



City of Calimesa

2016-2017

**Fiscal Year Adopted Budget &
Capital Improvement Plan**



**Adopted by the City Council and Calimesa Successor
Agency at their Regular Meeting of June 6, 2016.**

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VISION STATEMENT

The City of Calimesa is dedicated to remaining a community that honors its beautiful natural setting through open space preservation, wildlife corridors, and extensive trail systems, as well as enriching the quality of life for Calimesa through sensitive planning that creates increased business activity, local jobs, new parks, and schools.

VALUES STATEMENT

The City of Calimesa incorporated December of 1990. It has developed its own unique zoning codes and standards, and sought to retain its open space characteristics. The City's General Plan provides for neighborhoods and businesses that reflect that concept. The City is governed by a five-member City Council and a form of government small enough to respond to citizen concerns yet experienced enough to maintain the unique Calimesa lifestyle.

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CITY OF CALIMESA
FISCAL YEAR 2016-17
ANNUAL BUDGET

CITY COUNCIL MEMBERS

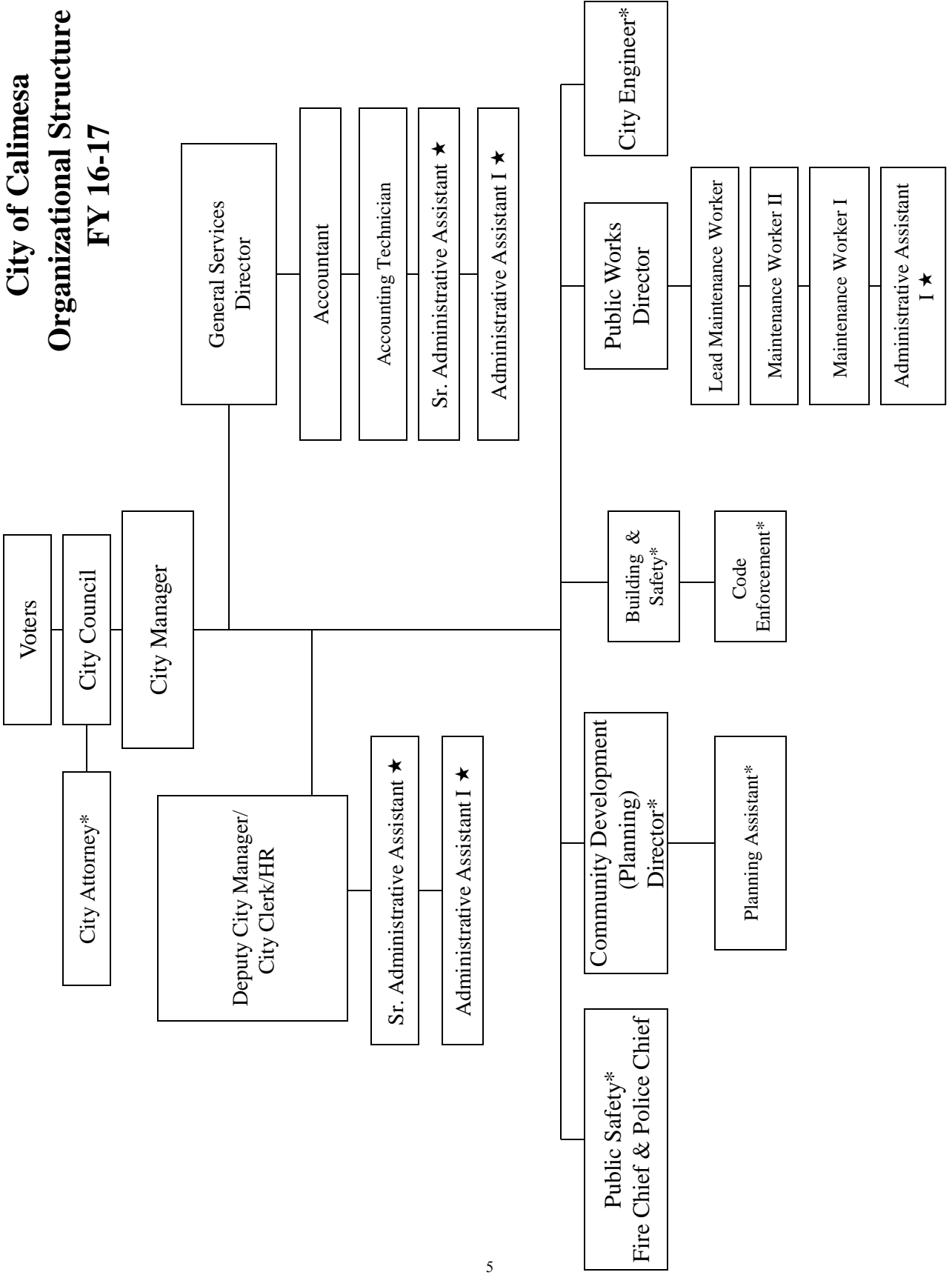
JEFF HEWITT, MAYOR
JOYCE MCINTIRE, MAYOR PRO TEM
JIM HYATT, COUNCIL MEMBER
BILL DAVIS, COUNCIL MEMBER
ELLA ZANOWIC, COUNCIL MEMBER

CITY STAFF

BONNIE JOHNSON, CITY MANAGER
KEVIN ENNIS, CITY ATTORNEY
DARLENE GERDES, DEPUTY CITY MANAGER/CITY CLERK
BOB FRENCH, PUBLIC WORKS DIRECTOR
MIKE THORNTON, CITY ENGINEER
KEITH GARDNER, COMMUNITY DEVELOPMENT DIRECTOR
PAULA BURCH, POLICE CHIEF
MIKE SMITH, FIRE CHIEF

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City of Calimesa Organizational Structure FY 16-17



*denotes contract employee

★denotes employee is shared by multiple departments

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Budget Adoption Resolutions

City Resolution 2016-17 (Appropriation Limit)

City Resolution 2016-18 (FY 2016-17 Budget)

CSA Resolution 2016-01 (FY 2016-17 Budget)

RESOLUTION NO. 2016-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2016-17

WHEREAS, California Revenue and Taxation Code requires the City to establish annual appropriations limits based on percentages of per capita income change and City population change, and

WHEREAS, the FY 2016-17 Appropriation Limit has been calculated according to data received from the California Department of Finance, and

WHEREAS, the Department of Finance data and the Appropriation Limit Calculation are attached as Exhibit "A", Appropriations Limit Calculation, Exhibit "B" Appropriation Limitation Schedule, Exhibit C "Schedule of Estimated Proceeds and Non-Proceeds of Taxes" and Exhibit "D" Department of Finance Letter.


THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALIMESA, that the Appropriation Limit for the Fiscal Year 2016-17 is established at \$6,078,184.

PASSED, APPROVED AND ADOPTED this 6th day of June, 2016.



JEFF HEWITT, MAYOR

ATTEST:



DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE }
CITY OF CALIMESA } SS.

I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned **Resolution No. 2016-17** known as:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2016-17

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 6th day of June 2016 by the following vote:

AYES: Davis, Hewitt, Hyatt, McIntire and Zanowic
NOES: None
ABSENT: None
ABSTAINED: None



DARLENE GERDES, CITY CLERK

Dated this 7th day of June 2016.

EXHIBIT A

APPROPRIATIONS LIMIT CALCULATION

**CITY OF CALIMESA
 APPROPRIATIONS LIMITATION CALCULATION
 Exhibit A**

APPROPRIATIONS LIMIT FOR FISCAL YEAR 15-16 \$ 5,663,087

PRICE CHANGE :
 PER CAPITA INCOME 5.37%

POPULATION CHANGE :
 CALIMESA 01/01/16 1.86%
 RIVERSIDE COUNTY 01/01/16 1.26%
 GREATER OF TWO OPTIONS 1.86%

CALCULATION FACTOR:
 PRICE CHANGE FACTOR 1.0537
 POPULATION CHANGE FACTOR 1.0186
 TOTAL (PRICE X POPULATION) 1.0732988

APPROPRIATIONS LIMIT FOR FY 2016-17 **\$ 6,078,184**
 (6/30/16 LIMIT X TOTAL CALCULATION FACTOR)

EXHIBIT B

APPROPRIATION LIMITATION SCHEDULE

**CITY OF CALIMESA
APPROPRIATIONS LIMITATION SCHEDULE
Exhibit "B"**

Gann Historical Appropriation Limit Calculations

	FY03-04	FY04-05	FY05-06	FY06-07	FY07-08	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17
\$ 2,868,533	\$ 3,093,862	\$ 3,326,350	\$ 3,636,817	\$ 3,911,274	\$ 4,219,338	\$ 4,519,597	\$ 4,613,104	\$ 4,568,874	\$ 4,757,889	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930	\$ 5,370,930	\$ 5,663,087
5.42	4.10	3.87	3.45	3.31	2.71	1.44	1.40	1.81	1.11	0.90	1.67	1.56	1.56	1.86
2.31	3.28	5.26	3.96	4.42	4.29	0.62	-2.54	-2.51	3.77	5.12	-0.23	3.82	3.82	5.37
1.0542	1.0410	1.0387	1.0345	1.0331	1.0271	1.0144	1.014	1.0181	1.0111	1.009	1.0167	1.0382	1.0382	1.0537
1.0231	1.0328	1.0526	1.0396	1.0442	1.0429	1.0062	0.9746	1.0251	1.0377	1.0512	0.9977	1.0156	1.0156	1.0186
1.0785202	1.0751448	1.09333562	1.0754662	1.07876302	1.07116259	1.02068928	0.9882444	1.04365431	1.04921847	1.0606608	1.01436159	1.0543959	1.0543959	1.0732988
\$ 225,329	\$ 232,488	\$ 310,467	\$ 274,457	\$ 308,064	\$ 300,259	\$ 93,507	\$ (54,230)	\$ 199,015	\$ 234,176	\$ 302,823	\$ 76,043	\$ 292,157	\$ 292,157	\$ 415,098
\$ 3,093,862	\$ 3,326,350	\$ 3,636,817	\$ 3,911,274	\$ 4,219,338	\$ 4,519,597	\$ 4,613,104	\$ 4,568,874	\$ 4,757,889	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930	\$ 5,370,930	\$ 5,663,087	\$ 6,078,185

Prior Year Limit:
Adjustments:
*Population
Inflation

Conversion Factors:
Population Factor
Price Change Factor
Adjustment Factor

Total Annual Adjustment
Current Year Limit

EXHIBIT C

SCHEDULE OF ESTIMATED REVENUES PROCEEDS AND NON-PROCEEDS OF TAXES

**CITY OF CALIMESA
SCHEDULE OF ESTIMATED REVENUES
PROCEEDS AND NON-PROCEEDS OF TAXES
Based on the 2016-17 Proposed Budget**

	<u>Proceeds of Taxes</u>	<u>Non-Proceeds of Taxes</u>	<u>Total Proceeds / Non-Proceeds</u>
General Fund			
Taxes			
Property Taxes - Current Year Secured	1,976,445		1,976,445
Sales and Use Taxes	741,000		741,000
Franchises	347,000		347,000
Other taxes	80,000		80,000
Licenses & Permits		43,545	43,545
Fines & Forfeitures		32,948	32,948
Use of Money & Property		38,526	38,526
Intergovernmental Revenue			-
Property Tax in Lieu of Sales Tax	-		-
Property Tax in Lieu of VLF	748,628		748,628
Other		50,500	50,500
Charges for Current Services - Comm Dev.		567,930	567,930
Miscellaneous Revenue		235,700	235,700
Net - Transfers			-
			-
Total proceeds from taxes	<u>\$3,893,073</u>		
Total Proceeds from other sources		<u>\$ 969,149</u>	
Total General Fund Revenue			<u>\$ 4,862,222</u>

EXHIBIT D

California Department of Finance (DOF) Price and Population Information From DOF Website



May 2016

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

The California Revenue and Taxation Code, section 2227, requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2016, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2016-17. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2016-17 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. The Revenue and Taxation Code, section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2016.**

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

AMY COSTA
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2016-17 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2016-17	5.37

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2016-17 appropriation limit.

2016-17:

Per Capita Cost of Living Change = 5.37 percent
 Population Change = 0.90 percent

Per Capita Cost of Living converted to a ratio: $\frac{5.37 + 100}{100} = 1.0537$

Population converted to a ratio: $\frac{0.90 + 100}{100} = 1.0090$

Calculation of factor for FY 2016-17: $1.0537 \times 1.0090 = 1.0632$

Fiscal Year 2016-17

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2015 to January 1, 2016 and Total Population, January 1, 2016

County City	Percent Change 2015-2016	--- Population Minus Exclusions ---		Total Population
		1-1-15	1-1-16	1-1-2016
Riverside				
Banning	0.57	30,659	30,834	30,834
Beaumont	3.48	43,601	45,118	45,118
Blythe	0.70	13,937	14,034	19,813
Calimesa	1.86	8,138	8,289	8,289
Canyon Lake	0.69	10,608	10,681	10,681
Cathedral City	0.75	53,810	54,212	54,261
Coachella	0.90	45,001	45,407	45,407
Corona	0.82	163,317	164,659	164,659
Desert Hot Springs	0.88	28,794	29,048	29,048
Eastvale	3.84	60,825	63,162	63,162
Hemet	0.66	79,548	80,070	80,070
Indian Wells	1.42	5,336	5,412	5,412
Indio	1.59	86,683	88,058	88,058
Jurupa Valley	1.32	96,898	98,177	98,177
Lake Elsinore	3.16	58,997	60,861	61,006
La Quinta	1.69	39,311	39,977	39,977
Menifee	1.97	87,286	89,004	89,004
Moreno Valley	0.83	203,696	205,383	205,383
Murrieta	1.08	112,576	113,795	113,795
Norco	0.69	23,919	24,085	26,896
Palm Desert	1.02	48,835	49,335	49,335
Palm Springs	0.97	46,204	46,654	46,654
Perris	1.72	72,476	73,722	73,722
Rancho Mirage	0.84	17,920	18,070	18,070
Riverside	0.95	321,596	324,637	324,696
San Jacinto	1.21	47,087	47,656	47,656
Temecula	1.18	107,794	109,064	109,064
Wildomar	1.18	34,758	35,168	35,168
Unincorporated	1.16	359,889	364,054	364,413
County Total	1.26	2,309,499	2,338,626	2,347,828

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

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RESOLUTION 2016-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED CALIMESA FY 2016-17 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGET, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FY 2015-16 BUDGET

WHEREAS, the City Council has reviewed the proposed Fiscal Year 2016-17 Budget during a public meeting (budget workshop) held on May 24, 2016 regarding the adoption of the budget; and

WHEREAS, the City Council also intends to amend the Fiscal Year 2015-16 Budget to incorporate the most recent projected operating results as reflected in the proposed Fiscal Year 2016-17 Budget document.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALIMESA HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

Section 1: The General Fund Budget for FY 2016-17 shall be as follows:

City Council	\$ 65,322
City Manager	296,863
City Clerk	266,152
City Attorney	185,000
Finance	195,026
IT	33,874
Planning	453,406
Engineering	85,123
Citizens Patrol	10,360
Police	1,683,764
Animal Control	20,000
Fire Service	1,290,168
Community Services	127,615
Public Works	149,875
Non-Departmental	<u>154,389</u>
 Total Calimesa General Fund Budget	 <u>\$5,016,939</u>

In addition, the General Fund Projected revenues of \$4,862,222, as presented in the Proposed Budget for Fiscal Year 2016-17, are hereby adopted.

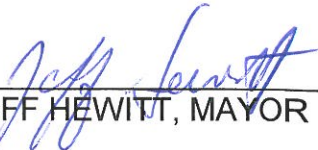
Section 2. The City of Calimesa Fiscal Year 2016-17 Special Revenue Funds Budget, Capital Improvement Program and Cost Allocation Plan as specified in the Staff Report and the Proposed Budget Document are hereby adopted.

Section 3: The FY 2015-16 Budget is hereby amended to reflect the FY 2015-16 Projected Actuals as shown in the Proposed Budget Document.

Section 4: At the end of FY 2015-16, certain purchase commitments or contracts may exist representing contractual obligations of previously budgeted funds.


In addition, certain amounts related to one-time allocations for specific projects and services may remain unspent. This is common in the Capital Improvement Program (CIP) wherein projects frequently cross fiscal years. At the City Manager's discretion, these amounts will be deemed to be rebudgeted as an addition to the budget amounts approved in this resolution so long as these amounts do not cause total expenditures in FY 2015-16 to exceed estimated actuals as shown in the 2016-17 Proposed Budget.

PASSED, APPROVED, and ADOPTED this 6th day of June, 2016.



JEFF HEWITT, MAYOR

ATTEST:



DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE }
CITY OF CALIMESA } SS.

I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned **Resolution No. 2016-18** known as:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED CALIMESA FY 2016-17 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGET, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FY 2015-16 BUDGET

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 6th day of June 2016 by the following vote:

AYES: Davis, Hewitt, Hyatt, McIntire and Zanowic
NOES: None
ABSENT: None
ABSTAINED: None



DARLENE GERDES, CITY CLERK

Dated this 7th day of June 2016.

CSA RESOLUTION 2016-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY, ADOPTING THE PROPOSED CALIMESA SUCCESSOR AGENCY FY 2016-17 BUDGET

WHEREAS, the Calimesa Successor Agency Board of Directors have reviewed the proposed Fiscal Year 2016-17 Budget at a public meeting regarding the adoption of the budget as listed below:

<u>Revenue</u>	
Fund Balance, Beginning of Year	(21,130)
Other Governmental Revenue	<u>309,963</u>
Total Available	<u>\$ 288,833</u>
<u>Expenditures</u>	
Salaries/Benefits	101,373
Professional Services – Fin/Audit/Trust	9,171
Debt Service	<u>199,419</u>
Total Expenditures	<u>\$ 309,963</u>

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

Section 1. The Successor Agency to the Calimesa Redevelopment Agency, Fiscal Year 2016-17 Budget, as submitted, is hereby adopted.

PASSED, APPROVED, and ADOPTED this 6th day of June, 2016



JEFF HEWITT, VICE-CHAIRPERSON

ATTEST:

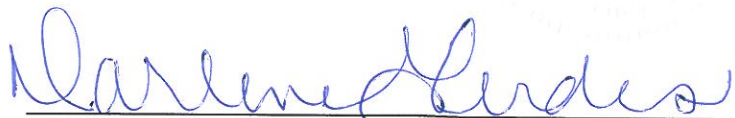


DARLENE GERDES, AGENCY SECRETARY

STATE OF CALIFORNIA) SECRETARY'S CERTIFICATE
COUNTY OF RIVERSIDE) ss. RE ADOPTION OF RESOLUTION
CITY OF CALIMESA)

I, **Darlene Gerdes**, of the Secretary of the Board of Directors for the Successor Agency to the Calimesa Redevelopment Agency, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Directors at a regular meeting of the Successor Agency to the Calimesa Redevelopment Agency held on the 6th day of June 2016, and that the same was passed and adopted by the following vote:

AYES: Davis, Hewitt, Hyatt, McIntire & Zanowic
NOES: None
ABSENT: None
ABSTAIN: None



DARLENE GERDES, SECRETARY OF THE BOARD
OF DIRECTORS FOR THE SUCCESSOR AGENCY
TO THE CALIMESA REDEVELOPMENT AGENCY

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City Manager Budget Message



City of Calimesa

July 1, 2016

Honorable Mayor Hewitt and Members of the City Council:

Staff is pleased to submit the 2016-17 Annual Budget for the City of Calimesa. This letter serves as an introduction and overview of the budget. Unlike many cities, Calimesa continues to provide a very detailed budget document wherein making it easy to determine where the money comes from and where the money goes. This supports financial responsibility and transparency; two key components of the City Council's leadership philosophy.

As you know, the budget is the City's primary financial management tool, and is an important policy statement regarding public services and community priorities. The budget considers both the City's short-term and long-term organizational goals within the framework of projected financial resources.

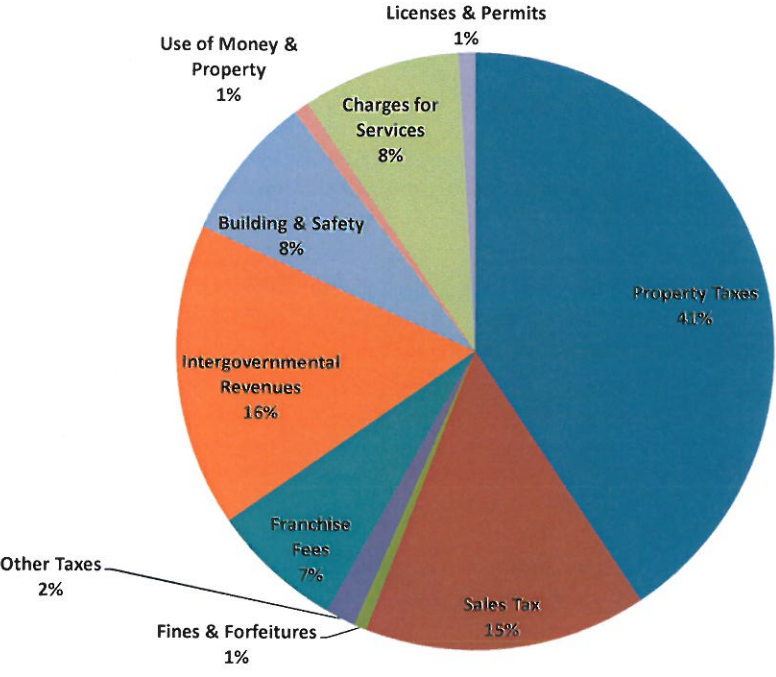
Although the City's primary revenues continue to experience slow but steady growth, the cost of certain key City services, namely Public Safety, has consistently exceeded the overall revenue growth. In addition, the State of California, with the adoption of SB 107 in 2015, reduced certain administrative funding by approximately \$140,000 annually. That funding was being used to facilitate the City taking a very proactive approach to economic development. Both staff and the City Council realize increasing the property tax and sales tax bases will be key to the City's future ability to maintain service levels. As such, this budget includes an allocation of General Fund dollars toward economic development. In addition, the City is very excited about 2 new retail additions to its downtown; namely Starbucks (expected to open in the summer of 2016) and Tractor Supply (expected to open during 2016-17). Both of these businesses are a result of the City's hard work and commitment toward economic development.

The General Fund revenue outlook for 2016-17 includes an overall estimated increase of 2.4% when compared to FY 2015-16 projected actuals. However, absent one-time revenues received in 2015-16, the percentage increase would have been approximately 4.65%. Property taxes are expected to increase 6% while sale tax revenue is projected to remain flat for 2016-17. Development related revenue is expected to remain relatively constant mostly due to continued residential development. This activity will not only have the effect of generating current revenue and increasing the property tax base

going forward, it will also generate development impact fees that will be applied to much needed current and future capital improvement projects.

The chart below depicts overall budgeted General Fund revenue and each category's respective share of the overall revenue base.

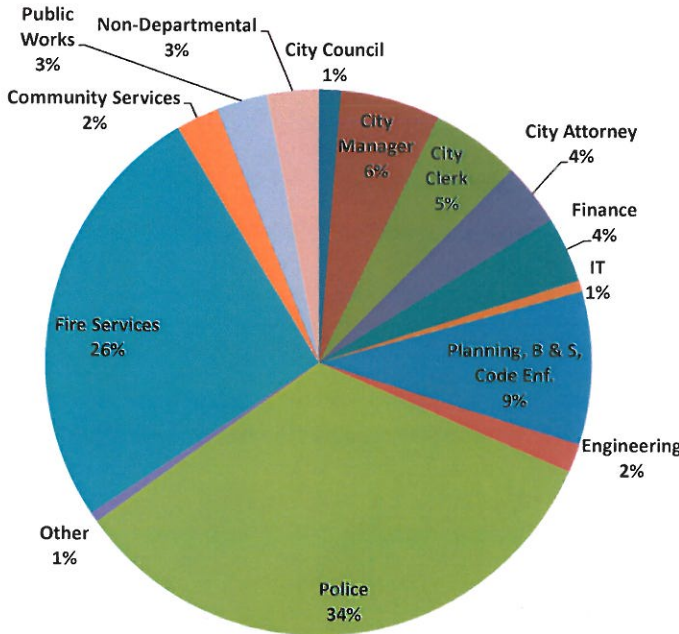
General Fund: FY 2016-17 Adopted Budget Revenues by Source - \$4,862,222



With respect to General Fund expenditures, an increase of 3.2% is projected. However, absent one-time expenditures in 2015-16, the actual overall baseline operating increase is approximately 6.1%. Although other departments experienced certain expenditure fluctuations (both increases and decreases) due to various factors such as reallocation of staff time, the upcoming general election, elimination of one-time 2015-16 costs and limited funding from the Successor Agency, Gas Tax fund and the Lighting Landscape Maintenance District (LLMD), much of the budgetary increase is due to projected increases for Police and Fire services of 6.2% and 6.4%, respectively.

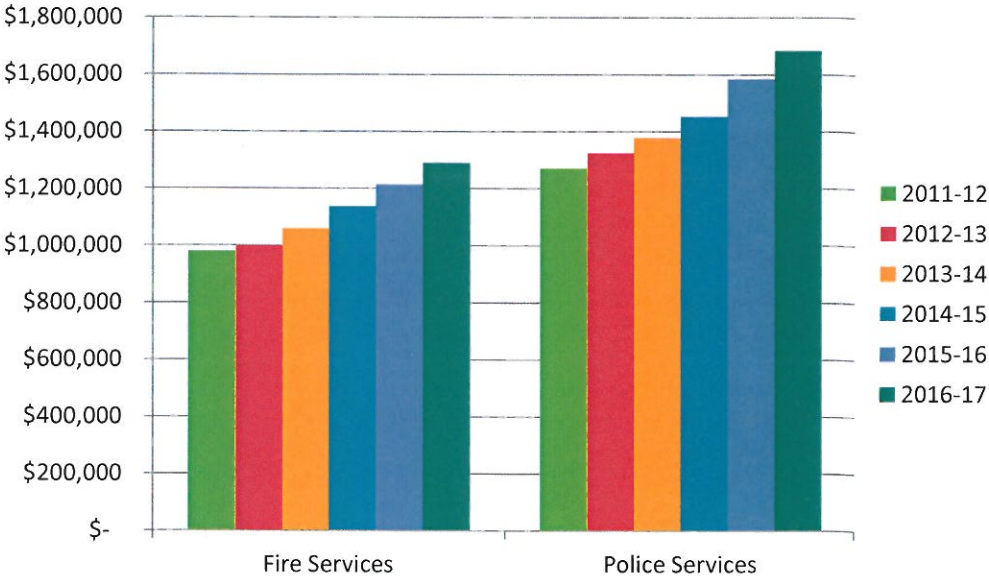
The chart below depicts overall budgeted General Fund Expenditures and each department's respective share of the overall expenditure base.

**General Fund: FY 2016-17 Adopted Budget
 Expenditures by Department - \$5,016,939**



Currently, Police and Fire services comprise approximately 60% of the City’s annual General Fund budget. The graph below illustrates the general public safety trend over the past 6 years.

**City of Calimesa
 6-Year Public Safety Trend**



Although the adopted General Fund budget projects a \$154,716 use of reserves, the remaining reserve is projected to be 21% or \$1,043,086; double the City Council policy. This, once again, bodes well for the City, as well as illustrates the City Council's consistent and conservative fiscal leadership.

Moreover, the City is moving forward with certain capital improvement projects (mainly streets, storm drain and parks) that will benefit all Calimesa residents.

Examples of recent accomplishments include, but are not limited to, the following:

- Continuation of the Housing Rehabilitation Program
- Improvements to Desert Lawn Drive
- Safe Routes to School – 2nd St. and Avenue L (almost complete)
- Continued work with various developers pertaining to residential and commercial projects

Examples of currently budgeted projects include, but are not limited to:

- Storm Drain Improvements on County Line Road (design in progress)
- Pavement Improvements on Calimesa Blvd. in the downtown area
- Pavement Improvements on 5th St. and Donna Lane
- Cherry Valley Interchange Planning

Acknowledgement

The completion of this budget document could not have been accomplished without the participation of the dedicated members of Team Calimesa. Teamwork and leadership is the key to the continued success of our City. Team Calimesa – You're the Best!

I also want to extend a special "thank you" to the Council Budget Ad Hoc Committee, comprised of Mayor Pro Tem McIntyre and Council Member Davis. Your input and guidance was invaluable in the budget preparation process.

Respectfully submitted,



Bonnie Johnson
City Manager

General Fund Revenue & Appropriations Summaries

CITY OF CALIMESA
FY 16-17
General Fund Summary

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Estimated Actuals	FY 16-17 Adopted Budget
REVENUES					
TAXES	\$ 2,418,216	\$ 2,576,652	\$ 2,684,571	\$ 2,689,571	\$ 2,797,445
FRANCHISE FEES	317,393	\$ 336,741	\$ 341,000	\$ 342,532	\$ 347,000
INTERGOVERNMENTAL REVENUES	622,432	\$ 760,004	\$ 784,953	\$ 726,953	\$ 799,128
FINES & FORFEITURES	44,714	\$ 41,729	\$ 40,448	\$ 32,948	\$ 32,948
BUILDING & SAFETY	247,037	\$ 333,249	\$ 305,600	\$ 341,700	\$ 383,700
USE OF MONEY/PROPERTY	40,841	\$ 40,039	\$ 37,136	\$ 37,136	\$ 38,526
CHGS FOR SVCS (PLANNING/ENG)	110,858	\$ 161,378	\$ 190,450	\$ 237,539	\$ 184,230
CHGS FOR SVC (MISC)	237,761	\$ 221,143	\$ 235,100	\$ 258,134	\$ 235,700
LICENSES & PERMITS	56,242	\$ 38,645	\$ 48,645	\$ 46,345	\$ 43,545
OTHER REVENUES	116,134	\$ 112,090	\$ 30,532	\$ 30,550	\$ -
TOTAL REVENUES	\$ 4,211,628	\$ 4,621,670	\$ 4,698,435	\$ 4,743,408	\$ 4,862,222
EXPENDITURES					
CITY COUNCIL	\$ 65,010	\$ 61,242	\$ 65,302	\$ 65,107	\$ 65,322
CITY MANAGER	239,487	231,942	247,521	246,071	296,863
CITY CLK - GENERAL OPERATIONS	55,617	51,306	66,041	63,531	95,556
CITY CLK - RENT CONTROL	4,511	8,173	32,738	140,738	10,296
CITY CLK - HUMAN RESOURCES	24,209	21,496	21,952	20,686	53,669
CITY CLK - RISK MANAGEMENT	43,402	51,108	91,977	86,845	106,631
CITY ATTORNEY	131,973	196,805	210,000	210,000	185,000
FINANCE	167,217	164,654	185,300	188,308	195,026
INFORMATION TECHNOLOGY	10,167	7,005	20,166	20,166	33,874
PLANNING/CODE ENF/BLDG & SAFETY	380,037	481,922	436,388	467,798	453,406
ENGINEERING	123,643	94,154	123,050	100,000	85,123
CITIZENS PATROL	17,885	5,962	13,860	7,100	10,360
POLICE	1,377,519	1,453,380	1,585,192	1,585,237	1,683,764
ANIMAL CONTROL	13,468	8,613	20,000	20,000	20,000
FIRE SERVICE	1,060,147	1,060,956	1,262,995	1,212,995	1,290,168
COMMUNITY SERVICES	127,763	122,213	122,761	122,621	127,615
PUBLIC WORKS	168,001	176,835	170,992	156,829	149,875
NON-DEPARTMENTAL	87,578	92,432	151,142	146,627	154,389
TOTAL EXPENDITURES	\$ 4,097,634	\$ 4,290,198	\$ 4,827,377	\$ 4,860,659	\$ 5,016,939
	113,994	331,472	(128,942)	(117,251)	(154,716)
Reserved and Non-Spendable		(34,470)	34,470	34,470	
Caryover from 2014-15		(63,800)			
NET OPERATING SURPLUS (DEFICIT)	\$ 113,994	\$ 233,202	\$ (94,472)	\$ (82,781)	\$ (154,716)
BEGINNING FUND BALANCE RESERVE	\$ 933,888	\$ 1,047,882	\$ 1,281,084	\$ 1,281,084	\$ 1,198,303
ENDING FUND BALANCE RESERVE	\$ 1,047,882	\$ 1,281,084	\$ 1,186,612	\$ 1,198,303	\$ 1,043,587
FUND BALANCE RESERVE PERCENTAGE	26%	30%	25%	25%	21%

CITY OF CALIMESA
FY 2016-17 Adopted Budget
Revenues by Source Type

		FY 13-14 Audited Actuals	FY 14-15 Audited Actuals	FY 15-16 Amended Budget	FY 15-16 Estimated Actuals	FY 16-17 Adopted Budget
TAXES:						
4001	Property Tax	549,281	581,404	607,567	607,567	644,021
4002	Property Transfer Tax	38,010	37,573	40,000	40,000	40,000
4003	TOT	33,955	41,155	40,000	40,000	40,000
4004	Sales Tax	535,897	535,850	607,628	612,628	741,000
4005	Fire District Property Tax	1,082,430	1,202,136	1,257,004	1,257,004	1,332,424
4007	Triple Flip	178,643	178,534	132,372	132,372	-
	Total Taxes	2,418,216	2,576,652	2,684,571	2,689,571	2,797,445
FRANCHISE FEES:						
4201	So Cal Edison	71,872	74,218	76,000	74,533	75,000
4202	Gas Company	32,460	34,351	36,000	28,999	30,000
4203	CR&R Sanitation	144,328	152,768	155,000	160,000	161,000
4204	Cablevision	26,584	28,666	28,000	32,000	33,000
4206	Verizon (FIOS)	42,149	46,738	46,000	47,000	48,000
	Total Franchise Fees	317,393	336,741	341,000	342,532	347,000
INTERGOVERNMENTAL REVENUES:						
4020	Waste Management	15,118	3,743	3,500	3,500	3,500
4800	Other Govtl Revenues	4,875	10,240	5,200	5,200	5,000
4802	Beaumont Bldg Permit	-	60,000	60,000	-	30,000
4803	Beaumont Sales Tax	-	22,311	10,000	12,000	12,000
4804	VLF	602,439	663,710	706,253	706,253	748,628
	Total Intergovernmental	622,432	760,004	784,953	726,953	799,128
FINES & FORFEITURES:						
4100	Parking/Registration	25,801	33,136	25,000	20,000	20,000
4102	Admin Citations	7,293	3,187	7,000	7,000	7,000
4108	Vehicle Impound Cost Recovery	5,250	3,000	4,500	4,500	4,500
4480	Abandoned Vehicle Fees	1,355	2,406	1,448	1,448	1,448
4150	EMS Penalties	5,015	-	2,500	-	-
	Total Fines & Forfeitures	44,714	41,729	40,448	32,948	32,948
BUILDING & SAFETY:						
4401	Building Permits	235,083	295,512	275,000	310,000	350,000
4415	Building Permit Admin Fee	-	12,075	15,000	16,000	18,000
4489	(pass thru) Green Fee	282	115	100	200	200
4530	Weed Abatement	11,672	25,547	15,500	15,500	15,500
	Total Building & Safety	247,037	333,249	305,600	341,700	383,700
USE OF MONEY/PROPERTY:						
4210	T-Mobile Rent	26,080	27,019	27,736	27,736	29,126
4301	Facility Rental	2,985	2,600	2,400	2,400	2,400
4403	Microfilming Fees	1,956	1,430	900	900	900
4600	Passport Applications	4,175	5,725	4,000	3,000	3,000
4611	Sales of Copies	1,872	671	100	100	100
4650	Interest Income	3,773	2,594	2,000	3,000	3,000
	Total Use of Money/Property	40,841	40,039	37,136	37,136	38,526

CITY OF CALIMESA
FY 2016-17 Adopted Budget
Revenues by Source Type

		FY 13-14 Audited Actuals	FY 14-15 Audited Actuals	FY 15-16 Amended Budget	FY 15-16 Estimated Actuals	FY 16-17 Adopted Budget
CHGS FOR SVCS-PLANNING/ENGINEERING:						
4309	Encroachment Permits	8,229	21,136	15,000	15,000	15,000
4405	Mitigation Fees	398	369	400	889	600
4420	Forclosure Ordinance	5,100	1,950	1,650	1,650	1,650
4450	Planning Fees	984	2,997	10,000	10,000	10,000
4451	Plan Check Fees	15,862	26,848	20,000	33,500	25,000
4453	Development Plan Rev	12,757	6,838	15,000	7,000	8,000
4456	Tentative Track Map	1,429	-	1,400	-	-
4457	Lot Line Adjustment	1,500	4,500	-	-	-
4459	Variance Fees	-	-	-	-	-
4461	CUP Fees	-	14	-	-	-
4462	Grading Fees	-	5,126	8,000	-	-
4464	Temporary Use Permit	1,562	2,398	1,000	1,040	1,980
4465	Engineering Fees	-	3,680	15,000	54,460	40,000
4485	General Plan Maintenance Fee	23,335	39,334	37,000	45,000	40,000
4487	Technology Surcharge	6,810	11,523	11,000	14,000	12,000
4620	Mobile Home Registration Fee	32,892	30,165	55,000	55,000	30,000
4950	EIR	-	4,500	-	-	-
	Total Planning & Engineering Charges	110,858	161,378	190,450	237,539	184,230
CHARGES FOR SERVICES (MISC):						
4101	City Personnel cost / CFD	242	79,709	146,700	146,700	150,000
4410	Administrative Fee	36,332	54,481	40,000	40,000	40,000
4625	Miscellaneous	201,187	86,712	48,000	70,734	45,000
4630	Credit Card Fees	-	241	400	700	700
	Total Charges for Services (Misc.)	237,761	221,143	235,100	258,134	235,700
LICENSES & PERMITS:						
4300	Business License	22,881	24,530	23,000	23,000	23,000
4302	Business License - New - Inspections	-	616	1,500	1,800	1,800
4303	Business License - New Application Review	-	640	2,500	2,500	2,500
4304	Business License - Annual Fire Inspection	-	2,387	10,000	8,000	8,000
4308	Home Occupation Permits	6,480	3,348	3,500	1,000	1,000
4330	Bingo	25	50	50	50	50
4406	Wide Load Permits	1,568	69	800	800	100
4407	Recycle Deposit	24,168	6,725	6,700	8,600	6,500
4471	Sign Applications	1,120	280	595	595	595
	Total Licenses & Permits	56,242	38,645	48,645	46,345	43,545
OTHER REVENUE:						
4979	Settlement Payments	75,350	75,164	18,750	18,763	-
9501	Transfers-in Other Funds	40,677	36,926	11,782	11,787	-
9501	Transfers-in CFD Fund 51	-	-	-	-	-
	Total for Misc Revenue	116,027	112,090	30,532	30,550	-
	GENERAL FUND TOTAL	\$ 4,211,521	\$ 4,621,670	\$ 4,698,435	\$ 4,743,408	\$ 4,862,222

General Fund

Department Budgets

CITY OF CALIMESA
 FY 2016-17
 History of Expenditure by Department

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
1100 City Council	65,010	61,242	65,302	65,107	65,322
1200 City Manager	239,487	231,942	247,521	246,071	296,863
1300 City Clk-Gen. Operations	55,617	51,306	66,041	63,531	95,556
1310 City Clk-MH Rent Control	4,511	8,173	32,738	140,738	10,296
1320 City Clk-Human Res.	24,209	21,496	21,952	20,686	53,669
1330 City Clerk-Risk Mgmt.	43,402	51,108	91,977	86,845	106,631
1400 City Attorney	131,973	196,805	210,000	210,000	185,000
2000 Finance	167,217	164,654	185,300	188,308	195,026
2100 IT (Info. Technology)	10,167	7,005	20,166	20,166	33,874
3000 Comm. Dvlpmt. (Planning/Code Enf/B & S)	380,037	481,922	436,388	467,798	453,406
3300 Engineering	123,643	94,154	123,050	100,000	85,123
4000 Citizens on Patrol	17,885	5,962	13,860	7,100	10,360
4100 Police	1,377,519	1,453,380	1,585,192	1,585,237	1,683,764
4200 Animal Control	13,468	8,613	20,000	20,000	20,000
4300 Fire Dept.	1,060,147	1,060,956	1,262,995	1,212,995	1,290,168
4900 Comm. Svcs. (Senior Ctr.)	127,763	122,213	122,761	122,621	127,615
5100 Public Works	168,001	176,835	170,992	156,829	149,875
8100 Non-Departmental	87,578	92,432	151,142	146,627	154,389
Total	\$ 4,097,634	\$ 4,290,198	\$ 4,827,377	\$ 4,860,659	\$ 5,016,939

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City of Calimesa F.Y. 2016-2017 Budget

General Fund

Department: City Council

City Council - Program Overview

Program Description and Purpose

The City Council serves as the primary policy-making and legislative body of the City. The Council meets every first and third Monday of the month. Special study sessions may be scheduled periodically and additional meetings are called when necessary. The City Council reviews and discusses proposed recommendations, which result in the implementation of the Council's adopted strategies and the City's Mission Statement. The Council holds public hearings to solicit public comment, petitions and complaints. The City Council appoints commission and committee members and establishes ad hoc committees as needed. The City Council adopts the City's annual operating budget and capital improvement program. The policies and directives of the City Council are implemented by the City Manager through the City Staff.

This division accounts for the general legislative expenditures for the City Council. Primary expenditures include five Council Member salaries for attendance at City meetings. Additional expenditures include attendance at conferences and governmental organization memberships.

The City Council also serves as the Successor Agency Board to the former Calimesa Redevelopment Agency.

CITY OF CALIMESA
 FY 2016-17
 City Council

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund					
Dept: 1100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	18,000	18,000	18,000	18,000	18,000
6220 Insurance Benefits	-	2,632			
6400 Benefits	11,214	8,877	8,877	8,877	8,876
	29,214	29,509	26,877	26,877	26,876
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	20,000	20,000	19,500	20,000	20,000
7420 Communications	2,058	2,121	2,500	2,500	2,500
7585 Travel/Training & Conferences	3,417	4,144	7,500	7,500	7,500
7590 Meeting/Milage Reimbursement	380	379	400	400	400
7650 Dues & Memberships	9,940	5,089	8,525	7,830	8,046
	35,796	31,733	38,425	38,230	38,446
Total City Council	\$ 65,010	\$ 61,242	\$ 65,302	\$ 65,107	\$ 65,322

CITY OF CALIMESA
 FY 2016-17
 City Council

Fund: 01 - General Fund

Dept: 1100

7210	Professional Services	Turch & Associates	20,000
7420	Communication	Cell Phone 40/mo @ 5	2,300
		Misc Phone/accessories	200
			2,500
7585	Travel & Training	\$1900 Mayor; \$1400 x 4/Council members	7,500
7590	Meeting/Milage Reimbursement	RTA & T-Now (2)	200
		Mayor's Breakfast (3)	200
			400
7650	Dues and Memberships	Riverside County - LAFCO	825
		League of Ca. Cities - Riverside	100
		League of Ca. Cities - State	4,746
		WRCOG	1,050
		SCAG	825
		San Gorgonio Pass Water Task Alliance	500
			8,046

Totals	\$	38,446
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City Manager - Program Overview

Program Description and Purpose

The City Manager is appointed by the City Council to be the administrative head of the municipal government operations. As the administrative head, he supervises and coordinates the activities of the various City departments. The three primary responsibilities of the City Manager include:

1. Identifying problems/issues in key areas of interest relating to the City.
2. Formulating appropriate solutions and making policy recommendations to the City Council.
3. Encouraging responsible public and employee participation in the governmental process.

Goals and Objectives

- Protect and enhance revenue sources.
- Upgrade the City's infrastructure.
- Upgrade public facilities.
- Improve the City's image.
- Improve internal and external communication.
- Participate in intergovernmental activities to represent the City's interest and influence policy and legislation; provide public information services for the community and City staff; assist Council in formulating long-term community policies and strategies; and administer and prepare all budget procedures and documents.
- Maintain a sound fiscal position for the City through preparation of and recommendations to the City's Operating and Capital Improvement Program budgets; and provide continual monitoring of financial conditions throughout the year.
- Provide legislative and policy assistance to the City Council and staff; develop and enhance administrative policy; and perform special assignments
- Insist that the organization remain focused on the City Council's agenda and priorities, recognizing that the City Council's vision and leadership has the power to secure needed public support and financial resources.
- Pursue during the upcoming fiscal year a variety of strategies that focus on moving the City forward. This will be done through clear communication of top priorities, empowering the organization; maintaining accountability; and encouraging and promoting the talent in the organization.
- Continue to protect the fiscal reserve to facilitate responding to economic uncertainty and maintaining services in the event of an unanticipated fiscal necessity.
- Continue to encourage Council collaboration and teamwork.

CITY OF CALIMESA
 FY 2016-17
 City Manager

		FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund						
Dept: 1200						
<u>PERSONNEL COSTS</u>						
6010	Salaries	174,327	134,330	173,270	173,270	183,828
6400	Benefits	59,471	96,090	67,001	67,001	57,886
		233,797	230,420	240,271	240,271	241,713
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	-	5,720	-	-	50,000
7230	Other Contract Services	-	-	-	-	-
7420	Communications	916	903	850	600	750
7550	Advertising	138	-	-	-	-
7585	Travel/Training & Conferences	1,776	2,966	4,000	1,000	2,000
7590	Meeting/Milage Reimbursement	17	155	500	200	500
7650	Dues & Memberships	2,711	1,805	1,400	1,400	1,400
7735	Special Supplies	132	546	500	2,600	500
		5,690	12,095	7,250	5,800	55,150
	Total General Fund Functions	239,487	242,515	247,521	246,071	296,863
7100	Less: Costs Allocated Out		10,573			
	Total City Manager	\$ 239,487	\$ 231,942	\$ 247,521	\$ 246,071	\$ 296,863

<u>Staff Allocations:</u>	<u>FTE</u>
City Manager	80%
Deputy City Manager/City Clerk	10%
General Services Director	5%
Sr. Admin Assistant	20%
Administrative Assistant I	20%
Total FTE's	1.35

CITY OF CALIMESA
 FY 2016-17
 City Manager

Fund: 01 - General Fund			
Dept: 1200			
7210	Professional Services		
	Economic Development Consultant		50,000
7420	Communication		
	Cell Phone 50/mo	550	
	Misc Phone/accessories/data pkg	200	
		750	750
7585	Travel & Training		
	LOCC Annual Conference	1,000	
	LOCC Annual CM Conference	500	
	LOCC Annual CM Executive Committee	500	
	ICSC - San Diego	-	
		2,000	2,000
7590	Meeting/Milage Reimbursement		
	LoCC	400	
	Joint Issues	100	
	WRCOG Annual General Assembly - no charge 2016-17	-	
		500	500
7650	Dues and Memberships		
	International CM Membership		1,400
7735	Special Supplies		
	Council & Commission Appreciation & Staff Service Awards		500
Totals			\$ 55,150

City Clerk/Human Resources & Risk Management

Program Overview - Departments 1300 to 1330

Program Description and Purpose

The City Clerk is an appointed position whose primary responsibility is the management of all official City records. Responsibilities include all municipal records, records management, Council agendas and minutes, Commission minutes and agendas, municipal elections, legal public notices, maintenance of the Municipal Code and administrative policy manual, Fair Political Practices Commission filings, Conflict of Interests review, Ethics Training, supplying records and providing information to City Council, departments and the public, passports, bingo license and Mobile Home Rent Stabilization. The Clerk also serves as Secretary for the City's Successor Agency to the Calimesa Redevelopment Agency and the Oversight Board for the Calimesa Successor Agency.

The City Clerk has oversight roles for the Human Resources and Risk Management Functions and is responsible for employee retention, training, recruitment, benefits (health related insurances and vacation/medical leaves), grievances, and maintenance of personnel policies and procedures. Furthermore, for the Risk Management functions, the City Clerk is responsible for Workers Compensation, Liability, and Property Insurances.

2016-2017 Goals and Objectives

- Enhance the City's image within the community by improving communications and relationships with the public and continue to serve as a source of public information and referral.
- Ensure that requests for information and/or documentation are handled in a timely manner so as to comply with the Public Records Act.
- Maintain safe and efficient records retrieval system through Laserfiche Document Imaging System for official City documents and records.
- Continue implementation and perform an update of a Records Management and Retention Program Policy.
- Implement a supplement of the Calimesa Municipal Code
- Maintain the electronic reader board sign with City information and community events.
- Provide appropriate training to the Mobile Home Rent Stabilization Board of the most recently updated Ordinance and Administrative Rules.
- Create a database of the 8 mobile home parks that will include park and space information as well as current and past base rents.
- Revise Employee Handbook (Personnel Rules) (This review commenced in May 2015 and is still in progress)
- Update and Revise various Risk Management Policies ie: Illness & Injury Prevention Plan, ADA Transition Plan, etc.
- Implementation of an administrative policy manual
- Implementation of Target Solutions Employee Training Program,
- Remain abreast of legislative changes and market trends regarding workers' compensation in order to maximize benefits for employees at the lowest cost to the organization.
- Maintain stability of workers' compensation premium deposit through continued education in workers' compensation reporting requirements, safety training and safety programs.

City Clerk/Human Resources & Risk Management
Program Overview - Departments 1300 to 1330

2016-2017 Goals and Objectives – (continued)

- Participation in LCW Labor & Employee Relations Consortium to provide training and legal assistance to avoid employment related litigations.
- Attend PARSAC Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Attend League of California Cities Clerk’s New Law and Election Seminar.
- Complete the required Bi-Annual review of the City’s Conflict of Interest Code in October 2016.
- Successfully hold a General Municipal City Council election consolidating with the Riverside County Registrar of Voters in November 2016 for three City Council Seats.
- Successfully hold a swearing in and outgoing Council and Commissioner Appreciation Ceremony & Reception at the City Council meeting on December 5, 2016.
- Complete an organization-wide AB1234 Ethics Training in February 2017.

F.Y. 2015-2016 Accomplishments

- Responded to requests for public records, issued 104 passports, 1 bingo license renewal and many general requests and telephone calls were handled by front counter staff.
- Continued with the scanning of city documents and records to be transferred into the Laserfiche Document Imaging System.
- Successfully maintained the electronic reader board sign with City information and community events.
- Resolutions, ordinances and City Council minutes were scanned to current date and available on Laserfiche.
- Provided voter registration services to the citizens of the community.
- City Hall was successfully designated as a vote-by-mail ballot drop off location with a ballot box provided by the County of Riverside Registrar of Voters for the June 7, 2016 Primary Election.
- Completed Annual Open Enrollment of benefits for City employees.
- Attended PARSAC Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Implemented supplement no. 6 of the Calimesa Municipal Code
- Completed an organization-wide sexual harassment training.
- Successfully held two training sessions for the Mobile Home Rent Stabilization Board.
- Successfully held a Mobile Home Rent Stabilization Board Public Hearing for the purpose of hearing and deciding on a Special Rent Increase Petition from AVMGH Three Golden Palms Limited Partnership – Rancho Calimesa Mobile Home Ranch.

CITY OF CALIMESA
FY 2016-17
City Clerk

		FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
City Clerk - General Ops/Functions						
Fund: 01 - General Fund						
Dept: 1300						
<u>PERSONNEL COSTS</u>						
6010	Salaries	41,131	47,084	45,621	45,621	60,611
6400	Benefits	9,542	13,318	12,881	12,881	18,570
		50,672	60,402	58,502	58,502	79,182
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	3,540	1,297	3,350	2,000	3,350
7215	Legal Services	4,410	-	-	60	-
7230	Other Contract Services	-	581	5,120	3,500	5,120
7550	Advertising	1,667	1,031	2,500	2,600	2,500
7585	Travel & Training	1,092	65	1,500	1,200	1,000
7590	Meeting & Mileage Reimb.	-	61	150	150	150
7650	Dues & Memberships	352	207	365	365	365
7735	Special Supplies	-	-	250	250	250
7760	Elections	-	1,113	55	55	13,000
7770	Miscellaneous	217	4,250	-	600	-
		11,278	8,605	13,290	10,780	25,735
Total General Functions		61,950	69,007	71,792	69,282	104,917
7100	Less: Costs Allocated Out	6,333	17,701	5,751	5,751	9,361
Net General Functions		\$ 55,617	\$ 51,306	\$ 66,041	\$ 63,531	\$ 95,556

Staff Allocations:	FTE
Deputy City Manager/City Clerk	40%
Administrative Assistant I	10%
Sr. Admin Assistant	14%
Total FTE	0.64

Mobile Home Rent Control						
Fund: 01 - General Fund						
Dept: 1310						
<u>PERSONNEL COSTS</u>						
6010	Salaries	3,344	6,337	4,446	4,446	6,101
6400	Benefits	951	1,458	1,292	1,292	2,196
		4,295	7,795	5,738	5,738	8,296
<u>OPERATIONS & MAINTENANCE</u>						
7215	Legal Services	216	378	27,000	135,000	2,000
7770	Miscellaneous	-	-	-	-	-
		216	378	27,000	135,000	2,000
Total Mobile Home Rent Control		\$ 4,511	\$ 8,173	\$ 32,738	\$ 140,738	\$ 10,296

Staff Allocations:	FTE
Deputy City Manager/City Clerk	3%
Administrative Assistant I	4%
Sr. Admin Assistant	2%
Total FTE	0.09

CITY OF CALIMESA
 FY 2016-17
 City Clerk

Fund: 01 - General Fund
Dept: 1300 - General Operations

7210	Professional Services:			
	Muni Code Web Host		350	
	Muni Code Update		3,000	3,350
7230	Other Contract Services			
	Ceridian-FSA Annual Admin. Fee		120	
	Annual Records Storage & Destruction Costs		5,000	5,120
7550	Advertising			
	News Mirror/Press Enterprise - Citywide			2,500
7585	Travel & Training			
	Clerks Conference/Annual Election Law		1,000	
	LoCC Annual Conference		-	1,000
7590	Meeting/Mileage Reimbursement			
	SoCal Clerks Association Meetings			150
7650	Dues & Memberships			
	CA City Clerk Assoc. Membership		115	
	Int'l Institute Municipal Clerk		155	
	National Notary Membership/Insurance		95	365
7735	Special Supplies			
	Plaques/Proclamation Supplies			250
7760	Elections			
	2016 Election			13,000
	Totals			\$ 25,735

Fund: 01 - General Fund
Dept: 1310 - Mobile Home Rent Control

7215	Legal Services			
	Mobile Home Rent Stabilization			2,000
	Totals			\$ 2,000

CITY OF CALIMESA
FY 2016-17
City Clerk (continued)

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Human Resources					
Fund: 01 - General Fund					
Dept: 1320					
<u>PERSONNEL COSTS</u>					
6010 Salaries	26,876	31,543	31,187	31,187	41,772
6400 Benefits	7,297	10,455	8,783	8,783	13,036
	34,173	41,998	39,970	39,970	54,808
<u>OPERATIONS & MAINTENANCE</u>					
6214 Unemployment Insurance	-	-	-	-	-
6215 PERS Retiree Health	1,416	1,459	1,362	1,496	1,529
7210 Professional Services	10,009	-	-	-	-
7585 Travel & Training	1,000	75	1,000	-	1,000
7590 Meeting/Mileage	-	-	200	-	100
7650 Dues and Memberships	-	170	200	-	405
7760 Elections	-	-	-	-	-
7770 Miscellaneous	-	89	-	-	-
	12,425	1,793	2,762	1,496	3,034
7100 Total Human Resources	46,598	43,791	42,732	41,466	57,842
7100 Less: Cost Allocation	22,389	22,295	20,780	20,780	4,173
Net Human Resources	\$ 24,209	\$ 21,496	\$ 21,952	\$ 20,686	\$ 53,669

Staff Allocations:	FTE
Deputy City Manager/City Clerk	27%
Sr. Administrative Assistant	9%
Administrative Assistant I	10%
Total FTE	0.46

Risk Management					
Fund: 01 - General Fund					
Dept: 1330					
<u>PERSONNEL COSTS</u>					
6010 Salaries	30,162	33,440	34,449	34,449	41,427
6400 Benefits	7,791	11,197	9,702	9,702	13,323
	37,953	44,637	44,151	44,151	54,751
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	-	-	10,500	10,500	500
7510 Workers Compensation	1,955	8,968	21,650	16,334	24,816
7511 Property Insurance Premium	4,572	4,425	5,179	4,778	5,189
7513 Fidelity Bond	12,967	700	750	700	750
7514 Liability Insurance/ERMA Prem.	33,880	34,886	62,116	62,751	36,243
7585 Travel/Training	552	73	1,200	1,200	1,200
7770 Miscellaneous	10	100	-	-	-
	53,936	49,152	101,395	96,263	68,698
7100 Total Risk Management	91,889	93,789	145,546	140,414	123,449
7100 Less: Cost Allocation	48,487	42,681	53,569	53,569	16,818
Net Risk Management	\$ 43,402	\$ 51,108	\$ 91,977	\$ 86,845	\$ 106,631

Staff Allocations:	FTE
Deputy City Manager/City Clerk	20%
General Services Director	15%
Administrative Assistant I	10%
Sr. Admin Assistant	10%
Total FTE	0.55

CITY OF CALIMESA
 FY 2016-17
 City Clerk

Fund: 01 - General Fund
Dept: 1320 - Human Resources

6215	PERS Retiree Health	1,529
7585	Travel & Training	1,000
7590	Meetings/Mileage Reimbursement	100
7650	Dues and Memberships	405
7770	Miscellaneous	-

\$	3,034
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Fund: 01 - General Fund
Dept: 1330 - Risk Management

7210	Professional Services	
	Rancho Paseo Clinic	500
7510	Workers Compensation	
	EE W/C Insurance	24,816
7511	Property Insurance	
	City Property Insurance	5,189
7513	Fidelity Bond	
	Bond Premium	750
7514	Liability Insurance	
	Liability Premium	36,243
7585	Travel & Training	
	PARSAC & Other	1,200

\$	68,698
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CITY OF CALIMESA
 FY 2016-17
 City Clerk (continued)

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Summary - All City Clerk Departments					
Fund: 01 - General Fund					
Dept: 1300-1330					
<u>PERSONNEL COSTS</u>					
6010 Salaries	60,382	118,404	115,703	115,703	149,911
6400 Benefits	16,038	36,428	32,658	32,658	47,125
	76,420	154,832	148,361	148,361	197,037
<u>OPERATIONS & MAINTENANCE</u>					
6214 Unemployment Insurance	-	-	-	-	-
6215 PERS Retiree Health	1,416	1,459	1,362	1,496	1,529
7100 Overhead Allocation	-	-	-	-	-
7210 Professional Services	10,009	1,297	13,850	12,500	3,850
7215 Legal Services	216	378	27,000	135,060	2,000
7230 Other Contract Services	-	581	5,120	3,500	5,120
7510 Workers Compensation	1,955	8,968	21,650	16,334	24,816
7511 Property Insurance Premium	4,572	4,425	5,179	4,778	5,189
7513 Fidelity Bond	12,967	700	750	700	750
7514 Liability Insurance/ERMA Prem.	33,880	34,886	62,116	62,751	36,243
7550 Advertising	1,667	1,031	2,500	2,600	2,500
7585 Travel/Training	1,552	213	3,700	2,400	3,200
7590 Meeting & Mileage Reimb.	-	61	350	150	250
7650 Dues & Memberships	-	377	565	365	770
7735 Special Supplies	-	-	250	250	250
7760 Elections	-	1,113	55	55	13,000
7770 Miscellaneous	10	4,439	-	600	-
	68,244	59,928	144,447	243,539	99,467
Total City Clerk	144,664	214,760	292,808	391,900	296,504
7100 Less: Cost Allocation	70,876	82,677	80,100	80,100	30,351
Net City Clerk	\$ 73,788	\$ 132,083	\$ 212,708	\$ 311,800	\$ 266,152

Total Staff Allocations:	FTE
Deputy City Manager/City Clerk	90%
General Services Director	15%
Sr. Admin Assistant	35%
Administrative Assistant I	34%
Total FTE's	1.74

City Attorney - Program Overview

Program Description and Purpose

The City Attorney's office represents the City Council and City staff in all matters of law pertaining to their offices, and represents and appears on behalf of the City and its officers in all civil actions and proceedings. In addition to attending all regular City Council meetings, Successor Agency meetings, and other meetings as required, the City Attorney prepares all necessary legal documents such as contracts, deeds, ordinances, and resolutions, and performs legal research and prepares opinions. The City Attorney for the City is appointed by the City Council on a contractual basis.

Goals and Objectives

- Continue to provide effective legal services to all City officers, departments, agencies, boards and commissions.
- Continue to reduce liability exposure through timely advice.
- Continue code enforcement efforts.
- Review all resolutions/ordinances.
- Respond to typical inquiries within 24 hours.
- Attend all City Council and Successor Agency meetings.

CITY OF CALIMESA
 FY 2016-17
 City Attorney

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund					
Dept: 1400					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-			
6400 Benefits	-	-			
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7215 Legal Services - General	95,738	146,105	134,000	183,000	125,000
7216 Legal Services - Special	14,523	35,134	22,000	22,000	20,000
7217 Legal Services - Litigation	21,712	15,566	54,000	5,000	40,000
	131,973	196,805	210,000	210,000	185,000
Total City Attorney	\$ 131,973	\$ 196,805	\$ 210,000	\$ 210,000	185,000

The City Attorney is a contract position that represents the City and serves as the legal advisor to the City Council, City Manager, City Commissions and Committees, and staff.

CITY OF CALIMESA
FY 2016-17
City Attorney

Fund: 01 - General Fund
Dept: 1400

7215	Legal Services - General	125,000
7216	Legal Services - Special	20,000
7217	Legal Services - Litigation	40,000

Totals		\$ 185,000
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Fiscal Services - Program Overview

Program Description and Purpose

The Fiscal Services Division of the Finance Department provides financial support and information for all City and Successor Agency operations, including payroll, cash receipting, grants accounting, accounts receivable, financial accounting, financial planning, cash management, budgeting, and debt administration.

The Division is responsible for maintenance of the City's financial records and oversees the annual audits of financial statements. Finance personnel monitor the investment of City funds and ensure cash liquidity to meet operational needs. The Division reviews accounting internal controls to ensure that financial information is reliable and assets are safeguarded. Financial reports produced by the Division (including the Annual City Budget, Mid-Year Review, Quarterly Treasurer's Report and the Comprehensive Annual Financial Report) provide The City Council and City management with information necessary to make sound financial decisions.

2016-2017 Goals and Objectives

- Consistently provide accurate and timely information to the City Council to facilitate informed decision making
- Coordinate the preparation and presentation of the annual budget for Council approval by June 30th.
- Provide the City Council with audited annual financial statements in a timely manner and in accordance with Generally Accepted Accounting Principles.
- Maintain compliance with all State and Federal regulations regarding financial reporting.

F.Y. 2015-2016 Accomplishments

- Provided both the annual budget and mid-year budget review in a timely manner for Council consideration and adoption.
- The audited financial statements for fiscal year ended June 30, 2015 reflect a General Fund operating reserve of 30%.

Purchasing & Accounts Payable - Program Overview

Program Description and Purpose

The Purchasing/Accounts Payable Division of the Finance Department is responsible for managing and coordinating the administrative activities of the areas of purchasing and accounts payable services. These services include but are not limited to the following: all purchasing functions, formal bids, contract administration and the development and implementation of purchasing and accounts payable procedures and policies, sale of surplus property. Such procedures assist each and every department in obtaining a wide-range of goods and services. The division also provides general supervision of all purchasing functions and contracts with respect to the procurement of goods, services and projects. The Purchasing/Accounts Payable Division administers a purchasing system which is fully integrated with the City's financial system. The division is responsible for training departmental staff on the proper methods of purchasing goods and services for the City in accordance with the City's ordinance.

Purchasing conducts formal and informal bid processes, reviews department purchase requisitions, and processes all requests for purchases.

Accounts Payable processes and pays approved invoices, researches billing discrepancies, and acts as liaison between the City and its vendors.

2016-2017 Goals and Objectives

- Ensure all City purchases are made in accordance with the City's Purchasing Ordinance and all other regulatory policies and rules.
- Ensure all invoices for goods and services are paid timely and accurately.
- Ensure that all transactions related to purchases and payments are properly approved and recorded in a timely manner.

CITY OF CALIMESA
 FY 2016-17
 Finance

		FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund						
Dept: 2000						
<u>PERSONNEL COSTS</u>						
6010	Salaries	96,591	127,016	188,714	163,714	123,565
6400	Benefits	35,179	46,428	53,523	53,523	49,282
		131,770	173,444	242,237	217,237	172,847
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	79,419	18,126	26,373	51,373	67,593
7230	Other Contract Services	2,594	3,274	2,900	2,843	2,964
7585	Travel/Training & Conferences	671	240	1,000	475	1,000
7650	Dues & Memberships	155	155	265	155	265
7725	Minor Equipment	161	-	100	100	100
7735	Special Supplies	-	100	600	300	600
		83,000	21,895	31,238	55,246	72,522
	Total Finance	214,770	195,339	273,475	272,483	245,369
7100	Less: Cost Allocation	47,553	30,685	88,175	84,175	50,344
	Net Finance	\$ 167,217	\$ 164,654	\$ 185,300	\$ 188,308	\$ 195,026

Staff Allocations:	FTE
Accounting Technician	80%
General Services Director	55%
Accountant	80%
Administrative Assistant I	16%
Sr. Admin Assistant	30%
Total FTE's	2.61

CITY OF CALIMESA
 FY 2016-17
 Finance

Fund: 01 - General Fund
Dept: 2000

7210	Professional Services			
		HDL-Sales Tax	5,000	
		Contract Financial Services	40,000	
		CA State Controller	100	
		Annual Audit (A)	17,493	
		Muni Financial-Property Tax	5,000	
				67,593
7230	Other Contract Services			
		FundBalance Annual Maintenance		2,964
7585	Travel & Training			
		CSMFO		1,000
7650	Dues and Memberships			
		CSMFO	110	
		Municipal Treasurer's Association	155	
				265
7725	Minor Equipment			
		Office Equipment		100
7735	Special Supplies			
		Budget Supplies/storage boxes	100	
		Annual Tax Forms	100	
		Check Stock	400	
				600
Totals				\$ 72,522

(A) \$26,225 annual contract less \$8,732 to be paid by the Successor Agency

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Information Technology - Program Overview

Program Description and Purpose

The Information Technology Department is responsible for the effective utilization of information technology throughout the City and for implementation of information systems planning consistent with the City's business need. Functional areas of responsibility include all computer systems, midrange and microcomputers alike, electronic communications, and computer training for City employees.

2016-2017 Goals and Objectives

- Ensure the City's technology functions are effective and reliable.
- Ensure the City's systems are properly backed up on a nightly basis to prevent lost or incomplete data.
- Respond to changes in the needs of users through updated technology and training.
- Respond to calls for service in a timely manner.

F.Y. 2015-2016 Accomplishments

- System updates were performed when and where needed.
- Workstation computers were replaced where needed to ensure functionality and reliability.
- Net Books were replaced with i-Pads to improve functionality for the City Council.

CITY OF CALIMESA
 FY 2016-17
 IT (Information Technology)

		FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund						
Dept: 2100						
<u>PERSONNEL COSTS</u>						
6010	Salaries	-	-	5,752	5,752	11,920
6400	Benefits	-	-	1,903	1,903	4,675
		-	-	7,655	7,655	16,595
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	7,095	4,587	10,740	10,740	10,300
7230	Other Contract Services	4,275	3,800	6,000	6,000	6,000
7420	Communications	5,612	6,107	7,380	7,380	7,380
7430	Repairs/Maintenance	-	185	500	500	500
7625	Computer Supplies	1,394	1,202	200	200	200
7720	Supplies - Equipment	3,466	1,569	1,600	1,600	1,600
7725	Minor Equipment	1,990	878	800	800	500
7770	Miscellaneous	184	-	-	-	-
8100	Equipment	-	1,887	2,320	2,320	-
		24,016	20,215	29,540	29,540	26,480
	Total Information Technology	24,016	20,215	37,195	37,195	43,075
7100	Less: Cost Allocation	13,849	13,210	17,029	17,029	9,201
	Net Information Technology	\$ 10,167	\$ 7,005	\$ 20,166	\$ 20,166	33,874

This department provides centralized management of the City's computer system.

Staff Allocations:	FTE
General Services Director	5%
Accountant	10%
Accounting Technician	10%
Total FTE	0.25

CITY OF CALIMESA
 FY 2016-17
 Information Technology

Fund: 01 - General Fund
Dept: 2100

7210	Professional Services		
		Software License	500
		ShoreTel Phone Support Maintenance	1,400
		Laserfiche Support Maintenance	2,250
		SonicWall Renewal	445
		Web Hosting	170
		Offsite Backup 12 @ \$40	480
		Office 365 Subscription	3,600
		Readerboard Maintenance Agreement	1,455
			10,300
7230	Other Contract Services		
		Outsource Labor	6,000
7420	Communication		
		FIOS - 140/12 mo	1,680
		Computer Line - 475/12 mo	5,700
			7,380
7430	Repair & Maintenance Equipment		
		IT Equipment Repairs	500
7625	Computer Supplies		
		IT Incidentals	200
7720	Supplies - Equipment		
		Computers/Monitors (2)	1,600
7725	Minor Equipment		500
8100	Equipment		-
Totals			\$ 26,480

Community Development - Program Overview

The Community Development Department consists of following three City Divisions: 1) Planning, 2) Building and Safety, and 3) Code Enforcement. These Divisions are aimed at serving residents and the general public and the public health, safety, and welfare by ensuring that development is in accordance with the City's adopted General Plan, Zoning Code, Health and Safety Code, and the Uniform Building and Fire Codes.

Planning Division

The Planning Division is responsible for enforcing the City's development standards as identified in the City of Calimesa Municipal Code Chapter 18; Zoning Ordinance, and for ensuring that all existing and future development is consistent with the City's General Plan, which identifies the City's long-range plans.

As new development is proposed, the Planning Division coordinates the review of land use entitlement applications such as Development Plan Reviews, Conditional Use Permits, Specific Plans, Development Agreements, Tentative Tract and Parcel Maps, Variances, etc. with all applicable City departments/divisions and outside agencies. The Planning Division also ensures that the planning process complies with all State and Federal environmental review requirements and provides general zoning information to the public.

The Planning Director prepares and presents project-related reports to the Planning Commission. The City's Senior Administrative Assistant serves as the secretary to the Planning Commission.

Building and Safety Division

The Building & Safety Division is responsible for reviewing plans, issuing permits and conducting field inspection for all construction activities in the City to ensure compliance with the adopted California Building Codes including but not limited to; Electrical, Plumbing, Energy, Green, Disabled Access and Fire Codes. The Building and Safety Division conducts pre- and post-construction inspections, issues Notices of Violation for building code violations, and reviews building plans for compliance with State building codes prior to issuing permits. Building Division also serves as the coordinator of the plan review process, ensuring that all pertinent departments and agencies are included in the review and permitting process. The Building Division is guided by the standards of the State's Building Code.

Code Enforcement Division

The Code Enforcement Division is responsible for abating violations of the Calimesa Municipal Code to protect the public's health, safety, and general welfare, as well as overseeing the registration of vacant and abandoned properties. Major tasks include the abatement of zoning code violations, enforcement of business license violations, maintenance of the code enforcement database, monthly monitoring of vacant and abandoned properties, implementation of the abandoned vehicle program and the weed abatement program. This division issues citations and works closely with the Community Development Department Staff and City Attorney's office to make sure violations are brought into compliance.

Community Development - Program Overview

Goals and Objectives

The Community Development Department's primary goals and objectives are to ensure that the built environment is in compliance with the City's Municipal Code, and the goals and objectives of the General Plan are met.

In order to accomplish these goals and objectives, the Department has to analyze proposals by developers and local residents for new development and modifications to existing development, make recommendations to the Planning Commission and City Council on proposed development, identify issues in order to determine when General Plan and Zoning Text and/or Map Amendments are necessary, review building plans to ensure compliance with approved entitlement plans and Uniform Building and Fire Codes, and review public complaints pertaining to potential code enforcement violations.

F.Y. 2015-2016 Accomplishments

Following up on the recent updates of the Calimesa General Plan and Zoning Code, the Community Development Department in FY 2015/16 focused on processing an increasing number of new planning and building applications filed with the City. Major development projects being processed have included:

- A new Starbucks on Calimesa Boulevard
- A new Tractor Supply Hardware store on Calimesa Boulevard (facilitated by changes made to the Zoning Code in the recent update)
- Approval of a new medical building on Calimesa Boulevard
- The update to the Mesa Verde Specific Plan (in progress)
- Issuing building permits and certificates of occupancy for on-going housing development in Singleton Heights and JP Ranch developments

In addition, staff spent significant time this year on the development of regulations for future warehouse uses; a topic which involved numerous meetings of the Planning Commission and City Council. The updated regulations were adopted on May 2, 2016, and will ensure that future warehouses are developed and operated in a way that is harmonious with the rest of the City.

CITY OF CALIMESA
 FY 2016-17
 Community Development (Planning, Code Enf., Bldg & Safety)

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund					
Dept: 3000					
<u>PERSONNEL COSTS</u>					
6010 Salaries	23,377	39,244	18,290	18,290	2,484
6400 Benefits	7,438	22,213	5,874	5,874	1,077
	30,815	61,457	24,164	24,164	3,562
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services					
Contract Code Enforcement	51,880	52,500	60,000	60,000	60,000
Planning Staff	132,196	133,341	152,090	173,000	153,000
7218 Fixed Fee Project Expense	17,900	26,835	35,000	15,000	20,000
7225 Building & Safety	138,527	195,625	153,000	187,000	208,050
7230 Other Contract Services	6,000	6,500	8,584	8,584	8,744
7235 Abandon Vehicle Abatement	-	-	-	-	-
7585 Travel/Training & Conferences	117	-	-	-	-
7590 Meeting/Milage Reimbursement	-	-	50	50	50
7656 Permits/Fees	-	-	3,500	-	-
7770 Miscellaneous	2,603	5,664	-	-	-
	349,222	420,465	412,224	443,634	449,844
Total Community Development	\$ 380,037	\$ 481,922	\$ 436,388	\$ 467,798	\$ 453,406

Staff Allocations:	FTE
Sr. Admin Assistant	5%
Total FTE	0.05

CITY OF CALIMESA
 FY 2016-17
 Community Development (Planning, Code Enf., Bldg & Safety)

Fund: 01 - General Fund
Dept: 3000

7210	Professional Services	Planning Staff - calculation based on 51 weeks:		
		Director - 15 hrs/wk @ \$110 x 51 weeks	84,150	
		Planner - 15 hrs/wk @ \$90 x 51 weeks	68,850	
		Code Enforcement - 20 hrs/wk	60,000	213,000
7218	Fixed Fee Project Expense - Planning Applications			20,000
7225	Building official	Bldg & Safety - staffing and revenue split (includes Counter Tech 10 hrs/wk @ \$55 x 51)		208,050
7230	Other Contract Services	GIS Mapping	6,660	
		Code Enforcement Program Expenditures	500	
		Code Enforcement Database "IworQ"	1,584	8,744
7590	Meeting/Milage Reimbursement	Planning Staff		50

Totals		\$ 449,844
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Engineering - Program Overview

Program Description and Purpose

The Engineering Division is responsible for planning, design and contract administration of Street, Traffic, and Drainage projects. This Division provides necessary assistance to other departments such as the Redevelopment Agency, Community Services, and Public Works on an as needed basis. In addition, the Engineering Division coordinates and reviews private development projects and related construction in the public right-of-ways and ensures compliance with City Codes, policies and standards of work.

Goals and Objectives

- Continue to promote Capital Improvement Program (CIP) projects, prepare plans, specifications, regulatory compliance, and construct projects
- Collaborate with other agencies in the Calimesa area including but not limited to Cities of Yucaipa and Beaumont, Yucaipa Valley Water District, Riverside County Flood Control and Water Conservation District, South Mesa Water Company, and the County of Riverside.
- Seek grants opportunities for City projects.
- Provide customer service as needed.
- Continue to provide assistance to other departments and the public at large.
- Update and adopt a 5-year Capital Improvement Plan.
- Review private land development (tracts, houses, commercial properties, etc.) projects by performing plan checks, reviewing drainage, traffic, soils studies, coordination with other departments as necessary, and ensuring inspection is per the approved plans.

F.Y. 2015-16 Accomplishments

- Completed 2nd Street SR2S Project.
- Completed Desert Lawn Drive Rehabilitation.
- Coordinate Calimesa Creek and County Line Road design process.
- Continue process of planning and specifications for Cherry Valley interchange.
- Continue to work with developers pertaining to residential and commercial developments.
- Continue to work with the City of Yucaipa and developers for County Line Rd. interchange and other County Line Rd. improvements.

CITY OF CALIMESA
 FY 2016-17
 Engineering

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund					
Dept: 3300					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-			
6400 Benefits	-	-			
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7220 Professional Services	123,388	84,718	103,050	70,000	70,000
Fixed Fee based projects	255	9,436	20,000	30,000	30,000
7223 Inspections	-	-			
	123,643	94,154	123,050	100,000	100,000
Total Engineering	123,643	94,154	123,050	100,000	100,000
Less: Cost Allocation	-	-	-	-	14,877
Net Engineering	\$ 123,643	\$ 94,154	\$ 123,050	\$ 100,000	\$ 85,123

CITY OF CALIMESA
FY 2016-17
Engineering

Fund: 01 - General Fund
Dept: 3300

7220	Engineering - Professional Services	
	Consultant - General Services	70,000
	Development Projects - fixed fee	
	Engineering	30,000

Totals		\$ 100,000
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Calimesa Citizens on Patrol - Program Overview

Program Description and Purpose

- The Calimesa Police Department is concerned not only about crime, but also the quality of life in our City. In these tough economic times, the resources used to combat crime are scarce. The Calimesa Police Department is committed in using volunteers to enhance the delivery of police services. An important component of this is the Citizen On Patrol program.
- The Calimesa Citizens On Patrol program has a long-standing history with the city. It was established in an effort to bring the citizens and the police department together for a common goal, and that is to improve the quality of life by reducing crime. The Citizen On Patrol program is designed to provide a means for citizens to organize volunteer patrol groups for the purpose of reducing crime in our community through their high visibility patrols. These volunteers are the additional eyes and ears that Deputies can count on to make Calimesa a safe place to live and work.

Goals and Objectives

- Continue growth and membership of the program
- Provide an effective method of discouraging neighborhood crimes through high visibility
- Promote a friendly and safer neighborhood environment while respecting the privacy and rights of all citizens
- Encourage awareness and provide improved communication among neighbors
- Upgrade the quality of life and property values in Calimesa
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa
- Continue efforts to enhance relationships with members of the community through Neighborhood Watch Programs and other outreach events

F.Y. 2015-16 Notable Events

- Calimesa Street Faire - April and October
- Memorial Day Service - Desert Lawn
- Halloween Event - Calimesa Blvd.
- City representation in Yucaipa Christmas Parade

F.Y. 2015-16 Accomplishments

- Calimesa COP had a total of 2338 hours of volunteer efforts in 2015. That equals a savings to the City of about \$62,682 at Sheriff's Community Services Officer rate.

CITY OF CALIMESA
 FY 2016-17
 Citizens on Patrol

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund					
Dept: 4000					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-			
6400 Benefits	-	-			
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	1,853	-	3,000	200	1,000
7243 Radio	425	-	1,000	100	500
7420 Communications	1,739	771	960	800	960
7432 Repairs & Maintenance - Vehicles	3,365	1,888	2,500	2,500	2,500
7725 Minor Equipment	459	118	400	100	400
7735 Special Supplies	1,965	32	1,000	100	1,000
7740 Fuel & Oil	8,079	3,153	5,000	3,300	4,000
	17,885	5,962	13,860	7,100	10,360
Total Citizens on Patrol	\$ 17,885	\$ 5,962	\$ 13,860	\$ 7,100	\$ 10,360

CITY OF CALIMESA
 FY 2016-17
 Citizen On Patrol

Fund: 01 - General Fund
Dept: 4000

7210	Professional Services	Prescreen volunteers - 10 @ \$100		1,000
7243	Radio	Replacement - Radios & Batteries		500
7420	Communication	12 mo @ \$70	840	
		Cell Phone	120	960
7432	Repair & Maintenance - Vehicle	Repairs & routine maintenance		2,500
7725	Minor Equipment	First Aid Equipment	100	
		Reflective Vest	300	400
7735	Special Supplies	Uniforms		1,000
7740	Fuel & Oil			4,000

Totals		\$ 10,360
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Police - Program Overview

Program Description and Purpose

- The mission of the Calimesa Police Department, through contractual agreement with the Riverside County Sheriff's Department, is to provide continuous high-quality law enforcement services at a reasonable cost. The Riverside County Sheriff's Department is the fourth largest law enforcement agency in the State of California. It has the infrastructure, personnel and experience in place to provide a high quality of service to the Calimesa residents.
- By way of contract, the City of Calimesa is provided with specialized services such as the Special Enforcement Bureau (SWAT), Aviation, Gang Suppression Unit, Canine Units, Forensic Technicians, Central Homicide Unit, Hazardous Device Technicians, 911 Dispatch Services, and Search and Rescue. In addition, the Department provides recruiting, testing, background investigations, and academy training.
- Deputies assigned to the City of Calimesa are selected for their skills in community-based policing services and, as a result, the city enjoys the comfort of traditional police services by way of the contract. Unlike conventional municipal police departments, contract policing provides these services without administrative responsibilities such as worker's compensation injury claims, employee benefits, employee complaint and discipline issues, and civil claims resulting from police services.

Goals and Objectives

- Reduce the number of traffic collisions throughout the City through education and enforcement.
- Enact proactive measures with a focus on reducing crime through Zone Policing.
- Increase collaboration with outside agencies and the community.
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa.
- Continue efforts to enhance relationships with members of the community through Neighborhood Watch Programs and other outreach events.
- Continue employee training and professional development.

F.Y. 2015-16 Accomplishments

- During FY 15/16, the Calimesa Police Department continued the Crime Prevention Through Environmental Design, or CPTED Program, for city businesses and residents. Any victim of a residential or commercial burglary was afforded a CPTED evaluation of their home or business, to reduce the likelihood of becoming the victim of another burglary. The program was later opened to any resident or business in the city, even those who had not been victimized.
- In October 2015, the Calimesa Police Department made direct notification to all sex registrants living within the Calimesa city limits and immediate surrounding areas of Calimesa and informed them of the current city, county, and state restrictions.

City of Calimesa F.Y. 2016-2017 Budget

General Fund

Department: Public Safety

Police - Program Overview

- For FY 2015-16, the Calimesa Police Department established a goal and objective of reducing the amount of traffic collisions in the City. That effort showed the following changes in traffic related offenses:
 - Traffic collisions were reduced by 7% from FY 2014-15.
 - Traffic citations were up 14% from FY 2014-15.
 - DUI related events were reduced 32% from FY 2014-15.

<u>Performance Measures:</u>	<u>Actual 2015 (calendar year)</u>	<u>Actual 2014 (calendar year)</u>
• Average Response Times - Priority 1 (Violent in progress)	4.38 minutes	6.18 minutes
• Average Response Times - Priority 2 (In progress crimes)	7.35 minutes	10.5 minutes
• Total Calls For Service	10,154	8,521
• Arrests - Total	279	354
• Booked into Jail	122	179
• Felony at time of arrest	82	110
• Misdemeanor at time of arrest	187	240

Note: Total arrests will not add up directly with all types of arrest due to warrants issued by other jurisdictions not counting into the total for Calimesa or cases where Calimesa Police issue an Arrest Warrant for a subject and they are arrested in another jurisdiction. An arrest may also be handed off to local allied agencies for their cases i.e. Yucaipa - SBSO Case where we stop and arrest their suspect.

CITY OF CALIMESA
 FY 2016-17
 Police

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund					
Dept: 4100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-			
6400 Benefits	-	-			
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	9,573	-	14,633	6,633	14,633
7230 Other Contract Services	-	-	5,000	-	5,000
7240 Contract - Regular Pay	1,218,161	1,305,730	1,410,448	1,410,448	1,487,739
7241 Contract - Overtime Pay	15,707	13,621	20,195	20,195	20,895
7242 Contract - Mileage	75,301	76,729	82,929	82,929	90,386
7243 Contract - Radio	849	-	2,580	2,580	2,580
7244 On-Site Bookings	13,275	-	2,500	2,500	2,500
7245 Blood Tests	6,179	2,945	6,000	6,000	6,000
7246 Contract - Facilities Expense	30,876	45,262	30,876	43,921	44,000
7247 Cal-ID Assessment	7,598	8,094	8,231	8,231	8,231
7770 Miscellaneous	-	999	1,800	1,800	1,800
	1,377,519	1,453,380	1,585,192	1,585,237	1,683,764
Total Police	\$ 1,377,519	\$ 1,453,380	\$ 1,585,192	\$ 1,585,237	\$ 1,683,764

CITY OF CALIMESA
 FY 2016-17
 Police

Fund: 01 - General Fund			
Dept: 4100			
7210	Professional Services	Records Mgmt System	14,633
7230	Other Contract Services	Special Focus Enforcement Funding	5,000
7240	Contract - Regular Patrol	24 Hrs x 365 days x \$161.01	1,487,739
7241	Contract - Overtime	Patrol -213 hrs. @ \$74.54	15,877
		Investigator - 54 hrs. @ \$92.62	<u>5,018</u>
			20,895
7242	Mileage	Patrol - 90,000 miles @ .987	88,830
		Plain - 2,600 miles @ .5985	<u>1,556</u>
			90,386
7243	Radio	12 months @ \$215 per unit	2,580
7244	Booking Fees	Division Projections	
		Jail Access over 3yr avg - @ \$428	2,500
7245	Blood Test	DOJ-Blood/Alcohol Fees/ Evidence Processing	6,000
7246	Contract - Facilities	Estimate based on data from Sheriff Contract Unit	44,000
7247	Cal-ID Assessment	Fingerprint ID	8,231
7770	Miscellaneous	Special Programs	1,800
Totals			\$ 1,683,764

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City of Calimesa F.Y. 2016-2017 Budget

General Fund

Department: Public Safety

Animal Control - Program Overview

Program Description and Purpose

The City of Calimesa contracts with the City of Beaumont for animal control services. The major functions include responding to calls regarding stray domestic animals, sick and injured animals, dead animals, animal bites, barking dogs, and other animal related issues.

FY 2016-17 Animal Control

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund					
Dept: 4200					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-			
6400 Benefits	-	-			
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7230 Other Contract Services	13,468	8,613	20,000	20,000	20,000
	13,468	8,613	20,000	20,000	20,000
Total Animal Control	\$ 13,468	\$ 8,613	\$ 20,000	\$ 20,000	\$ 20,000

CITY OF CALIMESA
 FY 2016-17
 Animal Control

Fund: 01 - General Fund
Dept: 4200

7230 Other Contract Services

City of Beaumont

Animal Control Officer

\$30 @ 300 calls 9,000

Mileage - 15,000 @ .50 7,500 16,500

Shelter Charges

\$146 @ 24 Intakes 3,500

Totals

\$ 20,000

Fire - Program Overview

Program Description and Purpose

The City of Calimesa has participated in a contractual partnership with the CAL FIRE/Riverside County Fire Department to provide emergency response services since the City's incorporation in 1990. The CAL FIRE/Riverside County Fire Department facilitates the following services and programs:

- Fire Suppression
- Hazardous Materials Response
- Rescue Services
- Basic Life Support (BLS) Emergency Medical Response
- Fire Prevention/Public Education Programs
- Fire & Life Safety Inspections
- Weed Abatement Inspections
- Volunteer Reserve Firefighter Training & Certification
- Disaster Preparedness via Riverside County OES

Goals and Objectives

- Renegotiate the conditions of the Calimesa – Yucaipa Emergency Response Automatic Aid Agreement.
- Continually evaluate development within the City to determine the need for future fire station locations and construction.
- Continue to explore options for service level upgrade within budgetary constraints.
- Enhance the Citywide Disaster Preparedness Program through Riverside County OES to include:
 - City employee NIMS compliance
 - Identify and provide position training to City EOC staff
 - One tabletop exercise
 - One disaster drill to include the City of Yucaipa and the YCJUSD
 - Identify a City location to serve as the Emergency Volunteer Center.
 - Maintain mandated firefighter training
 - Present prevention and disaster preparedness programs to schools, community groups and residents.
 - Continue to work closely with code enforcement to ensure fire hazard abatement.

City of Calimesa F.Y. 2016-2017 Budget

General Fund

Department: Public Safety

Fire - Program Overview

F.Y. 2015-16 Accomplishments

- Responded to 1,902 emergency calls for service in 2015.
- Provided Fire Suppression and Emergency Medical Services in a cost effective manner.
- Met multi-company drill training objectives.
- Provided Fire Safety Programs to schools and community organization.
- Worked closely with code enforcement on fire hazard abatement. Ensured all vacant lots were properly abated.
- Worked closely with city staff to develop a fire inspection program that ensured 100% business inspection compliance that included a fee structure to offset employee staff hours.

Performance Measures:	Actual 2015 (calendar year)	Actual 2014 (calendar year)
• Response to calls for service each year	1,902	1,867
• Achieve response time of 5 minutes or less, 90% of the time	71.9% Avg. 0-5.0 mins.	67% Avg. 0-5.0 mins.
• Overall average response time	3.3 Minutes	4.8 Minutes
• Response to calls for service in the City of Yucaipa	644	613

CITY OF CALIMESA
 FY 2016-17
 Fire Department

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund					
Dept: 4300					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7230 Other Contract Services	1,043,444	1,052,754	1,252,845	1,202,845	1,280,018
7410 Utilities - Electric	3,498	4,029	5,000	5,000	5,000
7411 Utilities - Gas	769	699	900	900	900
7412 Utilities - Water/Sewer	1,689	1,597	1,750	1,750	1,750
7430 Repairs & Maintenance-Equipment	9,919	-	-	-	-
7431 Repairs & Maintenance-Building	828	1,877	2,500	2,500	2,500
7770 Miscellaneous	-	-	-	-	-
	1,060,147	1,060,956	1,262,995	1,212,995	1,290,168
Total Fire Department	\$ 1,060,147	\$ 1,060,956	\$ 1,262,995	\$ 1,212,995	\$ 1,290,168

CITY OF CALIMESA
FY 2016-17
Fire Department

Fund: 01 - General Fund
Dept: 4300

7230	Other Contract Services		
		Fire Capt or Engineer & One Firefighter II	1,280,018
7410	Utilities - Electric		
		Estimated based on actual usage	5,000
7411	Utilities - Gas		
		Estimated based on actual usage	900
7412	Utilities - Water/sewer		
		Estimated based on actual usage	1,750
7431	Repair & Maintenance - Building		
		Miscellaneous repairs	2,500
Totals			\$ 1,290,168

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Senior Center - Program Overview

Program Description and Purpose

The Norton Younglove Multi-purpose Senior Center provides a gathering spot for community events, socializing, and personnel enhancement. The City has contracted with the Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program which provides meals both onsite (at the Center) and through home delivery to homebound participants.

The Center provides regular workshops, trips, and seminars as requested, participates as a Riverside County Cool Center during the summer months, and as a distribution site for the Second Harvest Food Bank commodity giveaway program, and houses the local Sheriff and Citizens on Patrol office along with multiple meeting/activity rooms for City and community use.

CITY OF CALIMESA
 FY 2016-17
 Community Services (Senior Center)

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund					
Dept: 4900					
<u>PERSONNEL COSTS</u>					
6010 Salaries	12,555	12,544	13,828	13828 \$	14,522
6400 Benefits	5,172	5,923	5,634	5634	7,064
	17,727	18,467	19,462	19,462	21,586
<u>OPERATIONS & MAINTENANCE</u>					
7230 Other Contract Services	73,913	74,407	72,640	72,640	74,780
7410 Utilities - Electric	16,109	16,627	15,600	15,600	16,830
7411 Utilities - Gas	1,453	1,357	1,300	1,350	1,350
7412 Utilities - Water/Sewer	1,213	1,620	1,250	1,360	1,360
7420 Communications	2,837	2,258	2,400	2,600	2,600
7430 Repairs & Maintenance - Equipment	345	266	357	357	357
7431 Repairs & Maintenance - Building	12,264	5,293	7,252	7,252	6,752
7750 Supplies - Paper/Custodial	1,901	1,918	2,500	2,000	2,000
	110,035	103,746	103,299	103,159	106,029
Total Community Services	\$ 127,763	\$ 122,213	\$ 122,761	\$ 122,621	\$ 127,615

Staff Allocations:	FTE
Maintenance Worker I	35%

Program Description and Purpose

The Norton Younglove Multi-purpose Senior Center provides a gathering spot for community events, socializing, and personal enhancement. The City has contracted with Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program. The nutrition program provides meals both on site and through home delivery to homebound participants.

The Senior Center provides regular workshops, trips, and seminars as requested; participates as a Riverside County Cool Center during the summer months; acts as a distribution site for the Second Harvest Food Bank commodity giveaway program; and houses the local Police and Citizens on Patrol office along with multiple meeting/activity rooms for City and community uses.

CITY OF CALIMESA
 FY 2016-17
 Community Services (Senior Center)

Fund: 01 - General Fund

Dept: 4900

7230	Other Contract Services		
	Current Copy Charges	2,015	
	Copier Rental \$231/mo	2,765	
	Family Svcs Contract \$5,834/mo	<u>70,000</u>	74,780
7410	Utilities - Electric		
	Prior year plus 2% inc		16,830
7411	Utilities - Gas		
	Prior year plus 2% inc		1,350
7412	Utilities - Water/sewer		
	Prior year plus 2% inc		1,360
7420	Communication		
	\$200 mo		2,600
7430	Repair & Maintenance - Equipment		
	Extinguisher svc \$102/Annual Svc \$255		357
7431	Repair & Maintenance - Building		
	Burgeson Maint contract	1,224	
	Exterminator \$45mo	540	
	Patrick Septic-Grease trap \$500/2x	500	
	Troy Alarm-50% of annual fee	408	
	Building Expenditures	<u>4,080</u>	6,752
7750	Supplies - Paper/custodial		
	Paper and custodial supplies		2,000

Totals		\$ 106,029
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Public Works Administration - Program Overview

Program Description and Purpose

The Calimesa Public Works Department has responsibility for a variety of construction, maintenance, and infrastructure projects through out the City. These include street lighting, road construction and maintenance, street and road striping, installation and maintenance of traffic signs and signals, drainage facilities, building maintenance, parks maintenance and development assistance, and management of fleet vehicles.

Goals and Objectives

- Continue to pursue new ways and opportunities to improve the Public Works Department.
- Continue to pursue grants and funding for Capital Improvement projects.
- Repair and restore the Calimesa Creek.
- Develop viable trail system at Calimesa Creek.
- Develop storm drain system and all street improvements at County Line Road and Calimesa Blvd.
- Continue to monitor and direct private developments.

F.Y. 2015-2016 Accomplishments

- Submitted annual State NPDES report on time and without difficulties.
- Submitted annual State Waste management monitoring and reporting program.
- Submitted annual State Waste Management report on time and without difficulties.
- Continue to oversee the State NPDES.
- Oversaw construction and developed fifty-five (55) new utility constructions to include the Gas Company and local water districts and Southern California Edison.
- Instrumental in the development of City Capital Improvement Projects.
- Issued 52 Encroachment Permits to include paving, curb and gutter and driveway approaches to residents and utility companies and contractors throughout the City. Permit generation \$12,000.
- Issued 18 Oversize Permits for equipment being transported throughout the City. Permit generation \$630.00.
- Conducted Construction Inspections on a variety of over 55 projects.
- The Public Works Division performed on-going re-striping throughout the City including stop bars, legends and safety legends.
- Assisted in securing funding for several city projects
- Completed desert lawn street re-hab, asphalt and striping.
- The Public Works Division performed ongoing right of way maintenance and pothole repair throughout the city.
- Responded and repaired emergency flooding and erosion to San Timoteo Road due to July 30, 2015 rain event.

City of Calimesa F.Y. 2016-2017 Budget

General Fund

Department: Public Works

Public Works Administration - Program Overview

- Fundamental in working with developers on Mastercraft and JP Ranch and Mesa Verde projects.

The Public Works Division works after hours and during emergencies such as the heavy 2010 winter and 2011 spring rains and flooding, often in cooperation with the Sheriff and Fire Department's efforts to ensure public safety

City of Calimesa F.Y. 2016-2017 Budget

General Fund

Department: Public Works

Building Maintenance - Program Overview

Program Description and Purpose

The Public Works Maintenance Division provides custodial and building repair services for approximately 22,000 square feet of building space. Facility maintenance responsibilities include City Hall, Norton Younglove Senior Center, City Yard, Fire Station and the public library. The majority of repairs are completed in-house by the Public Works Maintenance Department.

All custodial supplies are purchased through and provided by this division.

Goals and Objectives

2016-2017

- To continue to bring the Senior Center and City Hall into current compliance with ADA (American Disabilities Act) Standards which include-handicap rams and striping and legends.
- To seek alternative electrical energy sources like solar power for City Hall, Senior Center and Fire Station.

F.Y. 2015-2016 Accomplishments

- Continued building maintenance for senior center/city hall/fire station.
- Tree trimming throughout facility.

Performance Measures:	Actual 2015-2016	Estimated 2016-2017
Setup of Evening Meetings, Work Orders-Variou Departments		
Custodial Service	One Employee-900 Man hours	Two Employees - 450 man hours each employee
Building Maintenance	Three Employees-300 Man hours each employee	Three Employees-300 man hours each employee

Landscape Maintenance - Program Overview

Program Description and Purpose

This fund is designated for maintenance of landscaping street lighting, traffic signals, parks and open space within the Citywide Landscaping and Lighting District, No. 91-1. The assessments are collected through the County of Riverside Tax Collector’s office. The Staff prepares the engineer’s report (on an annual basis), and assessments are recorded on individual parcels within the district to detail the District’s budget. The report also details the anticipated manner in which the assessments will be levied on the parcels within the District.

Goals and Objectives

- Continue to maintain the landscaping in public right-of-ways in an efficient and effective manner.

F.Y. 2015-2016 Accomplishments

- Mowed and maintained five improved parkway landscaping areas.
- Mowed and maintained all public rights-of-way and open space throughout the City.
- Maintained all traffic signals and street lighting throughout the City.
- On-going maintenance of Creek-side Park.
- Repaired and maintained Anti- backflow devices throughout City.
- Major tree trimming through- out City was provided.
- On-going maintenance of new 4th Street Community Park.

Performance Measures:	Actual 2015 – 16	Estimated 2016-2017
Submitted engineers report and assessments to Riverside County	On Time	Submitted to County
Maintained all parkways and open space	260 hours	350 hours
Maintenance of all traffic signals and street lights	30 hours	30 Hours

City of Calimesa F.Y. 2016-2017 Budget

General Fund

Department: Public Works

Parks - Program Overview

Program Description and Purpose

The Public Works Department provides maintenance of all City Parks, City Hall, Senior Center and Library landscaped areas. Areas maintained by this division total approximately four (4) acres. Duties performed include mowing, irrigation and irrigation repairs, weed control, graffiti removal, and vandalism caused repairs.

Goals and Objectives

- To continue design and build Phase II of 5th Street Park extension to 4th street.
- To seek further grant opportunities for future park sites.
- To purchase land for future park sites.

F.Y. 2015-16 Accomplishments.

- Completed weed abatement on future park sites.
- Working with Development to establish future park sites throughout city and development areas.

Performance Measures	Actual 2015-16	Estimated 2016-17
Mowing (all Parks/City Buildings)	720 hours	720 hours
Irrigations (New Installation/Repairs)	30 hours	30 hours
Park Maintenance	156 Hours	156 Hours
Graffiti Removal/Vandalism Repairs	40 Hours	40 Hours

City of Calimesa F.Y. 2016-2017 Budget

General Fund

Department: Public Works

Refuse - Program Overview

Program Description and Purpose

This fund records the financial activities of providing refuse collection services to all City residents. A private enterprise contractor who allocates a percentage of gross revenues to the City, in the form of a franchise fee, provides this service. Service charges are collected through the Contractor’s Billing Division and bills are mailed to residents on a bi-monthly basis.

Goals and Objectives

- The primary objective of this program is to successfully reach the AB 939 mandated 50% diversion in the waste stream.
- Continue to provide quality service for refuse collection to residents.
- To successfully accomplish proposed Mandatory AB- 341 commercial Recycling Program.
- To continue to seek opportunities for future recycling programs for residents.

F.Y. 2015-16 Accomplishments

- 50% State mandated diversion was successfully attained.
- Hosted (4) Annual Household Waste Disposal Events at Lamb’s Canyon Landfill.
- Coordinated (2) annual Citywide Spring and Fall Curb Side Collection Events in conjunction with City’s franchise refuse hauler CR&R. Conducted program for distribution of free passes to the landfill to city residents for these events.
- City adopted mandatory residential organics recycling program that will improve air quality and preserve landfill space.
- Passed with high praise the CalRecycle (state) annual site visit to review city’s residential/commercial recycling programs and annual reporting.

PERFORMANCE MEASURES	ACTUAL 2014-2015	ACTUAL 2015-2016	EST. ACTUAL 2016-2017
Recycling Diversion	50%	50%	50%

CITY OF CALIMESA
 FY 2016-17
 Public Works

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund					
Dept: 5100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	80,861	77,181	73,148	73,148	104,580
6400 Benefits	19,770	34,784	18,604	18,604	31,967
	100,632	111,965	91,752	91,752	136,548
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	27,938	29,996	26,290	26,920	26,290
7230 Other Contract Services	5,872	3,178	8,000	8,000	8,000
7231 NPDES	8,479	9,683	9,000	9,032	9,000
7420 Communications	1,000	818	1,650	1,300	1,650
7431 Repairs & Maintenance - Building	4,967	10,002	2,200	2,200	2,000
7432 Repairs & Maintenance - Vehicles	-	551	-	-	-
7433 Repairs & Maintenance - Streets	-	2,145	30,000	15,825	-
7445 Equipment Rental	50	-	500	300	500
7655 Publications/Newsletter	-	-	100	-	100
7735 Supplies - Special	19,064	724	1,500	1,500	500
7770 Miscellaneous	-	7,773	-	-	-
	67,370	64,870	79,240	65,077	48,040
Total Public Works	168,001	176,835	170,992	156,829	184,588
Less: Cost Allocation	-	-	-	-	34,712
Net Public Works	\$ 168,001	\$ 176,835	\$ 170,992	\$ 156,829	\$ 149,875

Staff Allocations:	FTE
PW Director	70%
Maintenance I	15%
Sr. Admin Assistant	5%
Administrative Assistant I	20%
Total FTE	1.10

CITY OF CALIMESA
 FY 2016-17
 Public Works

Fund: 01 - General Fund

Dept: 5100

7210	Professional Services			
		Test and Replace Backflo Devices	1,000	
		Solid Waste Agreement	3,000	
		Electrical Consultant	250	
		Weed Abatement	15,500	
		Verizon Line for Security Cameras - \$135 p/m	1,620	
		Security Cameras @ 4th St Park - \$410 p/m	4,920	26,290
7230	Other Contract Services			
		Vector Control - Citywide		8,000
7231	NPDES			
		SWRCB Fees	5,500	
		Riverside Cty Flood Ctrl	3,500	9,000
7420	Communication			
		Cell Phone (4) - 100/mo	1,200	
		Accessories/replacement	450	1,650
7431	Repair & Maintenance - Building			
		City Hall Repairs		2,000
7445	Equipment Rental			
		Tool Rental		500
7655	Publication/Newsletters			
		Greenbook Standards		100
7735	Special Supplies			
		Employee Safety gear		500

Totals

\$ 48,040

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Non-Departmental - Program Overview

Program Description and Purpose

The non-departmental department provides for a variety of services not allocated directly to a specific department or program, but which are for the benefit of the entire organization. Some of these areas include copying, printing, general office supplies for all departments, utilities, and requests made by any Community Partnership.

CITY OF CALIMESA
 FY 2016-17
 Non-Departmental

		FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 01 - General Fund						
Dept: 8100						
<u>PERSONNEL COSTS</u>						
6010	Salaries	-	-	-	-	-
6400	Benefits	-	-	-	-	-
		-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>						
7219	Bank Charges	-	9,089	8,000	8,000	8,000
7230	Other Contract Services	19,511	24,911	18,400	18,220	18,220
7410	Utilities - Electric	8,714	7,897	9,360	8,000	9,360
7412	Utilities - Water/Sewer	404	540	750	750	750
7430	Repairs & Maintenance - Equip	118	459	-	-	-
7431	Repairs & Maintenance - Bldg	2,575	2,383	2,940	2,940	2,940
7432	Repairs & Maintenance - Vehicle	1,405	1,148	4,000	2,000	2,000
7560	Printing	1,674	1,509	1,500	1,500	1,500
7610	Office Supplies	3,565	2,931	6,000	5,000	6,000
7615	Postage	5,821	5,514	6,000	6,000	6,000
7655	Publications/Newsletters	25	25	100	100	100
7656	Permits/Fees	-	-	275	800	275
7735	Special Supplies	-	-	14,050	14,050	325
7740	Fuel & Oil	2,081	1,183	1,500	1,000	1,000
7750	Supplies - Paper/Custodial	634	683	700	700	800
7770	Miscellaneous	29,390	27,394	3,974	3,974	3,974
7800	Community Partnerships	4,500	7,317	8,540	8,540	8,540
9500	Transfer Out-ADA Fund 20	5,000	5,000	5,000	5,000	5,000
9500	Transfer-out LLMD Fund 28	35,000	13,000	87,042	87,042	80,000
9500	Transfer-out SLESF Fund 14		13,000	15,000	15,000	16,000
		120,417	123,983	193,131	188,616	170,784
Total Non-Departmental		120,417	123,983	193,131	188,616	170,784
7100	Less: Costs Allocated Out	32,839	31,551	41,989	41,989	16,395
Net Non-Departmental		\$ 87,578	\$ 92,432	\$ 151,142	\$ 146,627	\$ 154,389

Program Description and Purpose

The Non-Departmental department provides for a variety of services not allocated directly to a department or program, but which is for the benefit of the entire organization. Some of these areas include copying, printing, general office supplies, utilities, and requests made by any Community Partnerships.

CITY OF CALIMESA
FY 2016-17
Non-Departmental

Fund: 01 - General Fund			
Dept: 8100			
7219	Bank Charges		8,000
7230	Other Contract Services		
	Copy Charges & Copier Rental	8,500	
	Pitney Bowes Rental	1,900	
	SCE Energy Loan	7,820	18,220
7410	Utilities - Electric		
	Approx. \$780 per Month		9,360
7412	Utilities - Water/sewer		
	Approx. \$63 per Month		750
7431	Repair & Maintenance - Building		
	Exterminator \$45/mo	540	
	Burgenson Maint Contract - 2@\$250	500	
	Troy Alarm-50% of annual fee	400	
	Building expenditures	1,500	2,940
7432	Repair & Maintenance - Vehicle		
	Fleet repairs/maintenance		2,000
7560	Printing		1,500
7610	Office Supplies		
	City Wide		6,000
7615	Postage		
	City Wide		6,000
7655	Publications/Newsletters		
	Newsmirror Subscription		100
7656	Permits/Fees		
	Document Recording Fee- City Wide	250	
	So. Mesa Annual Assessment	25	275
7735	Special Supplies		
	Annual Community Service Awards		325
7740	Fuel & Oil		
	Vehicle Pool		1,000
7750	Supplies-Paper/custodial		
	Custodial supplies		800
7770	Miscellaneous		
	WRCOG MOU Payments (4 @ \$993.50)		3,974
7800	Community Partnerships		
	Cultural Performing Arts	4,000	
	VFW - Memorial Day	500	
	Donation request	500	
	Chamber of Commerce	2,000	
	Chamber Installation Dinner	500	
	Community Connect	1,040	8,540
9500	Transfers Out		
	ADA Funds	5,000	
	LLMD	80,000	
	SLESF	16,000	101,000
Totals			\$ 170,784

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**Special Revenue
Funds CFD'S
Successor Agency**

CITY OF CALIMESA
FY 16-17

Special Funds -Expenditure Summary

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 11 - Senior Center Computer Fund	\$ 106	\$ -	\$ -	\$ -	\$ -
Fund: 12 - Special Deposits	-	-	-	-	-
Fund: 13 - Insurance Fund	-	-	-	-	-
Fund: 14 - SLESF Fund	105,442	112,457	121,919	121,919	132,558
Fund: 15 - CDBG	87,919	365,349	125,052	108,208	-
Fund: 17 - Park & Rec Grants	1,790,214	792,157	1,112	1,112	1,134
Fund: 19 - Library Fund	3,132	6,432	22,893	22,893	35,940
Fund: 20 - Captial Project - ADA	-	-	-	1,850	-
Fund: 21 - AQMD	262	3,484	4,305	3,555	3,555
Fund: 24 - Gas Tax	217,557	218,330	252,632	252,632	218,167
Fund: 25 - Measure A	42,951	93,514	2,406,595	1,848,160	323,120
Fund: 28 - LLMD	123,830	133,033	154,489	155,989	155,011
Fund: 29 - General Plan Update Grant	139,849	100,727	-	-	-
Fund: 30 - SCE/WRCOG Grant	51,931	27,228	-	-	-
Fund: 31 - Fire Facilities Fund	626	5,166	100,171	14,020	1,728
Fund: 32 - Flood Control Drainage Fund	75,223	74,793	3,267,146	3,296,339	30,320
Fund: 33 - Administration Facilities Fund	15,794	3,033	89,705	89,705	3,647
Fund: 34 - Library Facilities Fund	8,813	1,855	2,980	2,980	2,978
Fund: 35 - Law Enforcement Facilities Fund	368	740	2,246	2,246	1,158
Fund: 36 - Traffic Improvement Fees	135,060	64,393	2,759,201	2,771,193	21,200
Fund: 37 - Street Tree Fees	68	68	11,850	11,855	-
Fund: 38 - Park Acquisition Fees	18,811	617	54,414	54,423	-
Fund: 39 - Park Improvement Fees	5,585	106,950	937,378	937,378	7,546
Fund: 41 - Transportation Mitigation Fees	18,693	276,806	-	18,358	18,750
Fund: 42 - MSHCP	135,947	131,884	-	173,266	173,301
Fund: 50 - CFD No. 1	-	11,870	-	-	-
Fund: 51 - CFD - Public Safety	35,991	114,283	148,764	148,764	159,031
Fund: 52 - CFD 2013-1 Facilities (JP Ranch)	16,370	34,997	6,147	6,147	89,378
Fund: 53 - CFD 2012-1 Facilities (Singleton)	3,635	2,797,307	150,230	150,230	153,435
Fund: 55 - CFD 2012-1 Maint. (Singleton)	1,227	1,796	2,046	2,046	2,167
Fund: 56 - CFD 2013-1 Maint. (JP Ranch)	1,302	3,351	3,747	3,747	3,146
Fund: 57 - CFD 2006-3 Argent	32,813	1,070	-	1,000	1,000
Fund: 58 - CFD Heritage Oaks	-	-	40,966	-	-
Fund: 67 - Successor Agency	3,470,198	417,736	451,388	451,388	309,963
Totals	\$ 6,539,714	\$ 5,901,426	\$ 11,117,376	\$ 10,651,403	\$ 1,848,231

CITY OF CALIMESA
 FY 2016-17
 Senior Center Computer Fund

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 11 - Senior Center Computer Fund					
Fund Balance, Beginning of Year	\$ 106	\$ -	\$ 0	\$ 0	\$ 0
<u>REVENUE</u>					
11-0000-4650 Interest	0	0	-	-	-
11-0000-9501 Transfer In			-	-	-
TOTAL REVENUE	0	0	-	-	-
TOTAL AVAILABLE	106	0	0	0	0
<u>EXPENDITURES</u>					
11-0000-7100 Overhead Allocation	-	-	-	-	-
11-0000-9500 Transfer Out	106	-	-	-	-
TOTAL EXPENDITURE	106	-	-	-	-
FUND TOTAL	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

NOTE: FUND CLOSED. ONLY SHOWN FOR HISTORICAL PURPOSES

CITY OF CALIMESA

FY 2016-17

Special Deposits

		FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 12 - Special Deposits						
Fund Balance, Beginning of Year	\$	321,856	\$ 321,857	\$ 322,382	\$ 322,382	\$ 322,879
<u>REVENUE</u>						
12-0000-4650 Interest		1	525	370	497	500
12-0000-9501 Transfer In						
TOTAL REVENUE		1	525	370	497	500
TOTAL AVAILABLE		321,857	322,382	322,752	322,879	323,379
<u>EXPENDITURES</u>						
12-0000-7100 Overhead Allocation		-	-	-	-	-
12-0000-9500 Transfer Out		-	-	-	-	-
TOTAL EXPENDITURE		-	-	-	-	-
FUND TOTAL	\$	321,857	\$ 322,382	\$ 322,752	\$ 322,879	\$ 323,379

CITY OF CALIMESA
 FY 2016-17
 Insurance Fund

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 13 - Insurance Fund					
Fund Balance, Beginning of Year	\$ 30,000	\$ 30,008	\$ 30,008	\$ 30,008	\$ 30,008
<u>REVENUE</u>					
13-0000-4650 Interest	8	-	-	-	-
13-0000-9501 Transfer In	-	-	-	-	-
TOTAL REVENUE	8	-	-	-	-
TOTAL AVAILABLE	\$ 30,008	\$ 30,008	\$ 30,008	\$ 30,008	\$ 30,008
<u>EXPENDITURES</u>					
13-0000-7100 Overhead Allocation	-	-	-	-	-
13-0000-9500 Transfer Out	-	-	-	-	-
TOTAL EXPENDITURE	-	-	-	-	-
FUND TOTAL	\$ 30,008	\$ 30,008	\$ 30,008	\$ 30,008	\$ 30,008

PARSAC Requirement - 3 x SIR -Self Insured Rate

CITY OF CALIMESA
FY 2016-17

Special Law Enforcement Safety Fund (SLESF)

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 14 - SLESF Fund					
Enhancing Law Enforcement Activities					
Fund Balance, Beginning of Year	\$ 10,035	\$ 4,636	\$ 11,423	\$ 11,423	\$ 10,514
<u>REVENUE</u>					
14-0000-4650 Interest	43	14	10	10	45
14-0000-4800 Other Governmental Revenues	100,000	106,230	100,000	106,000	106,000
14-0000-9501 Transfer In	-	13,000	15,000	15,000	16,000
TOTAL REVENUE	100,043	119,244	115,010	121,010	122,045
TOTAL AVAILABLE	\$ 110,078	\$ 123,880	\$ 126,433	\$ 132,433	\$ 132,559
<u>EXPENDITURES</u>					
14-0000-7100 Cost Allocation	2,124	2,175	2,175	2,175	2,543
14-0000-7240 Contract - Regular Pay	92,456	98,713	106,995	106,995	113,630
14-0000-7241 Contract - Overtime Pay	505	595	969	969	1,015
14-0000-7590 Meeting/Mileage Reimb	10,358	10,974	10,780	10,780	12,870
14-0000-7735 Supplies - Special	-	-	500	500	1,000
14-0000-7770 Miscellaneous	-	-	500	500	1,500
TOTAL EXPENDITURE	105,442	112,457	121,919	121,919	132,558
FUND TOTAL	\$ 4,636	\$ 11,423	\$ 4,514	\$ 10,514	\$ 1

These funds were created by AB1480 to provide additional resources at the local level to fight crime and protect public safety. These funds are used for special programs and operations related to community oriented policing. These funds also provide resources for parole sweeps, DUI check point programs, and other operations.

CITY OF CALIMESA
FY 2016-17
Community Development Block Grant

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 15 - CDBG Fund					
Fund Balance, Beginning of Year	\$ 3,628	\$ 3,627	\$ 2,205	\$ 2,205	\$ 2,205
REVENUE					
15-0000-4650 Interest	(24)	3	-	-	-
15-0000-4800 Other Governmental Revenues	-	-	-	-	-
15-5005-4813 CDBG Funds	11,427	336,506	122,847	108,208	-
15-5011-4813 Home	-	27,418	-	-	-
15-5012-4813 07-PTAE-3243	-	-	-	-	-
15-5013-4800 Other Governmental Revenues	76,515	-	-	-	-
15-6003-4800 EECBG	-	-	-	-	-
TOTAL REVENUE	87,918	363,927	122,847	108,208	-
AMOUNT AVAILABLE	\$ 91,546	\$ 367,554	\$ 125,052	\$ 110,413	\$ 2,205
EXPENDITURES					
15-0000-6010 Salaries & Benefits	24,603	8,028	1,328	1,328	-
15-5005-6010 Salaries & Benefits	184	-	-	-	-
15-5013-6010 Salaries & Benefits	1,217	-	-	-	-
15-0000-7100 Overhead Allocation	-	-	-	-	-
15-0000-7210 Professional Services	2,284	-	-	-	-
Program Specific Expenditures:	-	-	-	-	-
15-5005-7210 Professional Services	38,983	356,698	-	-	-
15-5010-7210 07-08 Housing Rehab	-	-	-	-	-
15-5011-7210 Home	-	-	123,724	106,880	-
15-5012-7210 07-PTAE-3243	-	-	-	-	-
15-5013-7210 Professional Services	20,239	-	-	-	-
15-6003-7210 EECBG	-	-	-	-	-
15-5012-7210 07-PTAE-3243	-	-	-	-	-
15-5005-7655 Publications & Newsletters	233	-	-	-	-
15-5011-7770 Miscellaneous	-	448	-	-	-
15-5005-7770 Miscellaneous	175	175	-	-	-
TOTAL EXPENDITURE	87,919	365,349	125,052	108,208	-
FUND TOTAL	\$ 3,627	\$ 2,205	\$ 0	\$ 2,205	\$ 2,205

CDGB, Community Development Block Grant, was established to account for financing of rehabilitation of privately held homes and governmental infrastructures.

CITY OF CALIMESA
 FY 2016-17
 Park & Recreation Grants

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 17 - Park & Recreation Grants					
Fund Balance, Beginning of Year	\$ 53,885	\$ 17,002	\$ 45,952	\$ 45,952	\$ 44,840
REVENUE					
17-0000-4625 Miscellaneous	400	-	-	-	-
17-0000-4650 Interest	344	-	-	-	-
17-6004-4822 Revenue - Park Grants	1,752,587	821,107	-	-	-
TOTAL REVENUE	1,753,331	821,107	-	-	-
TOTAL AVAILABLE	\$ 1,807,216	\$ 838,109	\$ 45,952	\$ 45,952	\$ 44,840
EXPENDITURES					
17-0000-7100 Overhead Allocation	529	542	1,112	1,112	1,134
17-0000-7210 Professional Services	1,480,398	-	-	-	-
17-2069-7210 CIP Project	-	696,973	-	-	-
17-6004-7210 Professional Services	-	7,351	-	-	-
17-2069-7220 CIP Project	309,037	65,523	-	-	-
17-2069-7770 Miscellaneous	-	21,768	-	-	-
17-2069-7655 Publications & Newsletters	250	-	-	-	-
TOTAL EXPENDITURE	1,790,214	792,157	1,112	1,112	1,134
FUND TOTAL	\$ 17,002	\$ 45,952	\$ 44,840	\$ 44,840	\$ 43,706

CIP Project 2069: 4th Street Park Phase 1

CITY OF CALIMESA

FY 2016-17

Library

		FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 19 - Library Fund						
	Fund Balance, Beginning of Year	\$ 211,183	\$ 235,106	\$ 229,458	\$ 229,458	\$ 238,758
<u>REVENUE</u>						
19-0000-4650	Interest	220	410	265	406	400
19-0000-4800	Revenue - Special Taxes	26,835	-	25,000	28,387	25,000
19-0000-4807	Revenue from Bookstore (Formerly FOL)	-	374	3,500	1,800	3,500
19-0000-4808	Revenue from Giving Tree Donations	-	-	-	1,600	-
19-0000-9501	Transfer In	-	-	-	-	-
	TOTAL REVENUE	27,055	784	28,765	32,193	28,900
	TOTAL AVAILABLE	\$ 238,238	\$ 235,890	\$ 258,223	\$ 261,651	\$ 267,658
<u>EXPENDITURES</u>						
19-0000-7100	Overhead Allocation	1,091	1,101	2,293	2,293	2,340
19-0000-7175	Library Pass Thru Expenses	86	-	-	-	-
19-0000-7230	Other Contract Svcs	-	-	-	-	-
19-0000-7431	Repair & Maintenance - Building	-	34	2,000	2,000	15,000
19-0000-7585	Travel and Training	-	-	1,000	1,000	1,000
19-0000-7725	Minor Equipment	49	191	4,200	4,200	4,200
19-0000-7735	Special Supplies	1,906	3,324	7,000	7,000	7,000
19-0000-7607	Scholarships	-	-	500	500	500
19-0000-7608	Culturals Art Program Donation	-	-	400	400	400
19-0000-7609	Summer Reading and Library Programming	-	1,782	5,500	5,500	5,500
	TOTAL EXPENDITURE	3,132	6,432	22,893	22,893	35,940
	FUND TOTAL	\$ 235,106	\$ 229,458	\$ 235,330	\$ 238,758	\$ 231,718

The City of Calimesa is a member of the Riverside County Library System. However, a portion of the City was previously a member of the Beaumont Library District. When the Beaumont Library District annexed into the Riverside County Library System the City was then entitled to receive the tax increment for that portion of the City affected by the annexation. The tax increment from the annexation is forwarded to the City allowing local control of funds and providing additional funding for the City of Calimesa Library. The Calimesa Library Commission monitors activities and funds for the City of Calimesa Library.

CITY OF CALIMESA
 FY 2016-17
 Capital Project - ADA

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 20 - Capital Project - ADA					
Fund Balance, Beginning of Year	21,045	\$ 26,069	\$ 31,118	\$ 31,118	\$ 34,316
<u>REVENUE</u>					
20-0000-4650 Interest	24	49	30	48	50
20-0000-9501 Transfer In - from GF	5,000	5,000	5,000	5,000	5,000
TOTAL REVENUE	5,024	5,049	5,030	5,048	5,050
TOTAL AVAILABLE	\$ 26,069	\$ 31,118	\$ 36,148	\$ 36,166	\$ 39,366
<u>EXPENDITURES</u>					
20-0000-9500 Transfer Out - ADA portion of CIP	-	-	-	-	-
20-0000-7431 Repair and Maintenance - Buildings	-	-	-	1,850	-
TOTAL EXPENDITURE	-	-	-	1,850	-
FUND TOTAL	\$ 26,069	\$ 31,118	\$ 36,148	\$ 34,316	\$ 39,366

CITY OF CALIMESA
 FY 2016-17
 AQMD

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 21 - AQMD					
Fund Balance, Beginning of Year	\$ 26,323	\$ 35,899	\$ 42,689	\$ 42,689	\$ 48,894
<u>REVENUE</u>					
21-0000-4650 Interest	31	62	30	60	60
21-0000-4820 Air Quality Allocations	9,807	10,212	9,700	9,700	9,700
21-0000-9501 Transfer In	-	-	-	-	-
TOTAL REVENUE	9,838	10,274	9,730	9,760	9,760
TOTAL AVAILABLE	\$ 36,161	\$ 46,173	\$ 52,419	\$ 52,449	\$ 58,654
<u>EXPENDITURES</u>					
21-0000-7100 Overhead Allocation	262	268	555	555	555
21-0000-7210 Professional Services	-	3,000	3,000	3,000	3,000
21-0000-7650 Dues/Subscriptions	-	-	750	-	-
21-0000-7735 Special Supplies	-	216	-	-	-
TOTAL EXPENDITURE	262	3,484	4,305	3,555	3,555
FUND TOTAL	\$ 35,899	\$ 42,689	\$ 48,114	\$ 48,894	\$ 55,099

This fund accounts for AB 2766 Subvention funds that can only be used to fund expenditures that promote improved air quality.

CITY OF CALIMESA
FY 2016-17
Gas Tax

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 24 - Gas Tax					
Fund Balance, Beginning of Year	\$ 28,991	\$ 86,024	\$ 102,840	\$ 102,840	\$ 41,524
REVENUE					
24-0000-3010 Prior period adj. per State					
24-0000-4650 Interest		172	60	100	60
24-0000-4523 HUTA-2103 - Traffic Congestion	111,926	84,827	37,283	38,953	19,702
24-0000-4525 HUTA-2105	54,621	48,680	47,026	50,603	52,170
24-0000-4526 HUTA-2106	30,553	34,866	29,045	29,470	30,265
24-0000-4527 HUTA-2107	58,451	62,601	64,293	70,190	72,446
24-0000-4528 HUTA-2107.5	2,000	4,000	2,000	2,000	2,000
24-0000-9501 Transfer In from Traffic Congestion	-	-	-		
TOTAL REVENUE	257,552	235,146	179,707	191,316	176,643
TOTAL AVAILABLE	\$ 286,543	\$ 321,170	\$ 282,547	\$ 294,156	\$ 218,167
EXPENDITURES					
24-0000-6010 Salary/Benefits	117,205	117,951	126,794	126,794	139,271
24-0000-7100 Overhead Allocation	54,056	56,506	73,238	73,238	27,296
24-0000-7230 Other Contract Services	12,040	6,376	10,000	10,000	10,000
24-0000-7415 Utilities - Street Lights	1,297	1,001	600	600	600
24-0000-7420 Communications	729	789	1,000	1,000	1,000
24-0000-7430 Repair & Maintenance - Equip	512	270	2,000	2,000	1,500
24-0000-7432 Repair & Maintenance - Vehicles	2,864	1,942	4,000	4,000	3,500
24-0000-7433 Repair & Maintenance - Streets	17,786	24,115	25,000	25,000	25,000
24-0000-7725 Minor Equipment	-	-	-	-	-
24-0000-7735 Supplies - Special	-	51	-	-	-
24-0000-7740 Fuel & Oil	11,069	9,329	10,000	10,000	10,000
TOTAL EXPENDITURE	217,557	218,330	252,632	252,632	218,167
FUND TOTAL	\$ 68,985	\$ 102,840	\$ 29,915	\$ 41,524	\$ 0

Staff Allocations:	FTE
Public Works Director	15%
Lead Maintenance Worker	75%
Maintenance Worker I (2)	100%
Total FTE's	1.9

CITY OF CALIMESA
 FY 16-17
 Gas Tax

Fund: 24 - Gas Tax
Dept: 0000

7100	Overhead Allocation	
	City Administrative Cost	27,296
7230	Other Contract Services	
	Republic Electric-Maintenance/Emergency	10,000
7415	Utilities-Street Lights	
	DOT-Signal Lights	600
7420	Communication	
	DigAlert	1,000
7430	Repair & Maintenance-Equipment	
	Large Equipment	1,500
7432	Repair & Maintenance-Vehicles	
	Repairs/smog check/ tire replacement	3,500
7433	Repair & Maintenance-Streets	
	Street Sweeping	25,000
7740	Fuel & Oil	
	PW Vehicles	10,000
		\$ 78,896

CITY OF CALIMESA
FY 2016-17
Measure A

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 25 - Measure A					
Fund Balance, Beginning of Year	\$ 1,060,638	\$ 1,171,646	\$ 1,282,772	\$ 1,282,772	\$ 450,833
<u>REVENUE</u>					
25-0000-4650 Interest	1,365	2,011	500	2,000	500
25-2062-4800 Intergovernmental - Contrib/Grants -SR2S	-	2,480	763,520	763,520	-
25-2062-4799 SR2S Intergovernmental Revenue (Local)	-	-	388,701	98,701	-
25-2054-4800 Other Gov't. - CIP Project	12,852	-	-	-	-
25-2061-4800 Other Gov't. - CIP Project	-	-	-	-	-
25-0000-4800 Other Gov't. - CIP Project	-	54,659	-	-	-
25-0000-5000 Measure A Revenue (RCTC)	139,742	145,490	152,000	152,000	164,000
25-0000-9501 Transfers-In	-	-	-	-	-
TOTAL REVENUE	153,959	204,640	1,304,721	1,016,221	164,500
AMOUNT AVAILABLE	\$ 1,214,597	\$ 1,376,286	\$ 2,587,493	\$ 2,298,993	\$ 615,333
<u>EXPENDITURES</u>					
25-0000-7210 Professional Services	990	-	-	-	-
25-2062-7220 Engineering Services	9,941	-	-	-	-
25-2065-7220 Engineering Services	688	1,925	-	-	83,000
25-2066-7220 Engineering Services	643	855	-	-	-
25-2067-7220 Engineering Services	3,613	1,350	-	-	156,000
25-2062-7220 Engineering Services	1,089	63,440	-	-	-
25-2076-7220 Engineering Services	-	5,465	-	-	-
25-0000-7100 Overhead Allocation	14,124	11,920	12,160	12,160	13,120
25-2076-7550 Advertising	-	536	-	-	-
25-2010-8700 CIP Project	-	-	50,000	-	-
25-2061-8700 CIP Project	-	-	-	-	-
25-2062-8700 CIP Project	10,520	-	1,815,258	1,252,498	-
25-2064-8700 CIP Project	1,344	-	-	-	-
25-2065-8700 CIP Project	-	-	-	-	-
25-2068-8700 CIP Project	-	-	225,000	-	-
25-2076-8700 CIP Project	-	8,023	287,977	292,443	-
25-2078-8700 CIP Project	-	-	-	-	-
25-2080-8700 CIP Project	-	-	16,200	16,059	-
25-2084-8700 CIP Project	-	-	-	275,000	71,000
TOTAL EXPENDITURE	42,951	93,514	2,406,595	1,848,160	323,120
FUND TOTAL	\$ 1,171,646	\$ 1,282,772	\$ 180,898	\$ 450,833	\$ 292,213

CIP Project 2010: Misc. Improvements - Striping
 CIP Project 2054: 3rd Street Improvements
 CIP Project 2061: Safe Routes 2 School
 CIP Project 2062: Safe Routes to School 2nd St. & Avenue L
 CIP Project 2064: Calimesa/Avenue L Slurry Seal
 CIP Project 2065: Donna Lane Street Rehabilitation (Avenue L to Myrtlewood)
 CIP Project 2066: Brady Lane Street Rehabilitation (Avenue L to Myrtlewood)
 CIP Project 2067: 5th Street Pavement Rehabilitation
 CIP Project 2068: Citywide Slurry Seal
 CIP Project 2076: Desert Lawn Drive (Cherry Valley to Desert Lawn Cemetery)
 CIP Project 2078: Citywide Pavement Rehabilitation
 CIP Project 2084: Calimesa Blvd. Pavement Rehabilitation

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CITY OF CALIMESA

FY 2016-17

Landscape, Lighting, & Maintenance District (LLMD)

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 28 - LLMD					
Fund Balance, Beginning of Year	\$ 2,829	\$ (4,697)	\$ (12,041)	\$ (12,041)	\$ (2,988)
<u>REVENUE</u>					
28-0000-4006 LLMD Property Tax	51,304	77,689	83,000	78,000	78,000
28-0000-4625 Miscellaneous		35,000			
28-0000-9501 Transfer In	65,000	13,000	87,042	87,042	80,000
TOTAL REVENUE	116,304	125,689	170,042	165,042	158,000
TOTAL AVAILABLE	\$ 119,133	\$ 120,992	\$ 158,001	\$ 153,001	\$ 155,012
<u>EXPENDITURES</u>					
28-0000-6010 Salary/Benefits	49,638	47,347	51,532	51,532	56,703
28-0000-7100 Overhead Allocation	26,146	27,217	39,960	39,960	27,811
28-0000-7210 Professional Services	-	3,600	3,997	3,997	3,997
28-0000-7220 Engineering Services	258	2,773	3,000	3,000	3,000
28-0000-7410 Utilities - Electric	3,718	4,341	4,500	6,500	7,000
28-0000-7412 Utilities - Water/Sewer	4,611	5,731	6,000	6,500	7,000
28-0000-7415 Utilities - Street Lights	37,145	39,837	40,000	40,000	45,000
28-0000-7430 Repair & Maintenance - Equipment	599	647	400	400	400
28-0000-7431 Repair & Maintenance - Building	-	-	300	300	300
28-0000-7550 Advertising	-	-	200	200	200
28-0000-7650 Dues and Subscriptions	-	600	-	-	-
28-0000-7725 Minor Equipment	594	594	3,000	2,000	2,000
28-0000-7735 Supplies - Special	521	346	800	800	800
28-0000-7770 Miscellaneous	600		800	800	800
TOTAL EXPENDITURE	123,830	133,033	154,489	155,989	155,011
FUND TOTAL	\$ (4,697)	\$ (12,041)	\$ 3,512	\$ (2,988)	\$ 1

Staff Allocations:	FTE
PW Director	5%
Lead Maintenance Worker	25%
Maintenance Worker I (2)	50.0%
Total FTE	0.8

CITY OF CALIMESA
 FY 16-17
 LLMD

Fund: 28 - LLMD Fund
Dept: 0000

7100	Overhead Allocation City Administrative Cost	27,811
7210	Professional Services Emergency Tree Removal/Trimming	3,997
7220	Engineering Services LLMD Annual Assessment	3,000
7410	Utilities-Electric Park/Parkways	7,000
7412	Utilities-Water/Sewer Park/Parkways	7,000
7415	Utilities-Street Lights Light standards through out city	45,000
7430	Repair & Maintenance-Equipment Repair of park equipment	400
7431	Repair & Maintenance-Building Repair of restroom	300
7550	Advertising Two public hearing notices-Annual LLMD Report	200
7725	Minor Equipment Mowers-weedeaters- chainsaw-chipper	2,000
7735	Special Supplies Park & Landscape materials	800
7770	Miscellaneous CAL-SAL Street Light Assessment Annual Dues	800

\$ 98,308

CITY OF CALIMESA
 FY 2016-17
 General Plan Update Grant

	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 29 - General Plan Update					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUE					
29-0000-4650 Interest	-	-	-	-	-
28-0000-4800 Other Governmental Revenues	139,831	100,727	-	-	-
TOTAL REVENUE	139,849	100,727	-	-	-
TOTAL AVAILABLE	\$ 139,849	\$ 100,727	\$ -	\$ -	\$ -
EXPENDITURES					
28-0000-6010 Salaries	3,807	14,903	-	-	-
28-0000-7100 Overhead Allocation	-	-	-	-	-
29-0000-7210 Professional Services	97,473	60,395	-	-	-
28-0000-7550 Advertising	948	-	-	-	-
28-0000-9500 Transfer Out	37,621	25,429	-	-	-
TOTAL EXPENDITURE	139,849	100,727	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Total Grant Award = \$352,318

Note: Prior to 2012-13 this grant was accounted for in the General Fund

NOTE: FUND CLOSED. ONLY SHOWN FOR HISTORICAL PURPOSES

CITY OF CALIMESA
 FY 2016-17
 SCE/WRCOG Grant

	FY 13-14	Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 30 - SCE/WRCOG Grant						
Fund Balance, Beginning of Year	\$	-	\$	-	\$	-
REVENUE						
30-0000-4650 Interest		3	-	-	-	-
30-0000-4800 Other Governmental Revenues		51,928	27,228	-	-	-
TOTAL REVENUE		51,931	27,228	-	-	-
AMOUNT AVAILABLE	\$	51,931	\$	27,228	\$	-
EXPENDITURES						
30-0000-6010 Salaries		1,361	422	-	-	-
30-0000-7210 Professional Services		39,988	15,209	-	-	-
30-0000-7585 Travel/Training		965	-	-	-	-
30-2885-7210 Professional Services		9,618	100	-	-	-
30-0000-9500 Transfer to Other Funds		-	11,497	-	-	-
TOTAL EXPENDITURE		51,931	27,228	-	-	-
FUND TOTAL	\$	-	\$	-	\$	-

Total Grant Award = \$132,822

Note: Prior to 2012-13 this grant was accounted for in the General Fund

NOTE: FUND CLOSED. ONLY SHOWN FOR HISTORICAL PURPOSES

CITY OF CALIMESA
 FY 2016-17
 Fire Facilities Fees

Description	FY 13-14	Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget				
Fund: 31 - Fire Facilities Fund										
Fund Balance, Beginning of Year	\$	171,442	\$	310,358	\$	425,948	\$	425,948	\$	501,708
<u>REVENUE</u>										
31-0000-4650 Interest		284		620		350		600		650
31-0000-4405 Mitigation Fees		139,258		120,136		89,180		89,180		89,000
31-0000-9501 Transfer In				-		-		-		-
TOTAL REVENUE		139,542		120,756		89,530		89,780		89,650
AMOUNT AVAILABLE	\$	310,984	\$	431,114	\$	515,478	\$	515,728	\$	591,358
<u>EXPENDITURES</u>										
31-0000-7100 Overhead Allocation		626		641		1,296		1,296		1,728
31-0000-7210 Professional Services				676		2,724		2,724		-
31-2071-7210 CIP Project				3,849		96,151		10,000		-
TOTAL EXPENDITURE		626		5,166		100,171		14,020		1,728
FUND TOTAL	\$	310,358	\$	425,948	\$	415,307	\$	501,708	\$	589,631

CIP Project 2071: Fire station rehabilitation with some Sheriff Department use

The City Council identified the need for additional Fire Service facilities as the population of the City increases. Three potential locations where fire stations could be located have been identified but are subject to change. Funds generated are intended to fund the design, construction, and equipment for these fire station locations or enhancements/additions to existing facilities.

CITY OF CALIMESA
FY 2016-17
Flood Control Drainage Fees

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 32 - Flood Control Drainage Fund					
Fund Balance, Beginning of Year	\$ 499,902	\$ 616,468	\$ 630,723	\$ 630,723	\$ 327,608
<u>REVENUE</u>					
32-0000-4650 Interest	491	1,047	650	650	650
32-0000-4405 Mitigation Fees	153,709	62,163	71,000	71,000	71,000
32-2072-4799 Other Gov.Rev-Grants/Contrib.-RCFC		-	2,000,000	2,000,000	-
32-2072-4800 Other Gov.Rev-Grants/Contrib.-EPA	37,589	25,838	421,574	421,574	-
32-2079-4800 Other Gov.Rev-Grants/Contrib.-RCFC			500,000	500,000	-
TOTAL REVENUE	191,789	89,048	2,993,224	2,993,224	71,650
AMOUNT AVAILABLE	\$ 691,691	\$ 705,516	\$ 3,623,947	\$ 3,623,947	\$ 399,258
<u>EXPENDITURES</u>					
32-0000-7100 Overhead Allocation	6,879	7,039	14,176	14,176	30,320
32-0000-7210 Professional Services		1,443	5,807	35,000	-
32-2072-7220 CIP Project	68,344	20,618	-	-	-
32-2072-8600 CIP Project		45,693	2,000,000	2,000,000	-
32-2072-8700 CIP Project			747,163	747,163	-
32-2079-7210 CIP Project		-	500,000	500,000	-
TOTAL EXPENDITURE	75,223	74,793	3,267,146	3,296,339	30,320
FUND TOTAL	\$ 616,468	\$ 630,723	\$ 356,801	\$ 327,608	\$ 368,939

CIP Project 2072: Calimesa Creek (partially funded by EPA Grant and Riverside County Flood Control)
CIP Project 2079: Drainage Master Plan (funded by Riverside County Flood Control)

The City Council thru the "Master Flood Control and Drainage Plan" dated July 16, 1992 authorized by Robert H. Born has identified and established the storm drain deficiencies within the City of Calimesa. The Born Study identifies the systems that are needed to relieve flooding in the city and to provide for protection of private and public facilities from the 100 year storm. The facilities identified in the study are the facilities that may be built with these development fees.

CITY OF CALIMESA
FY 2016-17

Administration Facilities Fees

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 33 - Administration Facilities Fund					
Fund Balance, Beginning of Year	\$ 110,023	\$ 209,704	\$ 317,774	\$ 317,774	\$ 322,819
<u>REVENUE</u>					
33-0000-4650 Interest	222	448	250	500	500
33-0000-4405 Mitigation fees	115,253	110,655	94,250	94,250	94,250
33-0000-9501 Transfer In		-	-	-	
TOTAL REVENUE	115,475	111,103	94,500	94,750	94,750
AMOUNT AVAILABLE	\$ 225,498	\$ 320,807	\$ 412,274	\$ 412,524	\$ 417,569
<u>EXPENDITURES</u>					
33-0000-7100 Overhead Allocation	1,516	1,552	3,160	3,160	3,647
33-0000-7210 Professional Services	-	605	2,421	2,421	
33-0000-7220 Professional Services	1,351	-	-	-	
33-0000-7431 Building Repairs/Maint.	5,939	-	-	-	
33-2085-7210 Capital Projects	6,988	876	84,124	84,124	
TOTAL EXPENDITURE	15,794	3,033	89,705	89,705	3,647
FUND TOTAL	\$ 209,704	\$ 317,774	\$ 322,569	\$ 322,819	\$ 413,922

CIP Project 2085: Planning for new City Hall

The City of Calimesa through a study completed in August 1995, has established the City administration facility needed to administer the Governance of the City of Calimesa at build-out. The desired facility will have an area of 48,000 sq ft more or less and provide office space and public works yards for the General Plan build out. These fees would be used for design, construction and inspection of the administrative facility.

CITY OF CALIMESA
 FY 2016-17
 Library Facilities Fees

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 34 - Library Facilities Fund					
Fund Balance, Beginning of Year	\$ 108,654	\$ 197,872	\$ 284,344	\$ 284,344	\$ 347,081
<u>REVENUE</u>					
34-0000-4650 Interest	151	411	250	457	450
34-0000-4405 Mitigation Fees	97,880	87,916	65,260	65,260	65,260
34-0000-9501 Transfer In-Bond Funds		-	-		
TOTAL REVENUE	98,031	88,327	65,510	65,717	65,710
AMOUNT AVAILABLE	\$ 206,685	\$ 286,199	\$ 349,854	\$ 350,061	\$ 412,791
<u>EXPENDITURES</u>					
34-0000-7100 Overhead Allocation	474	485	984	984	2,978
34-0000-7210 Professional Services		494	1,996	1,996	-
34-2070-7210 CIP Project	6,988	876	-	-	-
34-0000-7220 Professional Services	1,351			-	-
34-0000-9500 Transfers	-	-	-	-	-
TOTAL EXPENDITURE	8,813	1,855	2,980	2,980	2,978
FUND TOTAL	\$ 197,872	\$ 284,344	\$ 346,874	\$ 347,081	\$ 409,813

CIP Project 2070: Planning & site clearance for a new library

The City of Calimesa has determined that the provisions of Library services to the citizens requires a Library of 24,427 sq ft with a volume of 58,265 cubic ft at ultimate build out. The fees collected

CITY OF CALIMESA

FY 2016-17

Law Enforcement Facilities Fees

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 35 - Law Enforcement Facilities Fund					
Fund Balance, Beginning of Year	\$ 46,648	\$ 119,991	\$ 184,659	\$ 184,659	\$ 231,073
<u>REVENUE</u>					
35-0000-4650 Interest	138	260	175	300	350
35-0000-4405 Mitigation Fees	73,572	65,148	48,360	48,360	48,360
TOTAL REVENUE	73,711	65,408	48,535	48,660	48,710
AMOUNT AVAILABLE	\$ 120,359	\$ 185,399	\$ 233,194	\$ 233,319	\$ 279,783
<u>EXPENDITURES</u>					
35-0000-7100 Overhead Allocation	368	376	765	765	1,158
35-0000-7210 Professional Services		364	1,481	1,481	
35-2071-7210 CIP Project		-	-	-	
TOTAL EXPENDITURE	368	740	2,246	2,246	1,158
FUND TOTAL	\$ 119,991	\$ 184,659	\$ 230,948	\$ 231,073	\$ 278,625

CIP Project 2071: Fire station rehabilitation with some Sheriff Department use

The City Council has determined that as the population increases the need for increased police protection and facilities will be required. The fees collected for this purpose are intended to fund the construction of a building to house the police department (Sheriff contract) and acquisition of land for this purpose.

CITY OF CALIMESA
FY 2016-17
Traffic Improvement Fees

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 36 - Traffic Improvement Fees					
Fund Balance, Beginning of Year	\$ 142,173	\$ 146,474	\$ 320,005	\$ 320,005	\$ (14,388)
<u>REVENUE</u>					
36-0000-4650 Interest	(115)	372	200	800	800
36-0000-4405 Mitigation Revenue	124,476	237,552	374,400	90,000	90,000
36-2074-4800 Other Gov. - Granst/Contrib. (RCTC)	-	-	443,000	443,000	-
36-2073-4800 Other Gov. - Granst/Contrib.(Local)	15,000	-	463,000	463,000	-
36-2073-4800 Other Gov. - Granst/Contrib. (Fed)	-	-	1,440,000	1,440,000	-
TOTAL REVENUE	139,360	237,924	2,720,600	2,436,800	90,800
AMOUNT AVAILABLE	\$ 281,533	\$ 384,398	\$ 3,040,605	\$ 2,756,805	\$ 76,412
<u>EXPENDITURES</u>					
36-0000-7100 Overhead Allocation	725	743	1,525	1,525	21,200
36-0000-7210 Professional Services	150	507	2,043	35,000	-
36-0000-8700 Streets	584	-	-	-	-
36-2074-7220 CIP Project	47,224	-	1,022,633	444,506	-
36-2073-7220 CIP Project	20,965	6,758	1,733,000	2,290,162	-
36-2075-7220 CIP Project	60,148	8,270	-	-	-
36-2075-7770 CIP Project	163	48,115	-	-	-
36-2076-7770 CIP Project	5,100	-	-	-	-
36-0000-9500 CIP - Transfer to Measure A	-	-	-	-	-
TOTAL EXPENDITURE	135,060	64,393	2,759,201	2,771,193	21,200
FUND TOTAL	\$ 146,474	\$ 320,005	\$ 281,404	\$ (14,388)	\$ 55,212

CIP Project 2073: County Line Road widening (Federal Funding -SAFTEALU)
 CIP Project 2074: Cherry Valley Interchange planning
 CIP Project 2075: County Line Road interchange planning
 CIP Project 2076: Desert Lawn Drive Improvements (Cherry Valley to Desert Lawn Cemetery)
 CIP Project 2086: Bryant St. Improvements within JP Ranch

CITY OF CALIMESA
 FY 2016-17
 Street Trees Fees

Description	FY 13-14	Actuals	FY 14-15	Actuals	FY 15-16	Amended	Budget	FY 15-16	Projected	Actuals	FY 16-17	Adopted Budget
Fund: 37 - Street Tree Fees												
Fund Balance, Beginning of Year	\$	12,034	\$	11,904	\$	11,855	\$	11,855	\$	(0)		
<u>REVENUE</u>												
37-0000-4650 Interest		(62)		19		-		-				
TOTAL REVENUE		(62)		19		-		-				-
AMOUNT AVAILABLE	\$	11,972	\$	11,923	\$	11,855	\$	11,855	\$	(0)		
<u>EXPENDITURES</u>												
37-0000-7100 Overhead Allocation		68		68		68		73				
37-0000-9500 Transfer-out						11,782		11,782				
TOTAL EXPENDITURE		68		68		11,850		11,855				-
FUND TOTAL	\$	11,904	\$	11,855	\$	4	\$	(0)	\$	(0)		

The Street Trees fee was established to ensure that the street trees are planted on new lots in Calimesa.
 The fee is waived when the developer plants the required street trees prior to occupancy.

CITY OF CALIMESA
 FY 2016-17
 Park Acquisition Fees

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 38 - Park Acquisition Fees					
Fund Balance, Beginning of Year	\$ 73,572	\$ 54,871	\$ 54,343	\$ 54,343	\$ (0)
REVENUE					
38-0000-4650 Interest	110	89	80	80	
38-0000-4405 Mitigation Revenue		-	-		
TOTAL REVENUE	110	89	80	80	-
AMOUNT AVAILABLE	\$ 73,682	\$ 54,960	\$ 54,423	\$ 54,423	\$ (0)
EXPENDITURES					
38-0000-7210 Professional Services		-	-		
38-0000-7100 Overhead Allocation	603	617	617	626	
38-0000-8600 Facilities	18,208				
38-2077-8600 CIP Project		-	-		
38-0000-9500 Transfers-out (to fund 39)		-	53,797	53,797	
TOTAL EXPENDITURE	18,811	617	54,414	54,423	-
FUND TOTAL	\$ 54,871	\$ 54,343	\$ 9	\$ (0)	\$ (0)

CIP Project 2077: 4th Street Park Phase 2

The Park Acquisition Fee was combined with the Park Development Fund in 2015-16.

CITY OF CALIMESA
FY 2016-17
Park Improvement Fees

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 39 - Park Improvement Fees					
Fund Balance, Beginning of Year	\$ 228,171	\$ 693,863	\$ 1,011,127	\$ 1,011,127	\$ 442,492
<u>REVENUE</u>					
39-0000-4650 Interest	615	1,458	800	1,646	1,000
39-0000-4405 Mitigation Revenue	470,662	422,756	313,300	313,300	313,300
39-2083-4800 Intergov't Revenue (Calimesa Creek Trails)			-		
39-0000-9501 Transfers-in (from Fund 38)			53,797	53,797	-
TOTAL REVENUE	471,277	424,214	367,897	368,743	314,300
AMOUNT AVAILABLE	\$ 699,448	\$ 1,118,077	\$ 1,379,024	\$ 1,379,870	\$ 756,792
<u>EXPENDITURES</u>					
39-0000-7100 Overhead Allocation	5,585	5,585	6,944	6,944	7,546
39-0000-7210 Professional Services		2,412	9,549	9,549	-
39-0000-8700 CIP Projects		66			-
39-2078-7210 Professional Services			250,000	250,000	-
39-2077-8600 CIP Project		-	650,000	650,000	-
39-2069-8700 CIP Project		1,587	-	-	-
39-2069-7210 Professional Services		78,185			-
39-2083-7210 CIP Project		15,000	20,885	20,885	-
39-2083-7220 Engineering Services		4,115			-
TOTAL EXPENDITURE	5,585	106,950	937,378	937,378	7,546
FUND TOTAL	\$ 693,863	\$ 1,011,127	\$ 441,646	\$ 442,492	\$ 749,246

CIP Project 2069: 4th Street Park Frontage
 CIP Project 2077: 4th Street Park Phase 2
 CIP Project 2078: Park Master Plan Update
 CIP Project 2083: Calimesa Creek Trail Master Plan

The City Council determined that as the population of the city reaches build-out, additional recreation facilities will be required. The study estimates that 145.26 acres of land will have to be acquired and developed for park purposes to provide comparable recreation services to the public. The fees collected for this purpose are to be used for park development within the City.

CITY OF CALIMESA
FY 2016-17

Transportation Mitigation Fees

Description	FY 13-14	Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 41 - Transportation Mitigation Fees						
Fund Balance, Beginning of Year	\$	-	\$	-	\$	-
<u>REVENUE</u>						
41-0000-4650 Interest			-	-	-	
41-0000-4449 Mitigation Revenue		18,693	276,806	-	18,358	18,750
41-0000-9501 Transfer In			-	-	-	
TOTAL REVENUE		18,693	276,806	-	18,358	18,750
AMOUNT AVAILABLE	\$	18,693	\$	276,806	\$	18,358
			\$	-	\$	18,750
<u>EXPENDITURES</u>						
41-0000-7150 Pass-throughs		18,693	276,806	-	18,358	18,750
41-0000-7100 Overhead Allocation			-	-	-	
41-0000-9500 Transfer Out			-	-	-	
TOTAL EXPENDITURE		18,693	276,806	-	18,358	18,750
FUND TOTAL	\$	-	\$	-	\$	-

CITY OF CALIMESA
FY 2016-17

Multi-Species Habitat Conservation Program (MSHCP)

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 42 - MSHCP					
Fund Balance, Beginning of Year	\$ 4,981	\$ 4,990	\$ 4,890	\$ 4,890	\$ 4,890
<u>REVENUE</u>					
42-0000-4650 Interest	9	-	-		
42-0000-4449 Mitigation Revenue	135,947	131,784	-	173,266	173,266
42-0000-9501 Transfers in					
TOTAL REVENUE	135,956	131,784	-	173,266	173,266
AMOUNT AVAILABLE	\$ 140,937	\$ 136,774	\$ 4,890	\$ 178,156	\$ 178,156
<u>EXPENDITURES</u>					
42-0000-7150 Pass-throughs	135,947	131,784	-	173,266	173,301
42-0000-7100 Overhead Allocation		100	-		
42-0000-9500 Transfer Out		-	-		
TOTAL EXPENDITURE	135,947	131,884	-	173,266	173,301
FUND TOTAL	\$ 4,990	\$ 4,890	\$ 4,890	\$ 4,890	\$ 4,855

The Multi-Species Habitat Conservation Program (MSHCP) was established several years ago by Riverside County. The purpose of the program is to allow participating cities to charge an MSHCP development fee to prospective developers for purchasing endangered species land banks in lieu of each city having to negotiate land conservation set-asides on a case-by-case basis. Fees collected by each respective city must be remitted to the county MSHCP in full.

CITY OF CALIMESA
 FY 2016-17
 CFD No. 1 (Coussoulis)

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 50 - CFD No. 1					
Fund Balance, Beginning of Year	\$ 1,852	\$ 1,861	-	-	-
<u>REVENUE</u>					
50-0000-4101 Reimbursed Expenses		10,000	-	-	-
50-0000-4625 Misc Revenue			-	-	-
50-0000-4650 Interest	9	9	-	-	-
TOTAL REVENUE	9	10,009	-	-	-
AMOUNT AVAILABLE	\$ 1,861	\$ 11,870	-	-	-
<u>EXPENDITURES</u>					
50-0000-7100 Overhead Allocation	-	-	-	-	-
50-0000-9500 Transfer Out	-	11,870	-	-	-
TOTAL EXPENDITURE	-	11,870	-	-	-
FUND TOTAL	\$ 1,861	\$ (0)	\$ -	\$ -	\$ -

NOTE: FUND CLOSED. ONLY SHOWN FOR HISTORICAL PURPOSES

CITY OF CALIMESA
 FY 2016-17
 CFD - Public Safety

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 51 - CFD No. 2006-1 PS					
Fund Balance, Beginning of Year	\$ 87,790	\$ 105,380	\$ 74,835	\$ 74,835	\$ 22,488
<u>REVENUE</u>					
51-0000-4650 Interest	144	156	100	100	
51-0000-4155 Assessments	53,437	83,582	96,317	96,317	174,561
TOTAL REVENUE	53,581	83,738	96,417	96,417	174,561
AMOUNT AVAILABLE	\$ 141,371	\$ 189,118	\$ 171,252	\$ 171,252	\$ 197,049
<u>EXPENDITURES</u>					
51-0000-7210 Professional Services	4,079	4,326	5,710	5,710	5,824
51-0000-7100 Overhead Allocation	1,912	1,957	3,054	3,054	3,207
51-0000-7770 Miscellaneous (to Fund 01 for Services)	30,000	108,000	140,000	140,000	150,000
TOTAL EXPENDITURE	35,991	114,283	148,764	148,764	159,031
FUND TOTAL	\$ 105,380	\$ 74,835	\$ 22,488	\$ 22,488	\$ 38,018

CITY OF CALIMESA
 FY 2016-17
 CFD 2013-1 Facilities (JP Ranch)

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 52 - CFD No. 2006-3					
Fund Balance, Beginning of Year	\$ 28,285	\$ 34,104	\$ 21,718	\$ 21,718	\$ 91,246
<u>REVENUE</u>					
52-0000-4650 Interest	9	11	15	15	
52-0000-4155 Assessments	22,179	22,600	75,660	75,660	89,378
52-0000-4625 Miscellaneous		-	-	-	
TOTAL REVENUE	22,189	22,611	75,675	75,675	89,378
AMOUNT AVAILABLE	\$ 50,474	\$ 56,715	\$ 97,393	\$ 97,393	\$ 180,624
<u>EXPENDITURES</u>					
52-0000-7210 Professional Services	15,625	32,999	4,049	4,049	6,236
52-0000-7100 Overhead Allocation	745	762	2,098	2,098	2,635
52-0000-7151 Debt Service					80,507
52-0000-7770 Miscellaneous		1,236	-		
52-0000-9500 Transfer Out		-	-		
TOTAL EXPENDITURE	16,370	34,997	6,147	6,147	89,378
FUND TOTAL	\$ 34,104	\$ 21,718	\$ 91,246	\$ 91,246	\$ 91,245

CITY OF CALIMESA
 FY 2016-17
 CFD 2012-1 Facilities (Singleton Heights)

Description	FY 13-14	Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget				
Fund: 53 - CFD No. 2012-1										
Fund Balance, Beginning of Year	\$	15,053	\$	151,882	\$	363,413	\$	363,413	\$	366,480
REVENUE										
53-0000-4650 Interest		85		107		-				
53-0000-4625 Miscellaneous		13,827		14,350		-				
53-0000-4155 Assessments		126,552		139,381		153,297		153,297		153,434
53-0000-4978 Proceeds of Debt				2,855,000		-		-		
TOTAL REVENUE		140,464		3,008,838		153,297		153,297		153,434
AMOUNT AVAILABLE	\$	155,517	\$	3,160,720	\$	516,710	\$	516,710	\$	519,914
EXPENDITURES										
53-0000-7210 Professional Services		3,167		5,112		7,742		7,742		7,624
53-0000-7100 Overhead Allocation		468		480		3,308		3,308		3,473
53-0000-7151 Debt Service				2,537,030		138,950		138,950		142,138
53-0000-7153 Cost of Issuance				252,015		-		-		
53-0000-7770 Miscellaneous				2,670		230		230		200
TOTAL EXPENDITURE		3,635		2,797,307		150,230		150,230		153,435
FUND TOTAL	\$	151,882	\$	363,413	\$	366,480	\$	366,480	\$	366,479

CITY OF CALIMESA
FY 2016-17

CFD 2012-1 Maintenance (Singleton Heights)

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 55 - CFD No. 2012-1 Maint.					
Fund Balance, Beginning of Year	\$ 14,811	\$ 45,763	\$ 86,112	\$ 86,112	\$ 127,238
<u>REVENUE</u>					
55-0000-4650 Interest	34	102	20	20	
55-0000-4155 Assessments	32,145	42,043	43,152	43,152	41,830
55-0000-4625 Miscellaneous			-		
TOTAL REVENUE	32,179	42,145	43,172	43,172	41,830
AMOUNT AVAILABLE	46,990	87,908	129,284	129,284	169,068
<u>EXPENDITURES</u>					
55-0000-7210 Professional Services	1,227	970	1,178	1,178	1,256
55-0000-7100 Overhead Allocation		-	868	868	911
55-0000-7770 Miscellaneous		826	-	-	
TOTAL EXPENDITURE	1,227	1,796	2,046	2,046	2,167
FUND TOTAL	\$ 45,763	\$ 86,112	\$ 127,238	\$ 127,238	\$ 166,901

CITY OF CALIMESA
 FY 2016-17
 CFD 2013-1 Maintenance (JP Ranch)

Description	FY 13-14	Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 56 - CFD No. 2013-1 JP Maint.						
Fund Balance, Beginning of Year	\$	-	\$ 20,617	\$ 39,615	\$ 39,615	\$ 92,600
<u>REVENUE</u>						
56-0000-4650 Interest		9	20			
56-0000-4155 Assessments		21,910	22,329	56,732	56,732	28,157
TOTAL REVENUE		21,919	22,349	56,732	56,732	28,157
AMOUNT AVAILABLE	\$	21,919	\$ 42,966	\$ 96,347	\$ 96,347	\$ 120,757
<u>EXPENDITURES</u>						
56-0000-7210 Professional Services		1,302	1,374	1,576	1,576	867
56-0000-7100 Overhead Allocation			-	2,171	2,171	2,279
56-0000-7770 Miscellaneous			1,977	-	-	
TOTAL EXPENDITURE		1,302	3,351	3,747	3,747	3,146
FUND TOTAL	\$	20,617	\$ 39,615	\$ 92,600	\$ 92,600	\$ 117,611

CITY OF CALIMESA
 FY 2016-17
 CFD 2006-3 Argent/Summerwind

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 57- CFD No. 2006-3 Suncal/Summerwind					
Fund Balance, Beginning of Year	\$ 64,564	\$ 32,073	\$ 31,009	\$ 31,009	\$ 30,009
<u>REVENUE</u>					
57-0000-4650 Interest	321	6	-	-	
57-0000-4155 Assessments			-	-	
TOTAL REVENUE	321	6	-	-	-
AMOUNT AVAILABLE	\$ 64,885	\$ 32,079	\$ 31,009	\$ 31,009	\$ 30,009
<u>EXPENDITURES</u>					
57-0000-7210 Professional Services	32,813	1,070	-	1,000	1,000
57-0000-7100 Overhead Allocation		-	-	-	
TOTAL EXPENDITURE	32,813	1,070	-	1,000	1,000
FUND TOTAL	\$ 32,073	\$ 31,009	\$ 31,009	\$ 30,009	\$ 29,009

CITY OF CALIMESA
 FY 2016-17
 CFD Heritage Oaks

Description	FY 13-14	Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 58- CFD Heritage Oaks						
Fund Balance, Beginning of Year	\$	-	\$	-	\$	-
<u>REVENUE</u>						
57-0000-4650 Interest		-	-	-	-	-
57-0000-4155 Assessments		-	-	51,201	-	-
TOTAL REVENUE		-	-	51,201	-	-
AMOUNT AVAILABLE	\$	-	\$	-	\$	-
<u>EXPENDITURES</u>						
57-0000-7210 Professional Services		-	-	36,966	-	-
57-0000-7100 Overhead Allocation		-	-	4,000	-	-
TOTAL EXPENDITURE		-	-	40,966	-	-
FUND TOTAL	\$	-	\$	10,235	\$	-

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CITY OF CALIMESA
 FY 2016-17
 Successor Agency

Description	FY 13-14 Actuals	FY 14-15 Actuals	FY 15-16 Amended Budget	FY 15-16 Projected Actuals	FY 16-17 Adopted Budget
Fund: 67 - Successor Agency					
Fund Balance, Beginning of Year	\$ (42,043)	\$ (26,587)	\$ (21,130)	\$ (21,130)	\$ (21,130)
<u>REVENUE</u>					
67-0000-4625 Miscellaneous	-	109	-	-	
67-0000-4650 Interest	5	-	-	-	
67-0000-4800 Other Governmental Revenue	521,571	423,084	451,388	451,388	309,963
67-0000-4978 Proceeds of Debt Issuance	2,964,078				
TOTAL REVENUE	3,485,654	423,193	451,388	451,388	309,963
AMOUNT AVAILABLE	\$ 3,443,611	\$ 396,606	\$ 430,258	\$ 430,258	\$ 288,833
<u>EXPENDITURES</u>					
67-0000-6010 Salaries/Benefits	94,019	129,795	123,288	123,288	101,373
67-0000-7210 Contract Employees	115,422		-	50,946	-
67-0000-7210 Professional Svcs-Fin/Audit/Trust		70,554	68,946	18,000	9,171
67-0000-7215 Professional Svcs. - Legal	7,231	1,142	7,000	7,000	-
67-0000-7100 Overhead Allocation	37,552	48,663	50,766	50,766	-
67-0000-7151 Debt Service	3,016,615	166,872	201,388	201,388	199,419
67-0000-7153 Cost of Issuance Expense	199,517	710			
67-0000-7585 Travel/Training	(159)				
67-0000-7700 Miscellaneous		-	-		
TOTAL EXPENDITURE	3,470,198	417,736	451,388	451,388	309,963
FUND TOTAL	\$ (26,587)	\$ (21,130)	\$ (21,130)	\$ (21,130)	\$ (21,130)

The Successor Agency's role is to assume the administrative duties of the former Calimesa Redevelopment Agency by paying such items as bond debt service and finishing previously approved capital projects.

Staff Allocations:

- City Manager
- Finance Director
- Public Works Director
- Accounting Coordinator
- Dev Svcs Specialist
- Administrative Assistant II
- Administrative Assistant I
- Total FTE's

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Authorized Positions & Salary Schedule

CITY OF CALIMESA
 FY 16-17
 Authorized Position List

SALARY RANGE	POSITION	FUNDED	UNFUNDED
<u>FULL-TIME POSITIONS:</u>			
Contract	City Manager	1	
42	Deputy City Manager/City Clerk	1	
41	General Services Director	1	
23	Sr. Administrative Assistant	1	
17	Administrative Assistant I	1	
26	Accountant	1	
20	Accounting Technician	1	
41	Public Works Director	1	
30	Maintenance Supervisor		1
23	Lead Maintenance Worker	1	
21	Maintenance Worker II		1
18	Maintenance Worker I	2	
Contract	City Engineer	1	
Contract	Building Official	1	
Contract	Building Counter Tehnician	1	
Contract	Community Development Director	1	
Contract	Assistant Planner	1	
Contract	Code Enforcement Officer	1	
Contract	Senior Services Manager	1	
Contract	Senior Services Office Specialist	1	
Total Council Authorized Position:		19	2

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
1	Hourly	7.16	7.52	7.89	8.29	8.70	9.14
	Bi-Weekly	572.80	601.44	631.51	663.09	696.24	731.05
	Monthly	1,241.07	1,303.12	1,368.28	1,436.69	1,508.52	1,583.95
	Annually	14,892.80	15,637.44	16,419.31	17,240.28	18,102.29	19,007.41
2	Hourly	7.52	7.89	8.29	8.70	9.14	9.60
	Bi-Weekly	601.44	631.51	663.09	696.24	731.05	767.61
	Monthly	1,303.12	1,368.28	1,436.69	1,508.52	1,583.95	1,663.15
	Annually	15,637.44	16,419.31	17,240.28	18,102.29	19,007.41	19,957.78
3	Hourly	7.89	8.29	8.70	9.14	9.60	10.07
	Bi-Weekly	631.51	663.09	696.24	731.05	767.61	805.99
	Monthly	1,368.28	1,436.69	1,508.52	1,583.95	1,663.15	1,746.31
	Annually	16,419.31	17,240.28	18,102.29	19,007.41	19,957.78	20,955.67
4	Hourly	8.29	8.70	9.14	9.60	10.07	10.58
	Bi-Weekly	663.09	696.24	731.05	767.61	805.99	846.29
	Monthly	1,436.69	1,508.52	1,583.95	1,663.15	1,746.31	1,833.62
	Annually	17,240.28	18,102.29	19,007.41	19,957.78	20,955.67	22,003.45
5	Hourly	8.70	9.14	9.60	10.07	10.58	11.11
	Bi-Weekly	696.24	731.05	767.61	805.99	846.29	888.60
	Monthly	1,508.52	1,583.95	1,663.15	1,746.31	1,833.62	1,925.30
	Annually	18,102.29	19,007.41	19,957.78	20,955.67	22,003.45	23,103.62
6	Hourly	9.14	9.60	10.07	10.58	11.11	11.66
	Bi-Weekly	731.05	767.61	805.99	846.29	888.60	933.03
	Monthly	1,583.95	1,663.15	1,746.31	1,833.62	1,925.30	2,021.57
	Annually	19,007.41	19,957.78	20,955.67	22,003.45	23,103.62	24,258.80
7	Hourly	9.60	10.07	10.58	11.11	11.66	12.25
	Bi-Weekly	767.61	805.99	846.29	888.60	933.03	979.68
	Monthly	1,663.15	1,746.31	1,833.62	1,925.30	2,021.57	2,122.65
	Annually	19,957.78	20,955.67	22,003.45	23,103.62	24,258.80	25,471.74
8	Hourly	10.07	10.58	11.11	11.66	12.25	12.86
	Bi-Weekly	805.99	846.29	888.60	933.03	979.68	1,028.67
	Monthly	1,746.31	1,833.62	1,925.30	2,021.57	2,122.65	2,228.78
	Annually	20,955.67	22,003.45	23,103.62	24,258.80	25,471.74	26,745.33
9	Hourly	10.58	11.11	11.66	12.25	12.86	13.50
	Bi-Weekly	846.29	888.60	933.03	979.68	1,028.67	1,080.10

	Monthly	1,833.62	1,925.30	2,021.57	2,122.65	2,228.78	2,340.22
	Annually	22,003.45	23,103.62	24,258.80	25,471.74	26,745.33	28,082.60
10	Hourly	11.11	11.66	12.25	12.86	13.50	14.18
	Bi-Weekly	888.60	933.03	979.68	1,028.67	1,080.10	1,134.10
	Monthly	1,925.30	2,021.57	2,122.65	2,228.78	2,340.22	2,457.23
	Annually	23,103.62	24,258.80	25,471.74	26,745.33	28,082.60	29,486.73
11	Hourly	11.66	12.25	12.86	13.50	14.18	14.89
	Bi-Weekly	933.03	979.68	1,028.67	1,080.10	1,134.10	1,190.81
	Monthly	2,021.57	2,122.65	2,228.78	2,340.22	2,457.23	2,580.09
	Annually	24,258.80	25,471.74	26,745.33	28,082.60	29,486.73	30,961.06
12	Hourly	12.25	12.86	13.50	14.18	14.89	15.63
	Bi-Weekly	979.68	1,028.67	1,080.10	1,134.10	1,190.81	1,250.35
	Monthly	2,122.65	2,228.78	2,340.22	2,457.23	2,580.09	2,709.09
	Annually	25,471.74	26,745.33	28,082.60	29,486.73	30,961.06	32,509.11
13	Hourly	12.86	13.50	14.18	14.89	15.63	16.41
	Bi-Weekly	1,028.67	1,080.10	1,134.10	1,190.81	1,250.35	1,312.87
	Monthly	2,228.78	2,340.22	2,457.23	2,580.09	2,709.09	2,844.55
	Annually	26,745.33	28,082.60	29,486.73	30,961.06	32,509.11	34,134.57
14	Hourly	13.50	14.18	14.89	15.63	16.41	17.23
	Bi-Weekly	1,080.10	1,134.10	1,190.81	1,250.35	1,312.87	1,378.51
	Monthly	2,340.22	2,457.23	2,580.09	2,709.09	2,844.55	2,986.77
	Annually	28,082.60	29,486.73	30,961.06	32,509.11	34,134.57	35,841.30
15	Hourly	14.18	14.89	15.63	16.41	17.23	18.09
	Bi-Weekly	1,134.10	1,190.81	1,250.35	1,312.87	1,378.51	1,447.44
	Monthly	2,457.23	2,580.09	2,709.09	2,844.55	2,986.77	3,136.11
	Annually	29,486.73	30,961.06	32,509.11	34,134.57	35,841.30	37,633.36
16	Hourly	14.89	15.63	16.41	17.23	18.09	19.00
	Bi-Weekly	1,190.81	1,250.35	1,312.87	1,378.51	1,447.44	1,519.81
	Monthly	2,580.09	2,709.09	2,844.55	2,986.77	3,136.11	3,292.92
	Annually	30,961.06	32,509.11	34,134.57	35,841.30	37,633.36	39,515.03
17	Hourly	15.63	16.41	17.23	18.09	19.00	19.95
	Bi-Weekly	1,250.35	1,312.87	1,378.51	1,447.44	1,519.81	1,595.80
	Monthly	2,709.09	2,844.55	2,986.77	3,136.11	3,292.92	3,457.57
	Annually	32,509.11	34,134.57	35,841.30	37,633.36	39,515.03	41,490.78
18	Hourly	16.41	17.23	18.09	19.00	19.95	20.94
	Bi-Weekly	1,312.87	1,378.51	1,447.44	1,519.81	1,595.80	1,675.59
	Monthly	2,844.55	2,986.77	3,136.11	3,292.92	3,457.57	3,630.44
	Annually	34,134.57	35,841.30	37,633.36	39,515.03	41,490.78	43,565.32

19	Hourly	17.23	18.09	19.00	19.95	20.94	21.99
	Bi-Weekly	1,378.51	1,447.44	1,519.81	1,595.80	1,675.59	1,759.37
	Monthly	2,986.77	3,136.11	3,292.92	3,457.57	3,630.44	3,811.97
	Annually	35,841.30	37,633.36	39,515.03	41,490.78	43,565.32	45,743.59
20	Hourly	18.09	19.00	19.95	20.94	21.99	23.09
	Bi-Weekly	1,447.44	1,519.81	1,595.80	1,675.59	1,759.37	1,847.34
	Monthly	3,136.11	3,292.92	3,457.57	3,630.44	3,811.97	4,002.56
	Annually	37,633.36	39,515.03	41,490.78	43,565.32	45,743.59	48,030.77
21	Hourly	19.00	19.95	20.94	21.99	23.09	24.25
	Bi-Weekly	1,519.81	1,595.80	1,675.59	1,759.37	1,847.34	1,939.70
	Monthly	3,292.92	3,457.57	3,630.44	3,811.97	4,002.56	4,202.69
	Annually	39,515.03	41,490.78	43,565.32	45,743.59	48,030.77	50,432.31
22	Hourly	19.95	20.94	21.99	23.09	24.25	25.46
	Bi-Weekly	1,595.80	1,675.59	1,759.37	1,847.34	1,939.70	2,036.69
	Monthly	3,457.57	3,630.44	3,811.97	4,002.56	4,202.69	4,412.83
	Annually	41,490.78	43,565.32	45,743.59	48,030.77	50,432.31	52,953.92
23	Hourly	20.94	21.99	23.09	24.25	25.46	26.73
	Bi-Weekly	1,675.59	1,759.37	1,847.34	1,939.70	2,036.69	2,138.52
	Monthly	3,630.44	3,811.97	4,002.56	4,202.69	4,412.83	4,633.47
	Annually	43,565.32	45,743.59	48,030.77	50,432.31	52,953.92	55,601.62
24	Hourly	21.99	23.09	24.25	25.46	26.73	28.07
	Bi-Weekly	1,759.37	1,847.34	1,939.70	2,036.69	2,138.52	2,245.45
	Monthly	3,811.97	4,002.56	4,202.69	4,412.83	4,633.47	4,865.14
	Annually	45,743.59	48,030.77	50,432.31	52,953.92	55,601.62	58,381.70
25	Hourly	23.09	24.25	25.46	26.73	28.07	29.47
	Bi-Weekly	1,847.34	1,939.70	2,036.69	2,138.52	2,245.45	2,357.72
	Monthly	4,002.56	4,202.69	4,412.83	4,633.47	4,865.14	5,108.40
	Annually	48,030.77	50,432.31	52,953.92	55,601.62	58,381.70	61,300.78
26	Hourly	24.25	25.46	26.73	28.07	29.47	30.95
	Bi-Weekly	1,939.70	2,036.69	2,138.52	2,245.45	2,357.72	2,475.61
	Monthly	4,202.69	4,412.83	4,633.47	4,865.14	5,108.40	5,363.82
	Annually	50,432.31	52,953.92	55,601.62	58,381.70	61,300.78	64,365.82
27	Hourly	25.46	26.73	28.07	29.47	30.95	32.49
	Bi-Weekly	2,036.69	2,138.52	2,245.45	2,357.72	2,475.61	2,599.39
	Monthly	4,412.83	4,633.47	4,865.14	5,108.40	5,363.82	5,632.01
	Annually	52,953.92	55,601.62	58,381.70	61,300.78	64,365.82	67,584.11
28	Hourly	26.73	28.07	29.47	30.95	32.49	34.12

	Bi-Weekly	2,138.52	2,245.45	2,357.72	2,475.61	2,599.39	2,729.36
	Monthly	4,633.47	4,865.14	5,108.40	5,363.82	5,632.01	5,913.61
	Annually	55,601.62	58,381.70	61,300.78	64,365.82	67,584.11	70,963.32
29	Hourly	28.07	29.47	30.95	32.49	34.12	35.82
	Bi-Weekly	2,245.45	2,357.72	2,475.61	2,599.39	2,729.36	2,865.83
	Monthly	4,865.14	5,108.40	5,363.82	5,632.01	5,913.61	6,209.29
	Annually	58,381.70	61,300.78	64,365.82	67,584.11	70,963.32	74,511.49
30	Hourly	29.47	30.95	32.49	34.12	35.82	37.61
	Bi-Weekly	2,357.72	2,475.61	2,599.39	2,729.36	2,865.83	3,009.12
	Monthly	5,108.40	5,363.82	5,632.01	5,913.61	6,209.29	6,519.76
	Annually	61,300.78	64,365.82	67,584.11	70,963.32	74,511.49	78,237.06
31	Hourly	30.95	32.49	34.12	35.82	37.61	39.49
	Bi-Weekly	2,475.61	2,599.39	2,729.36	2,865.83	3,009.12	3,159.57
	Monthly	5,363.82	5,632.01	5,913.61	6,209.29	6,519.76	6,845.74
	Annually	64,365.82	67,584.11	70,963.32	74,511.49	78,237.06	82,148.91
32	Hourly	32.49	34.12	35.82	37.61	39.49	41.47
	Bi-Weekly	2,599.39	2,729.36	2,865.83	3,009.12	3,159.57	3,317.55
	Monthly	5,632.01	5,913.61	6,209.29	6,519.76	6,845.74	7,188.03
	Annually	67,584.11	70,963.32	74,511.49	78,237.06	82,148.91	86,256.36
33	Hourly	34.12	35.82	37.61	39.49	41.47	43.54
	Bi-Weekly	2,729.36	2,865.83	3,009.12	3,159.57	3,317.55	3,483.43
	Monthly	5,913.61	6,209.29	6,519.76	6,845.74	7,188.03	7,547.43
	Annually	70,963.32	74,511.49	78,237.06	82,148.91	86,256.36	90,569.18
34	Hourly	35.82	37.61	39.49	41.47	43.54	45.72
	Bi-Weekly	2,865.83	3,009.12	3,159.57	3,317.55	3,483.43	3,657.60
	Monthly	6,209.29	6,519.76	6,845.74	7,188.03	7,547.43	7,924.80
	Annually	74,511.49	78,237.06	82,148.91	86,256.36	90,569.18	95,097.64
35	Hourly	37.61	39.49	41.47	43.54	45.72	48.01
	Bi-Weekly	3,009.12	3,159.57	3,317.55	3,483.43	3,657.60	3,840.48
	Monthly	6,519.76	6,845.74	7,188.03	7,547.43	7,924.80	8,321.04
	Annually	78,237.06	82,148.91	86,256.36	90,569.18	95,097.64	99,852.52
36	Hourly	39.49	41.47	43.54	45.72	48.01	50.41
	Bi-Weekly	3,159.57	3,317.55	3,483.43	3,657.60	3,840.48	4,032.51
	Monthly	6,845.74	7,188.03	7,547.43	7,924.80	8,321.04	8,737.10
	Annually	82,148.91	86,256.36	90,569.18	95,097.64	99,852.52	104,845.14
37	Hourly	41.47	43.54	45.72	48.01	50.41	52.93
	Bi-Weekly	3,317.55	3,483.43	3,657.60	3,840.48	4,032.51	4,234.13
	Monthly	7,188.03	7,547.43	7,924.80	8,321.04	8,737.10	9,173.95

	Annually	86,256.36	90,569.18	95,097.64	99,852.52	104,845.14	110,087.40
38	Hourly	43.54	45.72	48.01	50.41	52.93	55.57
	Bi-Weekly	3,483.43	3,657.60	3,840.48	4,032.51	4,234.13	4,445.84
	Monthly	7,547.43	7,924.80	8,321.04	8,737.10	9,173.95	9,632.65
	Annually	90,569.18	95,097.64	99,852.52	104,845.14	110,087.40	115,591.77
39	Hourly	45.72	48.01	50.41	52.93	55.57	58.35
	Bi-Weekly	3,657.60	3,840.48	4,032.51	4,234.13	4,445.84	4,668.13
	Monthly	7,924.80	8,321.04	8,737.10	9,173.95	9,632.65	10,114.28
	Annually	95,097.64	99,852.52	104,845.14	110,087.40	115,591.77	121,371.36
40	Hourly	48.01	50.41	52.93	55.57	58.35	61.27
	Bi-Weekly	3,840.48	4,032.51	4,234.13	4,445.84	4,668.13	4,901.54
	Monthly	8,321.04	8,737.10	9,173.95	9,632.65	10,114.28	10,619.99
	Annually	99,852.52	104,845.14	110,087.40	115,591.77	121,371.36	127,439.93
41	Hourly	50.41	52.93	55.57	58.35	61.27	64.33
	Bi-Weekly	4,032.51	4,234.13	4,445.84	4,668.13	4,901.54	5,146.61
	Monthly	8,737.10	9,173.95	9,632.65	10,114.28	10,619.99	11,150.99
	Annually	104,845.14	110,087.40	115,591.77	121,371.36	127,439.93	133,811.92
42	Hourly	52.93	55.57	58.35	61.27	64.33	67.55
	Bi-Weekly	4,234.13	4,445.84	4,668.13	4,901.54	5,146.61	5,403.94
	Monthly	9,173.95	9,632.65	10,114.28	10,619.99	11,150.99	11,708.54
	Annually	110,087.40	115,591.77	121,371.36	127,439.93	133,811.92	140,502.52
43	Hourly	55.57	58.35	61.27	64.33	67.55	70.93
	Bi-Weekly	4,445.84	4,668.13	4,901.54	5,146.61	5,403.94	5,674.14
	Monthly	9,632.65	10,114.28	10,619.99	11,150.99	11,708.54	12,293.97
	Annually	115,591.77	121,371.36	127,439.93	133,811.92	140,502.52	147,527.65
44	Hourly	58.35	61.27	64.33	67.55	70.93	74.47
	Bi-Weekly	4,668.13	4,901.54	5,146.61	5,403.94	5,674.14	5,957.85
	Monthly	10,114.28	10,619.99	11,150.99	11,708.54	12,293.97	12,908.67
	Annually	121,371.36	127,439.93	133,811.92	140,502.52	147,527.65	154,904.03
45	Hourly	61.27	64.33	67.55	70.93	74.47	78.20
	Bi-Weekly	4,901.54	5,146.61	5,403.94	5,674.14	5,957.85	6,255.74
	Monthly	10,619.99	11,150.99	11,708.54	12,293.97	12,908.67	13,554.10
	Annually	127,439.93	133,811.92	140,502.52	147,527.65	154,904.03	162,649.23
46	Hourly	64.33	67.55	70.93	74.47	78.20	82.11
	Bi-Weekly	5,146.61	5,403.94	5,674.14	5,957.85	6,255.74	6,568.53
	Monthly	11,150.99	11,708.54	12,293.97	12,908.67	13,554.10	14,231.81
	Annually	133,811.92	140,502.52	147,527.65	154,904.03	162,649.23	170,781.69

47	Hourly	67.55	70.93	74.47	78.20	82.11	86.21
	Bi-Weekly	5,403.94	5,674.14	5,957.85	6,255.74	6,568.53	6,896.95
	Monthly	11,708.54	12,293.97	12,908.67	13,554.10	14,231.81	14,943.40
	Annually	140,502.52	147,527.65	154,904.03	162,649.23	170,781.69	179,320.78
48	Hourly	70.93	74.47	78.20	82.11	86.21	90.52
	Bi-Weekly	5,674.14	5,957.85	6,255.74	6,568.53	6,896.95	7,241.80
	Monthly	12,293.97	12,908.67	13,554.10	14,231.81	14,943.40	15,690.57
	Annually	147,527.65	154,904.03	162,649.23	170,781.69	179,320.78	188,286.81
49	Hourly	74.47	78.20	82.11	86.21	90.52	95.05
	Bi-Weekly	5,957.85	6,255.74	6,568.53	6,896.95	7,241.80	7,603.89
	Monthly	12,908.67	13,554.10	14,231.81	14,943.40	15,690.57	16,475.10
	Annually	154,904.03	162,649.23	170,781.69	179,320.78	188,286.81	197,701.16
50	Hourly	78.20	82.11	86.21	90.52	95.05	99.80
	Bi-Weekly	6,255.74	6,568.53	6,896.95	7,241.80	7,603.89	7,984.09
	Monthly	13,554.10	14,231.81	14,943.40	15,690.57	16,475.10	17,298.85
	Annually	162,649.23	170,781.69	179,320.78	188,286.81	197,701.16	207,586.21

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Capital Improvement Program

Introduction:

The City of Calimesa’s 2016-17 Capital Improvement Program (CIP) covers the five year fiscal year period of 2016-17 through 2017-2021. Because capital projects are typically long-term in nature, taking multiple years to complete, only the projected current year (2016-17) amounts to be spent on **new** projects are shown as appropriations in the respective Special Revenue Fund (see the Other Funds section of this budget document). Amounts related to ongoing projects in a prior year, are shown as “spent” in the current year and reappropriated to the following year; i.e., carried forward from 2015-16 to 2016-17 as part of closing out the fiscal year. In addition, the CIP is a “rolling” five year plan wherein as the current year comes to a close another fiscal year is added on the long-term end of the plan. Keep in mind that on an annual basis the plan is updated and amended to respond to the needs of the community and related development.

Challenges associated with the five year CIP include an increased workload for a relatively small number of City staff for managing and accounting for the CIP. Furthermore, residential construction and new home sales are occurring after a multi-year lag, and this growth will continue to foster additional capital projects and demands on staff. While these challenges are real, the City is fortunate to be in a situation that provides potential opportunities for investment in its infrastructure now and in the future.

Over the next five years the City is projecting to expend \$12.685 million on capital projects; not including the over \$ 4.2 million in projects budgeted in 2015-16, but not yet complete.

Sources of reliable future revenue include Measure A sales tax override payments, grants already approved for the City, and development impact fees based on developments already approved and/or in process.

Categorically, the City’s 2017-2021-CIP will be spent on:

 \$ 4,000,000 Parks
 8,685,000 Street Improvements
 \$ 12,685,000 Total

However, as noted above, the CIP will continue to be revised as community needs evolve. The City is proud to have completed both the Desert Lawn Pavement Rehabilitation Project and the Safe Routes to Scholl Project in 2015-16. The City anticipates future improvements, such as this, continuing to be made as funding permits.

The following pages reflect, in detail, the projects in progress, as well as the projects commencing in the 2016-17 fiscal year.

City of Calimesa
Capital Improvement Program
New Project Listing
Fiscal Year 2016-17

				Project Total Budget
Project Account #	Project Name	Fund Name	Fund #	
2065	Donna Lane Pavement Rehabilitation	Measure A	25	83,000
2067	5th Street Pavement Rehabilitation	Measure A	25	156,000
2084	Calimesa Blvd. Pavement Rehabilitation	Measure A	25	71,000
			Totals	310,000

In addition to the above list, there are several projects that were budgeted for in 2015-16 that are not yet complete.
 Remaining (unspent) appropriations will be carry-forward to FY 2016-17 to complete these projects.
 After the close of FY 2015-16, the 2016-17 Budget will be adjusted to include those amounts.

City of Calimesa
Five Year Capital Improvement Program
FY 2017 - 2021
Funding Schedule
(continued on next page)

Project Description	2016-17	2017-18	2018-19	2019-20	2020-21
4th Street Park - Phase 2	-	-	-	-	-
(Balance of Appropriation to carry over from 2015-16)					
Park Master Plan Update - Citywide	-	-	-	-	-
(Balance of Appropriation to carry over from 2015-16)					
Development of City Parks per Master Plan	-	-	-	2,000,000	2,000,000
SR2S - 2nd St. And Avenue L	-	-	-	-	-
(Balance of Appropriation to carry over from 2015-16)	-	-	-	-	-
Calimesa Creek	-	-	-	-	-
(Balance of Appropriation to carry over from 2015-16)	-	-	-	-	-
County Line Road Street Imp. (Engineering Phase)	-	-	-	-	-
(Balance of Appropriation to carry over from 2015-16)	-	-	-	-	-
County Line Road Street Imp. (R of Way/Constrction)	-	-	-	-	-
(Balance of Appropriation to carry over from 2015-16)	-	-	-	-	-
Cherry Valley Interchange	-	-	-	-	-
(Balance of Appropriation to carry over from 2015-16)	-	-	-	-	-
County Line Road Interchange	-	50,000	2,000,000	2,000,000	-
Singleton Road Interchange	-	-	-	-	2,000,000
Sandalwood Interchange	-	-	-	-	2,000,000
Citywide Slurry Seal	-	-	-	-	-
Citywide Payment Rehabilitation	71,000	-	-	-	-
Striping - Citywide	-	-	-	-	-
(Balance of Appropriation to carry over from 2015-16)	-	-	-	-	-
5th Street Pavement Rehabilitation	156,000	-	-	-	-
Donna Lane Pavement Rehabilitation	83,000	-	-	-	-
Brady Lane Pavement Rehabilitation	-	73,000	-	-	-
Barnes Court Pavement Rehabilitation	-	-	42,000	-	-
Ward Lane Pavement Rehabilitation	-	-	41,000	-	-
Avenue L Slurry Seal	-	-	-	77,000	-
California Street Pavement Rehabilitor	-	-	-	-	92,000
Library/City Hall - (Site Demolition & Planning)	-	-	-	-	-
(Balance of Appropriation to carry over from 2015-16)	-	-	-	-	-
Drainage Master Plan	-	-	-	-	-
(Balance of Appropriation to carry over from 2015-16)	-	-	-	-	-
Totals:	310,000	123,000	2,083,000	4,077,000	6,092,000

City of Calimesa
Five Year Capital Improvement Program
FY 2017-2021
Funding Schedule
(continued from prior page)

Project Description	Total	Funding Source	Amount
4th Street Park - Phase 2		Park Imp. DIF	-
		Project Total Funding	-
Park Master Plan Update - Citywide		Park Imp. DIF	-
		Project Total Funding	-
Development of City Parks per Master Plan	4,000,000	Park Imp. DIF	4,000,000
		Project Total Funding	4,000,000
SR2S - 2nd St. And Avenue L (Balance of Appropriation to carry over from 2014-15)	-	Measure A	-
		Local Contribution (Yucaipa)	-
		SR2S Grant	-
		Project Total Funding	-
Calimesa Creek (Balance of Appropriation to carry over from 2014-15)	-	Flood Control Drainage DIF	-
		Riverside County Flood Control	-
		EPA Grant	-
		Project Total Funding	-
County Line Road Street Imp. (Engineering Phase) (Balance of Appropriation to carry over from 2014-15)	-	Traffic Imp. DIF	-
		Local Contribution	-
		SAFTEALU Grant	-
		Project Total Funding	-
County Line Road Street Imp. (R of Way/Constrction)	-	Traffic Imp. DIF	-
		Local Contribution	-
		SAFTEALU Grant	-
		Project Total Funding	-
Cherry Valley Interchange (Balance of Appropriation to carry over from 2014-15)	-	Traffic Imp. DIF	-
		CMAQ Grant	-
		Project Total Funding	-
County Line Road Interchange	4,050,000	Traffic Imp. DIF	4,050,000
		Yucaipa Contribution	-
		Project Total Funding	4,050,000
Singleton Road Interchange	2,000,000	Traffic Imp. DIF	2,000,000
		Grants/Contrib-Others	-
		Project Total Funding	2,000,000
Sandalwood Interchange	2,000,000	Traffic Imp. DIF	2,000,000
		Grants/Contrib-Others	-
		Project Total Funding	2,000,000
Citywide Slurry Seal		Measure A	-
Citywide Payment Rehabilitation	71,000	Measure A	71,000
Striping - Citywide (Balance of Appropriation to carry over from 2015-16)		Measure A	-
5th Street Pavement Rehabilitation	156,000	Measure A	156,000
Donna Lane Pavement Rehabilitation	83,000	Measure A	83,000
Brady Lane Pavement Rehabilitation	73,000	Measure A	73,000
Barnes Court Pavement Rehabilitation	42,000	Measure A	42,000
Ward Lane Pavement Rehabilitation	41,000	Measure A	41,000
Avenue L Slurry Seal	77,000	Measure A	77,000
California Street Pavement Rehabilitation	92,000	Measure A	92,000
		Project Total Funding	635,000
Library/City Hall - (Site Demolition & Planning) (Balance of Appropriation to carry over from 2014-15)	-	Library DIF/Admin DIF	-
		Project Total Funding	-
Drainage Master Plan (Balance of Appropriation to carry over from 2014-15)	-	Flood Control DIF	-
		Riverside County Flood Control	-
		Project Total Funding	-
Totals:	12,685,000		12,685,000

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Cost Allocation Plan

City of Calimesa
Cost Allocation Plan
For the Fiscal Year
2016-17

Introduction:

Every governmental organization in the United States, which receives federal dollars in any substantial form, must have an objective cost allocation plan for distributing administrative overhead. Many states and counties also require the existence of such a plan to substantiate charges for administrative costs to programs that are state or county grant funded. A cost allocation plan may not be required if no administrative costs are allocated to funds or departments receiving other governmental revenue.

The City of Calimesa (the City) has numerous special revenue funds which receive money from other governments, developers (fees), property tax assessments for special districts, donations, and other funding sources independent of General Fund activities. As a result, periodic updating of the City’s cost allocation plan is essential.

Methodology:

Administrative overhead typically includes line items for various general government functions such as City Clerk, Human Resources, Risk Management (and related insurances), Information Technology, Finance, facilities (including utilities and communications), and other items of a service or support nature which theoretically benefit other departments, programs, and funds. While the City Manager’s Department is clearly an administrative function, its purpose is not to directly support activities of other operations but rather to oversee all activities of a city in more of an indirect manner. As a result, City Manager Department costs are not typically allocated to others. However, the Public Works and Engineering Departments often spend time administering projects, grants and related programs and, thus a portion of their time is allocated to those specific programs and funds.

Table 1: Typical factors used to allocate overhead costs

Type of costs	Factors used to calculate overhead costs
Maintenance and janitorial	Square footage
Electric and other externally provided utilities	Square footage
Accounting	Actual expenses or number of transactions
Budget	Actual expenses, budgeted expenses or number of staff (FTE)
Payroll	Number of staff (FTE) or payroll warrants
Human resources	Number of staff (FTE)
IT services	Number of computers, servers, databases or ports
Legal – indirect costs	Actual expenses or hours worked
Insurance	Number of staff (FTE), claims or loss history, square footage, property values insured, and risk factor
Accounts payable	Number of transactions (including vouchers or invoices)
Purchasing	Number of transactions (procurements)

Sources: OMB Circular A-87 & studies by other auditors and consultants.

While the above Table contains and suggests certain allocation criteria, the related factors are not precise requirements and vary greatly from government to government, depending on budget size, number of employees, the nature of facilities, the nature of operational activities, and other overhead components. Each entity has unique characteristics which necessitate customized approaches in allocating costs.

Cost centers selected for the City which appear to suit allocation are:

- Information Technology
- Non-Departmental (facilities, utilities, etc.)
- City Clerk General Operations
- City Clerk – Human Resources
- City Clerk – Risk Management
- Finance
- Public Works (project/program related only)
- Engineering (project/program related only)

Allocation factors used in determining the related methodology include (by cost center):

- Information Technology - 50% based on the number of active general ledger accounts and 50% based on the number of employees in each department or fund.
- Non-Departmental (facilities, utilities, etc.) – 50% based on budget size and 50% based on number of employees
- City Clerk General Operations – 100% number of agenda items
- City Clerk – Human Resources – 100% number of employees including those on contract
- City Clerk – Risk Management – 100% number of employees including contract
- Finance – 50% based on number of active general ledger accounts and 50% based on budget size.
- Public Works – 15% to the City’s Capital Improvement Program
- Engineering – 15% to the City’s Capital Improvement Program

Additional standard cost allocation methodologies prescribe a “step-down” approach for allocating costs internally among the overhead departments being allocated to other departments, programs, and funds. Generally, this methodology would begin the step-down with departments that clearly benefit all citywide activities such as information technology and non-departmental (facilities, utilities, etc.). The order of “step-down” for the City’s cost allocation plan is:

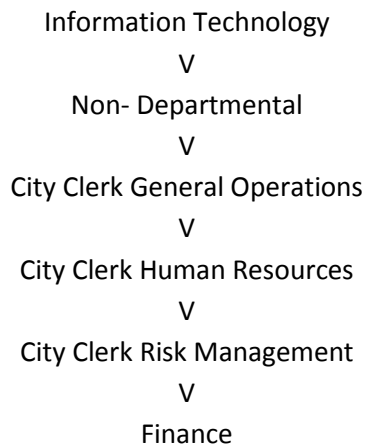


Table 2: Overhead Departments' Allocation of Costs to Other Funds

Fund #	Fund Name	Allocated Costs							Pub Works and Engineering	Total
		Info. Tech.	Non-Dept.	City Clk Gen Op	City Clk HR	City CLK RM	Finance			
14	Special Law Enforce.	97	487	-	-	-	1,958		2,542	
17	Park & Rec Grants	42	-	-	-	-	357	735	1,134	
19	Library Support Fund	139	-	1,010	-	-	1,190		2,340	
21	AQMD	28	38	-	-	-	490		555	
24	Gas Tax	5,221	6,681	-	85	13,240	2,069		27,296	
25	Measure A	153	70	-	-	-	1,670	11,227	13,120	
28	LLMD	3,216	3,164	8,351	4,088	3,578	5,415		27,812	
31	Fire Facilities Fees	14	35	-	-	-	303	1,376	1,728	
32	Flood Control Fees	42	2,000	-	-	-	12,558	15,720	30,320	
33	Ge Govt. Facil. Fees	70	497	-	-	-	3,080		3,647	
34	Library Facil. Fees	14	-	-	-	-	2,964		2,978	
35	Law Enf. Facil. Fees	14	-	-	-	-	233	911	1,158	
36	Traffic Imp. Fees	56	-	-	-	-	1,524	19,620	21,200	
37	Street Trees Fees	-	-	-	-	-	-		-	
38	Park Acqisition Fees	-	-	-	-	-	-		-	
39	Park Imp. Fees	28	2,132	-	-	-	5,386		7,546	
51	Public Safety CFD - 1	28	-	-	-	-	3,179		3,207	
52	CFD 2006-3	14	474	-	-	-	2,147		2,635	
53	CFD 2012-1 Singleton	28	814	-	-	-	2,631		3,473	
55	CFD						911		911	
56	CFD						2,279		2,279	
58	CFDHeritage Oaks						-		-	
67	Successor Agency	-	-	-	-	-	-		-	
	Totals to Other Fund	9,201	16,393	9,361	4,173	16,818	50,344	49,589	155,881	

This results in \$155,881 of internal overhead budgeted appropriations being allocated to departments outside of the General Fund. It should be noted that Funds 41 (Transportation Uniform Mitigation Fee) and 42 (Multiple Species Habitat Conservation Plan Fees) have no costs allocated to them due to prohibitions against allocation. In addition, certain other funds, such as Gas Tax, LLMD and Successor Agency either have a cap on administrative costs and/or limited ability to pay for allocated costs. As such, certain costs have been adjusted based upon that funding source's ability to accept costs.