

Celebrating 30 Years
1990 - 2020

Fiscal Year
2020/2021

Adopted Budget
and Capital
Improvement
Program

City of Calimesa
908 Park Avenue
Calimesa, CA 92320

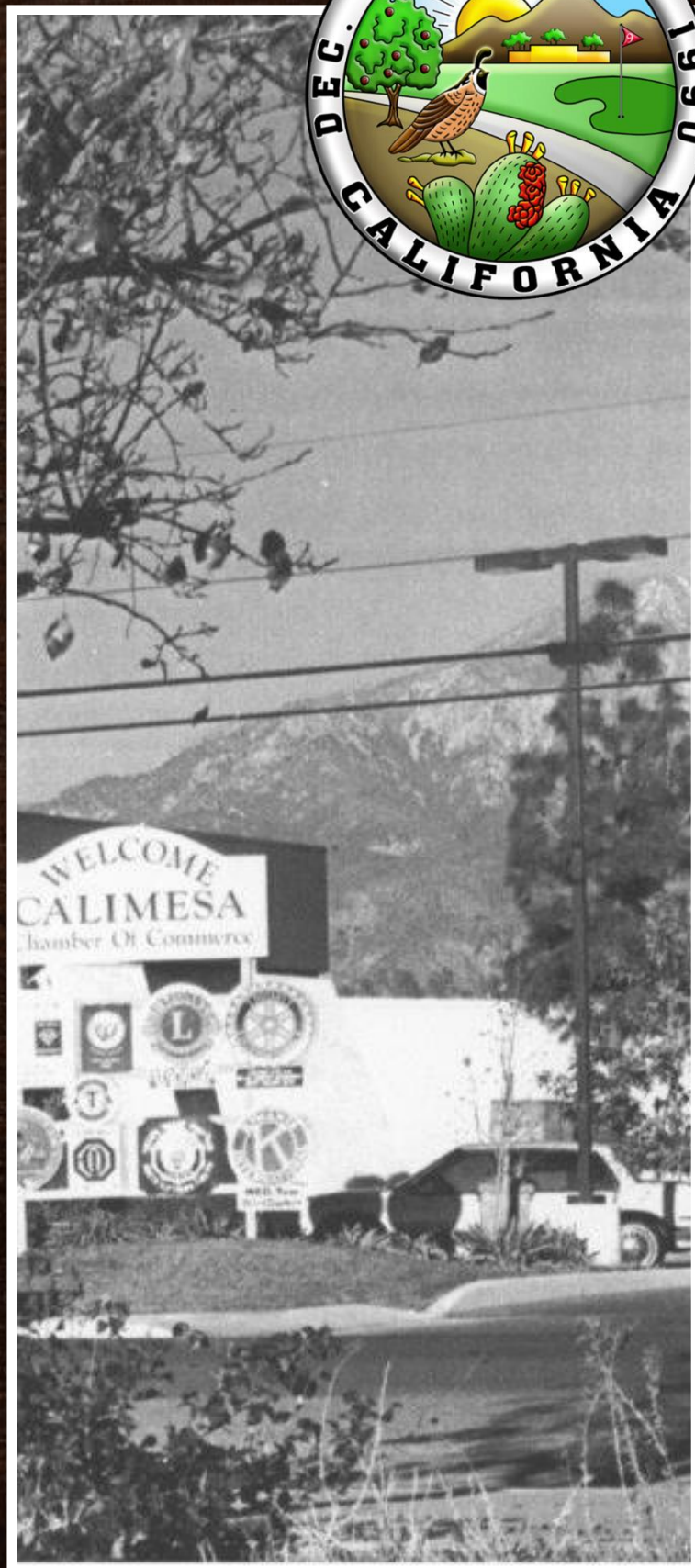


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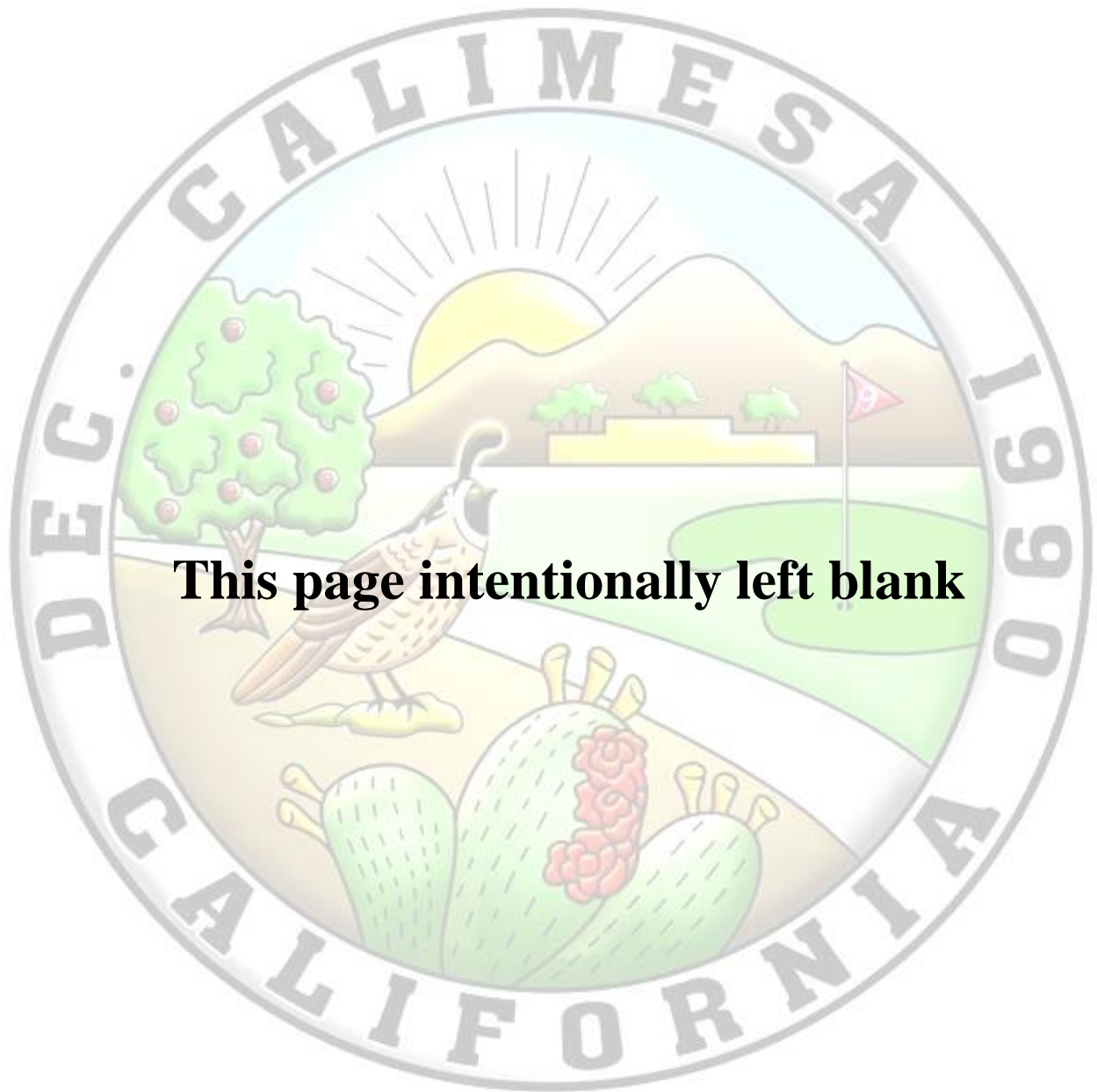


VISION STATEMENT

The City of Calimesa is dedicated to remaining a community that honors its beautiful natural setting through open space preservation, wildlife corridors, and extensive trail systems, as well as enriching the quality of life for Calimesa through sensitive planning that creates increased business activity, local jobs, new parks, and schools.

VALUES STATEMENT

The City of Calimesa incorporated December of 1990. It has developed its own unique zoning codes and standards, and sought to retain its open space characteristics. The City's General Plan provides for neighborhoods and businesses that reflect that concept. The City is governed by a five-member City Council and a form of government small enough to respond to citizen concerns yet experienced enough to maintain the unique Calimesa lifestyle.



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CITY OF CALIMESA
FISCAL YEAR 2020-2021
ANNUAL BUDGET

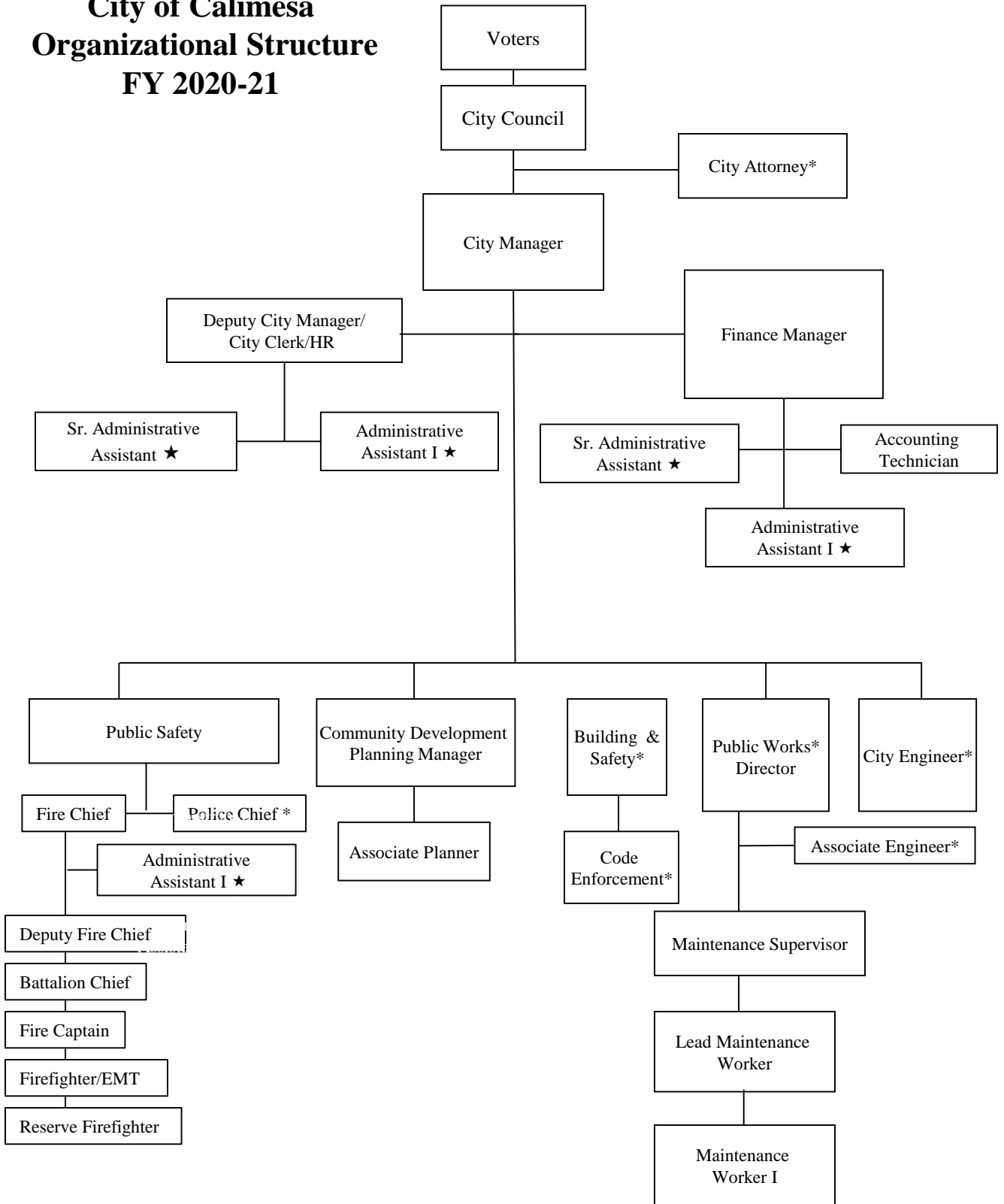
CITY COUNCIL MEMBERS

WILLIAM DAVIS, MAYOR
LINDA MOLINA, MAYOR PRO TEM
ED CARK, COUNCIL MEMBER
LARRY SMITH, COUNCIL MEMBER
JEFF CERVANTEZ, COUNCIL MEMBER

CITY STAFF

BONNIE JOHNSON, CITY MANAGER
AMY GREYSON, CITY ATTORNEY
DARLENE GERDES, DEPUTY CITY MANAGER/CITY CLERK
MARGARET MONSON, INTERIM PUBLIC WORKS DIRECTOR
MIKE THORNTON, CITY ENGINEER
KELLY LUCIA, PLANNING MANAGER
TIM SALAS, POLICE CAPTAIN
JOCK JOHNSON, FIRE CHIEF

City of Calimesa Organizational Structure FY 2020-21



*denotes contract employee

★denotes employee is shared by multiple departments

Budget Adoption Resolutions

City Resolution 2020-16 (Appropriation Limit)

City Resolution 2020-17 (FY 2020-21 Budget)

CSA Resolution 2020-01 (FY 2020-21 Budget)

RESOLUTION NO. 2020-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2020-21

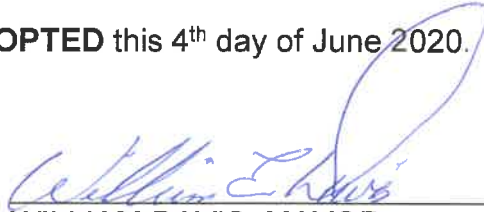
WHEREAS, California Revenue and Taxation Code requires the City to establish annual appropriations limits based on percentages of per capita income change and City population change, and

WHEREAS, the FY 2020-21 Appropriation Limit has been calculated according to data received from the California Department of Finance, and

WHEREAS, the Department of Finance data and the Appropriation Limit Calculation are attached as Exhibit "A", Appropriations Limit Calculation, Exhibit "B" Appropriation Limitation Schedule, Exhibit C "Schedule of Estimated Proceeds and Non-Proceeds of Taxes" and Exhibit "D" Department of Finance Letter.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALIMESA, that the Appropriation Limit for the Fiscal Year 2020-21 is established at \$8,035,524

PASSED, APPROVED AND ADOPTED this 4th day of June 2020.


WILLIAM DAVIS, MAYOR

ATTEST:


DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE }
CITY OF CALIMESA } SS.

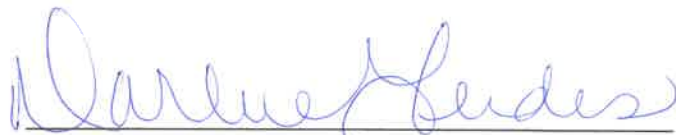
I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned Resolution **No. 2020-16** known as:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA,
CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE
FISCAL YEAR 2020-21**

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a special meeting thereof held on the 4th day of May 2020 by the following vote:

- AYES: Cervantez, Clark, Davis, Molina and Smith
- NOES: None
- ABSENT: None
- ABSTAINED: None



DARLENE GERDES, CITY CLERK

Dated this 4th day of June 2020.



**CITY OF CALIMESA
 APPROPRIATIONS LIMITATION CALCULATION
 Exhibit A**

APPROPRIATIONS LIMIT FOR FISCAL YEAR 19-20 \$ 7,332,301

PRICE CHANGE :

PER CAPITA INCOME 3.73%

POPULATION CHANGE :

CALIMESA 01/01/20. 5.65%

RIVERSIDE COUNTY 01/01/20 0.79%

GREATER OF TWO OPTIONS 5.65%

CALCULATION FACTOR:

PRICE CHANGE FACTOR 1.0373

POPULATION CHANGE FACTOR 1.0565

TOTAL (PRICE X POPULATION) 1.0959075

APPROPRIATIONS LIMIT FOR FY 2020-21

\$ 8,035,524

(6/30/20 LIMIT X TOTAL CALCULATION FACTOR)

CITY OF CALIMESA
APPROPRIATIONS LIMITATION SCHEDULE
Exhibit "B"

Gann Historical Appropriation Limit Calculations

	FY09-10	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21
Prior Year Limit:	\$ 4,519,597	\$ 4,613,104	\$ 4,558,874	\$ 4,757,889	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930	\$ 5,663,087	\$ 6,078,185	\$ 6,497,216	\$ 6,978,821	\$ 7,332,302
Adjustments:												
*Population	1.44	1.40	1.81	1.11	0.90	1.67	1.56	1.86	3.09	3.61	0.87	5.65
Inflation	0.62	-2.54	-2.51	3.77	5.12	-0.23	3.82	5.37	3.69	3.67	3.85	3.73
Conversion Factors:												
Population Factor	1.0144	1.014	1.0181	1.0111	1.009	1.0167	1.0382	1.0186	1.0309	1.0361	1.0117	1.0373
Price Change Factor	1.0062	0.9746	1.0251	1.0377	1.0512	0.9977	1.0156	1.0537	1.0369	1.0367	1.0385	1.0565
Adjustment Factor	1.02068928	0.9882444	1.043665431	1.04921847	1.0606608	1.01436159	1.0543959	1.0732988	1.0689402	1.0741249	1.0506505	1.0959075
Total Annual Adjustment	\$ 93,507	\$ (54,230)	\$ 199,015	\$ 234,176	\$ 302,823	\$ 76,043	\$ 292,157	\$ 415,098	\$ 419,031	\$ 481,605	\$ 353,480	\$ 703,222
Current Year Limit	\$ 4,613,104	\$ 4,558,874	\$ 4,757,889	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930	\$ 5,663,087	\$ 6,078,185	\$ 6,497,216	\$ 6,978,821	\$ 7,332,302	\$ 8,035,524

CITY OF CALIMESA
SCHEDULE OF ESTIMATED REVENUES
PROCEEDS AND NON-PROCEEDS OF TAXES
Based on the 2020-21 Proposed Budget

	<u>Proceeds of Taxes</u>	<u>Non-Proceeds of Taxes</u>	<u>Total Proceeds / Non-Proceeds</u>
General Fund			
Taxes			
Property Taxes - Current Year Secured	3,021,423		3,021,423
Sales and Use Taxes	904,488		904,488
Franchises	423,800		423,800
Other taxes	95,000		95,000
Licenses & Permits		45,101	45,101
Fines & Forfeitures		25,450	25,450
Use of Money & Property		108,132	108,132
Intergovernmental Revenue			-
Property Tax in Lieu of Sales Tax	-		-
Property Tax in Lieu of VLF	1,032,493		1,032,493
Other		5,000	5,000
Charges for Current Services - Comm Dev.		238,700	238,700
Miscellaneous Revenue		1,451,857	1,451,857
Net - Transfers			-
			-
Total proceeds from taxes	<u>\$5,477,205</u>		
Total Proceeds from other sources		<u>\$ 1,874,240</u>	
Total General Fund Revenue			<u>\$ 7,351,445</u>



May 2020

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2020, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2020-21. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2020-21 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2020.**

Please Note: The prior year's city population estimates may be revised. The per capita personal income change is based on historical data. Given the stay-at-home orders due to COVID-19, growth in the coming years may be substantially lower than recent trends.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

/s/ Keely Martin Bosler

KEELY MARTIN BOSLER
Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2020-21 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2020-21	3.73

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2020-21 appropriation limit.

2020-21:

Per Capita Cost of Living Change = 3.73 percent
 Population Change = 0.22 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.73 + 100}{100} = 1.0373$

Population converted to a ratio: $\frac{0.22 + 100}{100} = 1.0022$

Calculation of factor for FY 2020-21: $1.0373 \times 1.0022 = 1.0396$

Fiscal Year 2020-21

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2019 to January 1, 2020 and Total Population, January 1, 2019

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2019-2020	1-1-19	1-1-20	1-1-2020
Riverside				
Banning	-0.05	31,142	31,125	31,125
Beaumont	3.72	49,630	51,475	51,475
Blythe	-0.37	13,710	13,659	19,255
Calimesa	5.65	8,830	9,329	9,329
Canyon Lake	0.05	10,995	11,000	11,000
Cathedral City	0.49	53,272	53,531	53,580
Coachella	0.64	46,885	47,186	47,186
Corona	0.91	166,723	168,248	168,248
Desert Hot Springs	-0.08	29,683	29,660	29,660
Eastvale	1.22	65,611	66,413	66,413
Hemet	0.02	85,159	85,175	85,175
Indian Wells	0.45	5,379	5,403	5,403
Indio	0.74	90,087	90,751	90,751
Jurupa Valley	0.91	106,115	107,083	107,083
Lake Elsinore	0.47	63,009	63,308	63,453
La Quinta	0.67	40,389	40,660	40,660
Menifee	2.49	94,732	97,093	97,093
Moreno Valley	0.80	207,181	208,838	208,838
Murrieta	1.20	114,193	115,561	115,561
Norco	-0.06	24,006	23,991	27,564
Palm Desert	0.14	52,911	52,986	52,986
Palm Springs	0.28	47,296	47,427	47,427
Perris	0.43	79,856	80,201	80,201
Rancho Mirage	1.21	18,886	19,114	19,114
Riverside	0.53	326,368	328,096	328,155
San Jacinto	1.18	50,431	51,028	51,028
Temecula	0.08	111,879	111,970	111,970
Wildomar	0.15	37,126	37,183	37,183
Unincorporated	0.79	382,077	385,084	385,388
County Total	0.79	2,413,561	2,432,578	2,442,304

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

RESOLUTION 2020-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED FISCAL YEAR 2020-21 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGETS, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FISCAL YEAR 2019-20 BUDGET

WHEREAS, the City Council has reviewed the proposed Fiscal Year 2020-21 Budget during a public meeting (budget workshop) held on May 21, 2020 regarding the adoption of the budget; and

WHEREAS, subsequent to the budget workshop staff identified certain changes to 2020-21 Proposed Budget document which are delineated in the accompanying staff report and attached as Attachment 1 to this Resolution; and

WHEREAS, the City Council also intends to amend the Fiscal Year 2019-20 Budget to incorporate the most recent projected operating results as reflected in the proposed Fiscal Year 2020-21 Budget document (column labeled FY 2019-20 Projected Actuals).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALIMESA HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

Section 1: The General Fund Budget for FY 2020-21 shall be as follows:

City Council	\$ 71,583
City Manager	300,690
City Clerk	397,070
City Attorney	185,000
Finance	253,891
IT	129,997
Planning	787,587
Engineering	100,820
Citizens Patrol	8,615
Police	2,010,059
Animal Control	40,000
Fire Service	2,109,800
Community Services	167,583
Public Works	297,409
Non-Departmental	<u>214,357</u>
 Total Calimesa General Fund Budget	 <u>\$7,075,462</u>

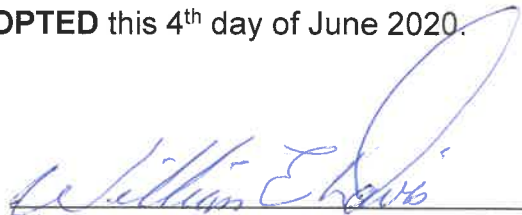
In addition, the General Fund Projected revenues of \$7,351,445 as presented in the Proposed Budget for Fiscal Year 2020-21, are hereby adopted.

Section 2. The City of Calimesa Fiscal Year 2020-21 Special Revenue Funds Budget, Capital Improvement Program and Cost Allocation Plan as presented in the Proposed Budget Document, and amended by Attachment 1 to this Resolution, are hereby adopted.

Section 3: The FY 2019-20 Budget is hereby amended to reflect the FY 2019-20 Projected Actuals as shown in the FY 2020-21 Proposed Budget Document and amended by Attachment 1 to this Resolution.

Section 4: At the end of FY 2019-20, certain purchase commitments or contracts may exist representing contractual obligations of previously budgeted funds. In addition, certain amounts related to one-time allocations for specific projects and services may remain unspent. This is common in the Capital Improvement Program (CIP) wherein projects frequently cross fiscal years. At the City Manager's discretion, these amounts will be deemed to be rebudgeted as an addition to the budget amounts approved in this resolution so long as these amounts do not cause total expenditures in FY 2019-20 to exceed projected actuals as shown in the 2020-21 Proposed Budget.

PASSED, APPROVED, and ADOPTED this 4th day of June 2020.


WILLIAM DAVIS, MAYOR

ATTEST:



DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } SS.
CITY OF CALIMESA }

I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned Resolution **No. 2020-17** known as:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED FISCAL YEAR 2020-21 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGETS, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FISCAL YEAR 2019-20 BUDGET

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a special meeting thereof held on the 4th day of May 2020 by the following vote:

AYES: Cervantez, Clark, Davis, Molina and Smith
NOES: None
ABSENT: None
ABSTAINED: None



DARLENE GERDES, CITY CLERK

Dated this 4th day of June 2020.



CSA RESOLUTION 2020-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY, ADOPTING THE PROPOSED CALIMESA SUCCESSOR AGENCY FY 2020-21 BUDGET

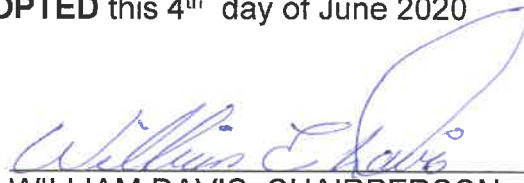
WHEREAS, the Calimesa Successor Agency Board of Directors have reviewed the proposed Fiscal Year 2020-21 Budget at a public meeting regarding the adoption of the budget as listed below:

<u>Revenue</u>	
Other Governmental Revenue	<u>295,198</u>
 <u>Expenditures</u>	
Salaries/Benefits	82,930
Professional Services – Fin/Audit/Trust	11,177
Overhead Allocation	4,025
Debt Service	<u>197,066</u>
 Total Expenditures	 <u>\$ 295,198</u>

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

Section 1. The Successor Agency to the Calimesa Redevelopment Agency, Fiscal Year 2020-21 Budget, as submitted, is hereby adopted.

PASSED, APPROVED, and ADOPTED this 4th day of June 2020



WILLIAM DAVIS, CHAIRPERSON

ATTEST:



DARLENE GERDES, AGENCY SECRETARY

STATE OF CALIFORNIA) SECRETARY’S CERTIFICATE
COUNTY OF RIVERSIDE) ss. RE ADOPTION OF RESOLUTION
CITY OF CALIMESA)

I, **Darlene Gerdes**, of the Secretary of the Board of Directors for the Successor Agency to the Calimesa Redevelopment Agency, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Directors at a regular meeting of the Successor Agency to the Calimesa Redevelopment Agency held on the 4th day of June 2020, and that the same was passed and adopted by the following vote:

AYES: Cervantez, Clark, Davis, Molina and Smith
NOES: None
ABSENT: None
ABSTAIN: None


DARLENE GERDES, SECRETARY OF THE BOARD
OF DIRECTORS FOR THE SUCCESSOR AGENCY
TO THE CALIMESA REDEVELOPMENT AGENCY

City Manager Budget Message



City of Calimesa

July 1, 2020

Honorable Mayor Davis and Members of the City Council:

I am pleased to submit the 2020-21 Annual Budget for the City of Calimesa. This letter provides an introduction and overview of the budget which serves as a tool to communicate the City's financial strategy and status for the upcoming fiscal year. As you will note throughout the budget document, a great deal of detail is being provided. Staff firmly believes that this approach promotes fiscal responsibility and transparency; two key components of the City Council's leadership philosophy.

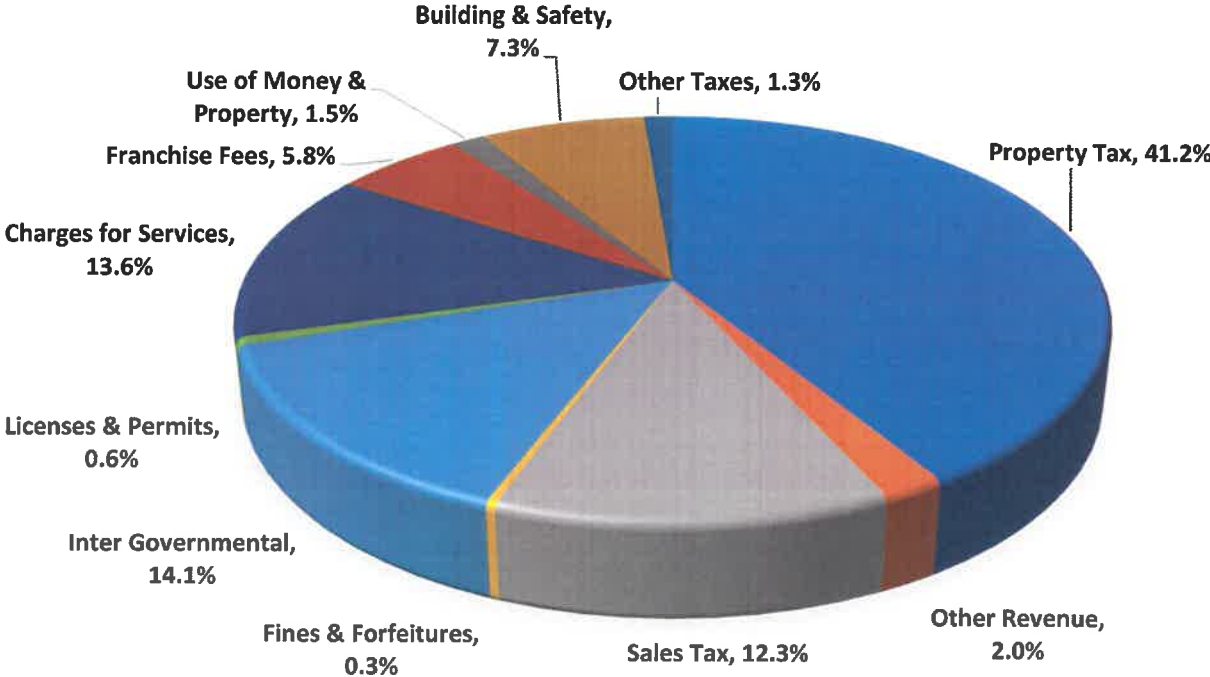
As background for discussion of the Fiscal Year 2020-21 Budget, the events of 2019-20 cannot be ignored. The City of Calimesa has had an interesting year to say the least. It was a mix of economic progress and unforeseen challenges. For example, new home permits and related sales were at record levels. On the commercial front, Auto Zone opened in the downtown area, while the City's second Stater Bros. Market and second Starbucks opened in the south end of the City. Many other projects are either in construction or in the entitlement process. All of this activity is critical to building the City's tax base. In addition, the City Council increased the City's formal General Fund reserve from 10% to 35%. The reserve is fully funded. However, it should be noted, 2019-20 also included the devastating Sandalwood Fire that not only affected over 100 Calimesa families, but also had direct financial impacts to the City. In addition, the current COVID-19 pandemic, as well as the recent civil unrest events, have also taken their economic toll.

The General Fund revenue outlook for 2020-21 includes an overall estimated decrease of \$450,109, or 5.77% when compared to FY 2019-20 projected actuals. It should be noted that approximately \$548,800 in 2019-20 was one-time revenue from development related activity, and thus the estimated increase year over year of base recurring revenue is approximately 1.4%. The COVID-19 pandemic has resulted in reduced revenue projections in 2020-21; mainly, but not limited to, the areas of sales tax and transient occupancy tax. In addition, because the City cannot control the timing of certain development activity, projections in development activity revenues have also been

reduced to reflect conservative estimates. Highlights include estimated increases in property taxes (5%), vehicle license fees in-lieu (5%) and sales tax (3%). However, with relation to sales tax, although the 2020-21 projection is 3% above the 2019-20 projection, the 2020-21 projection is still 6.8% below the 2018-19 actual sales tax revenue.

The chart below depicts overall estimated General Fund revenue and each category's respective share of the overall revenue base.

**General Fund: FY 2020-21 Adopted Budget
Revenues by Source - \$7,351,445**

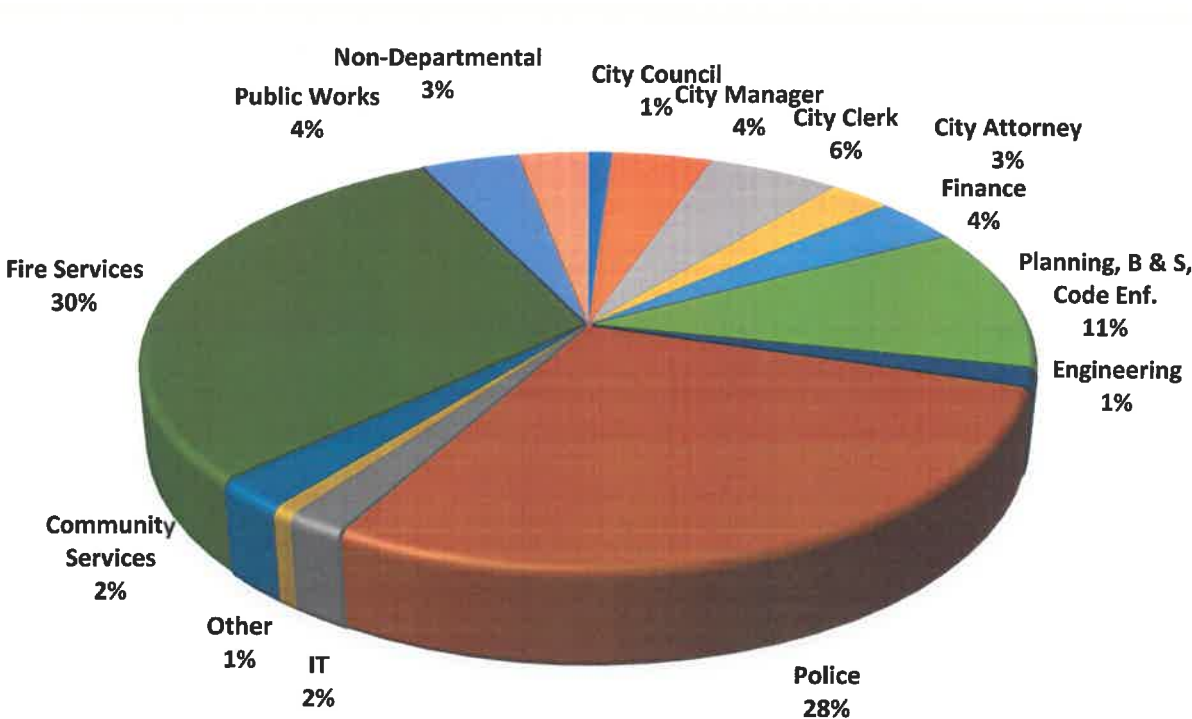


With respect to General Fund expenditures, the adopted 2020-21 budget is \$406,671, or 6%, higher than the amended budget for 2019-20. However, the adopted 2020-21 budget is \$20,024 lower than the projected actuals for 2019-20. The more significant budgeted increases in the 2020-21 adopted budget include: Police \$115,101 (contract increases); Community Development \$67,327 (development related activity offset by revenue); Information Technology \$58,254 (City website redesign and new IT service provider); Risk Management \$39,878 (increases in Liability Insurance premiums); City Clerk \$17,648 (election expenses); the Fire Department \$35,970 (increases in staffing and liability insurance offset by savings in vehicle repairs and maintenance); and Public Works \$26,563 (contracting out the Director position).

In addition, the estimated actual expenditures for 2019-20 are \$426,695 more than the amended budget for the same year primarily due to one-time development related activity, which is more than offset by increases in revenue; one-time emergency expenditures relating to the Sandalwood Fire and COVID-19 reflected in the Non-Departmental budget totaling \$200,000; as well as personnel costs in various departments throughout the 2019-20 budget attributable to the emergency staffing costs. Thus, as noted above, although recurring expenditures are increasing, the one-time expenditures above are not rebudgeted, resulting in a year-over-year change from 2019-20 to 2020-21 of \$20,204. Finally, the following personnel changes are included in the 2020-21 budget: converting the part-time Administrative Assistant position in the Fire Department to full-time; and adding a full-time Maintenance Supervisor position and defunding a Maintenance Worker position in the Public Works Department.

The chart below depicts overall budgeted General Fund Expenditures and each department’s respective share of the overall expenditure base.

**General Fund: FY 2020-21 Adopted Budget
Expenditures by Department - \$7,075,462**



The adopted General Fund budget adds \$275,983 to fund balance increasing it to an estimated \$4,798,536. This represents 68% of the General Fund expenditures and is 33% in excess of the City Council adopted 35% reserve. Additionally, under City Council direction, \$41,397 has been set aside as a reserve for COVID-19 related programs.

Moreover, the City is moving forward with certain capital improvement projects (mainly streets and storm drains) that will benefit all Calimesa residents.

Examples of projects in progress include, but are not limited to, the following:

- Calimesa Creek Basin and Storm Drain Improvements – ongoing
- County Line Road at Calimesa Boulevard Street Improvements – ongoing
- Cherry Valley Interchange Improvements – ongoing
- County Line Road from Calimesa Blvd. to Bryant St. Street Improvements—in partnership with the City of Yucaipa—partially completed
- Brady Lane Pavement Rehabilitation
- Bryant St./Singleton Road Pavement and Striping

As noted earlier and reflected above. economic development continues to play a big role in building the City’s tax base and increasing the City’s ability to provide services, as well as increase its General Fund reserve. In addition, infrastructure improvements are vital as the City’s population increases. These two components, balanced with a preservation of the rural environment that Calimesa is known for, continues to be the City’s focus.

Acknowledgements

The completion of this budget document was a collaborative effort and relied upon the participation and dedication of Team Calimesa. Teamwork, collaboration and leadership continue to be the key to the success of our City.

I also want to extend a special “thank you” to the Council Budget Ad Hoc Committee, comprised of Mayor Davis and Mayor Pro Tem Molina. Their input and leadership has been instrumental to the success of Team Calimesa.

Finally, I would like to express my appreciation to the full City Council for your continued support of City staff as Calimesa moves into the future.

Respectfully submitted,

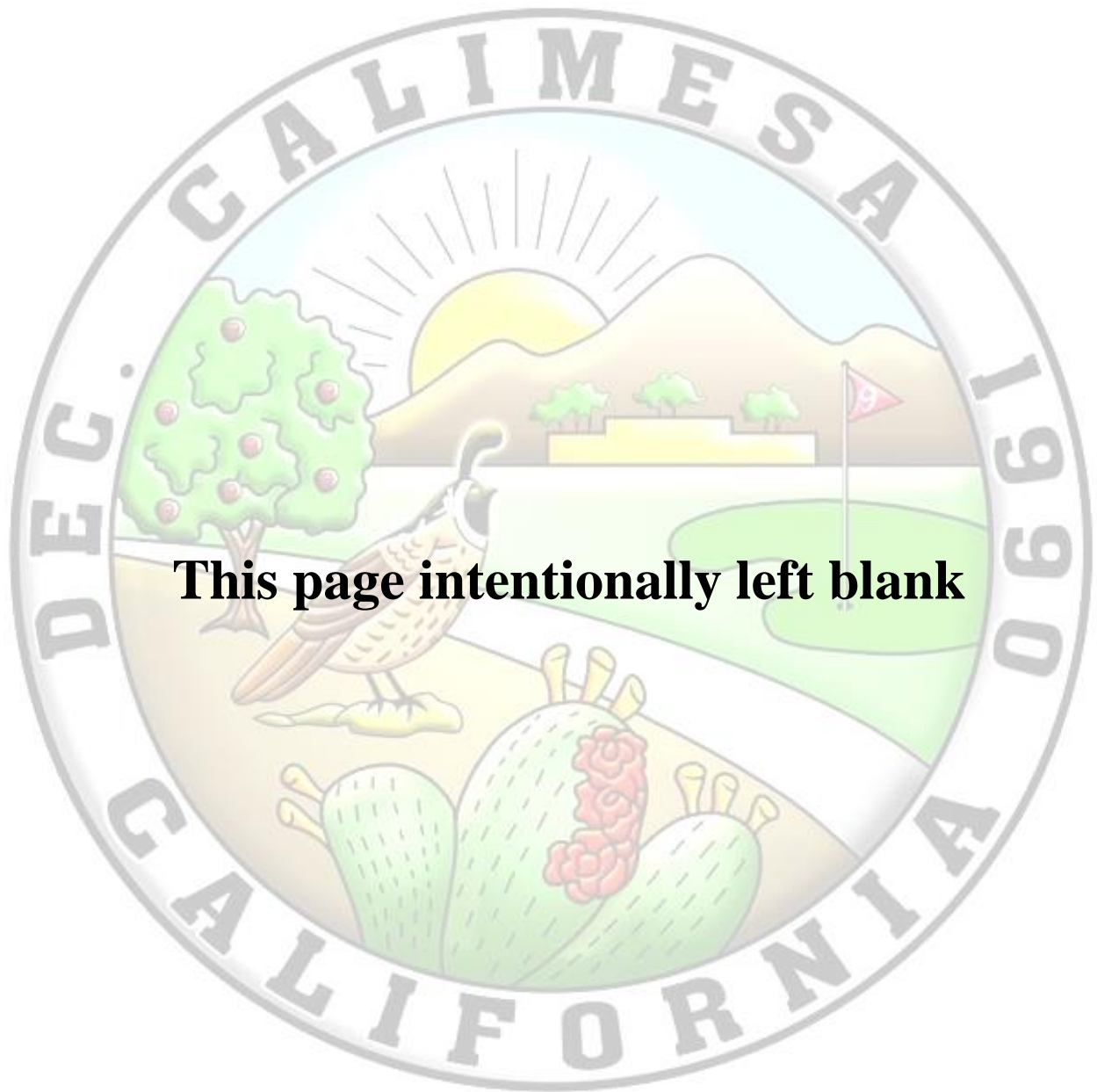


Bonnie Johnson
City Manager

General Fund Revenue & Appropriations Summaries

CITY OF CALIMESA
FY 2020-21
General Fund Summary

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget	FY 20-21 Percentage of Total
REVENUES						
TAXES	3,430,372	3,762,745	3,983,501	3,898,784	4,020,911	54.7%
FRANCHISE FEES	361,622	388,509	396,800	417,295	423,800	5.8%
INTERGOVERNMENTAL REVENUES	843,156	964,964	994,961	994,961	1,037,493	14.1%
FINES & FORFEITURES	39,619	21,470	25,898	27,807	25,450	0.3%
BUILDING & SAFETY	198,011	929,404	734,150	967,160	538,150	7.3%
USE OF MONEY/PROPERTY	68,605	121,006	122,192	123,177	108,132	1.5%
CHGS FOR SVCS (PLANNING/ENG)	127,992	385,163	248,600	278,319	238,700	3.2%
CHGS FOR SVC (MISC)	466,579	784,493	872,675	872,875	763,707	10.4%
LICENSES & PERMITS	42,072	68,860	47,575	56,176	45,101	0.6%
OTHER REVENUES	44,601	213,835	150,000	165,000	150,000	2.0%
TOTAL REVENUES	\$ 5,622,629	\$ 7,640,449	\$ 7,576,352	\$ 7,801,554	\$ 7,351,445	100%
EXPENDITURES						
CITY COUNCIL	60,033	55,836	84,583	85,058	71,583	1.0%
CITY MANAGER	299,382	317,907	296,707	301,707	300,690	4.2%
CITY CLK - GENERAL OPERATIONS	92,056	102,662	108,235	108,235	125,883	1.8%
CITY CLK - RENT CONTROL	15,303	9,696	19,701	11,701	19,868	0.3%
CITY CLK - HUMAN RESOURCES	53,850	62,329	72,374	72,374	76,084	1.1%
CITY CLK - RISK MANAGEMENT	106,231	104,771	136,357	136,357	176,235	2.5%
CITY ATTORNEY	126,410	191,172	185,000	160,000	185,000	2.6%
FINANCE	158,950	151,444	241,887	240,924	253,891	3.6%
INFORMATION TECHNOLOGY	43,662	60,689	71,743	68,243	129,997	1.8%
PLANNING/CODE ENF/BLDG & SAFETY	348,976	800,071	720,260	906,349	787,587	11.1%
ENGINEERING	45,204	88,287	103,500	103,500	100,820	1.4%
CITIZENS PATROL	1,995	2,594	7,610	6,000	8,615	0.1%
POLICE	1,775,302	1,792,167	1,894,958	1,880,972	2,010,059	28.4%
ANIMAL CONTROL	15,505	40,000	40,000	40,000	40,000	0.6%
FIRE DEPARTMENT	1,434,950	1,513,038	2,073,830	2,073,830	2,109,800	29.8%
COMMUNITY SERVICES	119,917	131,916	151,175	151,975	167,583	2.4%
PUBLIC WORKS	153,110	262,573	270,846	369,156	297,409	4.2%
NON-DEPARTMENTAL	264,613	141,683	190,024	379,104	214,357	3.0%
TOTAL EXPENDITURES	\$ 5,115,449	\$ 5,828,835	\$ 6,668,791	\$ 7,095,486	\$ 7,075,462	100%
Prepaid Expense	507,180	1,811,614	907,561	706,068	275,983	
	70,051	-	-	-	-	
NET OPERATING SURPLUS (DEFICIT)	\$ 577,231	\$ 1,811,614	\$ 907,561	\$ 706,068	\$ 275,983	N/A
BEGINNING FUND BALANCE RESERVE	\$ 1,427,639	\$ 2,004,870	\$ 3,816,484	\$ 3,816,484	\$ 4,522,552	N/A
ENDING FUND BALANCE RESERVE	\$ 2,004,870	\$ 3,816,484	\$ 4,724,045	\$ 4,522,552	\$ 4,798,536	N/A
FUND BALANCE RESERVE PERCENTAGE	39%	65%	71%	64%	68%	N/A
COUNCIL APPROVED RESERVES	\$ 511,545	\$ 582,884	\$ 2,334,077	\$ 2,483,420	\$ 2,476,412	
PERCENTAGE OF BUDGETED EXPENDITURES	10%	10%	35%	35%	35%	
RESERVE FOR COVID-19 PROGRAMS	\$ -	\$ -	\$ -	\$ -	\$ 41,397	
PERCENTAGE OF NET OPERATING SURPLUS					15%	
NET UNRESERVED FUND BALANCE	\$ 1,493,325	\$ 3,233,601	\$ 2,389,969	\$ 2,039,133	\$ 2,280,727	
PERCENTAGE OF BUDGETED EXPENDITURES	29%	55%	36%	29%	32%	



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CITY OF CALIMESA
FY 2020-21 Adopted Budget
Revenues by Source Type

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
TAXES:						
4001	Property Tax	786,851	851,598	923,983	923,983	970,182
4002	Property Transfer Tax	59,289	58,902	70,000	90,000	60,000
4003	TOT	51,553	77,152	65,000	56,331	35,000
4004	Sales Tax	881,079	974,574	970,955	874,907	904,488
4005	Fire District Property Tax	1,651,600	1,800,519	1,953,563	1,953,563	2,051,241
	Total Taxes	3,430,372	3,762,745	3,983,501	3,898,784	4,020,911
FRANCHISE FEES:						
4201	So Cal Edison	78,263	78,451	78,500	78,995	80,500
4202	Gas Company	20,057	20,246	20,300	20,300	20,300
4203	CR&R Sanitation	174,702	195,739	205,000	220,000	225,000
4204	Cablevision	57,314	64,389	65,000	70,000	70,000
4206	Verizon/Frontier	31,286	29,684	28,000	28,000	28,000
	Total Franchise Fees	361,622	388,509	396,800	417,295	423,800
INTERGOVERNMENTAL REVENUES:						
4020	Waste Management	1,750	1,587	2,800	2,800	2,800
4800	Other Govtl Revenues	1,200	48,773	7,834	7,834	1,200
4802	Beaumont Bldg Permit	2,300	4,700	1,000	1,000	1,000
4803	Beaumont Sales Tax	3,786	3,612	-	-	-
4804	Vehicle License Fees (VLF)	834,120	906,292	983,327	983,327	1,032,493
	Total Intergovernmental	843,156	964,964	994,961	994,961	1,037,493
FINES & FORFEITURES:						
4100	Parking/Registration	12,878	13,062	10,000	10,000	10,000
4102	Admin Citations	-	-	3,000	6,057	3,000
4108	Vehicle Impound Cost Recovery	3,250	1,388	2,500	2,500	2,500
4150	EMSA Penalties	19,248	6,120	8,500	8,500	8,000
4402	Code Enforcement Fees	2,496	-	-	-	-
4476	Building Abatement	150	900	450	750	450
4480	Abandoned Vehicle Fees	1,597	-	1,448	-	1,500
	Total Fines & Forfeitures	39,619	21,470	25,898	27,807	25,450
BUILDING & SAFETY:						
4401	Building Permits	169,266	872,051	700,000	915,000	500,000
4415	Building Permit Admin Fee	16,380	38,877	28,000	40,000	26,000
4489	(pass thru) Green Fee	84	186	150	160	150
4530	Weed Abatement	12,281	18,290	6,000	12,000	12,000
	Total Building & Safety	198,011	929,404	734,150	967,160	538,150
USE OF MONEY/PROPERTY:						
4210	T-Mobile Rent	30,393	31,608	32,872	32,872	34,187
4301	Facility Rental	2,490	2,550	2,520	2,445	2,445
4403	Microfilming Fees	3,623	9,433	8,000	9,300	8,000
4600	Passport Applications	4,966	4,671	3,300	2,660	3,000
4611	Sales of Copies	1,106	1,475	500	900	500
4650	Interest Income	26,027	71,269	75,000	75,000	60,000
	Total Use of Money/Property	68,605	121,006	122,192	123,177	108,132

CITY OF CALIMESA
FY 2020-21 Adopted Budget
Revenues by Source Type

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
CHGS FOR SVCS-PLANNING/ENGINEERING:						
4309	Encroachment Permits	7,300	13,336	12,000	12,336	12,000
4405	Mitigation Fees	106	(122)	200	200	200
4420	Forclosure Ordinance	1,426	-	300	-	300
4450	Planning Fees	1,395	1,620	2,000	2,000	2,000
4451	Plan Check Fees	47,662	96,209	40,000	43,500	40,000
4453	Development Plan Review	5,045	27,140	15,000	2,000	15,000
4462	Grading Fees	500	9,985	5,000	6,408	5,000
4464	Temporary Use Permit	-	5,110	4,100	875	1,000
4465	Engineering Fees	1,115	4,914	5,000	5,000	5,000
4485	General Plan Maintenance Fee	20,952	93,874	60,000	80,000	55,000
4487	Technology Surcharge	6,499	28,358	20,000	25,000	17,200
4490	Fire Prevention Fees	8,772	73,693	55,000	75,000	60,000
4620	Mobile Home Registration Fee	27,220	31,046	30,000	26,000	26,000
	Total Planning & Engineering Charges	127,992	385,163	248,600	278,319	238,700
CHARGES FOR SERVICES (MISC):						
4101	PSCFD cost contribution	210,000	220,000	250,000	250,000	315,000
4410	Administrative Fee (projects, applications)	43,486	73,295	50,000	50,000	40,000
4625	Miscellaneous	11,558	70,844	20,000	20,000	20,000
4626	Development Agreement Fee	200,000	417,335	549,675	549,675	385,707
4630	Credit Card Fees	1,535	3,019	3,000	3,200	3,000
	Total Charges for Services (Misc.)	466,579	784,493	872,675	872,875	763,707
LICENSES & PERMITS:						
4300	Business License	20,544	26,359	26,000	26,000	23,000
4302	Business License - New - Inspections	1,386	2,387	2,000	2,000	2,000
4303	Business License - New Application Review	1,440	2,560	2,500	1,500	1,500
4304	Business License - Annual Fire Inspection	10,751	8,701	8,000	8,500	8,500
4308	Home Occupation Permits	3,249	1,197	1,000	1,026	1,026
4330	Bingo	-	-	50	50	50
4406	Wide Load Permits	352	400	200	362	200
4407	Recycle Deposit	3,620	24,241	6,000	14,000	7,000
4471	Sign Applications	730	3,015	1,825	2,738	1,825
	Total Licenses & Permits	42,072	68,860	47,575	56,176	45,101
OTHER REVENUE:						
4930	Community Benefit Charge	-	174,000	150,000	165,000	150,000
9501	Transfers-in Other Funds	44,601	39,835	-	-	-
	Total for Misc Revenue	44,601	213,835	150,000	165,000	150,000
	GENERAL FUND TOTAL	\$ 5,622,629	\$ 7,640,449	\$ 7,576,352	\$ 7,801,554	\$ 7,351,445

General Fund

Department Budgets

CITY OF CALIMESA
 FY 2020-21
 History of Expenditure by Department

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
1100	City Council	60,033	55,836	84,583	85,058	71,583
1200	City Manager	299,382	317,906	296,707	301,707	300,690
1300	City Clk-Gen. Operations	92,056	102,663	108,235	108,235	125,883
1310	City Clk-MH Rent Control	15,303	9,696	19,701	11,701	19,868
1320	City Clk-Human Res.	53,850	62,329	72,374	72,374	76,084
1330	City Clerk-Risk Mgmt.	106,231	104,772	136,357	136,357	176,235
1400	City Attorney	126,410	191,172	185,000	160,000	185,000
2000	Finance	158,950	151,443	241,887	240,924	253,891
2100	IT (Info. Technology)	43,662	60,690	71,743	68,243	129,997
3000	Comm. Dvlpmt. (Planning/Code Enf/B & S)	348,976	800,071	720,260	906,349	787,587
3300	Engineering	45,204	88,288	103,500	103,500	100,820
4000	Citizens on Patrol	1,995	2,595	7,610	6,000	8,615
4100	Police	1,775,302	1,792,167	1,894,958	1,880,972	2,010,059
4200	Animal Control	15,505	40,000	40,000	40,000	40,000
4300	Fire Dept.	1,434,950	1,513,038	2,073,830	2,073,830	2,109,800
4900	Comm. Svcs. (Senior Ctr.)	119,917	131,917	151,175	151,975	167,583
5100	Public Works	153,110	262,575	270,846	369,156	297,409
8100	Non-Departmental	264,613	141,683	190,024	379,104	214,357
Total		\$ 5,115,449	\$ 5,828,841	\$ 6,668,791	\$ 7,095,486	\$ 7,075,462

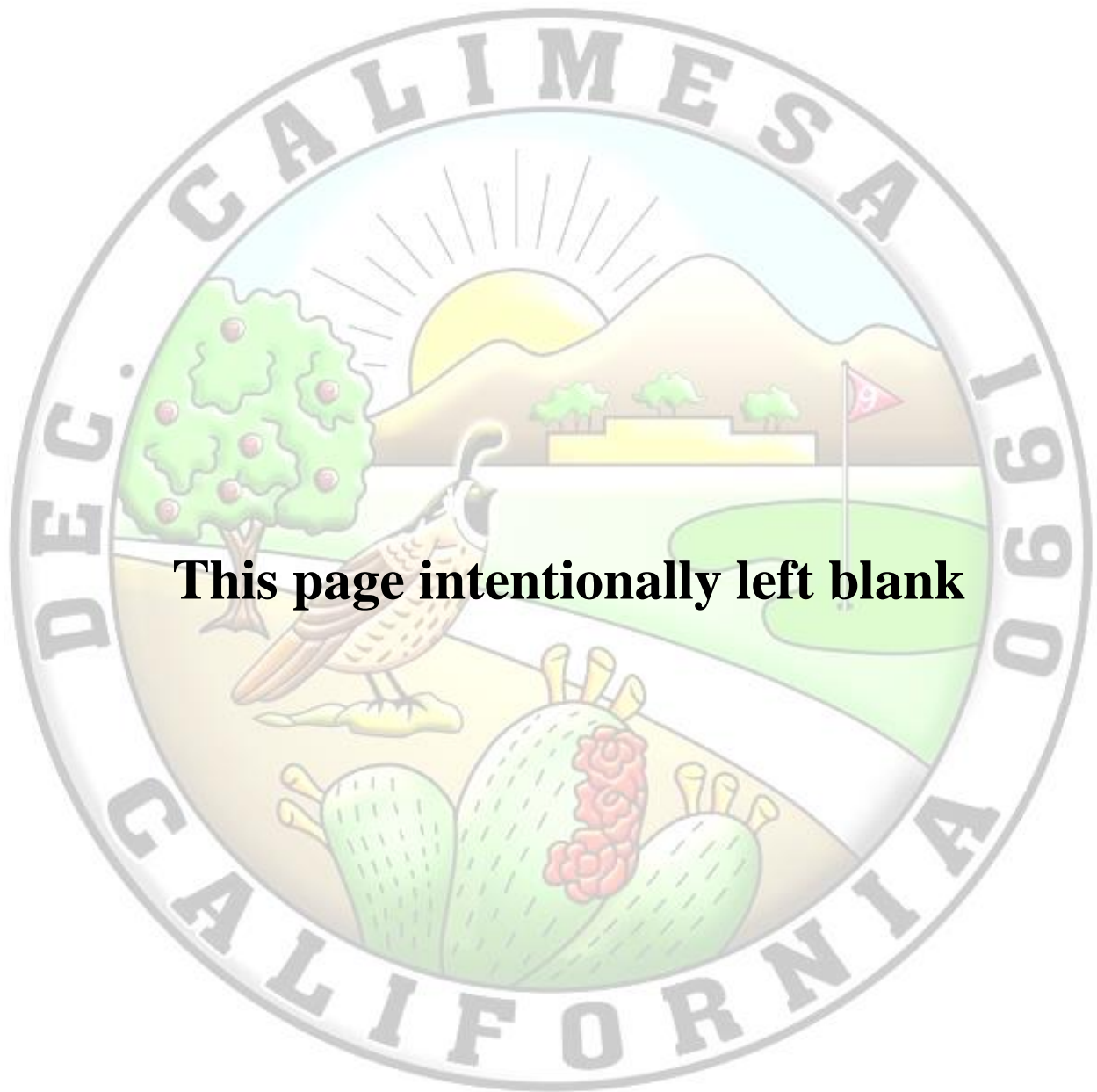
City Council - Program Overview

Program Description and Purpose

The City Council serves as the primary policy-making and legislative body of the City. The Council meets every first and third Monday of the month. Special study sessions may be scheduled periodically and additional meetings are called when necessary. The City Council reviews and discusses proposed recommendations, which result in the implementation of the Council's adopted strategies and the City's Mission Statement. The Council holds public hearings to solicit public comment, petitions and complaints. The City Council appoints commission and committee members and establishes ad hoc committees as needed. The City Council adopts the City's annual operating budget and capital improvement program. The policies and directives of the City Council are implemented by the City Manager through the City Staff.

This division accounts for the general legislative expenditures for the City Council. Primary expenditures include five Council Member salaries for attendance at City meetings. Additional expenditures include attendance at conferences and governmental organization memberships.

The City Council also serves as the Successor Agency Board to the former Calimesa Redevelopment Agency.



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CITY OF CALIMESA
 FY 2020-21
 City Council

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 01 - General Fund					
Dept: 1100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	18,000	18,000	18,000	18,000	18,000
6220 Insurance Benefits	1,953	1,758	7,500	7,500	7,500
6400 Benefits	2,285	2,304	2,493	2,493	2,493
	22,238	22,062	27,993	27,993	27,993
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	20,000	18,000	34,000	34,210	20,000
7420 Communications	2,600	2,351	3,500	3,500	3,500
7585 Travel/Training & Conferences	6,940	4,887	7,700	7,700	7,700
7590 Meeting/Milage Reimbursement	394	647	3,000	3,000	3,550
7650 Dues & Memberships	7,861	7,889	8,390	8,655	8,840
	37,795	33,774	56,590	57,065	43,590
Total City Council	\$ 60,033	\$ 55,836	\$ 84,583	\$ 85,058	\$ 71,583

CITY OF CALIMESA
 FY 2020-21
 City Council

Fund: 01 - General Fund
Dept: 1100

7210	Professional Services Turch & Associates		20,000
7420	Communication Cell Phone 55/mo @ 5 Misc Phone/accessories	3,300 <u>200</u>	3,500
7585	Travel & Training \$1900 Mayor; \$1450 x 4/Council members		7,700
7590	Meeting/Milage Reimbursement Pass Area Mayors/Managers Monthly Breakfast T-Now lunch - 2 per year Mileage: \$300/yr per Council Member (5) Meetings: \$300/yr per Council Member (5)	300 250 1,500 <u>1,500</u>	3,550
7650	Dues and Memberships Riverside County - LAFCO League of Ca. Cities - Riverside League of Ca. Cities - State WRCOG SCAG San Gorgonio Pass Water Task Alliance	1,040 100 5,300 1,050 850 <u>500</u>	8,840

Totals		\$ 43,590
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City Manager - Program Overview

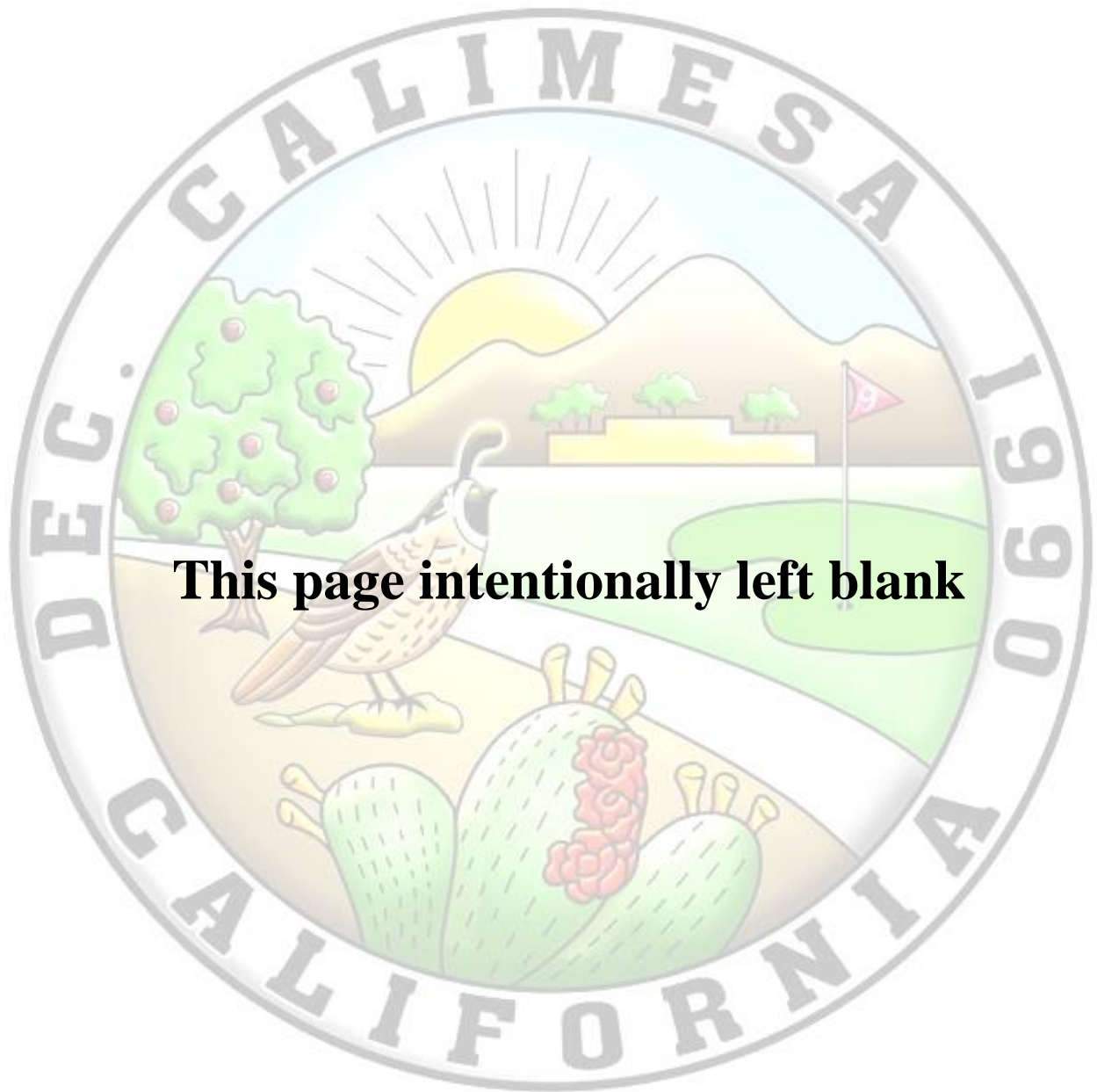
Program Description and Purpose

The City Manager is appointed by the City Council to be the administrative head of the municipal government operations. As the administrative head, she supervises and coordinates the activities of the various City departments. The four primary responsibilities of the City Manager include:

1. Identifying problems/issues in key areas of interest relating to the City.
2. Formulating appropriate solutions and making policy recommendations to the City Council.
3. Encouraging responsible public and employee participation in the governmental process.
4. Represent the City at the local, regional, State and national level through membership and participation in a variety of organizations.

FY 2020-21 Goals and Objectives

- Protect and enhance revenue sources through sound economic development ideas and practices that serve to build the City's tax base.
- Upgrade the City's infrastructure through grant opportunities, as well as working closely with the development community regarding the City's future improvements.
- Improve the City's image through transparency and communication.
- Participate in intergovernmental activities to represent the City's interest and influence policy and legislation; provide public information services for the community and City staff; assist Council in formulating long-term community policies and strategies; and administer and prepare all budget procedures and documents.
- Maintain a sound fiscal position for the City through preparation of and recommendations to the City's Operating and Capital Improvement Program budgets; and provide periodic monitoring of financial conditions throughout the year.
- Provide legislative and policy assistance to the City Council and staff; develop and enhance administrative policy; and perform special assignments
- Insist that the organization remain focused on the City Council's agenda and priorities, recognizing that the City Council's vision and leadership has the power to secure needed public support and financial resources.
- Pursue during the upcoming fiscal year a variety of strategies that focus on moving the City forward. This will be done through clear communication of top priorities, empowering the organization; maintaining accountability; and encouraging and promoting the talent in the organization.
- Continue to protect the fiscal reserve to facilitate responding to economic uncertainty and maintaining services in the event of an unanticipated fiscal necessity.
- Continue to encourage Council collaboration and teamwork.



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CITY OF CALIMESA
 FY 2020-21
 City Manager

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 01 - General Fund					
Dept: 1200					
<u>PERSONNEL COSTS</u>					
6010 Salaries	159,711	184,485	170,834	170,834	171,627
6221 Management Incentive Pay	12,350	12,112	8,644	8,644	8,904
6400 Benefits	63,749	48,915	46,904	46,904	49,834
	235,810	245,512	226,382	226,382	230,365
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	59,500	69,137	65,000	70,000	65,000
7420 Communications	628	459	825	825	825
7585 Travel/Training & Conferences	605	820	2,500	2,500	2,500
7590 Meeting/Milage Reimbursement	417	578	500	500	500
7650 Dues & Memberships	1,750	1,400	1,500	1,500	1,500
7735 Special Supplies	672	-	-	-	-
	63,572	72,394	70,325	75,325	70,325
Total City Manager	\$ 299,382	\$ 317,906	\$ 296,707	\$ 301,707	\$ 300,690

Staff Allocations:

City Manager	0.70
Deputy City Manager/City Clerk	0.10
Sr. Admin Assistant	0.20
Administrative Assistant I	0.20
Total FTE's	1.20

CITY OF CALIMESA
 FY 2020-21
 City Manager

Fund: 01 - General Fund
Dept: 1200

7210	Professional Services		
	Economic Development Consultant		65,000
7420	Communication		
	Cell Phone 50/mo	625	
	Misc Phone/accessories/data pkg	200	825
7585	Travel & Training		
	LOCC Annual Conference	1,500	
	LOCC Annual CM Conference	500	
	LOCC Annual CM Executive Committee	500	2,500
7590	Meeting/Milage Reimbursement		
	LoCC	400	
	Joint Issues	100	500
7650	Dues and Memberships		
	International CMA Membership		1,500
Totals			\$ 70,325

City Clerk/Human Resources & Risk Management

Program Overview - Departments 1300 to 1330

Program Description and Purpose

The City Clerk is an appointed position whose primary responsibility is the management of all official City records. Responsibilities include all municipal records, records management, Council agendas and minutes, Commission minutes and agendas, municipal elections, legal public notices, maintenance of the Municipal Code and administrative policy manual, Fair Political Practices Commission filings, Conflict of Interests review, Ethics Training, supplying records and providing information to City Council, departments and the public, passports, bingo license and Mobile Home Rent Stabilization. The Clerk also serves as Secretary for the City's Successor Agency to the Calimesa Redevelopment Agency and the Oversight Board for the Calimesa Successor Agency.

The City Clerk has oversight roles for the Human Resources and Risk Management Functions and is responsible for employee retention, training, recruitment, benefits (health related insurances and vacation/medical leaves), grievances, and maintenance of personnel policies and procedures. Furthermore, for the Risk Management functions, the City Clerk is responsible for Workers Compensation, Liability, and Property Insurances.

FY 2020-21 Goals and Objectives

- Enhance the City's image within the community by improving communications and relationships with the public and continue to serve as a source of public information and referral.
- Ensure that requests for information and/or documentation are handled in a timely manner to comply with the Public Records Act.
- Maintain safe and efficient records retrieval system through Laserfiche Document Imaging System for official City documents and records.
- Continue implementation and perform an update of a Records Management and Retention Program Policy.
- Implement Supplement No. 10 of the Calimesa Municipal Code
- Maintain the electronic reader board sign with City information and community events.
- Remain abreast of legislative changes and market trends regarding workers' compensation to maximize benefits for employees at the lowest cost to the organization.
- Maintain stability of workers' compensation premium deposit through continued education in workers' compensation reporting requirements, safety training and safety programs.
- Continue in participation in the LCW Labor & Employee Relations Consortium to provide training and legal assistance to avoid employment related litigations.
- Attend PARSAC Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Complete an Annual Open Enrollment of benefits for City employees.
- Attend League of California Cities Clerk's New Law and Election Seminar.
- Provide voter registration services to the citizens of the community.
- Complete an organization wide AB1234 Ethics Training.
- Plan a successful Calimesa "State of the City" event in collaboration with the Calimesa Chamber

City Clerk/Human Resources & Risk Management

Program Overview - Departments 1300 to 1330

FY 2020-21 Goals and Objectives – (continued)

- Complete the required Bi-Annual review of the City’s Conflict of Interest Code in October 2020.
- Successfully hold a General Municipal City Council election consolidating with the Riverside County Registrar of Voters in November 2020 for four City Council Seats.
- Successfully hold a swearing in and outgoing Council and Commissioner Appreciation Ceremony & Reception at a City Council meeting in December 2020.
- Participate as a designated vote-by-mail ballot drop off location with a ballot box provided by the County of Riverside Registrar of Voters for the November General Election.
- Plan an event to celebrate the 30th Anniversary of the City’s Incorporation.

FY 2019-20 Accomplishments

- Responded to requests for public records, issued 79 passports, 1 bingo license renewal and many general requests and telephone calls were handled by front counter staff.
- Continued with the scanning of City documents and records to be transferred into the Laserfiche Document Imaging System.
- Successfully maintained the electronic reader board sign with City information and community events.
- Resolutions, ordinances and City Council minutes were scanned to current date and available on Laserfiche.
- Completed and finalized Mobile Home Rent Stabilization Annual Registrations for 8 Mobile Home Parks.
- Planned and held a successful Calimesa “State of the City” event in collaboration with the Calimesa Chamber of Commerce.
- Provided voter registration services to the citizens of the community.
- City Hall was successfully designated as a vote-by-mail ballot drop off location with a ballot box provided by the County of Riverside Registrar of Voters for the March 3, 2020 Primary Election.
- Completed Annual Open Enrollment of benefits for City employees.
- Attended PARSAC Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Implemented Supplement No. 9 of the Calimesa Municipal Code
- Completed the recruitment and hiring process of Fire Captains, Firefighters and Reserve Firefighters.
- Administered Target Solutions Employee On-line Training Program,
- Completed and finalized updated policies, procedures, forms and processes for the Fire Department.
- Completed Personnel Policies due to the COVID-19 (Families First Coronavirus Response Act H.R.6201).

CITY OF CALIMESA

FY 2020-21

City Clerk

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
City Clerk - General Ops/Functions						
Fund: 01 - General Fund						
Dept: 1300						
<u>PERSONNEL COSTS</u>						
6010	Salaries	63,509	69,292	73,128	73,128	71,720
6400	Benefits	17,561	19,910	21,845	21,845	22,788
		81,070	89,202	94,973	94,973	94,508
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	3,483	3,965	3,480	3,480	3,480
7230	Other Contract Services	4,425	4,938	7,500	7,500	7,500
7550	Advertising	4,317	3,165	5,000	5,000	5,000
7585	Travel & Training	520	95	1,000	1,000	1,000
7590	Meeting & Mileage Reimb.	-	-	150	150	150
7650	Dues & Memberships	250	260	285	285	285
7725	Minor Equipment	-	-	8,300	8,300	8,300
7735	Special Supplies	108	1,803	550	550	3,550
7760	Elections	54	10,758	-	-	15,000
7770	Miscellaneous	279	22	-	-	-
		13,436	25,006	26,265	26,265	44,265
Total General Functions		94,506	114,208	121,238	121,238	138,773
7100	Less: Costs Allocated Out	2,450	11,545	13,003	13,003	12,890
Net General Functions		92,056	102,663	108,235	108,235	125,883
<u>Staff Allocations:</u>						
Deputy City Manager/City Clerk		0.40				
Sr. Admin Assistant		0.14				
Administrative Assistant I		0.10				
Total FTE		<u>0.64</u>				
Mobile Home Rent Control						
Fund: 01 - General Fund						
Dept: 1310						
<u>PERSONNEL COSTS</u>						
6010	Salaries	6,441	6,930	7,253	7,253	7,303
6400	Benefits	1,987	2,238	2,448	2,448	2,565
		8,428	9,168	9,701	9,701	9,868
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	-	314	-	-	-
7215	Legal Services	6,875	214	10,000	2,000	10,000
		6,875	528	10,000	2,000	10,000
Total Mobile Home Rent Control		\$ 15,303	\$ 9,696	\$ 19,701	\$ 11,701	\$ 19,868
<u>Staff Allocations:</u>						
Deputy City Manager/City Clerk		0.03				
Sr. Admin Assistant		0.02				
Administrative Assistant I		0.04				
Total FTE		<u>0.09</u>				

CITY OF CALIMESA
 FY 2020-21
 City Clerk

Fund: 01 - General Fund
Dept: 1300 - General Operations

7210	Professional Services:		
	Muni Code Web Host	480	
	Muni Code Update	3,000	3,480
7230	Other Contract Services		
	Annual Records Storage & Destruction Costs	2,500	
	Archive Social - Social Media Records Mgmt.	5,000	7,500
7550	Advertising		
	News Mirror/Press Enterprise - Citywide		5,000
7585	Travel & Training		
	Clerks Conference/Annual Election Law		1,000
7590	Meeting/Mileage Reimbursement		
	SoCal Clerks Association Meetings		150
7650	Dues & Memberships		
	CA City Clerk Assoc. Membership	115	
	Int'l Institute Municipal Clerk	170	285
7725	Minor Equipment		
	Update audio/visual technology	7,500	
	Other Miscellaneous	800	8,300
7735	Special Supplies		
	Plaques/Proclamation Supplies	200	
	30 year anniversary of incorporation celebration	3,000	
	Outgoing Council/Commission Appreciation Ceremony	350	3,550
7760	Elections		
	General Municipal Election		15,000

Totals		44,265
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Fund: 01 - General Fund
Dept: 1310 - Mobile Home Rent Control

7215	Legal Services		
	Mobile Home Rent Stabilization		10,000

Totals		\$10,000
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CITY OF CALIMESA
FY 2020-21
City Clerk

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Human Resources						
Fund: 01 - General Fund						
Dept: 1320						
<u>PERSONNEL COSTS</u>						
6010	Salaries	43,819	47,803	50,387	50,387	49,554
6400	Benefits	12,239	13,927	15,271	15,271	15,939
		56,058	61,730	65,658	65,658	65,493
<u>OPERATIONS & MAINTENANCE</u>						
6215	PERS Retiree Health	1,451	1,624	1,662	1,662	1,698
7210	Professional Services	200	1,441	8,700	8,700	8,700
7585	Travel & Training	48	180	1,000	1,000	1,000
7590	Meeting/Mileage	-	-	100	100	100
7650	Dues and Memberships	301	311	400	400	400
7770	Miscellaneous	-	2,089	5,000	5,000	5,000
		2,000	5,645	16,862	16,862	16,898
Total Human Resources		58,058	67,375	82,520	82,520	82,391
7100	Less: Cost Allocation	4,208	5,046	10,146	10,146	6,307
Net Human Resources		\$ 53,850	\$ 62,329	\$ 72,374	\$ 72,374	\$ 76,084

Staff Allocations:

Deputy City Manager/City Clerk	0.27
Sr. Administrative Assistant	0.09
Administrative Assistant I	0.10
Total FTE	0.46

Risk Management						
Fund: 01 - General Fund						
Dept: 1330						
<u>PERSONNEL COSTS</u>						
6010	Salaries	36,120	38,085	40,103	40,103	39,677
6400	Benefits	10,534	11,384	12,480	12,480	13,039
		46,654	49,469	52,583	52,583	52,716
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	2,660	8,274	6,000	6,000	6,000
7510	Workers Compensation	11,321	5,749	30,677	30,677	30,275
7511	Property Insurance Premium	7,643	13,957	9,256	9,256	11,900
7513	Fidelity Bond	750	750	900	900	900
7514	Liability Insurance/ERMA Prem.	40,492	38,045	48,523	48,523	72,611
7516	Pollution Coverage	-	-	-	-	7,300
7585	Travel/Training	-	-	2,800	2,800	5,300
		62,866	66,775	98,156	98,156	134,286
Total Risk Management		109,520	116,244	150,739	150,739	187,002
7100	Less: Cost Allocation	3,289	11,472	14,382	14,382	10,767
Net Risk Management		\$ 106,231	\$ 104,772	\$ 136,357	\$ 136,357	\$ 176,235

Staff Allocations:

Deputy City Manager/City Clerk	0.20
Sr. Admin Assistant	0.10
Administrative Assistant I	0.10
Total FTE	0.40

CITY OF CALIMESA
 FY 2020-21
 City Clerk

Fund: 01 - General Fund
Dept: 1320 - Human Resources

6215	PERS Retiree Health		1,698
7210	TASC COBRA annual compliance and reporting	1,500	
	Employee Assistance - The Counseling Team	7,200	8,700
7585	Travel & Training		1,000
7590	Meetings/Mileage Reimbursement		100
7650	Dues and Memberships		400
7770	Miscellaneous		
	Recruitments costs, Advertising		5,000
	Totals		\$ 16,898

Fund: 01 - General Fund
Dept: 1330 - Risk Management

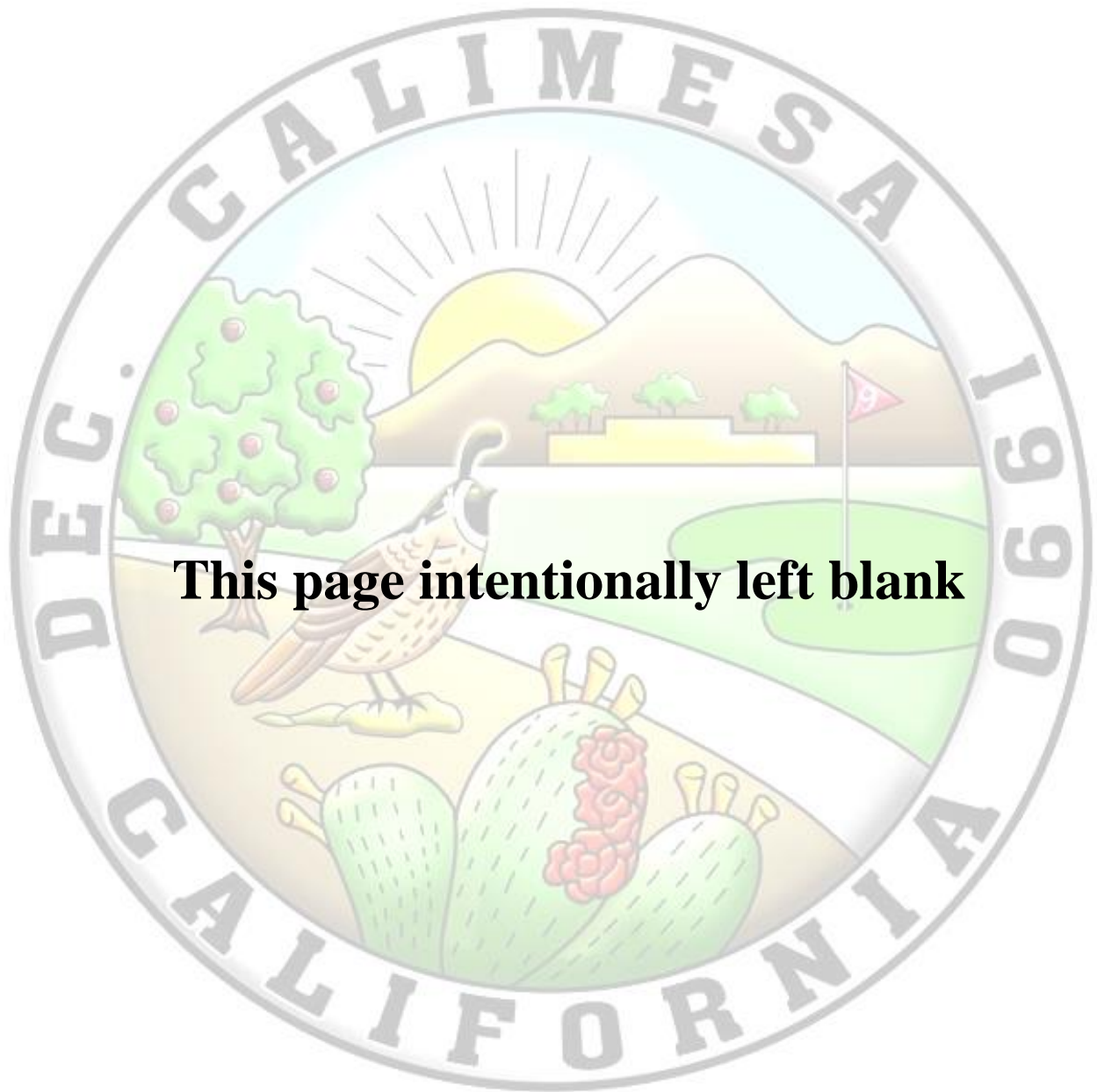
7210	Professional Services		
	Liebert, Cassidy, Whitmore - Legal Consulting	3,000	
	Exam Professionals - Pre Employment Physicals, etc.	3,000	6,000
7510	Workers Compensation		
	EE W/C Insurance		30,275
7511	Property Insurance		
	City Property Insurance		11,900
7513	Fidelity Bond		
	Bond Premium		900
7514	Liability Insurance		
	Liability Premium		72,611
7516	Pollution Insurance		7,300
7585	Travel & Training		
	Target Solutions - Fire Dept, PARSAC & Other	3,800	
	EOC and Public Information Officer training	1,500	5,300
	Totals		\$ 134,286

CITY OF CALIMESA
 FY 2020-21
 City Clerk

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Summary - All City Clerk Departments					
Fund: 01 - General Fund					
Dept: 1300-1330					
<u>PERSONNEL COSTS</u>					
6010 Salaries	149,889	162,110	170,871	170,871	168,254
6400 Benefits	42,321	47,459	52,044	52,044	54,331
	192,210	209,569	222,915	222,915	222,585
<u>OPERATIONS & MAINTENANCE</u>					
6215 PERS Retiree Health	1,451	1,624	1,662	1,662	1,698
7210 Professional Services	6,343	13,994	18,180	18,180	18,180
7215 Legal Services	6,875	214	10,000	2,000	10,000
7230 Other Contract Services	4,425	4,938	7,500	7,500	7,500
7510 Workers Compensation	11,321	5,749	30,677	30,677	30,275
7511 Property Insurance Premium	7,643	13,957	9,256	9,256	11,900
7513 Fidelity Bond	750	750	900	900	900
7514 Liability Insurance/ERMA Prem.	40,492	38,045	48,523	48,523	72,611
7516 Pollution Insurance	-	-	-	-	7,300
7550 Advertising	4,317	3,165	5,000	5,000	5,000
7585 Travel/Training	568	275	4,800	4,800	7,300
7590 Meeting & Mileage Reimb.	-	-	250	250	250
7650 Dues & Memberships	551	571	685	685	685
7725 Minor Equipment	-	-	8,300	8,300	8,300
7735 Special Supplies	108	1,803	550	550	3,550
7760 Elections	54	10,758	-	-	15,000
7770 Miscellaneous	279	2,111	5,000	5,000	5,000
	85,177	97,954	151,283	143,283	205,449
Total City Clerk	277,387	307,523	374,198	366,198	428,034
7100 Less: Cost Allocation	9,947	28,063	37,531	37,531	29,964
Net City Clerk	\$ 267,440	\$ 279,460	\$ 336,667	\$ 328,667	\$ 398,070

Total Staff Allocations:

Deputy City Manager/City Clerk	0.90
Sr. Admin Assistant	0.35
Administrative Assistant I	0.34
Total FTE's	1.59



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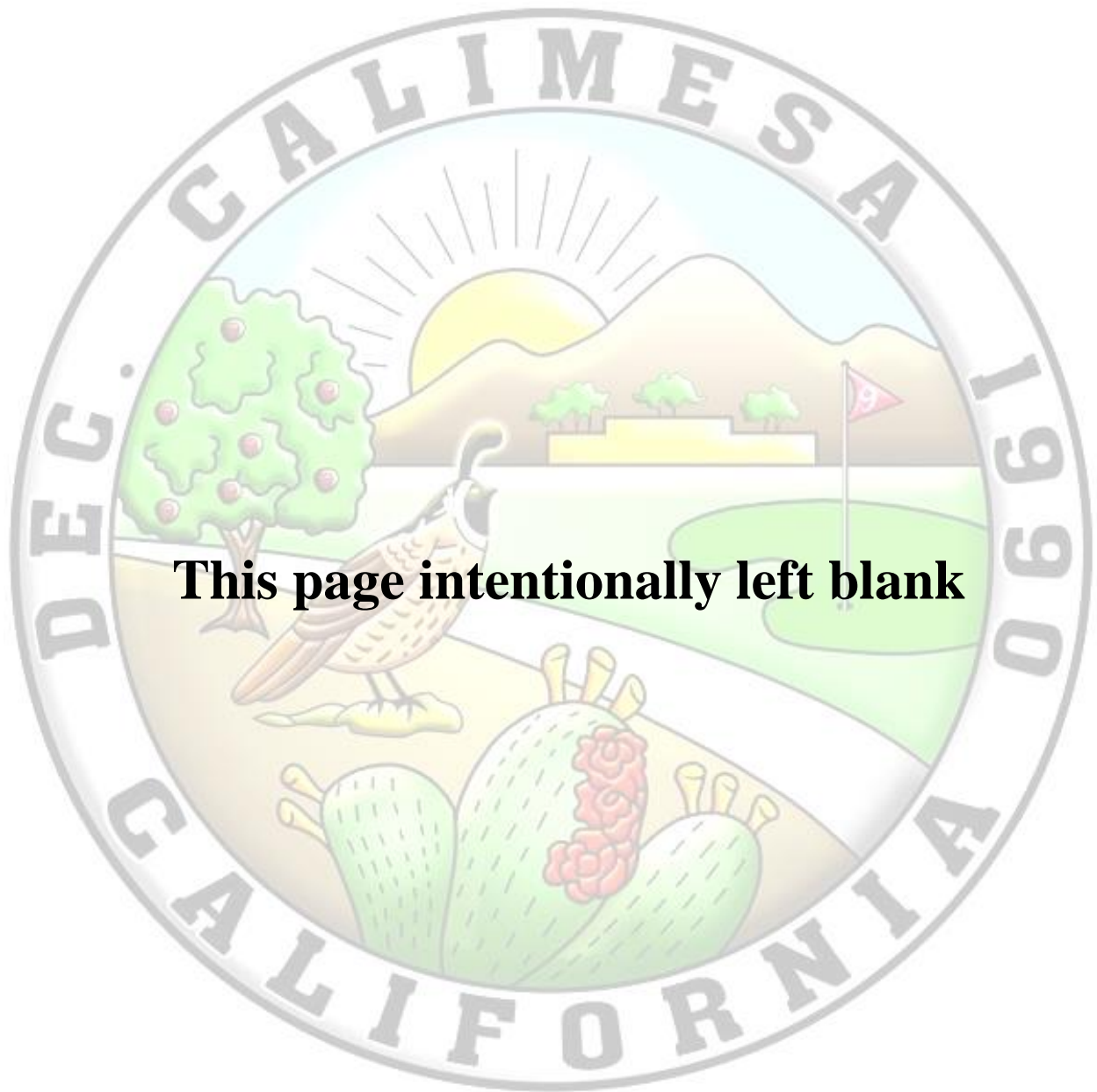
City Attorney - Program Overview

Program Description and Purpose

The City Attorney's office represents the City Council and City staff in all matters of law pertaining to their offices, and represents and appears on behalf of the City and its officers in all civil actions and proceedings. In addition to attending all regular City Council meetings, Successor Agency meetings, and other meetings as required, the City Attorney prepares and/or reviews all necessary legal documents such as contracts, deeds, ordinances, and resolutions, and performs legal research and prepares opinions. The City Attorney for the City is appointed by the City Council on a contractual basis.

FY 2020-21 Goals and Objectives

- Continue to provide effective legal services to all City officers, departments, agencies, boards and commissions.
- Continue to reduce liability exposure through timely advice.
- Continue code enforcement efforts.
- Review all resolutions/ordinances.
- Respond to typical inquiries within 24 hours.
- Attend all City Council and Successor Agency meetings.



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CITY OF CALIMESA
 FY 2020-21
 City Attorney

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 01 - General Fund					
Dept: 1400					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7215 Legal Services - General	126,410	190,097	125,000	125,000	125,000
7216 Legal Services - Special		1,075	20,000	20,000	20,000
7217 Legal Services - Litigation		-	40,000	15,000	40,000
	126,410	191,172	185,000	160,000	185,000
Total City Attorney	\$ 126,410	\$ 191,172	\$ 185,000	\$ 160,000	\$ 185,000

The City Attorney is a contract position that represents the City and serves as the legal advisor to the City Council, City Manager, City Commissions and Committees, and staff.

CITY OF CALIMESA
FY 2020-21
City Attorney

Fund: 01 - General Fund
Dept: 1400

7215	Legal Services - General	125,000
7216	Legal Services - Special	20,000
7217	Legal Services - Litigation	40,000

Totals

\$ 185,000

Fiscal Services - Program Overview

Program Description and Purpose

The Fiscal Services Division of the Finance Department provides financial support and information for all City and Successor Agency operations, including payroll, cash receipting, grants accounting, accounts receivable, financial accounting, financial planning, cash management, budgeting, and debt administration.

The Division is responsible for maintenance of the City's financial records and oversees the annual audits of financial statements. Finance personnel monitor the investment of City funds and ensure cash liquidity to meet operational needs. The Division reviews accounting internal controls to ensure that financial information is reliable, and assets are safeguarded. Financial reports produced by the Division (including the Annual City Budget, Mid-Year Budget Review, Quarterly Treasurer's Report, Annual Report of Financial Transactions to the State Controller, the Annual Report of Street and Road Expenditures and the Comprehensive Annual Financial Report) provide the City Council and City management with information necessary to make sound financial decisions.

FY 2020-21 Goals and Objectives

- Consistently provide accurate and timely information to the City Council to facilitate informed decision making
- Coordinate the preparation and presentation of the annual budget for Council approval by June 30th.
- Provide the City Council with audited annual financial statements in a timely manner and in accordance with Generally Accepted Accounting Principles.
- Maintain compliance with all State and Federal regulations regarding financial reporting.
- Reconcile all bank accounts within 30 days of receipt of bank statements.
- Timely presentation of the quarterly Treasurer's report to the City Council per Investment Policy.
- Transition to in-house payroll processing.

FY 2019-20 Accomplishments

- Provided both the annual budget and mid-year budget review in a timely manner for Council consideration and adoption.
- The City Manager (in her role as Finance Director) recommended an increase in the City's General Fund Reserve Policy. As a result, the City Council approved an increase from 10% to 35%.
- The audited financial statements for fiscal year ended June 30, 2019 reflect a General Fund operating reserve of 65% or \$3,816,484.

Purchasing & Accounts Payable - Program Overview

Program Description and Purpose

The Purchasing/Accounts Payable Division (Division) of the Finance Department is responsible for managing and coordinating the administrative activities of the areas of purchasing and accounts payable services. These services include but are not limited to the following: all purchasing functions, formal bids, contract administration, development and implementation of purchasing and accounts payable procedures and policies, and the sale of surplus property. Such procedures assist each and every department in obtaining a wide range of goods and services. The Division also provides general supervision of all purchasing functions and contracts with respect to the procurement of goods, services and projects. The Division also administers a purchasing system which is fully integrated with the City's financial system. The Division is responsible for training departmental staff on the proper methods of purchasing goods and services for the City in accordance with the City's ordinance.

Purchasing conducts formal and informal bid processes, reviews department purchase requisitions, and processes all requests for purchases.

Accounts Payable processes and pays approved invoices, researches billing discrepancies, and acts as liaison between the City and its vendors.

FY 2020-21 Goals and Objectives

- Ensure all City purchases are made in accordance with the City's Purchasing Ordinance and all other regulatory policies and rules.
- Ensure all invoices for goods and services are paid timely and accurately.
- Ensure that all transactions related to purchases and payments are properly approved and recorded in a timely manner.
- Ensure all payments are captured in the warrant register presented to Council.

CITY OF CALIMESA
 FY 2020-21
 Finance

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 01 - General Fund						
Dept: 2000						
<u>PERSONNEL COSTS</u>						
6010	Salaries	97,125	85,028	166,939	166,939	174,635
6221	Management Incentive Pay	-	-	1,235	1,235	1,272
6400	Benefits	33,309	29,103	50,885	50,885	53,938
		130,434	114,131	219,059	219,059	229,846
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	83,982	78,657	81,032	76,400	70,891
7230	Other Contract Services	3,886	5,963	5,000	5,000	5,000
7585	Travel/Training & Conferences	323	265	2,000	2,000	2,000
7650	Dues & Memberships	110	-	220	220	220
7725	Minor Equipment		-	200	200	200
7735	Special Supplies	450	251	600	200	300
		88,751	85,136	89,052	84,020	78,611
	Total Finance	219,185	199,267	308,111	303,079	308,457
7100	Less: Cost Allocation	60,235	47,824	66,224	62,155	54,566
	Net Finance	\$ 158,950	\$ 151,443	\$ 241,887	\$ 240,924	\$ 253,891

Staff Allocations:

City Manager	0.10
Finance Manager	0.85
Accounting Technician	0.80
Sr. Admin Assistant	0.30
Administrative Assistant I	0.16
Total FTE's	<u>2.21</u>

CITY OF CALIMESA
 FY 2020-21
 Finance

Fund: 01 - General Fund
Dept: 2000

7210	Professional Services		
	HDL-Sales Tax	6,000	
	Contract Financial Services	40,000	
	Annual Audit (A)	19,191	
	Muni Financial-Property Tax	5,000	
	GASB CalPERS Report	700	
		70,891	70,891
7230	Other Contract Services		
	FundBalance Annual Maintenance		5,000
7585	Travel & Training		
	CSMFO, Other		2,000
7650	Dues and Memberships		
	CSMFO		220
7725	Minor Equipment		
	Office Equipment		200
7735	Special Supplies		
	Budget Supplies/Storage Boxes	100	
	Annual Tax Forms	100	
	Check Stock	100	
		300	300
Totals			\$ 78,611

Information Technology - Program Overview

Program Description and Purpose

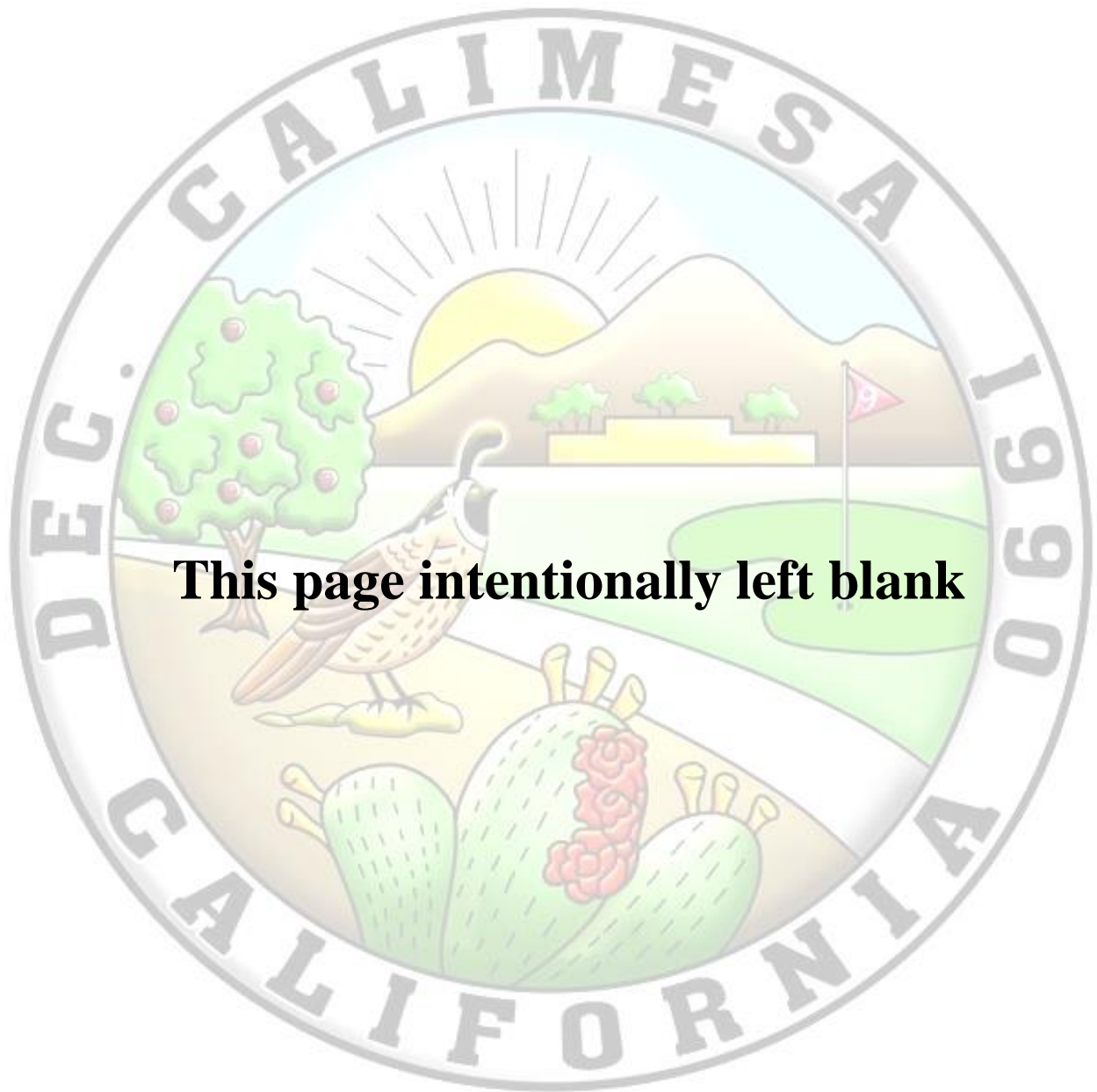
The Information Technology Department is responsible for the effective utilization of information technology throughout the City and for implementation of information systems planning consistent with the City's business need. Functional areas of responsibility include all computer systems, midrange and microcomputers alike, electronic communications, and computer training for City employees.

FY 2020-21 Goals and Objectives

- Ensure the City's technology functions are effective and reliable.
- Ensure the City's systems are properly backed up on a nightly basis to prevent lost or incomplete data.
- Respond to changes in the needs of users through updated technology and training.
- Respond to calls for service in a timely manner.
- Complete audio/visual improvements to City Hall and Sr. Center Conference Rooms
- Finalize installation and implementation of "Cloud Phone System"
- Complete and Administer an RFP for contract Information Technology Support Services.
- Complete and Administer an RFP for GIS Hosting Services.
- Complete and Administer an RFP for new City website creation.

FY 2019-20 Accomplishments

- System updates were performed when and where needed.
- Workstation computers were replaced where needed to ensure functionality and reliability.
- System/data backups were done timely with no downtime.
- Upgraded approximately 15 computers to the new Windows 10 operating system to increase efficiency.
- Upgraded to a new FiOS (Fiber Optic Service) system provided by Spectrum Business. This change will enable the City to have dedicated connectivity eliminating the previously shared connectivity. This upgrade will enable faster access and improve productivity.
- Audio-visual improvements to the Sr. Center/Council meeting room.
- Upgraded the Laserfiche Document Imaging software allowing for multi-departmental ease of use. This change enabled staff to use the system while in the field with mobile and GIS capabilities.



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CITY OF CALIMESA
 FY 2020-21
 Information Technology

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 01 - General Fund						
Dept: 2100						
<u>PERSONNEL COSTS</u>						
6010	Salaries	9,004	7,972	10,029	10,029	10,530
6400	Benefits	2,916	2,566	3,222	3,222	3,409
		11,920	10,538	13,251	13,251	13,939
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	13,244	13,071	33,033	33,033	23,056
7230	Other Contract Services	6,548	5,778	8,500	5,000	80,000
7420	Communications	6,011	9,366	15,530	15,530	18,314
7430	Repairs/Maintenance	-	1,615	500	500	500
7625	Computer Supplies	-	59	350	350	350
7720	Supplies - Equipment	1,600	8,982	10,000	10,000	5,000
7725	Minor Equipment	628	56	2,000	2,000	2,000
8100	Equipment	8,651	17,548	4,000	4,000	-
		36,682	56,475	73,913	70,413	129,220
	Total Information Technology	48,602	67,013	87,164	83,664	143,159
7100	Less: Cost Allocation	4,940	6,323	15,421	15,421	13,162
	Net Information Technology	\$ 43,662	\$ 60,690	\$ 71,743	\$ 68,243	\$ 129,997

This department provides centralized management of the City's computer system.

Staff Allocations:

Finance Manager	0.05
Accounting Technician	0.10
Total FTE	<u>0.15</u>

CITY OF CALIMESA
 FY 2020-21
 Information Technology

Fund: 01 - General Fund
Dept: 2100

7210	Professional Services		
	Sonic Wall - Website virus protection - Western NRG	521	
	Council chamber computer - virus protection	100	
	Phone Network/Comm. Support Maint. - Lantelligence	1,800	
	Laserfiche Support Maintenance	4,300	
	Malware/Virus Protection: Cylance - 41 workstations @ \$91	3,800	
	Web Hosting / domain name	250	
	Offsite Backup 12 @ \$50 - Code 42 Crash Plan	600	
	MS Office 365:		
	MS Office Suite 45 @ \$208		
	MA Office Email only 5 @ \$85	9,785	
	Readerboard Maintenance Agreement	1,900	23,056
7230	Other Contract Services		
	Outsource Labor (68 hrs @ \$125)/New IT Provider	40,000	
	Website Development	40,000	80,000
7420	Communication		
	Frontier FAX	550	
	Spectrum Internet and WiFi	12,700	
	8 x 8 Cloud Phone System	5,064	18,314
7430	Repair & Maintenance Equipment		
	IT Equipment Repairs		500
7625	Computer Supplies		
	IT Incidentals (screen protectors, anti-glare, cleaning)		350
7720	Supplies - Equipment		
	Computers/Monitors (3)	4,500	
	Replacement phone (8 x 8)	500	5,000
7725	Minor Equipment		
	Monitor for Map Room and City Hall Conf. Room		2,000
Totals			\$ 129,220

Community Development - Program Overview

The Community Development Department consists of the following three City Divisions: 1) Planning, 2) Building and Safety, and 3) Code Enforcement. These Divisions are aimed at serving residents and the general public and the public health, safety, and welfare by ensuring that development is in accordance with the City's adopted General Plan, Zoning Code, Health and Safety Code, and the Uniform Building and Fire Codes.

Planning Division

The Planning Division is responsible for enforcing the City's development standards as identified in the City of Calimesa Municipal Code Chapter 18; Zoning Ordinance, and for ensuring that all existing and future development is consistent with the City's General Plan, which identifies the City's long-range plans.

As new development is proposed, the Planning Division coordinates the review of land use entitlement applications with all applicable City departments/divisions and outside agencies. Relevant land use entitlement applications include Development Plan Reviews, Conditional Use Permits, Specific Plans, Development Agreements, Tentative Tract and Parcel Maps, Variances, and Temporary Use Permits. The Planning Division also ensures that the planning process complies with all State and Federal environmental review requirements and provides general zoning information to the public.

The Planning Manager presents project-related reports to the Planning Commission and City Council. The City's Senior Administrative Assistant serves as the secretary to the Planning Commission.

Building and Safety Division

The Building & Safety Division is responsible for reviewing plans, issuing permits and conducting field inspection for all construction activities in the City to ensure compliance with the adopted California Building Codes including but not limited to; Electrical, Plumbing, Energy, Green, Disabled Access and Fire Codes. The Building and Safety Division conducts pre- and post-construction inspections, issues Notices of Violation for building code violations, and reviews building plans for compliance with State building codes prior to issuing permits. Building Division also serves as the coordinator of the plan review process, ensuring that all pertinent departments and agencies are included in the review and permitting process. The Building Division is guided by the standards of the State's Building Code.

Code Enforcement Division

The Code Enforcement Division is responsible for abating violations of the Calimesa Municipal Code to protect the public's health, safety, and general welfare, as well as overseeing the registration of vacant and abandoned properties. Major tasks include the abatement of zoning code violations, enforcement of business license violations, maintenance of the code enforcement database, monthly monitoring of vacant and abandoned properties, implementation of the abandoned vehicle program and the weed abatement program. This division issues citations and works closely with the Community Development Department Staff and City Attorney's office to make sure violations are brought into compliance.

Community Development - Program Overview

In order to accomplish these goals and objectives, the Department has to analyze proposals by developers and local residents for new development and modifications to existing development, make recommendations to the Planning Commission and City Council on proposed development, identify issues in order to determine when General Plan and Zoning Text and/or Map Amendments are necessary, review building plans to ensure compliance with approved entitlement plans and Uniform Building and Fire Codes, and review public complaints pertaining to potential code enforcement violations. The Department will continue to seek meaningful public feedback related to development applications.

FY 2019-2020 Accomplishments

The Community Development Department in FY 2019/20 has been focused on processing an increasing number of new planning and building applications filed with the City. Department accomplishments include:

- Issued building permits for the Marketplace at Calimesa, an approximately 110,000 square foot commercial/retail shopping center, located within the Summerwind Ranch at Oak Valley Specific Plan.
- Began entitlement review for the Summerwind Commons, an approximately 75,000 square foot commercial/retail shopping center within the Summerwind Ranch at Oak Valley Specific Plan.
- Issued final occupancy for a new 7,300 square foot Autozone retail store on Calimesa Boulevard.
- Continued entitlement review of a new 7-11 retail convenience store with fuel pumps located on the southwest corner of W. County Line Road and 3rd Street.
- Continued post-entitlement coordination on various projects in the City.
- Began entitlement review for a proposed expansion of the gas station project on W. County Line Road and 7th Place.
- Began entitlement review for a proposed 179 residential lot subdivision on Desert Lawn Drive.
- Gained Planning Commission approval for design review of 145 lots within the Summerwind Ranch at Oak Valley Specific Plan, by the home builder, Richmond American Homes.
- Issued building permits and certificates of occupancy for on-going housing development in the Singleton Heights and JP Ranch projects.
- Issued building permits and certificates of occupancy for on-going housing development at Summerwind Ranch at Oak Valley Specific Plan for 4 different builders.
- Coordinated with several potential developers about housing, retail, and commercial development within the City of Calimesa.
- Worked with the City Manager and the City's Economic Development Consultant on potential development in Calimesa.
- Oversaw the adoption of an Initial Study/Mitigated Negative Declaration (IS/MND) for the joint (Calimesa/Yucaipa) County Line Road Transportation Corridor project.
- Successfully applied for \$160,000 in State Planning Grant funds to accelerate the production of housing in the City.
- Code Enforcement successfully closed many long-standing cases and worked proactively community members to gain compliance.
- Code Enforcement worked with the Fire Department to gain compliance on weed abatement issues.

CITY OF CALIMESA

FY 2020-21

Community Development (Planning, Code Enf., Bldg & Safety)

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 01 - General Fund					
Dept: 3000					
<u>PERSONNEL COSTS</u>					
6010 Salaries	2,596	70,069	142,775	142,775	140,483
6011 Allocated to Projects	-	(16,922)	(44,189)	(35,000)	(42,145)
6400 Benefits	1,013	17,615	43,764	43,764	46,339
	3,609	70,762	142,350	151,539	144,677
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services					
Contract Code Enforcement	54,600	46,860	60,000	60,000	60,000
Planning Consultant	129,142	75,800	20,000	25,000	60,000
Consultants - CEQA	-	-	40,000	46,900	40,000
Fire Prevention	15,710	72,611	40,000	60,000	40,000
7225 Building & Safety	136,671	520,481	400,000	545,000	400,000
7230 Other Contract Services	9,244	10,516	9,460	9,460	34,460
7420 Communications	-	341	650	650	650
7585 Travel/Training & Conferences	-	2,700	6,000	6,000	6,000
7735 Supplies - Special	-	-	400	400	400
7650 Dues and Memberships	-	-	1,400	1,400	1,400
	345,367	729,309	577,910	754,810	642,910
Total Community Development	\$ 348,976	\$ 800,071	\$ 720,260	\$ 906,349	\$ 787,587

Staff Allocations:

Planning Manager	1.00
Assistant Planner	1.00
Sr. Admin Assistant	0.05
Total FTE	2.05

CITY OF CALIMESA
 FY 2020-21
 Community Development (Planning, Code Enf., Bldg & Safety)

Fund: 01 - General Fund
Dept: 3000

7210	Professional Services			
	CEQA Consultant		40,000	
	Fire Prevention		40,000	
	Planning Consultant		60,000	
	Code Enforcement - 20 hrs/wk		60,000	200,000
7225	Building official			
	Bldg & Safety - staffing and revenue split			400,000
	(includes Counter Tech 16 hrs/wk @ \$60 x 51)			
7230	Other Contract Services			
	GIS Mapping - transition to new application		31,660	
	Drop Box Professional (for large documents via email)		200	
	Code Enforcement Database "IworQ"		2,600	34,460
7420	Communications	Cell Phone for Planning Manager		650
7585	Travel/Training & Conferences			6,000
	AEP workshops, legislative updates, APA annual conference,			
	Planning Commission training			
7735	Special Supplies	Legislative update publications (CEQA, Subdivision Map Act, etc.)		400
7650	Dues and Memberships			
	Association of Environmental Professionals		500	
	American Planning Association		900	1,400
Totals				\$ 642,910

Engineering - Program Overview

Program Description and Purpose

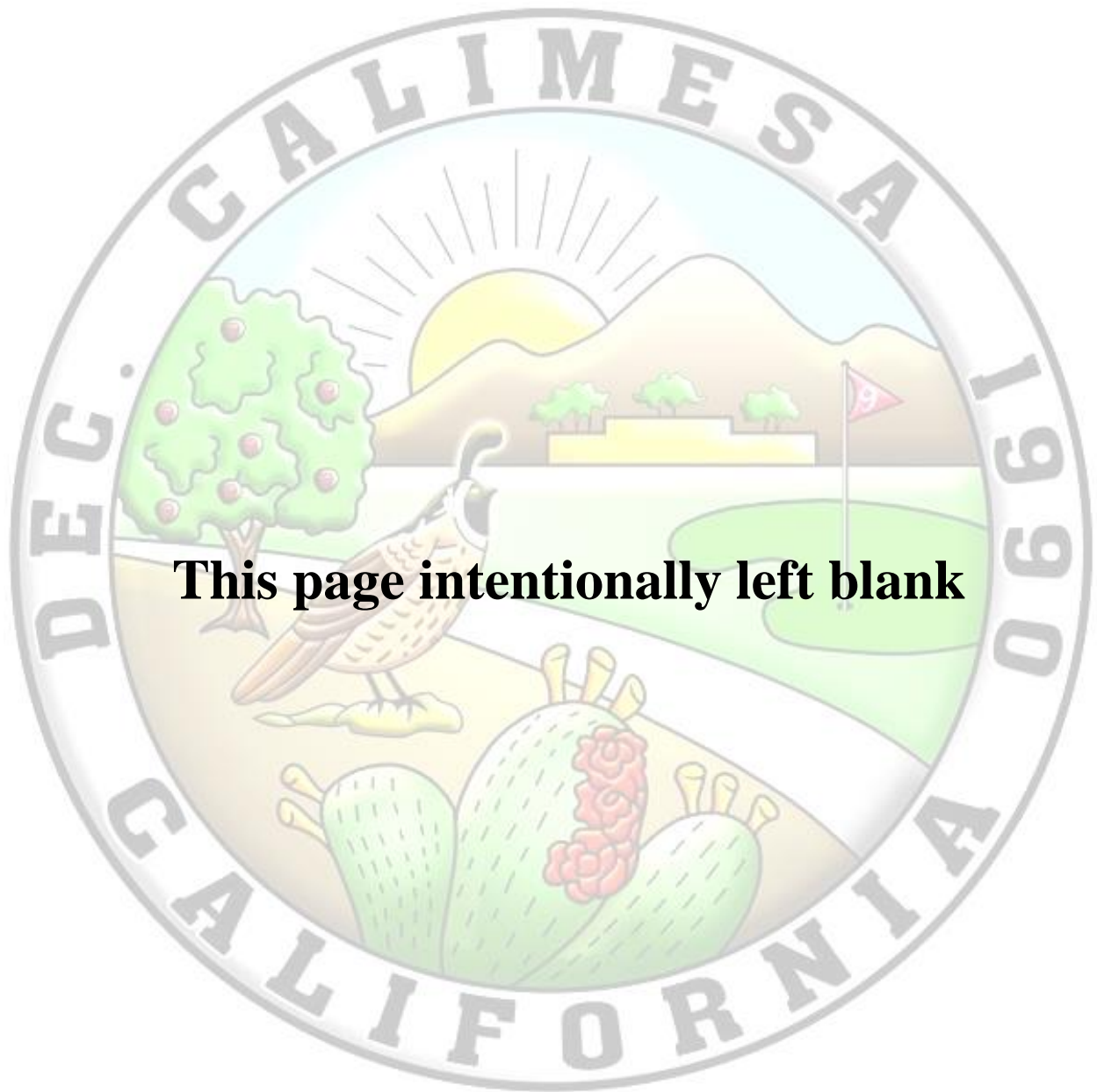
The Engineering Division is responsible for planning, design and contract administration of Street, Traffic, and Drainage projects. This Division works closely with the City's Public Works Director and is an integral part of the City's Development Team. The Engineering Division coordinates and reviews private development projects and related construction in the public right-of-ways and ensures compliance with City Codes, policies and standards of work.

FY 2020-21 Goals and Objectives

- Continue to promote the Capital Improvement Program (CIP) projects, and prepare plans and specifications.
- Collaborate with other agencies in the Calimesa area including but not limited to the Cities of Yucaipa and Beaumont, Yucaipa Valley Water District, Riverside County Flood Control and Water Conservation District, South Mesa Water Company, and the County of Riverside.
- Seek grants opportunities for City projects.
- Provide customer service as needed.
- Continue to provide assistance to other departments and the public at large.
- Update and adopt a 5-year Capital Improvement Plan.
- Review private land development (tracts, houses, commercial properties, etc.) projects by performing plan checks, reviewing drainage, traffic, soils studies, coordination with other departments as necessary, and ensuring inspection is per the approved plans.

FY 2019-20 Accomplishments

- Continued to coordinate the Calimesa Creek project with Riverside County Flood Control.
- Working with the City's Public Works Director, secured another \$1.1 million in funding for the Calimesa Creek project from Riverside County Flood Control bringing the cumulative total to approximately \$7.3 million.
- Continued the process with Riverside County for the approval with Caltrans for the Cherry Valley interchange. Completed the Project Study Report and launched the Project Approval and Environmental Documents phase.
- Continued to work with developers pertaining to residential and commercial developments.
- Continued to work with the City of Yucaipa regarding the County Line Road Corridor Improvement Project..



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CITY OF CALIMESA
 FY 2020-21
 Engineering

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 01 - General Fund						
Dept: 3300						
<u>PERSONNEL COSTS</u>						
6010	Salaries	-	-	-	-	-
6400	Benefits	-	-	-	-	-
		-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	-	248	248	248	-
7220	Professional Services	60,938	101,711	115,000	115,000	115,000
		60,938	101,959	115,000	115,000	115,000
Total Engineering		60,938	101,959	115,000	115,000	115,000
7100	Less: Cost Allocation	15,734	13,671	11,500	11,500	14,180
Net Engineering		\$ 45,204	\$ 88,288	\$ 103,500	\$ 103,500	\$ 100,820

CITY OF CALIMESA
FY 2020-21
Engineering

Fund: 01 - General Fund
Dept: 3300

7220	Engineering - Professional Services	
	Consultant - General Services	115,000

Totals		\$ 115,000
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Calimesa Citizens on Patrol - Program Overview

Program Description and Purpose

The Calimesa Police Department is concerned not only about crime, but also the quality of life in our City. In these tough economic times, the resources used to combat crime are scarce. The Calimesa Police Department is committed in using volunteers to enhance the delivery of police services. An important component of this is the Citizen on Patrol program.

The Calimesa Citizens on Patrol program has a long-standing history with the city. It was established to bring the citizens and the police department together for a common goal, and that is to improve the quality of life by reducing crime. The Citizen on Patrol program is designed to provide a means for citizens to organize volunteer patrol groups for the purpose of reducing crime in our community through their high visibility patrols. These volunteers are the additional eyes and ears that Deputies can count on to make Calimesa a safe place to live and work.

FY 2020-21 Goals and Objectives

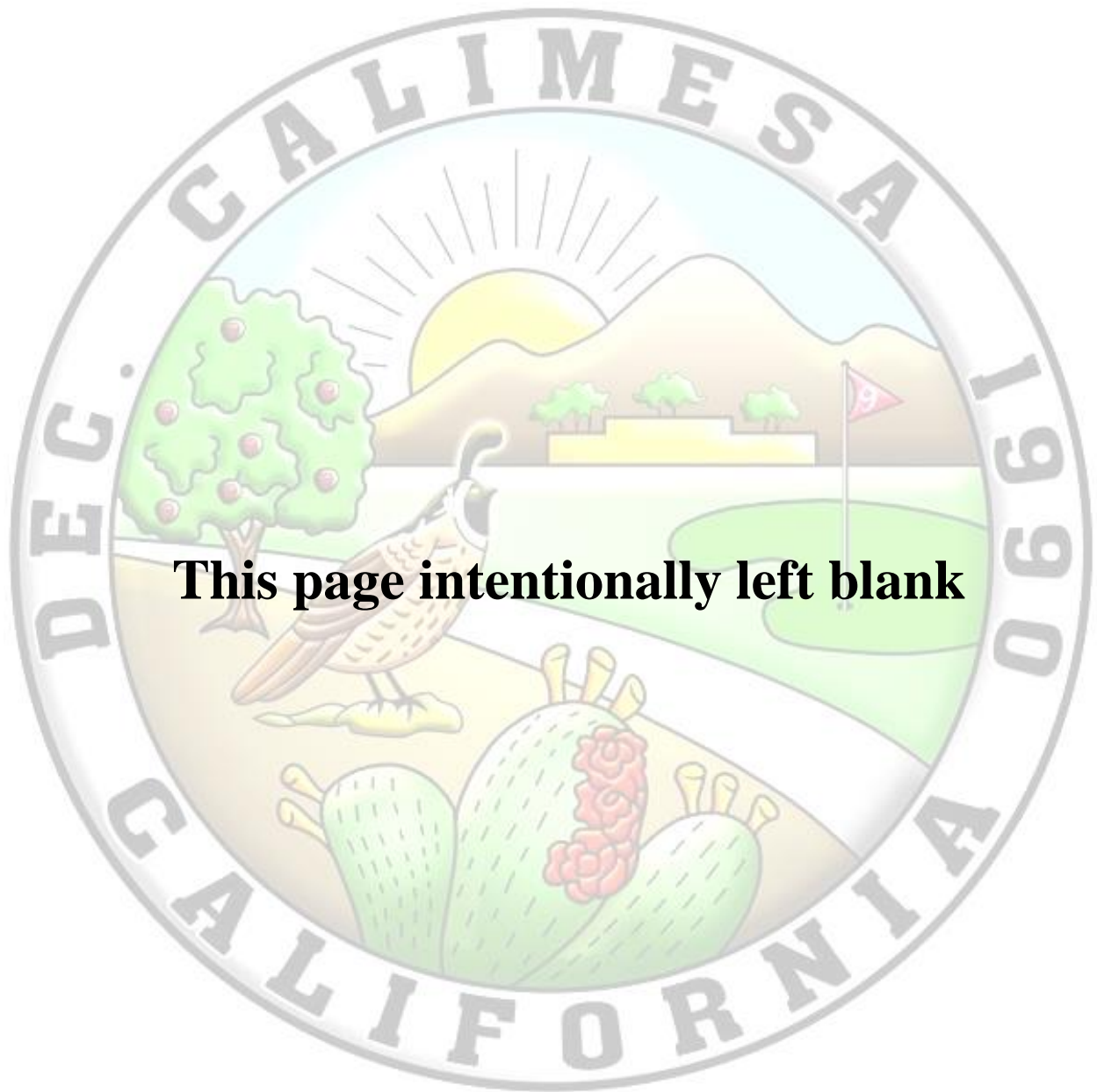
- Continue growth and membership of the program
- Provide an effective method of discouraging neighborhood crimes through high visibility
- Promote a friendly and safer neighborhood environment while respecting the privacy and rights of all citizens
- Encourage awareness and provide improved communication among neighbors
- Upgrade the quality of life and property values in Calimesa
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa
- Continue efforts to enhance relationships with members of the community through Neighborhood Watch Programs and other outreach events

FY 2019-20 Notable Events

- Memorial Day Service - Desert Lawn
- City representation in Yucaipa Christmas Parade

FY 2019-20 Accomplishments

- Calimesa COP had a total of 848 hours of volunteer efforts in 2019. That provides a significant savings in paid man-hours, and thus cost, to the City.



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CITY OF CALIMESA

FY 2020-21

Citizens on Patrol

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 01 - General Fund					
Dept: 4000					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	-	64	1,000	500	500
7243 Radio	-	-	500	250	500
7420 Communications	518	744	960	750	1,340
7432 Repairs & Maintenance - Vehicles	213	328	2,000	2,000	3,500
7725 Minor Equipment	-	-	400	400	600
7735 Special Supplies	118	237	750	600	675
7740 Fuel & Oil	1,146	1,222	2,000	1,500	1,500
	1,995	2,595	7,610	6,000	8,615
Total Citizens on Patrol	\$ 1,995	\$ 2,595	\$ 7,610	\$ 6,000	\$ 8,615

CITY OF CALIMESA
 FY 2020-21
 Citizen On Patrol

Fund: 01 - General Fund
Dept: 4000

7210	Professional Services Prescreen volunteers - 5 @ \$100		500
7243	Radio Replacement - Radios & Batteries		500
7420	Communication 12 mo @ \$70 Smart Phone with camera	840 <u>500</u>	1,340
7432	Repair & Maintenance - Vehicle Repairs & routine maintenance		3,500
7725	Minor Equipment First Aid Equipment Emergency Reflective Vests	100 <u>500</u>	600
7735	Special Supplies Uniforms Christmas Lunch	375 <u>300</u>	675
7740	Fuel & Oil		1,500

Totals		\$	8,615
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Police - Program Overview

Program Description and Purpose

Through contractual agreement the Riverside County Sheriff's Department provided contact law enforcement service to the City of Calimesa. The goal is to provide continuous high-quality law enforcement services at a reasonable cost. The Riverside County Sheriff's Department is the fourth largest law enforcement agency in the State of California. It has the infrastructure, personnel and experience in place to provide a high quality of service to the Calimesa residents.

By way of contract, the City of Calimesa is provided with specialized services such as the Special Enforcement Bureau (SWAT), Aviation, Gang Suppression Unit, Canine Units, Forensic Technicians, Central Homicide Unit, Hazardous Device Technicians, 911 Dispatch Services, and Search and Rescue. In addition, the Department provides recruiting, testing, background investigations, and academy training.

Deputies assigned to the City of Calimesa are selected for their skills in community-based policing services and, as a result, the city enjoys the comfort of traditional police services by way of the contract. Unlike conventional municipal police departments, contract policing provides these services without administrative responsibilities such as worker's compensation injury claims, employee benefits, employee complaint and discipline issues, and civil claims resulting from police services.

FY 2020-21 Goals and Objectives

- Reduce the number of traffic collisions throughout the City through education and enforcement.
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa.
- Seeking innovation in technology and social media to increase our communication and outreach to the citizens we serve.
- Be highly visible and responsive to the communities needs to increase trust and foster relationships.

FY 2019-20 Accomplishments

- In FY 2019-20, the Calimesa Police Department made direct notification to all sex registrants living within the Calimesa city limits and immediate surrounding areas of Calimesa and informed them of the current city, county, and state restrictions.
- For FY 2019-20, the Calimesa Police Department continued in its proactive approach to traffic enforcement. That effort showed the following changes in traffic related offenses:
 - Traffic collisions decreased by 20% from FY 2018/19
 - Traffic citations decreased by 4% from FY 2018/19
 - DUI related events decreased by 43% from FY 2018/19

Performance Measures:	Actual 2019 (calendar year)	Actual 2018 (calendar year)
• Average Response Times - Priority 1 (Violent in progress)	7.61 min.	4.61 min.
• Average Response Times - Priority 2 (In progress crimes)	10.06 min.	8.48 min.
• Total Calls for Service	5,423	5,919
• Arrests - Total	127	137

Note: Total arrests include those made by Calimesa Deputies only.

CITY OF CALIMESA

FY 2020-21

Police

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 01 - General Fund					
Dept: 4100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	16,717	13,334	19,140	19,140	19,140
7215 Legal Services	-	110	-	-	-
7230 Other Contract Services	-	-	5,000	5,000	5,000
7240 Contract - Regular Pay	1,572,005	1,614,626	1,688,753	1,661,935	1,786,514
7241 Contract - Overtime Pay	31,868	15,223	22,689	22,689	22,767
7242 Contract - Mileage	84,872	73,967	85,979	85,979	88,249
7243 Contract - Radio	2,031	-	2,580	2,580	2,580
7244 Booking Fees	3,602	-	5,150	5,150	5,150
7245 Blood Tests	8,805	5,488	5,230	5,230	5,230
7246 Contract - Facilities Expense	47,113	60,782	50,000	62,593	64,470
7247 Cal-ID Assessment	8,289	8,637	8,637	8,876	9,159
7770 Miscellaneous	-	-	1,800	1,800	1,800
	1,775,302	1,792,167	1,894,958	1,880,972	2,010,059
Total Police	\$ 1,775,302	\$ 1,792,167	\$ 1,894,958	\$ 1,880,972	\$ 2,010,059

CITY OF CALIMESA
 FY 2020-21
 Police

Fund: 01 - General Fund
Dept: 4100

7210	Professional Services Records Mgmt System - CLETS		19,140
7230	Other Contract Services Special Focus Enforc Special Focus Enforcement Funding		5,000
7240	Contract - Regular Patrol 24 Hrs x 365 days x \$203.94 (estimated rate)		1,786,514
7241	Contract - Overtime Patrol -239 hrs. @ \$73.92 Investigator - 54 hrs. @ \$94.42	17,668 <u>5,099</u>	22,767
7242	Mileage Patrol - 88,000 miles @ .98 Plain - 3090 miles @ .65	86,240 <u>2,009</u>	88,249
7243	Radio 12 months @ \$215 per unit		2,580
7244	Booking Fees Division Projections Jail Access over 3yr avg - @ \$515		5,150
7245	Blood Test DOJ-Blood/Alcohol Fees/ Evidence Processing		5,230
7246	Contract - Facilities Estimate based on data from Sheriff Contract Unit		64,470
7247	Cal-ID Assessment Fingerprint ID		9,159
7770	Miscellaneous Sexual Assault Exams		1,800

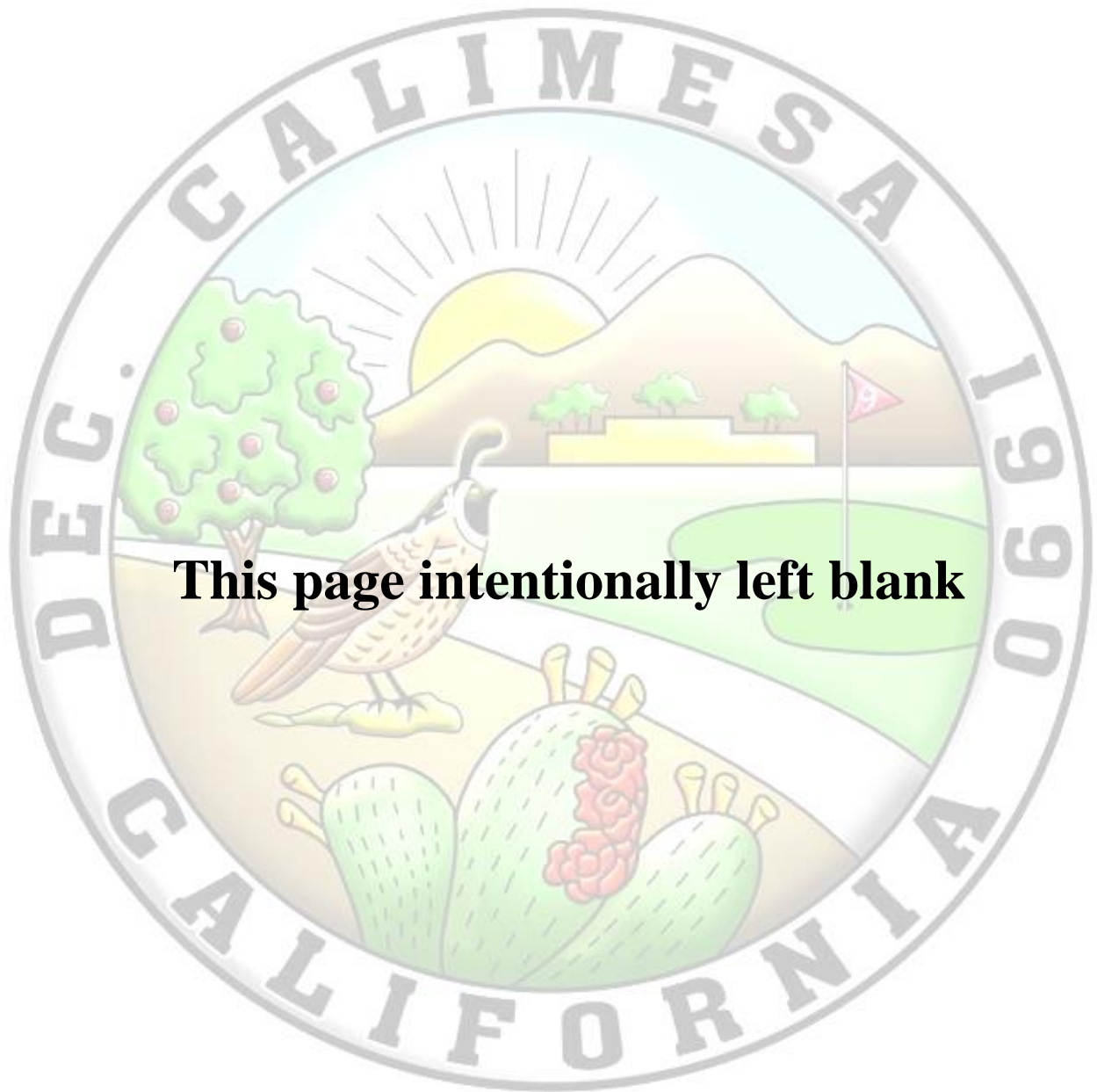
Totals

\$ 2,010,059

Animal Control - Program Overview

Program Description and Purpose

The City of Calimesa contracts with the City of Beaumont for animal control services. The major functions include responding to calls regarding stray domestic animals, sick and injured animals, dead animals, animal bites, barking dogs, and other animal related issues. In addition, the City of Beaumont handles dog licensing.



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CITY OF CALIMESA

FY 2020-21

Animal Control

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 01 - General Fund					
Dept: 4200					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7230 Other Contract Services	15,505	40,000	40,000	40,000	40,000
	15,505	40,000	40,000	40,000	40,000
Total Animal Control	\$ 15,505	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000

CITY OF CALIMESA
FY 2020-21
Animal Control

Fund: 01 - General Fund
Dept: 4200

7230 Other Contract Services

City of Beaumont
Animal Control Officer, Shelter 40,000

Totals	40,000
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Fire - Program Overview

Program Description and Purpose

The City of Calimesa formed its own Fire Department on January 1, 2018. The Calimesa Fire Department is a full-service department and provides the following services and programs:

- Fire Suppression
- Hazardous Materials Response
- Rescue Services
- Basic Life Support (BLS) Emergency Medical Response
- Fire Prevention/Public Education Programs
- Fire & Life Safety Inspections
- Intern/Reserve Program

The Fire Department staff consists of a Fire Chief, a Deputy Chief, two Battalion Chiefs, three Captains, nine Firefighters, and a pool of Intern/Reserve Firefighters. The staffing configuration provides for a 3-person engine company, a 2-person squad, and a duty officer to respond to emergency calls.

FY 2020-21 Goals and Objectives

- Continue partnerships with neighboring cities, districts, and fire agencies to achieve economies of scale on services.
- Continue to evaluate the City's development to determine the needs for additional fire station locations.
- Continue to evaluate the fire department's service delivery levels within budgetary constraints.
- Continue to ensure City's personnel are National Incident Management System compliant.
- Continue to explore grant opportunities to offset the costs for additional equipment needs.
- Continue to ensure the City complies with applicable laws and regulations regarding safety.

FY 2019-20 Accomplishments

- Awarded Emergency Management Performance Grant to acquire communication equipment.
- Successfully received a Type III Fire Engine through the Federal Excess Personal Property (FEPP) Program.
- Constructed Fire Department office expansion.
- Purchased Fire Department Utility Pickup Truck through the Federal Surplus Program.
- Purchased a Type VI Fire Engine to replace superannuated Squad.
- Facilitated NIMS and SEMS training to all Fire personnel, all other City Staff and Council Members.
- Led the City through two Emergency Operation Center activations – Sanadalwood Fire in October 2019 and COVID-19 from early March 2020 to present.

Performance Measures	Actual 2017 Calendar Year Riverside County Fire Department	Actual 2018 Calendar Year Calimesa Fire Department	Actual 2019 Calendar Year Calimesa Fire Department
Response to calls for service	No data	1785	1441
Mutual/Auto Aid Responses	No data	492	79
Total Cancelled Mutual/Auto Aid Response	No data	247	38

CITY OF CALIMESA

FY 2020-21

Fire Department

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 01 - General Fund					
Dept: 4300					
<u>PERSONNEL COSTS</u>					
6010 Salaries	268,766	554,034	751,262	751,262	817,901
6012 Salaries: Part-time	-	-	16,555	16,555	-
6400 Benefits	94,140	195,859	254,738	254,738	275,011
6030 OT/Shift Coverage	43,880	133,070	224,221	224,221	190,000
6031 Overtime Reimbursements	-	-	(7,280)	(7,280)	-
	406,786	882,963	1,239,496	1,239,496	1,282,912
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	260,790	287,261	378,400	378,400	383,400
7230 Other Contract Services	599,385	-	-	-	-
7240 Contract Pay - Intern/Reserves	12,350	29,557	51,100	51,100	51,000
7410 Utilities - Electric	3,831	7,130	8,500	8,500	8,500
7411 Utilities - Gas	624	1,150	1,500	1,500	1,800
7412 Utilities - Water/Sewer	2,508	2,092	3,500	3,500	3,500
7420 Communications	3,663	8,885	19,300	19,300	23,300
7430 Repairs & Maintenance-Equipment	2,522	3,176	4,500	4,500	4,500
7431 Repairs & Maintenance-Building	12,557	16,790	26,300	26,300	29,500
7432 Repairs & Maintenance-Vehicles	9,312	40,076	69,500	69,500	49,500
7510 Workers Comp. Insurance	20,623	49,393	47,370	47,370	47,275
7514 Liability Insurance	8,982	20,000	32,523	32,523	47,613
7585 Travel & Training	9,109	3,767	18,000	18,000	20,000
7610 Office Supplies	3,253	4,171	5,000	5,000	4,500
7650 Dues & Subscriptions	2,524	4,673	4,000	4,000	5,000
7725 Minor Equipment	26,672	40,472	72,896	72,896	59,500
7735 Special Supplies	37,142	83,847	60,500	60,500	57,000
7740 Fuel & Oil	12,317	27,635	31,000	31,000	31,000
7741 O&M Reimbursements	-	-	(5,555)	(5,555)	-
8300 Vehicles	-	-	6,000	6,000	-
	1,028,164	630,075	834,334	834,334	826,888
Total Fire Department	\$ 1,434,950	\$ 1,513,038	\$ 2,073,830	\$ 2,073,830	\$ 2,109,800

Staff Allocations:

Fire Chief	1.00
Deputy Fire Chief	1.00
Battalion Chief (2)	2.00
Fire Captain (3)	3.00
Firefighter/EMT (9)	9.00
Administrative Assistant I	1.00
Total FTE	<u>17.00</u>

CITY OF CALIMESA
 FY 2020-21
 Fire Department

Fund: 01 - General Fund

Dept: 4300

7210	Professional Services		
	Riverside County Communications/Dispatch	205,000	
	Wildland Fire Agreement - State of California	120,000	
	PARS, Backgrounds, DOJ,Other	9,400	
	REMSA Inspections	500	
	Recruitment Expense and Physicals	33,500	
	Annual Equipment Testing	<u>15,000</u>	383,400
7240	Contract Regular Pay Intern/Reserves		51,000
7410	Utilities - Electric		8,500
7411	Utilities - Gas		1,800
7412	Utilities - Water/sewer		3,500
7420	Communications		
	Communications/IT/Radio	15,700	
	Radio Equipment Repair/Replacement	<u>7,600</u>	23,300
7430	Repairs & Maint. Equip.		4,500
7431	Repair & Maintenance - Building		
	Bay 2 doors; A/C unit	14,200	
	Normal Maintenance	<u>15,300</u>	29,500
7432	Repair & Maintenance - Vehicles		49,500
7510	Workers Comp. Insurance		47,275
7514	Liability Insurance		47,613
7585	Travel & Training		20,000
7650	Dues & Subscriptions		4,500
7610	Office Supplies		5,000
7725	Minor Equipment		
	Firefighter Equipment	40,000	
	Small Equipment - Fire and Office	<u>19,500</u>	59,500
7735	Special Supplies		
	Uniforms/Turnouts	35,000	
	Fire Prevention Supplies	11,000	
	EMS Supplies	5,000	
	Disaster Preparedness	3,000	
	Other Supplies	<u>3,000</u>	57,000
7740	Fuel & Oil		31,000
Totals			\$ 826,888

Senior Center - Program Overview

Program Description and Purpose

The Norton Younglove Multi-Purpose Senior Center (Center) provides a gathering spot for community events, socializing, and personnel enhancement. The City has contracted with the Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program which provides onsite congregate meals. The Senior Center serves as a hub for older adults to receive services, programming, social activities, fitness classes such as Fit After 50, Line Dancing, seminars, resources, and special events.

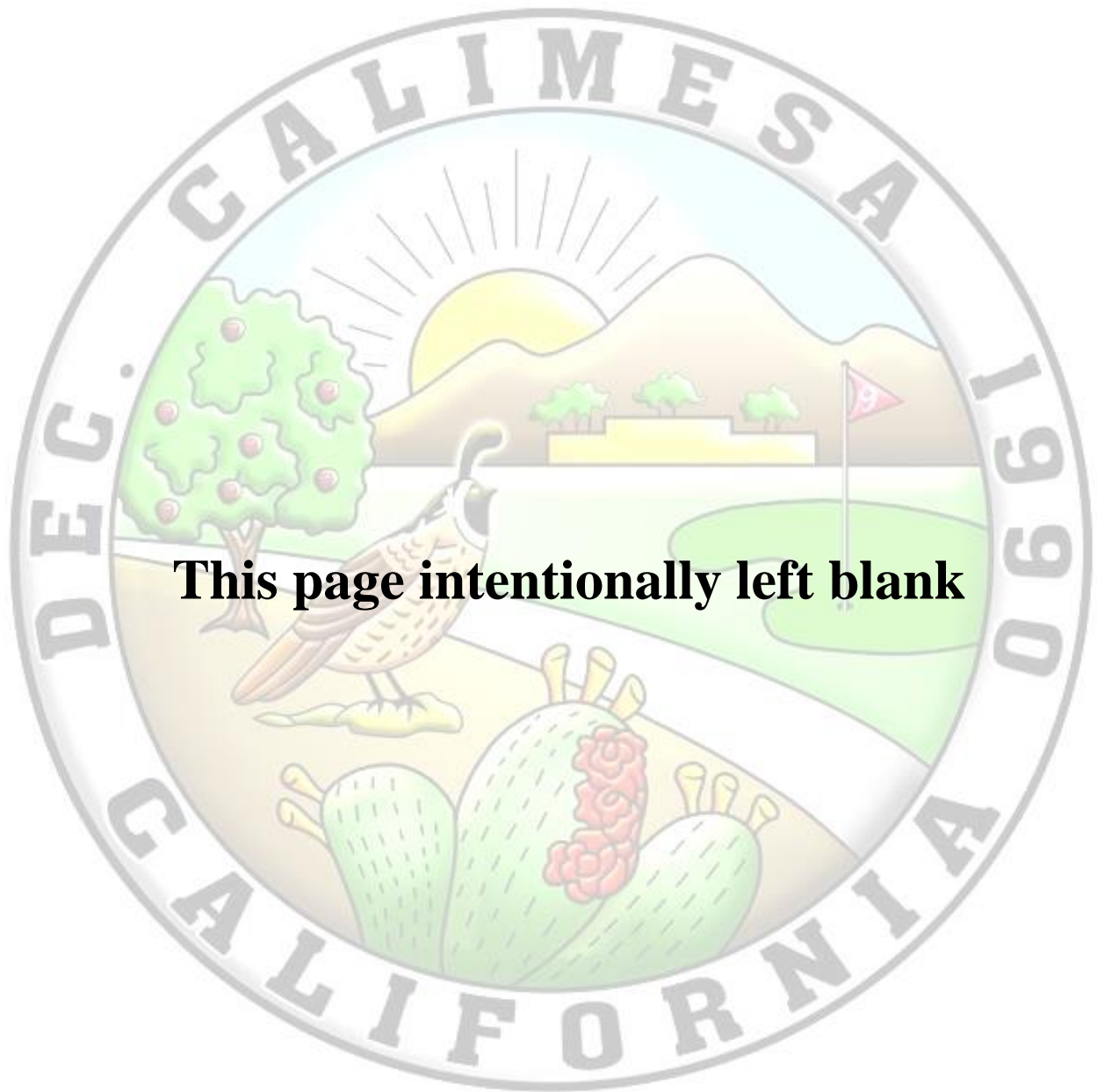
The Center provides regular workshops and seminars as requested, participates as a Riverside County Cool Center during the summer months, as well as houses the local Sheriff and Citizens on Patrol office along with multiple meeting/activity rooms for City and community use.

FY 2019-20 Notable Events

- July 13, 2019, Community Pancake Breakfast, 100 individuals
- November 15, 2019, Thanksgiving, 90 individuals
- December 13, 2019, Christmas, 95 individuals
- February 14, 2020, Valentine's, 68 individuals
- Scheduled for March 13, 2020, St. Patrick's (*cancelled due to COVID-19*)

Upcoming Special Events for 2020 (*cancellation may occur due to COVID-19*)

- July 11, 2020, Community Pancake Breakfast
- November 13, 2020, Thanksgiving
- December 11, 2020, Christmas



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CITY OF CALIMESA

FY 2020-21

Community Service (Senior Center)

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 01 - General Fund					
Dept: 4900					
<u>PERSONNEL COSTS</u>					
6010 Salaries	11,808	21,364	14,106	14,106	24,451
6400 Benefits	6,445	8,514	6,684	6,684	7,897
	18,253	29,878	20,790	20,790	32,348
<u>OPERATIONS & MAINTENANCE</u>					
7230 Other Contract Services	74,149	75,286	75,700	76,200	76,200
7410 Utilities - Electric	15,289	14,724	19,000	19,000	19,000
7411 Utilities - Gas	552	749	800	800	800
7412 Utilities - Water/Sewer	2,010	1,367	1,600	1,600	1,600
7420 Communications	2,863	4,022	4,100	4,100	3,100
7430 Repairs & Maintenance - Equipment	641	441	1,035	1,035	1,535
7431 Repairs & Maintenance - Building	4,480	3,278	26,150	26,150	30,500
7750 Supplies - Paper/Custodial	1,680	2,172	2,000	2,300	2,500
	101,664	102,039	130,385	131,185	135,235
Total Community Services	\$ 119,917	\$ 131,917	\$ 151,175	\$ 151,975	\$ 167,583

Staff Allocations:	FTE
Maintenance Supervisor	0.35
	0.35

Program Description and Purpose

The Norton Younglove Multi-purpose Senior Center provides a gathering spot for community events, socializing, and personal enhancement. The City has contracted with Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program. The nutrition program provides meals both on site and through home delivery to homebound participants.

The Senior Center provides regular workshops, trips, and seminars as requested; participates as a Riverside County Cool Center during the summer months; acts as a distribution site for the Second Harvest Food Bank commodity giveaway program; and houses the local Police and Citizens on Patrol office along with multiple meeting/activity rooms for City and community uses.

CITY OF CALIMESA
 FY 2020-21
 Community Services (Senior Center)

Fund: 01 - General Fund

Dept: 4900

7230	Other Contract Services		
	Current Copy Charges	3,500	
	Copier Rental \$225/mo	2,700	
	Family Svcs Contract \$5,834/mo	70,000	76,200
7410	Utilities - Electric		
	No Change from Prior Year		19,000
7411	Utilities - Gas		
	No Change from Prior Year		800
7412	Utilities - Water/sewer		
	No Change from Prior Year		1,600
7420	Communication		
	\$255/mo internet and phone		3,100
7430	Repair & Maintenance - Equipment		
	Extinguisher svc \$120/Annual Svc \$255	375	
	Vent Hood Testing and Service	160	
	Miscellaneous repairs	1,000	1,535
7431	Repair & Maintenance - Building		
	Burgeson Maint contract	1,280	
	Exterminator \$45mo	540	
	Septic-Grease trap \$500/2x	1,000	
	Troy Alarm-50% of annual fee	180	
	Building Expenditures - Large Room: Flooring and window coverings	25,000	
	Carpet/Tile Cleaning	2,500	30,500
7750	Supplies - Paper/custodial		
	Paper and custodial supplies		2,500

Totals

\$ 135,235

Public Works Administration - Program Overview

Program Description and Purpose

The Calimesa Public Works Department has responsibility for a variety of construction, maintenance, and infrastructure projects throughout the City. These include overseeing street lighting and traffic signal maintenance, and contract street sweeping services; construction of minor road projects including street striping and markings; maintenance of City streets, parkways and storm drainage facilities; installation and replacement of traffic signs; building and parks maintenance; development assistance, and management of fleet vehicles.

FY 2020-21 Goals and Objectives

- Continue construction of Calimesa Creek Improvements.
- Work with Riverside Flood Control to fix the roadway issue on Calimesa Blvd. caused by the storm drain.
- Have Public Works staff perform re-striping of STOP bars and legends citywide.
- Continue to pursue grants and funding for Capital Improvement projects.
- Install Trash Inserts into catch basins.
- Continue to monitor and coordinate with private developments.
- Stencil all storm drain inlets.
- Continue to attend monthly NPDES meetings to stay up to date of new requirements.
- Continue to work on the \$3.747 million grant through SB1 LPP funding for a large portion of future County Line Road construction.
- Begin construction of County Line Road LPP funded improvements.

FY 2019-20 Accomplishments

- Submitted annual State NPDES report timely and without difficulties.
- Completed construction of Federally Funded, Avenue L Slurry Seal Project.
- Completed Improvements on County Line Road from 3rd Street to California Street as part of a joint project with the City of Yucaipa and partial funding through ATP.
- Secured remaining funding needs from Riverside County Flood Control for the Calimesa Creek Improvements.
- Issued nearly 37 Encroachment Permits to residents, utility companies and contractors throughout the City for various projects.
- Issued Oversize Permits for equipment mobile homes being transported throughout the City.
- Conducted Construction Inspections on all Public Works projects.
- The Public Works Division performed ongoing right of way maintenance, weed abatement and pothole repair throughout the City.
- Responded to emergency situations, including heavy rains which cause flooding and wind events which resulting in tree damage and debris, to ensure public safety.
- Continued coordination with developers on Mastercraft, JP Ranch and Summerwind projects.

- Completed all paintable stop bars.
- Maintained certification for chemical weed abatement.
- Effectively maintained all parkways and rights-of-way by trimming trees, spraying weeds, and trimming shrubs.
- Completed many upgrades and improvements to City Hall and Fire Department.
- Effectively performed many diverse activities involved with the activation of an extended EOC for the Sandalwood Incident.

Landscape Maintenance - Program Overview

Program Description and Purpose

This fund is designated for maintenance of landscaping, street lighting, traffic signals, parks and open space within the Citywide Landscaping and Lighting District, No. 91-1. The assessments are collected through the County of Riverside Tax Collector's office. The City Engineer prepares the engineer's report (on an annual basis), and assessments are recorded on individual parcels within the District to fund a portion of the District's services, however, the City's General Fund also subsidizes a significant portion of expenses in this program. The report also details the anticipated manner in which the assessments will be levied on the parcels within the District.

FY 2020-21 Goals and Objectives

- Create a City Tree Maintenance Program.
- Continue to maintain the landscaping in public rights-of-way in an efficient and effective manner.

FY 2019-20 Accomplishments

- Removed several City trees that were dead; Trimmed several City trees in need of pruning.
- Mowed and maintained five improved parkway landscaping areas.
- Mowed and maintained all public rights-of-way throughout the City.
- Maintained all traffic signals and street lighting throughout the City.
- Tested, Repaired and maintained anti-backflow devices throughout City as required by the Water Purveyors. Removed inactive devices from inventory, for cost savings on testing and certification.

Performance Measures:	Actual 2019-20	Estimated 2020-21
Submitted engineers report and assessments to Riverside County	On Time	Submit to County
Maintained all parkways and open space	350 hours	350 hours
Maintenance of all traffic signals and street lights	30 hours	30 Hours

Building Maintenance - Program Overview

Program Description and Purpose

The Public Works Maintenance Division provides custodial and building repair services for approximately 22,000 square feet of building space. Facility maintenance responsibilities include City Hall, Norton Younglove Senior Center, City Yard, Fire Station and the Public Library. The majority of repairs are completed in-house by the Public Works Maintenance Department.

All custodial supplies are purchased through and provided by this division.

FY 2020-21 Goals and Objectives

- Oversee installation of new flooring in the Senior Center main room.
- Continue to maintain City facilities in a quality manner.

FY 2019-20 Accomplishments

- Oversaw removal of carpet in Senior Center and installation of new flooring.
- Reconstructed deteriorating front entry to City Hall.
- Repainted City Hall and the Fire Station.
- Performed various other repairs/upgrades to City Hall and the Senior Center.

Performance Measures:	Actual 2019-20	Estimated 2020-21
Setup of Evening Meetings, Work Orders-Variou Departments		
Custodial Service	Two Employees - 450 man hours each employee	Two Employees - 450 man hours each employee
Building Maintenance	Three Employees-300 man hours each employee	Three Employees-300 man hours each employee

Parks - Program Overview

Program Description and Purpose

The Public Works Department provides maintenance of 4th Street Community Park and Creekside Park, as well as landscape maintenance of City Hall, the Senior Center and the Library. Areas maintained by this division total approximately four (4) acres. Duties performed include mowing, irrigation installation and repairs, weed control, shrub and tree trimming, Park rental clean-up, DG installation, graffiti removal, and repairs due to vandalism.

FY 2020-21 Goals and Objectives

- Continue to maintain City parks in a quality manner.

FY 2019-20 Accomplishments.

- Replacement of decomposed granite that has settled on walkways at 4th Street Community Park.
- Safely and efficiently facilitated the clean-up and disposal of many abandoned transient campsites, almost daily for August through December.
- Oversaw tree removal and trimming along Myrtlewood and at City Hall.
- Continued regular maintenance and restored automatic sprinkler systems at our Library and Creekside Park.

Performance Measures	Actual 2018-19	Estimated 2019-20
Mowing (all Parks/City Buildings)	720 hours	720 hours
Irrigations (New Installation/Repairs)	30 hours	30 hours
Park Maintenance	156 Hours	156 Hours
Graffiti Removal/Vandalism Repairs	40 Hours	40 Hours

Refuse - Program Overview

Program Description and Purpose

The Public Works Department oversees the contract that provides refuse collection services to all City residents. A private contractor who is required to pay a percentage of gross revenues to the City, in the form of a franchise fee, provides this service. The Contractor’s Billing Division provides bills to residents on a bi-monthly basis.

FY 2020-21 Goals and Objectives

- Prepare for SB 1383 Requirements which require 50% reduction in organic waste from 2014 level by 2020, and 75% reduction by 2025.
- Continue to work with CR&R to obtain compliance in Recycling and Organics Recycling with non-complying businesses.
- Continue to assist the waste hauler in providing quality service for refuse collection to residents.
- Continue working with waste hauler to meet the mandatory requirements of AB 341 commercial Recycling Program.
- Continue to seek funding opportunities for future recycling programs for residents.

FY 2019-20 Accomplishments

- Attend Workshops for implementation of States SB 1383, Organic Waste Reduction Regulations.
- Modified Business License Application to incorporate recycling requirements.
- Incorporated recycling requirements into standard details for trash enclosures.
- Made significant progress in accomplishing mandatory AB 341 commercial Recycling Program requirements.
- Made significant progress in accomplishing mandatory AB 1826 Commercial Organics Recycling Program requirements that will improve air quality and preserve landfill space.
- Coordinated (2) annual Citywide Spring and Fall Curb Side Collection Events in conjunction with City’s franchise refuse hauler CR&R. Conducted program for distribution of free passes to the landfill to City residents for these events.
- Passed the CalRecycle (state) annual site visit to review City’s residential/commercial recycling programs and annual reporting.

PERFORMANCE MEASURES	ACTUAL 2018-19	ACTUAL 2019-20	EST. ACTUAL 2020-21
Recycling Diversion	50%	50%	50%

CITY OF CALIMESA
 FY 2020-21
 Public Works

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 01 - General Fund					
Dept: 5100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	104,546	117,015	132,653	142,507	32,635
6400 Benefits	29,001	36,140	43,374	43,374	13,308
	133,547	153,155	176,027	185,881	45,943
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	24,368	22,079	56,010	138,656	208,110
7230 Other Contract Services	3,960	4,295	4,900	4,900	4,900
7231 NPDES	5,692	8,204	14,100	14,100	14,100
7420 Communications	1,244	1,870	2,470	3,170	2,970
7430 Repairs & Maintenance - Equipment	-	-	-	4,500	5,000
7431 Repairs & Maintenance - Building	10,568	8,705	28,000	28,000	24,000
7432 Repairs & Maintenance - Vehicles	808	8,656	4,500	4,500	10,000
7433 Repairs & Maintenance - Streets	-	-	-	-	-
7445 Equipment Rental	41	334	1,500	1,500	2,000
7585 Travel/Training	-	40	-	50	500
7735 Supplies - Special	5,379	5,152	5,500	5,500	6,000
8100 Equipment/Machinery	4,216	73,954	-	-	-
	56,276	133,289	116,980	204,876	277,580
	189,823	286,444	293,007	390,757	323,523
7100 Total Public Works	189,823	286,444	293,007	390,757	323,523
Less: Cost Allocation	36,713	23,869	22,161	21,601	26,114
Net Public Works	\$ 153,110	\$ 262,575	\$ 270,846	\$ 369,156	\$ 297,409

Staff Allocations:

Maintenance Supervisor	0.15
Maintenance Worker I	0.10
Lead Maintenance Worker	0.10
Sr. Admin Assistant	0.05
Administrative Assistant I	0.20
Total FTE	0.60

CITY OF CALIMESA
 FY 2020-21
 Public Works

Fund: 01 - General Fund
Dept: 5100

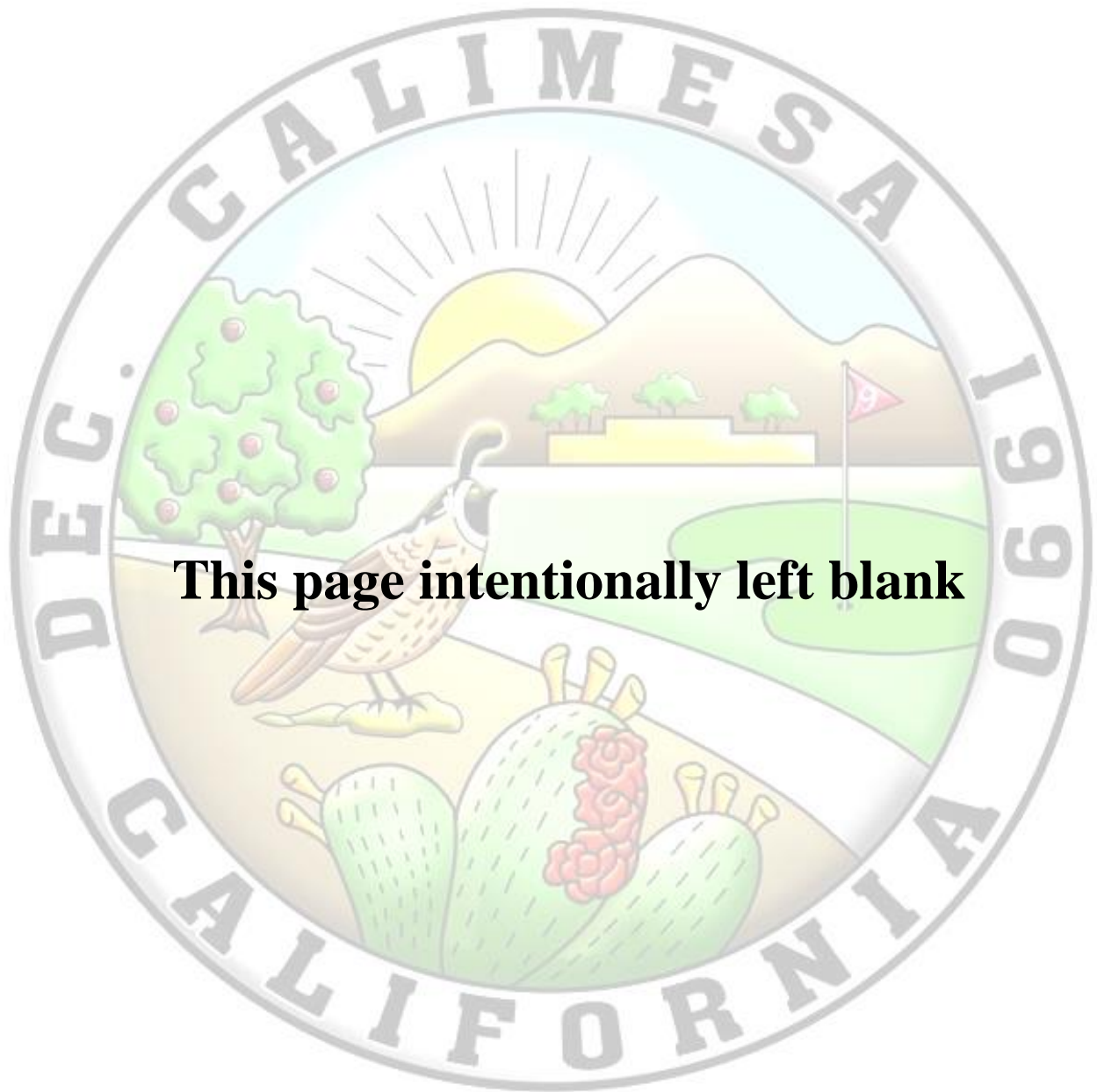
7210	Professional Services		
	Interim Public Works - contract employees	165,600	
	Test and Replace Backflow Devices	4,750	
	Solid Waste Agreement	2,650	
	Electrical Consultant	250	
	Weed Abatement	12,000	
	Tree Trimming	10,000	
	Miscellaneous	2,000	
	Annual IWORQS update - pavement assessment	1,300	
	Frontier Wi-fi Line Security Cameras - \$155 p/m	1,900	
	Security Cameras @ 4th St Park - \$1,915/Qtr	7,660	208,110
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7230	Other Contract Services		
	Gopher Control	3,900	
	Vector Control - Citywide	1,000	4,900
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7231	NPDES		
	SWRCB Fees	6,000	
	Consultant	3,000	
	Riverside Cty Flood Ctrl	2,500	
	Trash Amendment Requirement	2,500	
	Legal Services	100	14,100
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7420	Communication		
	Cell Phones (4) - 185/mo	2,220	
	Accessories/replacement/ipad	750	2,970
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7430	Repair & Maintenance - Equipment		5,000
	backhoe, other		
7431	Repair & Maintenance - Building		
	City Hall Roof repair/Other maintenance	19,000	
	Park Repairs	5,000	24,000
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7432	Repair & Maintenance - Vehicles		10,000
7445	Equipment Rental	Tool Rental	2,000
7585	Travel and Training	Staff Training	500
7735	Special Supplies	Employee Safety gear	6,000

Totals		\$	277,580
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Non-Departmental - Program Overview

Program Description and Purpose

The non-departmental department provides for a variety of services not allocated directly to a specific department or program, but which are for the benefit of the entire organization. Some of these areas include copying, printing, postage, general office supplies for all departments, utilities, and requests made by any Community Partnership.



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CITY OF CALIMESA
FY 2020-21
Non-Departmental

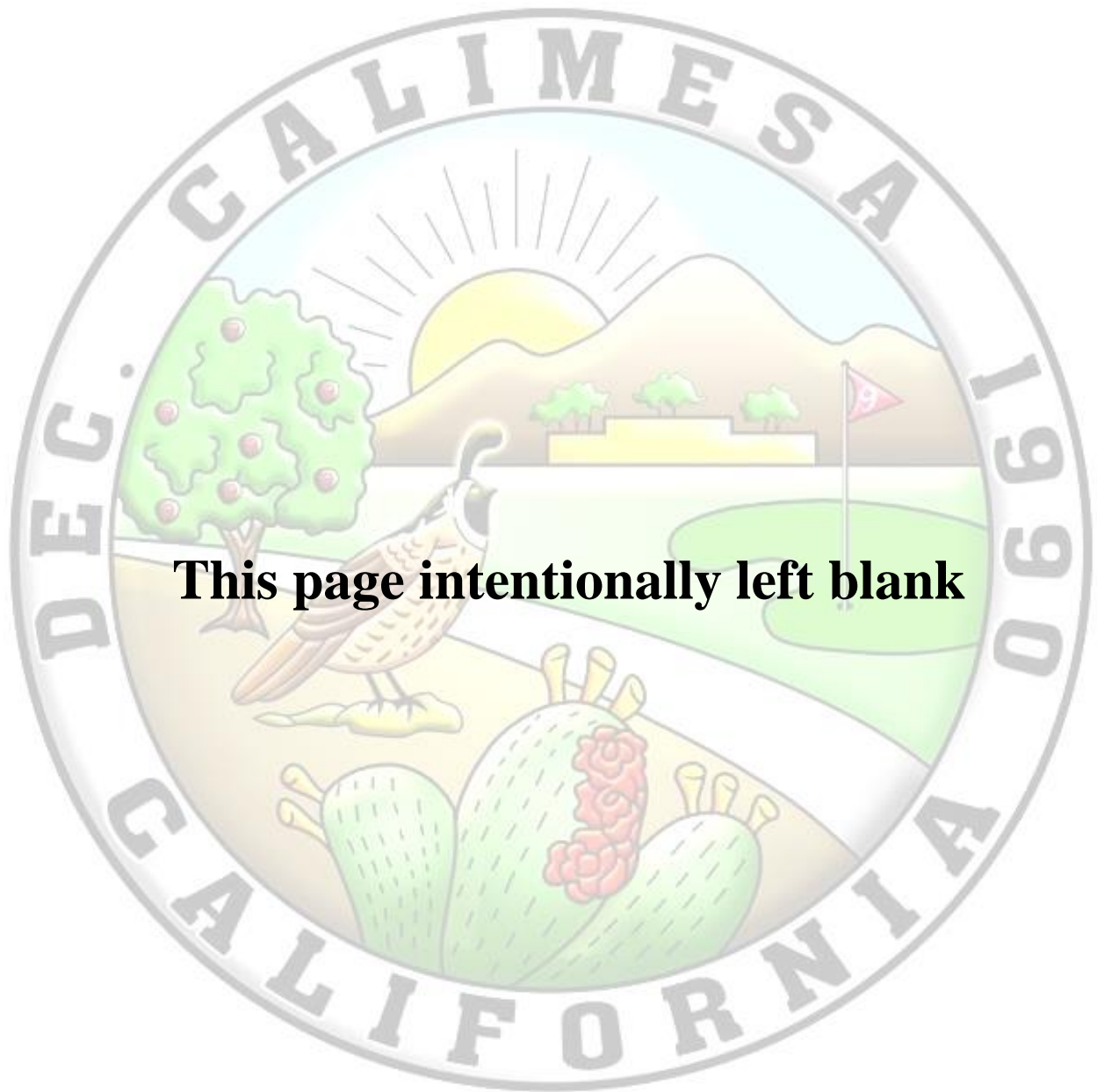
		FY 17-18	FY 18-19	FY 19-20	FY 19-20	FY 20-21
		Actuals	Actuals	Amended Budget	Projected Actuals	Adopted Budget
Fund: 01 - General Fund						
Dept: 8100						
<u>PERSONNEL COSTS</u>						
6010	Salaries	-	-	-	-	-
6400	Benefits	-	-	-	-	-
		-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>						
7219	Bank Charges	10,601	16,671	18,000	18,000	18,000
7230	Other Contract Services	25,058	22,278	19,980	19,980	19,980
7410	Utilities - Electric	9,696	6,943	9,600	9,600	9,600
7412	Utilities - Water/Sewer	670	867	1,080	1,080	1,080
7431	Repairs & Maintenance - Bldg	6,161	4,034	6,520	6,520	6,520
7432	Repairs & Maintenance - Vehicle	976	2,958	4,000	4,000	4,000
7560	Printing	2,035	3,899	2,200	3,000	3,000
7610	Office Supplies	13,299	6,811	11,000	11,000	11,000
7615	Postage	6,225	5,848	6,000	9,000	9,000
7655	Publications/Newsletters	30	30	100	100	100
7656	Permits/Fees	66	187	325	325	325
7735	Special Supplies	3,874	389	450	450	900
7740	Fuel & Oil	1,491	1,489	1,500	1,500	1,500
7750	Supplies - Paper/Custodial	675	1,139	800	800	800
7770	Miscellaneous	1,821	1,574	2,153	8,003	2,410
7780	Emergency Incident Expense - SW Fire	-	-	50,000	150,000	-
7781	Emergency Expense - COVID-19	-	-	-	50,000	-
7800	Community Partnerships	5,736	10,827	14,040	14,040	15,540
9500	Transfer Out-Self Ins Fund 12	-	-	-	-	-
9500	Transfer Out-ADA Fund 20	5,000	5,000	5,000	5,000	5,000
9500	Transfer-out LLMD Fund 28	69,000	57,947	55,000	55,000	65,000
9500	Transfer-out - Insurance Fund 13	100,000	-	-	-	50,000
9500	Transfer-out - Measure A Fund 25	-	-	-	25,000	-
9500	Transfer-out SLESF Fund 14	8,000	-	-	-	-
		270,414	148,891	207,748	392,398	223,755
Total Non-Departmental		270,414	148,891	207,748	392,398	223,755
7100	Less: Costs Allocated Out	5,801	7,208	17,724	13,294	9,398
Net Non-Departmental		\$ 264,613	\$ 141,683	\$ 190,024	\$ 379,104	\$ 214,357

Program Description and Purpose

The Non-Departmental department provides for a variety of services not allocated directly to a department or program, but which is for the benefit of the entire organization. Some of these areas include copying, printing, general office supplies, utilities, and requests made by any Community Partnerships.

CITY OF CALIMESA
FY 2020-21
Non-Departmental

Fund: 01 - General Fund			
Dept: 8100			
7219	Bank Charges		18,000
7230	Other Contract Services		
	Copy Charges & Copier Rental	13,800	
	Pitney Bowes Rental	1,900	
	Map Printer/Scanner - \$355/mo	4,280	19,980
7410	Utilities - Electric	Approx. \$800 per Month	9,600
7412	Utilities - Water/sewer	Approx. \$90 per Month	1,080
7431	Repair & Maintenance - Building		
	Exterminator \$45/mo	540	
	Burgenson Maint Contract - 4@\$250	1,000	
	Troy Alarm-50% of annual fee	180	
	Building expenditures	4,800	6,520
7432	Repair & Maintenance - Vehicle	Fleet repairs/maintenance	4,000
7560	Printing		3,000
7610	Office Supplies	City Wide	11,000
7615	Postage	City Wide	9,000
7655	Publications/Newsletters	Newsmirror Subscription	100
7656	Permits/Fees		
	Document Recording Fee- City Wide	300	
	So. Mesa Annual Assessment	25	325
7735	Special Supplies	Annual Community Service Awards	450
		Certificates of Recognition - various	450
7740	Fuel & Oil	Vehicle Pool	1,500
7750	Supplies-Paper/custodial	Custodial supplies	800
7770	Miscellaneous	Crossing Guard Agreement - YCUSD	2,260
		Joint Issues meeting - host 2 times per year	150
7800	Community Partnerships		
	Cultural Performing Arts	4,000	
	VFW - Memorial Day	500	
	Donation request	500	
	Chamber of Commerce	4,000	
	State of the City	4,000	
	Chamber Installation Dinner	500	
	Summer Lunch in the Park	500	
	Christmas Tree Lighting Event	500	
	Community Connect	1,040	15,540
9500	Transfers Out		
	ADA Funds (Fund 20)	5,000	
	LLMD (Fund 28)	65,000	
	Insurance Fund (Fund 14)	50,000	120,000
Totals			\$ 223,755



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Special Revenue Funds

CFD'S Successor Agency

CITY OF CALIMESA
FY 2020-21

Special Revenue Funds - Expenditure Summary

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 12 - Special Deposits	\$ -	\$ -	\$ -	\$ 335,000	\$ -
Fund: 13 - Insurance Fund	-	-	-	-	50,000
Fund: 14 - Special Law Enforcement Safety	141,837	139,919	157,691	153,341	163,181
Fund: 15 - CDBG	3,280	-	-	-	-
Fund: 17 - Park & Rec Grants	44,601	-	-	-	-
Fund: 19 - Library	19,953	31,331	53,584	53,584	31,788
Fund: 20 - Captial Project - ADA	11,798	-	-	-	-
Fund: 21 - AQMD	3,555	53,090	3,079	3,079	1,200
Fund: 22 - Road Maintenance & Rehab Acct. (RMRA)	-	190,005	150,123	150,123	149,582
Fund: 24 - Gas Tax	182,916	184,364	222,748	210,089	215,850
Fund: 25 - Measure A	187,435	116,006	795,567	866,095	132,320
Fund: 26 - Housing Rehab. - State Grant	2,375	14,303	-	2,812	-
Fund: 27 - Housing Rehab. - Federal Grant	175,973	13,365	-	-	-
Fund: 28 - Landscape, Lighting & Maintenance Dist.	141,940	146,793	174,265	175,443	170,640
Fund: 31 - Fire Facilities Fees	498,944	96,179	262,959	262,959	53,336
Fund: 32 - Flood Control & Drainage Fees	89,077	51,474	7,308,176	7,491,206	1,089,414
Fund: 33 - Administration Facilities Fees	12,822	2,373	19,417	19,417	105,631
Fund: 34 - Library Facilities Fees	3,167	2,372	15,417	15,417	3,359
Fund: 35 - Law Enforcement Facilities Fees	1,999	2,372	212,917	212,917	3,426
Fund: 36 - Traffic Improvement Fees	215,196	878,770	8,595,854	13,330,726	2,583,821
Fund: 39 - Park Improvement Fees	8,544	43,965	4,768	4,768	5,557
Fund: 41 - Transportation Mitigation Fees	8,873	128,706	-	-	-
Fund: 42 - MSHCP	67,023	631,410	453,112	453,112	-
Fund: 47 - CFD - 2018-1 Facilities IA1	-	-	12,079	42,079	12,165
Fund: 48 - CFD - Mesa Verde	-	-	-	6,284	-
Fund: 49 - CFD 2012-1 IA2 Facilities	-	727,268	213,108	213,108	217,523
Fund: 51 - CFD - Public Safety	219,393	228,113	259,787	259,787	325,561
Fund: 52 - CFD 2013-1 Facilities (JP Ranch)	88,218	88,215	90,533	90,533	90,265
Fund: 53 - CFD 2012-1 Facilities (Singleton)	143,923	150,559	160,250	160,250	159,614
Fund: 54 - CFD - 2013-1 Facilities IA3	-	-	6,120	147,770	123,834
Fund: 55 - CFD 2012-1 Maint. (Singleton)	5,650	35,451	44,115	15,355	20,453
Fund: 56 - CFD 2013-1 Maint. (JP Ranch)	5,004	6,588	5,364	14,045	20,450
Fund: 57 - CFD 2006-3 Argent	33,477	18,413	8,637	8,637	8,759
Fund: 58 - CFD Heritage Oaks	-	-	-	-	-
Fund: 59 - CFD JP Ranch Facilities IA2	82,025	174,713	76,479	76,479	76,319
Fund: 67 - Successor Agency	293,803	296,048	295,750	295,750	295,198
Fund: 71 - California Recycling Grant	5,806	4,194	5,876	17,786	-
Totals	\$ 2,698,607	\$ 4,456,359	\$ 19,607,775	\$ 25,087,951	\$ 6,109,246

CITY OF CALIMESA
FY 2020-21

Special Deposits

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 12 - Special Deposits					
Fund Balance, Beginning of Year	\$ 325,680	\$ 329,736	\$ 336,349	\$ 336,349	\$ 7,349
<u>REVENUE</u>					
12-0000-4650 Interest	4,056	6,613	6,000	6,000	100
12-0000-9501 Transfer In	-	-	-	-	-
TOTAL REVENUE	4,056	6,613	6,000	6,000	100
TOTAL AVAILABLE	\$ 329,736	\$ 336,349	\$ 342,349	\$ 342,349	\$ 7,449
<u>EXPENDITURES</u>					
12-0000-7100 Overhead Allocation	-	-	-	-	-
12-0000-7770 Miscellaneous	-	-	-	335,000	-
12-0000-9500 Transfer Out	-	-	-	-	-
TOTAL EXPENDITURE	-	-	-	335,000	-
FUND TOTAL	\$ 329,736	\$ 336,349	\$ 342,349	\$ 7,349	\$ 7,449

This fund accounts for Deposits from third parties that may be refundable in the future.

CITY OF CALIMESA
 FY 2020-21
 Insurance Fund

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 13 - Insurance Fund						
	Fund Balance, Beginning of Year	\$ 30,008	\$ 130,924	\$ 133,587	\$ 133,587	\$ 136,087
<u>REVENUE</u>						
13-0000-4650	Interest	916	2,663	2,500	2,500	2,000
13-0000-9501	Transfer In	100,000	-	-	-	50,000
	TOTAL REVENUE	100,916	2,663	2,500	2,500	52,000
	TOTAL AVAILABLE	\$ 130,924	\$ 133,587	\$ 136,087	\$ 136,087	\$ 188,087
<u>EXPENDITURES</u>						
13-0000-7100	Overhead Allocation	-	-	-	-	-
13-0000-7210	Professional Services	-	-	-	-	50,000
13-0000-9500	Transfer Out	-	-	-	-	-
	TOTAL EXPENDITURE	-	-	-	-	50,000
	FUND TOTAL	\$ 130,924	\$ 133,587	\$ 136,087	\$ 136,087	\$ 138,087

PARSAC Requirement - reserve for future claims: 3 times Self-Insured Retentions (SIR)
 for General Liability, Workers' Compensation and Property

CITY OF CALIMESA

FY 2020-21

Special Law Enforcement Safety Fund (SLESF)

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget				
Fund: 14 - Special Law Enforcement Safety										
Fund Balance, Beginning of Year	\$	9,276	\$	32,028	\$	41,767	\$	41,767	\$	37,638
<u>REVENUE</u>										
14-0000-4650 Interest		506	911	500	900	500				
14-0000-4800 Other Governmental Revenues		156,083	148,747	140,000	148,312	148,500				
14-0000-9501 Transfer In		8,000	-	-	-	-				
TOTAL REVENUE		164,589	149,658	140,500	149,212	149,000				
TOTAL AVAILABLE	\$	173,865	\$	181,686	\$	182,267	\$	190,979	\$	186,638
<u>EXPENDITURES</u>										
14-0000-7100 Cost Allocation		2,671	5,474	6,011	6,011	5,804				
14-0000-7240 Contract - Regular Pay		129,117	123,850	137,740	133,390	143,394				
14-0000-7241 Contract - Overtime Pay		550	615	570	570	613				
14-0000-7590 Meeting/Mileage Reimb		9,499	9,868	12,870	12,870	12,870				
14-0000-7735 Supplies - Special		-	112	500	500	500				
TOTAL EXPENDITURE		141,837	139,919	157,691	153,341	163,181				
FUND TOTAL	\$	32,028	\$	41,767	\$	24,576	\$	37,638	\$	23,457

These funds were created by AB1480 to provide additional resources at the local level to fight crime and protect public safety. These funds are used for special programs and operations related to community oriented policing. These funds also provide resources for parole sweeps, DUI check point programs, and other operations.

CITY OF CALIMESA
 FY 2020-21
 Community Development Block Grant

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 15 - Community Development Block Grant					
Fund Balance, Beginning of Year	\$ 3,280	\$ -	\$ -	\$ -	\$ -
<u>REVENUE</u>					
15-0000-4650 Interest	-	-	-	-	-
15-0000-4800 Other Governmental Revenues	-	-	-	-	-
15-5005-4813 CDBG Funds	-	-	-	-	-
15-5011-4813 Home	-	-	-	-	-
15-5012-4813 07-PTAE-3243	-	-	-	-	-
15-5013-4800 Other Governmental Revenues	-	-	-	-	-
15-6003-4800 EECBG	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-
AMOUNT AVAILABLE	\$ 3,280	\$ -	\$ -	\$ -	\$ -
<u>EXPENDITURES</u>					
15-0000-6010 Salaries & Benefits	-	-	-	-	-
15-5005-6010 Salaries & Benefits	-	-	-	-	-
15-5013-6010 Salaries & Benefits	-	-	-	-	-
15-0000-7100 Overhead Allocation	-	-	-	-	-
15-0000-7210 Professional Services	-	-	-	-	-
Program Specific Expenditures:	-	-	-	-	-
15-5005-7210 Professional Services	-	-	-	-	-
15-5010-7210 07-08 Housing Rehab	-	-	-	-	-
15-5011-7210 Home	-	-	-	-	-
15-5012-7210 07-PTAE-3243	-	-	-	-	-
15-5013-7210 Professional Services	-	-	-	-	-
15-6003-7210 EECBG	-	-	-	-	-
15-5012-7210 07-PTAE-3243	-	-	-	-	-
15-5005-7655 Publications & Newsletters	-	-	-	-	-
15-5011-7770 Miscellaneous	-	-	-	-	-
15-0000-9500 Transfer to Other Funds (Fund 26)	3,280	-	-	-	-
TOTAL EXPENDITURE	3,280	-	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

CDGB, Community Development Block Grant, was established to account for financing of rehabilitation of privately held homes and governmental infrastructures. Combined with Fund 26. Shown for historical purposes only.

CITY OF CALIMESA
 FY 2020-21
 Park & Recreation Grants

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 17 - Park & Recreation Grants					
Fund Balance, Beginning of Year	\$ 44,125	\$ -	\$ -	\$ -	\$ -
<u>REVENUE</u>					
17-0000-4625 Miscellaneous	-	-	-	-	-
17-0000-4650 Interest	476	-	-	-	-
17-6004-4822 Revenue - Park Grants	-	-	-	-	-
TOTAL REVENUE	476	-	-	-	-
TOTAL AVAILABLE	\$ 44,601	\$ -	\$ -	\$ -	\$ -
<u>EXPENDITURES</u>					
17-0000-7100 Overhead Allocation	-	-	-	-	-
17-0000-7210 Professional Services	-	-	-	-	-
17-2069-7210 CIP Project	-	-	-	-	-
17-6004-7210 Professional Services	-	-	-	-	-
17-2069-7220 CIP Project	-	-	-	-	-
17-2069-7770 Miscellaneous	-	-	-	-	-
17-2069-9500 Transfer-out	44,601	-	-	-	-
TOTAL EXPENDITURE	44,601	-	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

CIP Project 2069: 4th Street Park Phase 1

Fund closed. Shown for historical purposes only

CITY OF CALIMESA
FY 2020-21
Library

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 19 - Library					
Fund Balance, Beginning of Year	\$ 277,901	\$ 261,676	\$ 269,926	\$ 269,926	\$ 260,621
<u>REVENUE</u>					
19-0000-4650 Interest	3,728	6,168	4,300	6,000	4,300
19-0000-4800 Revenue - Special Taxes	-	33,413	29,000	33,413	33,413
19-0000-4807 Revenue from Bookstore (Formerly FOL)	-	-	3,500	3,666	3,000
19-0000-4808 Revenue from Giving Tree Donations	-	-	-	1,200	1,000
TOTAL REVENUE	3,728	39,581	36,800	44,279	41,713
TOTAL AVAILABLE	\$ 281,629	\$ 301,257	\$ 306,726	\$ 314,205	\$ 302,334
<u>EXPENDITURES</u>					
19-0000-7100 Overhead Allocation	2,503	5,740	6,378	6,378	7,188
19-0000-7431 Repair & Maintenance - Building	-	941	5,000	5,000	5,000
19-0000-7585 Travel and Training	20	-	500	500	500
19-0000-7725 Minor Equipment	7,137	9,718	4,200	4,200	4,200
19-0000-7735 Special Supplies	5,194	1,286	7,000	7,000	7,000
19-0000-7607 Scholarships	500	1,000	1,000	1,000	2,000
19-0000-7608 Culturals Art Program Donation	-	5,417	400	400	400
19-0000-7609 Summer Reading and Library Progr.	4,599	-	5,500	5,500	5,500
19-0000-8400 Buildings	-	330	-	-	-
19-0000-8600 Facilities	-	6,899	23,606	23,606	-
TOTAL EXPENDITURE	19,953	31,331	53,584	53,584	31,788
FUND TOTAL	\$ 261,676	\$ 269,926	\$ 253,142	\$ 260,621	\$ 270,546

The City of Calimesa is a member of the Riverside County Library System. However, a portion of the City was previously a member of the Beaumont Library District. When the Beaumont Library District annexed into the Riverside County Library System the City was then entitled to receive the tax increment for that portion of the City affected by the annexation. The tax increment from the annexation is forwarded to the City allowing local control of funds and providing additional funding for the City of Calimesa Library. The Calimesa Library Commission monitors activities and funds for the City of Calimesa Library.

CITY OF CALIMESA
 FY 2020-21
 Capital Project - ADA

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 20 - Capital Project - ADA					
Fund Balance, Beginning of Year	\$ 39,617	\$ 33,331	\$ 49,126	\$ 49,126	\$ 54,826
REVENUE					
20-0000-4625 Miscellaneous Income	-	10,000	-	-	-
20-0000-4650 Interest	512	795	600	700	500
20-0000-9501 Transfer In - from General Fund	5,000	5,000	5,000	5,000	5,000
TOTAL REVENUE	5,512	15,795	5,600	5,700	5,500
TOTAL AVAILABLE	\$ 45,129	\$ 49,126	\$ 54,726	54,826	60,326
EXPENDITURES					
20-0000-9500 Transfer Out - ADA portion of CIP	-	-	-	-	-
20-0000-7210 Professional Services	11,798	-	-	-	-
20-0000-7431 Repair and Maintenance - Buildings	-	-	-	-	-
TOTAL EXPENDITURE	11,798	-	-	-	-
FUND TOTAL	\$ 33,331	\$ 49,126	\$ 54,726	\$ 54,826	\$ 60,326

This fund receives an annual funding from the General Fund in order to establish a reserve to ensure American with Dissabilities Act (ADA) compliance.

CITY OF CALIMESA
 FY 2020-21
 AQMD

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 21 - AQMD					
Fund Balance, Beginning of Year	\$ 43,277	\$ 51,164	\$ 10,384	\$ 10,384	\$ 18,855
<u>REVENUE</u>					
21-0000-4625 Miscellaneous	-	-	-	-	-
21-0000-4650 Interest	560	797	250	250	200
21-0000-4820 Air Quality Allocations	10,882	11,513	11,300	11,300	11,300
TOTAL REVENUE	11,442	12,310	11,550	11,550	11,500
TOTAL AVAILABLE	\$ 54,719	\$ 63,474	\$ 21,934	\$ 21,934	\$ 30,355
<u>EXPENDITURES</u>					
21-0000-7100 Overhead Allocation	555	90	79	79	70
21-0000-7210 Professional Services	3,000	3,000	3,000	3,000	1,130
21-2087-9500 Transfer Out to to fund 36 (MSRC match)	-	50,000	-	-	-
TOTAL EXPENDITURE	3,555	53,090	3,079	3,079	1,200
FUND TOTAL	\$ 51,164	\$ 10,384	\$ 18,855	\$ 18,855	\$ 29,155

This fund accounts for AB 2766 Subvention funds that can only be used to fund expenditures that promote improved air quality.

CITY OF CALIMESA
 FY 2020-21
 Road Maintenance & Rehab Account (RMRA)

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 22 - Road Maintenance & Rehab Acct. (RMRA)					
Fund Balance, Beginning of Year	\$ -	\$ 50,769	\$ 25,053	\$ 25,053	\$ 28,281
<u>REVENUE</u>					
22-0000-4650 Interest	160	1,519	500	800	500
22-0000-4522 Road Maint. Rehab Acct.	50,609	162,770	146,912	152,551	157,412
TOTAL REVENUE	50,769	164,289	147,412	153,351	157,912
TOTAL AVAILABLE	\$ 50,769	\$ 215,058	\$ 172,465	\$ 178,404	\$ 186,193
<u>EXPENDITURES</u>					
22-2087-9500 Transfer to fund 36 for Project 2087	-	190,005	150,123	150,123	149,582
TOTAL EXPENDITURE	-	190,005	150,123	150,123	149,582
FUND TOTAL	\$ 50,769	\$ 25,053	\$ 22,342	\$ 28,281	\$ 36,611

This fund was established as a result of the passage of Senate Bill 1. These funds must be used for certain street rehabilitation purposes.

CIP Project 2087: Partnership with Yucaipa on improvements to County Line Road

CITY OF CALIMESA
FY 2020-21
Gas Tax

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 24 - Gas Tax					
Fund Balance, Beginning of Year	\$ -	\$ 3,748	\$ 6,469	\$ 6,469	\$ 15,042
REVENUE					
24-0000-4650 Interest	78	58	100	150	100
24-0000-4523 HUTA-2103 - Traffic Congestion	33,871	29,983	76,044	67,389	77,386
24-0000-4525 HUTA-2105	46,090	48,586	50,189	46,759	48,548
24-0000-4526 HUTA-2106	33,570	35,381	35,828	33,663	34,792
24-0000-4527 HUTA-2107	61,236	61,067	62,849	58,404	58,404
24-0000-4528 HUTA-2107.5	2,000	2,000	2,000	2,000	2,000
24-0000-4625 Misc. Revenue (Loan Repayment)	9,819	10,010	10,297	10,297	-
TOTAL REVENUE	186,664	187,085	237,307	218,662	221,230
TOTAL AVAILABLE	\$ 186,664	\$ 190,833	\$ 243,776	225,131	236,272
EXPENDITURES					
24-0000-6010 Salary/Benefits	135,872	135,136	137,794	126,773	124,679
24-0000-7100 Overhead Allocation	5,557	4,820	31,754	23,816	6,621
24-0000-7210 Professional Services	35	-	-	11,500	31,050
24-0000-7230 Other Contract Services	10,678	8,299	11,000	11,000	11,000
24-0000-7415 Utilities - Street Lights	1,588	1,511	1,200	1,500	1,500
24-0000-7420 Communications	1,173	1,756	2,500	2,000	2,500
24-0000-7430 Repair & Maintenance - Equip	70	2,292	1,000	1,000	1,000
24-0000-7432 Repair & Maintenance - Vehicles	3,923	1,608	2,500	2,500	2,500
24-0000-7433 Repair & Maintenance - Streets	13,981	14,692	20,000	20,000	20,000
24-0000-7720 Supplies - Equipment	-	69	-	-	-
24-0000-7735 Supplies - Special	-	62	-	-	-
24-0000-7740 Fuel & Oil	10,039	14,119	15,000	10,000	15,000
TOTAL EXPENDITURE	182,916	184,364	222,748	210,089	215,850
FUND TOTAL	\$ 3,748	\$ 6,469	\$ 21,028	\$ 15,042	\$ 20,422

Staff Allocations:

Maintenance Supervisor	0.25
Lead Maintenance Worker	0.65
Maintenance Worker I	0.65
Total FTE's	1.55

To account for the receipt and subsequent expenditures of the City's share of the State levied tax on gasoline and other fuels

CITY OF CALIMESA
 FY 2020-21
 Gas Tax

Fund: 24 - Gas Tax
Dept: 0000

7100	Overhead Allocation		
	City Administrative Cost		6,621
7210	Other Contract Services		
	Interim Public Works - contract employees		31,050
7230	Other Contract Services		
	SiemensIndustry-Maintenance/Emergency		11,000
7415	Utilities-Street Lights		
	DOT-Signal Lights		1,500
7420	Communication		
	DigAlert		2,500
7430	Repair & Maintenance-Equipment		
	Large Equipment		1,000
7432	Repair & Maintenance-Vehicles		
	Repairs/smog check/ tire replacement		2,500
7433	Repair & Maintenance-Streets		
	Supplies (Cold Parch, Signage, etc.)	10,000	
	Street Sweeping	10,000	20,000
7740	Fuel & Oil		
	PW Vehicles		15,000

	\$ 91,171
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CITY OF CALIMESA
FY 2020-21
Measure A

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 25 - Measure A					
Fund Balance, Beginning of Year	\$ 943,578	\$ 926,315	\$ 1,051,033	\$ 1,051,033	\$ 400,938
<u>REVENUE</u>					
25-0000-4650 Interest	4,005	12,038	11,000	9,000	7,500
25-2064-4800 Other Gov't. - CIP Project	-	40,000	14,000	14,000	-
25-2086-9501 Transfer from General Fund (project 2086)	-	-	-	25,000	-
25-0000-5000 Measure A Revenue (RCTC)	166,167	188,686	182,000	168,000	154,000
TOTAL REVENUE	170,172	240,724	207,000	216,000	161,500
AMOUNT AVAILABLE	\$ 1,113,750	\$ 1,167,039	\$ 1,258,033	1,267,033	562,438
<u>EXPENDITURES</u>					
25-2064-7220 Engineering Services	-	6,146	-	-	-
25-2065-7220 Engineering Services	50,275	-	-	-	-
25-2066-7220 Engineering Services	2,078	5,273	-	-	-
25-2067-7220 Engineering Services	113,237	-	-	-	-
25-0000-7100 Overhead Allocation	12,400	13,360	14,560	13,440	12,320
25-2010-8700 CIP Project	-	-	405,000	-	120,000
25-2064-8700 CIP Project	9,445	84,352	18,357	3,005	-
25-2066-8700 CIP Project	-	-	152,650	152,650	-
25-2080-8700 CIP Project	-	-	-	57,700	-
25-2082-7220 Engineering Services	-	6,875	-	-	-
25-2086-8700 CIP Project	-	-	-	434,300	-
25-2088-8700 CIP Project	-	-	135,000	135,000	-
25-2089-8700 CIP Project	-	-	70,000	70,000	-
TOTAL EXPENDITURE	187,435	116,006	795,567	866,095	132,320
FUND TOTAL	\$ 926,315	\$ 1,051,033	\$ 462,466	\$ 400,938	\$ 430,118

CIP Project 2010: Misc CIP - California St - County Line to Myrtlewood
 CIP Project 2064: Calimesa/Avenue L Slurry Seal
 CIP Project 2065: Donna Lane Street Rehabilitation (Avenue L to Myrtlewood)
 CIP Project 2066: Brady Lane Street Rehabilitation (Avenue L to Myrtlewood)
 CIP Project 2067: 5th Street Pavement Rehabilitation
 CIP Project 2080: San Timoteo Canyon Road Emergency Repairs
 CIP Project 2086: Bryant/Singleton Pavement and Striping
 CIP Project 2088: CLR Paving 3rd to California
 CIP Project 2089: CLR California to Bryant

This fund was established to account for revenue and expenditures relative to transportation improvements funded by a 1/2 cent sales tax

CITY OF CALIMESA
 FY 2020-21
 Housing Rehab. - State Grant

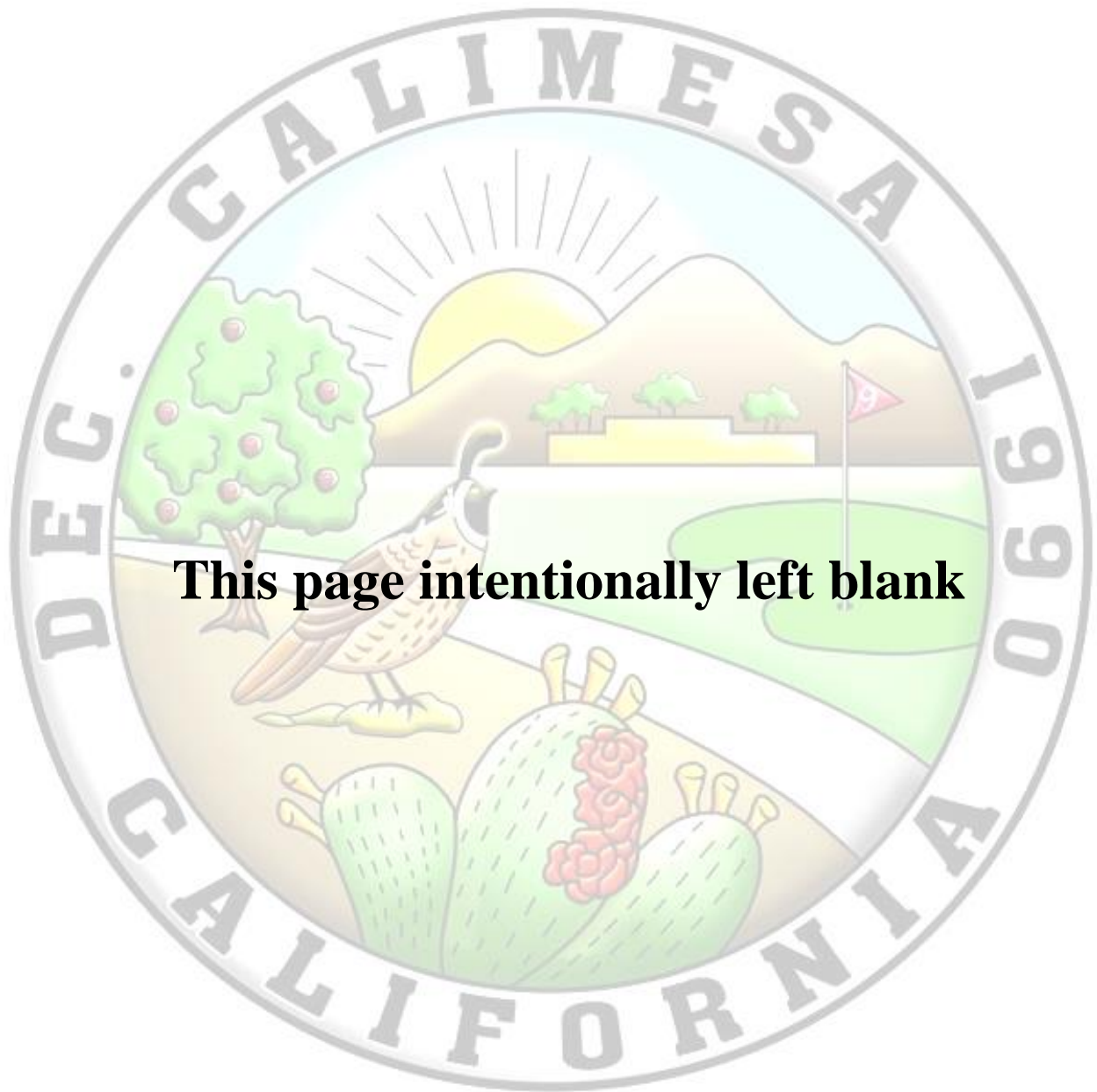
		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 26 - Housing Rehab. - State Grant						
	Fund Balance, Beginning of Year	\$ 719,657	\$ 720,875	\$ 971,762	\$ 971,762	\$ 972,562
<u>REVENUE</u>						
26-0000-4650	Interest	1,218	2,439	-	800	600
26-5005-4800	HOME grant revenue	2,375	262,751	-	1,612	-
26-0000-9501	Transfer From Other Funds (Fund 15)	-	-	-	-	-
	TOTAL REVENUE	3,593	265,190	-	2,412	600
	TOTAL AVAILABLE	\$ 723,250	\$ 986,065	\$ 971,762	\$ 974,174	\$ 973,162
<u>EXPENDITURES</u>						
26-5005-7210	Professional Services	2,375	14,303	-	1,612	-
	TOTAL EXPENDITURE	2,375	14,303	-	1,612	-
	FUND TOTAL	\$ 720,875	\$ 971,762	\$ 971,762	\$ 972,562	\$ 973,162

Funding from the State of California Department of Housing and Community Development (HCD) for the purpose of rehabilitation of owner occupied homes. Home owners must meet income guidelines set by HCD.

CITY OF CALIMESA
 FY 2020-21
 Housing Rehab. - Federal Grant

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 27 - Housing Rehab. - Federal Grant						
Fund Balance, Beginning of Year		\$ -	\$ 110,881	\$ 448,167	\$ 448,167	\$ 448,167
<u>REVENUE</u>						
27-5014-4813	HOME grant revenue	286,854	350,651	-	-	-
TOTAL REVENUE		286,854	350,651	-	-	-
TOTAL AVAILABLE		\$ 286,854	\$ 461,532	\$ 448,167	448,167	448,167
<u>EXPENDITURES</u>						
27-5014-7210	Professional Services	175,973	13,365	-	-	-
TOTAL EXPENDITURE		175,973	13,365	-	-	-
FUND TOTAL		\$ 110,881	\$ 448,167	\$ 448,167	\$ 448,167	\$ 448,167

Funding from Community Development Block Grant for the purpose of rehabilitation owner occupied homes. Home owners must meet income guidelines set by HCD



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CITY OF CALIMESA
FY 2020-21

Landscape, Lighting & Maintenance District (LLMD)

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 28 - Landscape, Lighting & Maintenance Dist.						
	Fund Balance, Beginning of Year	\$ 451	\$ 15,004	\$ 35,853	\$ 35,853	\$ 10,540
REVENUE						
	28-0000-4006 LLMD Property Tax	87,433	87,480	88,000	95,000	95,000
	28-0000-4625 Miscellaneous	-	21,953	-	-	-
	28-0000-4650 Interest	60	262	100	130	100
	28-0000-9501 Transfer In	69,000	57,947	55,000	55,000	65,000
	TOTAL REVENUE	156,493	167,642	143,100	150,130	160,100
	TOTAL AVAILABLE	\$ 156,944	\$ 182,646	\$ 178,953	185,983	170,640
EXPENDITURES						
	28-0000-6010 Salary/Benefits	55,237	59,314	60,820	57,498	62,173
	28-0000-7100 Overhead Allocation	27,994	28,770	31,945	31,945	24,217
	28-0000-7210 Professional Services	12	4,350	20,000	24,500	20,350
	28-0000-7220 Engineering Services	-	2,827	3,000	3,000	3,000
	28-0000-7410 Utilities - Electric	7,656	6,582	8,000	8,000	8,000
	28-0000-7412 Utilities - Water/Sewer	8,482	7,905	8,000	8,000	8,000
	28-0000-7415 Utilities - Street Lights	41,561	36,655	38,000	38,000	38,000
	28-0000-7430 Repair & Maintenance - Equipment	62	250	1,000	1,000	1,200
	28-0000-7431 Repair & Maintenance - Building	-	31	300	300	500
	28-0000-7550 Advertising	-	75	200	200	200
	28-0000-7725 Minor Equipment	490	34	2,000	2,000	2,500
	28-0000-7735 Supplies - Special	446	-	1,000	1,000	2,500
	TOTAL EXPENDITURE	141,940	146,793	174,265	175,443	170,640
	FUND TOTAL	\$ 15,004	\$ 35,853	\$ 4,688	\$ 10,540	\$ 0

Staff Allocations:

Maintenance Supervisor	0.25
Lead Maintenance Worker	0.25
Maintenance Worker I	0.25
Total FTE	0.75

This fund was established to account for revenue and expenditures associated with the City-wide Landscaping and Lighting Maintenance Assessment District No. 91-1

CITY OF CALIMESA
 FY 2020-21
 LLMD

Fund: 28 - LLMD Fund
Dept: 0000

7100	Overhead Allocation City Administrative Cost		24,217
7210	Professional Services Interim Public Works - contract employees Annual Tree Removal/Trimming		10,350 <u>10,000</u> 20,350
7220	Engineering Services LLMD Annual Assessment		3,000
7410	Utilities-Electric Park/Parkways		8,000
7412	Utilities-Water/Sewer Park/Parkways		8,000
7415	Utilities-Street Lights Light standards through out city		38,000
7430	Repair & Maintenance-Equipment Repair of park equipment		1,200
7431	Repair & Maintenance-Building Repair of restroom		500
7550	Advertising Two public hearing notices-Annual LLMD Report		200
7725	Minor Equipment Mowers-weedeaters- chainsaw-chipper		2,500
7735	Special Supplies Park & Landscape materials		2,500

\$ 108,467

CITY OF CALIMESA
 FY 2020-21
 Fire Facilities Fees

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 31 - Fire Facilities Fees					
Fund Balance, Beginning of Year	\$ 640,617	\$ 225,273	\$ 173,048	\$ 173,048	\$ 201,908
REVENUE					
31-0000-4650 Interest	4,214	3,584	3,200	3,000	3,000
31-0000-4405 Mitigation Fees	73,523	40,370	78,819	78,819	44,250
31-0000-4800 Other Governmental Revenue	5,863	-	-	-	-
31-0000-9501 Transfer In from Fund 31 (Loan)	-	-	210,000	210,000	-
TOTAL REVENUE	83,600	43,954	292,019	291,819	47,250
AMOUNT AVAILABLE	\$ 724,217	\$ 269,227	\$ 465,067	\$ 464,867	\$ 249,158
EXPENDITURES					
31-0000-7100 Overhead Allocation	1,728	2,373	4,185	4,185	4,562
31-0000-7151 Debt Service - Principal	-	35,595	36,734	36,734	37,910
31-0000-7160 Interest Expense	-	13,179	12,040	12,040	10,864
31-0000-7210 Professional Services	155	-	-	-	-
31-0000-7220 Engineering Services	978	-	-	-	-
31-0000-8100 Equipment/Machinery	391,547	12,453	-	-	-
31-0000-8300 Vehicles	104,536	32,579	210,000	210,000	-
TOTAL EXPENDITURE	498,944	96,179	262,959	262,959	53,336
FUND TOTAL	\$ 225,273	\$ 173,048	\$ 202,108	\$ 201,908	\$ 195,822

The City Council identified the need for additional Fire Service facilities as the population of the City increases. Three potential locations where fire stations could be located have been identified but are subject to change. Funds generated are intended to fund the design, construction, and equipment for these fire station locations or enhancements/additions to existing facilities.

CITY OF CALIMESA
FY 2020-21
Flood Control & Drainage Fees

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 32 - Flood Control & Drainage Fees					
Fund Balance, Beginning of Year	\$ 534,903	\$ 618,949	\$ 1,331,144	\$ 1,331,144	\$ 991,049
<u>REVENUE</u>					
32-0000-4650 Interest	6,506	19,813	15,000	23,000	15,000
32-0000-4405 Mitigation Fees	122,734	722,890	616,490	763,758	552,300
32-2072-4799 Other Gov.Rev-Grants/Contrib.-RCFC	-	-	6,146,826	6,146,826	1,073,812
32-2072-4800 Other Gov.Rev-Grants/Contrib.-EPA	43,883	20,966	144,461	78,076	-
32-2091-4800 Other Gov.Rev-Grants/Contrib.FEMA	-	-	-	139,451	-
TOTAL REVENUE	173,123	763,669	6,922,777	7,151,111	1,641,112
AMOUNT AVAILABLE	\$ 708,026	\$ 1,382,618	\$ 8,253,921	\$ 8,482,255	\$ 2,632,161
<u>EXPENDITURES</u>					
32-0000-7100 Overhead Allocation	30,320	13,354	16,689	16,689	15,602
32-0000-7210 Professional Services	111	-	-	-	-
32-0000-7220 Engineering Services	978	-	-	-	-
32-2072-7210 Professional Services	-	-	-	22,250	-
32-2072-7220 Engineering Services	-	38,120	3,440,208	3,417,958	-
32-2072-8600 CIP Project	57,668	-	-	-	-
32-2072-8700 CIP Project	-	-	3,851,279	3,851,279	1,073,812
32-2091-8700 CIP Project	-	-	-	183,030	-
TOTAL EXPENDITURE	89,077	51,474	7,308,176	7,491,206	1,089,414
FUND TOTAL	\$ 618,949	\$ 1,331,144	\$ 945,745	\$ 991,049	\$ 1,542,747

CIP Project 2072: Calimesa Creek (partially funded by EPA Grant and Riverside County Flood Control)
CIP Project 2091: Old Roberts Road Storm Drain and Pavement Failure

The City Council thru the "Master Flood Control and Drainage Plan" dated July 16, 1992 authorized by Robert H. Born has identified and established the storm drain deficiencies within the City of Calimesa. The Born Study identifies the systems that are needed to relieve flooding in the city and to provide for protection of private and public facilities from the 100 year storm. The facilities identified in the study are the facilities that may be built with these development fees.

CITY OF CALIMESA
FY 2020-21
Administration Facilities Fees

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 33 - Administration Facilities Fees					
Fund Balance, Beginning of Year	\$ 519,259	\$ 611,053	\$ 1,323,982	\$ 1,323,982	\$ 2,012,817
REVENUE					
33-0000-4650 Interest	7,180	19,503	15,000	25,000	20,000
33-0000-4405 Mitigation fees	97,436	695,799	513,648	683,252	453,600
TOTAL REVENUE	104,616	715,302	528,648	708,252	473,600
AMOUNT AVAILABLE	\$ 623,875	\$ 1,326,355	\$ 1,852,630	\$ 2,032,234	\$ 2,486,417
EXPENDITURES					
33-0000-7100 Overhead Allocation	3,481	2,373	2,917	2,917	5,631
33-0000-7210 Professional Services	47	-	4,000	4,000	-
33-0000-7220 Engineering Services	978	-	-	-	-
33-0000-8600 Facilities	179	-	-	-	100,000
33-2085-7210 Capital Projects	8,137	-	12,500	12,500	-
TOTAL EXPENDITURE	12,822	2,373	19,417	19,417	105,631
FUND TOTAL	\$ 611,053	\$ 1,323,982	\$ 1,833,213	\$ 2,012,817	\$ 2,380,786

CIP Project 2085: Planning for new City Hall
CIP Project 0000: New Generator for City Hall Complex

The City of Calimesa through a nexus study dated January 2017, has established the City administration facility needed to administer the Governance of the City of Calimesa at build-out. The desired facility will have an approximate area of 48,000 sq ft and provide office space and a public works yard suitable through General Plan build out. These fees would be used for design and construction of the administrative facility.

CITY OF CALIMESA
FY 2020-21
Library Facilities Fees

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 34 - Library Facilities Fees					
Fund Balance, Beginning of Year	\$ 432,308	\$ 491,368	\$ 688,061	\$ 688,061	\$ 864,298
<u>REVENUE</u>					
34-0000-4650 Interest	5,875	11,787	6,000	12,000	10,000
34-0000-4405 Mitigation Fees	56,352	187,278	133,392	179,654	119,100
TOTAL REVENUE	62,227	199,065	139,392	191,654	129,100
AMOUNT AVAILABLE	\$ 494,535	\$ 690,433	\$ 827,453	\$ 879,715	\$ 993,398
<u>EXPENDITURES</u>					
34-0000-7100 Overhead Allocation	2,151	2,372	2,917	2,917	3,359
34-0000-7210 Professional Services	38	-	-	-	-
34-2070-7210 CIP Project	-	-	12,500	12,500	-
34-0000-7220 Professional Services	978	-	-	-	-
TOTAL EXPENDITURE	3,167	2,372	15,417	15,417	3,359
FUND TOTAL	\$ 491,368	\$ 688,061	\$ 812,036	\$ 864,298	\$ 990,039

CIP Project 2070: Planning & site clearance for a new library

The City of Calimesa has determined that the provisions of Library services to the citizens requires a Library of 24,427 sq ft with a volume of 58,265 cubic ft at ultimate build out. The fees collected are intended to fund the construction of this facility.

CITY OF CALIMESA
FY 2020-21

Law Enforcement Facilities Fees

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 35 - Law Enforcement Facilities Fees						
Fund Balance, Beginning of Year		\$ 296,528	\$ 335,222	\$ 393,257	\$ 393,257	\$ 249,207
REVENUE						
35-0000-4650	Interest	4,038	7,267	3,500	6,000	5,000
35-0000-4405	Mitigation Fees	36,655	53,140	41,216	62,867	33,600
TOTAL REVENUE		40,693	60,407	44,716	68,867	38,600
AMOUNT AVAILABLE		\$ 337,221	\$ 395,629	\$ 437,973	\$ 462,124	\$ 287,807
EXPENDITURES						
35-0000-7100	Overhead Allocation	993	2,372	2,917	2,917	3,426
35-0000-7210	Professional Services	28	-	-	-	-
35-0000-7220	Engineering Services	978	-	-	-	-
35-0000-9500	Transfer out to Fund 31 (Loan)	-	-	210,000	210,000	-
TOTAL EXPENDITURE		1,999	2,372	212,917	212,917	3,426
FUND TOTAL		\$ 335,222	\$ 393,257	\$ 225,056	\$ 249,207	\$ 284,381

The City Council has determined that as the population increases the need for increased police protection and facilities will be required. The fees collected for this purpose are intended to fund the construction of a building to house the police department (Sheriff contract) and acquisition of land for this purpose.

CITY OF CALIMESA
FY 2020-21
Traffic Improvement Fees

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 36 - Traffic Improvement Fees					
Fund Balance, Beginning of Year	\$ 476,977	\$ 552,169	\$ 1,877,178	\$ 1,877,178	\$ 448,935
REVENUE					
36-0000-4650 Interest	6,116	26,378	10,000	36,000	20,000
36-0000-4405 Mitigation Revenue	130,447	188,701	948,008	647,907	96,300
36-2074-4800 Other Gov. - Grants/Contrib. (RCTC - CMAQ) (Note A)	-	-	-	-	-
36-2074-4800 Other Gov. - Grants/Contrib. (WRCOG/Beaumont) (Note A)	-	-	-	-	-
36-2074-4815 Developer Contribution	100,000	513,898	1,526,664	1,526,664	2,565,000
36-2075-4800 Other Gov. - Grants/Contrib.(Local)	-	-	250,000	250,000	-
36-2075-4800 Other Gov. - Grants/Contrib. - TUMF Zone Allocation	-	-	250,000	250,000	-
36-2087-4800 Other Gov. - Grants/Contrib.(Local)	-	1,200,000	-	3,290,750	-
36-2087-4799 InterGovernmental - MSRC	-	-	-	50,000	-
36-2087-4799 InterGovernmental - Local Partnership Program (SB 1)	-	-	1,923,500	3,747,000	-
36-2087-9501 Transfer in - from fund 22 (RMRA SB 1 match)	-	190,005	150,123	150,123	149,582
36-2087-9501 Transfer in - from fund 21 (MSRC match)	-	50,000	-	-	-
36-2073-4800 Other Gov. - Grants/Contrib.(Local)	-	34,797	1,773,874	1,773,874	-
36-2073-4800 Other Gov. - Grants/Contrib. (Fed)	53,825	-	-	-	-
36-2090-4815 Developer Contribution	-	-	180,165	180,165	-
TOTAL REVENUE	290,388	2,203,779	7,012,334	11,902,483	2,830,882
AMOUNT AVAILABLE	\$ 767,365	\$ 2,755,948	\$ 8,889,512	\$ 13,779,661	\$ 3,279,817
EXPENDITURES					
36-0000-7100 Overhead Allocation	17,505	14,760	18,100	18,100	18,821
36-0000-7210 Professional Services	384	-	-	-	-
36-0000-7220 Engineering Services	2,333	11,465	-	5,000	-
36-2073-7220 CIP Project	67,306	43,513	2,126,658	2,126,658	-
36-2074-7220 CIP Project (see Notes A and B)	-	9,438	15,000	15,000	50,000
36-2074-7210 Professional Services	126,458	513,898	1,526,664	1,526,664	2,515,000
36-2075-7220 CIP Project	1,210	-	500,000	500,000	-
36-2087-8700 Streets	-	285,696	4,409,432	9,139,304	-
TOTAL EXPENDITURE	215,196	878,770	8,595,854	13,330,726	2,583,821
FUND TOTAL	\$ 552,169	\$ 1,877,178	\$ 293,658	\$ 448,935	\$ 695,996

CIP Project 2073: County Line/Calimesa Blvd Intersection Imps. (Federal Funding -SAFTEALU; Local Funding-others)

CIP Project 2074: Cherry Valley Interchange planning

CIP Project 2075: County Line Road interchange planning

CIP Project 2087: County Line Road Intersection and Other Imps. (Bryant, 2nd & 3rd) and LPP/RMRA/DIF for other imp.

Note: (A) In 2017-18, \$2.1 million from the WRCOG/City of Beaumont settlement was available for the design and engineering of Cherry Valley Interchange Improvements ; CMAQ Grant of \$500,000 moved to construction phase; both will be appropriated in later years (not reflected above)

(B) \$50,000 has been allocated for TKE to oversee the Cherry Valley Interchange project led by the County and the WRCOG allocation in item (A) above - Funded by DIF

CITY OF CALIMESA
 FY 2020-21
 Park Improvement Fees

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 39 - Park Improvement Fees					
Fund Balance, Beginning of Year	\$ 1,782,514	\$ 2,107,092	\$ 2,496,085	\$ 2,496,085	\$ 2,883,111
<u>REVENUE</u>					
39-0000-4650 Interest	24,774	46,402	35,000	35,000	25,000
39-0000-4405 Mitigation Revenue	307,882	386,556	458,376	356,794	322,800
39-2083-4800 Intergov't Revenue (Calimesa Creek Trails)	466	-	-	-	-
TOTAL REVENUE	333,122	432,958	493,376	391,794	347,800
AMOUNT AVAILABLE	\$ 2,115,636	\$ 2,540,050	\$ 2,989,461	\$ 2,887,879	\$ 3,230,911
<u>EXPENDITURES</u>					
39-0000-7100 Overhead Allocation	7,381	4,130	4,768	4,768	5,557
39-0000-7210 Professional Services	-	-	-	-	-
39-0000-7220 Engineering Services	1,163	-	-	-	-
39-0000-9500 Transfers-out (to GF)	-	39,835	-	-	-
39-2069-7210 Professional Services	-	-	-	-	-
39-2083-7210 CIP Project	-	-	-	-	-
39-2083-7220 Engineering Services	-	-	-	-	-
TOTAL EXPENDITURE	8,544	43,965	4,768	4,768	5,557
FUND TOTAL	\$ 2,107,092	\$ 2,496,085	\$ 2,984,693	\$ 2,883,111	\$ 3,225,354

CIP Project 2069: 4th Street Park Frontage
 CIP Project 2083: Calimesa Creek Trail Master Plan

The City Council determined that as the population of the city reaches build-out, additional recreation facilities will be required. The study estimates that 145.26 acres of land will have to be acquired and developed for park purposes to provide comparable recreation services to the public. The fees collected for this purpose are to be used for park development within the City.

CITY OF CALIMESA
FY 2020-21

Transportation Uniform Mitigation Fees

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 41 - TUMF					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -
<u>REVENUE</u>					
41-0000-4449 Mitigation Revenue	8,873	128,706	-	-	-
TOTAL REVENUE	8,873	128,706	-	-	-
AMOUNT AVAILABLE	\$ 8,873	\$ 128,706	\$ -	\$ -	\$ -
<u>EXPENDITURES</u>					
41-0000-7150 Pass-throughs	8,873	128,706	-	-	-
TOTAL EXPENDITURE	8,873	128,706	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

The Transportation Uniform Mitigation Fee (TUMF) was established by Western Riverside County Council of Governments (WRCOG). The purpose of the program is to allow participating cities to charge a TUMF development fee to prospective developers to address the increase in traffic resulting from the development.

WRCOG has assumed all TUMF collection responsibilities in 2019-20.

CITY OF CALIMESA
FY 2020-21

Multi-Species Habitat Conservation Program (MSHCP)

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 42 - MSHCP					
Fund Balance, Beginning of Year	\$ 4,855	\$ 4,855	\$ 4,855	\$ 4,855	\$ 4,855
 <u>REVENUE</u>					
42-0000-4650 Interest					
42-0000-4449 Mitigation Revenue	67,023	631,410	453,112	453,112	-
TOTAL REVENUE	67,023	631,410	453,112	453,112	-
AMOUNT AVAILABLE	\$ 71,878	\$ 636,265	\$ 457,967	\$ 457,967	\$ 4,855
 <u>EXPENDITURES</u>					
42-0000-7150 Pass-throughs	67,023	631,410	453,112	453,112	-
42-0000-7770 Miscellaneous	-	-	-	-	-
TOTAL EXPENDITURE	67,023	631,410	453,112	453,112	-
FUND TOTAL	\$ 4,855	\$ 4,855	\$ 4,855	\$ 4,855	\$ 4,855

The Multi-Species Habitat Conservation Program (MSHCP) was established several years ago by Riverside County. The purpose of the program is to allow participating cities to charge an MSHCP development fee to prospective developers for purchasing endangered species land banks in lieu of each city having to negotiate land conservation set-asides on a case-by-case basis. Fees collected by each respective city must be remitted to the county MSHCP in full.

CITY OF CALIMESA
 FY 2020-21
 CFD 2018-1 IA#1 (Summerwind Ranch)

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 47 - CFD 2018-1 IA#1					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ 262,327
<u>REVENUE</u>					
47-0000-4155 Assessments	-	-	141,656	141,656	411,502
47-0000-4625 Miscellaneous	-	-	-	162,150	-
47-0000-4650 Interest	-	-	-	600	500
TOTAL REVENUE	-	-	141,656	304,406	412,002
AMOUNT AVAILABLE	\$ -	\$ -	\$ 141,656	\$ 304,406	\$ 674,329
<u>EXPENDITURES</u>					
47-0000-7100 Overhead Allocation	-	-	-	-	3,524
47-0000-7151 Debt Service	-	-	-	-	-
47-0000-7153 Costs of Issuance	-	-	-	-	-
47-0000-7210 Professional Services	-	-	12,079	42,079	8,641
TOTAL EXPENDITURE	-	-	12,079	42,079	12,165
FUND TOTAL	\$ -	\$ -	\$ 129,577	\$ 262,327	\$ 662,164

Community Facilities District No. 2006-3 (Sunca) was formed and established by the City on January 16, 2007. Sunca subsequently went bankrupt. However, in 2018 San Geronio Land Co (formerly Sunca) formed CFD 2018-1. The action authorized the bonded indebtedness and approved the levy of special taxes. The bond funds financed cost of streets, storm drain, library, fire and law enforcement facilities. Additionally funding was also provided for certain development impact and other fees as well as Yucaipa Valley Water Dist., fees and facilities and to pay for the incidental costs associated with financing and formation of the CFD.

CITY OF CALIMESA
 FY 2020-21
 CFD Mesa Verde

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 48 - CFD Mesa Verde					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ 27,000	\$ 27,000	\$ 20,716
<u>REVENUE</u>					
48-0000-4101 Reimbursed Expenses	-	-	-	-	-
48-0000-4155 Assessments	-	-	-	-	-
48-0000-4625 Misc Revenue	-	27,000	-	-	-
48-0000-4650 Interest	-	-	-	-	-
48-0000-4978 Proceeds of Debt	-	-	-	-	-
TOTAL REVENUE	-	27,000	-	-	-
AMOUNT AVAILABLE	\$ -	\$ 27,000	\$ 27,000	\$ 27,000	\$ 20,716
<u>EXPENDITURES</u>					
48-0000-7100 Overhead Allocation	-	-	-	-	-
48-0000-7151 Debt Service	-	-	-	-	-
48-0000-7153 Cost of Issuance	-	-	-	-	-
48-0000-7210 Professional Services	-	-	-	-	-
48-0000-7770 Miscellaneous	-	-	-	6,284	-
TOTAL EXPENDITURE	-	-	-	6,284	-
FUND TOTAL	\$ -	\$ 27,000	\$ 27,000	\$ 20,716	\$ 20,716

On November 20, 2017, the City Council approved a development agreement between the City and Mesa Verde Re Ventures, LLC for the Mesa Verde Project. Among other things, the Development Agreement requires the Developer to annex the Project into the City's Public Services Community Facilities District (Fund 51). In addition, in the future, the Developer may petition to form a CFD to directly benefit the future property owners of the Project. This fund was established to account for activity associated with the above actions.

CITY OF CALIMESA
FY 2020-21

CFD 2012-1 IA2 Facilities (Singleton Heights)

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 49 - CFD 2012-1 IA2 Facilities					
Fund Balance, Beginning of Year	\$ 3,188,941	\$ 1,607,754	\$ 1,118,351	\$ 1,118,351	\$ 1,120,818
<u>REVENUE</u>					
49-0000-4101 Reimbursed Expenses	-	-	-	-	-
49-0000-4155 Assessments	205,615	210,963	200,575	200,575	222,523
49-0000-4625 Misc Revenue	-	-	-	-	-
49-0000-4650 Interest	18,751	26,902	15,000	15,000	15,000
49-0000-4978 Proceeds of Debt	-	-	-	-	-
TOTAL REVENUE	224,366	237,865	215,575	215,575	237,523
AMOUNT AVAILABLE	\$ 3,413,307	\$ 1,845,619	\$ 1,333,926	\$ 1,333,926	\$ 1,358,341
<u>EXPENDITURES</u>					
49-0000-7100 Overhead Allocation	2,688	2,742	2,797	2,797	3,759
49-0000-7151 Debt Service	1,190,268	193,031	202,181	202,181	206,481
49-0000-7153 Cost of Issuance	-	-	-	-	-
49-0000-7210 Professional Services	5,232	9,751	8,130	8,130	7,283
49-0000-7770 Miscellaneous	607,365	521,744	-	-	-
TOTAL EXPENDITURE	1,805,553	727,268	213,108	213,108	217,523
FUND TOTAL	\$ 1,607,754	\$ 1,118,351	\$ 1,120,818	\$ 1,120,818	\$ 1,140,818

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012. The action authorized the bonded indebtedness and approved the levy of special taxes. The proposed special tax bonds will finance capital facilities fees of the City of Calimesa and the Yucaipa Valley Water Dist. relating to public facility improvements serving property within the District, fund a reserve fund and pay for bond issuance costs.

CITY OF CALIMESA
 FY 2020-21
 Public Services CFD - 1

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 51 - Public Services CFD - 1					
Fund Balance, Beginning of Year	\$ 58,937	\$ 58,535	\$ 63,152	\$ 63,152	\$ 157,851
<u>REVENUE</u>					
51-0000-4650 Interest	564	1,748	750	900	750
51-0000-4155 Assessments	218,427	230,982	353,586	353,586	540,982
TOTAL REVENUE	218,991	232,730	354,336	354,486	541,732
AMOUNT AVAILABLE	\$ 277,928	\$ 291,265	\$ 417,488	\$ 417,638	\$ 699,583
<u>EXPENDITURES</u>					
51-0000-7210 Professional Services	6,122	4,777	6,384	6,384	7,026
51-0000-7100 Overhead Allocation	3,271	3,336	3,403	3,403	3,535
51-0000-7770 Miscellaneous (to Fund 01 for Services)	210,000	220,000	250,000	250,000	315,000
TOTAL EXPENDITURE	219,393	228,113	259,787	259,787	325,561
FUND TOTAL	\$ 58,535	\$ 63,152	\$ 157,701	\$ 157,851	\$ 374,022

Community Facilities District No. 2006-1 Public Services was formed and established by the City on July 17, 2006. The action authorized the levy of special taxes to provide for (1) Police protection services, (2) Fire protection/Paramedic services, and (3) Park Maintenance services.

CITY OF CALIMESA
 FY 2020-21
 CFD 2013-1 Facilities IA1 (JP Ranch)

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 52 - CFD 2013-1 Facilities (JP Ranch)					
Fund Balance, Beginning of Year	\$ 221,580	\$ 223,413	\$ 231,382	\$ 231,382	\$ 237,787
<u>REVENUE</u>					
52-0000-4650 Interest	1,867	3,681	1,200	2,500	2,500
52-0000-4155 Assessments	88,184	92,503	94,438	94,438	95,264
52-0000-4625 Miscellaneous	-	-	-	-	-
52-0000-4978 Proceeds of Debt Issuance	-	-	-	-	-
TOTAL REVENUE	90,051	96,184	95,638	96,938	97,764
AMOUNT AVAILABLE	\$ 311,631	\$ 319,597	\$ 327,020	\$ 328,320	\$ 335,551
<u>EXPENDITURES</u>					
52-0000-7210 Professional Services	9,306	9,501	7,238	7,238	7,289
52-0000-7100 Overhead Allocation	2,688	2,741	2,797	2,797	2,853
52-0000-7151 Debt Service	76,172	75,973	80,498	80,498	80,123
52-0000-7153 Cost of Issuance	-	-	-	-	-
52-0000-7770 Miscellaneous	-	-	-	-	-
52-0000-9500 Transfer Out	52	-	-	-	-
TOTAL EXPENDITURE	88,218	88,215	90,533	90,533	90,265
FUND TOTAL	\$ 223,413	\$ 231,382	\$ 236,487	\$ 237,787	\$ 245,286

Community Facilities District No. 2013-1 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The bond proceeds used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA
FY 2020-21

CFD 2012-1 Facilities IA1 (Singleton Heights)

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 53 - CFD 2012-1 Facilities (Singleton Heights)					
Fund Balance, Beginning of Year	\$ 420,906	\$ 435,442	\$ 448,023	\$ 448,023	\$ 454,991
<u>REVENUE</u>					
53-0000-4650 Interest	4,062	7,281	2,600	4,500	4,500
53-0000-4155 Assessments	154,397	155,859	162,718	162,718	164,614
53-0000-4625 Miscellaneous	-	-	-	-	-
53-0000-4978 Proceeds of Debt	-	-	-	-	-
TOTAL REVENUE	158,459	163,140	165,318	167,218	169,114
AMOUNT AVAILABLE	\$ 579,365	\$ 598,582	\$ 613,341	\$ 615,241	\$ 624,105
<u>EXPENDITURES</u>					
53-0000-7210 Professional Services	4,881	6,796	7,240	7,240	7,280
53-0000-7100 Overhead Allocation	3,542	3,613	3,685	3,685	3,759
53-0000-7151 Debt Service	135,500	140,150	149,325	149,325	148,575
53-0000-7153 Cost of Issuance	-	-	-	-	-
53-0000-7770 Miscellaneous	-	-	-	-	-
TOTAL EXPENDITURE	143,923	150,559	160,250	160,250	159,614
FUND TOTAL	\$ 435,442	\$ 448,023	\$ 453,091	\$ 454,991	\$ 464,491

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012. The action authorized the levy of special taxes to provide for maintenance of landscaping, lighting, streets, storm drain and detention basin.

CITY OF CALIMESA
 FY 2020-21
 CFD 2013-1 IA #3

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 54 - CFD 2013-1 IA#3 (JP Ranch)					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ 18,280
<u>REVENUE</u>					
54-0000-4650 Interest	-	-	-	900	900
54-0000-4155 Assessments	-	-	23,500	23,500	128,884
54-0000-4625 Miscellaneous	-	-	-	141,650	-
TOTAL REVENUE	-	-	23,500	166,050	129,784
AMOUNT AVAILABLE	\$ -	\$ -	\$ 23,500	\$ 166,050	\$ 148,064
<u>EXPENDITURES</u>					
54-0000-7100 Overhead Allocation	-	-	-	-	2,000
54-0000-7151 Debt Service	-	-	-	-	114,551
54-0000-7153 Costs of Issuance	-	-	-	-	-
54-0000-7210 Professional Services	-	-	6,120	147,770	7,283
TOTAL EXPENDITURE	-	-	6,120	147,770	123,834
FUND TOTAL	\$ -	\$ -	\$ 17,380	\$ 18,280	\$ 24,230

Community Facilities District No. 2013-1IA3 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. Once bonds are issued, the proceeds will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA
FY 2020-21

CFD 2012-1B Maintenance (Singleton Heights)

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 55 - CFD 2012-1B Maint. (Singleton Heights)					
Fund Balance, Beginning of Year	\$ 171,577	\$ 221,687	\$ 369,007	\$ 369,007	\$ 555,352
<u>REVENUE</u>					
55-0000-4650 Interest	2,400	5,244	2,000	4,500	4,500
55-0000-4155 Assessments	53,360	177,527	197,200	197,200	226,497
55-0000-4625 Miscellaneous	-	-	-	-	-
TOTAL REVENUE	55,760	182,771	199,200	201,700	230,997
AMOUNT AVAILABLE	\$ 227,337	\$ 404,458	\$ 568,207	\$ 570,707	\$ 786,349
<u>EXPENDITURES</u>					
55-0000-7210 Professional Services	2,679	4,844	4,388	4,388	3,034
55-0000-7100 Overhead Allocation	929	948	967	967	2,419
55-0000-7415 Utilities - Street Lights	2,042	29,659	38,760	10,000	15,000
55-0000-7770 Miscellaneous	-	-	-	-	-
TOTAL EXPENDITURE	5,650	35,451	44,115	15,355	20,453
FUND TOTAL	\$ 221,687	\$ 369,007	\$ 524,092	\$ 555,352	\$ 765,896

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012. The action authorized the levy of special taxes to provide for maintenance of landscaping, lighting, streets, storm drain and detention basin.

CITY OF CALIMESA
 FY 2020-21
 CFD 2013-1B Maintenance (JP Ranch)

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 56 - CFD 2013-1B JP Maint.					
Fund Balance, Beginning of Year	\$ 110,856	\$ 165,035	\$ 340,096	\$ 340,096	\$ 513,659
<u>REVENUE</u>					
56-0000-4650 Interest	1,660	4,612	1,800	4,500	4,500
56-0000-4155 Assessments	57,523	177,037	183,108	183,108	167,398
TOTAL REVENUE	59,183	181,649	184,908	187,608	171,898
AMOUNT AVAILABLE	\$ 170,039	\$ 346,684	\$ 525,004	\$ 527,704	\$ 685,557
<u>EXPENDITURES</u>					
56-0000-7210 Professional Services	2,679	2,284	2,944	2,944	3,031
56-0000-7100 Overhead Allocation	2,325	2,373	2,420	2,420	2,419
56-0000-7415 Utilities - Street Lights	-	1,931	-	8,681	15,000
56-0000-7770 Miscellaneous	-	-	-	-	-
TOTAL EXPENDITURE	5,004	6,588	5,364	14,045	20,450
FUND TOTAL	\$ 165,035	\$ 340,096	\$ 519,640	\$ 513,659	\$ 665,107

Community Facilities District No. 2013-1 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The special taxes will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA
FY 2020-21

Summerwind 2018-1 Maintenance (formerly CFD 2006-3)

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 57- Summerwind Maintenance						
	Fund Balance, Beginning of Year	\$ 609	\$ (2,673)	\$ (2,542)	\$ (2,542)	\$ 30,413
<u>REVENUE</u>						
57-0000-4155	Assessments	-		41,592	41,592	120,151
57-0000-4625	Miscellaneous	30,000	18,544	-	-	-
57-0000-4650	Interest	195	-	-	-	-
	TOTAL REVENUE	30,195	18,544	41,592	41,592	120,151
	AMOUNT AVAILABLE	\$ 30,804	\$ 15,871	\$ 39,050	\$ 39,050	\$ 150,564
<u>EXPENDITURES</u>						
57-0000-7210	Professional Services	14,307	13,312	8,637	8,637	5,699
57-0000-7100	Overhead Allocation	-	-	-	-	3,060
57-0000-7770	Miscellaneous	19,170	5,101	-	-	-
	TOTAL EXPENDITURE	33,477	18,413	8,637	8,637	8,759
	FUND TOTAL	\$ (2,673)	\$ (2,542)	\$ 30,413	\$ 30,413	\$ 141,805

Community Facilities District No. 2006-3 (Sunca) was formed and established by the City on January 16, 2007. Sunca subsequently went bankrupt. However, in 2018 San Geronio Land Co (formerly Sunca) formed CFD 2018-1. The action authorized the bonded indebtedness and approved the levy of special taxes. The bond funds financed cost of streets, storm drain, library, fire and law enforcement facilities. Additionally funding was also provided for certain development impact and other fees as well as Yucaipa Valley Water Dist., fees and facilities and to pay for the incidental costs associated with financing and formation of the CFD.

CITY OF CALIMESA
 FY 2020-21
 CFD Heritage Oaks

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 58 - CFD Heritage Oaks					
Fund Balance, Beginning of Year	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540
<u>REVENUE</u>					
58-0000-4650 Interest	-	-	-	-	-
58-0000-4155 Assessments	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-
AMOUNT AVAILABLE	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540
<u>EXPENDITURES</u>					
58-0000-7210 Professional Services	-	-	-	-	-
58-0000-7100 Overhead Allocation	-	-	-	-	-
TOTAL EXPENDITURE	-	-	-	-	-
FUND TOTAL	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540

The Heritage Oaks Specific Plan is a 45 lot development located on 54 acres of land. A deposit was made to form a CFD. To date, the CFD has not been formed and the development has not moved forward. This fund will account for the CFD formation activity at such time the project moves forward.

CITY OF CALIMESA
 FY 2020-21
 CFD JP Ranch Facilities IA2

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 59 - CFD JP Ranch Facilities IA2					
Fund Balance, Beginning of Year	\$ 279,542	\$ 285,946	\$ 190,662	\$ 190,662	\$ 195,443
<u>REVENUE</u>					
59-0000-4650 Interest	1,156	2,026	1,500	1,200	1,500
59-0000-4155 Assessments	87,220	77,403	80,060	80,060	81,319
59-0000-4625 Miscellaneous Revenue	-	-	-	-	-
59-0000-4978 Proceeds of Debt Issuance	-	-	-	-	-
59-0000-9501 Transfer - in	53	-	-	-	-
TOTAL REVENUE	88,429	79,429	81,560	81,260	82,819
AMOUNT AVAILABLE	\$ 367,971	\$ 365,375	\$ 272,222	\$ 271,922	\$ 278,262
<u>EXPENDITURES</u>					
59-0000-7100 Overhead Allocation	2,688	2,742	2,797	2,797	2,853
59-0000-7151 Debt Service	72,181	61,881	66,481	66,481	66,181
59-0000-7210 Professional Services	7,156	5,108	7,201	7,201	7,285
59-0000-7770 Miscellaneous	-	104,982	-	-	-
TOTAL EXPENDITURE	82,025	174,713	76,479	76,479	76,319
FUND TOTAL	\$ 285,946	\$ 190,662	\$ 195,743	\$ 195,443	\$ 201,943

Community Facilities District No. 2013-11A2 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The bond proceeds will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA
 FY 2020-21
 Successor Agency

		FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 67 - Successor Agency						
	Fund Balance, Beginning of Year	\$ (97,360)	\$ (92,257)	\$ (86,174)	\$ (86,174)	\$ (86,174)
<u>REVENUE</u>						
67-0000-4625	Miscellaneous	-	-	-	-	-
67-0000-4650	Interest	2,276	4,347	-	-	-
67-0000-4800	Other Governmental Revenue	296,630	297,784	295,750	295,750	295,198
67-0000-4978	Proceeds of Debt Issuance	-	-	-	-	-
	TOTAL REVENUE	298,906	302,131	295,750	295,750	295,198
	AMOUNT AVAILABLE	\$ 201,546	\$ 209,874	\$ 209,576	\$ 209,576	\$ 209,024
<u>EXPENDITURES</u>						
67-0000-6010	Salaries/Benefits	85,764	67,045	80,473	80,473	82,930
67-0000-7210	Contract Employees	-	-	-	-	-
67-0000-7210	Professional Svcs-Fin/Audit/Trust	13,650	23,190	10,536	10,536	11,177
67-0000-7215	Professional Svcs. - Legal	-	-	-	-	-
67-0000-7100	Overhead Allocation	-	8,475	8,475	8,475	4,025
67-0000-7151	Debt Service	194,388	197,338	196,266	196,266	197,066
67-0000-7153	Cost of Issuance Expense	-	-	-	-	-
67-0000-7585	Travel/Training	-	-	-	-	-
67-0000-7700	Miscellaneous	1	-	-	-	-
	TOTAL EXPENDITURE	293,803	296,048	295,750	295,750	295,198
	FUND TOTAL	\$ (92,257)	\$ (86,174)	\$ (86,174)	\$ (86,174)	\$ (86,174)

The Successor Agency's role is to assume the administrative duties of the former Calimesa Redevelopment Agency by paying such items as bond debt service and finishing previously approved capital projects.

Staff Allocations:

City Manager	0.20
Finance Manager	0.10
Accounting Technician	0.10
Sr. Administrative Assistant	0.05
Administrative Assistant I	0.10
Total FTE's	0.55

CITY OF CALIMESA
 FY 2020-21
 California Recycling Grant

	FY 17-18 Actuals	FY 18-19 Actuals	FY 19-20 Amended Budget	FY 19-20 Projected Actuals	FY 20-21 Adopted Budget
Fund: 71 - California Recycling Grant					
Fund Balance, Beginning of Year	\$ 25,167	\$ 24,680	\$ 31,066	\$ 31,066	\$ 13,580
<u>REVENUE</u>					
71-0000-4650 Interest	319	580	150	300	150
71-0000-4800 Other Governmental Revenue	5,000	10,000	5,000	-	5,000
TOTAL REVENUE	5,319	10,580	5,150	300	5,150
AMOUNT AVAILABLE	\$ 30,486	\$ 35,260	\$ 36,216	\$ 31,366	\$ 18,730
<u>EXPENDITURES</u>					
71-5100-7735 Special Supplies	5,806	4,194	5,876	17,786	-
TOTAL EXPENDITURE	5,806	4,194	5,876	17,786	-
FUND TOTAL	\$ 24,680	\$ 31,066	\$ 30,340	\$ 13,580	\$ 18,730

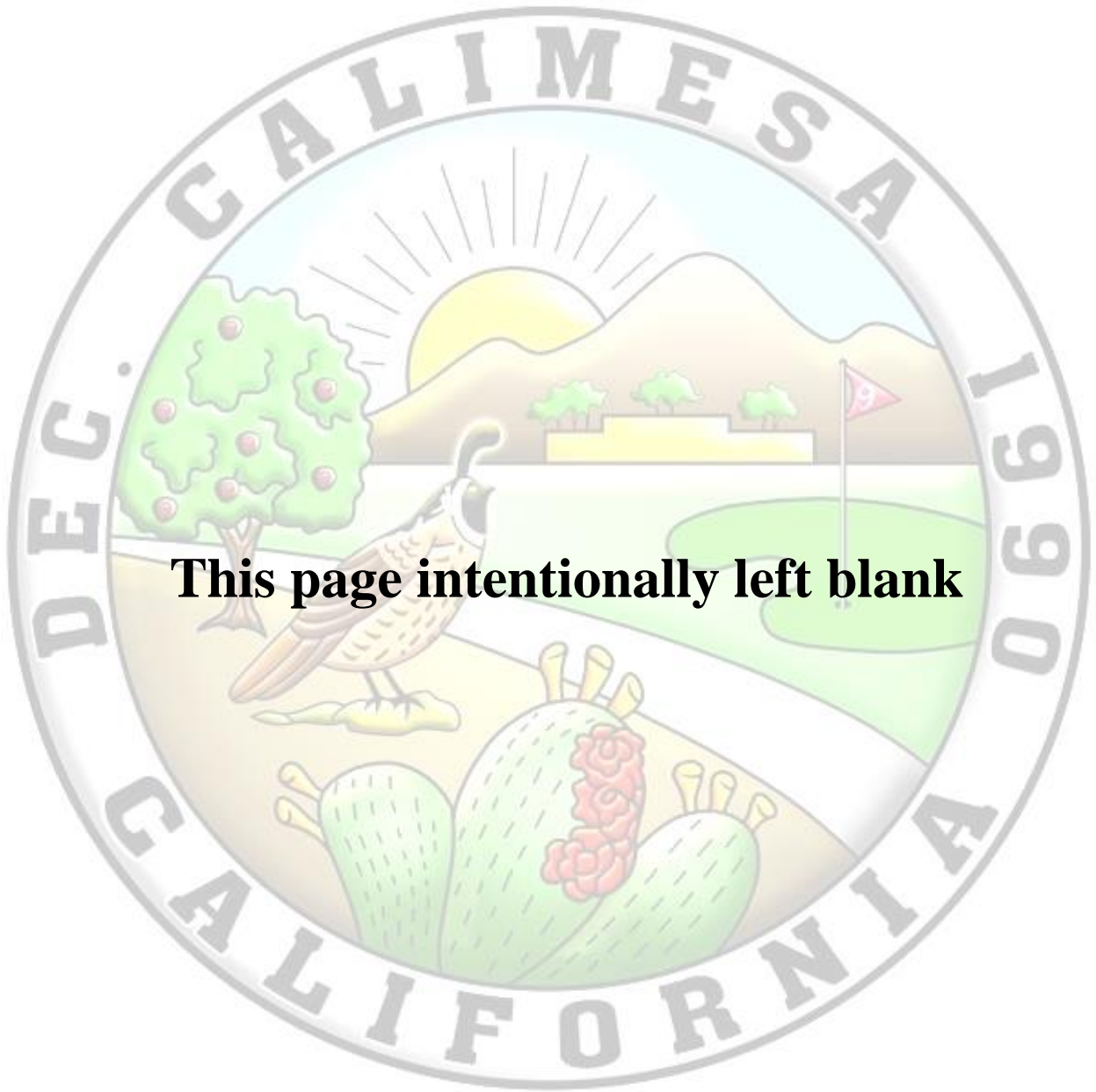
The Department of Resources Recycling and Recovery (CalRecycle) administers a program to provide opportunities for beverage container recycling. The goal of this program is to reach and maintain an 80 percent recycling rate for all California refund value beverage containers-aluminum, glass, plastic and bi-metal. Projects implemented by cities and counties will assist in reaching and maintaining this goal. Pursuant to Public Resources Code section 14581(a)(3)(A) of the California Beverage Container Recycling and Litter Reduction Act, CalRecycle is distributing \$10,500,000 to eligible cities and counties specifically for beverage container recycling and litter cleanup activities. The City of Calimesa receives \$5,000 annually under this program.

Authorized Positions & Salary Schedule

CITY OF CALIMESA
 FY 20-21
 Authorized Position List

SALARY RANGE	POSITION	FUNDED	UNFUNDED
<u>FULL-TIME & PART-TIME POSITIONS:</u>			
Contract	City Manager	1	
42	Deputy City Manager/City Clerk	1	
41	General Services Director		1
23	Sr. Administrative Assistant	1	
17	Administrative Assistant I	2	
36	Finance Manager	1	
26	Accountant		1
20	Accounting Technician	1	
41	Public Works Director		1
35	Planning Manager	1	
23	Associate Planner	1	
30	Maintenance Supervisor	1	
23	Lead Maintenance Worker	1	
21	Maintenance Worker II		1
18	Maintenance Worker I	1	
F-11	Fire Chief	1	
F-10	Deputy Fire Chief	1	
F-9	Battalion Chief	2	
F-8	Fire Captain	3	
F-5	Firefighter/Paramedic		6
F-4	Firefighter/EMT	9	
F-2	Reserve Firefighter	<i>(see note A below)</i>	
Contract	City Engineer	1	
Contract	Public Works Director	1	
Contract	Associate Engineer - Public Works	1	
Contract	Building Official	1	
Contract	Building Counter Tehnician	1	
Contract	Code Enforcement Officer	1	
Contract	Senior Services Manager	1	
Contract	Senior Services Office Specialist	1	
Total Council Authorized Positions		36	10

Note A: The number of reserve positions will vary. Calssification will be paid a per-shift stipend.



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RANGE		Step A	Step B	Step C	Step D	Step E	Step F
1	Hourly	7.60	7.98	8.37	8.79	9.23	9.69
	Bi-Weekly	607.68	638.07	669.97	703.47	738.64	775.58
	Monthly	1,316.65	1,382.48	1,451.60	1,524.18	1,600.39	1,680.41
	Annually	15,799.77	16,589.76	17,419.25	18,290.21	19,204.72	20,164.96
2	Hourly	7.98	8.37	8.79	9.23	9.69	10.18
	Bi-Weekly	638.07	669.97	703.47	738.64	775.58	814.35
	Monthly	1,382.48	1,451.60	1,524.18	1,600.39	1,680.41	1,764.43
	Annually	16,589.76	17,419.25	18,290.21	19,204.72	20,164.96	21,173.20
3	Hourly	8.37	8.79	9.23	9.69	10.18	10.69
	Bi-Weekly	669.97	703.47	738.64	775.58	814.35	855.07
	Monthly	1,451.60	1,524.18	1,600.39	1,680.41	1,764.43	1,852.66
	Annually	17,419.25	18,290.21	19,204.72	20,164.96	21,173.20	22,231.87
4	Hourly	8.79	9.23	9.69	10.18	10.69	11.22
	Bi-Weekly	703.47	738.64	775.58	814.35	855.07	897.83
	Monthly	1,524.18	1,600.39	1,680.41	1,764.43	1,852.66	1,945.29
	Annually	18,290.21	19,204.72	20,164.96	21,173.20	22,231.87	23,343.46
5	Hourly	9.23	9.69	10.18	10.69	11.22	11.78
	Bi-Weekly	738.64	775.58	814.35	855.07	897.83	942.72
	Monthly	1,600.39	1,680.41	1,764.43	1,852.66	1,945.29	2,042.55
	Annually	19,204.72	20,164.96	21,173.20	22,231.87	23,343.46	24,510.63
6	Hourly	9.69	10.18	10.69	11.22	11.78	12.37
	Bi-Weekly	775.58	814.35	855.07	897.83	942.72	989.85
	Monthly	1,680.41	1,764.43	1,852.66	1,945.29	2,042.55	2,144.68
	Annually	20,164.96	21,173.20	22,231.87	23,343.46	24,510.63	25,736.16
7	Hourly	10.18	10.69	11.22	11.78	12.37	12.99
	Bi-Weekly	814.35	855.07	897.83	942.72	989.85	1,039.35
	Monthly	1,764.43	1,852.66	1,945.29	2,042.55	2,144.68	2,251.91
	Annually	21,173.20	22,231.87	23,343.46	24,510.63	25,736.16	27,022.97
8	Hourly	10.69	11.22	11.78	12.37	12.99	13.64
	Bi-Weekly	855.07	897.83	942.72	989.85	1,039.35	1,091.31
	Monthly	1,852.66	1,945.29	2,042.55	2,144.68	2,251.91	2,364.51
	Annually	22,231.87	23,343.46	24,510.63	25,736.16	27,022.97	28,374.12
9	Hourly	11.22	11.78	12.37	12.99	13.64	14.32
	Bi-Weekly	897.83	942.72	989.85	1,039.35	1,091.31	1,145.88
	Monthly	1,945.29	2,042.55	2,144.68	2,251.91	2,364.51	2,482.74
	Annually	23,343.46	24,510.63	25,736.16	27,022.97	28,374.12	29,792.83
10	Hourly	11.78	12.37	12.99	13.64	14.32	15.04
	Bi-Weekly	942.72	989.85	1,039.35	1,091.31	1,145.88	1,203.17
	Monthly	2,042.55	2,144.68	2,251.91	2,364.51	2,482.74	2,606.87
	Annually	24,510.63	25,736.16	27,022.97	28,374.12	29,792.83	31,282.47
11	Hourly	12.37	12.99	13.64	14.32	15.04	15.79
	Bi-Weekly	989.85	1,039.35	1,091.31	1,145.88	1,203.17	1,263.33
	Monthly	2,144.68	2,251.91	2,364.51	2,482.74	2,606.87	2,737.22
	Annually	25,736.16	27,022.97	28,374.12	29,792.83	31,282.47	32,846.59

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
12	Hourly	12.99	13.64	14.32	15.04	15.79	16.58
	Bi-Weekly	1,039.35	1,091.31	1,145.88	1,203.17	1,263.33	1,326.50
	Monthly	2,251.91	2,364.51	2,482.74	2,606.87	2,737.22	2,874.08
	Annually	27,022.97	28,374.12	29,792.83	31,282.47	32,846.59	34,488.92
13	Hourly	13.64	14.32	15.04	15.79	16.58	17.41
	Bi-Weekly	1,091.31	1,145.88	1,203.17	1,263.33	1,326.50	1,392.82
	Monthly	2,364.51	2,482.74	2,606.87	2,737.22	2,874.08	3,017.78
	Annually	28,374.12	29,792.83	31,282.47	32,846.59	34,488.92	36,213.37
14	Hourly	14.32	15.04	15.79	16.58	17.41	18.28
	Bi-Weekly	1,145.88	1,203.17	1,263.33	1,326.50	1,392.82	1,462.46
	Monthly	2,482.74	2,606.87	2,737.22	2,874.08	3,017.78	3,168.67
	Annually	29,792.83	31,282.47	32,846.59	34,488.92	36,213.37	38,024.03
15	Hourly	15.04	15.79	16.58	17.41	18.28	19.19
	Bi-Weekly	1,203.17	1,263.33	1,326.50	1,392.82	1,462.46	1,535.59
	Monthly	2,606.87	2,737.22	2,874.08	3,017.78	3,168.67	3,327.10
	Annually	31,282.47	32,846.59	34,488.92	36,213.37	38,024.03	39,925.24
16	Hourly	15.79	16.58	17.41	18.28	19.19	20.15
	Bi-Weekly	1,263.33	1,326.50	1,392.82	1,462.46	1,535.59	1,612.37
	Monthly	2,737.22	2,874.08	3,017.78	3,168.67	3,327.10	3,493.46
	Annually	32,846.59	34,488.92	36,213.37	38,024.03	39,925.24	41,921.50
17	Hourly	16.58	17.41	18.28	19.19	20.15	21.16
	Bi-Weekly	1,326.50	1,392.82	1,462.46	1,535.59	1,612.37	1,692.98
	Monthly	2,874.08	3,017.78	3,168.67	3,327.10	3,493.46	3,668.13
	Annually	34,488.92	36,213.37	38,024.03	39,925.24	41,921.50	44,017.57
18	Hourly	17.41	18.28	19.19	20.15	21.16	22.22
	Bi-Weekly	1,392.82	1,462.46	1,535.59	1,612.37	1,692.98	1,777.63
	Monthly	3,017.78	3,168.67	3,327.10	3,493.46	3,668.13	3,851.54
	Annually	36,213.37	38,024.03	39,925.24	41,921.50	44,017.57	46,218.45
19	Hourly	18.28	19.19	20.15	21.16	22.22	23.33
	Bi-Weekly	1,462.46	1,535.59	1,612.37	1,692.98	1,777.63	1,866.51
	Monthly	3,168.67	3,327.10	3,493.46	3,668.13	3,851.54	4,044.11
	Annually	38,024.03	39,925.24	41,921.50	44,017.57	46,218.45	48,529.37
20	Hourly	19.19	20.15	21.16	22.22	23.33	24.50
	Bi-Weekly	1,535.59	1,612.37	1,692.98	1,777.63	1,866.51	1,959.84
	Monthly	3,327.10	3,493.46	3,668.13	3,851.54	4,044.11	4,246.32
	Annually	39,925.24	41,921.50	44,017.57	46,218.45	48,529.37	50,955.84
21	Hourly	20.15	21.16	22.22	23.33	24.50	25.72
	Bi-Weekly	1,612.37	1,692.98	1,777.63	1,866.51	1,959.84	2,057.83
	Monthly	3,493.46	3,668.13	3,851.54	4,044.11	4,246.32	4,458.64
	Annually	41,921.50	44,017.57	46,218.45	48,529.37	50,955.84	53,503.63
22	Hourly	21.16	22.22	23.33	24.50	25.72	27.01
	Bi-Weekly	1,692.98	1,777.63	1,866.51	1,959.84	2,057.83	2,160.72
	Monthly	3,668.13	3,851.54	4,044.11	4,246.32	4,458.64	4,681.57
	Annually	44,017.57	46,218.45	48,529.37	50,955.84	53,503.63	56,178.82

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
23	Hourly	22.22	23.33	24.50	25.72	27.01	28.36
	Bi-Weekly	1,777.63	1,866.51	1,959.84	2,057.83	2,160.72	2,268.76
	Monthly	3,851.54	4,044.11	4,246.32	4,458.64	4,681.57	4,915.65
	Annually	46,218.45	48,529.37	50,955.84	53,503.63	56,178.82	58,987.76
24	Hourly	23.33	24.50	25.72	27.01	28.36	29.78
	Bi-Weekly	1,866.51	1,959.84	2,057.83	2,160.72	2,268.76	2,382.20
	Monthly	4,044.11	4,246.32	4,458.64	4,681.57	4,915.65	5,161.43
	Annually	48,529.37	50,955.84	53,503.63	56,178.82	58,987.76	61,937.14
25	Hourly	24.50	25.72	27.01	28.36	29.78	31.27
	Bi-Weekly	1,959.84	2,057.83	2,160.72	2,268.76	2,382.20	2,501.31
	Monthly	4,246.32	4,458.64	4,681.57	4,915.65	5,161.43	5,419.50
	Annually	50,955.84	53,503.63	56,178.82	58,987.76	61,937.14	65,034.00
26	Hourly	25.72	27.01	28.36	29.78	31.27	32.83
	Bi-Weekly	2,057.83	2,160.72	2,268.76	2,382.20	2,501.31	2,626.37
	Monthly	4,458.64	4,681.57	4,915.65	5,161.43	5,419.50	5,690.48
	Annually	53,503.63	56,178.82	58,987.76	61,937.14	65,034.00	68,285.70
27	Hourly	27.01	28.36	29.78	31.27	32.83	34.47
	Bi-Weekly	2,160.72	2,268.76	2,382.20	2,501.31	2,626.37	2,757.69
	Monthly	4,681.57	4,915.65	5,161.43	5,419.50	5,690.48	5,975.00
	Annually	56,178.82	58,987.76	61,937.14	65,034.00	68,285.70	71,699.99
28	Hourly	28.36	29.78	31.27	32.83	34.47	36.19
	Bi-Weekly	2,268.76	2,382.20	2,501.31	2,626.37	2,757.69	2,895.58
	Monthly	4,915.65	5,161.43	5,419.50	5,690.48	5,975.00	6,273.75
	Annually	58,987.76	61,937.14	65,034.00	68,285.70	71,699.99	75,284.99
29	Hourly	29.78	31.27	32.83	34.47	36.19	38.00
	Bi-Weekly	2,382.20	2,501.31	2,626.37	2,757.69	2,895.58	3,040.36
	Monthly	5,161.43	5,419.50	5,690.48	5,975.00	6,273.75	6,587.44
	Annually	61,937.14	65,034.00	68,285.70	71,699.99	75,284.99	79,049.24
30	Hourly	31.27	32.83	34.47	36.19	38.00	39.90
	Bi-Weekly	2,501.31	2,626.37	2,757.69	2,895.58	3,040.36	3,192.37
	Monthly	5,419.50	5,690.48	5,975.00	6,273.75	6,587.44	6,916.81
	Annually	65,034.00	68,285.70	71,699.99	75,284.99	79,049.24	83,001.70
31	Hourly	32.83	34.47	36.19	38.00	39.90	41.90
	Bi-Weekly	2,626.37	2,757.69	2,895.58	3,040.36	3,192.37	3,351.99
	Monthly	5,690.48	5,975.00	6,273.75	6,587.44	6,916.81	7,262.65
	Annually	68,285.70	71,699.99	75,284.99	79,049.24	83,001.70	87,151.78
32	Hourly	34.47	36.19	38.00	39.90	41.90	43.99
	Bi-Weekly	2,757.69	2,895.58	3,040.36	3,192.37	3,351.99	3,519.59
	Monthly	5,975.00	6,273.75	6,587.44	6,916.81	7,262.65	7,625.78
	Annually	71,699.99	75,284.99	79,049.24	83,001.70	87,151.78	91,509.37
33	Hourly	36.19	38.00	39.90	41.90	43.99	46.19
	Bi-Weekly	2,895.58	3,040.36	3,192.37	3,351.99	3,519.59	3,695.57
	Monthly	6,273.75	6,587.44	6,916.81	7,262.65	7,625.78	8,007.07
	Annually	75,284.99	79,049.24	83,001.70	87,151.78	91,509.37	96,084.84

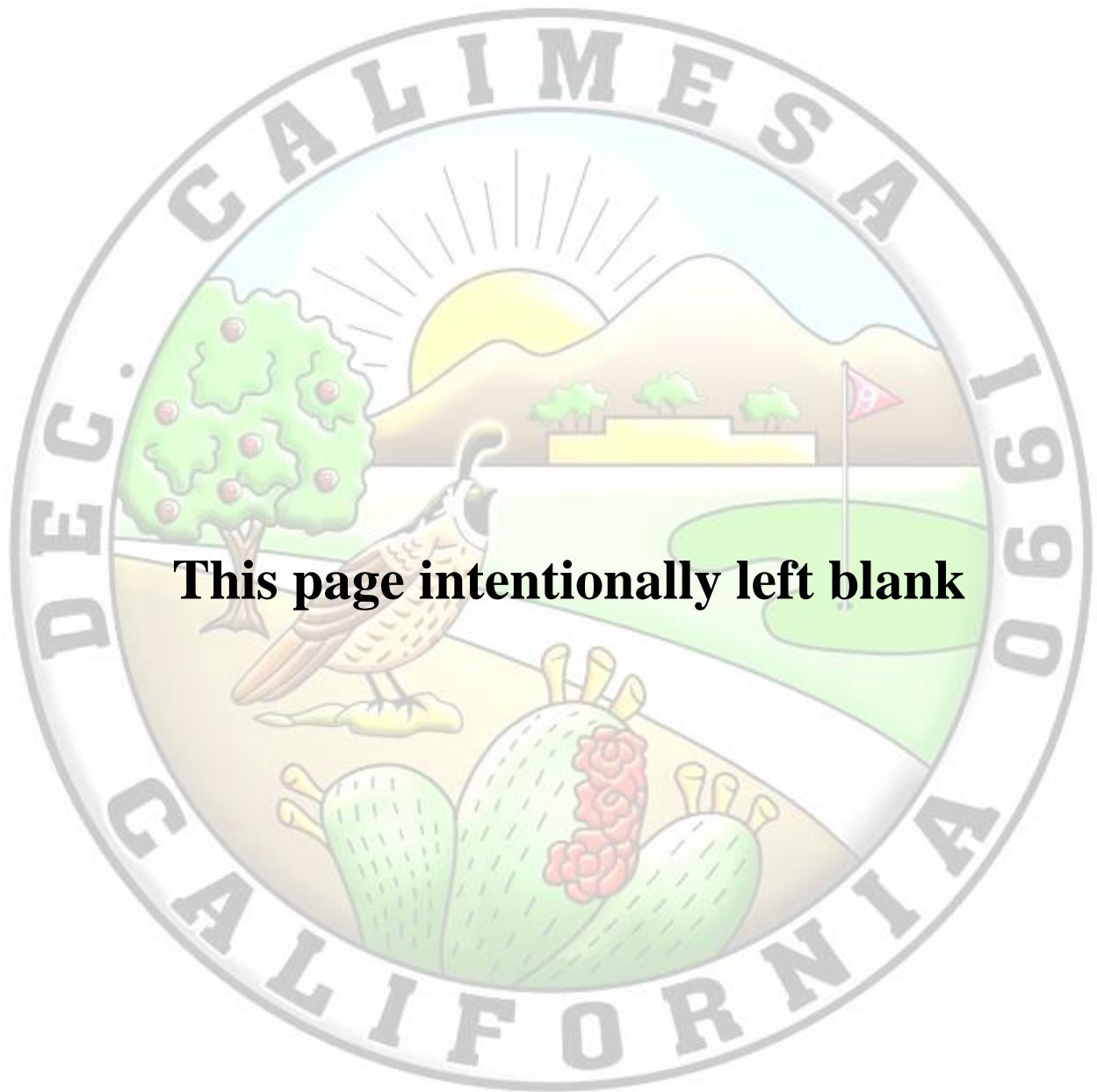
RANGE		Step A	Step B	Step C	Step D	Step E	Step F
34	Hourly	38.00	39.90	41.90	43.99	46.19	48.50
	Bi-Weekly	3,040.36	3,192.37	3,351.99	3,519.59	3,695.57	3,880.35
	Monthly	6,587.44	6,916.81	7,262.65	7,625.78	8,007.07	8,407.42
	Annually	79,049.24	83,001.70	87,151.78	91,509.37	96,084.84	100,889.08
35	Hourly	39.90	41.90	43.99	46.19	48.50	50.93
	Bi-Weekly	3,192.37	3,351.99	3,519.59	3,695.57	3,880.35	4,074.37
	Monthly	6,916.81	7,262.65	7,625.78	8,007.07	8,407.42	8,827.79
	Annually	83,001.70	87,151.78	91,509.37	96,084.84	100,889.08	105,933.54
36	Hourly	41.90	43.99	46.19	48.50	50.93	53.48
	Bi-Weekly	3,351.99	3,519.59	3,695.57	3,880.35	4,074.37	4,278.09
	Monthly	7,262.65	7,625.78	8,007.07	8,407.42	8,827.79	9,269.18
	Annually	87,151.78	91,509.37	96,084.84	100,889.08	105,933.54	111,230.21
37	Hourly	43.99	46.19	48.50	50.93	53.48	56.15
	Bi-Weekly	3,519.59	3,695.57	3,880.35	4,074.37	4,278.09	4,491.99
	Monthly	7,625.78	8,007.07	8,407.42	8,827.79	9,269.18	9,732.64
	Annually	91,509.37	96,084.84	100,889.08	105,933.54	111,230.21	116,791.72
38	Hourly	46.19	48.50	50.93	53.48	56.15	58.96
	Bi-Weekly	3,695.57	3,880.35	4,074.37	4,278.09	4,491.99	4,716.59
	Monthly	8,007.07	8,407.42	8,827.79	9,269.18	9,732.64	10,219.28
	Annually	96,084.84	100,889.08	105,933.54	111,230.21	116,791.72	122,631.31
39	Hourly	48.50	50.93	53.48	56.15	58.96	61.91
	Bi-Weekly	3,880.35	4,074.37	4,278.09	4,491.99	4,716.59	4,952.42
	Monthly	8,407.42	8,827.79	9,269.18	9,732.64	10,219.28	10,730.24
	Annually	100,889.08	105,933.54	111,230.21	116,791.72	122,631.31	128,762.88
40	Hourly	50.93	53.48	56.15	58.96	61.91	65.00
	Bi-Weekly	4,074.37	4,278.09	4,491.99	4,716.59	4,952.42	5,200.04
	Monthly	8,827.79	9,269.18	9,732.64	10,219.28	10,730.24	11,266.75
	Annually	105,933.54	111,230.21	116,791.72	122,631.31	128,762.88	135,201.02
41	Hourly	53.48	56.15	58.96	61.91	65.00	68.25
	Bi-Weekly	4,278.09	4,491.99	4,716.59	4,952.42	5,200.04	5,460.04
	Monthly	9,269.18	9,732.64	10,219.28	10,730.24	11,266.75	11,830.09
	Annually	111,230.21	116,791.72	122,631.31	128,762.88	135,201.02	141,961.07
42	Hourly	56.15	58.96	61.91	65.00	68.25	71.66
	Bi-Weekly	4,491.99	4,716.59	4,952.42	5,200.04	5,460.04	5,733.04
	Monthly	9,732.64	10,219.28	10,730.24	11,266.75	11,830.09	12,421.59
	Annually	116,791.72	122,631.31	128,762.88	135,201.02	141,961.07	149,059.12
43	Hourly	58.96	61.91	65.00	68.25	71.66	75.25
	Bi-Weekly	4,716.59	4,952.42	5,200.04	5,460.04	5,733.04	6,019.70
	Monthly	10,219.28	10,730.24	11,266.75	11,830.09	12,421.59	13,042.67
	Annually	122,631.31	128,762.88	135,201.02	141,961.07	149,059.12	156,512.08
44	Hourly	61.91	65.00	68.25	71.66	75.25	79.01
	Bi-Weekly	4,952.42	5,200.04	5,460.04	5,733.04	6,019.70	6,320.68
	Monthly	10,730.24	11,266.75	11,830.09	12,421.59	13,042.67	13,694.81
	Annually	128,762.88	135,201.02	141,961.07	149,059.12	156,512.08	164,337.68

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
45	Hourly	65.00	68.25	71.66	75.25	79.01	82.96
	Bi-Weekly	5,200.04	5,460.04	5,733.04	6,019.70	6,320.68	6,636.71
	Monthly	11,266.75	11,830.09	12,421.59	13,042.67	13,694.81	14,379.55
	Annually	135,201.02	141,961.07	149,059.12	156,512.08	164,337.68	172,554.57
46	Hourly	68.25	71.66	75.25	79.01	82.96	87.11
	Bi-Weekly	5,460.04	5,733.04	6,019.70	6,320.68	6,636.71	6,968.55
	Monthly	11,830.09	12,421.59	13,042.67	13,694.81	14,379.55	15,098.52
	Annually	141,961.07	149,059.12	156,512.08	164,337.68	172,554.57	181,182.30
47	Hourly	71.66	75.25	79.01	82.96	87.11	91.46
	Bi-Weekly	5,733.04	6,019.70	6,320.68	6,636.71	6,968.55	7,316.98
	Monthly	12,421.59	13,042.67	13,694.81	14,379.55	15,098.52	15,853.45
	Annually	149,059.12	156,512.08	164,337.68	172,554.57	181,182.30	190,241.41
48	Hourly	75.25	79.01	82.96	87.11	91.46	96.04
	Bi-Weekly	6,019.70	6,320.68	6,636.71	6,968.55	7,316.98	7,682.83
	Monthly	13,042.67	13,694.81	14,379.55	15,098.52	15,853.45	16,646.12
	Annually	156,512.08	164,337.68	172,554.57	181,182.30	190,241.41	199,753.48
49	Hourly	79.01	82.96	87.11	91.46	96.04	100.84
	Bi-Weekly	6,320.68	6,636.71	6,968.55	7,316.98	7,682.83	8,066.97
	Monthly	13,694.81	14,379.55	15,098.52	15,853.45	16,646.12	17,478.43
	Annually	164,337.68	172,554.57	181,182.30	190,241.41	199,753.48	209,741.16
50	Hourly	82.96	87.11	91.46	96.04	100.84	105.88
	Bi-Weekly	6,636.71	6,968.55	7,316.98	7,682.83	8,066.97	8,470.32
	Monthly	14,379.55	15,098.52	15,853.45	16,646.12	17,478.43	18,352.35
	Annually	172,554.57	181,182.30	190,241.41	199,753.48	209,741.16	220,228.21

City of Calimesa
Salary Schedule - FIRE Effective: 7/6/19

Council Approved: 6/17/19

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
F - 2	<u>Stipend for each 24 hr shift</u>	50.00	60.00	70.00	80.00	90.00	100.00
Reserve Firefighter							
	<u>Hourly</u>						
F - 4	Hourly	13.08	13.73	14.42	15.14	15.90	16.69
Firefighter/EMT	Bi-Weekly	1,504.17	1,579.38	1,658.35	1,741.27	1,828.33	1,919.75
	Monthly	3,259.04	3,421.99	3,593.09	3,772.75	3,961.38	4,159.45
	Annually	39,108.49	41,063.92	43,117.12	45,272.97	47,536.62	49,913.45
F - 5	Hourly	13.71	14.39	15.11	15.87	16.66	17.50
Firefighter/Paramedic	Bi-Weekly	1,576.57	1,655.40	1,738.17	1,825.08	1,916.33	2,012.15
	Monthly	3,415.90	3,586.70	3,766.03	3,954.33	4,152.05	4,359.65
	Annually	40,990.81	43,040.35	45,192.36	47,451.98	49,824.58	52,315.81
F - 8	Hourly	15.45	16.22	17.03	17.89	18.78	19.72
Captain/EMT	Bi-Weekly	1,776.77	1,865.61	1,958.89	2,056.84	2,159.68	2,267.66
	Monthly	3,849.68	4,042.16	4,244.27	4,456.48	4,679.31	4,913.27
	Annually	46,196.12	48,505.92	50,931.22	53,477.78	56,151.67	58,959.25
F - 9 (non-exempt)	Hourly	17.00	17.85	18.74	19.67	20.66	21.69
Battalion Chief	Bi-Weekly	1,954.48	2,052.21	2,154.82	2,262.56	2,375.69	2,494.47
	Monthly	4,234.72	4,446.45	4,668.77	4,902.21	5,147.32	5,404.69
	Annually	50,816.58	53,357.41	56,025.28	58,826.54	61,767.87	64,856.26
F - 9 (exempt)	Hourly	22.98	24.13	25.33	26.60	27.93	29.33
Battalion Chief	Bi-Weekly	1,838.34	1,930.26	2,026.77	2,128.11	2,234.52	2,346.24
	Monthly	3,983.08	4,182.23	4,391.34	4,610.91	4,841.46	5,083.53
	Annually	47,796.94	50,186.79	52,696.13	55,330.94	58,097.48	61,002.36
F - 10	Hourly	29.32	30.78	32.32	33.94	35.64	37.42
Deputy Chief	Bi-Weekly	2,345.37	2,462.64	2,585.77	2,715.06	2,850.82	2,993.36
	Monthly	5,081.64	5,335.72	5,602.51	5,882.64	6,176.77	6,485.61
	Annually	60,979.71	64,028.70	67,230.13	70,591.64	74,121.22	77,827.28
F - 11	Hourly	35.18	36.94	38.79	40.73	42.76	44.90
Fire Chief	Bi-Weekly	2,814.59	2,955.31	3,103.08	3,258.23	3,421.15	3,592.20
	Monthly	6,098.27	6,403.18	6,723.34	7,059.51	7,412.48	7,783.11
	Annually	73,179.23	76,838.19	80,680.10	84,714.10	88,949.81	93,397.30



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Capital Improvement Program

Introduction:

The City of Calimesa’s Capital Improvement Program (CIP) covers the five-year fiscal year period of 2020-21 through 2024-25. Because many capital projects are typically long-term in nature, taking multiple years to complete, only the projected current year (2020-21) amounts to be spent (that have not been previously appropriated) are shown as new appropriations in the respective Special Revenue Funds (see the Special Revenue Funds section of this budget document). Amounts related to ongoing projects in a prior year, are shown as “spent” in the 2019-20 Fiscal Year, however, any remaining project funding is reappropriated to the following year; i.e., carried forward from 2019-20 to 2020-21 as part of closing out the fiscal year. In addition, the CIP is a “rolling” five-year plan wherein as the current year comes to a close, another fiscal year is added on to the end of the plan. Keep in mind that on an annual basis the plan is updated and amended to respond to Council priorities, the needs of the community and current development.

Challenges associated with the five-year CIP include an increased workload for a relatively small number of City staff who are managing and accounting for the CIP. Furthermore, residential and commercial construction, as well as new home sales are occurring after a multi-year lag, and this growth will continue to necessitate additional capital projects and demands on staff. While these challenges are real, the City is fortunate to be in a situation that continues to provide opportunities for investment in its infrastructure now and in the future.

Over the next five years the City is projecting to expend \$82.766 million on capital projects; \$61.669 million as reflected in the CIP Funding Schedule (see two pages following carryover recap), as well as an estimated \$21.097 million in carry over balances (see following page).

Sources of future revenue include Measure A sales tax override payments, grants already approved for the City, SB 1 annual allocations and development impact fees based on developments already approved and/or in process. Should the repeal be successful, the CIP will be revised accordingly.

Categorically, the City’s 2021-2025 CIP, including estimated carry over funding, will be spent on:

\$ 8.526	Storm Drain
74.115	Street Improvements
<u>0.125</u>	Facilities
<u>\$ 82.766</u>	Total (All numbers reflected in millions)

However, as noted above, the CIP will continue to be revised as community needs evolve and the exact timing of future development is known.

Projects in progress include:

- Calimesa Creek and Storm Drain Improvements
- County Line Road Street Improvements (Calimesa Blvd. and County Line Road)
- County Line Road Corridor Improvement Project (Park Ave. to Bryant)
- Cherry Valley Interchange Improvements
- Brady Lane pavement rehabilitation and Bryant/Singleton Pavement and Striping

The following pages reflect, in detail, the projects in progress, as well as the projects commencing in the 2020-21 and beyond.

CITY OF CALIMESA
Fiscal Year 2019-20 Capital Improvement Plan Carryovers
into Fiscal year 2020-21 Budget

Expenditures	Detail by Fund
Revenue	
Measure A (25)	Carryover from 19-20: Transfer from General Fund for Singleton/Bryant Pavement and Striping 25,000
Flood/Drainage (32)	Carryover from 19-20: Riverside County Flood Control - Calimesa Creek 6,146,826 Carryover from 19-20: FEMA/Cal OES funding - Roberts Road 139,451
Street and Traffic (36)	Carryover from 19-20: Balance of Grant funding and local funding - CLR/Calimesa Blvd 1,773,874 Carryover from 19-20: Local funds due on CLR Corridor Improvement Project 3,290,750 Carryover from 19-20: Grant funds due on CLR Corridor Improvement Project (LPP/MSRC) 3,797,000 Carryover from 19-20: Developer Contribution for Cherry Valley Interchange 1,526,664
	16,699,565
Expenditures	
General Fund (01)	Transfer to Measure A Fund: Singleton/Bryant Pavement and Striping 25,000
Measure A (25)	Carryover from 19-20: Brady Lane Rehabilitation 152,650 Carryover from 19-20: Singleton/Bryant Pavement and Striping 434,300 Carryover from 19-20: CLR California to Bryant 70,000 Carryover from 19-20: CLR Paving 3rd to California 135,000
Flood/Drainage (32)	Carryover 19-20: Calimesa Creek 7,269,237 Carryover 19-20: Roberts Road 183,030
Admin Facilities (33)	Carryover 19-20: City Hall facilities planning 12,500
Library Facilities (34)	Carryover 19-20: Library facilities planning 12,500
Street and Traffic (36)	Carryover from 19-20: County Line Road/Calimesa Blvd Intersection 2,126,658 Carryover from 19-20: CLR Corridor Improvement Project 9,134,304 Carryover from 19-20: Cherry Valley Interchange Planning 1,541,664
	21,096,843

Note: These numbers are estimates and do not reflect all activity for 2019-20. Actual carryovers will vary.
The purpose of this schedule is to show that many projects are in progress and are not being rebudgeted, but carried over into 2020-21.

City of Calimesa
Five Year Capital Improvement Program
FY 2021-25
Funding Schedule
(continued on next page)

Project Description	2020-21	2021-22	2022-23	2023-24	2024-25
Calimesa Creek and Storm Drain Improvements (Balance of Prior Appropriation to carry over from 2019-20)*	1,073,812		-	-	-
County Line Road / Calimesa Blvd Intersection (Balance of Prior Appropriation to carry over from 2019-20)*	-	-	-	-	-
County Line Road Intersections and Other Improvements (Balance of Prior Appropriation to carry over from 2019-20)*	-	-	-	-	-
Cherry Valley Interchange (Balance of Prior Appropriation to carry over from 2019-20)*	2,565,000	2,800,000	4,000,000	3,400,000	35,550,000
County Line Road Interchange (Balance of Prior Appropriation to carry over from 2019-20)*	-	-	-	-	-
	-	500,000	1,000,000	2,000,000	1,000,000
	-	-	-	-	-
Roberts Road/County Line Road Improvements Design, Engineering and Right-of-Way Construction	-	-	580,000	2,280,000	3,600,000
Singleton Road Interchange**	-	-	-	-	-
	Interim Improvements will commence in 20-21; Privately Funded				
Sandalwood Interchange	-	-	500,000	-	-
Brady Lane Pavement Rehabilitation (Balance of Prior Appropriation to carry over from 2019-20)*	-				
County Line Rd. Paving - 3rd to California (Balance of Prior Appropriation to carry over from 2019-20)*	-				
County Line Rd. Paving - California to Bryant (Balance of Prior Appropriation to carry over from 2019-20)*	-				
Singleton/Bryant Paving and Striping (Balance of Prior Appropriation to carry over from 2019-20)*	-				
California Street Pavement Rehabilitation and Slurry Citywide Pavement Rehabilitation	120,000	150,000	150,000	150,000	150,000
Library/City Hall - Planning	-	-	-	-	-
Other City Hall Improvements - Generator	100,000	-	-	-	-
Drainage Master Plan**	-	-	-	-	-
Totals:	3,858,812	3,450,000	6,230,000	7,830,000	40,300,000

*Carry over balances are not reflected in the 5-year CIP totals; c/o are previously approved appropriations and secured funding

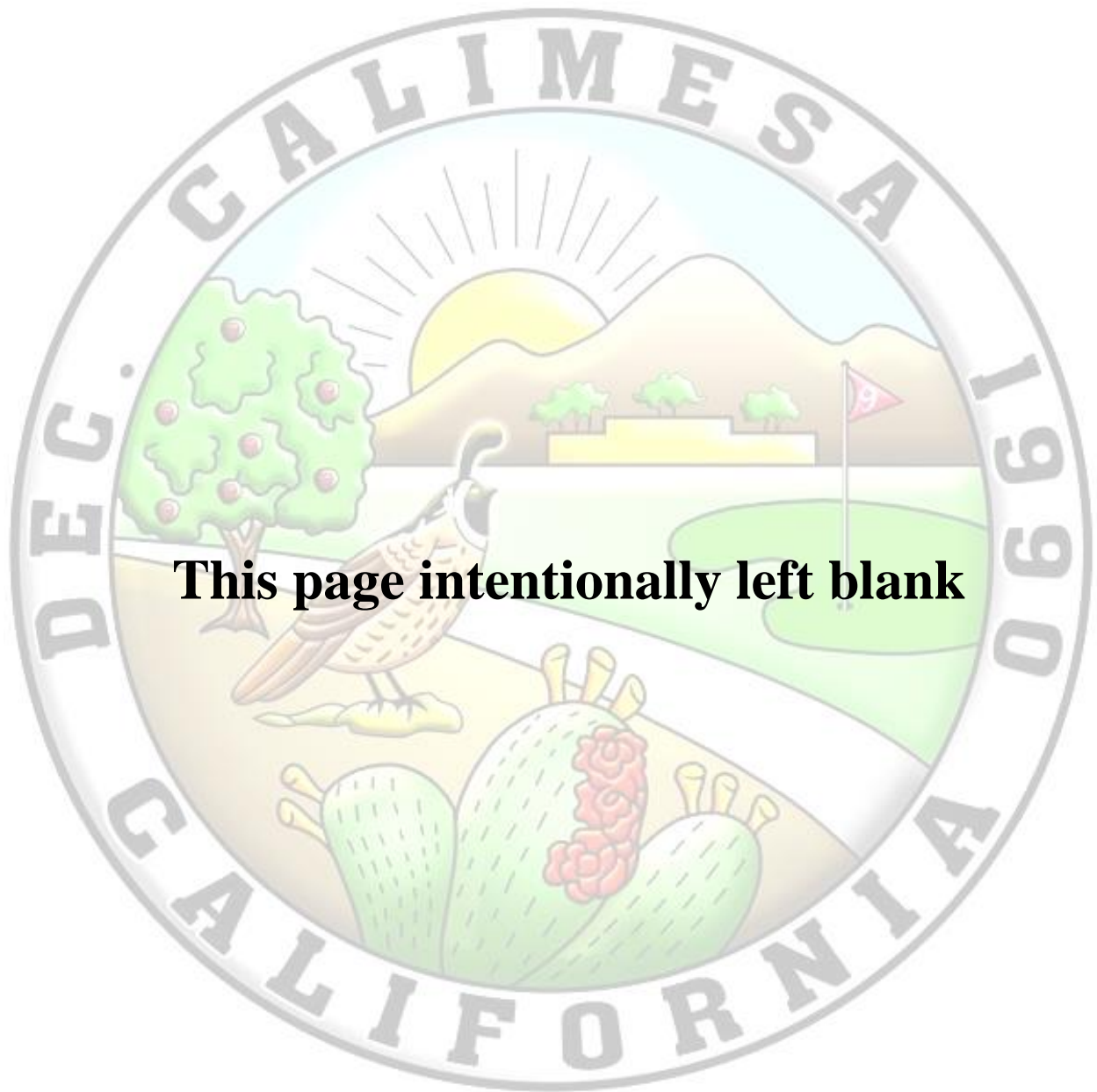
See previous page for listing of Carryover Projects

**No funding appropriated or planned - project pending

City of Calimesa
Five Year Capital Improvement Program
FY 2021-2025
Funding Schedule
(continued from prior page)

Project Description	Total	Funding Source	Amount
Calimesa Creek and Storm Drain Improvements (Balance of Prior Appropriation to carry over from 2018-19)*	1,073,812	Storm Drainage DIF Riverside County Flood Control EPA Grant	- 1,073,812 -
Project Total Cost	1,073,812	Project Total Funding	1,073,812
County Line Road / Calimesa Blvd Intersection (Balance of Prior Appropriation to carry over from 2018-19)*	-	Traffic Imp. DIF Local Contribution SAFTEALU Grant	- - -
Project Total Cost	-	Project Total Funding	-
County Line Road Intersections and Other Improvements (Balance of Prior Appropriation to carry over from 2018-19)*	-	Traffic Imp. DIF Developer Contribution Local Contribution (AQMD, MSRC, RMRA) Local Program Partnership Grant	- - - -
Project Total Cost	-	Project Total Funding	-
Cherry Valley Interchange (Balance of Prior Appropriation to carry over from 2018-19)*	48,315,000	Developer Contribution-TUMF Credits CMAQ Grant Traffic Imp. DIF WRCOG - Zone and Settlement Local Contribution (SunnyCal) Local Contribution (Shopoff) Local Contribution (Other) Construction Funding in progress	42,615,000 500,000 - 3,100,000 1,000,000 1,100,000 -
Project Total Cost	48,315,000	Project Total Funding	48,315,000
County Line Road Interchange	-	Traffic Imp. DIF	-
	4,500,000	TUMF - Zone allocations Local Contribution	4,250,000 250,000
Project Total Cost	4,500,000	Project Total Funding	4,500,000
Roberts Road/County Line Road Improvements Design, Engineering and Right-of-Way Construction	2,860,000 3,600,000	Traffic Imp. DIF Local Contribution	2,860,000 3,600,000
Project Total Cost	6,460,000	Project Total Funding	6,460,000
Singleton Road Interchange**	-	Traffic Imp. DIF Grants/Contrib-Others	- -
Project Total Cost	-	Project Total Funding	-
Sandalwood Interchange	500,000	Traffic Imp. DIF Grants/Contrib-Others	500,000 -
Project Total Cost	500,000	Project Total Funding	500,000
Citywide Pavement Management Plan (Balance of Prior Appropriation to carry over from 2018-19)* Brady Lane Pavement Rehabilitation (Balance of Prior Appropriation to carry over from 2018-19)* Avenue L Slurry Seal (Balance of Prior Appropriation to carry over from 2018-19)* County Line Rd. Paving - 3rd to California (Balance of Prior Appropriation to carry over from 2018-19)* County Line Rd. Paving - California to Bryant (Balance of Prior Appropriation to carry over from 2018-19)*	- - - - - - -	Measure A Measure A Measure A Measure A Measure A	- - - - - -
California Street Pavement Rehabilitation and Slurry Citywide Pavement Rehabilitation	120,000 600,000	Measure A Measure A	120,000 600,000
Project Total Cost	720,000	Project Total Funding	720,000
Library/City Hall - Planning Other City Hall Improvements - Generator	- 100,000	Library DIF/Admin DIF Admin DIF	- 100,000
Project Total Cost	100,000	Project Total Funding	100,000
Drainage Master Plan**	-	Flood Control DIF Riverside County Flood Control	- -
Project Total Cost	-	Project Total Funding	-
Totals:	61,668,812		61,668,812

*Carry over balances are not reflected in the 5-year CIP totals; c/o are previously approved appropriations and secured funding
See previous page for listing of Carryover Projects
**No funding appropriated - project pending



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Cost Allocation Plan

Introduction:

Every governmental organization in the United States, which receives federal dollars in any substantial form, must have an objective cost allocation plan for distributing administrative overhead. Many states and counties also require the existence of such a plan to substantiate charges for administrative costs to programs that are state or county grant funded. A cost allocation plan may not be required if no administrative costs are allocated to funds or departments receiving other governmental revenue.

The City of Calimesa (the City) has numerous special revenue funds which receive money from other governments, developers (fees), property tax assessments for special districts, donations, and other funding sources independent of General Fund activities. As a result, periodic updating of the City's cost allocation plan is essential.

Methodology:

Administrative overhead typically includes line items for various general government functions such as City Clerk, Human Resources, Risk Management (and related insurances), Information Technology, Finance, facilities (including utilities and communications), and other items of a service or support nature which theoretically benefit other departments, programs, and funds. While the City Manager's Department is clearly an administrative function, its purpose is not to directly support activities of other operations but rather to oversee all activities of a city in more of an indirect manner. As a result, City Manager Department costs are not typically allocated to others. However, the Public Works and Engineering Departments often spend time administering projects, grants and related programs and, thus a portion of their time is allocated to those specific programs and funds.

Table 1: Typical factors used to allocate overhead costs

Type of costs	Factors used to calculate overhead costs
Maintenance and janitorial	Square footage
Electric and other externally provided utilities	Square footage
Accounting	Actual expenses or number of transactions
Budget	Actual expenses, budgeted expenses or number of staff (FTE)
Payroll	Number of staff (FTE) or payroll warrants
Human resources	Number of staff (FTE)
IT services	Number of computers, servers, databases or ports
Legal – indirect costs	Actual expenses or hours worked
Insurance	Number of staff (FTE), claims or loss history, square footage, property values insured, and risk factor
Accounts payable	Number of transactions (including vouchers or invoices)
Purchasing	Number of transactions (procurements)

Sources: OMB Circular A-87 & studies by other auditors and consultants.

While the above Table contains and suggests certain allocation criteria, the related factors are not precise requirements and vary greatly from government to government, depending on budget size, number of employees,

the nature of facilities, the nature of operational activities, and other overhead components. Each entity has unique characteristics which necessitate customized approaches in allocating costs.

Cost centers selected for the City which appear to suit allocation are:

- Information Technology
- Non-Departmental (facilities, utilities, etc.)
- City Clerk General Operations
- City Clerk – Human Resources
- City Clerk – Risk Management
- Finance
- Public Works (project/program related only)
- Engineering (project/program related only)

Allocation factors used in determining the related methodology include (by cost center):

- Information Technology - 50% based on the number of general ledger transactions and 50% based on the number of employees in each department or fund.
- Non-Departmental (facilities, utilities, etc.) – 50% based on budget size and 50% based on number of employees
- City Clerk General Operations – 100% number of agenda items
- City Clerk – Human Resources – 100% number of employees including those on contract
- City Clerk – Risk Management – 100% number of employees including contract
- Finance – 50% based on number of general ledger transactions and 50% based on budget size.
- Public Works – 7.5% to the City’s Capital Improvement Program
- Engineering – 5% to the City’s Capital Improvement Program

Additional standard cost allocation methodologies prescribe a “step-down” approach for allocating costs internally among the overhead departments being allocated to other departments, programs, and funds. Generally, this methodology would begin the step-down with departments that clearly benefit all citywide activities such as information technology and non-departmental (facilities, utilities, etc.). The order of “step-down” for the City’s cost allocation plan is:

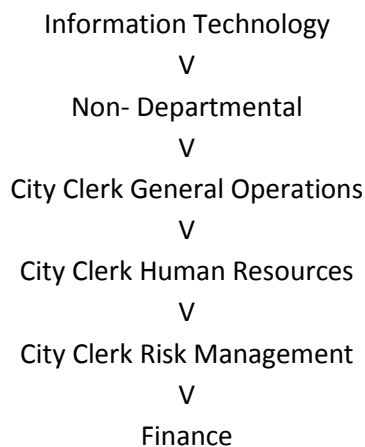


Table 2: Overhead Departments' Allocation of Costs to Other Funds

Allocated Costs									
Fund #	Fund Name	Info. Tech.	Non-Dept.	C Clerk Gen Op	C Clerk HR	C Clerk RM	Finance	PW/Eng.	Total
14	Special Law Enforce.	654	782				4,368		\$ 5,804
15	CDBG								-
17	Park & Rec								-
19	Library Support Fund	654	157	4,180			2,197		7,188
20	Capital Projects								-
21	AQMD		16				54		70
22	Road Maint & Rehab (SB1)								-
24	Gas Tax	1,379	962		1,416	1,785	1,079		6,621
25	Measure A	654	74	1,254			1,908	8,430	12,320
26	HOME GRANT - STATE								-
27	HOME GRANT - FED								-
28	LLMD	4,130	2,637	819	3,544	7,884	5,203		24,217
31	Fire Facilities Fees	654	269				2,585	1,054	4,562
32	Flood Control Fees	654					1,651	13,297	15,602
33	Gen Govt. Facil. Fees	654	508				3,415	1,054	5,631
34	Library Facil. Fees	629	21				1,655	1,054	3,359
35	Law Enf. Facil. Fees	654	15				1,703	1,054	3,426
36	Traffic Imp. Fees	654	346	1,672			2,852	13,297	18,821
39	Park Imp. Fees	654	24	2,090			1,735	1,054	5,557
41	TUMF								-
42	MSHCP								-
47	CFD 2018-1 IA1		107		1,105		2,312		3,524
49	CFD 2012-1 IA 2		581	336			2,842		3,759
51	Public Services CFD - 1		718	363			2,454		3,535
52	CFD 2013-1 IA 1	355	250	567			1,681		2,853
53	CFD 2012-1 IA 1	351	438	561			2,409		3,759
54	CFD 2013-1 IA 3	25	398				1,577		2,000
55	CFD 2012-1 Maint.		235				2,184		2,419
56	CFD 2013-1 Maint.		552				1,867		2,419
57	CFD 2006 (summerwind)		60	492			2,508		3,060
59	CFD 2013-1 IA 2	407	248	391			1,807		2,853
67	SUCCESSOR AGENCY	-	-	165	242	1,098	2,520		4,025
71	CA RECYCLE								-
Total Costs to Other Funds		\$ 13,162	\$ 9,398	\$ 12,890	\$ 6,307	\$ 10,767	\$ 54,566	\$ 40,294	\$ 147,384

This results in \$140,097 of internal overhead budgeted appropriations being allocated to departments outside of the General Fund. Certain funds, such as Measure A, AQMD, Gas Tax, LLMD and Successor Agency either have a cap on administrative costs and/or limited ability to pay for allocated costs. As such, certain costs have been adjusted based upon that funding source's ability to accept costs.