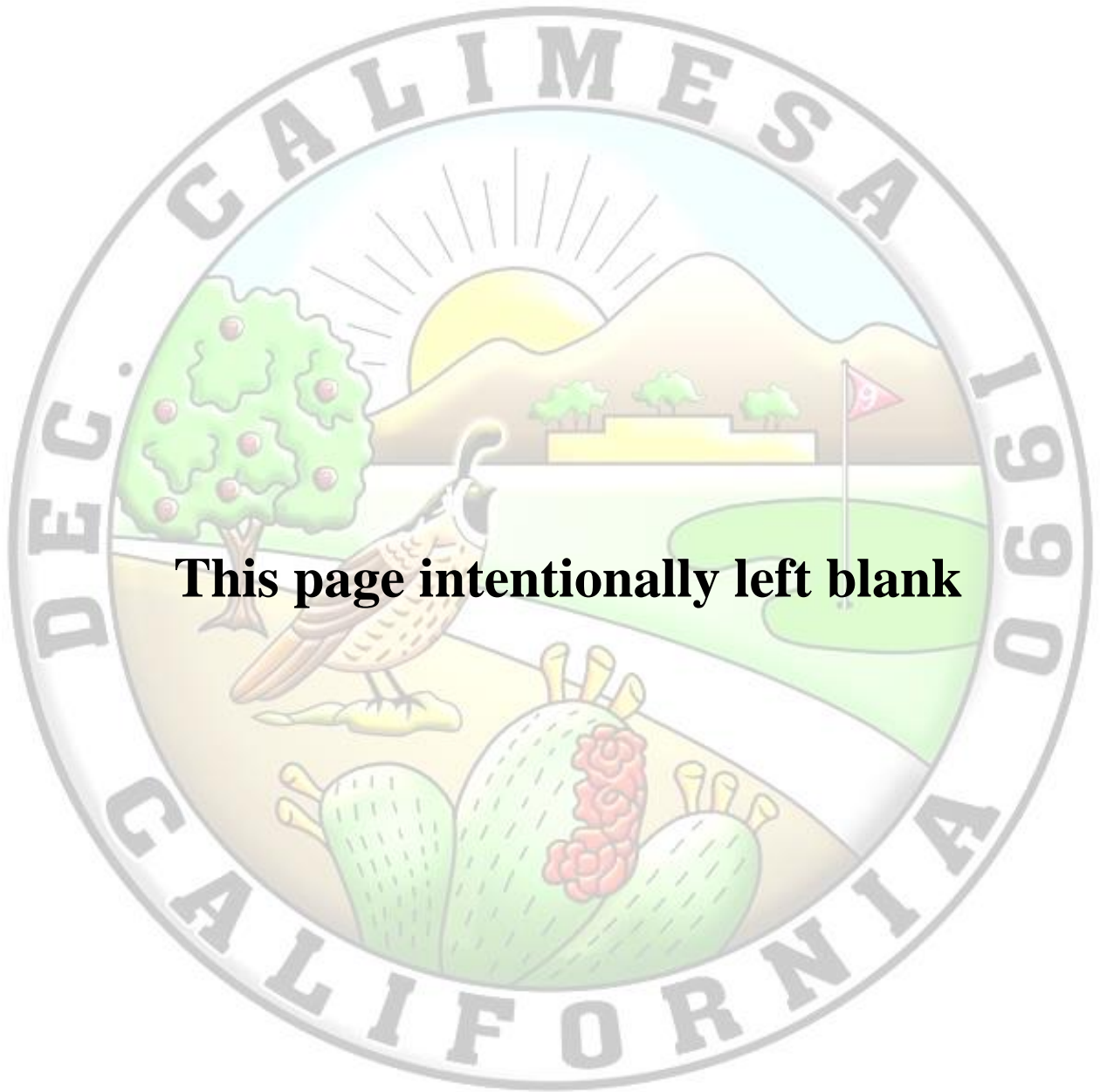
- Continue growth and membership of the program
- Provide an effective method of discouraging neighborhood crimes through high visibility
- Promote a friendly and safer neighborhood environment while respecting the privacy and rights of all citizens
- Encourage awareness and provide improved communication among neighbors
- Upgrade the quality of life and property values in Calimesa
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa
- Continue efforts to enhance relationships with members of the community through Neighborhood Watch Programs and other outreach events

FY 2017-18 Notable Events

- Memorial Day Service - Desert Lawn
- Calimesa Christmas Parade - Calimesa Blvd.
- City representation in Yucaipa Christmas Parade
- Calimesa Fire Department Open House

FY 2017-18 Accomplishments

- Calimesa COP had a total of 2873 hours of volunteer efforts in 2017. That provides a significant savings in paid man-hours, and thus cost, to the City.



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CITY OF CALIMESA
 FY 2018-19
 Citizens on Patrol

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | |
| Dept: 4000 | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | |
| 6010 Salaries | - | - | - | - | - |
| 6400 Benefits | - | - | - | - | - |
| | - | - | - | - | - |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | |
| 7210 Professional Services | 64 | - | 1,000 | 1,000 | 1,000 |
| 7243 Radio | 38 | - | 500 | 500 | 500 |
| 7420 Communications | 608 | 580 | 960 | 750 | 960 |
| 7432 Repairs & Maintenance - Vehicles | 632 | 778 | 2,500 | 1,500 | 2,000 |
| 7725 Minor Equipment | - | - | 400 | 400 | 400 |
| 7735 Special Supplies | 28 | 214 | 1,000 | 1,000 | 750 |
| 7740 Fuel & Oil | 1,670 | 1,705 | 3,000 | 3,000 | 3,000 |
| | 3,040 | 3,277 | 9,360 | 8,150 | 8,610 |
| Total Citizens on Patrol | \$ 3,040 | \$ 3,277 | \$ 9,360 | \$ 8,150 | \$ 8,610 |

CITY OF CALIMESA
 FY 2018-19
 Citizen On Patrol

| Fund: 01 - General Fund | | | |
|-------------------------|--------------------------------|-----------------------------------|-----------------|
| Dept: 4000 | | | |
| 7210 | Professional Services | Prescreen volunteers - 10 @ \$100 | 1,000 |
| 7243 | Radio | Replacement - Radios & Batteries | 500 |
| 7420 | Communication | 12 mo @ \$70 | 840 |
| | | Cell Phone | 120 |
| | | | 960 |
| 7432 | Repair & Maintenance - Vehicle | Repairs & routine maintenance | 2,000 |
| 7725 | Minor Equipment | First Aid Equipment | 100 |
| | | Reflective Vest | 300 |
| | | | 400 |
| 7735 | Special Supplies | Uniforms | 750 |
| 7740 | Fuel & Oil | | 3,000 |
| Totals | | | \$ 8,610 |

Police - Program Overview

Program Description and Purpose

The mission of the Calimesa Police Department, through contractual agreement with the Riverside County Sheriff's Department, is to provide continuous high-quality law enforcement services at a reasonable cost. The Riverside County Sheriff's Department is the fourth largest law enforcement agency in the State of California. It has the infrastructure, personnel and experience in place to provide a high quality of service to the Calimesa residents.

By way of contract, the City of Calimesa is provided with specialized services such as the Special Enforcement Bureau (SWAT), Aviation, Gang Suppression Unit, Canine Units, Forensic Technicians, Central Homicide Unit, Hazardous Device Technicians, 911 Dispatch Services, and Search and Rescue. In addition, the Department provides recruiting, testing, background investigations, and academy training.

Deputies assigned to the City of Calimesa are selected for their skills in community-based policing services and, as a result, the city enjoys the comfort of traditional police services by way of the contract. Unlike conventional municipal police departments, contract policing provides these services without administrative responsibilities such as worker's compensation injury claims, employee benefits, employee complaint and discipline issues, and civil claims resulting from police services.

FY 2018-19 Goals and Objectives

- Reduce the number of traffic collisions throughout the City through education and enforcement.
- Enact proactive measures with a focus on reducing crime through Zone Policing.
- Increase collaboration with outside agencies and the community.
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa.
- Continue efforts to enhance relationships with members of the community through Neighborhood Watch Programs, Coffee with a Cop and other outreach events.
- Seeking innovation in technology and social media to increase our communication and outreach to the citizens we serve.
- Be highly visible and responsive to the communities needs to increase trust and foster relationships.
- Be forward thinking in conjunction with City and County agencies in developing and implementing programs to address homelessness.

FY 2017-18 Accomplishments

- During FY 2017/18, the Calimesa Police Department continued the Crime Prevention Through Environmental Design, or CPTED Program, for Cty businesses and residents. Any victim of a residential or commercial burglary was afforded a CPTED evaluation of their home or business, to reduce the likelihood of becoming the victim of another burglary. The program is open to any resident or business in the city, even those who had not been victimized.

- In FY 2017/18, the Calimesa Police Department made direct notification to all sex registrants living within the Calimesa city limits and immediate surrounding areas of Calimesa and informed them of the current city, county, and state restrictions.
- For FY 207/18, the Calimesa Police Department continued in its proactive approach to traffic enforcement. That effort showed the following changes in traffic related offenses:
 - Traffic collisions were reduced by 11% from FY 2016/17
 - Traffic citations were up 19% from FY 2016/17
 - DUI related events were up 10% from FY 2016/17

| Performance Measures: | Actual 2017 (calendar year) | Actual 2016 (calendar year) |
|---|--|--|
| • Average Response Times - Priority 1 (Violent in progress) | 5.18 min. | 4.38 min. |
| • Average Response Times - Priority 2 (In progress crimes) | 7.48 min. | 7.35 min. |
| • Total Calls for Service | 7,219 | 8,065 |
| • Arrests - Total | 209 | 319 |

Note: Total arrests include those made by Calimesa Officers only.

CITY OF CALIMESA
 FY 2018-19
 Police

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | |
| Dept: 4100 | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | |
| 6010 Salaries | - | - | - | - | - |
| 6400 Benefits | - | - | - | - | - |
| | - | - | - | - | - |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | |
| 7210 Professional Services | 29,333 | 18,220 | 18,220 | 18,220 | 19,140 |
| 7230 Other Contract Services | - | - | 5,000 | 5,000 | 5,000 |
| 7240 Contract - Regular Pay | 1,406,108 | 1,475,790 | 1,623,228 | 1,579,095 | 1,683,935 |
| 7241 Contract - Overtime Pay | 19,368 | 22,894 | 23,085 | 29,920 | 27,000 |
| 7242 Contract - Mileage | 77,538 | 85,811 | 88,940 | 88,940 | 102,550 |
| 7243 Contract - Radio | 262 | - | 2,580 | 2,580 | 2,580 |
| 7244 Booking Fees | 3,087 | 22,642 | 12,875 | 5,000 | 10,000 |
| 7245 Blood Tests | 5,818 | 9,307 | 6,000 | 9,000 | 9,000 |
| 7246 Contract - Facilities Expense | 43,921 | 35,483 | 35,483 | 35,483 | 35,480 |
| 7247 Cal-ID Assessment | 8,231 | 8,353 | 8,289 | 8,289 | 8,290 |
| 7770 Miscellaneous | 1,015 | 2,340 | 1,800 | 1,800 | 1,800 |
| | 1,594,681 | 1,680,840 | 1,825,500 | 1,783,327 | 1,904,775 |
| Total Police | \$ 1,594,681 | \$ 1,680,840 | \$ 1,825,500 | \$ 1,783,327 | \$ 1,904,775 |

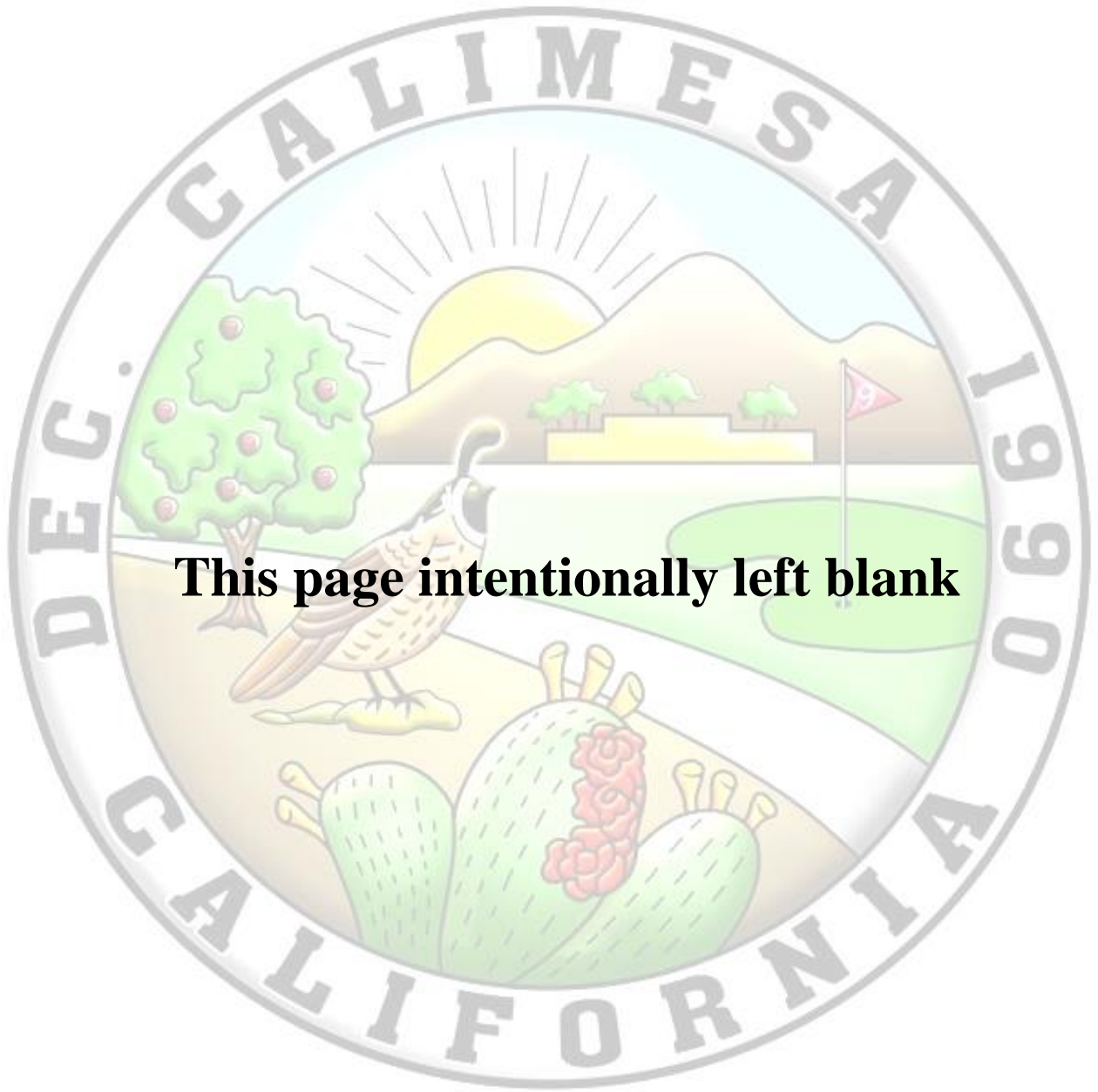
CITY OF CALIMESA
 FY 2018-19
 Police

| Fund: 01 - General Fund | | | |
|-------------------------|---------------------------|---|---------------------|
| Dept: 4100 | | | |
| 7210 | Professional Services | Records Mgmt System | 19,140 |
| 7230 | Other Contract Services | Special Focus Enforcement Funding | 5,000 |
| 7240 | Contract - Regular Patrol | 24 Hrs x 365 days x \$192.23 (estimated rate) | 1,683,935 |
| 7241 | Contract - Overtime | Patrol -239 hrs. @ \$83.64 | 20,000 |
| | | Investigator - 66 hrs. @ \$106.61 | <u>7,000</u> |
| | | | 27,000 |
| 7242 | Mileage | Patrol - 88,000 miles @ 1.14 | 100,320 |
| | | Plain - 3090 miles @ .72 | <u>2,230</u> |
| | | | 102,550 |
| 7243 | Radio | 12 months @ \$215 per unit | 2,580 |
| 7244 | Booking Fees | Division Projections | |
| | | Jail Access over 3yr avg - @ \$514 | 10,000 |
| 7245 | Blood Test | DOJ-Blood/Alcohol Fees/ Evidence Processing | 9,000 |
| 7246 | Contract - Facilities | Estimate based on data from Sheriff Contract Unit | 35,480 |
| 7247 | Cal-ID Assessment | Fingerprint ID | 8,290 |
| 7770 | Miscellaneous | Sexual Assault Exams | 1,800 |
| Totals | | | \$ 1,904,775 |

Animal Control - Program Overview

Program Description and Purpose

The City of Calimesa contracts with the City of Beaumont for animal control services. The major functions include responding to calls regarding stray domestic animals, sick and injured animals, dead animals, animal bites, barking dogs, and other animal related issues. In addition, the City of Beaumont handles dog licensing.



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CITY OF CALIMESA
 FY 2018-19
 Animal Control

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | |
| Dept: 4200 | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | |
| 6010 Salaries | - | - | - | - | - |
| 6400 Benefits | - | - | - | - | - |
| | - | - | - | - | - |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | |
| 7230 Other Contract Services | 14,667 | 13,170 | 20,000 | 21,058 | 40,000 |
| | 14,667 | 13,170 | 20,000 | 21,058 | 40,000 |
| Total Animal Control | \$ 14,667 | \$ 13,170 | \$ 20,000 | \$ 21,058 | \$ 40,000 |

CITY OF CALIMESA
FY 2018-19
Animal Control

Fund: 01 - General Fund
Dept: 4200

7230 Other Contract Services

City of Beaumont

Animal Control Officer 32,000

Shelter Charges 8,000

| | |
|--------|-----------|
| Totals | \$ 40,000 |
|--------|-----------|

Fire - Program Overview

Program Description and Purpose

The City of Calimesa formed its own Fire Department on January 1, 2018. The Calimesa Fire Department is a full-service Department and provides the following services and programs:

- Fire Suppression
- Hazardous Materials Response
- Rescue Services
- Basic Life Support (BLS) Emergency Medical Response
- Fire Prevention/Public Education Programs
- Fire & Life Safety Inspections
- Intern/Reserve Program

The in-house department consists of a Fire Chief, a Deputy Chief, three Captains and six Firefighters. The City also staffs a pool of Intern/Reserve Firefighters. This provides for a 4-person engine company responding to emergency calls.

FY 2018-2019 Goals and Objectives

- Continue to explore partnerships with neighboring cities to achieve economies of scale on services.
- Continue to evaluate development within the City to determine the need for future fire station locations and construction.
- Continue to explore options for service level upgrade within budgetary constraints.
- Ensure all City personnel are NIMS compliant.
- Explore grant opportunities.
- Continue to ensure the City is in compliance with applicable laws and regulations regarding safety.

FY 2017-2018 Accomplishments

- Successful transition from the long-standing County contract to an in-house fire department.
- Successful in hiring of qualified personnel.
- Successful renegotiation of the conditions of the Calimesa – Yucaipa Emergency Response Automatic Aid Agreement.
- Finalizing Wildland Fire Agreement with State of California – CalFire/Office of Emergency Services (OES).
- Provided Fire Suppression and Emergency Medical Services in a cost-effective manner.
- Participated in multiagency public safety agencies training affairs.
- Entered local fire agencies associations (Riverside County Fire Chief Association, San Bernardino County Fire Chief association, and Riverside County Fire Training Officer Association)
- Participated in local schools and community organizations events.

- Collaborated with the code enforcement department on the weed abatement program to assist with minimizing wildland fire hazards that pose a danger to the public’s health, safety and welfare.
- Participated in the development of a fire inspection program designed to reduce fire related fatalities/injuries in local businesses.

| Performance Measures | Actual 2016 Calendar Year Riverside County Fire Department | Actual 2017 Calendar Year Riverside County Fire Department | Actual 2018 1st Quarter (Jan, Feb, Mar) Calendar Year Calimesa Fire Department |
|---|---|---|--|
| Response to calls for service | 2,000 | No data | 524 total calls |
| Achievement of response times of 0-5 minutes; goal minimum of 90% * | 73.1% | No data | 61.87% ** |
| Average response time | 3.3 Minutes | No data | 5.16 minutes *** |
| Response to calls for service in the City of Yucaipa | 781 | No data | 162 **** |

* National Fire Protection Association (NFPA) 1710, Section 4.1.2.4 guidelines (industry standard). 5 minutes incorporates turnout and travel time.

** Reflects Calimesa FD code 3 calls based on either on scene time or in area of time. Does not represent code 3 calls canceled en route or code 2 code calls in accordance dispatch information.

*** Includes calls to locations within the City limits, prior to January 1, 2018, that were covered primarily by auto-aid with Riverside County/CalFire. Since transition to an in-house fire department, County/CalFire has not agreed to provide the same level of response.

**** Includes dispatched and cancel incidents

CITY OF CALIMESA
 FY 2018-19
 Fire Department

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | |
| Dept: 4300 | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | |
| 6010 Salaries | - | - | 363,645 | 290,000 | 527,186 |
| 6400 Benefits | - | - | 114,296 | 115,426 | 183,584 |
| 6030 OT/Shift Coverage | - | - | 15,000 | 40,000 | 78,800 |
| | - | - | 492,941 | 445,426 | 789,570 |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | |
| 7210 Professional Services | 45 | 214,976 | 250,744 | 290,744 | 358,700 |
| 7230 Other Contract Services | 1,156,706 | 1,129,297 | 726,850 | 653,582 | - |
| 7240 Contract Pay - Intern/Reserves | | | 20,800 | 20,800 | 50,960 |
| 7410 Utilities - Electric | 3,743 | 4,174 | 6,000 | 6,000 | 7,500 |
| 7411 Utilities - Gas | 838 | 727 | 900 | 900 | 1,500 |
| 7412 Utilities - Water/Sewer | 2,142 | 2,375 | 4,100 | 4,100 | 5,800 |
| 7420 Communications | - | - | 9,250 | 9,250 | 17,000 |
| 7430 Repairs & Maintenance-Equipment | 487 | 7 | 3,500 | 3,500 | 4,500 |
| 7431 Repairs & Maintenance-Building | 2,258 | 2,912 | 7,500 | 7,500 | 15,000 |
| 7432 Repairs & Maintenance-Vehicles | - | - | 15,000 | 15,000 | 25,000 |
| 7510 Workers Comp. Insurance | - | - | 31,000 | 31,000 | 41,000 |
| 7514 Liability Insurance | - | - | 10,000 | 10,000 | 22,000 |
| 7585 Travel & Training | - | - | 15,000 | 15,000 | 20,000 |
| 7610 Office Supplies | - | - | 2,500 | 2,500 | 5,000 |
| 7650 Dues & Subscriptions | - | 1,643 | 3,000 | 3,000 | 3,000 |
| 7725 Minor Equipment | - | - | 22,000 | 22,000 | 49,500 |
| 7735 Special Supplies | - | - | 45,748 | 47,748 | 36,500 |
| 7740 Fuel & Oil | - | - | 15,000 | 15,000 | 22,500 |
| | 1,166,219 | 1,356,111 | 1,188,892 | 1,157,624 | 685,460 |
| Total Fire Department | \$ 1,166,219 | \$ 1,356,111 | \$ 1,681,833 | \$ 1,603,050 | \$ 1,475,030 |

CITY OF CALIMESA
 FY 2018-19
 Fire Department

Fund: 01 - General Fund
 Dept: 4300

| | | | | |
|--------|---------------------------------|---|---------------|------------|
| 7210 | Professional Services | Riverside County Communications/Dispatch | 205,000 | |
| | | Wildland Fire Agreement - State of California | 105,200 | |
| | | PARS, Other Consultants | 9,400 | |
| | | REMSA Inspections | 1,000 | |
| | | Recruitment | 4,300 | |
| | | Physicals | 21,800 | |
| | | Annual Equipment Testing | <u>12,000</u> | 358,700 |
| 7240 | Contract Regular Pay | Intern/Reserves | | 50,960 |
| 7410 | Utilities - Electric | | | 7,500 |
| 7411 | Utilities - Gas | | | 1,500 |
| 7412 | Utilities - Water/sewer | | | 5,800 |
| 7420 | Communications | Communications/IT/Radio | 10,000 | |
| | | Radio Equipment Repair/Replacement | <u>7,000</u> | 17,000 |
| 7430 | Repairs & Maint. Equip. | | | 4,500 |
| 7431 | Repair & Maintenance - Building | | | 15,000 |
| 7432 | Repair & Maintenance - Vehicles | | | 25,000 |
| 7510 | Workers Comp. Insurance | | | 41,000 |
| 7514 | Liability Insurance | | | 22,000 |
| 7585 | Travel & Training | | | 20,000 |
| 7650 | Dues & Subscriptions | | | 3,000 |
| 7610 | Office Supplies | | | 5,000 |
| 7725 | Minor Equipment | Small Equipment | 17,000 | |
| | | Firefighter Equipment | 30,000 | |
| | | Small Office Equipment | <u>2,500</u> | 49,500 |
| 7735 | Special Supplies | Uniforms/Turnouts | 15,000 | |
| | | Fire Prevention Supplies | 5,000 | |
| | | EMS Supplies | 9,000 | |
| | | Disaster Preparedness | 5,000 | |
| | | Other Supplies | <u>2,500</u> | 36,500 |
| 7740 | Fuel & Oil | | | 22,500 |
| Totals | | | | \$ 685,460 |

Senior Center - Program Overview

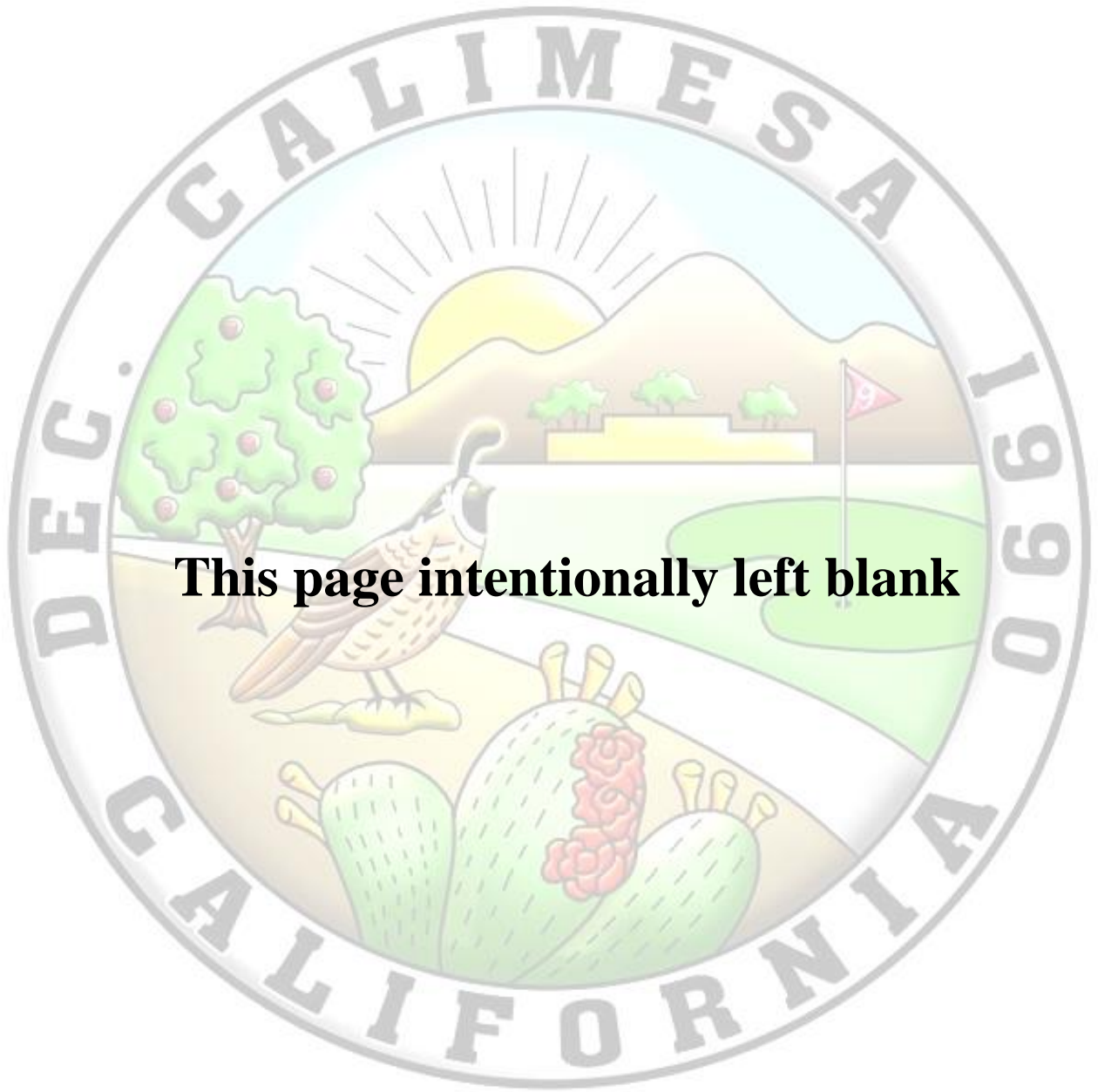
Program Description and Purpose

The Norton Younglove Multi-Purpose Senior Center (Center) provides a gathering spot for community events, socializing, and personnel enhancement. The City has contracted with the Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program which provides meals both onsite (at the Center) and through home delivery to homebound participants.

The Center provides regular workshops, trips, and seminars as requested, participates as a Riverside County Cool Center during the summer months, and as a distribution site for the Second Harvest Food Bank commodity giveaway program, and houses the local Sheriff and Citizens on Patrol office along with multiple meeting/activity rooms for City and community use.

FY 2017-18 Notable Events

- July 15, 2017, Pancake Breakfast, 120 individuals.
- November 17, 2017, Thanksgiving Dinner Dance, 80 individuals.
- December 15, 2017, Christmas Dinner Dance, 83 individuals.
- February 16, 2018, Valentine's Dinner Dance, 93 individuals.
- March 16, 2018, St. Patrick's Dinner Dance, 95 individuals.
- May 4, 2018, Sock Hop, 80 individuals



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CITY OF CALIMESA
FY 2018-19
Community Services (Senior Center)

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | |
| Dept: 4900 | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | |
| 6010 Salaries | 13,828 | 14,931 | 14,522 | 15,488 | 17,572 |
| 6400 Benefits | 5,634 | 7,227 | 6,705 | 7,177 | 7,761 |
| | 19,462 | 22,158 | 21,227 | 22,665 | 25,333 |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | |
| 7230 Other Contract Services | 75,531 | 73,398 | 74,780 | 74,150 | 74,150 |
| 7410 Utilities - Electric | 14,506 | 13,819 | 16,830 | 16,830 | 17,170 |
| 7411 Utilities - Gas | 1,205 | 1,203 | 1,350 | 750 | 1,377 |
| 7412 Utilities - Water/Sewer | 1,507 | 1,536 | 1,360 | 1,360 | 1,390 |
| 7420 Communications | 2,606 | 2,733 | 2,600 | 2,760 | 2,820 |
| 7430 Repairs & Maintenance - Equipment | 343 | 286 | 1,357 | 510 | 1,020 |
| 7431 Repairs & Maintenance - Building | 6,808 | 8,273 | 6,752 | 5,920 | 11,040 |
| 7750 Supplies - Paper/Custodial | 1,579 | 1,667 | 2,000 | 2,000 | 2,000 |
| | 104,083 | 102,915 | 107,029 | 104,280 | 110,967 |
| Total Community Services | \$ 123,545 | \$ 125,073 | \$ 128,256 | \$ 126,945 | \$ 136,300 |

| | |
|---------------------------|------------|
| Staff Allocations: | FTE |
| Maintenance Worker I | 35% |
| | 0.35 |

Program Description and Purpose

The Norton Younglove Multi-purpose Senior Center provides a gathering spot for community events, socializing, and personal enhancement. The City has contracted with Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program. The nutrition program provides meals both on site and through home delivery to homebound participants.

The Senior Center provides regular workshops, trips, and seminars as requested; participates as a Riverside County Cool Center during the summer months; acts as a distribution site for the Second Harvest Food Bank commodity giveaway program; and houses the local Police and Citizens on Patrol office along with multiple meeting/activity rooms for City and community uses.

CITY OF CALIMESA
 FY 2018-19
 Community Services (Senior Center)

Fund: 01 - General Fund
 Dept: 4900

| | | | |
|------|---|---------------|--------|
| 7230 | Other Contract Services | | |
| | Current Copy Charges | 1,200 | |
| | Copier Rental \$231/mo | 2,950 | |
| | Family Svcs Contract \$5,834/mo | <u>70,000</u> | 74,150 |
| | | | |
| 7410 | Utilities - Electric | | |
| | Prior year plus 2% inc | | 17,170 |
| | | | |
| 7411 | Utilities - Gas | | |
| | Prior year plus 2% inc | | 1,377 |
| | | | |
| 7412 | Utilities - Water/sewer | | |
| | Prior year plus 2% inc | | 1,390 |
| | | | |
| 7420 | Communication | | |
| | \$220 mo | | 2,820 |
| | | | |
| 7430 | Repair & Maintenance - Equipment | | |
| | Extinguisher svc \$102/Annual Svc \$255 | 360 | |
| | Vent Hood Testing and Service | 160 | |
| | Equipment Replacement - Tables | <u>500</u> | 1,020 |
| | | | |
| 7431 | Repair & Maintenance - Building | | |
| | Burgeson Maint contract | 1,280 | |
| | Exterminator \$45mo | 540 | |
| | Septic-Grease trap \$500/2x | 540 | |
| | Troy Alarm-50% of annual fee | 180 | |
| | Building Expenditures (Blinds/ADA) | 6,000 | |
| | Carpet/Tile Cleaning | <u>2,500</u> | 11,040 |
| | | | |
| 7750 | Supplies - Paper/custodial | | |
| | Paper and custodial supplies | | 2,000 |

| | |
|--------|------------|
| Totals | \$ 110,967 |
|--------|------------|

Public Works Administration - Program Overview

Program Description and Purpose

The Calimesa Public Works Department has responsibility for a variety of construction, maintenance, and infrastructure projects through out the City. These include street lighting, road construction and maintenance, street and road striping, installation and maintenance of traffic signs and signals, drainage facilities, building maintenance, parks maintenance and development assistance, and management of fleet vehicles.

FY 2018-2019 Goals and Objectives

- Continue to pursue new ways and opportunities to improve the Public Works Department.
- Continue to pursue grants and funding for Capital Improvement projects.
- Develop storm drain system and all street improvements at County Line Road and Calimesa Blvd.
- Continue to monitor and coordinate with private developments.

FY 2017-2018 Accomplishments

- Submitted annual State NPDES report on time and without difficulties.
- Submitted annual State Waste management monitoring and reporting program.
- Submitted annual State Waste Management report on time and without difficulties.
- Continue to oversee the State NPDES.
- Instrumental in the development of City Capital Improvement Projects.
- Issued Encroachment Permits to include paving, curb and gutter and driveway approaches to residents and utility companies and contractors throughout the City.
- Issued Oversize Permits for equipment being transported throughout the City.
- Conducted Construction Inspections on a variety of projects.
- The Public Works Division performed ongoing re-striping throughout the City including stop bars, legends and safety legends.
- Assisted in securing funding for several city projects.
- The Public Works Division performed ongoing right of way maintenance and pothole repair throughout the City.
- Respond to emergency situations including heavy rains which cause flooding to ensure public safety.
- Fundamental in working with developers on Mastercraft, JP Ranch and Mesa Verde projects.

Building Maintenance - Program Overview

Program Description and Purpose

The Public Works Maintenance Division provides custodial and building repair services for approximately 22,000 square feet of building space. Facility maintenance responsibilities include City Hall, Norton Younglove Senior Center, City Yard, Fire Station and the public library. The majority of repairs are completed in-house by the Public Works Maintenance Department.

All custodial supplies are purchased through and provided by this division.

FY 2018-2019 Goals and Objectives

- To continue to bring the Senior Center and City Hall into current compliance with ADA (American Disabilities Act) Standards which include handicap ramps, striping and legends.
- To work in conjunction with other City departments to maintain and improve City facilities.

FY 2017-2018 Accomplishments

- Continued building maintenance for senior center/City hall/fire station.
- Tree trimming throughout City owned properties.

| Performance Measures: | Actual 2017-2018 | Estimated 2018-2019 |
|---|---|---|
| Setup of Evening Meetings, Work Orders-Variou Departments | | |
| Custodial Service | Two Employees - 450 man hours each employee | Two Employees - 450 man hours each employee |
| Building Maintenance | Three Employees-300 man hours each employee | Three Employees-300 man hours each employee |

Landscape Maintenance - Program Overview

Program Description and Purpose

This fund is designated for maintenance of landscaping, street lighting, traffic signals, parks and open space within the Citywide Landscaping and Lighting District, No. 91-1. The assessments are collected through the County of Riverside Tax Collector's office. The City Engineer prepares the engineer's report (on an annual basis), and assessments are recorded on individual parcels within the district to fund the District's services. The report also details the anticipated manner in which the assessments will be levied on the parcels within the District.

FY 2018-2019 Goals and Objectives

- Continue to maintain the landscaping in public right-of-ways in an efficient and effective manner.

FY 2017-2018 Accomplishments

- Mowed and maintained five improved parkway landscaping areas.
- Mowed and maintained all public rights-of-way and open space throughout the City.
- Maintained all traffic signals and street lighting throughout the City.
- On-going maintenance of Creekside Park.
- Repaired and maintained anti-backflow devices throughout City.
- Major tree trimming throughout the City was provided.
- On-going maintenance of 4th Street Community Park.

| Performance Measures: | Actual 2017-2018 | Estimated 2018-2019 |
|--|-----------------------------|--------------------------------|
| Submitted engineers report and assessments to Riverside County | On Time | Submitted to County |
| Maintained all parkways and open space | 350 hours | 350 hours |
| Maintenance of all traffic signals and street lights | 30 hours | 30 Hours |

Parks - Program Overview

Program Description and Purpose

The Public Works Department provides maintenance of all City Parks, as well as landscape maintenance of City Hall, the Senior Center and the Library. Areas maintained by this division total approximately four (4) acres. Duties performed include mowing, irrigation and irrigation repairs, weed control, graffiti removal, and vandalism caused repairs.

FY 2018-2019 Goals and Objectives

- To design and construct fitness improvements at Creekside Park with the grant from WRCOG.
- To seek further grant opportunities for future park sites and amenities.

FY 2017-2018 Accomplishments.

- Completed weed abatement on future park site.
- Working with Development to establish future park sites throughout City and development areas.

| Performance Measures | Actual 2017-18 | Estimated 2018-19 |
|--|-----------------------|--------------------------|
| Mowing (all Parks/City Buildings) | 720 hours | 720 hours |
| Irrigations (New Installation/Repairs) | 30 hours | 30 hours |
| Park Maintenance | 156 Hours | 156 Hours |
| Graffiti Removal/Vandalism Repairs | 40 Hours | 40 Hours |

Refuse - Program Overview

Program Description and Purpose

The Public Works Department oversees the contract that provides refuse collection services to all City residents. A private contractor who is required to pay a percentage of gross revenues to the City, in the form of a franchise fee, provides this service. The Contractor’s Billing Division provides bills to residents on a bi-monthly basis.

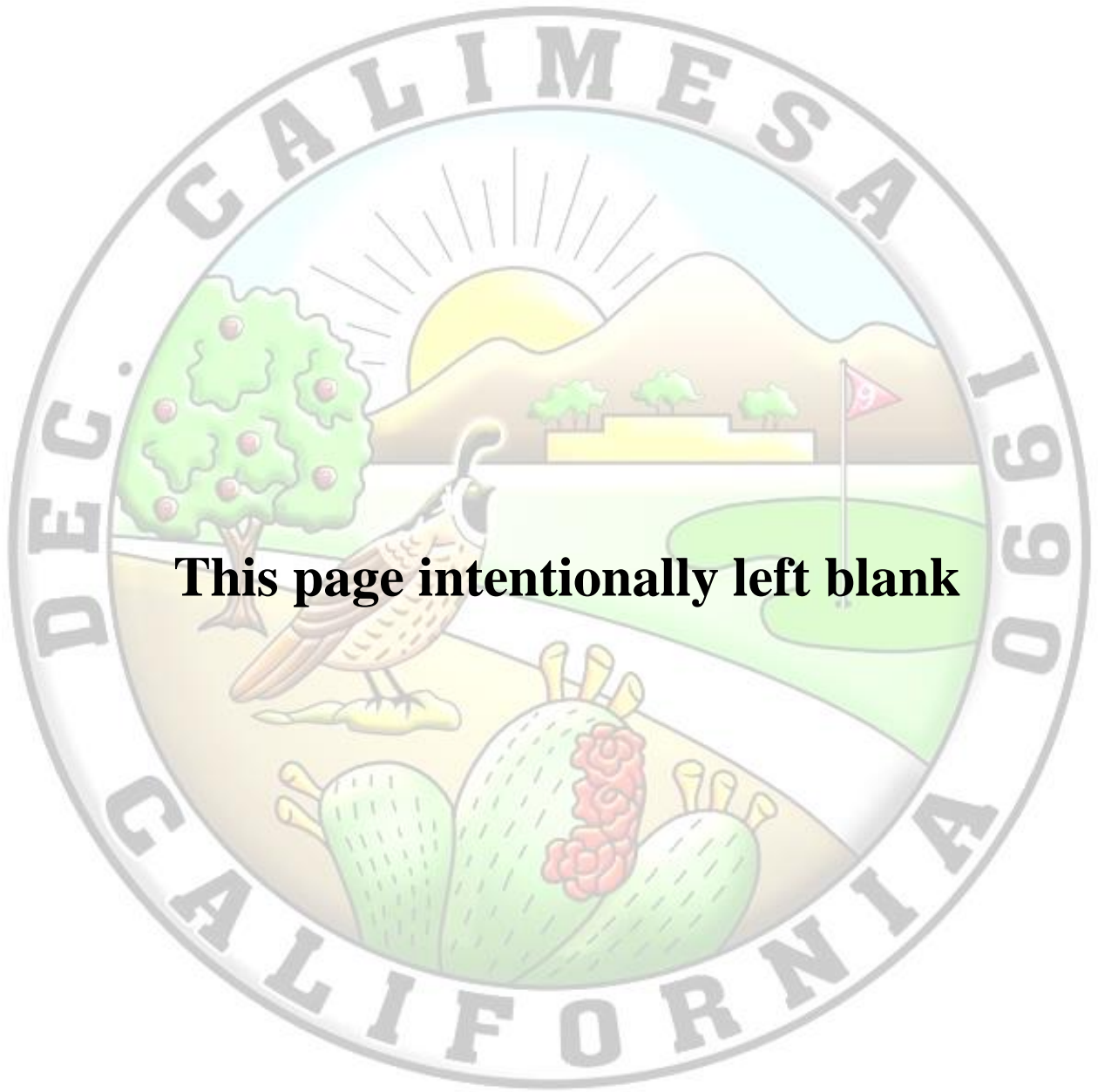
FY 2018-2019 Goals and Objectives

- The primary objective of this program is to successfully reach the AB 939 mandated 50% diversion in the waste stream.
- Continue to provide quality service for refuse collection to residents.
- To successfully accomplish proposed Mandatory AB- 341 commercial Recycling Program.
- To continue to seek opportunities for future recycling programs for residents.

FY 2017-18 Accomplishments

- 50% State mandated diversion was successfully attained.
- Hosted (4) Annual Household Waste Disposal Events at Lamb’s Canyon Landfill.
- Coordinated (2) annual Citywide Spring and Fall Curb Side Collection Events in conjunction with City’s franchise refuse hauler CR&R. Conducted program for distribution of free passes to the landfill to City residents for these events.
- City adopted mandatory residential organics recycling program that will improve air quality and preserve landfill space.
- Passed the CalRecycle (state) annual site visit to review City’s residential/commercial recycling programs and annual reporting.

| PERFORMANCE MEASURES | ACTUAL 2016-2017 | ACTUAL 2017-2018 | EST. ACTUAL 2018-2019 |
|-----------------------------|-------------------------|-------------------------|------------------------------|
| Recycling Diversion | 50% | 50% | 50% |



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CITY OF CALIMESA
FY 2018-19
Public Works

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | |
| Dept: 5100 | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | |
| 6010 Salaries | 73,148 | 83,366 | 103,887 | 104,213 | 117,556 |
| 6400 Benefits | 18,604 | 21,494 | 31,535 | 25,775 | 36,004 |
| | 91,752 | 104,860 | 135,422 | 129,988 | 153,560 |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | |
| 7210 Professional Services | 10,510 | 55,018 | 26,995 | 26,995 | 54,735 |
| 7230 Other Contract Services | 8,116 | 6,004 | 9,450 | 9,450 | 8,900 |
| 7231 NPDES | 9,033 | 5,986 | 9,150 | 8,742 | 11,650 |
| 7420 Communications | 2,491 | 1,111 | 1,650 | 1,650 | 2,050 |
| 7431 Repairs & Maintenance - Building | 1,716 | 4,490 | 10,532 | 10,532 | 11,000 |
| 7432 Repairs & Maintenance - Vehicles | 24 | - | 600 | 500 | 1,000 |
| 7433 Repairs & Maintenance - Streets | 11,348 | 8,403 | - | - | - |
| 7445 Equipment Rental | 9 | - | 1,000 | 200 | 800 |
| 7610 Office Supplies | 39 | - | - | - | - |
| 7655 Publications/Newsletter | - | - | - | - | - |
| 7735 Supplies - Special | 2,232 | 1,647 | 1,350 | 1,350 | 1,000 |
| 8100 Equipment/Machinery | - | 54,727 | - | 42,200 | - |
| | 45,519 | 137,386 | 60,727 | 101,619 | 91,135 |
| Total Public Works | 137,271 | 242,246 | 196,149 | 231,607 | 244,695 |
| Less: Cost Allocation | - | 34,712 | 36,713 | 36,713 | 23,869 |
| Net Public Works | \$ 137,271 | \$ 207,534 | \$ 159,436 | \$ 194,894 | \$ 220,826 |

Staff Allocations:

| | |
|----------------------------|------|
| PW Director | 80% |
| Maintenance I | 15% |
| Sr. Admin Assistant | 5% |
| Administrative Assistant I | 20% |
| Total FTE | 1.20 |

CITY OF CALIMESA
 FY 2018-19
 Public Works

Fund: 01 - General Fund
Dept: 5100

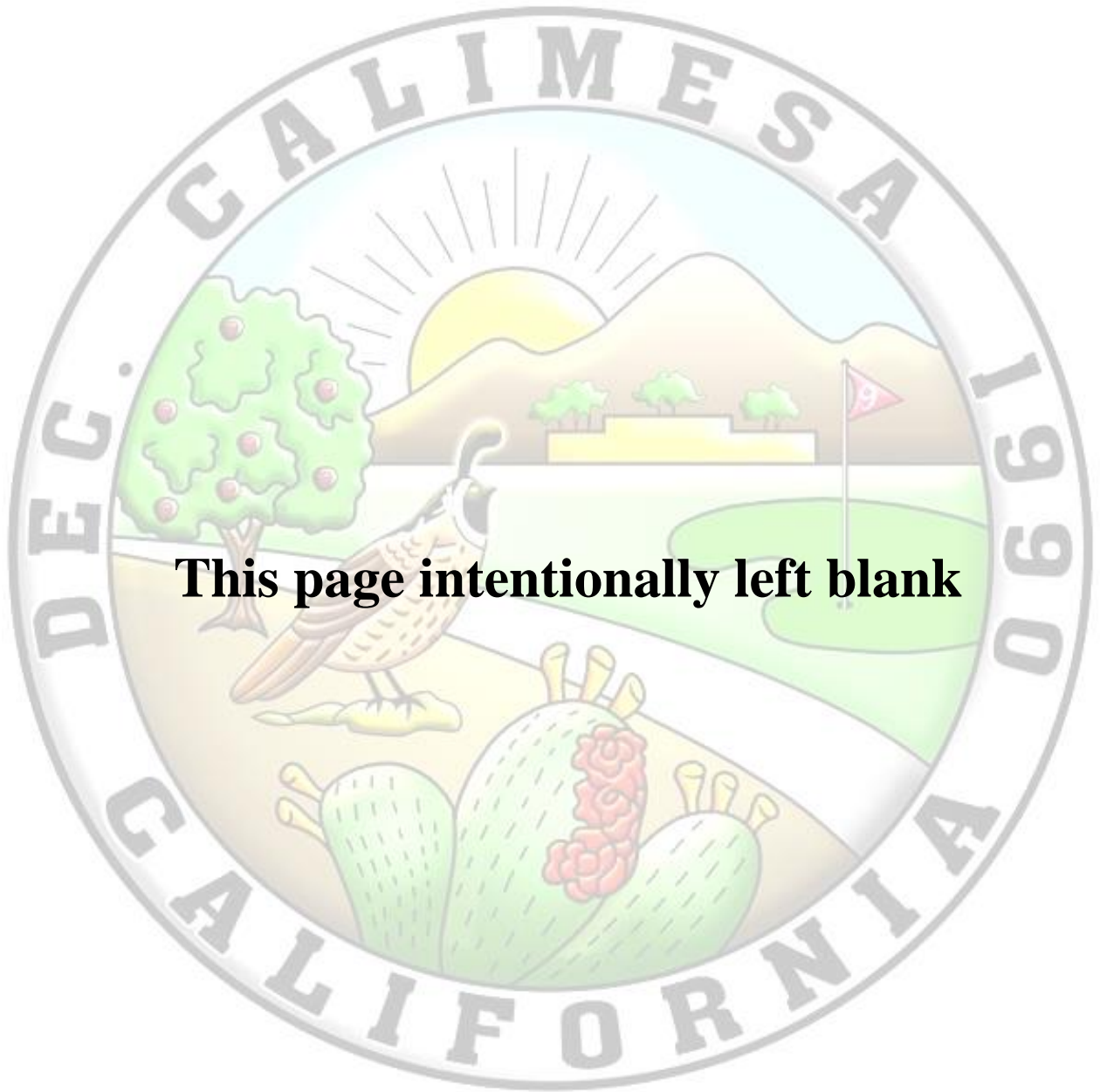
| | | | | |
|------|---------------------------------|---|--------|--------|
| 7210 | Professional Services | | | |
| | | Test and Replace Backflo Devices | 750 | |
| | | Consultant - Speed Survey | 30,000 | |
| | | Solid Waste Agreement | 2,625 | |
| | | Electrical Consultant | 250 | |
| | | Weed Abatement | 12,000 | |
| | | Miscellaneous | 2,000 | |
| | | Verizon Line for Security Cameras - \$135 p/m | 1,950 | |
| | | Security Cameras @ 4th St Park - \$410 p/m | 5,160 | 54,735 |
| | | | | |
| 7230 | Other Contract Services | | | |
| | | Gopher Control | 3,900 | |
| | | Vector Control - Citywide | 5,000 | 8,900 |
| | | | | |
| 7231 | NPDES | | | |
| | | SWRCB Fees | 6,000 | |
| | | Riverside Cty Flood Ctrl | 3,050 | |
| | | Trash Amendment Requirement | 2,500 | |
| | | Legal Services | 100 | 11,650 |
| | | | | |
| 7420 | Communication | | | |
| | | Cell Phone (4) - 100/mo | 1,800 | |
| | | Accessories/replacement | 250 | 2,050 |
| | | | | |
| 7431 | Repair & Maintenance - Building | | | |
| | | City Hall Repairs | 10,000 | |
| | | Park Repairs | 1,000 | 11,000 |
| | | | | |
| 7432 | Repair & Maintenance - Vehicles | | | 1,000 |
| 7445 | Equipment Rental | Tool Rental | | 800 |
| 7735 | Special Supplies | Employee Safety gear | | 1,000 |

| | | |
|--------|--|-----------|
| Totals | | \$ 91,135 |
|--------|--|-----------|

Non-Departmental - Program Overview

Program Description and Purpose

The non-departmental department provides for a variety of services not allocated directly to a specific department or program, but which are for the benefit of the entire organization. Some of these areas include copying, printing, general office supplies for all departments, utilities, and requests made by any Community Partnership.



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CITY OF CALIMESA
FY 2018-19
Non-Departmental

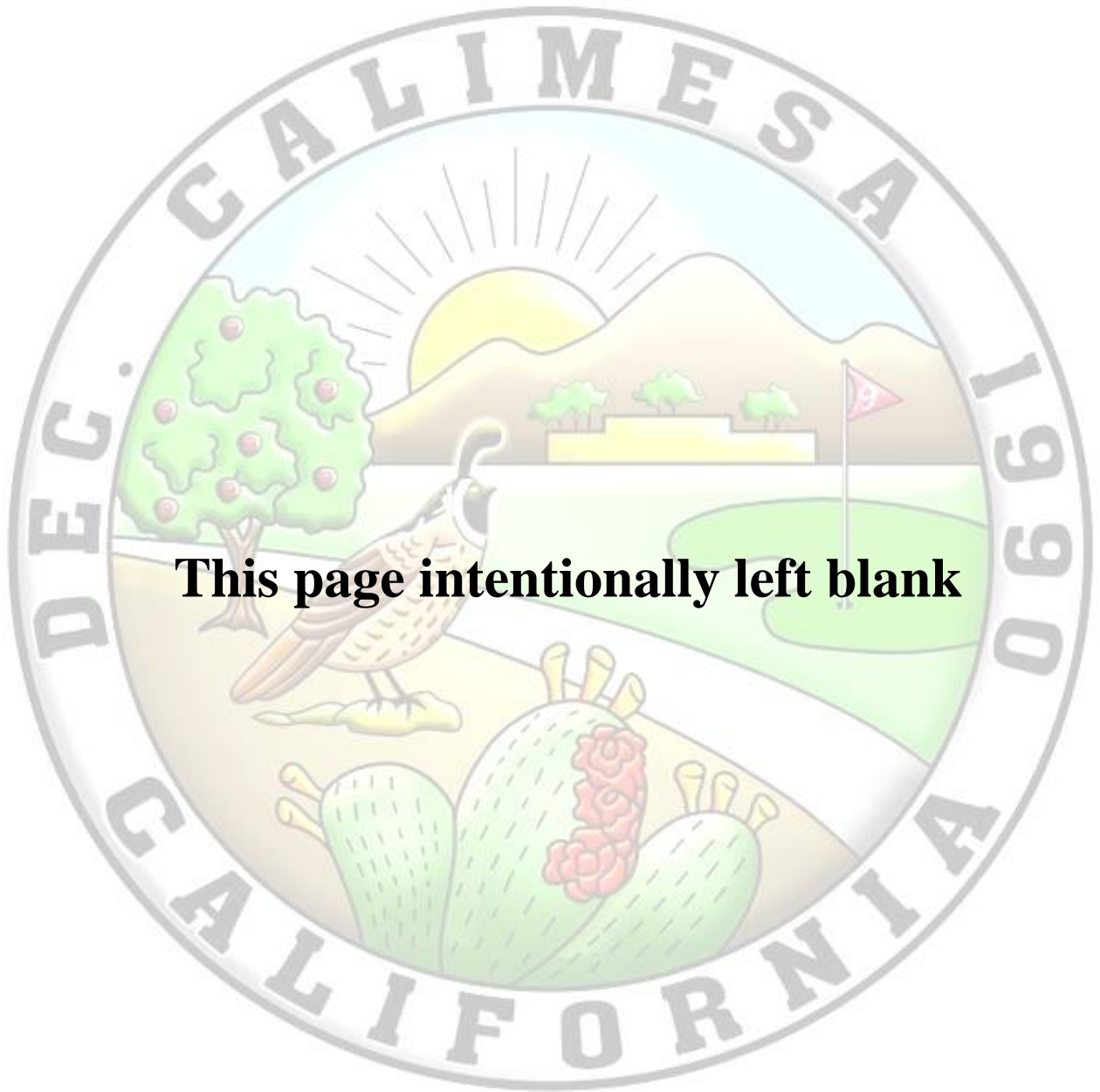
| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 01 - General Fund | | | | | | |
| Dept: 8100 | | | | | | |
| <u>PERSONNEL COSTS</u> | | | | | | |
| 6010 | Salaries | - | - | - | - | - |
| 6400 | Benefits | - | - | - | - | - |
| | | - | - | - | - | - |
| <u>OPERATIONS & MAINTENANCE</u> | | | | | | |
| 7219 | Bank Charges | 7,491 | 9,971 | 8,000 | 9,000 | 9,000 |
| 7230 | Other Contract Services | 21,205 | 20,009 | 25,680 | 27,480 | 27,800 |
| 7410 | Utilities - Electric | 5,743 | 6,504 | 7,440 | 7,440 | 9,600 |
| 7412 | Utilities - Water/Sewer | 502 | 554 | 720 | 720 | 1,080 |
| 7430 | Repairs & Maintenance - Equip | 63 | - | - | - | - |
| 7431 | Repairs & Maintenance - Bldg | 2,039 | 2,302 | 5,970 | 4,733 | 6,020 |
| 7432 | Repairs & Maintenance - Vehicle | 352 | 902 | 2,000 | 500 | 2,000 |
| 7560 | Printing | 932 | 2,502 | 2,200 | 2,200 | 2,200 |
| 7610 | Office Supplies | 5,716 | 5,985 | 11,000 | 11,000 | 11,000 |
| 7615 | Postage | 5,453 | 4,773 | 6,000 | 6,000 | 6,000 |
| 7650 | Dues & Subscriptions | 25 | - | - | - | - |
| 7655 | Publications/Newsletters | - | 25 | 100 | 100 | 100 |
| 7656 | Permits/Fees | 48 | 46 | 275 | 275 | 325 |
| 7735 | Special Supplies | 13,533 | 2,174 | 3,200 | 3,200 | 450 |
| 7740 | Fuel & Oil | 574 | 1,886 | 2,000 | 1,500 | 1,500 |
| 7750 | Supplies - Paper/Custodial | 526 | 556 | 1,000 | 1,000 | 800 |
| 7770 | Miscellaneous | 4,015 | 1,640 | 1,653 | 1,953 | 2,050 |
| 7800 | Community Partnerships | 6,500 | 6,500 | 8,540 | 8,682 | 10,540 |
| 9500 | Transfer Out-Self Ins Fund 12 | - | - | 100,000 | 100,000 | - |
| 9500 | Transfer Out-ADA Fund 20 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 9500 | Transfer-out LLMD Fund 28 | 87,042 | 68,000 | 69,000 | 69,000 | 80,000 |
| 9500 | Transfer-out SLESF Fund 14 | 9,000 | 5,000 | 16,000 | 8,000 | 10,500 |
| | | 175,759 | 144,329 | 275,778 | 267,783 | 185,965 |
| Total Non-Departmental | | 175,759 | 144,329 | 275,778 | 267,783 | 185,965 |
| 7100 | Less: Costs Allocated Out | 41,989 | 16,395 | 5,801 | 5,801 | 12,527 |
| Net Non-Departmental | | \$ 133,770 | \$ 127,934 | \$ 269,977 | \$ 261,982 | \$ 173,438 |

Program Description and Purpose

The Non-Departmental department provides for a variety of services not allocated directly to a department or program, but which is for the benefit of the entire organization. Some of these areas include copying, printing, general office supplies, utilities, and requests made by any Community Partnerships.

CITY OF CALIMESA
 FY 2018-19
 Non-Departmental

| Fund: 01 - General Fund | | | |
|-------------------------|---------------------------------|--|-------------------|
| Dept: 8100 | | | |
| 7219 | Bank Charges | | 9,000 |
| 7230 | Other Contract Services | Copy Charges & Copier Rental | 13,800 |
| | | Pitney Bowes Rental | 1,900 |
| | | SCE Energy Loan | 7,820 |
| | | Map Printer/Scanner - \$330/mo | 4,280 |
| | | | 27,800 |
| 7410 | Utilities - Electric | Approx. \$800 per Month | 9,600 |
| 7412 | Utilities - Water/sewer | Approx. \$90 per Month | 1,080 |
| 7431 | Repair & Maintenance - Building | Exterminator \$45/mo | 540 |
| | | Burgenson Maint Contract - 2@\$250 | 500 |
| | | Troy Alarm-50% of annual fee | 180 |
| | | Building expenditures | 4,800 |
| | | | 6,020 |
| 7432 | Repair & Maintenance - Vehicle | Fleet repairs/maintenance | 2,000 |
| 7560 | Printing | | 2,200 |
| 7610 | Office Supplies | City Wide | 11,000 |
| 7615 | Postage | City Wide | 6,000 |
| 7655 | Publications/Newsletters | Newsmirror Subscription | 100 |
| 7656 | Permits/Fees | Document Recording Fee- City Wide | 300 |
| | | So. Mesa Annual Assessment | 25 |
| | | | 325 |
| 7735 | Special Supplies | Annual Community Service Awards | 450 |
| 7740 | Fuel & Oil | Vehicle Pool | 1,500 |
| 7750 | Supplies-Paper/custodial | Custodial supplies | 800 |
| 7770 | Miscellaneous | WRCOG MOU Payments (4 @ \$993.50) (deferred by WRCOG) | - |
| | | Crossing Guard Agreement - YCUSD | 2,050 |
| | | | 2,050 |
| 7800 | Community Partnerships | Cultural Performing Arts | 4,000 |
| | | VFW - Memorial Day | 500 |
| | | Donation request | 500 |
| | | Chamber of Commerce | 2,000 |
| | | State of the City | 2,000 |
| | | Chamber Installation Dinner | 500 |
| | | Community Connect | 1,040 |
| | | | 10,540 |
| 9500 | Transfers Out | ADA Funds | 5,000 |
| | | LLMD | 80,000 |
| | | SLESF | 10,500 |
| | | | 95,500 |
| Totals | | | \$ 185,965 |



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Special Revenue Funds

CFD'S Successor Agency

CITY OF CALIMESA
FY 2018-19

Special Funds -Expenditure Summary

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 12 - Special Deposits | \$ - | \$ - | \$ - | \$ - | \$ - |
| Fund: 13 - Insurance Fund | - | - | - | - | - |
| Fund: 14 - Special Law Enforcement Safety | 116,250 | 127,445 | 142,813 | 136,584 | 153,797 |
| Fund: 15 - CDBG | 107,471 | - | - | 3,280 | - |
| Fund: 17 - Park & Rec Grants | 1,112 | 1,134 | 44,387 | 44,601 | - |
| Fund: 19 - Library | 17,067 | 24,072 | 26,103 | 26,103 | 29,340 |
| Fund: 20 - Captial Project - ADA | 1,850 | - | 11,798 | 11,798 | - |
| Fund: 21 - AQMD | 3,555 | 22,105 | 3,555 | 53,555 | 3,090 |
| Fund: 22 - Road Maintenance & Rehab Acct. (RMRA) | - | - | 49,258 | 49,258 | 143,426 |
| Fund: 24 - Gas Tax | 241,284 | 204,175 | 189,144 | 183,572 | 225,336 |
| Fund: 25 - Measure A | 1,421,046 | 459,391 | 400,076 | 344,910 | 75,360 |
| Fund: 26 - Housing Rehab. - State Grant | - | 8,088 | 500,312 | 500,312 | - |
| Fund: 27 - Housing Rehab. - Federal Grant | - | 37,031 | 474,668 | 474,668 | - |
| Fund: 28 - Landscape, Lighting & Maintenance Dist. | 151,597 | 149,013 | 149,751 | 149,370 | 159,878 |
| Fund: 31 - Fire Facilities Fees | 7,724 | 5,394 | 454,034 | 557,768 | 51,148 |
| Fund: 32 - Flood Control & Drainage Fees | 351,230 | 138,574 | 2,861,118 | 3,568,315 | 3,864,633 |
| Fund: 33 - Administration Facilities Fees | 4,974 | 7,313 | 11,982 | 14,016 | 2,373 |
| Fund: 34 - Library Facilities Fees | 2,466 | 6,644 | 2,151 | 3,168 | 2,372 |
| Fund: 35 - Law Enforcement Facilities Fees | 1,857 | 4,824 | 993 | 1,999 | 2,372 |
| Fund: 36 - Traffic Improvement Fees | 91,349 | 256,883 | 7,068,511 | 4,680,998 | 1,314,760 |
| Fund: 37 - Street Trees Fees | 11,855 | - | - | - | - |
| Fund: 38 - Park Acquisition Fees | 54,538 | - | - | - | - |
| Fund: 39 - Park Improvement Fees | 30,423 | 9,059 | 7,381 | 8,545 | 4,130 |
| Fund: 41 - Transportation Mitigation Fees | 18,358 | 223,831 | - | 8,873 | - |
| Fund: 42 - MSHCP | 173,301 | 170,219 | - | 40,602 | - |
| Fund: 49 - CFD 2012-1 IA2 Facilities | - | 1,063,072 | 202,965 | 1,260,945 | 207,660 |
| Fund: 51 - CFD - Public Safety | 147,477 | 157,884 | 218,743 | 218,743 | 228,917 |
| Fund: 52 - CFD 2013-1 Facilities (JP Ranch) | 1,494,191 | 75,582 | 85,521 | 85,521 | 90,509 |
| Fund: 53 - CFD 2012-1 Facilities (Singleton) | 131,885 | 147,142 | 154,415 | 154,415 | 159,296 |
| Fund: 55 - CFD 2012-1 Maint. (Singleton) | 1,555 | 4,408 | 4,537 | 4,537 | 4,612 |
| Fund: 56 - CFD 2013-1 Maint. (JP Ranch) | 4,331 | 4,879 | 5,172 | 5,172 | 5,277 |
| Fund: 57 - CFD 2006-3 Argent | 1,000 | 30,016 | - | 30,000 | - |
| Fund: 58 - CFD Heritage Oaks | - | - | - | - | - |
| Fund: 59 - CFD JP Ranch Facilities IA2 | - | 1,358,124 | 74,314 | 74,314 | 79,362 |
| Fund: 67 - Successor Agency | 453,638 | 311,182 | 297,130 | 297,130 | 297,678 |
| Fund: 71 - California Recycling Grant | - | - | 5,806 | 5,806 | 6,000 |
| Totals | \$5,043,382 | \$ 5,007,484 | \$ 13,446,638 | \$ 12,998,877 | \$ 7,111,327 |

CITY OF CALIMESA
 FY 2018-19
 Special Deposits

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|------------------------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 12 - Special Deposits | | | | | |
| Fund Balance, Beginning of Year | \$ 322,382 | \$ 323,544 | \$ 325,680 | \$ 325,680 | \$ 328,880 |
| <u>REVENUE</u> | | | | | |
| 12-0000-4650 Interest | 1,163 | 2,136 | 1,950 | 3,200 | 3,400 |
| 12-0000-9501 Transfer In | | | | | |
| TOTAL REVENUE | 1,163 | 2,136 | 1,950 | 3,200 | 3,400 |
| TOTAL AVAILABLE | \$ 323,544 | \$ 325,680 | \$ 327,630 | \$ 328,880 | \$ 332,280 |
| <u>EXPENDITURES</u> | | | | | |
| 12-0000-7100 Overhead Allocation | - | - | - | - | - |
| 12-0000-9500 Transfer Out | - | - | - | - | - |
| TOTAL EXPENDITURE | - | - | - | - | - |
| FUND TOTAL | \$ 323,544 | \$ 325,680 | \$ 327,630 | \$ 328,880 | \$ 332,280 |

This fund accounts for Deposits from third parties that may be refundable in the future.

CITY OF CALIMESA
 FY 2018-19
 Insurance Fund

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|----------------------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 13 - Insurance Fund | | | | | |
| Fund Balance, Beginning of Year | \$ 30,008 | \$ 30,008 | \$ 30,008 | \$ 30,008 | \$ 130,708 |
| <u>REVENUE</u> | | | | | |
| 13-0000-4650 Interest | - | - | - | 700 | 1,200 |
| 13-0000-9501 Transfer In | - | - | 100,000 | 100,000 | - |
| TOTAL REVENUE | - | - | 100,000 | 100,700 | 1,200 |
| TOTAL AVAILABLE | \$ 30,008 | \$ 30,008 | \$ 130,008 | \$ 130,708 | \$ 131,908 |
| <u>EXPENDITURES</u> | | | | | |
| 13-0000-7100 Overhead Allocation | - | - | - | - | - |
| 13-0000-9500 Transfer Out | - | - | - | - | - |
| TOTAL EXPENDITURE | - | - | - | - | - |
| FUND TOTAL | \$ 30,008 | \$ 30,008 | \$ 130,008 | \$ 130,708 | \$ 131,908 |

PARSAC Requirement - reserve for future claims: 3 times Self-Insured Retentions (SIR)
 for General Liability, Workers' Compensation and Property

CITY OF CALIMESA

FY 2018-19

Special Law Enforcement Safety Fund (SLESF)

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 14 - Special Law Enforcement Safety | | | | | |
| Fund Balance, Beginning of Year | \$ 11,423 | \$ 10,528 | \$ 9,276 | \$ 9,276 | \$ 11,993 |
| <u>REVENUE</u> | | | | | |
| 14-0000-4650 Interest | 71 | 203 | 150 | 300 | 350 |
| 14-0000-4800 Other Governmental Revenues | 106,285 | 120,990 | 120,000 | 131,000 | 131,000 |
| 14-0000-9501 Transfer In | 9,000 | 5,000 | 16,000 | 8,000 | 10,500 |
| TOTAL REVENUE | 115,356 | 126,193 | 136,150 | 139,300 | 141,850 |
| TOTAL AVAILABLE | \$ 126,778 | \$ 136,721 | \$ 145,426 | \$ 148,576 | \$ 153,843 |
| <u>EXPENDITURES</u> | | | | | |
| 14-0000-7100 Cost Allocation | 2,175 | 2,543 | 2,671 | 2,671 | 5,474 |
| 14-0000-7240 Contract - Regular Pay | 98,972 | 113,542 | 126,229 | 120,000 | 134,410 |
| 14-0000-7241 Contract - Overtime Pay | 3,044 | 368 | 543 | 543 | 543 |
| 14-0000-7590 Meeting/Mileage Reimb | 12,058 | 10,992 | 12,870 | 12,870 | 12,870 |
| 14-0000-7735 Supplies - Special | - | - | 500 | 500 | 500 |
| 14-0000-7770 Miscellaneous | - | - | - | - | - |
| TOTAL EXPENDITURE | 116,250 | 127,445 | 142,813 | 136,584 | 153,797 |
| FUND TOTAL | \$ 10,528 | \$ 9,276 | \$ 2,613 | \$ 11,993 | \$ 46 |

These funds were created by AB1480 to provide additional resources at the local level to fight crime and protect public safety. These funds are used for special programs and operations related to community oriented policing. These funds also provide resources for parole sweeps, DUI check point programs, and other operations. The City uses these monies to fund a Community Service Officer.

CITY OF CALIMESA
 FY 2018-19
 Community Development Block Grant

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 15 - Community Development Block Grant | | | | | |
| Fund Balance, Beginning of Year | \$ 2,205 | \$ 3,258 | \$ 3,280 | \$ 3,280 | \$ - |
| <u>REVENUE</u> | | | | | |
| 15-0000-4650 Interest | 18 | 22 | 22 | - | - |
| 15-0000-4800 Other Governmental Revenues | - | - | - | - | - |
| 15-5005-4813 CDBG Funds | 108,505 | - | - | - | - |
| 15-5011-4813 Home | - | - | - | - | - |
| 15-5012-4813 07-PTAE-3243 | - | - | - | - | - |
| 15-5013-4800 Other Governmental Revenues | - | - | - | - | - |
| 15-6003-4800 EECBG | - | - | - | - | - |
| TOTAL REVENUE | 108,524 | 22 | 22 | - | - |
| AMOUNT AVAILABLE | \$ 110,729 | \$ 3,280 | \$ 3,302 | \$ 3,280 | \$ - |
| <u>EXPENDITURES</u> | | | | | |
| 15-0000-6010 Salaries & Benefits | 1,328 | - | - | - | - |
| 15-5005-6010 Salaries & Benefits | - | - | - | - | - |
| 15-5013-6010 Salaries & Benefits | - | - | - | - | - |
| 15-0000-7100 Overhead Allocation | - | - | - | - | - |
| 15-0000-7210 Professional Services | - | - | - | - | - |
| Program Specific Expenditures: | - | - | - | - | - |
| 15-5005-7210 Professional Services | - | - | - | - | - |
| 15-5010-7210 07-08 Housing Rehab | - | - | - | - | - |
| 15-5011-7210 Home | 106,087 | - | - | - | - |
| 15-5012-7210 07-PTAE-3243 | - | - | - | - | - |
| 15-5013-7210 Professional Services | - | - | - | - | - |
| 15-6003-7210 EECBG | - | - | - | - | - |
| 15-5012-7210 07-PTAE-3243 | - | - | - | - | - |
| 15-5005-7655 Publications & Newsletters | - | - | - | - | - |
| 15-5011-7770 Miscellaneous | 56 | - | - | - | - |
| 15-0000-9500 Transfer to Other Funds (Fund 26) | - | - | - | 3,280 | - |
| TOTAL EXPENDITURE | 107,471 | - | - | 3,280 | - |
| FUND TOTAL | \$ 3,258 | \$ 3,280 | \$ 3,302 | \$ - | \$ - |

CDGB, Community Development Block Grant, was established to account for financing of rehabilitation of privately held homes and governmental infrastructures. Combined with Fund 26. Shown for historical purposes only.

CITY OF CALIMESA
 FY 2018-19
 Park & Recreation Grants

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 17 - Park & Recreation Grants | | | | | |
| Fund Balance, Beginning of Year | \$ 45,952 | \$ 44,967 | \$ 44,125 | \$ 44,125 | \$ - |
| <u>REVENUE</u> | | | | | |
| 17-0000-4625 Miscellaneous | - | - | - | - | - |
| 17-0000-4650 Interest | 127 | 292 | - | 476 | - |
| 17-6004-4822 Revenue - Park Grants | - | - | - | - | - |
| TOTAL REVENUE | 127 | 292 | - | 476 | - |
| TOTAL AVAILABLE | \$ 46,079 | \$ 45,259 | \$ 44,125 | \$ 44,601 | \$ - |
| <u>EXPENDITURES</u> | | | | | |
| 17-0000-7100 Overhead Allocation | 1,112.00 | 1,134.00 | - | - | - |
| 17-0000-7210 Professional Services | - | - | - | - | - |
| 17-2069-7210 CIP Project | - | - | - | - | - |
| 17-6004-7210 Professional Services | - | - | - | - | - |
| 17-2069-7220 CIP Project | - | - | - | - | - |
| 17-2069-7770 Miscellaneous | - | - | - | - | - |
| 17-2069-9500 Transfer-out | - | - | 44,387 | 44,601 | - |
| TOTAL EXPENDITURE | 1,112 | 1,134 | 44,387 | 44,601 | - |
| FUND TOTAL | \$ 44,967 | \$ 44,125 | \$ (262) | \$ - | \$ - |

CIP Project 2069: 4th Street Park Phase 1

Fund closed. Shown for historical purposes only

CITY OF CALIMESA
FY 2018-19
Library

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 19 - Library | | | | | |
| Fund Balance, Beginning of Year | \$ 229,458 | \$ 241,744 | \$ 277,901 | \$ 277,901 | \$ 281,948 |
| <u>REVENUE</u> | | | | | |
| 19-0000-4650 Interest | 966 | 1,801 | 1,650 | 1,650 | 1,650 |
| 19-0000-4800 Revenue - Special Taxes | 28,387 | 58,393 | 25,000 | 25,000 | 25,000 |
| 19-0000-4807 Revenue from Bookstore (Formerly FOL) | - | 35 | 3,500 | 3,500 | 3,500 |
| 19-0000-4808 Revenue from Giving Tree Donations | - | - | - | - | - |
| 19-0000-9501 Transfer In | - | - | - | - | - |
| TOTAL REVENUE | 29,353 | 60,229 | 30,150 | 30,150 | 30,150 |
| TOTAL AVAILABLE | \$ 258,810 | \$ 301,973 | \$ 308,051 | \$ 308,051 | \$ 312,098 |
| <u>EXPENDITURES</u> | | | | | |
| 19-0000-7100 Overhead Allocation | 2,293 | 2,340 | 2,503 | 2,503 | 5,740 |
| 19-0000-7175 Library Pass Thru Expenses | - | - | - | - | - |
| 19-0000-7230 Other Contract Svcs | - | - | - | - | - |
| 19-0000-7431 Repair & Maintenance - Building | 5,488 | 11,087 | 5,000 | 5,000 | 5,000 |
| 19-0000-7585 Travel and Training | - | 50 | 500 | 500 | 500 |
| 19-0000-7725 Minor Equipment | 2,577 | 1,802 | 4,200 | 4,200 | 4,200 |
| 19-0000-7735 Special Supplies | 2,793 | 3,412 | 7,000 | 7,000 | 7,000 |
| 19-0000-7607 Scholarships | 500 | 500 | 1,000 | 1,000 | 1,000 |
| 19-0000-7608 Culturals Art Program Donation | - | - | 400 | 400 | 400 |
| 19-0000-7609 Summer Reading and Library Progr. | 3,416 | 4,881 | 5,500 | 5,500 | 5,500 |
| TOTAL EXPENDITURE | 17,067 | 24,072 | 26,103 | 26,103 | 29,340 |
| FUND TOTAL | \$ 241,744 | \$ 277,901 | \$ 281,948 | \$ 281,948 | \$ 282,758 |

The City of Calimesa is a member of the Riverside County Library System. However, a portion of the City was previously a member of the Beaumont Library District. When the Beaumont Library District annexed into the Riverside County Library System the City was then entitled to receive the tax increment for that portion of the City affected by the annexation. The tax increment from the annexation is forwarded to the City allowing local control of funds and providing additional funding for the City of Calimesa Library. The Calimesa Library Commission monitors activities and funds for the City of Calimesa Library.

CITY OF CALIMESA
 FY 2018-19
 Capital Project - ADA

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 20 - Capital Project - ADA | | | | | |
| Fund Balance, Beginning of Year | \$ 31,118 | \$ 34,380 | \$ 39,617 | \$ 39,617 | \$ 33,219 |
| <u>REVENUE</u> | | | | | |
| 20-0000-4650 Interest | 112 | 237 | 200 | 400 | 300 |
| 20-0000-9501 Transfer In - from GF | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| TOTAL REVENUE | 5,112 | 5,237 | 5,200 | 5,400 | 5,300 |
| TOTAL AVAILABLE | \$ 36,230 | \$ 39,617 | \$ 44,817 | \$ 45,017 | 38,519 |
| <u>EXPENDITURES</u> | | | | | |
| 20-0000-9500 Transfer Out - ADA portion of CIP | - | - | - | - | - |
| 20-0000-7210 Professional Services | - | - | 11,798 | 11,798 | - |
| 20-0000-7431 Repair and Maintenance - Buildings | 1,850 | - | - | - | - |
| | - | - | - | - | - |
| TOTAL EXPENDITURE | 1,850 | - | 11,798 | 11,798 | - |
| FUND TOTAL | \$ 34,380 | \$ 39,617 | \$ 33,019 | \$ 33,219 | \$ 38,519 |

This fund receives an annual funding from the General Fund in order to establish a reserve to ensure American with Dissabilities Act (ADA) compliance.

CITY OF CALIMESA
 FY 2018-19
 AQMD

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 21 - AQMD | | | | | |
| Fund Balance, Beginning of Year | \$ 42,689 | \$ 48,519 | \$ 43,277 | \$ 43,277 | \$ 22 |
| <u>REVENUE</u> | | | | | |
| 21-0000-4625 Miscellaneous | - | 6,025 | - | - | - |
| 21-0000-4650 Interest | 164 | 253 | 200 | 200 | 200 |
| 21-0000-4820 Air Quality Allocations | 9,220 | 10,585 | 9,700 | 10,100 | 10,100 |
| TOTAL REVENUE | 9,385 | 16,863 | 9,900 | 10,300 | 10,300 |
| TOTAL AVAILABLE | \$ 52,074 | \$ 65,382 | \$ 53,177 | \$ 53,577 | \$ 10,322 |
| <u>EXPENDITURES</u> | | | | | |
| 21-0000-7100 Overhead Allocation | 555 | 555 | 555 | 555 | 90 |
| 21-0000-7210 Professional Services | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 21-0000-7650 Dues/Subscriptions | - | - | - | - | - |
| 21-0000-7735 Special Supplies | - | - | - | - | - |
| 21-0000-9500 Transfer Out to to fund 36 (MSRC match) | - | 18,550 | - | 50,000 | - |
| TOTAL EXPENDITURE | 3,555 | 22,105 | 3,555 | 53,555 | 3,090 |
| FUND TOTAL | \$ 48,519 | \$ 43,277 | \$ 49,622 | \$ 22 | \$ 7,232 |

This fund accounts for AB 2766 Subvention funds that can only be used to fund expenditures that promote improved air quality.

CITY OF CALIMESA
 FY 2018-19
 Road Maintenance & Rehab Account (RMRA)

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 22 - Road Maintenance & Rehab Acct. (RMRA) | | | | | |
| Fund Balance, Beginning of Year | \$ - | \$ - | \$ - | \$ - | \$ - |
| <u>REVENUE</u> | | | | | |
| 22-0000-4650 Interest | - | - | - | - | - |
| 22-0000-4522 Road Maint. Rehab Acct. | - | - | 49,258 | 49,258 | 143,426 |
| TOTAL REVENUE | - | - | 49,258 | 49,258 | 143,426 |
| TOTAL AVAILABLE | \$ - | \$ - | \$ 49,258 | \$ 49,258 | \$ 143,426 |
| <u>EXPENDITURES</u> | | | | | |
| 22-2087-8700 Streets | - | - | 49,258 | 49,258 | 143,426 |
| TOTAL EXPENDITURE | - | - | 49,258 | 49,258 | 143,426 |
| FUND TOTAL | \$ - | \$ - | \$ - | \$ - | \$ - |

This fund was established as a result of the passage of Senate Bill 1. These funds must be used for certain street rehabilitation purposes.

CIP Project 2087: Partnership with Yucaipa on improvements to County Line Road

CITY OF CALIMESA
FY 2018-19
Gas Tax

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 24 - Gas Tax | | | | | |
| Fund Balance, Beginning of Year | \$ 102,840 | \$ 39,027 | \$ (1) | \$ (1) | \$ 6,668 |
| REVENUE | | | | | |
| 24-0000-4650 Interest | 270 | 141 | 150 | 50 | 100 |
| 24-0000-4523 HUTA-2103 - Traffic Congestion | 38,202 | 21,016 | 34,392 | 34,392 | 66,217 |
| 24-0000-4525 HUTA-2105 | 46,793 | 46,835 | 50,035 | 48,178 | 49,726 |
| 24-0000-4526 HUTA-2106 | 33,036 | 33,399 | 34,670 | 33,898 | 34,482 |
| 24-0000-4527 HUTA-2107 | 57,170 | 61,756 | 61,695 | 62,239 | 61,695 |
| 24-0000-4528 HUTA-2107.5 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 24-0000-4625 Misc. Revenue (Loan Repayment) | | | 9,818 | 9,484 | 9,819 |
| TOTAL REVENUE | 177,471 | 165,147 | 192,760 | 190,241 | 224,039 |
| TOTAL AVAILABLE | \$ 280,311 | \$ 204,174 | \$ 192,759 | \$ 190,240 | 230,707 |
| EXPENDITURES | | | | | |
| 24-0000-6010 Salary/Benefits | 126,794 | 121,150 | 133,647 | 138,720 | 151,034 |
| 24-0000-7100 Overhead Allocation | 73,238 | 27,296 | 5,557 | 5,557 | 30,242 |
| 24-0000-7210 Professional Services | - | 6,512 | - | 35 | - |
| 24-0000-7230 Other Contract Services | 6,292 | 13,790 | 11,520 | 11,140 | 10,140 |
| 24-0000-7415 Utilities - Street Lights | 1,399 | 1,299 | 1,200 | 1,200 | 1,200 |
| 24-0000-7420 Communications | 690 | 725 | 720 | 720 | 720 |
| 24-0000-7430 Repair & Maintenance - Equip | 923 | 841 | 1,000 | 200 | 500 |
| 24-0000-7432 Repair & Maintenance - Vehicles | 1,536 | 1,909 | 2,500 | 2,000 | 2,500 |
| 24-0000-7433 Repair & Maintenance - Streets | 21,137 | 22,951 | 25,000 | 16,000 | 20,000 |
| 24-0000-7735 Supplies - Special | - | - | - | - | - |
| 24-0000-7740 Fuel & Oil | 9,275 | 7,702 | 8,000 | 8,000 | 9,000 |
| TOTAL EXPENDITURE | 241,284 | 204,175 | 189,144 | 183,572 | 225,336 |
| FUND TOTAL | \$ 39,027 | \$ (1) | \$ 3,615 | \$ 6,668 | \$ 5,371 |

Staff Allocations:

| | |
|--------------------------|------|
| Public Works Director | 15% |
| Lead Maintenance Worker | 75% |
| Maintenance Worker I (2) | 100% |
| Total FTE's | 1.90 |

CITY OF CALIMESA
 FY 18-19
 Gas Tax

Fund: 24 - Gas Tax
Dept: 0000

| | | <u>FY 18-19</u> |
|------|---|------------------|
| 7100 | Overhead Allocation City Administrative Cost | \$ 30,242 |
| 7210 | Professional Services | - |
| 7230 | Other Contract Services SiemensIndustry-Maintenance/Emergency | 10,140 |
| 7415 | Utilities-Street Lights DOT-Signal Lights | 1,200 |
| 7420 | Communication DigAlert | 720 |
| 7430 | Repair & Maintenance-Equipment Large Equipment | 500 |
| 7432 | Repair & Maintenance-Vehicles Repairs/smog check/ tire replacement | 2,500 |
| 7433 | Repair & Maintenance-Streets Supplies (Cold Parch, Signage, etc.) | 10,000 |
| | Street Sweeping | 10,000 |
| | | <u>20,000</u> |
| 7740 | Fuel & Oil PW Vehicles | 9,000 |
| | | \$ 74,302 |

CITY OF CALIMESA
FY 2018-19
Measure A

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 25 - Measure A | | | | | |
| Fund Balance, Beginning of Year | \$ 1,282,772 | \$ 830,338 | \$ 566,863 | \$ 566,863 | \$ 437,153 |
| REVENUE | | | | | |
| 25-0000-4650 Interest | 2,727 | 2,970 | 3,200 | 3,200 | 3,200 |
| 25-2062-4800 Intergovernmental - Contrib/Grants -SR2S | - | - | - | - | - |
| 25-2062-4799 SR2S Intergovernmental Revenue (Local) | 815,426 | 39,849 | - | - | - |
| 25-0000-4800 Other Gov't. - CIP Project | - | - | - | - | - |
| 25-2064-4800 Other Gov't. - CIP Project | - | - | 54,000 | 54,000 | - |
| 25-0000-5000 Measure A Revenue (RCTC) | 150,460 | 153,097 | 155,000 | 158,000 | 167,000 |
| TOTAL REVENUE | 968,613 | 195,916 | 212,200 | 215,200 | 170,200 |
| AMOUNT AVAILABLE | \$ 2,251,385 | \$ 1,026,254 | \$ 779,063 | \$ 782,063 | 607,353 |
| EXPENDITURES | | | | | |
| 25-0000-7210 Professional Services | - | - | - | - | - |
| 25-2062-7220 Engineering Services | 1,061,123 | 121,678 | - | - | - |
| 25-2065-7220 Engineering Services | - | 8,425 | 74,575 | 50,275 | - |
| 25-2066-7220 Engineering Services | - | - | 82,000 | 82,000 | 47,000 |
| 25-2067-7220 Engineering Services | - | 15,899 | 140,101 | 109,235 | - |
| 25-2062-7220 Engineering Services | - | - | - | - | - |
| 25-2076-7220 Engineering Services | - | - | - | - | - |
| 25-0000-7100 Overhead Allocation | 12,160 | 12,248 | 12,400 | 12,400 | 13,360 |
| 25-2062-8700 CIP Project | 35,247 | 34,451 | - | - | - |
| 25-2064-8700 CIP Project | - | 6,255 | 91,000 | 91,000 | - |
| 25-2076-8700 CIP Project | 292,444 | - | - | - | - |
| 25-2080-8700 CIP Project | 16,058 | - | - | - | - |
| 25-2082-7220 Engineering Services | - | - | - | - | 15,000 |
| 25-2084-8700 CIP Project | 4,015 | 260,435 | - | - | - |
| TOTAL EXPENDITURE | 1,421,046 | 459,391 | 400,076 | 344,910 | 75,360 |
| FUND TOTAL | \$ 830,338 | \$ 566,863 | \$ 378,987 | \$ 437,153 | \$ 531,993 |

CIP Project 2062: Safe Routes to School 2nd St. & Avenue L
 CIP Project 2064: Calimesa/Avenue L Slurry Seal
 CIP Project 2065: Donna Lane Street Rehabilitation (Avenue L to Myrtlewood)
 CIP Project 2066: Brady Lane Street Rehabilitation (Avenue L to Myrtlewood)
 CIP Project 2067: 5th Street Pavement Rehabilitation
 CIP Project 2078: Citywide Pavement Program
 CIP Project 2076: Desert Lawn Drive (Cherry Valley to Desert Lawn Cemetery)
 CIP Project 2084: Calimesa Blvd. Pavement Rehabilitation

CITY OF CALIMESA
 FY 2018-19
 Housing Rehab. - State Grant

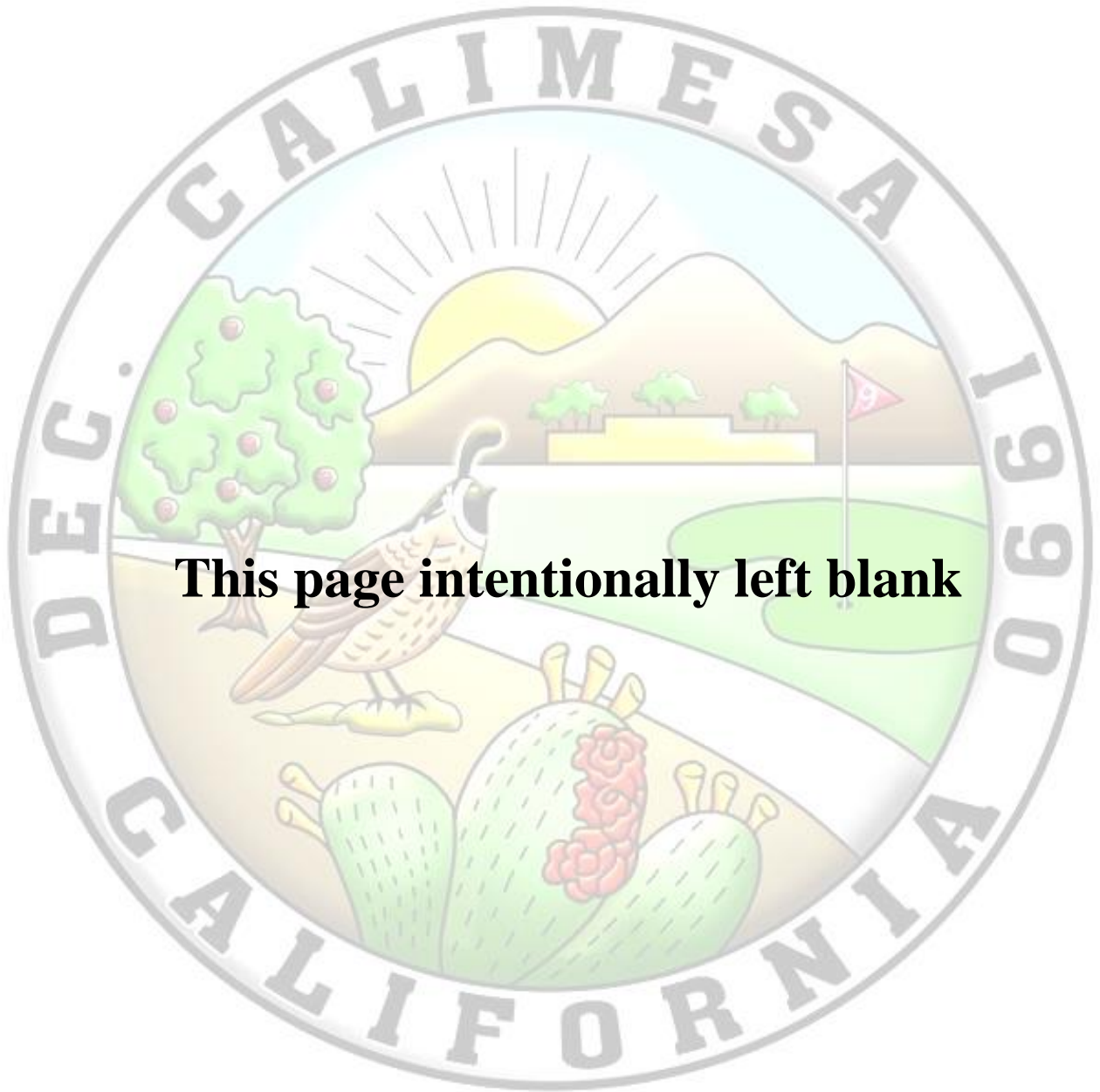
| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|-------------------------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 26 - Housing Rehab. - State Grant | | | | | | |
| Fund Balance, Beginning of Year | | \$ - | \$ - | \$ 297 | \$ 297 | \$ 3,577 |
| <u>REVENUE</u> | | | | | | |
| 26-0000-4650 | Interest | - | 297 | - | - | - |
| 26-5005-4800 | HOME grant revenue | - | 8,088 | 500,312 | 500,312 | - |
| 26-0000-9501 | Transfer From Other Funds (Fund 15) | - | - | 3,280 | 3,280 | - |
| TOTAL REVENUE | | - | 8,385 | 503,592 | 503,592 | - |
| TOTAL AVAILABLE | | \$ - | \$ 8,385 | \$ 503,889 | \$ 503,889 | \$ 3,577 |
| <u>EXPENDITURES</u> | | | | | | |
| 28-0000-7210 | Professional Services | - | 8,088 | 500,312 | 500,312 | - |
| TOTAL EXPENDITURE | | - | 8,088 | 500,312 | 500,312 | - |
| FUND TOTAL | | \$ - | \$ 297 | \$ 3,577 | \$ 3,577 | \$ 3,577 |

Funding from the State of California Department of Housing and Community Development (HCD) for the purpose of rehabilitation of owner occupied homes. Home owners must meet income guidelines set by HCD.

CITY OF CALIMESA
 FY 2018-19
 Housing Rehab. - Federal Grant

| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|-----------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 27 - Housing Rehab. - Federal Grant | | | | | | |
| Fund Balance, Beginning of Year | | \$ - | \$ - | \$ 1 | \$ 1 | \$ 1 |
| <u>REVENUE</u> | | | | | | |
| 27-0000-4813 | HOME grant revenue | - | 37,032 | 474,668 | 474,668 | - |
| TOTAL REVENUE | | - | 37,032 | 474,668 | 474,668 | - |
| TOTAL AVAILABLE | | - | \$ 37,032 | \$ 474,669 | \$ 474,669 | 1 |
| <u>EXPENDITURES</u> | | | | | | |
| 27-0000-7210 | Professional Services | - | 37,031 | 474,668 | 474,668 | - |
| TOTAL EXPENDITURE | | - | 37,031 | 474,668 | 474,668 | - |
| FUND TOTAL | | \$ - | \$ 1 | \$ 1 | \$ 1 | \$ 1 |

Funding from Community Development Block Grant for the purpose of rehabilitation owner occupied homes. Home owners must meet income guidelines set by HCD



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CITY OF CALIMESA

FY 2018-19

Landscape, Lighting & Maintenance District (LLMD)

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 28 - Landscape, Lighting & Maintenance Dist. | | | | | |
| Fund Balance, Beginning of Year | \$ (12,041) | \$ 2,671 | \$ 452 | \$ 452 | \$ 82 |
| REVENUE | | | | | |
| 28-0000-4006 LLMD Property Tax | 79,267 | 78,759 | 80,000 | 80,000 | 80,000 |
| 28-0000-4625 Miscellaneous | - | - | - | - | - |
| 28-0000-4650 Interest | - | 35 | - | - | - |
| 28-0000-9501 Transfer In | 87,042 | 68,000 | 69,000 | 69,000 | 80,000 |
| TOTAL REVENUE | 166,309 | 146,794 | 149,000 | 149,000 | 160,000 |
| TOTAL AVAILABLE | \$ 154,268 | \$ 149,465 | \$ 149,452 | \$ 149,452 | 160,082 |
| EXPENDITURES | | | | | |
| 28-0000-6010 Salary/Benefits | 51,532 | 54,314 | 54,657 | 56,876 | 62,408 |
| 28-0000-7100 Overhead Allocation | 39,960 | 27,811 | 27,994 | 27,994 | 28,770 |
| 28-0000-7210 Professional Services | 2,200 | 4,971 | 3,000 | 1,000 | 3,000 |
| 28-0000-7220 Engineering Services | 423 | 5,552 | 3,000 | 3,000 | 3,000 |
| 28-0000-7410 Utilities - Electric | 7,336 | 7,253 | 7,300 | 8,000 | 8,000 |
| 28-0000-7412 Utilities - Water/Sewer | 7,201 | 7,535 | 7,300 | 8,000 | 8,000 |
| 28-0000-7415 Utilities - Street Lights | 39,787 | 39,128 | 42,000 | 42,800 | 43,000 |
| 28-0000-7430 Repair & Maintenance - Equipment | 352 | 153 | 400 | 100 | 400 |
| 28-0000-7431 Repair & Maintenance - Building | - | 409 | 300 | 100 | 300 |
| 28-0000-7550 Advertising | - | - | 200 | 200 | 200 |
| 28-0000-7650 Dues and Subscriptions | - | - | - | - | - |
| 28-0000-7725 Minor Equipment | 1,402 | 943 | 2,000 | 500 | 2,000 |
| 28-0000-7735 Supplies - Special | 805 | 344 | 800 | 800 | 800 |
| 28-0000-7770 Miscellaneous | 600 | 600 | 800 | - | - |
| TOTAL EXPENDITURE | 151,597 | 149,013 | 149,751 | 149,370 | 159,878 |
| FUND TOTAL | \$ 2,671 | \$ 452 | \$ (299) | \$ 82 | \$ 204 |

Staff Allocations:

| | |
|--------------------------|------|
| PW Director | 5% |
| Lead Maintenance Worker | 25% |
| Maintenance Worker I (2) | 50% |
| Total FTE | 0.80 |

CITY OF CALIMESA
 FY 18-19
 LLMD

FY 18-19

| | | |
|-----------------------------|---|-----------|
| Fund: 28 - LLMD Fund | | |
| Dept: 0000 | | |
| 7100 | Overhead Allocation | |
| | City Administrative Cost | \$ 28,770 |
| 7210 | Professional Services | |
| | Emergency Tree Removal/Trimming | 3,000 |
| 7220 | Engineering Services | |
| | LLMD Annual Assessment | 3,000 |
| 7410 | Utilities-Electric | |
| | Park/Parkways | 8,000 |
| 7412 | Utilities-Water/Sewer | |
| | Park/Parkways | 8,000 |
| 7415 | Utilities-Street Lights | |
| | Light standards through out city | 43,000 |
| 7430 | Repair & Maintenance-Equipment | |
| | Repair of park equipment | 400 |
| 7431 | Repair & Maintenance-Building | |
| | Repair of restroom | 300 |
| 7550 | Advertising | |
| | Two public hearing notices-Annual LLMD Report | 200 |
| 7725 | Minor Equipment | |
| | Mowers-weedeaters- chainsaw-chipper | 2,000 |
| 7735 | Special Supplies | |
| | Park & Landscape materials | 800 |
| 7770 | Miscellaneous | |
| | CAL-SAL Street Light Assessment Annual Dues | - |

| | |
|--|-----------|
| | \$ 97,470 |
|--|-----------|

CITY OF CALIMESA
 FY 2018-19
 Fire Facilities Fees

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 31 - Fire Facilities Fees | | | | | |
| Fund Balance, Beginning of Year | \$ 425,948 | \$ 536,478 | \$ 640,616 | \$ 640,616 | \$ 151,018 |
| REVENUE | | | | | |
| 31-0000-4650 Interest | 1,751 | 4,041 | 3,650 | 3,200 | 3,200 |
| 31-0000-4405 Mitigation Fees | 116,503 | 105,491 | 48,610 | 58,457 | 44,361 |
| 31-0000-4800 Other Governmental Revenue | - | - | 6,513 | 6,513 | - |
| 31-0000-9501 Transfer In | - | - | - | - | - |
| TOTAL REVENUE | 118,254 | 109,532 | 58,773 | 68,170 | 47,561 |
| AMOUNT AVAILABLE | \$ 544,202 | \$ 646,010 | \$ 699,389 | \$ 708,786 | \$ 198,579 |
| EXPENDITURES | | | | | |
| 31-0000-7100 Overhead Allocation | 1,296 | 1,728 | 1,728 | 1,728 | 2,373 |
| 31-0000-7151 Debt Service - Principal | - | - | - | - | 35,596 |
| 31-0000-7160 Interest Expense | - | - | - | - | 13,179 |
| 31-0000-7210 Professional Services | 2,028 | 3,061 | - | - | - |
| 31-0000-7220 Engineering Services | - | 605 | - | - | - |
| 31-2071-7210 CIP Project | 4,400 | - | - | - | - |
| 31-0000-8100 Equipment/Machinery | - | - | 353,902 | 451,503 | - |
| 31-0000-8300 Vehicles | - | - | 98,404 | 104,537 | - |
| TOTAL EXPENDITURE | 7,724 | 5,394 | 454,034 | 557,768 | 51,148 |
| FUND TOTAL | \$ 536,478 | \$ 640,616 | \$ 245,355 | \$ 151,018 | \$ 147,431 |

CIP Project 2071: Fire station rehabilitation

The City Council identified the need for additional Fire Service facilities as the population of the City increases. Three potential locations where fire stations could be located have been identified but are subject to change. Funds generated are intended to fund the design, construction, and equipment for these fire station locations or enhancements/additions to existing facilities.

CITY OF CALIMESA
FY 2018-19
Flood Control & Drainage Fees

| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|------------------------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 32 - Flood Control & Drainage Fees | | | | | | |
| Fund Balance, Beginning of Year | | \$ 630,723 | \$ 516,938 | \$ 534,903 | \$ 534,903 | \$ 581,796 |
| REVENUE | | | | | | |
| 32-0000-4650 | Interest | 2,044 | 2,735 | 2,550 | 4,000 | 4,500 |
| 32-0000-4405 | Mitigation Fees | 67,099 | 99,084 | 55,230 | 68,428 | 368,200 |
| 32-0000-4800 | Other Gov. Revenue | 144,226 | - | - | - | - |
| 32-2072-4799 | Other Gov.Rev-Grants/Contrib.-RCFC | - | - | 2,000,000 | 3,200,000 | 2,946,826 |
| 32-2072-4800 | Other Gov.Rev-Grants/Contrib.-EPA | 24,075 | 54,720 | 342,780 | 342,780 | - |
| 32-2079-4800 | Other Gov.Rev-Grants/Contrib.-RCFC | - | - | 500,000 | - | - |
| TOTAL REVENUE | | 237,444 | 156,539 | 2,900,560 | 3,615,208 | 3,319,526 |
| AMOUNT AVAILABLE | | \$ 868,168 | \$ 673,477 | \$ 3,435,463 | \$ 4,150,111 | \$ 3,901,322 |
| EXPENDITURES | | | | | | |
| 32-0000-7100 | Overhead Allocation | 14,176 | 30,320 | 30,320 | 30,320 | 13,354 |
| 32-0000-7210 | Professional Services | 25,854 | 3,446 | - | 2,000 | - |
| 32-0000-7220 | CIP Project | - | 220 | - | - | - |
| 32-2072-8600 | CIP Project | - | - | - | - | - |
| 32-2072-8700 | CIP Project | 306,002 | 104,588 | 2,335,995 | 3,535,995 | 3,851,279 |
| 32-2079-7210 | CIP Project | 5,197 | - | 494,803 | - | - |
| TOTAL EXPENDITURE | | 351,230 | 138,574 | 2,861,118 | 3,568,315 | 3,864,633 |
| FUND TOTAL | | \$ 516,938 | \$ 534,903 | \$ 574,345 | \$ 581,796 | \$ 36,689 |

CIP Project 2072: Calimesa Creek (partially funded by EPA Grant and Riverside County Flood Control)
CIP Project 2079: Drainage Master Plan (funded by Riverside County Flood Control)

The City Council thru the "Master Flood Control and Drainage Plan" dated July 16, 1992 authorized by Robert H. Born has identified and established the storm drain deficiencies within the City of Calimesa. The Born Study identifies the systems that are needed to relieve flooding in the city and to provide for protection of private and public facilities from the 100 year storm. The facilities identified in the study are the facilities that may be built with these development fees.

CITY OF CALIMESA
 FY 2018-19
 Administration Facilities Fees

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 33 - Administration Facilities Fees | | | | | |
| Fund Balance, Beginning of Year | \$ 317,775 | \$ 429,120 | \$ 519,259 | \$ 519,259 | \$ 567,367 |
| REVENUE | | | | | |
| 33-0000-4650 Interest | 1,370 | 3,266 | 2,950 | 4,000 | - |
| 33-0000-4405 Mitigation fees | 114,949 | 94,186 | 161,550 | 58,124 | 302,400 |
| TOTAL REVENUE | 116,319 | 97,452 | 164,500 | 62,124 | 302,400 |
| AMOUNT AVAILABLE | \$ 434,094 | \$ 526,572 | \$ 683,759 | \$ 581,383 | \$ 869,767 |
| EXPENDITURES | | | | | |
| 33-0000-7100 Overhead Allocation | 3,160 | 3,647 | 3,482 | 3,482 | 2,373 |
| 33-0000-7210 Professional Services | 1,814 | 3,061 | - | 1,034 | - |
| 33-0000-7220 Professional Services | - | 605 | - | - | - |
| 33-0000-8600 Facilities | - | - | 8,500 | 9,500 | - |
| 33-2085-7210 Capital Projects | - | - | - | - | - |
| TOTAL EXPENDITURE | 4,974 | 7,313 | 11,982 | 14,016 | 2,373 |
| FUND TOTAL | \$ 429,120 | \$ 519,259 | \$ 671,777 | \$ 567,367 | \$ 867,394 |

CIP Project 2085: Planning for new City Hall

The City of Calimesa through a study completed in August 1995, has established the City administration facility needed to administer the Governance of the City of Calimesa at build-out. The desired facility will have an area of 48,000 sq ft more or less and provide office space and public works yards for the General Plan build out. These fees would be used for design, construction and inspection of the administrative facility.

CITY OF CALIMESA
 FY 2018-19
 Library Facilities Fees

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 34 - Library Facilities Fees | | | | | |
| Fund Balance, Beginning of Year | \$ 284,344 | \$ 367,538 | \$ 432,308 | \$ 432,308 | \$ 476,450 |
| <u>REVENUE</u> | | | | | |
| 34-0000-4650 Interest | 1,192 | 2,726 | 2,450 | 4,500 | 4,700 |
| 34-0000-4405 Mitigation Fees | 84,468 | 68,688 | 35,730 | 42,810 | 101,632 |
| 34-0000-9501 Transfer In-Bond Funds | | | | | |
| TOTAL REVENUE | 85,660 | 71,414 | 38,180 | 47,310 | 106,332 |
| AMOUNT AVAILABLE | \$ 370,004 | \$ 438,952 | \$ 470,488 | \$ 479,618 | \$ 582,782 |
| <u>EXPENDITURES</u> | | | | | |
| 34-0000-7100 Overhead Allocation | 984 | 2,978 | 2,151 | 2,151 | 2,372 |
| 34-0000-7210 Professional Services | 1,482 | 3,061 | - | 1,017 | - |
| 34-2070-7210 CIP Project | - | - | - | - | - |
| 34-0000-7220 Professional Services | - | 605 | - | - | - |
| TOTAL EXPENDITURE | 2,466 | 6,644 | 2,151 | 3,168 | 2,372 |
| FUND TOTAL | \$ 367,538 | \$ 432,308 | \$ 468,337 | \$ 476,450 | \$ 580,410 |

CIP Project 2070: Planning & site clearance for a new library

The City of Calimesa has determined that the provisions of Library services to the citizens requires a Library of 24,427 sq ft with a volume of 58,265 cubic ft at ultimate build out. The fees collected are intended to fund the construction of this facility.

CITY OF CALIMESA
FY 2018-19

Law Enforcement Facilities Fees

| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|-----------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 35 - Law Enforcement Facilities Fees | | | | | | |
| Fund Balance, Beginning of Year | | \$ 184,659 | \$ 246,389 | \$ 296,528 | \$ 296,528 | \$ 329,187 |
| <u>REVENUE</u> | | | | | | |
| 35-0000-4650 | Interest | 790 | 1,865 | 1,650 | 3,300 | 3,500 |
| 35-0000-4405 | Mitigation Fees | 62,797 | 53,098 | 10,080 | 31,358 | 28,672 |
| TOTAL REVENUE | | 63,587 | 54,963 | 11,730 | 34,658 | 32,172 |
| AMOUNT AVAILABLE | | \$ 248,246 | \$ 301,352 | \$ 308,258 | \$ 331,186 | \$ 361,359 |
| <u>EXPENDITURES</u> | | | | | | |
| 35-0000-7100 | Overhead Allocation | 765 | 1,158 | 993 | 993 | 2,372 |
| 35-0000-7210 | Professional Services | 1,092 | 3,061 | - | 28 | - |
| 35-0000-7220 | Engineering Services | - | 605 | - | 978 | - |
| TOTAL EXPENDITURE | | 1,857 | 4,824 | 993 | 1,999 | 2,372 |
| FUND TOTAL | | \$ 246,389 | \$ 296,528 | \$ 307,265 | \$ 329,187 | \$ 358,987 |

The City Council has determined that as the population increases the need for increased police protection and facilities will be required. The fees collected for this purpose are intended to fund the construction of a building to house the police department (Sheriff contract) and acquisition of land for this purpose.

CITY OF CALIMESA
FY 2018-19
Traffic Improvement Fees

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 36 - Traffic Improvement Fees | | | | | |
| Fund Balance, Beginning of Year | \$ 320,006 | \$ 364,628 | \$ 476,977 | \$ 476,977 | \$ 1,377,211 |
| <u>REVENUE</u> | | | | | |
| 36-0000-4650 Interest | 1,266 | 2,964 | 2,650 | 5,000 | 5,000 |
| 36-0000-4405 Mitigation Revenue | 109,916 | 150,552 | 99,160 | 63,736 | 104,004 |
| 36-0000-9501 Transfer in - from fund 21 (MSRC match) | - | - | - | 50,000 | - |
| 36-2074-4800 Other Gov. - Grants/Contrib. (RCTC - CMAQ) | - | - | 443,000 | - | - |
| 36-2074-4800 Other Gov. - Grants/Contrib. (WRCOG/Beaumont) | - | - | 2,100,000 | 2,100,000 | - |
| 36-2074-4815 Developer Contribution | - | 200,000 | 250,000 | 250,000 | - |
| 36-2075-4800 Other Gov. - Grants/Contrib.(Local) | - | - | 300,000 | - | - |
| 36-2075-4800 Other Gov. - Grants/Contrib.(Local - Developer) | - | - | 300,000 | - | - |
| 36-2087-4800 Other Gov. - Grants/Contrib.(Local - Developer) | - | - | 1,200,000 | 1,200,000 | - |
| 36-2087-4799 InterGovernmental - MSRC | - | - | 50,000 | 50,000 | - |
| 36-2073-4800 Other Gov. - Grants/Contrib.(Local) | - | 15,716 | 463,000 | 463,000 | - |
| 36-2073-4800 Other Gov. - Grants/Contrib. (Fed) | 24,789 | - | 1,399,496 | 1,399,496 | - |
| TOTAL REVENUE | 135,970 | 369,232 | 6,607,306 | 5,581,232 | 109,004 |
| AMOUNT AVAILABLE | \$ 455,976 | \$ 733,860 | \$ 7,084,283 | \$ 6,058,209 | \$ 1,486,215 |
| <u>EXPENDITURES</u> | | | | | |
| 36-0000-7100 Overhead Allocation | 1,525 | 21,200 | 17,505 | 17,505 | 14,760 |
| 36-0000-7210 Professional Services | 31,034 | 5,564 | - | 978 | - |
| 36-0000-7220 Engineering Services | 5,093 | 605 | - | 39 | - |
| 36-2073-7220 CIP Project | 30,998 | 17,049 | 2,237,476 | 2,237,476 | - |
| 36-2074-7220 CIP Project (see Notes A and B) | 18,060 | 200,000 | 2,913,530 | 2,400,000 | - |
| 36-2075-7220 CIP Project | 4,640 | 11,410 | 600,000 | 25,000 | - |
| 36-2075-7220 CIP Project | - | 1,055 | - | - | - |
| 36-2087-8700 Streets | - | - | 1,300,000 | - | 1,300,000 |
| TOTAL EXPENDITURE | 91,349 | 256,883 | 7,068,511 | 4,680,998 | 1,314,760 |
| FUND TOTAL | \$ 364,628 | \$ 476,977 | \$ 15,772 | \$ 1,377,211 | \$ 171,455 |

CIP Project 2073: County Line Road widening (Federal Funding -SAFTEALU; Local Funding-others)
CIP Project 2074: Cherry Valley Interchange planning
CIP Project 2075: County Line Road interchange planning
CIP Project 2087: County Line Road Intersection (Bryant, 2nd & 3rd)

Note: (A) In 2017-18, \$2.1 million from the WRCOG/City of Beaumont settlement will be available for the design and engineering of Cherry Valley Interchange Improvements

(B) \$50,000 has been allocated for TKE to oversee both the Project Study Report (CalTrans) process led by the County and the WRCOG allocation in item (A) above - Funded by DIF

CITY OF CALIMESA
 FY 2018-19
 Street Trees Fees

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|-------------------------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 37 - Street Trees Fees | | | | | |
| Fund Balance, Beginning of Year | \$ 11,855 | \$ - | \$ - | \$ - | \$ - |
| <u>REVENUE</u> | | | | | |
| 37-0000-4650 Interest | - | - | - | - | - |
| TOTAL REVENUE | - | - | - | - | - |
| AMOUNT AVAILABLE | \$ 11,855 | \$ - | \$ - | \$ - | \$ - |
| <u>EXPENDITURES</u> | | | | | |
| 37-0000-7100 Overhead Allocation | 68 | - | - | - | - |
| 37-0000-9500 Transfer-out | 11,787 | - | - | - | - |
| TOTAL EXPENDITURE | 11,855 | - | - | - | - |
| FUND TOTAL | \$ - | \$ - | \$ - | \$ - | \$ - |

The Street Trees fee was established to ensure that the street trees are planted on new lots in Calimesa. The fee is waived when the developer plants the required street trees prior to occupancy.

Note: Fund closed. Only shown for historical purposes.

CITY OF CALIMESA
 FY 2018-19
 Park Acquisition Fees

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 38 - Park Acquisition Fees | | | | | |
| Fund Balance, Beginning of Year | \$ 54,343 | - | \$ - | \$ - | \$ - |
| <u>REVENUE</u> | | | | | |
| 38-0000-4650 Interest | 195 | - | - | - | - |
| TOTAL REVENUE | 195 | - | - | - | - |
| AMOUNT AVAILABLE | \$ 54,538 | \$ - | \$ - | \$ - | \$ - |
| <u>EXPENDITURES</u> | | | | | |
| 38-0000-7100 Overhead Allocation | 617 | - | - | - | - |
| 38-0000-9500 Transfers-out (to fund 39) | 53,921 | - | - | - | - |
| TOTAL EXPENDITURE | 54,538 | - | - | - | - |
| FUND TOTAL | \$ - | \$ - | \$ - | \$ - | \$ - |

The Park Acquisition Fee was combined with the Park Development Fund in 2015-16.

Note: Fund closed. Only shown for historical purposes.

CITY OF CALIMESA
 FY 2018-19
 Park Improvement Fees

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 39 - Park Improvement Fees | | | | | |
| Fund Balance, Beginning of Year | \$ 1,090,965 | \$ 1,530,044 | \$ 1,862,351 | \$ 1,862,351 | \$ 2,077,290 |
| <u>REVENUE</u> | | | | | |
| 39-0000-4650 Interest | 4,418 | 11,090 | 9,900 | 15,000 | 15,000 |
| 39-0000-4405 Mitigation Revenue | 406,164 | 330,276 | 290,520 | 208,484 | 342,168 |
| 39-2083-4800 Intergov't Revenue (Calimesa Creek Trails) | 5,000 | - | - | - | - |
| 39-0000-9501 Transfers-in (from Fund 38) | 53,921 | - | - | - | - |
| TOTAL REVENUE | 469,503 | 341,366 | 300,420 | 223,484 | 357,168 |
| AMOUNT AVAILABLE | \$ 1,560,468 | \$ 1,871,410 | \$ 2,162,771 | \$ 2,085,835 | \$ 2,434,458 |
| <u>EXPENDITURES</u> | | | | | |
| 39-0000-7100 Overhead Allocation | 6,944 | 7,546 | 7,381 | 7,381 | 4,130 |
| 39-0000-7210 Professional Services | 7,235 | - | - | 186 | - |
| 39-0000-7220 Engineering Services | - | 605 | - | 978 | - |
| 39-2069-7210 Professional Services | 135 | - | - | - | - |
| 39-2083-7210 CIP Project | 2,063 | 110 | - | - | - |
| 39-2083-7220 Engineering Services | 14,048 | 798 | - | - | - |
| TOTAL EXPENDITURE | 30,423 | 9,059 | 7,381 | 8,545 | 4,130 |
| FUND TOTAL | \$ 1,530,044 | \$ 1,862,351 | \$ 2,155,390 | \$ 2,077,290 | \$ 2,430,328 |

CIP Project 2069: 4th Street Park Frontage
 CIP Project 2083: Calimesa Creek Trail Master Plan

The City Council determined that as the population of the city reaches build-out, additional recreation facilities will be required. The study estimates that 145.26 acres of land will have to be acquired and developed for park purposes to provide comparable recreation services to the public. The fees collected for this purpose are to be used for park development within the City.

CITY OF CALIMESA
FY 2018-19

Transportation Uniform Mitigation Fees

| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|----------------------------|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 41 - TUMF | | | | | | |
| | Fund Balance, Beginning of Year | \$ - | \$ - | \$ - | \$ - | \$ - |
| <u>REVENUE</u> | | | | | | |
| 41-0000-4449 | Mitigation Revenue | 18,358 | 223,831 | - | 8,873 | - |
| | TOTAL REVENUE | 18,358 | 223,831 | - | 8,873 | - |
| | AMOUNT AVAILABLE | \$ 18,358 | \$ 223,831 | \$ - | \$ 8,873 | \$ - |
| <u>EXPENDITURES</u> | | | | | | |
| 41-0000-7150 | Pass-throughs | 18,358 | 223,831 | - | 8,873 | - |
| | TOTAL EXPENDITURE | 18,358 | 223,831 | - | 8,873 | - |
| | FUND TOTAL | \$ - | \$ - | \$ - | \$ - | \$ - |

The Transportation Uniform Mitigation Fee (TUMF) was established by Western Riverside County Council of Governments (WRCOG). The purpose of the program is to allow participating cities to charge a TUMF development fee to prospective developers to address the increase in traffic resulting from the development.

CITY OF CALIMESA
FY 2018-19

Multi-Species Habitat Conservation Program (MSHCP)

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---------------------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 42 - MSHCP | | | | | |
| Fund Balance, Beginning of Year | \$ 4,890 | \$ 4,855 | \$ 4,855 | \$ 4,855 | \$ 4,855 |
| <u>REVENUE</u> | | | | | |
| 42-0000-4650 Interest | | | | | |
| 42-0000-4449 Mitigation Revenue | 173,266 | 170,219 | - | 40,602 | - |
| TOTAL REVENUE | 173,266 | 170,219 | - | 40,602 | - |
| AMOUNT AVAILABLE | \$ 178,157 | \$ 175,074 | \$ 4,855 | \$ 45,457 | \$ 4,855 |
| <u>EXPENDITURES</u> | | | | | |
| 42-0000-7150 Pass-throughs | 173,301 | 170,219 | - | 40,602 | - |
| 42-0000-7770 Miscellaneous | - | - | - | - | - |
| TOTAL EXPENDITURE | 173,301 | 170,219 | - | 40,602 | - |
| FUND TOTAL | \$ 4,855 | \$ 4,855 | \$ 4,855 | \$ 4,855 | \$ 4,855 |

The Multi-Species Habitat Conservation Program (MSHCP) was established several years ago by Riverside County. The purpose of the program is to allow participating cities to charge an MSHCP development fee to prospective developers for purchasing endangered species land banks in lieu of each city having to negotiate land conservation set-asides on a case-by-case basis. Fees collected by each respective city must be remitted to the county MSHCP in full.

CITY OF CALIMESA
FY 2018-19

CFD 2012-1 IA2 Facilities (Singleton Heights)

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 49 - CFD 2012-1 IA2 Facilities | | | | | |
| Fund Balance, Beginning of Year | \$ - | \$ - | \$ 3,188,941 | \$ 3,188,941 | \$ 2,143,962 |
| REVENUE | | | | | |
| 49-0000-4101 Reimbursed Expenses | - | - | - | - | - |
| 49-0000-4155 Assessments | - | 25,904 | 202,966 | 202,966 | 207,660 |
| 49-0000-4625 Misc Revenue | - | 20,650 | - | - | - |
| 49-0000-4650 Interest | - | 459 | - | 13,000 | 13,000 |
| 49-0000-4978 Proceeds of Debt | - | 4,205,000 | - | - | - |
| TOTAL REVENUE | - | 4,252,013 | 202,966 | 215,966 | 220,660 |
| AMOUNT AVAILABLE | \$ - | \$ 4,252,013 | \$ 3,391,907 | \$ 3,404,907 | \$ 2,364,622 |
| EXPENDITURES | | | | | |
| 49-0000-7100 Overhead Allocation | - | - | 2,688 | 2,688 | 2,742 |
| 49-0000-7151 Debt Service | - | 796,249 | 193,281 | 1,251,261 | 197,782 |
| 49-0000-7153 Cost of Issuance | - | 244,843 | - | - | - |
| 49-0000-7210 Professional Services | - | 21,980 | 6,996 | 6,996 | 7,136 |
| 49-0000-9500 Transfer Out | - | - | - | - | - |
| TOTAL EXPENDITURE | - | 1,063,072 | 202,965 | 1,260,945 | 207,660 |
| FUND TOTAL | \$ - | \$ 3,188,941 | \$ 3,188,942 | \$ 2,143,962 | \$ 2,156,962 |

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012. The action authorized the bonded indebtedness and approved the levy of special taxes. The proposed special tax bonds will finance capital facilities fees of the City of Calimesa and the Yucaipa Valley Water Dist. relating to public facility improvements serving property within the District, fund a reserve fund and pay for bond issuance costs.

CITY OF CALIMESA
 FY 2018-19
 Public Services CFD - 1

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 51 - Public Services CFD - 1 | | | | | |
| Fund Balance, Beginning of Year | \$ 74,835 | \$ 41,654 | \$ 58,937 | \$ 58,937 | \$ 47,385 |
| <u>REVENUE</u> | | | | | |
| 51-0000-4650 Interest | 237 | 416 | 150 | 400 | 450 |
| 51-0000-4155 Assessments | 114,059 | 174,751 | 206,791 | 206,791 | 232,568 |
| TOTAL REVENUE | 114,296 | 175,167 | 206,941 | 207,191 | 233,018 |
| AMOUNT AVAILABLE | \$ 189,131 | \$ 216,821 | \$ 265,878 | \$ 266,128 | \$ 280,403 |
| <u>EXPENDITURES</u> | | | | | |
| 51-0000-7210 Professional Services | 4,423 | 4,677 | 5,472 | 5,472 | 5,581 |
| 51-0000-7100 Overhead Allocation | 3,054 | 3,207 | 3,271 | 3,271 | 3,336 |
| 51-0000-7770 Miscellaneous (to Fund 01 for Services) | 140,000 | 150,000 | 210,000 | 210,000 | 220,000 |
| TOTAL EXPENDITURE | 147,477 | 157,884 | 218,743 | 218,743 | 228,917 |
| FUND TOTAL | \$ 41,654 | \$ 58,937 | \$ 47,135 | \$ 47,385 | \$ 51,485 |

Community Facilities District No. 2006-1 Public Services was formed and established by the City on July 17, 2006. The action authorized the levy of special taxes to provide for (1) Police protection services, (2) Fire protection/Paramedic services, and (3) Park Maintenance services.

CITY OF CALIMESA
 FY 2018-19
 CFD 2013-1 Facilities (JP Ranch)

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 52 - CFD 2013-1 Facilities (JP Ranch) | | | | | |
| Fund Balance, Beginning of Year | \$ 21,718 | \$ 196,635 | \$ 221,580 | \$ 221,580 | \$ 222,779 |
| <u>REVENUE</u> | | | | | |
| 52-0000-4650 Interest | 167 | 523 | 200 | 1,200 | 1,200 |
| 52-0000-4155 Assessments | 88,942 | 100,004 | 85,520 | 85,520 | 90,309 |
| 52-0000-4625 Miscellaneous | 15,000 | - | - | - | - |
| 52-0000-4978 Proceeds of Debt Issuance | 1,565,000 | - | - | - | - |
| TOTAL REVENUE | 1,669,109 | 100,527 | 85,720 | 86,720 | 91,509 |
| AMOUNT AVAILABLE | \$ 1,690,826 | \$ 297,162 | \$ 307,300 | \$ 308,300 | \$ 314,288 |
| <u>EXPENDITURES</u> | | | | | |
| 52-0000-7210 Professional Services | 21,849 | 6,674 | 6,760 | 6,760 | 6,895 |
| 52-0000-7100 Overhead Allocation | 2,098 | 2,635 | 2,688 | 2,688 | 2,741 |
| 52-0000-7151 Debt Service | 1,282,910 | 66,273 | 76,073 | 76,073 | 80,873 |
| 52-0000-7153 Cost of Issuance | 187,333 | - | - | - | - |
| 52-0000-7770 Miscellaneous | - | - | - | - | - |
| 52-0000-9500 Transfer Out | - | - | - | - | - |
| TOTAL EXPENDITURE | 1,494,191 | 75,582 | 85,521 | 85,521 | 90,509 |
| FUND TOTAL | \$ 196,635 | \$ 221,580 | \$ 221,779 | \$ 222,779 | \$ 223,779 |

Community Facilities District No. 2013-1 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The bond proceeds used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA
FY 2018-19
CFD 2012-1 Facilities (Singleton Heights)

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 53 - CFD 2012-1 Facilities (Singleton Heights) | | | | | |
| Fund Balance, Beginning of Year | \$ 363,413 | \$ 384,312 | \$ 420,906 | \$ 420,906 | \$ 614,767 |
| <u>REVENUE</u> | | | | | |
| 53-0000-4650 Interest | 272 | 907 | 300 | 2,600 | 2,600 |
| 53-0000-4155 Assessments | 152,513 | 182,829 | 152,873 | 345,676 | 345,676 |
| 53-0000-4625 Miscellaneous | - | - | - | - | - |
| 53-0000-4978 Proceeds of Debt | - | - | - | - | - |
| TOTAL REVENUE | 152,785 | 183,736 | 153,173 | 348,276 | 348,276 |
| AMOUNT AVAILABLE | \$ 516,197 | \$ 568,048 | \$ 574,079 | \$ 769,182 | \$ 963,043 |
| <u>EXPENDITURES</u> | | | | | |
| 53-0000-7210 Professional Services | 7,627 | 7,869 | 10,523 | 10,523 | 10,733 |
| 53-0000-7100 Overhead Allocation | 3,308 | 3,473 | 3,542 | 3,542 | 3,613 |
| 53-0000-7151 Debt Service | 120,950 | 135,800 | 140,350 | 140,350 | 144,950 |
| 53-0000-7153 Cost of Issuance | - | - | - | - | - |
| 53-0000-7770 Miscellaneous | - | - | - | - | - |
| TOTAL EXPENDITURE | 131,885 | 147,142 | 154,415 | 154,415 | 159,296 |
| FUND TOTAL | \$ 384,312 | \$ 420,906 | \$ 419,664 | \$ 614,767 | \$ 803,747 |

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012.
The action authorized the levy of special taxes to provide for maintenance of landscaping, lighting, streets,
storm drain and detention basin.

CITY OF CALIMESA
FY 2018-19

CFD 2012-1B Maintenance (Singleton Heights)

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 55 - CFD 2012-1B Maint. (Singleton Heights) | | | | | |
| Fund Balance, Beginning of Year | \$ 86,112 | \$ 127,700 | \$ 171,577 | \$ 171,577 | \$ 217,500 |
| <u>REVENUE</u> | | | | | |
| 55-0000-4650 Interest | 374 | 966 | 800 | 1,700 | 1,700 |
| 55-0000-4155 Assessments | 42,769 | 47,319 | 48,760 | 48,760 | 49,735 |
| 55-0000-4625 Miscellaneous | | | | | |
| TOTAL REVENUE | 43,143 | 48,285 | 49,560 | 50,460 | 51,435 |
| AMOUNT AVAILABLE | \$ 129,255 | \$ 175,985 | \$ 221,137 | \$ 222,037 | \$ 268,935 |
| <u>EXPENDITURES</u> | | | | | |
| 55-0000-7210 Professional Services | 687 | 2,848 | 2,808 | 2,808 | 2,864 |
| 55-0000-7100 Overhead Allocation | 868 | 911 | 929 | 929 | 948 |
| 55-0000-7415 Utilities - Street Lights | - | 649 | 800 | 800 | 800 |
| 55-0000-7770 Miscellaneous | - | - | - | - | - |
| TOTAL EXPENDITURE | 1,555 | 4,408 | 4,537 | 4,537 | 4,612 |
| FUND TOTAL | \$ 127,700 | \$ 171,577 | \$ 216,600 | \$ 217,500 | \$ 264,323 |

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012. The action authorized the levy of special taxes to provide for maintenance of landscaping, lighting, streets, storm drain and detention basin.

CITY OF CALIMESA
 FY 2018-19
 CFD 2013-1B Maintenance (JP Ranch)

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 56 - CFD 2013-1B JP Maint. | | | | | |
| Fund Balance, Beginning of Year | \$ 39,615 | \$ 64,703 | \$ 110,856 | \$ 110,856 | \$ 158,276 |
| <u>REVENUE</u> | | | | | |
| 56-0000-4650 Interest | 180 | 557 | 400 | 1,100 | 1,100 |
| 56-0000-4155 Assessments | 29,239 | 50,475 | 51,492 | 51,492 | 52,522 |
| TOTAL REVENUE | 29,419 | 51,032 | 51,892 | 52,592 | 53,622 |
| AMOUNT AVAILABLE | \$ 69,034 | \$ 115,735 | \$ 162,748 | \$ 163,448 | \$ 211,898 |
| <u>EXPENDITURES</u> | | | | | |
| 56-0000-7210 Professional Services | 2,160 | 2,600 | 2,847 | 2,847 | 2,904 |
| 56-0000-7100 Overhead Allocation | 2,171 | 2,279 | 2,325 | 2,325 | 2,373 |
| 56-0000-7770 Miscellaneous | - | - | - | - | - |
| TOTAL EXPENDITURE | 4,331 | 4,879 | 5,172 | 5,172 | 5,277 |
| FUND TOTAL | \$ 64,703 | \$ 110,856 | \$ 157,576 | \$ 158,276 | \$ 206,621 |

Community Facilities District No. 2013-1 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The special taxes will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA
 FY 2018-19
 CFD 2006-3 Suncal/Summerwind

| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|-----------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 57- Summerwind (CFD 2006-3 Suncal) | | | | | | |
| Fund Balance, Beginning of Year | | \$ 31,009 | \$ 30,013 | \$ 609 | \$ 609 | \$ 784 |
| <u>REVENUE</u> | | | | | | |
| 57-0000-4625 | Miscellaneous | - | 16 | - | 30,000 | - |
| 57-0000-4650 | Interest | 4 | 596 | - | 175 | 50 |
| TOTAL REVENUE | | 4 | 612 | - | 30,175 | 50 |
| AMOUNT AVAILABLE | | \$ 31,013 | \$ 30,625 | \$ 609 | \$ 30,784 | \$ 834 |
| <u>EXPENDITURES</u> | | | | | | |
| 57-0000-7210 | Professional Services | 1,000 | 1,000 | - | 30,000 | - |
| 57-0000-7100 | Overhead Allocation | - | - | - | - | - |
| 57-0000-7770 | Miscellaneous | - | 29,016 | - | - | - |
| TOTAL EXPENDITURE | | 1,000 | 30,016 | - | 30,000 | - |
| FUND TOTAL | | \$ 30,013 | \$ 609 | \$ 609 | \$ 784 | \$ 834 |

Community Facilities District No. 2006-3 (JP Ranch) was formed and established by the City on January 16, 2007. The action authorized the bonded indebtedness and approved the levy of special taxes. The bond funds financed cost of streets, storm drain, library, fire and law enforcement facilities. Additionally funding was also provided for certain development impact and other fees as well as Yucaipa Valley Water Dist., fees and facilities and to pay for the incidental costs associated with financing and formation of the CFD.

CITY OF CALIMESA
 FY 2018-19
 CFD Heritage Oaks

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|-------------------------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 58 - CFD Heritage Oaks | | | | | |
| Fund Balance, Beginning of Year | \$ 8,540 | \$ 8,540 | \$ 8,540 | \$ 8,540 | \$ 8,540 |
| <u>REVENUE</u> | | | | | |
| 57-0000-4650 Interest | - | - | - | - | - |
| 57-0000-4155 Assessments | - | - | - | - | - |
| TOTAL REVENUE | - | - | - | - | - |
| AMOUNT AVAILABLE | \$ 8,540 | \$ 8,540 | \$ 8,540 | \$ 8,540 | \$ 8,540 |
| <u>EXPENDITURES</u> | | | | | |
| 57-0000-7210 Professional Services | - | - | - | - | - |
| 57-0000-7100 Overhead Allocation | - | - | - | - | - |
| TOTAL EXPENDITURE | - | - | - | - | - |
| FUND TOTAL | \$ 8,540 | \$ 8,540 | \$ 8,540 | \$ 8,540 | \$ 8,540 |

CITY OF CALIMESA
 FY 2018-19
 CFD JP Ranch Facilities IA2

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|---|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 59 - CFD JP Ranch Facilities IA2 | | | | | |
| Fund Balance, Beginning of Year | \$ - | \$ - | \$ 279,543 | \$ 279,543 | \$ 279,505 |
| <u>REVENUE</u> | | | | | |
| 59-0000-4650 Interest | - | 415 | 30 | 650 | 650 |
| 59-0000-4155 Assessments | - | 86,602 | 73,626 | 73,626 | 75,099 |
| 59-0000-4625 Miscellaneous Revenue | - | 20,650 | - | - | - |
| 59-0000-4978 Proceeds of Debt Issuance | - | 1,530,000 | - | - | - |
| TOTAL REVENUE | - | 1,637,667 | 73,656 | 74,276 | 75,749 |
| AMOUNT AVAILABLE | \$ - | \$ 1,637,667 | \$ 353,199 | \$ 353,819 | \$ 355,254 |
| <u>EXPENDITURES</u> | | | | | |
| 59-0000-7100 Overhead Allocation | - | - | 2,688 | 2,688 | 2,742 |
| 59-0000-7151 Debt Service | - | 1,056,163 | 61,981 | 61,981 | 66,782 |
| 59-0000-7153 Cost of Issuance Expense | - | 277,456 | - | - | - |
| 59-0000-7210 Professional Services | - | 24,505 | 9,645 | 9,645 | 9,838 |
| TOTAL EXPENDITURE | - | 1,358,124 | 74,314 | 74,314 | 79,362 |
| FUND TOTAL | \$ - | \$ 279,543 | \$ 278,885 | \$ 279,505 | \$ 275,891 |

Community Facilities District No. 2013-11A2 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The bond proceeds will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA
FY 2018-19
Successor Agency

| | | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|-----------------------------------|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 67 - Successor Agency | | | | | | |
| Fund Balance, Beginning of Year | | \$ (21,130) | \$ (91,623) | \$ (97,360) | \$ (97,360) | \$ (97,360) |
| <u>REVENUE</u> | | | | | | |
| 67-0000-4625 | Miscellaneous | - | - | - | - | - |
| 67-0000-4650 | Interest | 453 | 899 | - | - | - |
| 67-0000-4800 | Other Governmental Revenue | 382,691 | 304,546 | 297,130 | 297,130 | 297,678 |
| 67-0000-4978 | Proceeds of Debt Issuance | - | - | - | - | - |
| TOTAL REVENUE | | 383,144 | 305,445 | 297,130 | 297,130 | 297,678 |
| AMOUNT AVAILABLE | | \$ 362,014 | \$ 213,822 | \$ 199,770 | \$ 199,770 | \$ 200,318 |
| <u>EXPENDITURES</u> | | | | | | |
| 67-0000-6010 | Salaries/Benefits | 128,281 | 95,732 | 86,060 | 86,060 | 81,325 |
| 67-0000-7210 | Contract Employees | - | - | - | - | - |
| 67-0000-7210 | Professional Svcs-Fin/Audit/Trust | 70,469 | 14,812 | 13,650 | 13,650 | 8,910 |
| 67-0000-7215 | Professional Svcs. - Legal | 484 | - | - | - | - |
| 67-0000-7100 | Overhead Allocation | 50,766 | - | - | - | 8,475 |
| 67-0000-7151 | Debt Service | 203,638 | 200,638 | 197,420 | 197,420 | 198,968 |
| 67-0000-7153 | Cost of Issuance Expense | - | - | - | - | - |
| 67-0000-7585 | Travel/Training | - | - | - | - | - |
| 67-0000-7700 | Miscellaneous | - | - | - | - | - |
| TOTAL EXPENDITURE | | 453,638 | 311,182 | 297,130 | 297,130 | 297,678 |
| FUND TOTAL | | \$ (91,623) | \$ (97,360) | \$ (97,360) | \$ (97,360) | \$ (97,360) |

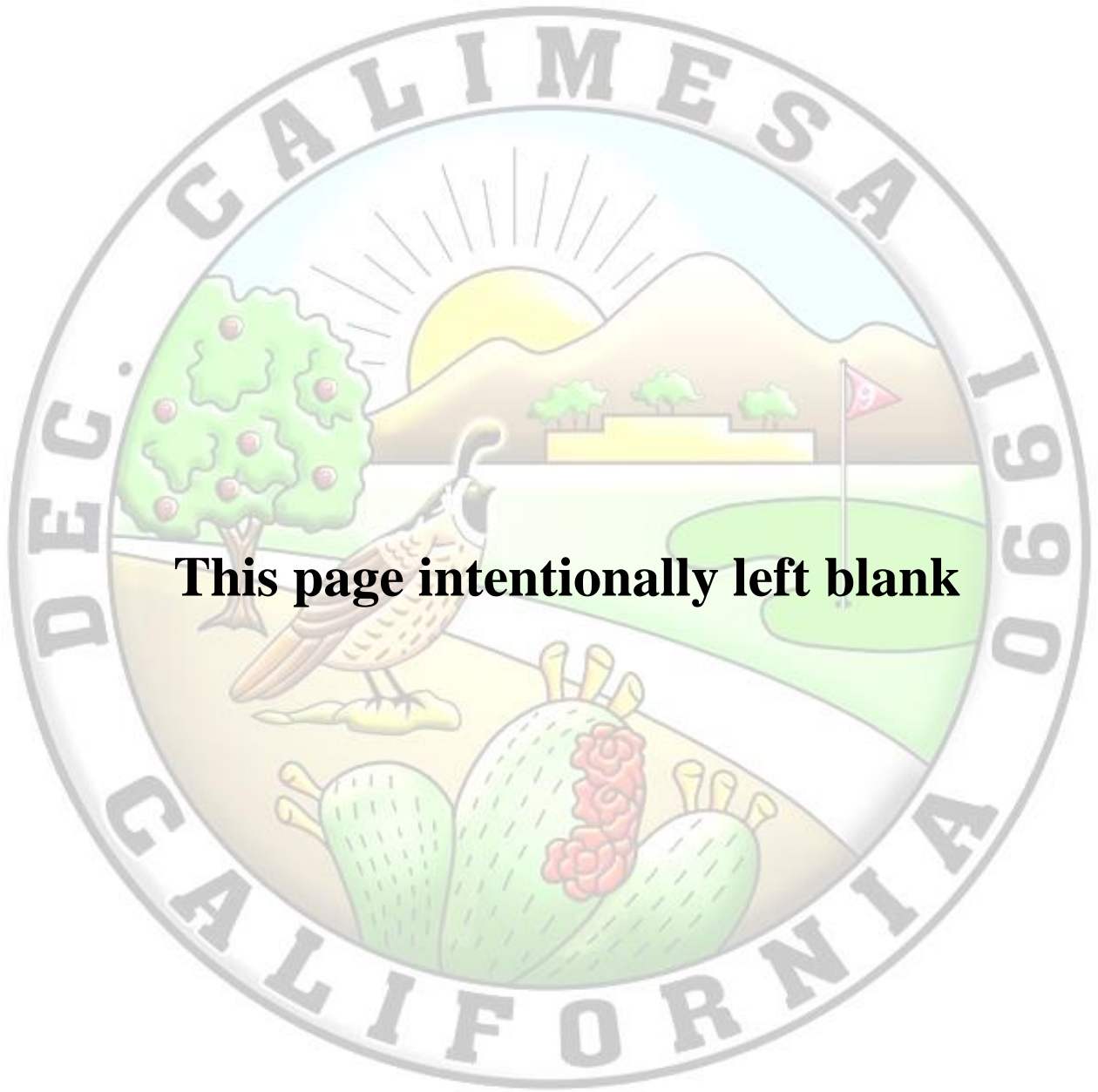
The Successor Agency's role is to assume the administrative duties of the former Calimesa Redevelopment Agency by paying such items as bond debt service and finishing previously approved capital projects.

Staff Allocations:

| | |
|------------------------------|-------------|
| City Manager | 20% |
| Accountant | 10% |
| General Services Director | 20% |
| Accounting Tech. | 10% |
| Sr. Administrative Assistant | 5% |
| Administrative Assistant I | 10% |
| Total FTE's | 0.75 |

CITY OF CALIMESA
 FY 2018-19
 California Recycling Grant

| | FY 15-16 Actuals | FY 16-17 Actuals | FY 17-18 Amended Budget | FY 17-18 Projected Actuals | FY 18-19 Adopted Budget |
|--|---------------------|---------------------|-------------------------------|----------------------------------|-------------------------------|
| Fund: 71 - California Recycling Grant | | | | | |
| Fund Balance, Beginning of Year | \$ 20,009 | \$ 20,009 | \$ 25,167 | \$ 25,167 | \$ 24,501 |
| <u>REVENUE</u> | | | | | |
| 71-0000-4650 Interest | - | 158 | 140 | 140 | 150 |
| 71-0000-4800 Other Governmental Revenue | - | 5,000 | 5,000 | 5,000 | 5,000 |
| TOTAL REVENUE | - | 5,158 | 5,140 | 5,140 | 5,150 |
| AMOUNT AVAILABLE | \$ 20,009 | \$ 25,167 | \$ 30,307 | \$ 30,307 | \$ 29,651 |
| <u>EXPENDITURES</u> | | | | | |
| 71-5100-7735 Special Supplies | - | - | 5,806 | 5,806 | 6,000 |
| TOTAL EXPENDITURE | - | - | 5,806 | 5,806 | 6,000 |
| FUND TOTAL | \$ 20,009 | \$ 25,167 | \$ 24,501 | \$ 24,501 | \$ 23,651 |



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Authorized Positions & Salary Schedule

CITY OF CALIMESA
 FY 18-19
 Authorized Position List

| SALARY RANGE | POSITION | FUNDED | UNFUNDED |
|---|-----------------------------------|----------------------|----------|
| <u>FULL-TIME POSITIONS:</u> | | | |
| Contract | City Manager | 1 | |
| 42 | Deputy City Manager/City Clerk | 1 | |
| 41 | General Services Director | 1 (see note A below) | |
| 35 | Planning Manager | 1 | |
| 23 | Sr. Administrative Assistant | 1 | |
| 17 | Administrative Assistant I | 1 | |
| 26 | Accountant | 1 | |
| 20 | Accounting Technician | 1 | |
| 41 | Public Works Director | 1 | |
| 30 | Maintenance Supervisor | | 1 |
| 23 | Lead Maintenance Worker | 1 | |
| 21 | Maintenance Worker II | | 1 |
| 18 | Maintenance Worker I | 2 | |
| F-11 | Fire Chief | 1 | |
| F-10 | Deputy Fire Chief | 1 | |
| F-9 | Battalion Chief | 1 | |
| F-8 | Fire Captain | 3 | |
| F-5 | Firefighter/Paramedic | | |
| F-4 | Firefighter/EMT | 6 | |
| F-2 | Intern Reserve Firefighter | (see note B below) | |
| Contract | City Engineer | 1 | |
| Contract | Building Official | 1 | |
| Contract | Building Counter Technician | 1 | |
| Contract | Community Development Director | 0 | 1 |
| Contract | Assistant Planner | 1 | |
| Contract | Code Enforcement Officer | 1 | |
| Contract | Senior Services Manager | 1 | |
| Contract | Senior Services Office Specialist | 1 | |
| Total Council Authorized Positions | | 30 | 3 |

Note A: This position is only funded for the last 6 months of the fiscal year.

Note B: The number of intern reserve positions will vary. Intern reserves will be paid a per-shift stipend.

| RANGE | | Step A | Step B | Step C | Step D | Step E | Step F |
|-------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| 1 | Hourly | 7.37 | 7.74 | 8.13 | 8.54 | 8.96 | 9.41 |
| | Bi-Weekly | 589.98 | 619.48 | 650.46 | 682.98 | 717.13 | 752.99 |
| | Monthly | 1,278.30 | 1,342.21 | 1,409.32 | 1,479.79 | 1,553.78 | 1,631.47 |
| | Annually | 15,339.58 | 16,106.56 | 16,911.89 | 17,757.49 | 18,645.36 | 19,577.63 |
| 2 | Hourly | 7.74 | 8.13 | 8.54 | 8.96 | 9.41 | 9.88 |
| | Bi-Weekly | 619.48 | 650.46 | 682.98 | 717.13 | 752.99 | 790.63 |
| | Monthly | 1,342.21 | 1,409.32 | 1,479.79 | 1,553.78 | 1,631.47 | 1,713.04 |
| | Annually | 16,106.56 | 16,911.89 | 17,757.49 | 18,645.36 | 19,577.63 | 20,556.51 |
| 3 | Hourly | 8.13 | 8.54 | 8.96 | 9.41 | 9.88 | 10.38 |
| | Bi-Weekly | 650.46 | 682.98 | 717.13 | 752.99 | 790.63 | 830.17 |
| | Monthly | 1,409.32 | 1,479.79 | 1,553.78 | 1,631.47 | 1,713.04 | 1,798.69 |
| | Annually | 16,911.89 | 17,757.49 | 18,645.36 | 19,577.63 | 20,556.51 | 21,584.34 |
| 4 | Hourly | 8.54 | 8.96 | 9.41 | 9.88 | 10.38 | 10.90 |
| | Bi-Weekly | 682.98 | 717.13 | 752.99 | 790.63 | 830.17 | 871.68 |
| | Monthly | 1,479.79 | 1,553.78 | 1,631.47 | 1,713.04 | 1,798.69 | 1,888.63 |
| | Annually | 17,757.49 | 18,645.36 | 19,577.63 | 20,556.51 | 21,584.34 | 22,663.55 |
| 5 | Hourly | 8.96 | 9.41 | 9.88 | 10.38 | 10.90 | 11.44 |
| | Bi-Weekly | 717.13 | 752.99 | 790.63 | 830.17 | 871.68 | 915.26 |
| | Monthly | 1,553.78 | 1,631.47 | 1,713.04 | 1,798.69 | 1,888.63 | 1,983.06 |
| | Annually | 18,645.36 | 19,577.63 | 20,556.51 | 21,584.34 | 22,663.55 | 23,796.73 |
| 6 | Hourly | 9.41 | 9.88 | 10.38 | 10.90 | 11.44 | 12.01 |
| | Bi-Weekly | 752.99 | 790.63 | 830.17 | 871.68 | 915.26 | 961.02 |
| | Monthly | 1,631.47 | 1,713.04 | 1,798.69 | 1,888.63 | 1,983.06 | 2,082.21 |
| | Annually | 19,577.63 | 20,556.51 | 21,584.34 | 22,663.55 | 23,796.73 | 24,986.57 |
| 7 | Hourly | 9.88 | 10.38 | 10.90 | 11.44 | 12.01 | 12.61 |
| | Bi-Weekly | 790.63 | 830.17 | 871.68 | 915.26 | 961.02 | 1,009.07 |
| | Monthly | 1,713.04 | 1,798.69 | 1,888.63 | 1,983.06 | 2,082.21 | 2,186.32 |
| | Annually | 20,556.51 | 21,584.34 | 22,663.55 | 23,796.73 | 24,986.57 | 26,235.89 |
| 8 | Hourly | 10.38 | 10.90 | 11.44 | 12.01 | 12.61 | 13.24 |
| | Bi-Weekly | 830.17 | 871.68 | 915.26 | 961.02 | 1,009.07 | 1,059.53 |
| | Monthly | 1,798.69 | 1,888.63 | 1,983.06 | 2,082.21 | 2,186.32 | 2,295.64 |
| | Annually | 21,584.34 | 22,663.55 | 23,796.73 | 24,986.57 | 26,235.89 | 27,547.69 |
| 9 | Hourly | 10.90 | 11.44 | 12.01 | 12.61 | 13.24 | 13.91 |
| | Bi-Weekly | 871.68 | 915.26 | 961.02 | 1,009.07 | 1,059.53 | 1,112.50 |
| | Monthly | 1,888.63 | 1,983.06 | 2,082.21 | 2,186.32 | 2,295.64 | 2,410.42 |
| | Annually | 22,663.55 | 23,796.73 | 24,986.57 | 26,235.89 | 27,547.69 | 28,925.07 |
| 10 | Hourly | 11.44 | 12.01 | 12.61 | 13.24 | 13.91 | 14.60 |
| | Bi-Weekly | 915.26 | 961.02 | 1,009.07 | 1,059.53 | 1,112.50 | 1,168.13 |
| | Monthly | 1,983.06 | 2,082.21 | 2,186.32 | 2,295.64 | 2,410.42 | 2,530.94 |
| | Annually | 23,796.73 | 24,986.57 | 26,235.89 | 27,547.69 | 28,925.07 | 30,371.33 |
| 11 | Hourly | 12.01 | 12.61 | 13.24 | 13.91 | 14.60 | 15.33 |
| | Bi-Weekly | 961.02 | 1,009.07 | 1,059.53 | 1,112.50 | 1,168.13 | 1,226.53 |
| | Monthly | 2,082.21 | 2,186.32 | 2,295.64 | 2,410.42 | 2,530.94 | 2,657.49 |
| | Annually | 24,986.57 | 26,235.89 | 27,547.69 | 28,925.07 | 30,371.33 | 31,889.89 |

| RANGE | | Step A | Step B | Step C | Step D | Step E | Step F |
|--------------|-----------|---------------|---------------|---------------|---------------|---------------|---------------|
| 12 | Hourly | 12.61 | 13.24 | 13.91 | 14.60 | 15.33 | 16.10 |
| | Bi-Weekly | 1,009.07 | 1,059.53 | 1,112.50 | 1,168.13 | 1,226.53 | 1,287.86 |
| | Monthly | 2,186.32 | 2,295.64 | 2,410.42 | 2,530.94 | 2,657.49 | 2,790.37 |
| | Annually | 26,235.89 | 27,547.69 | 28,925.07 | 30,371.33 | 31,889.89 | 33,484.39 |
| 13 | Hourly | 13.24 | 13.91 | 14.60 | 15.33 | 16.10 | 16.90 |
| | Bi-Weekly | 1,059.53 | 1,112.50 | 1,168.13 | 1,226.53 | 1,287.86 | 1,352.25 |
| | Monthly | 2,295.64 | 2,410.42 | 2,530.94 | 2,657.49 | 2,790.37 | 2,929.88 |
| | Annually | 27,547.69 | 28,925.07 | 30,371.33 | 31,889.89 | 33,484.39 | 35,158.61 |
| 14 | Hourly | 13.91 | 14.60 | 15.33 | 16.10 | 16.90 | 17.75 |
| | Bi-Weekly | 1,112.50 | 1,168.13 | 1,226.53 | 1,287.86 | 1,352.25 | 1,419.87 |
| | Monthly | 2,410.42 | 2,530.94 | 2,657.49 | 2,790.37 | 2,929.88 | 3,076.38 |
| | Annually | 28,925.07 | 30,371.33 | 31,889.89 | 33,484.39 | 35,158.61 | 36,916.54 |
| 15 | Hourly | 14.60 | 15.33 | 16.10 | 16.90 | 17.75 | 18.64 |
| | Bi-Weekly | 1,168.13 | 1,226.53 | 1,287.86 | 1,352.25 | 1,419.87 | 1,490.86 |
| | Monthly | 2,530.94 | 2,657.49 | 2,790.37 | 2,929.88 | 3,076.38 | 3,230.20 |
| | Annually | 30,371.33 | 31,889.89 | 33,484.39 | 35,158.61 | 36,916.54 | 38,762.36 |
| 16 | Hourly | 15.33 | 16.10 | 16.90 | 17.75 | 18.64 | 19.57 |
| | Bi-Weekly | 1,226.53 | 1,287.86 | 1,352.25 | 1,419.87 | 1,490.86 | 1,565.40 |
| | Monthly | 2,657.49 | 2,790.37 | 2,929.88 | 3,076.38 | 3,230.20 | 3,391.71 |
| | Annually | 31,889.89 | 33,484.39 | 35,158.61 | 36,916.54 | 38,762.36 | 40,700.48 |
| 17 | Hourly | 16.10 | 16.90 | 17.75 | 18.64 | 19.57 | 20.55 |
| | Bi-Weekly | 1,287.86 | 1,352.25 | 1,419.87 | 1,490.86 | 1,565.40 | 1,643.67 |
| | Monthly | 2,790.37 | 2,929.88 | 3,076.38 | 3,230.20 | 3,391.71 | 3,561.29 |
| | Annually | 33,484.39 | 35,158.61 | 36,916.54 | 38,762.36 | 40,700.48 | 42,735.51 |
| 18 | Hourly | 16.90 | 17.75 | 18.64 | 19.57 | 20.55 | 21.57 |
| | Bi-Weekly | 1,352.25 | 1,419.87 | 1,490.86 | 1,565.40 | 1,643.67 | 1,725.86 |
| | Monthly | 2,929.88 | 3,076.38 | 3,230.20 | 3,391.71 | 3,561.29 | 3,739.36 |
| | Annually | 35,158.61 | 36,916.54 | 38,762.36 | 40,700.48 | 42,735.51 | 44,872.28 |
| 19 | Hourly | 17.75 | 18.64 | 19.57 | 20.55 | 21.57 | 22.65 |
| | Bi-Weekly | 1,419.87 | 1,490.86 | 1,565.40 | 1,643.67 | 1,725.86 | 1,812.15 |
| | Monthly | 3,076.38 | 3,230.20 | 3,391.71 | 3,561.29 | 3,739.36 | 3,926.32 |
| | Annually | 36,916.54 | 38,762.36 | 40,700.48 | 42,735.51 | 44,872.28 | 47,115.90 |
| 20 | Hourly | 18.64 | 19.57 | 20.55 | 21.57 | 22.65 | 23.78 |
| | Bi-Weekly | 1,490.86 | 1,565.40 | 1,643.67 | 1,725.86 | 1,812.15 | 1,902.76 |
| | Monthly | 3,230.20 | 3,391.71 | 3,561.29 | 3,739.36 | 3,926.32 | 4,122.64 |
| | Annually | 38,762.36 | 40,700.48 | 42,735.51 | 44,872.28 | 47,115.90 | 49,471.69 |
| 21 | Hourly | 19.57 | 20.55 | 21.57 | 22.65 | 23.78 | 24.97 |
| | Bi-Weekly | 1,565.40 | 1,643.67 | 1,725.86 | 1,812.15 | 1,902.76 | 1,997.90 |
| | Monthly | 3,391.71 | 3,561.29 | 3,739.36 | 3,926.32 | 4,122.64 | 4,328.77 |
| | Annually | 40,700.48 | 42,735.51 | 44,872.28 | 47,115.90 | 49,471.69 | 51,945.28 |
| 22 | Hourly | 20.55 | 21.57 | 22.65 | 23.78 | 24.97 | 26.22 |
| | Bi-Weekly | 1,643.67 | 1,725.86 | 1,812.15 | 1,902.76 | 1,997.90 | 2,097.79 |
| | Monthly | 3,561.29 | 3,739.36 | 3,926.32 | 4,122.64 | 4,328.77 | 4,545.21 |
| | Annually | 42,735.51 | 44,872.28 | 47,115.90 | 49,471.69 | 51,945.28 | 54,542.54 |
| 23 | Hourly | 21.57 | 22.65 | 23.78 | 24.97 | 26.22 | 27.53 |
| | Bi-Weekly | 1,725.86 | 1,812.15 | 1,902.76 | 1,997.90 | 2,097.79 | 2,202.68 |
| | Monthly | 3,739.36 | 3,926.32 | 4,122.64 | 4,328.77 | 4,545.21 | 4,772.47 |
| | Annually | 44,872.28 | 47,115.90 | 49,471.69 | 51,945.28 | 54,542.54 | 57,269.67 |

| RANGE | | Step A | Step B | Step C | Step D | Step E | Step F |
|--------------|-----------|---------------|---------------|---------------|---------------|---------------|---------------|
| 24 | Hourly | 22.65 | 23.78 | 24.97 | 26.22 | 27.53 | 28.91 |
| | Bi-Weekly | 1,812.15 | 1,902.76 | 1,997.90 | 2,097.79 | 2,202.68 | 2,312.81 |
| | Monthly | 3,926.32 | 4,122.64 | 4,328.77 | 4,545.21 | 4,772.47 | 5,011.10 |
| | Annually | 47,115.90 | 49,471.69 | 51,945.28 | 54,542.54 | 57,269.67 | 60,133.15 |
| 25 | Hourly | 23.78 | 24.97 | 26.22 | 27.53 | 28.91 | 30.36 |
| | Bi-Weekly | 1,902.76 | 1,997.90 | 2,097.79 | 2,202.68 | 2,312.81 | 2,428.45 |
| | Monthly | 4,122.64 | 4,328.77 | 4,545.21 | 4,772.47 | 5,011.10 | 5,261.65 |
| | Annually | 49,471.69 | 51,945.28 | 54,542.54 | 57,269.67 | 60,133.15 | 63,139.81 |
| 26 | Hourly | 24.97 | 26.22 | 27.53 | 28.91 | 30.36 | 31.87 |
| | Bi-Weekly | 1,997.90 | 2,097.79 | 2,202.68 | 2,312.81 | 2,428.45 | 2,549.88 |
| | Monthly | 4,328.77 | 4,545.21 | 4,772.47 | 5,011.10 | 5,261.65 | 5,524.73 |
| | Annually | 51,945.28 | 54,542.54 | 57,269.67 | 60,133.15 | 63,139.81 | 66,296.80 |
| 27 | Hourly | 26.22 | 27.53 | 28.91 | 30.36 | 31.87 | 33.47 |
| | Bi-Weekly | 2,097.79 | 2,202.68 | 2,312.81 | 2,428.45 | 2,549.88 | 2,677.37 |
| | Monthly | 4,545.21 | 4,772.47 | 5,011.10 | 5,261.65 | 5,524.73 | 5,800.97 |
| | Annually | 54,542.54 | 57,269.67 | 60,133.15 | 63,139.81 | 66,296.80 | 69,611.64 |
| 28 | Hourly | 27.53 | 28.91 | 30.36 | 31.87 | 33.47 | 35.14 |
| | Bi-Weekly | 2,202.68 | 2,312.81 | 2,428.45 | 2,549.88 | 2,677.37 | 2,811.24 |
| | Monthly | 4,772.47 | 5,011.10 | 5,261.65 | 5,524.73 | 5,800.97 | 6,091.02 |
| | Annually | 57,269.67 | 60,133.15 | 63,139.81 | 66,296.80 | 69,611.64 | 73,092.22 |
| 29 | Hourly | 28.91 | 30.36 | 31.87 | 33.47 | 35.14 | 36.90 |
| | Bi-Weekly | 2,312.81 | 2,428.45 | 2,549.88 | 2,677.37 | 2,811.24 | 2,951.80 |
| | Monthly | 5,011.10 | 5,261.65 | 5,524.73 | 5,800.97 | 6,091.02 | 6,395.57 |
| | Annually | 60,133.15 | 63,139.81 | 66,296.80 | 69,611.64 | 73,092.22 | 76,746.83 |
| 30 | Hourly | 30.36 | 31.87 | 33.47 | 35.14 | 36.90 | 38.74 |
| | Bi-Weekly | 2,428.45 | 2,549.88 | 2,677.37 | 2,811.24 | 2,951.80 | 3,099.39 |
| | Monthly | 5,261.65 | 5,524.73 | 5,800.97 | 6,091.02 | 6,395.57 | 6,715.35 |
| | Annually | 63,139.81 | 66,296.80 | 69,611.64 | 73,092.22 | 76,746.83 | 80,584.17 |
| 31 | Hourly | 31.87 | 33.47 | 35.14 | 36.90 | 38.74 | 40.68 |
| | Bi-Weekly | 2,549.88 | 2,677.37 | 2,811.24 | 2,951.80 | 3,099.39 | 3,254.36 |
| | Monthly | 5,524.73 | 5,800.97 | 6,091.02 | 6,395.57 | 6,715.35 | 7,051.12 |
| | Annually | 66,296.80 | 69,611.64 | 73,092.22 | 76,746.83 | 80,584.17 | 84,613.38 |
| 32 | Hourly | 33.47 | 35.14 | 36.90 | 38.74 | 40.68 | 42.71 |
| | Bi-Weekly | 2,677.37 | 2,811.24 | 2,951.80 | 3,099.39 | 3,254.36 | 3,417.08 |
| | Monthly | 5,800.97 | 6,091.02 | 6,395.57 | 6,715.35 | 7,051.12 | 7,403.67 |
| | Annually | 69,611.64 | 73,092.22 | 76,746.83 | 80,584.17 | 84,613.38 | 88,844.05 |
| 33 | Hourly | 35.14 | 36.90 | 38.74 | 40.68 | 42.71 | 44.85 |
| | Bi-Weekly | 2,811.24 | 2,951.80 | 3,099.39 | 3,254.36 | 3,417.08 | 3,587.93 |
| | Monthly | 6,091.02 | 6,395.57 | 6,715.35 | 7,051.12 | 7,403.67 | 7,773.85 |
| | Annually | 73,092.22 | 76,746.83 | 80,584.17 | 84,613.38 | 88,844.05 | 93,286.25 |
| 34 | Hourly | 36.90 | 38.74 | 40.68 | 42.71 | 44.85 | 47.09 |
| | Bi-Weekly | 2,951.80 | 3,099.39 | 3,254.36 | 3,417.08 | 3,587.93 | 3,767.33 |
| | Monthly | 6,395.57 | 6,715.35 | 7,051.12 | 7,403.67 | 7,773.85 | 8,162.55 |
| | Annually | 76,746.83 | 80,584.17 | 84,613.38 | 88,844.05 | 93,286.25 | 97,950.57 |
| 35 | Hourly | 38.74 | 40.68 | 42.71 | 44.85 | 47.09 | 49.45 |
| | Bi-Weekly | 3,099.39 | 3,254.36 | 3,417.08 | 3,587.93 | 3,767.33 | 3,955.70 |
| | Monthly | 6,715.35 | 7,051.12 | 7,403.67 | 7,773.85 | 8,162.55 | 8,570.67 |
| | Annually | 80,584.17 | 84,613.38 | 88,844.05 | 93,286.25 | 97,950.57 | 102,848.09 |

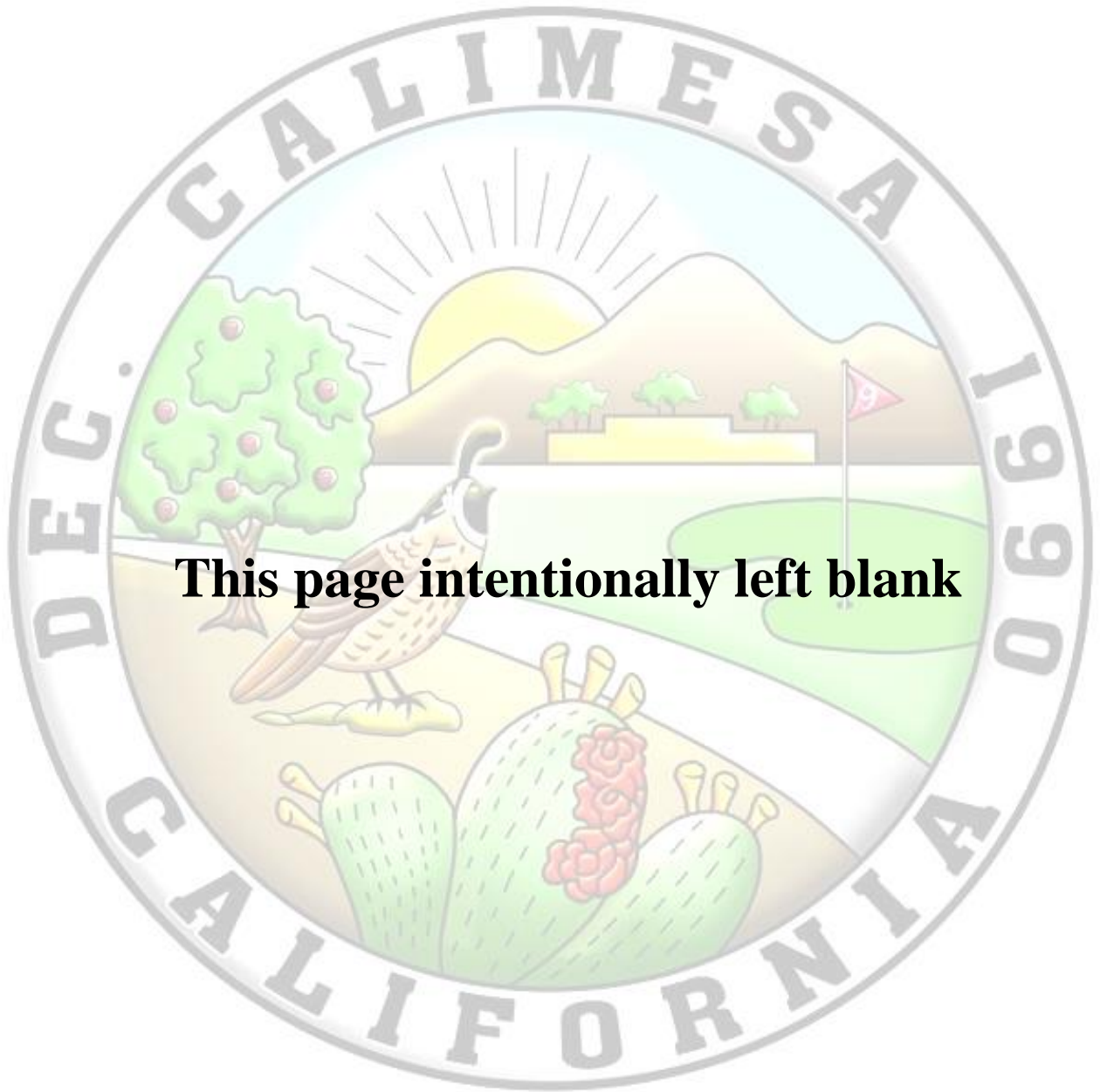
| RANGE | | Step A | Step B | Step C | Step D | Step E | Step F |
|--------------|-----------|---------------|---------------|---------------|---------------|---------------|---------------|
| 36 | Hourly | 40.68 | 42.71 | 44.85 | 47.09 | 49.45 | 51.92 |
| | Bi-Weekly | 3,254.36 | 3,417.08 | 3,587.93 | 3,767.33 | 3,955.70 | 4,153.48 |
| | Monthly | 7,051.12 | 7,403.67 | 7,773.85 | 8,162.55 | 8,570.67 | 8,999.21 |
| | Annually | 84,613.38 | 88,844.05 | 93,286.25 | 97,950.57 | 102,848.09 | 107,990.50 |
| 37 | Hourly | 42.71 | 44.85 | 47.09 | 49.45 | 51.92 | 54.51 |
| | Bi-Weekly | 3,417.08 | 3,587.93 | 3,767.33 | 3,955.70 | 4,153.48 | 4,361.15 |
| | Monthly | 7,403.67 | 7,773.85 | 8,162.55 | 8,570.67 | 8,999.21 | 9,449.17 |
| | Annually | 88,844.05 | 93,286.25 | 97,950.57 | 102,848.09 | 107,990.50 | 113,390.02 |
| 38 | Hourly | 44.85 | 47.09 | 49.45 | 51.92 | 54.51 | 57.24 |
| | Bi-Weekly | 3,587.93 | 3,767.33 | 3,955.70 | 4,153.48 | 4,361.15 | 4,579.21 |
| | Monthly | 7,773.85 | 8,162.55 | 8,570.67 | 8,999.21 | 9,449.17 | 9,921.63 |
| | Annually | 93,286.25 | 97,950.57 | 102,848.09 | 107,990.50 | 113,390.02 | 119,059.52 |
| 39 | Hourly | 47.09 | 49.45 | 51.92 | 54.51 | 57.24 | 60.10 |
| | Bi-Weekly | 3,767.33 | 3,955.70 | 4,153.48 | 4,361.15 | 4,579.21 | 4,808.17 |
| | Monthly | 8,162.55 | 8,570.67 | 8,999.21 | 9,449.17 | 9,921.63 | 10,417.71 |
| | Annually | 97,950.57 | 102,848.09 | 107,990.50 | 113,390.02 | 119,059.52 | 125,012.50 |
| 40 | Hourly | 49.45 | 51.92 | 54.51 | 57.24 | 60.10 | 63.11 |
| | Bi-Weekly | 3,955.70 | 4,153.48 | 4,361.15 | 4,579.21 | 4,808.17 | 5,048.58 |
| | Monthly | 8,570.67 | 8,999.21 | 9,449.17 | 9,921.63 | 10,417.71 | 10,938.59 |
| | Annually | 102,848.09 | 107,990.50 | 113,390.02 | 119,059.52 | 125,012.50 | 131,263.13 |
| 41 | Hourly | 51.92 | 54.51 | 57.24 | 60.10 | 63.11 | 66.26 |
| | Bi-Weekly | 4,153.48 | 4,361.15 | 4,579.21 | 4,808.17 | 5,048.58 | 5,301.01 |
| | Monthly | 8,999.21 | 9,449.17 | 9,921.63 | 10,417.71 | 10,938.59 | 11,485.52 |
| | Annually | 107,990.50 | 113,390.02 | 119,059.52 | 125,012.50 | 131,263.13 | 137,826.28 |
| 42 | Hourly | 54.51 | 57.24 | 60.10 | 63.11 | 66.26 | 69.58 |
| | Bi-Weekly | 4,361.15 | 4,579.21 | 4,808.17 | 5,048.58 | 5,301.01 | 5,566.06 |
| | Monthly | 9,449.17 | 9,921.63 | 10,417.71 | 10,938.59 | 11,485.52 | 12,059.80 |
| | Annually | 113,390.02 | 119,059.52 | 125,012.50 | 131,263.13 | 137,826.28 | 144,717.60 |
| 43 | Hourly | 57.24 | 60.10 | 63.11 | 66.26 | 69.58 | 73.05 |
| | Bi-Weekly | 4,579.21 | 4,808.17 | 5,048.58 | 5,301.01 | 5,566.06 | 5,844.36 |
| | Monthly | 9,921.63 | 10,417.71 | 10,938.59 | 11,485.52 | 12,059.80 | 12,662.79 |
| | Annually | 119,059.52 | 125,012.50 | 131,263.13 | 137,826.28 | 144,717.60 | 151,953.48 |
| 44 | Hourly | 60.10 | 63.11 | 66.26 | 69.58 | 73.05 | 76.71 |
| | Bi-Weekly | 4,808.17 | 5,048.58 | 5,301.01 | 5,566.06 | 5,844.36 | 6,136.58 |
| | Monthly | 10,417.71 | 10,938.59 | 11,485.52 | 12,059.80 | 12,662.79 | 13,295.93 |
| | Annually | 125,012.50 | 131,263.13 | 137,826.28 | 144,717.60 | 151,953.48 | 159,551.15 |
| 45 | Hourly | 63.11 | 66.26 | 69.58 | 73.05 | 76.71 | 80.54 |
| | Bi-Weekly | 5,048.58 | 5,301.01 | 5,566.06 | 5,844.36 | 6,136.58 | 6,443.41 |
| | Monthly | 10,938.59 | 11,485.52 | 12,059.80 | 12,662.79 | 13,295.93 | 13,960.73 |
| | Annually | 131,263.13 | 137,826.28 | 144,717.60 | 151,953.48 | 159,551.15 | 167,528.71 |
| 46 | Hourly | 66.26 | 69.58 | 73.05 | 76.71 | 80.54 | 84.57 |
| | Bi-Weekly | 5,301.01 | 5,566.06 | 5,844.36 | 6,136.58 | 6,443.41 | 6,765.58 |
| | Monthly | 11,485.52 | 12,059.80 | 12,662.79 | 13,295.93 | 13,960.73 | 14,658.76 |
| | Annually | 137,826.28 | 144,717.60 | 151,953.48 | 159,551.15 | 167,528.71 | 175,905.14 |
| 47 | Hourly | 69.58 | 73.05 | 76.71 | 80.54 | 84.57 | 88.80 |
| | Bi-Weekly | 5,566.06 | 5,844.36 | 6,136.58 | 6,443.41 | 6,765.58 | 7,103.86 |
| | Monthly | 12,059.80 | 12,662.79 | 13,295.93 | 13,960.73 | 14,658.76 | 15,391.70 |
| | Annually | 144,717.60 | 151,953.48 | 159,551.15 | 167,528.71 | 175,905.14 | 184,700.40 |

| RANGE | | Step A | Step B | Step C | Step D | Step E | Step F |
|-------|-----------|------------|------------|------------|------------|------------|------------|
| 48 | Hourly | 73.05 | 76.71 | 80.54 | 84.57 | 88.80 | 93.24 |
| | Bi-Weekly | 5,844.36 | 6,136.58 | 6,443.41 | 6,765.58 | 7,103.86 | 7,459.05 |
| | Monthly | 12,662.79 | 13,295.93 | 13,960.73 | 14,658.76 | 15,391.70 | 16,161.28 |
| | Annually | 151,953.48 | 159,551.15 | 167,528.71 | 175,905.14 | 184,700.40 | 193,935.42 |
| 49 | Hourly | 76.71 | 80.54 | 84.57 | 88.80 | 93.24 | 97.90 |
| | Bi-Weekly | 6,136.58 | 6,443.41 | 6,765.58 | 7,103.86 | 7,459.05 | 7,832.01 |
| | Monthly | 13,295.93 | 13,960.73 | 14,658.76 | 15,391.70 | 16,161.28 | 16,969.35 |
| | Annually | 159,551.15 | 167,528.71 | 175,905.14 | 184,700.40 | 193,935.42 | 203,632.19 |
| 50 | Hourly | 80.54 | 84.57 | 88.80 | 93.24 | 97.90 | 102.80 |
| | Bi-Weekly | 6,443.41 | 6,765.58 | 7,103.86 | 7,459.05 | 7,832.01 | 8,223.61 |
| | Monthly | 13,960.73 | 14,658.76 | 15,391.70 | 16,161.28 | 16,969.35 | 17,817.82 |
| | Annually | 167,528.71 | 175,905.14 | 184,700.40 | 193,935.42 | 203,632.19 | 213,813.80 |

City of Calimesa
Salary Schedule - FIRE Effective: 7/7/18

Council Approved: 6/18/2018

| RANGE | | Step A | Step B | Step C | Step D | Step E | Step F |
|-----------------------|---|---------------|---------------|---------------|---------------|---------------|---------------|
| F - 2 | <u>Stipend for each 24 hr shift</u> | 50.00 | 60.00 | 70.00 | 80.00 | 90.00 | 100.00 |
| Reserve Firefighter | | | | | | | |
| | <u>Hourly</u> | | | | | | |
| F - 4 | Hourly | 12.34 | 12.96 | 13.60 | 14.28 | 15.00 | 15.75 |
| Firefighter/EMT | Bi-Weekly | 1,419.03 | 1,489.98 | 1,564.48 | 1,642.71 | 1,724.84 | 1,811.08 |
| | Monthly | 3,074.57 | 3,228.30 | 3,389.71 | 3,559.20 | 3,737.16 | 3,924.01 |
| | Annually | 36,894.81 | 38,739.55 | 40,676.52 | 42,710.35 | 44,845.87 | 47,088.16 |
| F - 5 | Hourly | 13.71 | 14.39 | 15.11 | 15.87 | 16.66 | 17.50 |
| Firefighter/Paramedic | Bi-Weekly | 1,576.57 | 1,655.40 | 1,738.17 | 1,825.08 | 1,916.33 | 2,012.15 |
| | Monthly | 3,415.90 | 3,586.70 | 3,766.03 | 3,954.33 | 4,152.05 | 4,359.65 |
| | Annually | 40,990.81 | 43,040.35 | 45,192.36 | 47,451.98 | 49,824.58 | 52,315.81 |
| F - 8 | Hourly | 14.75 | 15.49 | 16.26 | 17.07 | 17.93 | 18.82 |
| Captain/EMT | Bi-Weekly | 1,696.20 | 1,781.01 | 1,870.06 | 1,963.57 | 2,061.75 | 2,164.83 |
| | Monthly | 3,675.11 | 3,858.86 | 4,051.81 | 4,254.40 | 4,467.12 | 4,690.47 |
| | Annually | 44,101.30 | 46,306.37 | 48,621.69 | 51,052.77 | 53,605.41 | 56,285.68 |
| F - 9 (non-exempt) | Hourly | \$ 15.98 | \$ 16.78 | \$ 17.62 | \$ 18.50 | \$ 19.42 | \$ 20.39 |
| Battalion Chief | Bi-Weekly | 1,837.61 | 1,929.49 | 2,025.97 | 2,127.27 | 2,233.63 | 2,345.31 |
| | Monthly | 3,981.49 | 4,180.57 | 4,389.60 | 4,609.07 | 4,839.53 | 5,081.51 |
| | Annually | 47,777.91 | 50,166.80 | 52,675.14 | 55,308.90 | 58,074.34 | 60,978.06 |
| F - 9 (exempt) | Hourly | \$ 22.98 | \$ 24.13 | \$ 25.33 | \$ 26.60 | \$ 27.93 | \$ 29.33 |
| Battalion Chief | Bi-Weekly | 1,838.34 | 1,930.26 | 2,026.77 | 2,128.11 | 2,234.52 | 2,346.24 |
| | Monthly | 3,983.08 | 4,182.23 | 4,391.34 | 4,610.91 | 4,841.46 | 5,083.53 |
| | Annually | 47,796.94 | 50,186.79 | 52,696.13 | 55,330.94 | 58,097.48 | 61,002.36 |
| F - 10 | Hourly | 25.29 | 26.55 | 27.88 | 29.27 | 30.74 | 32.27 |
| Deputy Chief | Bi-Weekly | 2,022.92 | 2,124.07 | 2,230.27 | 2,341.78 | 2,458.87 | 2,581.82 |
| | Monthly | 4,382.99 | 4,602.14 | 4,832.25 | 5,073.86 | 5,327.56 | 5,593.93 |
| | Annually | 52,595.92 | 55,225.72 | 57,987.00 | 60,886.35 | 63,930.67 | 67,127.20 |
| F - 11 | Hourly | 34.05 | 35.75 | 37.54 | 39.42 | 41.39 | 43.46 |
| Fire Chief | Bi-Weekly | 2,724.14 | 2,860.35 | 3,003.37 | 3,153.54 | 3,311.21 | 3,476.77 |
| | Monthly | 5,902.31 | 6,197.43 | 6,507.30 | 6,832.66 | 7,174.30 | 7,533.01 |
| | Annually | 70,827.74 | 74,369.13 | 78,087.59 | 81,991.97 | 86,091.57 | 90,396.14 |



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Capital Improvement Program

Introduction:

The City of Calimesa’s Capital Improvement Program (CIP) covers the five-year fiscal year period of 2018-19 through 2022-2023. Because capital projects are typically long-term in nature, taking multiple years to complete, only the projected current year (2018-19) amounts to be spent on **new** projects are shown as appropriations in the respective Special Revenue Funds (see the Other Funds section of this budget document). Amounts related to ongoing projects in a prior year, are shown as “spent” in the current year and the remaining project funding is reappropriated to the following year; i.e., carried forward from 2017-18 to 2018-19 as part of closing out the fiscal year. In addition, the CIP is a “rolling” five year plan wherein as the current year comes to a close another fiscal year is added on the long-term end of the plan. Keep in mind that on an annual basis the plan is updated and amended to respond to the needs of the community and related development.

Challenges associated with the five year CIP include an increased workload for a relatively small number of City staff for managing and accounting for the CIP. Furthermore, residential construction and new home sales are occurring after a multi-year lag, and this growth will continue to foster additional capital projects and demands on staff. While these challenges are real, the City is fortunate to be in a situation that provides potential opportunities for investment in its infrastructure now and in the future.

Over the next five years the City is projecting to expend \$62.661 million on capital projects; not including the budgeted amounts in 2017-18, but not yet spent.

Sources of reliable future revenue include Measure A sales tax override payments, grants already approved for the City, and development impact fees based on developments already approved and/or in process. Although the recently State approved Road Maintenance and Rehabilitation Account is part of the CIP funding going forward, it should be noted that this source of revenue is the subject of repeal initiative on an upcoming Statewide election. Should the repeal be successful, the CIP will be revised accordingly.

Categorically, the City’s 2019-2023 CIP will be spent on:

- \$ 3,851,279 Storm Drain
- 58,809,500 Street Improvements
- \$ 62,660,779 Total

However, as noted above, the CIP will continue to be revised as community needs evolve and the exact timing of future development is known.

Projects in progress include:

- Calimesa Creek and Storm Drain Improvements
- County Line Road Street Improvements (Calimesa Blvd. and County Line Road)
- County Line Road Street Improvements (5th Street to Bryant)
- Cherry Valley Interchange Improvements
- Brady Lane pavement rehabilitation and Avenue L Slurry

The following pages reflect, in detail, the projects in progress, as well as the projects commencing in the 2018-19 fiscal year.

City of Calimesa
Five Year Capital Improvement Program
FY 2019-2023
Funding Schedule
(continued on next page)

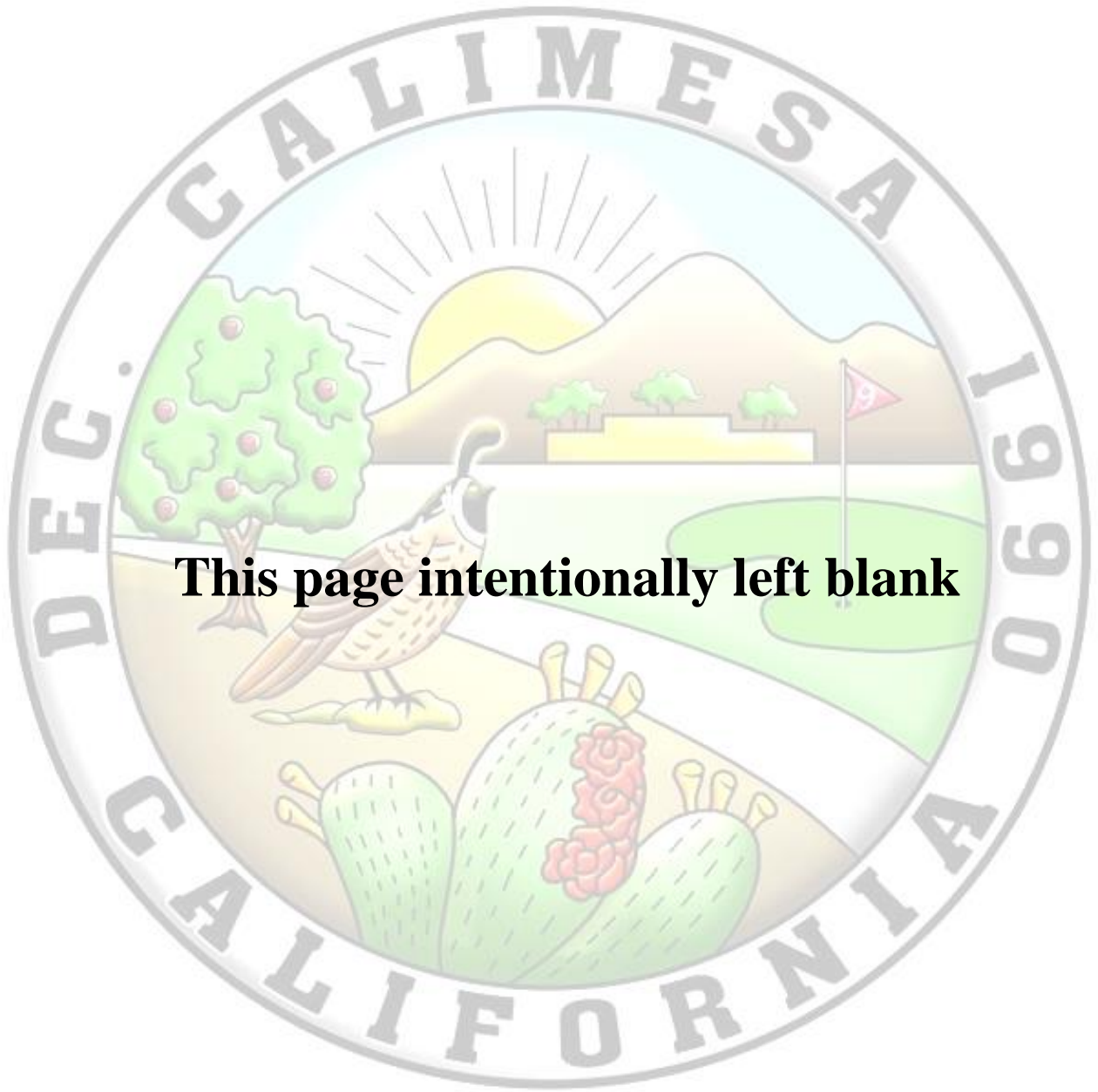
| Project Description | 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 |
|--|--------------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
| Calimesa Creek and Storm Drain Improvements (Balance of Prior Appropriation to carry over from 2017-18)* | 3,851,279 | - | - | - | - |
| County Line Road Street Imp. (Engineering Phase) (Balance of Prior Appropriation to carry over from 2017-18)* | - | - | - | - | - |
| County Line Road Street Imp. (R of Way/Construction) (Balance of Prior Appropriation to carry over from 2017-18)* | - | - | - | - | - |
| Cherry Valley Interchange (Balance of Prior Appropriation to carry over from 2017-18)* | - | 3,066,500 | 8,100,000 | 37,800,000 | - |
| County Line Road Interchange | - | 600,000 | - | - | - |
| County Line Intersection (Bryant, 2nd and 3rd) County Line 5th Street to Bryant | 1,300,000 50,000 | - - | - - | - - | - - |
| | 143,426 | 143,426 | 143,426 | 115,722 | |
| Roberts Road/County Line Road Improvements Design Engineering and Right-of-Way Construction | - - - | - - - | 580,000 - - | 2,280,000 - - | - - 3,600,000 |
| Singleton Road Interchange** | - | - | - | - | - |
| Sandalwood Interchange** | - | - | - | - | - |
| Citywide Pavement Rehabilitation Brady Lane Pavement Rehabilitation (Balance of Prior Appropriation to carry over from 2017-18)* Avenue L Slurry Seal (Balance of Prior Appropriation to carry over from 2017-18)* Cherry Lane, Holly Lane and Mulberry California Street Pavement Rehabilitation and Slurry | 15,000 47,000 - - - - | - - - - 405,000 - | - - - - - 120,000 | 150,000 - - - - - | 150,000 - - - - - |
| Library/City Hall - (Site Demolition & Planning)** | - | - | - | - | - |
| Drainage Master Plan** | - | - | - | - | - |
| Totals: | 5,406,705 | 4,214,926 | 8,943,426 | 40,345,722 | 3,750,000 |

*Carry over balances are not reflected in the 5-year CIP totals
**No funding appropriated - project pending

City of Calimesa
Five Year Capital Improvement Program
FY 2019-2023
Funding Schedule
(continued from prior page)

| Project Description | Total | Funding Source | Amount |
|--|-------------------|----------------------------------|-------------------|
| Calimesa Creek | 3,851,279 | Flood Control Drainage DIF | 904,453 |
| (Balance of Prior Appropriation to carry over from 2017-18)* | | Riverside County Flood Control | 2,946,826 |
| | | EPA Grant | - |
| Project Total Cost | 3,851,279 | Project Total Funding | 3,851,279 |
| County Line Road Street Imp. (Engineering Phase) | - | Traffic Imp. DIF | - |
| (Balance of Appropriation to carry over from 2017-18)* | | Local Contribution | - |
| | | SAFTEALU Grant | - |
| Project Total Cost | - | Project Total Funding | - |
| County Line Road Street Imp. (R of Way/Construction) | - | Traffic Imp. DIF | - |
| (Balance of Prior Appropriation to carry over from 2017-18)* | | Local Contribution | - |
| | | SAFTEALU Grant | - |
| Project Total Cost | - | Project Total Funding | - |
| Cherry Valley Interchange | 48,966,500 | Traffic Imp. DIF | 200,000 |
| (Balance of Prior Appropriation to carry over from 2017-18)* | | CMAQ Grant | 443,000 |
| | | WRCOG/Beaumont | 2,100,000 |
| | | WRCOG - Zone and Settlement | 8,950,000 |
| | | Local Contribution (SunnyCal) | 1,000,000 |
| | | Local Contribution (Shopoff) | 6,100,000 |
| | | Local Contribution (Other) | 5,200,000 |
| | | Construction Funding in progress | 24,973,500 |
| Project Total Cost | 48,966,500 | Project Total Funding | 48,966,500 |
| County Line Road Interchange | 600,000 | Traffic Imp. DIF | 600,000 |
| | | Local Contribution | - |
| Project Total Cost | 600,000 | Project Total Funding | 600,000 |
| County Line Intersections (Bryant, 2nd and 3rd) | 1,300,000 | Traffic Imp. DIF | 1,300,000 |
| | 50,000 | Mobile Source Review Committee | 50,000 |
| | 546,000 | Local Contribution (RMRA) | 546,000 |
| Project Total Cost | 1,896,000 | Project Total Funding | 1,896,000 |
| Roberts Road/County Line Road Improvements | | | |
| Design Engineering and Right-of-Way | 2,860,000 | Traffic Imp. DIF | 2,860,000 |
| Construction | 3,600,000 | Local Contribution | 3,600,000 |
| Project Total Cost | 6,460,000 | Project Total Funding | 6,460,000 |
| Singleton Road Interchange | - | Traffic Imp. DIF | - |
| | | Grants/Contrib-Others | - |
| Project Total Cost | - | Project Total Funding | - |
| Sandalwood Interchange | - | Traffic Imp. DIF | - |
| | | Grants/Contrib-Others | - |
| Project Total Cost | - | Project Total Funding | - |
| Citywide Pavement Rehabilitation | 315,000 | Measure A | 315,000 |
| Brady Lane Pavement Rehabilitation | 47,000 | Measure A | 47,000 |
| (Balance of Prior Appropriation to carry over from 2017-18)* | | | |
| Avenue L Slurry Seal | - | Measure A | - |
| (Balance of Prior Appropriation to carry over from 2017-18)* | | | |
| Cherry Lane, Holly Lane and Mulberry | 405,000 | Measure A | 405,000 |
| California Street Pavement Rehabilitation and Slurry | 120,000 | Measure A | 120,000 |
| Project Total Cost | 887,000 | Project Total Funding | 887,000 |
| Library/City Hall - (Site Demolition & Planning) | - | Library DIF/Admin DIF | - |
| Project Total Cost | - | Project Total Funding | - |
| Drainage Master Plan | - | Flood Control DIF | - |
| | | Riverside County Flood Control | - |
| Project Total Cost | - | Project Total Funding | - |
| Totals: | 62,660,779 | | 62,660,779 |

NOTE: Total columns may not reflect all appropriations/funding; see footnotes on prior page



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Cost Allocation Plan

Introduction:

Every governmental organization in the United States, which receives federal dollars in any substantial form, must have an objective cost allocation plan for distributing administrative overhead. Many states and counties also require the existence of such a plan to substantiate charges for administrative costs to programs that are state or county grant funded. A cost allocation plan may not be required if no administrative costs are allocated to funds or departments receiving other governmental revenue.

The City of Calimesa (the City) has numerous special revenue funds which receive money from other governments, developers (fees), property tax assessments for special districts, donations, and other funding sources independent of General Fund activities. As a result, periodic updating of the City's cost allocation plan is essential.

Methodology:

Administrative overhead typically includes line items for various general government functions such as City Clerk, Human Resources, Risk Management (and related insurances), Information Technology, Finance, facilities (including utilities and communications), and other items of a service or support nature which theoretically benefit other departments, programs, and funds. While the City Manager's Department is clearly an administrative function, its purpose is not to directly support activities of other operations but rather to oversee all activities of a city in more of an indirect manner. As a result, City Manager Department costs are not typically allocated to others. However, the Public Works and Engineering Departments often spend time administering projects, grants and related programs and, thus a portion of their time is allocated to those specific programs and funds.

Table 1: Typical factors used to allocate overhead costs

| Type of costs | Factors used to calculate overhead costs |
|--|---|
| Maintenance and janitorial | Square footage |
| Electric and other externally provided utilities | Square footage |
| Accounting | Actual expenses or number of transactions |
| Budget | Actual expenses, budgeted expenses or number of staff (FTE) |
| Payroll | Number of staff (FTE) or payroll warrants |
| Human resources | Number of staff (FTE) |
| IT services | Number of computers, servers, databases or ports |
| Legal – indirect costs | Actual expenses or hours worked |
| Insurance | Number of staff (FTE), claims or loss history, square footage, property values insured, and risk factor |
| Accounts payable | Number of transactions (including vouchers or invoices) |
| Purchasing | Number of transactions (procurements) |

Sources: OMB Circular A-87 & studies by other auditors and consultants.

While the above Table contains and suggests certain allocation criteria, the related factors are not precise requirements and vary greatly from government to government, depending on budget size, number of employees, the nature of facilities, the nature of operational activities, and other overhead components. Each entity has unique characteristics which necessitate customized approaches in allocating costs.

Cost centers selected for the City which appear to suit allocation are:

- Information Technology
- Non-Departmental (facilities, utilities, etc.)
- City Clerk General Operations
- City Clerk – Human Resources
- City Clerk – Risk Management
- Finance
- Public Works (project/program related only)
- Engineering (project/program related only)

Allocation factors used in determining the related methodology include (by cost center):

- Information Technology - 50% based on the number of general ledger transactions and 50% based on the number of employees in each department or fund.
- Non-Departmental (facilities, utilities, etc.) – 50% based on budget size and 50% based on number of employees
- City Clerk General Operations – 100% number of agenda items
- City Clerk – Human Resources – 100% number of employees including those on contract
- City Clerk – Risk Management – 100% number of employees including contract
- Finance – 50% based on number of general ledger transactions and 50% based on budget size.
- Public Works – 7.5% to the City’s Capital Improvement Program
- Engineering – 5% to the City’s Capital Improvement Program

Additional standard cost allocation methodologies prescribe a “step-down” approach for allocating costs internally among the overhead departments being allocated to other departments, programs, and funds. Generally, this methodology would begin the step-down with departments that clearly benefit all citywide activities such as information technology and non-departmental (facilities, utilities, etc.). The order of “step-down” for the City’s cost allocation plan is:

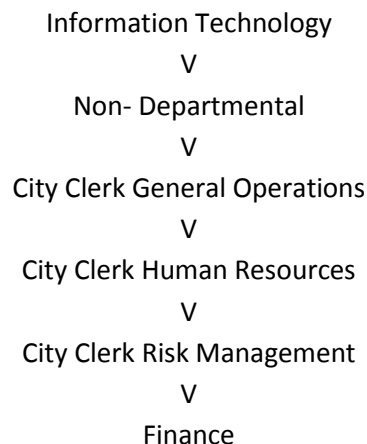


Table 2: Overhead Departments' Allocation of Costs to Other Funds

| Fund # | Fund Name | Allocated Costs | | | | | | | Total |
|------------------------------------|-------------------------|------------------|------------------|------------------|-----------------|------------------|------------------|------------------|-------------------|
| | | Info. Tech. | Non-Dept. | C Clk Gen | C Clk HR | C CLK RM | Finance | PW/Eng. | |
| 14 | Special Law Enforce. | \$ 248 | \$ 902 | \$ - | \$ - | \$ - | \$ 4,324 | \$ - | \$ 5,474 |
| 19 | Library Support Fund | 248 | 138 | 3,517 | - | - | 1,837 | - | 5,740 |
| 21 | AQMD | - | 20 | - | - | - | 70 | - | 90 |
| 24 | Gas Tax | 5,022 | 6,327 | - | 3,615 | 6,708 | 8,570 | - | 30,242 |
| 25 | Measure A | 248 | 78 | 1,055 | - | - | 1,637 | 10,342 | 13,360 |
| 28 | LLMD | 2,546 | 3,738 | 1,056 | 4,470 | 10,403 | 6,557 | - | 28,770 |
| 31 | Fire Facilities Fees | 248 | - | - | - | - | 1,377 | 748 | 2,373 |
| 32 | Flood Control Fees | 248 | - | - | - | - | 1,377 | 11,729 | 13,354 |
| 33 | Gen. Govt. Facil. Fees | 248 | - | - | - | - | 1,377 | 748 | 2,373 |
| 34 | Library Facil. Fees | 248 | - | - | - | - | 1,376 | 748 | 2,372 |
| 35 | Law Enf. Facil. Fees | 248 | - | - | - | - | 1,376 | 748 | 2,372 |
| 36 | Traffic Imp. Fees | 248 | - | 1,406 | - | - | 1,377 | 11,729 | 14,760 |
| 39 | Park Imp. Fees | 248 | - | 1,757 | - | - | 1,377 | 748 | 4,130 |
| 49 | CFD 2012-1 IA 2 | - | 75 | 28 | - | - | 2,639 | - | 2,742 |
| 51 | Public Services CFD - 1 | - | 19 | 704 | - | - | 2,613 | - | 3,336 |
| 52 | CFD 2013-1 IA 1 | 248 | 90 | 180 | - | - | 2,223 | - | 2,741 |
| 53 | CFD 2012-1 IA 1 | 248 | 172 | 280 | - | - | 2,913 | - | 3,613 |
| 55 | CFD 2012-1 Maint. | - | 6 | 180 | - | - | 762 | - | 948 |
| 56 | CFD 2013-1 Maint. | - | 14 | 180 | - | - | 2,179 | - | 2,373 |
| 59 | CFD 2013-1 IA 2 | - | 203 | 228 | - | - | 2,311 | - | 2,742 |
| 67 | SUCCESSOR AGENCY | - | 745 | 974 | - | - | 6,756 | - | 8,475 |
| 71 | CA RECYCLE | - | - | - | - | - | - | - | - |
| Total Costs to Other Funds: | | \$ 10,544 | \$ 12,527 | \$ 11,545 | \$ 8,085 | \$ 17,111 | \$ 55,028 | \$ 37,540 | \$ 152,380 |

This results in \$152,380 of internal overhead budgeted appropriations being allocated to departments outside of the General Fund. Certain funds, such as Measure A, AQMD, Gas Tax, LLMD and Successor Agency either have a cap on administrative costs and/or limited ability to pay for allocated costs. As such, certain costs have been adjusted based upon that funding source's ability to accept costs.