



City of Calimesa

2015-2016

Fiscal Year Budget &
Capital Improvement Plan

25

CELEBRATING
TWENTY-FIVE YEARS
OF INCORPORATION
CALIMESA, CA | 1990 - 2015

Adopted by the City Council and Calimesa Successor Agency
at their Regular Meeting of June 1, 2015.



City of Calimesa 4th Street Park
Opened May 19, 2015

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VISION STATEMENT

The City of Calimesa is dedicated to remaining a community that honors its beautiful natural setting through open space preservation, wildlife corridors, and extensive trail systems, as well as enriching the quality of life for Calimesa through sensitive planning that creates increased business activity, local jobs, new parks, and schools.

VALUES STATEMENT

The City of Calimesa incorporated December of 1990. It has developed its own unique zoning codes and standards, and sought to retain its open space characteristics. The City's General Plan provides for neighborhoods and businesses that reflect that concept. The City is governed by a five-member City Council and a form of government small enough to respond to citizen concerns yet experienced enough to maintain the unique Calimesa lifestyle.

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CITY OF CALIMESA
FISCAL YEAR 2015-2016
ANNUAL BUDGET

CITY COUNCIL MEMBERS

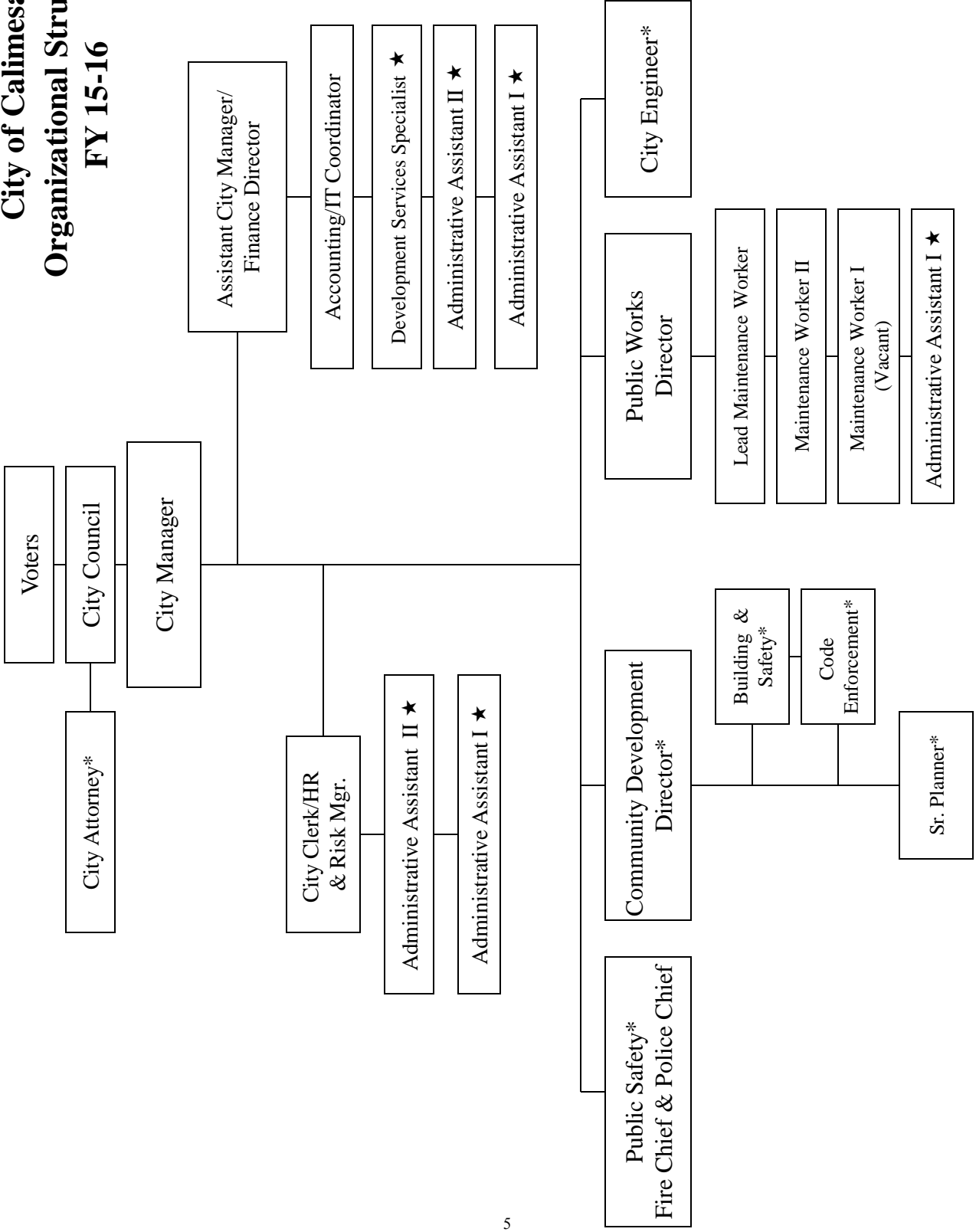
JOYCE MCINTIRE, MAYOR
ELLA ZANOWIC, MAYOR PRO TEM
JIM HYATT, COUNCIL MEMBER
BILL DAVIS, COUNCIL MEMBER
JEFF HEWITT, COUNCIL MEMEBER

CITY STAFF

RANDY ANSTINE, CITY MANAGER
KEVIN ENNIS, CITY ATTORNEY
BONNIE JOHNSON, ASSISTANT CITY MANAGER/FINANCE DIRECTOR
DARLENE GERDES, CITY CLERK/HR & RISK MANAGER
BOB FRENCH, PUBLIC WORKS DIRECTOR
MIKE THORNTON, CITY ENGINEER
MAT EVANS, COMMUNITY DEVELOPMENT DIRECTOR
SCOTT MADDEN, POLICE CHIEF
MIKE SMITH, FIRE CHIEF

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City of Calimesa Organizational Structure FY 15-16



*denotes contract employee

★denotes employee is shared by multiple departments

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City Resolutions Adopting the Budget

Resolution 2015-17

Resolution 2015-18

CSA Resolution 2015-01

RESOLUTION NO. 2015 -17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2015-16

WHEREAS, California Revenue and Taxation Code requires the City to establish annual appropriations limits based on percentages of per capita income change and City population change, and

WHEREAS, the FY 2015-16 Appropriation Limit has been calculated according to data received from the California Department of Finance, and

WHEREAS, the Department of Finance data and the Appropriation Limit Calculation are attached as Exhibit "A", Appropriations Limit Calculation, Exhibit "B" Appropriation Limitation Schedule, Exhibit C "Schedule of Estimated Proceeds and Non-Proceeds of Taxes" and Exhibit "D" Department of Finance Letter.


THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALIMESA, that the Appropriation Limit for the Fiscal Year 2015-16 is established at \$5,663,087.

PASSED, APPROVED AND ADOPTED this 1st day of June, 2015.



JOYCE MCINTIRE, MAYOR

ATTEST:



DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE }
CITY OF CALIMESA } SS.

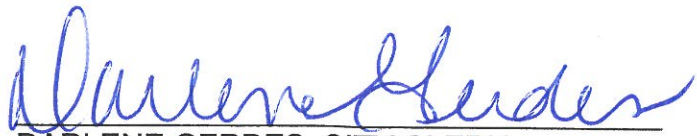
I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned is a true and correct copy of **Resolution No. 2015-17** known as:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2015-16

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 1st day of June 2015 by the following vote:

AYES: Davis, Hewitt, Hyatt, McIntire and Zanowic
NOES: None
ABSENT: None
ABSTAINED: None



DARLENE GERDES, CITY CLERK

Dated this 2nd day of June 2015.

EXHIBIT A

APPROPRIATIONS LIMIT CALCULATION

CITY OF CALIMESA
 APPROPRIATIONS LIMITATION CALCULATION
 Exhibit A

APPROPRIATIONS LIMIT FOR FISCAL YEAR 14-15 \$ 5,370,930

PRICE CHANGE :
 PER CAPITA INCOME 3.82%

POPULATION CHANGE :
 CALIMESA 01/01/15 1.56%
 RIVERSIDE COUNTY 01/01/15 1.29%
 GREATER OF TWO OPTIONS 1.56%

CALCULATION FACTOR:
 PRICE CHANGE FACTOR 1.0382
 POPULATION CHANGE FACTOR 1.0156
 TOTAL (PRICE X POPULATION) 1.0543959

APPROPRIATIONS LIMIT FOR FY 2015-16 **\$ 5,663,087**
 (6/30/15 LIMIT X TOTAL CALCULATION FACTOR)

EXHIBIT B

APPROPRIATION LIMITATION SCHEDULE

**CITY OF CALIMESA
APPROPRIATIONS LIMITATION SCHEDULE
Exhibit "B"**

Gann Historical Appropriation Limit Calculations

	FY02-03	FY03-04	FY04-05	FY05-06	FY06-07	FY07-08	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	FY15-16
Prior Year Limit:	\$ 2,700,739	\$ 2,868,533	\$ 3,093,862	\$ 3,326,350	\$ 3,636,817	\$ 3,911,274	\$ 4,219,338	\$ 4,519,597	\$ 4,613,104	\$ 4,558,874	\$ 4,757,889	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930
Adjustments:														
*Population	2.79	5.42	4.10	3.87	3.45	3.31	2.71	1.44	1.40	1.81	1.11	0.90	1.67	1.56
Inflation	3.33	2.31	3.28	5.26	3.96	4.42	4.29	0.62	-2.54	-2.51	3.77	5.12	-0.23	3.82
Conversion Factors:														
Population Factor	1.0279	1.0542	1.0410	1.0387	1.0345	1.0331	1.0271	1.0144	1.014	1.0181	1.0111	1.009	1.0167	1.0382
Price Change Factor	1.0333	1.0231	1.0328	1.0526	1.0396	1.0442	1.0429	1.0062	0.9746	1.0251	1.0377	1.0512	0.9977	1.0156
Adjustment Factor	1.06212907	1.07855202	1.0751448	1.09333562	1.0754662	1.07976302	1.07116259	1.02068928	0.9882444	1.04365431	1.04921847	1.0606608	1.01436159	1.0543959
Total Annual Adjustment	\$ 167,794	\$ 225,329	\$ 232,488	\$ 310,467	\$ 274,457	\$ 308,064	\$ 300,259	\$ 93,507	\$ (54,230)	\$ 199,015	\$ 234,176	\$ 302,823	\$ 76,043	\$ 292,157
Current Year Limit	\$ 2,868,533	\$ 3,093,862	\$ 3,326,350	\$ 3,636,817	\$ 3,911,274	\$ 4,219,338	\$ 4,519,597	\$ 4,613,104	\$ 4,558,874	\$ 4,757,889	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930	\$ 5,663,087

EXHIBIT C

SCHEDULE OF ESTIMATED REVENUES PROCEEDS AND NON-PROCEEDS OF TAXES

CITY OF CALIMESA
SCHEDULE OF ESTIMATED REVENUES
PROCEEDS AND NON-PROCEEDS OF TAXES
Based on the 2015-16 Proposed Budget

	<u>Proceeds of Taxes</u>	<u>Non-Proceeds of Taxes</u>	<u>Total Proceeds / Non-Proceeds</u>
General Fund			
Taxes			
Property Taxes - Current Year Secured	1,866,631		1,866,631
Sales and Use Taxes	552,805		552,805
Franchises	333,900		333,900
Other taxes	74,000		74,000
Licenses & Permits		45,990	45,990
Fines & Forfeitures		38,448	38,448
Use of Money & Property		37,136	37,136
Intergovernmental Revenue			-
Property Tax in Lieu of Sales Tax	178,534		178,534
Property Tax in Lieu of VLF	667,000		667,000
Other		75,200	75,200
Charges for Current Services - Comm Dev.		429,415	429,415
Miscellaneous Revenue		100,450	100,450
Net - Transfers		151,782	151,782
Total proceeds from taxes	<u>\$3,672,870</u>		-
Total Proceeds from other sources		<u>\$ 878,421</u>	
Total General Fund Revenue			<u>\$ 4,551,291</u>

EXHIBIT D

California Department of Finance (DOF) Price and Population Information From DOF Website



DEPARTMENT OF
FINANCE
OFFICE OF THE DIRECTOR

EDMUND G. BROWN JR. • GOVERNOR
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO, CA ■ 95814-1098 ■ WWW.DOF.CA.GOV

May 2015

Dear Fiscal Officer:

Subject: Price and Population Information

Appropriations Limit

The California Revenue and Taxation Code, section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2015, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2015-16. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2015-16 appropriations limit. Attachment B provides city and unincorporated county population percentage change. Attachment C provides population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code section 2228 for further information regarding the appropriations limit. Article XIII B, section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. Finance will certify the higher estimate to the State Controller by June 1, 2015.

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

KEELY M. BOSLER
Chief Deputy Director

Attachment

Fiscal Year 2015-16

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2014-2015	1-1-14	1-1-15	1-1-2015
Riverside				
Banning	0.61	30,306	30,491	30,491
Beaumont	3.99	40,653	42,481	42,481
Blythe	0.52	13,522	13,592	18,909
Calimesa	1.55	8,225	8,353	8,353
Canyon Lake	0.75	10,817	10,901	10,901
Cathedral City	0.64	52,519	52,854	52,903
Coachella	0.72	43,601	43,917	43,917
Corona	0.74	159,109	160,267	160,267
Desert Hot Springs	0.53	27,986	28,134	28,134
Eastvale	2.51	59,151	60,633	60,633
Hemet	0.90	81,520	82,253	82,253
Indian Wells	1.19	5,133	5,194	5,194
Indio	2.22	82,375	84,201	84,201
Jurupa Valley	1.17	97,738	98,885	98,885
Lake Elsinore	3.07	56,543	58,261	58,426
La Quinta	1.72	39,023	39,694	39,694
Menifee	2.03	83,686	85,385	85,385
Moreno Valley	0.71	199,257	200,670	200,670
Murrieta	0.83	106,393	107,279	107,279
Norco	0.53	23,295	23,418	25,091
Palm Desert	1.25	50,424	51,053	51,053
Palm Springs	1.03	46,135	46,611	46,611
Perris	1.17	72,063	72,908	72,908
Rancho Mirage	0.85	17,739	17,889	17,889
Riverside	0.98	314,162	317,248	317,307
San Jacinto	0.79	45,537	45,895	45,895
Temecula	2.51	106,256	108,920	108,920
Wildomar	1.34	33,696	34,148	34,148
Unincorporated	1.29	363,736	368,441	368,823
County Total	1.29	2,270,800	2,300,016	2,308,441

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2015-16 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2015-16	3.82

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2015-16 appropriation limit.

2015-16:

Per Capita Cost of Living Change = 3.82 percent
 Population Change = 0.93 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.82 + 100}{100} = 1.0382$

Population converted to a ratio: $\frac{0.93 + 100}{100} = 1.0093$

Calculation of factor for FY 2015-16: $1.0382 \times 1.0093 = 1.0479$

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RESOLUTION 2015-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED CALIMESA FY 2015-16 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGET, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FY 2014-15 BUDGET

WHEREAS, the City Council has reviewed the proposed Fiscal Year 2015-16 Budget during a public meeting (budget workshop) held on May 26, 2015 regarding the adoption of the budget; and

WHEREAS, the City Council also intends to amend the Fiscal Year 2014-15 Budget to incorporate the most recent projected operating results as reflected in the proposed Fiscal Year 2015-16 Budget document.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALIMESA HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

Section 1: The General Fund Budget for FY 2015-16 shall be as follows:

City Council	\$ 65,302
City Manager	253,241
City Clerk	149,809
City Attorney	185,000
Finance	185,300
IT	18,711
Planning	403,388
Engineering	123,050
Citizens Patrol	13,860
Police	1,585,192
Animal Control	20,000
Fire Service	1,262,995
Community Services	122,761
Public Works	140,992
Non-Departmental	<u>131,100</u>
 Total Calimesa General Fund Budget	 <u>\$4,660,701</u>

In addition, the General Fund Projected revenues of \$\$4,551,291, as presented in the Proposed Budget for Fiscal Year 2015-16, are hereby adopted.

Section 2. The City of Calimesa Fiscal Year 2015-16 Special Revenue Funds Budget, Capital Improvement Program and Cost Allocation Plan as specified in the Staff Report and the Proposed Budget Document are hereby adopted.

Section 3: The FY 2014-15 Budget is hereby amended to reflect the FY 2014-15 Projected Actuals as shown in the Proposed Budget Document.

Section 4: At the end of FY 2014-15, certain purchase commitments or contracts may exist representing contractual obligations of previously budgeted funds.

In addition, certain amounts related to one-time allocations for specific projects and services may remain unspent. This is common in the Capital Improvement Program (CIP) wherein projects frequently cross fiscal years. At the City Manager's discretion, these amounts will be deemed to be rebudgeted as an addition to the budget amounts approved in this resolution so long as these amounts do not cause total expenditures in FY 2014-15 to exceed estimated actuals as shown in the 2015-16 Proposed Budget.

PASSED, APPROVED, and ADOPTED this 1st day of June, 2015.


JOYCE MCINTIRE, MAYOR

ATTEST:


DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } SS.
CITY OF CALIMESA }

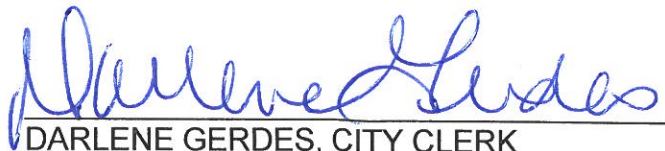
I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned is a true and correct copy of **Resolution No. 2015-18** known as:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED CALIMESA FY 2015-16 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGET, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FY 2014-15 BUDGET

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 1st day of June 2015 by the following vote:

AYES: Davis, Hewitt, Hyatt, McIntire and Zanowic
NOES: None
ABSENT: None
ABSTAINED: None



DARLENE GERDES, CITY CLERK

Dated this 2nd day of June 2015.

CSA RESOLUTION 2015-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY, ADOPTING THE PROPOSED CALIMESA SUCCESSOR AGENCY FY 2015-16 BUDGET

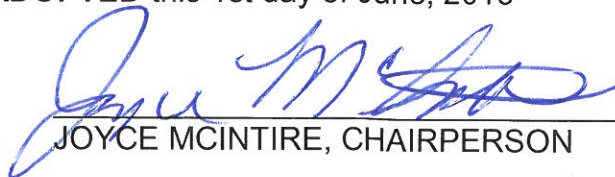
WHEREAS, the Calimesa Successor Agency Board of Directors have reviewed the proposed Fiscal Year 2015-16 Budget at a public meeting regarding the adoption of the budget as listed below:

<u>Revenue</u>	
Fund Balance, Beginning of Year	(36,473)
Other Governmental Revenue	<u>451,388</u>
Total Available	\$ <u>414,915</u>
<u>Expenditures</u>	
Salaries/Benefits	123,288
Contract Employees	50,946
Professional Services – Fin/Audit/Trust	18,000
Professional Services – Legal	7,000
Overhead Allocation	50,766
Debt Service	<u>201,388</u>
Total Expenditures	\$ <u>451,388</u>

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

Section 1. The Successor Agency to the Calimesa Redevelopment Agency, Fiscal Year 2015-16 Budget, as submitted, is hereby adopted.

PASSED, APPROVED, and ADOPTED this 1st day of June, 2015


JOYCE MCINTIRE, CHAIRPERSON

ATTEST:


DARLENE GERDES, AGENCY SECRETARY

STATE OF CALIFORNIA) SECRETARY'S CERTIFICATE
COUNTY OF RIVERSIDE) ss. RE ADOPTION OF RESOLUTION
CITY OF CALIMESA)

I, **Darlene Gerdes**, of the Secretary of the Board of Directors for the Successor Agency to the Calimesa Redevelopment Agency, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Directors at a regular meeting of the Successor Agency to the Calimesa Redevelopment Agency held on the 1st day of June 2015, and that the same was passed and adopted by the following vote:

AYES: Davis, Hewitt, Hyatt, McIntire & Zanowic

NOES: None

ABSENT: None

ABSTAIN: None



DARLENE GERDES, SECRETARY OF THE BOARD
OF DIRECTORS FOR THE SUCCESSOR AGENCY
TO THE CALIMESA REDEVELOPMENT AGENCY

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City Manager Budget Message



City of Calimesa

July 1, 2015

Honorable Mayor McIntire and Members of the City Council:

Staff is pleased to submit the 2015-16 Annual Budget for the City of Calimesa. This letter serves as an introduction and overview of the budget. Staff, following the lead of the City Council, is committed to providing detailed and transparent financial information to the public. I believe our 138 page Proposed Budget document demonstrated that.

As you know, the budget is the City's primary financial management tool, and is an important policy statement regarding public services and community priorities. The budget considers both the City's short-term and long-term organizational goals within the framework of financial resources.

Although the national and local economies are still in the recovery cycle from the recession, over the last couple of years, the City's primary revenues have experienced slow but steady growth. However, the cost of certain key City services, namely Public Safety, has significantly outpaced these and all other revenue increases.

The General Fund revenue outlook for 2015-16 includes an overall estimated increase of 1.7% when compared to FY 2014-15 projected actuals. However, absent one-time revenues received in 2014-15, the percentage increase would have been approximately 4.45%. Property taxes and sales taxes are expected to increase 6% and 1.9%, respectively. Development related revenue is expected to remain constant mostly due to continued residential development. This activity will not only have the effect of generating current revenue and increasing the property tax base going forward, it will also generate development impact fees that will be applied to much needed current and future capital improvement projects.

With respect to General Fund expenditures, an increase of 3.9% is projected. However, absent one-time expenditures in 2014-15, the actual overall baseline operating increase is approximately 6%. This is primarily due to projected increases for Police and Fire services of 9.1% and 11%, respectively.

Although the adopted General Fund budget projects a \$109,411 use of reserves, the remaining reserve is projected to be 20%; double the City Council policy. This bodes well given the financial status of many other California cities. Among other factors, sound, conservative leadership and capable staff continue to be a major driving force in

maintaining fiscal stability and consistent service levels. In addition, as noted above, the City is moving forward with capital improvement projects (mainly streets, storm drain and parks) that will benefit all Calimesa residents.

Examples of recent accomplishments include, but are not limited to, the following:

- The opening of the 4th Street Community Park
- Continuation of the Housing Rehabilitation Program
- Improvements to Desert Lawn Drive (in progress)
- Continued work with various developers pertaining to residential and commercial projects

Examples of currently budgeted projects include:

- 4th Street Community Park – Phase 2 – including soccer fields
- Storm Drain Improvements on County Line Road
- Continued slurry seal, rehabilitation and striping on selected streets citywide


Overall, the 2015-16 budget is balanced, however, actions from the State of California to reduce local government revenue could require this budget to be revisited. Staff is committed to keeping the City Council informed of any such issues that may affect the City's budget.

Acknowledgement

The completion of this budget document could not have been accomplished without the participation of the dedicated members of Team Calimesa. Teamwork and leadership is the key to the continued success of our City. Well done Team Calimesa!

I want to extend a special "thank you" to the Council Budget Ad Hoc Committee, comprised of Mayor McIntyre and Councilmember Hyatt, for giving of your valuable time to assist with the budget preparation. In addition, a special "thank you" to ACM/Finance Director Bonnie Johnson and Teresa Simmons for all of the work and dedication that went into the preparation of this document.

Respectfully submitted,



Randy Anstine
City Manager

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**General Fund
Revenue &
Appropriations
Summaries**

CITY OF CALIMESA
FY 15-16
General Fund Summary

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
REVENUES					
TAXES	\$ 2,209,449	\$ 2,418,216	\$ 2,535,921	\$ 2,542,421	\$ 2,671,970
FRANCHISE FEES	298,929	317,393	323,209	327,568	333,900
INTERGOVERNMENTAL REVENUES	678,618	622,432	693,636	754,696	742,200
FINES & FORFEITURES	40,410	44,714	36,000	38,406	38,448
BUILDING & SAFETY	181,169	247,037	302,250	283,805	275,600
USE OF MONEY/PROPERTY	37,170	40,841	34,284	37,256	37,136
CHGS FOR SVCS (PLANNING/ENG)	105,516	110,858	140,300	144,866	153,815
CHGS FOR SVC (MISC)	248,438	237,761	85,709	129,137	81,700
LICENSES & PERMITS	27,427	56,242	29,300	32,474	45,990
OTHER REVENUES	56,564	116,134	159,960	185,020	170,532
TOTAL REVENUES	\$ 3,883,690	\$ 4,211,628	\$ 4,340,570	\$ 4,475,649	\$ 4,551,291
EXPENDITURES					
CITY COUNCIL	\$ 63,530	\$ 65,010	\$ 65,792	\$ 65,792	\$ 65,302
CITY MANAGER	462,447	239,487	255,150	252,465	253,241
CITY CLK - GENERAL OPERATIONS	-	55,617	68,191	68,191	66,041
CITY CLK - RENT CONTROL	3,983	4,511	7,535	7,535	7,738
CITY CLK - HUMAN RESOURCES	10,067	24,209	22,568	22,568	21,952
CITY CLK - RISK MANAGEMENT	53,617	43,402	44,856	44,856	54,078
CITY ATTORNEY	170,000	131,973	185,000	185,000	185,000
FINANCE	258,045	167,217	170,190	170,190	185,300
INFORMATION TECHNOLOGY	11,320	10,167	14,655	14,655	18,711
PLANNING/CODE ENF/BLDG & SAFETY	342,641	380,037	430,346	429,946	403,388
ENGINEERING	107,000	123,643	123,050	123,050	123,050
CITIZENS PATROL	11,760	17,885	17,260	13,360	13,860
POLICE	1,270,832	1,377,519	1,456,705	1,453,489	1,585,192
ANIMAL CONTROL	20,000	13,468	20,000	20,000	20,000
FIRE SERVICE	998,741	1,060,147	1,138,188	1,138,188	1,262,995
COMMUNITY SERVICES	119,004	127,763	121,409	121,409	122,761
PUBLIC WORKS	143,385	168,001	180,629	188,454	140,992
NON-DEPARTMENTAL	88,571	87,578	165,367	165,367	131,100
TOTAL EXPENDITURES	\$ 4,134,943	\$ 4,097,634	\$ 4,486,891	\$ 4,484,515	\$ 4,660,701
	(251,253)	113,994	(146,321)	(8,866)	(109,411)
OTHER FINANCING SOURCES (USES):					
Change per Audit	160,615				
Transfer-in	17,714				
Transfer-out	(158,750)				
Implementation of Fee Study			39,250		
NET OPERATING SURPLUS (DEFICIT)	\$ (231,674)	\$ 113,994	\$ (107,071)	\$ (8,866)	\$ (109,411)
BEGINNING FUND BALANCE RESERVE	\$ 1,165,562	\$ 933,888	\$ 1,047,882	\$ 1,047,882	\$ 1,039,016
ENDING FUND BALANCE RESERVE	\$ 933,888	\$ 1,047,882	\$ 940,810	\$ 1,039,016	\$ 929,605
ENDING FUND BALANCE RESERVE AS A PERCENTAGE OF PROPOSED EXPENDITURES					20%

Revenue Sources by Type

Account		FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
TAXES:						
4001	Property Tax	497,291	549,281	606,279	606,279	628,505
4002	Property Transfer Tax	27,984	38,010	40,000	40,000	40,000
4003	TOT	32,845	33,955	27,500	34,000	34,000
4004	Sales Tax	584,096	535,897	526,481	526,481	552,805
4005	Fire District Property Tax	980,997	1,082,430	1,157,127	1,157,127	1,238,126
4007	Triple Flip	86,236	178,643	178,534	178,534	178,534
	Total Taxes	2,209,449	2,418,216	2,535,921	2,542,421	2,671,970
FRANCHISE FEES:						
4201	So Cal Edison	67,257	71,872	74,389	74,217	76,000
4202	Gas Company	28,289	32,460	33,000	34,351	36,000
4203	CR&R Sanitation	134,922	144,328	143,820	146,000	148,900
4204	Cablevision	29,695	26,584	32,000	28,000	28,000
4206	Verizon (FIOS)	38,766	42,149	40,000	45,000	45,000
	Total Franchise Fees	298,929	317,393	323,209	327,568	333,900
INTERGOVERNMENTAL REVENUES:						
4020	Waste Management	6,645	15,118	6,000	6,000	6,000
4800	Other Govtl Revenues	88,432	4,875	1,200	2,260	1,200
4802	Beaumont Bldg Permit	-	-	-	60,000	60,000
4803	Beaumont Sales Tax	-	-	26,100	26,100	8,000
4804	VLF	583,541	602,439	660,336	660,336	667,000
	Total Intergovernmental	678,618	622,432	693,636	754,696	742,200
FINES & FORFEITURES:						
4100	Parking/Registration	19,714	25,801	21,000	25,000	25,000
4102	Admin Citations	13,026	7,293	8,000	5,000	5,000
4108	Vehicle Impound Cost Recovery	4,375	5,250	4,500	4,500	4,500
4480	Abandoned Vehicle Fees	-	1,355	-	1,406	1,448
4150	EMS Penalties	3,295	5,015	2,500	2,500	2,500
	Total Fines & Forfeitures	40,410	44,714	36,000	38,406	38,448
BUILDING & SAFETY:						
4401	Building Permits	145,721	235,083	280,000	260,000	250,000
4415	Building Permit Admin Fee	18,612	-	7,000	8,205	10,000
4489	(pass thru) Green Fee	(89)	282	250	100	100
4530	Weed Abatement	16,925	11,672	15,000	15,500	15,500
	Total Building & Safety	181,169	247,037	302,250	283,805	275,600
USE OF MONEY/PROPERTY:						
4210	T-Mobile Rent	23,006	26,080	25,884	26,929	27,736
4301	Facility Rental	2,400	2,985	2,400	2,400	2,400
4403	Microfilming Fees	847	1,956	900	1,402	900
4600	Passport Applications	1,925	4,175	1,000	4,150	4,000
4611	Sales of Copies	46	1,872	100	375	100
4650	Interest Income	8,946	3,773	4,000	2,000	2,000
	Total Use of Money/Property	37,170	40,841	34,284	37,256	37,136
CHGS FOR SVCS-PLANNING/ENGINEERING:						
4309	Encroachment Permits	5,011	8,229	16,000	18,490	15,000
4405	Mitigation Fees	(290)	398	2,400	400	400

Revenue Sources by Type

Account		FY 12-13 Actual	FY 13-14 Actual	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
4420	Foreclosure Ordinance	7,650	5,100	3,500	1,650	1,650
4450	Planning Fees	13,155	984	20,000	2,100	10,000
4451	Plan Check Fees	9,972	15,862	12,500	23,383	20,000
4453	Development Plan Rev	13,735	12,757	8,000	8,000	8,000
4456	Tentative Track Map	-	1,429	1,400	-	1,400
4457	Lot Line Adjustment	1,500	1,500	1,500	4,500	1,115
4459	Variance Fees	2,932	-	-	-	-
4461	CUP/PUP Fees	-	-	10,000	15	5,000
4462	Grading Fees	500	-	5,000	5,126	8,000
4464	Temporary Use Permit	447	1,562	500	2,398	1,000
4465	Engineering Fees	375	-	-	3,680	15,000
4485	General Plan Maintenance Fee	14,623	23,335	25,000	31,480	30,000
4487	Technology Surcharge	4,370	6,810	4,500	9,144	7,250
4620	Mobile Home Registration Fee	29,036	32,892	30,000	30,000	30,000
4950	EIR	2,500	-	-	4,500	-
	Total Planning & Engineering Charges	105,516	110,858	140,300	144,866	153,815
	CHARGES FOR SERVICES (MISC):					
4101	City Personnel cost / CFD	-	242	6,709	6,709	6,700
4200	GF Overhead Allocation	167,451	-	-	-	-
4410	Administrative Fee	39,987	36,332	32,000	43,600	40,000
4625	Miscellaneous	41,000	201,187	47,000	78,828	35,000
	Total Charges for Services (Misc.)	248,438	237,761	85,709	129,137	81,700
	LICENSES & PERMITS:					
4300	Business License	20,385	22,881	20,000	22,000	22,000
4302	Business License - New - Inspections	-	-	-	-	770
4303	Business License - New Application Review	-	-	-	-	1,000
4304	Business License - Annual Fire Inspection	-	-	-	-	13,475
4308	Home Occupation Permits	2,160	6,480	3,500	3,500	3,500
4330	Bingo	100	25	100	50	50
4406	Wide Load Permits	249	1,568	1,200	100	100
4407	Recycle Deposit	3,616	24,168	3,000	6,544	4,500
4471	Sign Applications	917	1,120	1,500	280	595
	Total Licenses & Permits	27,427	56,242	29,300	32,474	45,990
	OTHER REVENUE:					
4979	Settlement Payments	56,564	75,350	75,094	75,094	18,750
9501	Transfers-in Fund 11	-	107	-	-	-
9501	Transfers-in Other Funds	-	40,677	11,866	36,926	11,782
9501	Transfers-in CFD Fund 51	-	-	73,000	73,000	140,000
	Total for Misc Revenue	56,564	116,134	159,960	185,020	170,532
	GENERAL FUND TOTAL	\$ 3,883,690	\$ 4,211,628	\$ 4,340,570	\$ 4,475,649	\$ 4,551,291

General Fund Department Budgets

CITY OF CALIMESA
 FY 15-16
 History of Expenditure by Department

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
1100 City Council	63,530	65,010	65,792	65,792	65,302
1200 City Manager	462,447	239,487	255,150	252,465	253,241
1300 City Clk-Gen. Operations	-	55,617	68,191	68,191	66,041
1310 City Clk-MH Rent Control	3,983	4,511	7,535	7,535	7,738
1320 City Clk-Human Res.	10,067	24,209	22,568	22,568	21,952
1330 City Clerk-Risk Mgmt.	53,617	43,402	44,856	44,856	54,078
1400 City Attorney	170,000	131,973	185,000	185,000	185,000
2000 Finance	258,045	167,217	170,190	170,190	185,300
2100 IT (Info. Technology)	11,320	10,167	14,655	14,655	18,711
3000 Comm. Dvlpmnt. (Planning/Code Enf/B & S)	342,641	380,037	430,346	429,946	403,388
3300 Engineering	107,000	123,643	123,050	123,050	123,050
4000 Citizens on Patrol	11,760	17,885	17,260	13,360	13,860
4100 Police	1,270,832	1,377,519	1,456,705	1,453,489	1,585,192
4200 Animal Control	20,000	13,468	20,000	20,000	20,000
4300 Fire Dept.	998,741	1,060,147	1,138,188	1,138,188	1,262,995
4900 Comm. Svcs. (Senior Ctr.)	119,004	127,763	121,409	121,409	122,761
5100 Public Works	143,385	168,001	180,629	188,454	140,992
8100 Non-Departmental	88,571	87,578	165,367	165,367	131,100
Total	4,134,943	4,097,634	4,486,891	4,484,515	4,660,701

City Council - Program Overview

Program Description and Purpose

The City Council serves as the primary policy-making and legislative body of the City. The Council meets every first and third Monday of the month. Special study sessions are scheduled periodically and additional meetings are called when necessary. The City Council reviews proposed actions, which result in the implementation of the Council's adopted strategies and the City's Mission Statement. The Council holds public hearings to solicit public comment, petitions and complaints. The City Council appoints commission and committee members and establishes ad hoc committees as needed. The City Council adopts the City's annual operating budget and capital improvement program. The policies and directives of the City Council are implemented by the City Manager through the City Staff.

This division accounts for the general legislative expenditures for the City Council. Primary expenditures include five Council Member salaries for attendance at City meetings. Additional expenditures include attendance at conferences and governmental organization memberships.

The City Council also serves as the Successor Agency Board to the former Calimesa Redevelopment Agency.

CITY OF CALIMESA
 FY 15-16
 City Council

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 01 - General Fund					
Dept: 1100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	18,000	18,000	18,000	18,000	18,000
6400 Benefits	8,877	11,214	8,877	8,877	8,877
	26,877	29,214	26,877	26,877	26,877
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	19,500	20,000	20,000	20,000	19,500
7420 Communications	2,600	2,058	2,600	2,600	2,500
7585 Travel/Training & Conferences	7,500	3,417	7,500	7,500	7,500
7590 Meeting/Milage Reimbursement	300	380	300	300	400
7650 Dues & Memberships	6,753	9,940	8,515	8,515	8,525
	36,653	35,796	38,915	38,915	38,425
Total City Council	63,530	65,010	65,792	65,792	65,302

CITY OF CALIMESA
 FY 15-16
 City Council

Fund: 01 - General Fund

Dept: 1100

7210	Professional Services	Turch & Associates	\$19,500
7420	Communication	Cell Phone 40/mo @ 5	\$2,300
		Misc Phone/accessories	\$200
			\$2,500
7585	Travel & Training	\$1900 Mayor; \$1400 x 4/Council members	\$7,500
7590	Meeting/Milage Reimbursement	RTA & T-Now (2)	\$200
		Mayor's Breakfast (3)	\$200
			\$400
7650	Dues and Memberships	Riverside County - LAFCO	\$700
		League of Ca. Cities - Riverside	\$100
		League of Ca. Cities - State	\$4,350
		WRCOG	\$1,050
		SCAG	\$825
		San Gorgonio Pass Water Task Alliance	\$1,500
			\$8,525

Totals

\$38,425

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City Manager - Program Overview

Program Description and Purpose

The City Manager is appointed by the City Council to be the administrative head of the municipal government operations. As the administrative head, he supervises and coordinates the activities of the various City departments. The three primary responsibilities of the City Manager include:

1. Identifying problems/issues in key areas of interest relating to the City.
2. Formulating appropriate solutions and making policy recommendations to the City Council.
3. Encouraging responsible public and employee participation in the governmental process.

Goals and Objectives

- Protect and enhance revenue sources.
- Upgrade the City's utilities and infrastructure.
- Upgrade public facilities.
- Improve the City's image.
- Improve internal and external communication.
- Participate in intergovernmental activities to represent the City's interest and influence policy and legislation; provide public information services for the community and City staff; assist Council in formulating long-term community policies and strategies; and administer and prepare all budget procedures and documents.
- Maintain a sound fiscal position for the City through preparation of and recommendations to the City's Operating and Capital Improvement Program budgets; and provide continual monitoring of financial conditions throughout the year.
- Provide legislative and policy assistance to the City Council and staff; develop and enhance administrative policy; and perform special assignments
- Insist that the organization remain focused on the City Council's agenda and priorities, recognizing that the City Council's vision and leadership has the power to secure needed public support and financial resources.
- Pursue during the upcoming fiscal year "transforming strategies" designed to unleash the power of the City organization as currently constituted. This will be done through clear communication of top priorities which will not be interfered with; empowering the organization; pushing down decision making and accountability; finding ways to reduce the strong risk aversion ethic in the organization; encouraging and promoting the talent in the organization.
- Protect the reserve for economic uncertainty in order to properly maintain services in the event of an unanticipated fiscal necessity.
- Continue to encourage Council collaboration and teamwork.

CITY OF CALIMESA
 FY 15-16
 City Manager

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 01 - General Fund					
Dept: 1200					
<u>PERSONNEL COSTS</u>					
6010 Salaries	354,226	174,327	168,590	168,590	173,270
6400 Benefits	87,013	59,471	71,550	71,550	67,001
	441,239	233,797	240,140	240,140	240,271
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	5,000	-	5,720	5,720	5,720
7230 Other Contract Services	2,350	-	-	-	-
7420 Communications	680	916	740	850	850
7550 Advertising	2,500	138	-	-	-
7585 Travel/Training & Conferences	5,533	1,776	4,500	2,000	4,000
7590 Meeting/Milage Reimbursement	2,605	17	2,100	1,700	500
7650 Dues & Memberships	1,540	2,711	1,450	1,555	1,400
7735 Special Supplies	1,000	132	500	500	500
	21,208	5,690	15,010	12,325	12,970
Total City Manager	462,447	239,487	255,150	252,465	253,241

Staff Allocations:	FTE
City Manager	80%
Assistant City Manager	10%
Administrative Assistant II	20%
Development Services Specialist	10%
Administrative Assistant I	20%
Total FTE's	1.40

CITY OF CALIMESA
 FY 15-16
 City Manager

Fund: 01 - General Fund			
Dept: 1200			
7210	Professional Services		
	Grant Consultant/Subscription - annual renewal		\$5,720
7420	Communication		
	Cell Phone 50/mo	\$600	
	Misc Phone/accessories/data pkg	\$250	
			\$850
7585	Travel & Training		
	LOCC Annual Conference	\$500	
	LOCC Annual CM Conference	\$1,000	
	LOCC Annual CM Executive Committee	\$500	
	ICSC - San Diego	\$2,000	
			\$4,000
7590	Meeting/Milage Reimbursement		
	LoCC	\$400	
	Joint Issues	\$100	
	WRCOG Annual General Assembly - no charge 2015-16	\$0	
			\$500
7650	Dues and Memberships		
	International CM Membership		\$1,400
7735	Special Supplies		
	Council & Commission Appreciation & Staff Service Awards		\$500
Totals			\$12,970

City Clerk/Human Resources & Risk Management

Program Overview - Departments 1300 to 1330

Program Description and Purpose

The City Clerk is an appointed position whose primary responsibility is the management of all official City records. Responsibilities include all municipal records, records management, Council agendas and minutes, Commission minutes and agendas, municipal elections, legal public notices, maintenance of the Municipal Code and administrative policy manual, Fair Political Practices Commission filings, Conflict of Interests review, Ethics Training, supplying records and providing information to City Council, departments and the public, passports, bingo license and Mobile Home Rent Stabilization. The Clerk also serves as Secretary for the City's Successor Agency to the Calimesa Redevelopment Agency and the Oversight Board for the Calimesa Successor Agency.

The City Clerk has oversight roles for the Human Resources and Risk Management Functions and is responsible for employee retention, training, recruitment, benefits (health related insurances and vacation/medical leaves), grievances, and maintenance of personnel policies and procedures. Furthermore, for the Risk Management functions, the City Clerk is responsible for Workers Compensation, Liability, and Property Insurances.

2015-2016 Goals and Objectives

- Enhance the City's image within the community by improving communications and relationships with the public and continue to serve as a source of public information and referral.
- Ensure that requests for information and/or documentation are handled in a timely manner so as to comply with the Public Records Act.
- Maintain safe and efficient records retrieval system through Laserfiche Document Imaging System for official City documents and records.
- Continue implementation and perform an update of a Records Management and Retention Program Policy.
- Implement a supplement of the Calimesa Municipal Code
- Maintain the electronic reader board sign with City information and community events.
- Provide appropriate training to the Mobile Home Rent Stabilization Board of the most recently updated Ordinance and Administrative Rules.
- Create a database of the 8 mobile home parks that will include park and space information as well as current and past base rents.
- Revise Employee Handbook (Personnel Rules)
- Implementation of an administrative policy manual
- Implementation of Target Solutions Employee Training Program,
- Remain abreast of legislative changes and market trends regarding workers' compensation in order to maximize benefits for employees at the lowest cost to the organization.
- Maintain stability of workers' compensation premium deposit through continued education in workers' compensation reporting requirements, safety training and safety programs.
- Participation in LCW Labor & Employee Relations Consortium to provide training and legal assistance to avoid employment related litigations.

City Clerk/Human Resources & Risk Management
Program Overview - Departments 1300 to 1330

2015-2016 Goals and Objectives – (continued)

- Attend PARSAC Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Attend League of California Cities Clerk’s New Law and Election Seminar.
- Attend League of California Cities Annual Conference to participate in the Riverside Division Meeting

F.Y. 2014-2015 Accomplishments

- Responded to requests for public records, issued 150 passports, 1 bingo license renewals and many general requests and telephone calls were handled by front counter staff.
- Continued with the scanning of city documents and records to be transferred into the Laserfiche Document Imaging System.
- Successfully maintained the electronic reader board sign with City information and community events.
- Resolutions, ordinances and City Council minutes were scanned to current date and available on Laserfiche.
- Provided voter registration services to the citizens of the community.
- City Hall was successfully designated as a vote-by-mail ballot drop off location with a ballot box provided by the County of Riverside Registrar of Voters for the November 2014 election.
- Completed Annual Open Enrollment of benefits for City employees.
- Attended PARSAC Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Completed the required Bi-Annual review of the City’s Conflict of Interest Code in October 2014.
- Successfully held a swearing in and outgoing Council and Commissioner Appreciation Ceremony & Reception at the City Council meeting on December 1, 2014.
- Completed an organization-wide AB1234 Ethics Training.
- Implemented supplement no. 5 of the Calimesa Municipal Code
- Successfully took on the responsibility of League of California Cities Riverside Division Secretary/Treasurer position, attending and organizing 6 Executive Committee Meetings and 6 General Membership Meetings, compile agendas and complete minutes for each of the 12 meetings held.

CITY OF CALIMESA
FY 15-16
City Clerk

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
City Clerk - General Ops/Functions					
Fund: 01 - General Fund					
Dept: 1300					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	41,131	47,084	47,084	45,621
6400 Benefits	-	9,542	13,318	13,318	12,881
	-	50,672	60,402	60,402	58,502
Staff Allocations - City Clerk 40%					
Administrative Assistant II 14%					
Administrative Assistant I 15%					
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	-	3,540	4,350	4,350	3,350
7215 Legal Services	-	4,410	-	-	-
7230 Other Contract Services	-	-	-	-	5,120
7550 Advertising	-	1,667	2,500	2,500	2,500
7585 Travel & Training	-	1,092	1,000	1,000	1,500
7590 Meeting & Mileage Reimb.	-	-	150	150	150
7650 Dues & Memberships	-	352	360	360	365
7735 Special Supplies	-	-	-	-	250
7760 Elections	-	-	1,500	1,500	55
7770 Miscellaneous	-	217	4,283	4,283	-
	-	11,278	14,143	14,143	13,290
Total General Functions	-	61,950	74,545	74,545	71,792
7100 Less: Costs Allocated Out	-	6,333	6,354	6,354	5,751
Net General Functions	-	55,617	68,191	68,191	66,041
Mobile Home Rent Control					
Fund: 01 - General Fund					
Dept: 1310					
<u>PERSONNEL COSTS</u>					
6010 Salaries	1,954	3,344	4,077	4,077	4,446
6400 Benefits	695	951	1,458	1,458	1,292
	2,649	4,295	5,535	5,535	5,738
Staff Allocations - City Clerk 3%					
Administrative Assistant II 2%					
Administrative Assistant I 2%					
<u>OPERATIONS & MAINTENANCE</u>					
7215 Legal Services	1,334	216	2,000	2,000	2,000
7770 Miscellaneous	-	-	-	-	-
	1,334	216	2,000	2,000	2,000
Total Mobile Home Rent Control	3,983	4,511	7,535	7,535	7,738

CITY OF CALIMESA
 FY 15-16
 City Clerk

Fund: 01 - General Fund
Dept: 1300 - General Operations

7210	Professional Services:		
	Muni Code Web Host	\$350	
	Muni Code Update	\$3,000	\$3,350
7230	Other Contract Services		
	Ceridian-FSA Annual Admin. Fee	\$120	
	Annual Records Storage & Destruction Costs	\$5,000	\$5,120
7550	Advertising		
	News Mirror/Press Enterprise - Citywide		\$2,500
7585	Travel & Training		
	Clerks Conference/Annual Election Law	\$1,000	
	LoCC Annual Conference	\$500	\$1,500
7590	Meeting/Mileage Reimbursement		
	SoCal Clerks Association Meetings		\$150
7650	Dues & Memberships		
	CA City Clerk Assoc. Membership	\$115	
	Int'l Institute Municipal Clerk	\$155	
	National Notary Membership/Insurance	\$95	\$365
7735	Special Supplies		
	Plaques/Proclamation Supplies		\$250
7760	Elections		
	2015 Elections Code Publication		\$55

Totals		\$13,290
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Fund: 01 - General Fund
Dept: 1310 - Mobile Home Rent Control

7215	Legal Services		
	Mobile Home Rent Stabilization		\$2,000

Totals		\$2,000
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CITY OF CALIMESA
 FY 15-16
 City Clerk (continued)

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Human Resources					
Fund: 01 - General Fund					
Dept: 1320					
PERSONNEL COSTS					
6010 Salaries	-	26,876	31,543	31,543	31,187
6400 Benefits	-	7,297	10,455	10,455	8,783
	-	34,173	41,998	41,998	39,970
Staff Allocations - City Clerk 27%					
Administrative Assistant II 9%					
Administrative Assistant I 10%					
OPERATIONS & MAINTENANCE					
6214 Unemployment Insurance	6,510	-	-	-	-
6215 PERS Retiree Health	1,362	1,416	1,362	1,362	1,362
7100 Overhead Allocation	995	-	-	-	-
7210 Professional Services		10,009	-	-	-
7550 Advertising					
7585 Travel & Training	1,000	1,000	1,000	1,000	1,000
7590 Meeting/Mileage	-	-	-	-	200
7650 Dues and Memberships			200	200	200
7760 Elections					-
7770 Miscellaneous	200	-	200	200	-
	10,067	12,425	2,762	2,762	2,762
	10,067	46,598	44,760	44,760	42,732
7100 Total Human Resources					
Less: Cost Allocation	-	22,389	22,192	22,192	20,780
Net Human Resources	10,067	24,209	22,568	22,568	21,952
Risk Management					
Fund: 01 - General Fund					
Dept: 1330					
PERSONNEL COSTS					
6010 Salaries	-	30,162	33,440	33,440	34,449
6400 Benefits	-	7,791	11,197	11,197	9,702
	-	37,953	44,637	44,637	44,151
Staff Allocations - City Clerk 30%					
Administrative Assistant II 10%					
Administrative Assistant I 10%					
OPERATIONS & MAINTENANCE					
7210 Professional Services	-	-	500	500	500
7510 Workers Compensation	12,267	1,955	8,968	8,968	21,650
7511 Property Insurance Premium	3,900	4,572	4,425	4,425	5,179
7513 Fidelity Bond	750	12,967	700	700	750
7514 Liability Insurance/ERMA Prem.	35,500	33,880	36,169	36,169	34,217
7585 Travel/Training	1,000	552	1,000	1,000	1,200
7770 Miscellaneous	200	10	200	200	-
	53,617	53,936	51,962	51,962	63,496
	53,617	91,889	96,599	96,599	107,647
7100 Total Risk Management					
Less: Cost Allocation	-	48,487	51,743	51,743	53,569
Net Risk Management	53,617	43,402	44,856	44,856	54,078

CITY OF CALIMESA
 FY 15-16
 City Clerk

Fund: 01 - General Fund
Dept: 1320 - Human Resources

6215	PERS Retiree Health	\$1,362
7585	Travel & Training	\$1,000
7590	Meetings/Mileage Reimbursement	\$200
7650	Dues and Memberships	\$200
		\$2,762

Fund: 01 - General Fund
Dept: 1330 - Risk Management

7210	Professional Services Rancho Paseo Clinic	\$500
7510	Workers Compensation EE W/C Insurance	\$21,650
7511	Property Insurance City Property Insurance	\$5,179
7513	Fidelity Bond Bond Premium	\$750
7514	Liability Insurance Liability Premium	\$34,217
7585	Travel & Training PARSAC & Other	\$1,200
Totals		\$63,496

CITY OF CALIMESA
 FY 15-16
 City Clerk (continued)

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Summary - All City Clerk Departments					
Fund: 01 - General Fund					
Dept: 1300-1330					
<u>PERSONNEL COSTS</u>					
6010 Salaries	1,954	60,382	116,144	116,144	115,703
6400 Benefits	695	16,038	36,428	36,428	32,658
	2,649	76,420	152,572	152,572	148,361
<u>OPERATIONS & MAINTENANCE</u>					
6214 Unemployment Insurance	6,510	-	-	-	-
6215 PERS Retiree Health	1,362	1,416	1,362	1,362	1,362
7100 Overhead Allocation	995	-	-	-	-
7210 Professional Services	-	10,009	4,850	4,850	3,850
7215 Legal Services	1,334	216	2,000	2,000	2,000
7230 Other Contract Services	-	-	-	-	5,120
7510 Workers Compensation	12,267	1,955	8,968	8,968	21,650
7511 Property Insurance Premium	3,900	4,572	4,425	4,425	5,179
7513 Fidelity Bond	750	12,967	700	700	750
7514 Liability Insurance/ERMA Prem.	35,500	33,880	36,169	36,169	34,217
7550 Advertising	-	-	2,500	2,500	2,500
7585 Travel/Training	2,000	1,552	3,000	3,000	3,700
7590 Meeting & Mileage Reimb.	-	-	150	150	350
7650 Dues & Memberships	-	-	560	560	565
7735 Special Supplies	-	-	-	-	250
7760 Elections	-	-	1,500	1,500	55
7770 Miscellaneous	400	10	4,683	4,683	-
	65,018	66,577	70,867	70,867	81,548
Total City Clerk	67,667	142,997	223,439	223,439	229,909
7100 Less: Cost Allocation	-	70,876	80,289	80,289	80,100
Net City Clerk	67,667	72,121	143,150	143,150	149,809

Total Staff Allocations:	FTE
City Clerk	100%
Administrative Assistant II	35%
Administrative Assistant I	34%
Total FTE's	1.69

City Attorney - Program Overview

Program Description and Purpose

The City Attorney's office represents the City Council and City staff in all matters of law pertaining to their offices, and represents and appears on behalf of the City and its officers in all civil actions and proceedings. In addition to attending all regular City Council meetings, Successor Agency meetings, and other meetings as required, the City Attorney prepares all necessary legal documents such as contracts, deeds, ordinances, and resolutions, and performs legal research and prepares opinions. The City Attorney for the City is appointed by the City Council on a contractual basis.

Goals and Objectives

- Continue to provide effective legal services to all City officers, departments, agencies, boards and commissions.
- Continue to reduce liability exposure through timely advice.
- Continue code enforcement efforts.
- Review all resolutions/ordinances.
- Respond to typical inquiries within 24 hours.
- Attend all City Council Successor Agency meetings.

CITY OF CALIMESA
 FY 15-16
 City Attorney

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 01 - General Fund					
Dept: 1400					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	
6400 Benefits	-	-	-	-	
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7215 Legal Services - General	100,000	95,738	109,000	109,000	109,000
7216 Legal Services - Special	20,000	14,523	22,000	22,000	22,000
7217 Legal Services - Litigation	50,000	21,712	54,000	54,000	54,000
	170,000	131,973	185,000	185,000	185,000
Total City Attorney	170,000	131,973	185,000	185,000	185,000

The City Attorney is a contract position that represents the City and serves as the legal advisor to the City Council, City Manager, City Commissions and Committees, and staff.

CITY OF CALIMESA
FY 15-16
City Attorney

Fund: 01 - General Fund
Dept: 1400

7215	Legal Services - General	\$109,000
7216	Legal Services - Special	\$22,000
7217	Legal Services - Litigation	\$54,000

Totals		\$185,000
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Fiscal Services - Program Overview

Program Description and Purpose

The Fiscal Services Division of the Finance Department provides financial support and information for all City and Successor Agency operations, including payroll, cash receipting, grants accounting, accounts receivable, financial accounting, financial planning, cash management, budgeting, and debt administration.

The Division is responsible for maintenance of the City's financial records and oversees the annual audits of financial statements. Finance personnel monitor the investment of City funds and ensure cash liquidity to meet operational needs. The Division reviews accounting internal controls to ensure that financial information is reliable and assets are safeguarded. Financial reports produced by the Division (including the City Budget, Mid-Year Review, Quarterly Treasurer's Report and the Comprehensive Annual Financial Report) provide management with information adequate to make sound financial decisions.

Purchasing & Accounts Payable - Program Overview

Program Description and Purpose

The Purchasing/Accounts Payable Division of the Finance Department is responsible for managing and coordinating the administrative activities of the areas of purchasing and accounts payable services. These services include but are not limited to the following: all purchasing functions, formal bids, contract administration and the development and implementation of purchasing and accounts payable procedures and policies, sale of surplus property. Such procedures assist each and every department in obtaining a wide-range of goods and services. The division also provides general supervision of all purchasing functions and contracts with respect to the procurement of goods, services and projects. The Purchasing/Accounts Payable Division administers a completely electronic computerized purchasing system which is fully integrated with the City's financial system. The division is responsible for training departmental staff on the proper methods of purchasing goods and services for the City in accordance with the City's ordinance.

Purchasing conducts formal and informal bid processes, audits department purchase requisitions, and processes purchase orders.

Accounts Payable processes and pays approved invoices, researches billing discrepancies, and acts as liaison between the City and its vendors.

CITY OF CALIMESA
FY 15-16
Finance

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 01 - General Fund						
Dept: 2000						
<u>PERSONNEL COSTS</u>						
6010	Salaries	144,727	96,591	143,369	143,369	188,714
6400	Benefits	37,353	35,179	46,428	46,428	53,523
		182,080	131,770	189,797	189,797	242,237
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	71,100	79,419	25,100	25,100	26,373
7230	Other Contract Services	3,400	2,594	2,900	2,900	2,900
7585	Travel/Training & Conferences	500	671	1,000	1,000	1,000
7650	Dues & Memberships	265	155	265	265	265
7725	Minor Equipment	100	161	100	100	100
7735	Special Supplies	600	-	600	600	600
		75,965	83,000	29,965	29,965	31,238
	Total Finance	258,045	214,770	219,762	219,762	273,475
7100	Less: Cost Allocation	-	47,553	49,572	49,572	88,175
	Net Finance	258,045	167,217	170,190	170,190	185,300

Staff Allocations:	FTE
Finance Director	70%
Accounting Coordinator	80%
Dev Svcs Specialist	50%
Administrative Assistant II	30%
Administrative Assistant I	16%
Total FTE's	2.46

CITY OF CALIMESA
 FY 15-16
 Finance

Fund: 01 - General Fund
Dept: 2000

7210	Professional Services		
	HDL-Sales Tax	\$4,800	
	CA State Controller	\$100	
	Annual Audit (A)	\$16,973	
	Muni Services-Property Tax	\$4,500	
			\$26,373
7230	Other Contract Services		
	FundBalance Annual Maintenance		\$2,900
7585	Travel & Training		
	CSMFO		\$1,000
7650	Dues and Memberships		
	CSMFO	\$110	
	Municipal Treasurer's Association	\$155	\$265
7725	Minor Equipment		
	Office Equipment		\$100
7735	Special Supplies		
	Budget Supplies/storage boxes	\$100	
	Annual Tax Forms	\$100	
	Check Stock	\$400	\$600
Totals			\$31,238

(A) \$25,460 annual contract less \$8,487 to be paid by the Successor Agency

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Information Technology - Program Overview

Program Description and Purpose

The Information Technology Department is responsible for the effective utilization of information technology throughout the City and for implementation of information systems planning consistent with the City's business systems plan. Functional areas of responsibility include all computer systems, midrange and microcomputers alike, electronic communications, and computer training for City employees.

CITY OF CALIMESA
 FY 15-16
 IT (Information Technology)

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 01 - General Fund					
Dept: 2100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	5,752
6400 Benefits	-	-	-	-	1,903
	-	-	-	-	7,655
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	2,000	7,095	7,750	7,750	9,450
7230 Other Contract Services	2,500	4,275	7,000	7,000	6,000
7420 Communications	1,620	5,612	6,300	6,300	7,380
7430 Repairs/Maintenance	500	-	500	500	500
7625 Computer Supplies	200	1,394	1,700	1,700	200
7720 Supplies - Equipment	4,000	3,466	1,600	1,600	1,600
7725 Minor Equipment	500	1,990	800	800	800
7770 Miscellaneous	-	184	-	-	-
8100 Equipment	-	-	4,500	4,500	2,155
	11,320	24,016	30,150	30,150	28,085
Total Information Technology	11,320	24,016	30,150	30,150	35,740
7100 Less: Cost Allocation	-	13,849	15,495	15,495	17,029
Net Information Technology	11,320	10,167	14,655	14,655	18,711

This department provides centralized management of the City's computer system.

Staff Allocations:	FTE
Accounting/IT Coordinator	10%

CITY OF CALIMESA
 FY 15-16
 Information Technology

Fund: 01 - General Fund
Dept: 2100

7210	Professional Services	Software License	\$800	
		ShoreTel Phone Support Maintenance	\$1,400	
		Laserfiche Support Maintenance	\$2,250	
		SonicWall Renewal	\$450	
		SSL Certificate	\$300	
		Web Hosting	\$170	
		Offsite Backup 12 @ \$40	\$480	
		Office 365 Subscription	\$3,600	
		Bitdefender Renewal 2016	\$0	\$9,450
7230	Other Contract Services	Outsource Labor		\$6,000
7420	Communication	FIOS - 140/12 mo	\$1,680	
		Computer Line - 475/12 mo	\$5,700	\$7,380
7430	Repair & Maintenance Equipment	IT Equipment Repairs		\$500
7625	Computer Supplies	IT Incidentals		\$200
7720	Supplies - Equipment	Computers/Monitors (2)		\$1,600
7725	Minor Equipment			\$800
8100	Equipment	Council i-pads @ \$400 each		\$2,155
Totals				\$28,085

Community Development - Program Overview

The Community Development Department consists of following three City Divisions: 1) Planning, 2) Building and Safety, and 3) Code Enforcement. These Divisions are aimed at serving it's residents and the general public by promoting and protecting the City's built environment to ensure the public health, safety and welfare in accordance with the City's adopted General Plan, Zoning Code, Health and Safety Code, and the Uniform Building and Fire Codes.

Planning Division

The Planning Division is responsible for enforcing the City's development standards as identified in the City of Calimesa Municipal Code Chapter 18; Zoning Ordinance: to ensure that all existing and future development is consistent with the City's General Plan, which identifies the City's long-range plans. As new development is proposed, the Planning Division coordinates the review of land use entitlement applications such as Development Plan Reviews, Conditional Use Permits, Specific Plans, Development Agreements, Tentative Tract and Parcel Maps, Variances, etc. with all applicable City departments/divisions and outside agencies. The Planning Division also ensures that the planning process complies with all State and Federal environmental review requirements and provides general zoning information to the public. The Community Development Director (Planning Director) serves as the secretary to the Planning Commission.

Building and Safety Division

The Building & Safety Division is responsible for reviewing plans and issuing permits for all construction activities in the City to ensure compliance with the adopted Uniform Building Code, Electrical Code, Plumbing Code, and Fire Code. In addition to plan check review, the Division also provides inspection service. The Building and Safety Division issues building permits for new construction, conducts pre- and post-construction inspections, issues citations for building code violations, and conducts building plan checks prior to issuing permits. The Building Division is guided by the standards of the State's Uniform Building Code.

Code Enforcement Division

The Code Enforcement Division is responsible for abating violations of the Calimesa Municipal Code to protect the public's health, safety, and general welfare, as well as overseeing the registration of vacant and abandoned properties. Major tasks include the abatement of zoning code violations, enforcement of business license violations, maintenance of the code enforcement database, monthly monitoring of vacant and abandoned properties, implementation of the abandoned vehicle program and the weed abatement program. This division issues citations and works closely with the Community Development Department Staff and City Attorney's office to make sure violations are brought into compliance.

Community Development - Program Overview

Goals and Objectives

The Community Development Department's primary goals and objectives are to ensure that the built environment is in compliance with the City's Municipal Code, and the goals and objectives of the General Plan are met. In order to accomplish these goals and objectives, the Department has to analyze proposals by developers and local residents for new development and modifications to existing development, make recommendations to the Planning Commission and City Council on proposed development, identify issues in order to determine when General Plan and Zoning Text and/or Map Amendments are necessary, review building plans to ensure compliance with approved entitlement plans and Uniform Building and Fire Codes, and review public complaints pertaining to potential code enforcement violations.

F.Y. 2014-2015 Accomplishments

In the current fiscal year, the Planning Department oversaw the update to the City's adopted General Plan as well as began a comprehensive update to the City's Zoning Code. The effort to adopt the General Plan resulted directly in the creation of a Climate Action Plan (CAP), as well as Infill Development Standards, and Neighborhood Walkability and Connectivity Guidelines. Work to complete the update and revision to the Zoning and Development Code has been completed and is under review by the City's Attorney. The revised Development Code will facilitate the implementation of the revised General Plan Goals, Policies and Action, and will be more user friendly for the general public. Work to complete the SCE/WRCOG Strategic Planning Grant was completed last year; major accomplishments include completion of the Community Energy Action Plan and Municipal Energy Action Plan, and accomplishing the goal of achieving LEED Gold status. Code Enforcement implemented a contract with Data Ticket to automate and improve the collection rate for fines from code violations. This year the Code Enforcement Division continues to operate the weed abatement program (once operated by the Fire Department) with measured success for compliance above and beyond previous years and has resulted in a dramatic increase in the number of citations and voluntary abatement actions by property owners.

CITY OF CALIMESA
 FY 15-16
 Community Development (Planning, Code Enf., Bldg & Safety)

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 01 - General Fund					
Dept: 3000					
<u>PERSONNEL COSTS</u>					
6010 Salaries	51,972	23,377	42,544	42,544	18,290
6400 Benefits	12,236	7,438	14,105	14,105	5,874
	64,208	30,815	56,649	56,649	24,164
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services					
Contract Code Enforcement	50,000	51,880	52,500	52,500	60,000
Planning Staff	73,500	132,196	131,583	131,583	132,090
7218 Allocated Project Expense	40,000	17,900	35,000	35,000	35,000
7225 Building & Safety	101,475	138,527	142,500	142,500	140,000
7230 Other Contract Services	10,824	6,000	6,500	6,500	8,584
7235 Abandon Vehicle Abatement	100	-	100	-	-
7585 Travel/Training & Conferences	300	117	300	-	-
7590 Meeting/Milage Reimbursement	50	-	50	50	50
7650 Dues & Memberships	50	-	-	-	-
7656 Permits/Fees	-	-	-	-	3,500
7655 Publications/Newsletters	50	-	-	-	-
7770 Miscellaneous	2,084	2,603	5,164	5,164	-
	278,433	349,222	373,697	373,297	379,224
Total Community Development	342,641	380,037	430,346	429,946	403,388

Staff Allocations:	FTE
Development Services Specialist	30%

CITY OF CALIMESA
FY 15-16

Community Development (Planning, Code Enf., Bldg & Safety)

Fund: 01 - General Fund
Dept: 3000

7210	Professional Services	Planning Staff - calculation based on 51 weeks: Director - 18.0 wk @ \$110.00 Planner - 8.0 wk @ \$90.00 Fee Based Projects Code Enforcement	95,370 36,720 35,000 60,000	\$ 227,090
7225	Building official	Bldg & Safety - staffing and revenue split	\$ 140,000	
7230	Other Contract Services	GIS Mapping Code Enforcement Program Expenditures Code Enforcement Database "IworQ"	6,500 500 1,584	\$ 8,584
7590	Meeting/Milage Reimbursement	Planning Staff	\$ 50	
7656	Permits/Fees	City initiated projects - Code updates, County Fees, etc.	\$ 3,500	
Totals			\$ 379,224	

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Engineering - Program Overview

Program Description and Purpose

The Engineering Division is responsible for planning, design and contract administration of Street, Traffic, and Drainage projects. This Division provides necessary assistance to other departments such as the Redevelopment Agency, Community Services, and Public Works on an as needed basis. In addition, the Engineering Division coordinates and reviews private development projects and related construction in the public right-of-ways and ensures compliance with City Codes, policies and standards of work.

Goals and Objectives

- Continue to promote Capital Improvement Program (CIP) projects, prepare plans, specifications, regulatory compliance, and construct projects
- Collaborate with other agencies in the Calimesa area including but not limited to Cities of Yucaipa and Beaumont, Yucaipa Valley Water District, Riverside County Flood Control and Water Conservation District, South Mesa Water Company, and the County of Riverside.
- Seek grants opportunities for City projects.
- Provide customer service as needed.
- Assist with the development of City brand and marketing materials.
- Continue to provide assistance to other departments and the public at large.
- Update and adopt a 5-year Capital Improvement Plan.
- Review private land development (tracts, houses, commercial properties, etc.) projects by performing plan checks, reviewing drainage, traffic, soils studies, coordination with other departments as necessary, and ensuring inspection is per the approved plans.

F.Y. 2014-15 Accomplishments

- Award contract for 2nd Street SR2S. Project to be completed in 2015-16.
- Award contract for Desert Lawn Drive Rehabilitation. Project to be completed in 2015-16.
- Coordinate Calimesa Creek and County Line Road design process.
- Continue process of planning and specifications for Cherry Valley interchange.
- Continue to work with developers pertaining to residential and commercial developments.
- Continue to work with the City of Yucaipa and developers for County Line Rd interchange and County Line Rd improvements.

CITY OF CALIMESA
 FY 15-16
 Engineering

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 01 - General Fund					
Dept: 3300					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7220 Professional Services	57,000	123,388	94,300	103,050	103,050
Fee based projects	25,000	255	-	20,000	20,000
7223 Inspections	25,000	-	28,750	-	-
	107,000	123,643	123,050	123,050	123,050
Total Engineering	107,000	123,643	123,050	123,050	123,050

CITY OF CALIMESA
FY 15-16
Engineering

Fund: 01 - General Fund
Dept: 3300

7220	Engineering - Professional Services	
	Consultant - General Services	103,050
	<i>Development Projects</i>	
	Engineering	20,000

Totals		123,050
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City of Calimesa FY 15/16 Budget

Calimesa Citizens on Patrol – Program Overview

Program Description and Purpose

The Calimesa Police Department is concerned not only about crime, but also the quality of life in our City. In these tough economic times, the resources used to combat crime are scarce. The Calimesa Police Department is committed in using volunteers to enhance the delivery of police services. An important component of this is the Citizen On Patrol program.

The Calimesa Citizens On Patrol program has a long-standing history with the city. It was established in an effort to bring the citizens and the police department together for a common goal, and that is to improve the quality of life by reducing crime. The Citizen On Patrol program is designed to provide a means for citizens to organize volunteer patrol groups for the purpose of reducing crime in our community through their high visibility patrols. These volunteers are the additional eyes and ears that Deputies can count on to make Calimesa a safe place to live and work.

Goals and Objectives

- Continue growth and membership of the program
- Provide an effective method of discouraging neighborhood crimes through high visibility
- Promote a friendly and safer neighborhood environment while respecting the privacy and rights of all citizens
- Encourage awareness and provide improved communication among neighbors
- Upgrade the quality of life and property values in Calimesa
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa
- Continue efforts to enhance relationships with members of the community through Neighborhood Watch Programs and other outreach events

CITY OF CALIMESA
 FY 15-16
 Citizens on Patrol

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Proposed Budget
Fund: 01 - General Fund					
Dept: 4000					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	-	1,853	3,000	3,000	3,000
7243 Radio	-	425	1,000	1,000	1,000
7420 Communications	1,650	1,739	1,650	960	960
7432 Repairs & Maintenance - Vehicles	3,500	3,365	3,300	2,500	2,500
7725 Minor Equipment	610	459	610	200	400
7735 Special Supplies	500	1,965	1,000	700	1,000
7740 Fuel & Oil	5,500	8,079	6,700	5,000	5,000
	11,760	17,885	17,260	13,360	13,860
Total Citizens on Patrol	11,760	17,885	17,260	13,360	13,860

CITY OF CALIMESA
 FY 15-16
 Citizen On Patrol

Fund: 01 - General Fund
Dept: 4000

7210	Professional Services	Prescreen volunteers - 30 @ \$100	\$	3,000
7243	Radio	Replacement - Radios & Batteries	\$	1,000
7420	Communication	12 mo @ \$70	840	
		Cell Phone	<u>120</u>	\$ 960
7432	Repair & Maintenance - Vehicle	Repairs & routine maintenance	\$	2,500
7725	Minor Equipment	First Aid Equipment	100	
		Reflective Vest	<u>300</u>	\$ 400
7735	Special Supplies	Uniforms	\$	1,000
7740	Fuel & Oil		\$	5,000

Totals	\$	13,860
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City of Calimesa FY 15/16 Budget

Law Enforcement – Program Overview

Program Description and Purpose

The mission of the Calimesa Police Department, through contractual agreement with the Riverside County Sheriff's Department, is to provide continuous high-quality law enforcement services at a reasonable cost. The Riverside County Sheriff's Department is the fourth largest law enforcement agency in the State of California. It has the infrastructure, personnel and experience in place to provide a high quality of service to the Calimesa residents. By way of contract, the City of Calimesa is provided with specialized services such as the Special Enforcement Bureau (SWAT), Aviation, Gang Suppression Unit, Canine Units, Forensic Technicians, Central Homicide Unit, Hazardous Device Technicians, 911 Dispatch Services, and Search and Rescue. In addition, the Department provides recruiting, testing, background investigations, and academy training. Deputies assigned to the City of Calimesa are selected for their skills in community-based policing services and, as a result, the city enjoys the comfort of traditional police services by way of the contract. Unlike conventional municipal police departments, contract policing provides these services without administrative responsibilities such as worker's compensation injury claims, employee benefits, employee complaint and discipline issues, and civil claims resulting from police services.

Goals and Objectives

- Reduce the number of traffic collisions throughout the City through education and enforcement.
- Increase collaboration with outside agencies and the community.
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa.
- Continue efforts to enhance relationships with members of the community through Neighborhood Watch Programs and other outreach events.
- Continue employee training and professional development.

FY 2014-2015 Accomplishments

- During FY 14/15, the Calimesa Police Department facilitated one Shred-a-Thon event, providing citizens with a secure means of disposing their personal records and documents. This event was conducted at no cost to the public and resulted in approximately 2,800 pounds of shredded documents from 41 individual vehicles. Representatives of the Calimesa Police Department were on hand to provide crime and identity theft prevention information to the public.

- During FY 14/15, the Calimesa Police Department instituted the Crime Prevention Through Environmental Design, or CPTED Program, for city businesses and residents. Any victim of a residential or commercial burglary was afforded a CPTED evaluation of their home or business, to reduce the likelihood of becoming the victim of another burglary. The program was later opened to any resident or business in the city, even those who had not been victimized.
- In October 2014, the Calimesa Police Department made direct notification to all sex registrants living within the Calimesa city limits and immediate surrounding areas of Calimesa and informed them of the current city, county, and state restrictions.
- In FY 14/15, Detectives from the Cabazon Sheriff's Station, working on a state grant on behalf of the Calimesa Police Department, conducted compliance checks on 19 sex offenders living within the boundaries of Calimesa city. The last compliance check occurred in December 2014.
- In March, 2015, the Calimesa Police Department conducted a bicycle Safety Fair at Mesa View Middle School.
- In April, 2015, the Calimesa Police Department conducted a Distracted Driving Enforcement campaign, resulting in approximately 100 citations. The majority of the citations were issued for cell phone violations along with other moving violations.

PERFORMANCE MEASURES	ACTUAL 2013	ACTUAL 2014
Traffic Accidents	37	105
Felony Arrests	139	110
Misdemeanor Arrests	77	211

CITY OF CALIMESA
 FY 15-16
 Police

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 01 - General Fund						
Dept: 4100						
<u>PERSONNEL COSTS</u>						
6010	Salaries	-	-	-	-	-
6400	Benefits	-	-	-	-	-
		-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	14,633	9,573	14,633	14,633	14,633
7230	Other Contract Services	5,000	-	5,000	5,000	5,000
7240	Contract - Regular Pay	1,126,466	1,218,161	1,305,590	1,305,590	1,410,448
7241	Contract - Overtime Pay	18,782	15,707	19,083	19,083	20,195
7242	Contract - Mileage	59,286	75,301	57,439	57,439	82,929
7243	Contract - Radio	2,191	849	2,568	1,000	2,580
7244	On-Site Bookings	3,152	13,275	5,474	5,474	2,500
7245	Blood Tests	4,700	6,179	6,148	4,500	6,000
7246	Contract - Facilities Expense	28,396	30,876	30,876	30,876	30,876
7247	Cal-ID Assessment	7,226	7,598	8,094	8,094	8,231
7770	Miscellaneous	1,000	-	1,800	1,800	1,800
		1,270,832	1,377,519	1,456,705	1,453,489	1,585,192
Total Police		1,270,832	1,377,519	1,456,705	1,453,489	1,585,192

CITY OF CALIMESA
 FY 15-16
 Police

Fund: 01 - General Fund			
Dept: 4100			
7210	Professional Services	Records Mgmt System	\$ 14,633
7230	Other Contract Services	Special Focus Enforcement Funding	\$ 5,000
7240	Contract - Regular Patrol	24 Hrs x 365 days x \$161.01	\$ 1,410,448
7241	Contract - Overtime	Patrol -213 hrs. @ \$72.10	15,357
		Investigator - 54 hrs. @ \$89.60	4,838
			\$ 20,195
7242	Mileage	Patrol - 82,000 miles @ .98	80,360
		Plain - 4355 miles @ .59	2,569
			\$ 82,929
7243	Radio	12 months @ \$215 per unit	\$ 2,580
7244	Booking Fees	Division Projections	
		Jail Access over 3yr avg - @ \$428	\$ 2,500
7245	Blood Test	DOJ-Blood/Alcohol Fees/ Evidence Processing	\$ 6,000
7246	Contract - Facilities	Estimate based on data from Sheriff Contract Unit	\$ 30,876
7247	Cal-ID Assessment	Fingerprint ID	\$ 8,231
7770	Miscellaneous	Special Programs	\$ 1,800
Totals			\$ 1,585,192

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City of Calimesa F.Y. 2015-2016 Budget

General Fund

Department: Public Safety

Animal Control - Program Overview

Program Description and Purpose

The City of Calimesa contracts with the City of Beaumont for animal control services. The major functions include responding to calls regarding stray domestic animals, sick and injured animals, dead animals, animal bites, barking dogs, and other animal related issues.

CITY OF CALIMESA
 FY 15-16
 Animal Control

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 01 - General Fund					
Dept: 4200					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7230 Other Contract Services	20,000	13,468	20,000	20,000	20,000
	20,000	13,468	20,000	20,000	20,000
Total Animal Control	20,000	13,468	20,000	20,000	20,000

CITY OF CALIMESA
 FY 15-16
 Animal Control

Fund: 01 - General Fund
Dept: 4200

7230 Other Contract Services

City of Beaumont

Animal Control Officer

\$30 @ 300 calls 9,000

Mileage - 15,000 @ .50 7,500 \$ 16,500

Shelter Charges

\$146 @ 24 Intakes \$ 3,500

Totals

\$ 20,000

Fire - Program Overview

Program Description and Purpose

The City of Calimesa has participated in a contractual partnership with the CAL FIRE/Riverside County Fire Department to provide emergency response services since the City's incorporation in 1990. The CAL FIRE/Riverside County Fire Department facilitates the following services and programs:

- Fire Suppression
- Hazardous Materials Response
- Rescue Services
- Basic Life Support (BLS) Emergency Medical Response
- Fire Prevention/Public Education Programs
- Fire & Life Safety Inspections
- Weed Abatement Inspections
- Volunteer Reserve Firefighter Training & Certification
- Disaster Preparedness via Riverside County OES

Goals and Objectives

- Continually evaluate development within the City to determine the need for future fire station locations and construction.
- Explore options for service level upgrade within budgetary constraints.
- Enhance the Citywide Disaster Preparedness Program through Riverside County OES to include:
 - City employee NIMS compliance
 - Identify and provide position training to City EOC staff
 - One tabletop exercise
 - One disaster drill to include the City of Yucaipa and the YCJUSD
 - Identify a City location to serve as the Emergency Volunteer Center.
 - Maintain mandated firefighter training
 - Present prevention and disaster preparedness programs to schools, community groups and residents.
 - Continue to work closely with code enforcement to ensure fire hazard abatement.
 - Integrate the fire department's training schedule to include training and drills with our neighbors in Moreno Valley and Yucaipa.

City of Calimesa F.Y. 2015-2016 Budget

General Fund

Department: Public Safety

Fire - Program Overview

F.Y. 2014-15 Accomplishments

- Responded to 1,867 emergency calls for service in 2014.
- Provided Fire Suppression and Emergency Medical Services in a cost effective manner.
- Met multi-company drill training objectives.
- Provided Fire Safety Programs to schools and community organization.
- Worked closely with code enforcement on fire hazard abatement. Ensured all vacant lots were properly abated.

Performance Measures:	Actual 2014 (calendar year)	Actual 2013 (calendar year)
• Response to calls for service each year	1,867	1,633
• Achieve response time of 5 minutes or less, 90% of the time	67% Avg. 0-5.0 mins	64% Avg. 0-5.0 mins.
• Overall average response time	4.8 Minutes	4.7 Minutes
• Response to calls for service in the City of Yucaipa	613	596

CITY OF CALIMESA
 FY 15-16
 Fire Department

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 01 - General Fund					
Dept: 4300					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-			
6400 Benefits	-	-			
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7230 Other Contract Services	983,403	1,043,444	1,126,713	1,126,713	1,252,845
7410 Utilities - Electric	4,482	3,498	4,562	4,562	5,000
7411 Utilities - Gas	1,020	769	1,040	1,040	900
7412 Utilities - Water/Sewer	1,836	1,689	1,873	1,873	1,750
7430 Repairs & Maintenance-Equipment	2,500	9,919	-	-	-
7431 Repairs & Maintenance-Building	3,000	828	4,000	4,000	2,500
7770 Miscellaneous	2,500	-	-	-	-
	998,741	1,060,147	1,138,188	1,138,188	1,262,995
Total Fire Department	998,741	1,060,147	1,138,188	1,138,188	1,262,995

CITY OF CALIMESA
FY 15-16
Fire Department

Fund: 01 - General Fund
Dept: 4300

7230	Other Contract Services		
		Fire Capt or Engineer & One Firefighter II	\$ 1,252,845
7410	Utilities - Electric		
		Estimated based on actual usage	\$ 5,000
7411	Utilities - Gas		
		Estimated based on actual usage	\$ 900
7412	Utilities - Water/sewer		
		Estimated based on actual usage	\$ 1,750
7431	Repair & Maintenance - Building		
		Miscellaneous repairs	\$ 2,500
Totals			\$ 1,262,995

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Senior Center - Program Overview

Program Description and Purpose

The Norton Younglove Multi-purpose Senior Center provides a gathering spot for community events, socializing, and personnel enhancement. The City has contracted with the Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program which provides meals both onsite (at the Center) and through home delivery to homebound participants.

The Center provides regular workshops, trips, and seminars as requested, participates as a Riverside County Cool Center during the summer months, and as a distribution site for the Second Harvest Food Bank commodity giveaway program, and houses the local Sheriff and Citizens on Patrol office along with multiple meeting/activity rooms for City and community use.

CITY OF CALIMESA
 FY 15-16
 Community Services (Senior Center)

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 01 - General Fund					
Dept: 4900					
<u>PERSONNEL COSTS</u>					
6010 Salaries	11,379	12,555	12,544	12,544	13,828
6400 Benefits	5,645	5,172	5,923	5,923	5,634
	17,024	17,727	18,467	18,467	19,462
<u>OPERATIONS & MAINTENANCE</u>					
7230 Other Contract Services	72,640	73,913	72,640	72,640	72,640
7410 Utilities - Electric	14,700	16,109	15,294	15,294	15,600
7411 Utilities - Gas	1,225	1,453	1,275	1,275	1,300
7412 Utilities - Water/Sewer	1,325	1,213	1,224	1,224	1,250
7420 Communications	2,400	2,837	2,400	2,400	2,400
7430 Repairs & Maintenance - Equipment	350	345	357	357	357
7431 Repairs & Maintenance - Building	7,140	12,264	7,252	7,252	7,252
7750 Supplies - Paper/Custodial	2,200	1,901	2,500	2,500	2,500
	101,980	110,035	102,942	102,942	103,299
Total Community Services	119,004	127,763	121,409	121,409	122,761

Staff Allocations:	FTE
Maintenance Worker I	35%

Program Description and Purpose

The Norton Younglove Multi-purpose Senior Center provides a gathering spot for community events, socializing, and personal enhancement. The City has contracted with Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program. The nutrition program provides meals both on site and through home delivery to homebound participants.

The Senior Center provides regular workshops, trips, and seminars as requested; participates as a Riverside County Cool Center during the summer months; acts as a distribution site for the Second Harvest Food Bank commodity giveaway program; and houses the local Police and Citizens on Patrol office along with multiple meeting/activity rooms for City and community uses.

CITY OF CALIMESA
 FY 15-16
 Community Services (Senior Center)

Fund: 01 - General Fund

Dept: 4900

7230	Other Contract Services	Copier Rental \$220/mo	2,640		
		Family Svcs Contract \$6000/mo	70,000	\$	72,640
7410	Utilities - Electric	Prior year plus 2% inc		\$	15,600
7411	Utilities - Gas	Prior year plus 2% inc		\$	1,300
7412	Utilities - Water/sewer	Prior year plus 2% inc		\$	1,250
7420	Communication	\$200 mo		\$	2,400
7430	Repair & Maintenance - Equipment	Extinguisher svc \$102/Annual Svc \$255		\$	357
7431	Repair & Maintenance - Building	Burgeson Maint contract	1,224		
		Exterminator \$45mo	540		
		Patrick Septic-Grease trap \$500/2x	1,000		
		Troy Alarm-50% of annual fee	408		
		Building Expenditures	4,080	\$	7,252
7750	Supplies - Paper/custodial	Paper and custodial supplies		\$	2,500

Totals		\$	103,299
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Public Works Administration - Program Overview

Program Description and Purpose

The Calimesa Public Works Department has responsibility for a variety of construction, maintenance, and infrastructure projects through out the City. These include street lighting, road construction and maintenance, street and road striping, installation and maintenance of traffic signs and signals, drainage facilities, building maintenance, parks maintenance and development assistance, and management of fleet vehicles.

Goals and Objectives

- Continue to pursue new ways and opportunities to improve the Public Works Department.
- Continue to pursue grants and funding for Capital Improvement projects.
- Repair and restore the Calimesa Creek.
- Develop viable trail system at Calimesa Creek.
- Develop storm drain system and all street improvements at County Line Road and Calimesa Blvd.
- Continue to monitor and direct private developments.

F.Y. 2014-2015 Accomplishments

- Submitted annual State NPDES report on time and without difficulties.
- Submitted annual State Waste management monitoring and reporting program.
- Submitted annual State Waste Management report on time and without difficulties.
- Continue to oversee the State NPDES.
- Oversaw construction and developed thirty three (33) new utility constructions to include the Gas Company and local water districts and Southern California Edison.
- Supervised the Riverside County Work Release Program of over 40 workers for a total of 1000 man hours and a savings to the City of over \$70,000.
- Instrumental in the development of City Capital Improvement Projects.
- Issued 33 Encroachment Permits to include paving, curb and gutter and driveway approaches to residents and utility companies and contractors throughout the City. Permit generation \$8,000.
- Issued 18 Oversize Permits for equipment being transported throughout the City. Permit generation \$630.00.
- Conducted Construction Inspections on a variety of over 50 projects.
- The Public Works Division performed on-going re-striping throughout the City including stop bars, legends and safety legends.
- Assisted in securing funding for several city projects
- Instrumental in construction and completion of new 4th Street Park.

City of Calimesa F.Y. 2015-2016 Budget

- The Public Works Division performed ongoing right of way maintenance and pothole repair throughout the city.
- Removed and replaced over 70 ft of sidewalk throughout City.
- Fundamental in working with developers on Mastercraft and JP Ranch and Mesa Verde projects.

The Public Works Division works after hours and during emergencies such as the heavy 2010 winter and 2011 spring rains and flooding, often in cooperation with the Sheriff and Fire Department's efforts to ensure public safety

City of Calimesa F.Y. 2015-2016 Budget

General Fund

Department: Public Works

Building Maintenance - Program Overview

Program Description and Purpose

The Public Works Maintenance Division provides custodial and building repair services for approximately 22,000 square feet of building space. Facility maintenance responsibilities include City Hall, Norton Younglove Senior Center, City Yard, Fire Station and the public library. The majority of repairs are completed in-house by the Public Works Maintenance Department.

All custodial supplies are purchased through and provided by this division.

Goals and Objectives

- To continue to bring the Senior Center and City Hall into current compliance with ADA (American Disabilities Act) Standards which include-handicap ramps and striping and legends.
- To seek alternative electrical energy sources like solar power for City Hall, Senior Center and Fire Station.

F.Y. 2014-2015 Accomplishments

- Continued to utilize County Release Program workers for interior and exterior maintenance of the Senior Center to realize significant savings and improved timeliness of on-going facility upkeep.
- Landscaped City Hall and Senior Center. Installed mulch in all planter areas.
- Senior Center/City Hall-repaired (14) asphalt trip hazards in parking lot-2 coats slurry seal and restriped entire parking lot.

Performance Measures:	Actual 2014-2015	Estimated 2015-2016
Setup of Evening Meetings, Work Orders-Variou Departments		
Custodial Service	One Employee-900 Man hours	Two-Employees 450 man hours
Building Maintenance	Three-300 Man hours each employee	Three-300 man hours each employee

Landscape Maintenance - Program Overview

Program Description and Purpose

This fund is designated for maintenance of landscaping street lighting, traffic signals, parks and open space within the Citywide Landscaping and Lighting District, No. 91-1. The assessments are collected through the County of Riverside Tax Collector’s office. The Staff prepares the engineer’s report (on an annual basis), and assessments are recorded on individual parcels within the district to detail the District’s budget. The report also details the anticipated manner in which the assessments will be levied on the parcels within the District.

Goals and Objectives

- Continue to maintain the landscaping in public right-of-ways in an efficient and effective manner.

F.Y. 2014-2015 Accomplishments

- Mowed and maintained five improved parkway landscaping areas.
- Mowed and maintained all public rights-of-way and open space throughout the City.
- Maintained all traffic signals and street lighting throughout the City.
- On-going maintenance of Creek-side Park.
- Repaired and maintained Anti- backflow devices throughout City.
- Major tree trimming through- out City was provided.
- Started on-going maintenance of new 4th Street Community Park.

Performance Measures:	Actual 2014 - 15	Estimated 2015-2016
Submitted engineers report and assessments to Riverside County	On Time	Submitted to County
Maintained all parkways and open space	260 hours	350 hours
Maintenance of all traffic signals and street lights	30 hours	30 Hours

City of Calimesa F.Y. 2015-16 Budget

General Fund

Department: Public Works

Parks - Program Overview

Program Description and Purpose

The Public Works Department provides maintenance of all City Parks, City Hall, Senior Center and Library landscaped areas. Areas maintained by this division total approximately four (4) acres. Duties performed include mowing, irrigation and irrigation repairs, weed control, graffiti removal, and vandalism caused repairs.

Goals and Objectives

- To start design and build Phase II of 5th Street Park extension to 4th street.
- To seek further grant opportunities for future park sites.
- To purchase land for future park sites.

F.Y. 2014-15 Accomplishments.

- Completed weed abatement on future park sites.
- Completed and built Phase I, 4th Street Park, scheduled to open May 19, 2015
- Working with Development to establish future park sites throughout city and development areas.

Performance Measures	Actual 2014-15	Estimated 2015-16
Mowing (all Parks/City Buildings)	720 hours	720 hours
Irrigations (New Installation/Repairs)	30 hours	30 hours
Park Maintenance	156 Hours	156 Hours
Graffiti Removal/Vandalism Repairs	40 Hours	40 Hours

Refuse - Program Overview

Program Description and Purpose

This fund records the financial activities of providing refuse collection services to all City residents. A private enterprise contractor who allocates a percentage of gross revenues to the City, in the form of a franchise fee, provides this service. Service charges are collected through the Contractor’s Billing Division and bills are mailed to residents on a bi-monthly basis.

Goals and Objectives

- The primary objective of this program is to successfully reach the AB 939 mandated 50% diversion in the waste stream.
- Continue to provide quality service for refuse collection to residents.
- To successfully accomplish proposed Mandatory AB- 341 commercial Recycling Program.
- To continue to seek opportunities for future recycling programs for residents.

F.Y. 2014-15 Accomplishments

- 50% State mandated diversion was successfully attained.
- Hosted (4) Annual Household Waste Disposal Event at Lamb Canyon Landfill.
- Coordinated (2) annual Citywide Spring and Fall Curb Side Collection Events in conjunction with City’s franchise refuse hauler CR&R. Conducted program for distribution of free passes to the landfill to city residents for these events.
- Started process of AB 341 Commercial Recycling program in conjunction with City franchise refuse hauler CR&R.

PERFORMANCE MEASURES	ACTUAL 2013-2014	ACTUAL 2014-2015	EST. ACTUAL 2015-2016
Recycling Diversion	50%	50%	50%

CITY OF CALIMESA
FY 15-16
Public Works

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 01 - General Fund					
Dept: 5100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	71,302	80,861	82,525	82,525	73,148
6400 Benefits	16,733	19,770	34,784	34,784	18,604
	88,035	100,632	117,309	117,309	91,752
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	29,850	27,938	28,652	28,652	26,290
7230 Other Contract Services	10,000	5,872	9,000	9,000	8,000
7231 NPDES	10,000	8,479	9,800	9,800	9,000
7420 Communications	1,500	1,000	1,650	1,650	1,650
7431 Repairs & Maintenance - Building	2,000	4,967	2,200	10,025	2,200
7433 Repairs & Maintenance - Streets	-	-	2,145	2,145	-
7445 Equipment Rental	500	50	500	500	500
7655 Publications/Newsletter	100	-	100	100	100
7735 Supplies - Special	1,400	19,064	1,500	1,500	1,500
7770 Miscellaneous	-	-	7,773	7,773	-
	55,350	67,370	63,320	71,145	49,240
Total Public Works	143,385	168,001	180,629	188,454	140,992

Staff Allocations:	FTE
Public Works Director	70%
Maintenance Worker II	15%
Administrative Assistant I	20%
Total FTE's	1.05

CITY OF CALIMESA
 FY 15-16
 Public Works

Fund: 01 - General Fund

Dept: 5100

7210	Professional Services			
		Test and Replace Backflo Devices	1,000	
		Solid Waste Agreement	3,000	
		Electrical Consultant	250	
		Weed Abatement	15,500	
		Verizon Line for Security Cameras - \$135 p/m	1,620	
		Security Cameras @ 4th St Park - \$410 p/m	4,920	26,290
7230	Other Contract Services			
		Vector Control - Citywide	\$	8,000
7231	NPDES			
		SWRCB Fees	6,000	
		Riverside Cty Flood Ctrl	3,000	9,000
7420	Communication			
		Cell Phone (4) - 100/mo	1,200	
		Accessories/replacement	450	\$ 1,650
7431	Repair & Maintenance - Building			
		City Hall Repairs	\$	2,200
7445	Equipment Rental			
		Tool Rental	\$	500
7655	Publication/Newsletters			
		Greenbook Standards	\$	100
7735	Special Supplies			
		Employee Safety gear	\$	1,500
Totals			\$	49,240

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Non-Departmental - Program Overview

Program Description and Purpose

The non-departmental department provides for a variety of services not allocated directly to a specific department or program, but which are for the benefit of the entire organization. Some of these areas include copying, printing, general office supplies for all departments, utilities, and requests made by any Community Partnership.

CITY OF CALIMESA
FY 15-16
Non-Departmental

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 01 - General Fund						
Dept: 8100						
<u>PERSONNEL COSTS</u>						
6010	Salaries	-	-	-	-	-
6400	Benefits	-	-	-	-	-
		-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>						
7219	Bank Charges	-	-	11,200	11,200	8,000
7230	Other Contract Services	32,171	19,511	25,070	25,070	18,400
7410	Utilities - Electric	9,000	8,714	9,180	9,180	9,360
7412	Utilities - Water/Sewer	720	404	734	734	750
7420	Communications	4,200	-	-	-	-
7430	Repairs & Maintenance - Equip	500	118	-	-	-
7431	Repairs & Maintenance - Bldg	2,940	2,575	2,940	2,940	2,940
7432	Repairs & Maintenance - Vehicle	4,000	1,405	4,000	4,000	4,000
7560	Printing	1,500	1,674	1,500	1,500	1,500
7590	Meeting/Mileage Reimbursement	100	-	100	100	-
7610	Office Supplies	5,000	3,565	5,000	5,000	6,000
7615	Postage	7,000	5,821	7,000	7,000	6,000
7621	Copy Paper	1,500	-	-	-	-
7655	Publications/Newsletters	100	25	100	100	100
7656	Permits/Fees	-	-	-	-	275
7735	Special Supplies	-	-	-	-	6,050
7740	Fuel & Oil	1,500	2,081	1,500	1,500	1,500
7750	Supplies - Paper/Custodial	700	634	700	700	700
7770	Miscellaneous	6,600	29,390	91,199	91,199	3,974
7800	Community Partnerships	6,040	4,500	8,815	8,815	8,540
9500	Transfer Out-ADA Fund 20	5,000	5,000	5,000	5,000	5,000
9500	Transfer-out LLMD Fund 28		35,000	13,000	13,000	75,000
9500	Transfer-out SLESF Fund 14			13,000	13,000	15,000
		88,571	120,417	200,038	200,038	173,089
Total Non-Departmental		88,571	120,417	200,038	200,038	173,089
7100	Less: Costs Allocated Out	-	32,839	34,671	34,671	41,989
Net Non-Departmental		88,571	87,578	165,367	165,367	131,100

Program Description and Purpose

The Non-Departmental department provides for a variety of services not allocated directly to a department or program, but which is for the benefit of the entire organization. Some of these areas include copying, printing, general office supplies, utilities, and requests made by any Community Partnerships.

CITY OF CALIMESA
FY 15-16
Non-Departmental

Fund: 01 - General Fund			
Dept: 8100			
7230	Other Contract Services		
		Copy Charges & Copier Rental	8,500
		Pitney Bowes Rental	1,900
		SCE Energy Loan	8,000
			\$ 18,400
7410	Utilities - Electric	Approx. \$780 per Month	\$ 9,360
7412	Utilities - Water/sewer	Approx. \$63 per Month	\$ 750
7431	Repair & Maintenance - Building		
		Exterminator \$45/mo	540
		Burgenson Maint Contract - 2@\$250	500
		Troy Alarm-50% of annual fee	400
		Building expenditures	1,500
			\$ 2,940
7432	Repair & Maintenance - Vehicle	Fleet repairs/maintenance	\$ 4,000
7560	Printing		\$ 1,500
7610	Office Supplies	City Wide	\$ 6,000
7615	Postage	City Wide	\$ 6,000
7655	Publications/Newsletters	Newsmirror Subscription	\$ 100
7740	Fuel & Oil	Vehicle Pool	\$ 1,500
7750	Supplies-Paper/custodial	Custodial supplies	\$ 700
7219	Bank Charges	B of A; ADP	\$ 8,000
7656	Permits/Fees		
		Document Recording Fee-City Wide	250
		So. Mesa Annual Assessment	25
			\$ 275
7735	Special Supplies		
		Annual Community Service Awards	300
		State of the City	750
		25th Anniversary Celebration Dinner Gala	5,000
			\$ 6,050
7770	Miscellaneous	WRCOG MOU Payments (4 @ \$993.50)	\$ 3,974
7800	Community Partnerships		
		Cultural Performing Arts	4,000
		VFW - Memorial Day	500
		Donation request	500
		Chamber of Commerce	2,000
		Chamber Installation Dinner	500
		Community Connect	1,040
			\$ 8,540
9500	Transfers Out		
		ADA Funds	5,000
		LLMD	75,000
		SLESF	15,000
			\$ 95,000
Totals			\$ 173,089

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Special Revenue Funds
CFD'S
Successor Agency

CITY OF CALIMESA
FY 15-16

Special Funds -Expenditure Summary

	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 11 - Senior Center Computer Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Fund: 12 - Special Deposits	-	-	-	-	-
Fund: 13 - Insurance Fund	-	-	-	-	-
Fund: 14 - SLESF Fund	102,740	105,442	113,441	110,737	121,919
Fund: 15 - CDBG	67,880	87,919	212,703	212,703	127,535
Fund: 17 - Park & Rec Grants	21,507	1,790,214	1,048,542	850,820	1,112
Fund: 19 - Library Fund	3,098	3,132	17,501	17,501	22,893
Fund: 20 - Captial Project - ADA	-	-	-	-	-
Fund: 21 - AQMD	1,016	262	4,018	4,234	4,305
Fund: 24 - Gas Tax	247,897	217,557	227,457	227,457	252,632
Fund: 25 - Measure A	56,872	42,951	1,728,152	1,605,618	867,160
Fund: 28 - LLMD	124,126	123,830	129,814	129,814	154,489
Fund: 29 - General Plan Update Grant	137,185	139,849	90,000	90,000	-
Fund: 30 - SCE/WRCOG Grant	23,327	51,931	55,000	55,000	-
Fund: 31 - Fire Facilities Fund	635	626	104,041	104,041	1,296
Fund: 32 - Flood Control Drainage Fund	12,268	75,223	886,107	3,327,763	14,176
Fund: 33 - Administration Facilities Fund	7,585	15,794	89,577	89,577	3,160
Fund: 34 - Library Facilities Fund	39,023	8,813	87,975	87,975	984
Fund: 35 - Law Enforcement Facilities Fund	373	368	60,221	2,221	765
Fund: 36 - Traffic Improvement Fees	392,911	135,059	1,578,293	1,089,069	1,734,525
Fund: 37 - Street Tree Fees	68	68	68	68	11,850
Fund: 38 - Park Acquisition Fees	50,307	18,811	617	617	54,414
Fund: 39 - Park Improvement Fees	5,585	5,585	57,545	157,545	906,944
Fund: 41 - Transportation Mitigation Fees	438	18,693	-	276,806	-
Fund: 42 - MSHCP	182,172	135,947	-	77,520	-
Fund: 50 - CFD No. 1	-	-	11,866	11,870	-
Fund: 51 - CFD - Public Safety	38,885	35,991	114,063	114,063	148,764
Fund: 52 - CFD 2013-1 Facilities (JP Ranch)	13,762	16,370	3,451	18,416	6,147
Fund: 53 - CFD 2012-1 Facilities (Singleton)	12,308	3,635	6,815	2,797,371	150,230
Fund: 55 - CFD 2012-1 Maint. (Singleton)	-	1,227	2,085	2,085	2,046
Fund: 56 - CFD 2013-1 Maint. (JP Ranch)	-	1,302	3,553	3,553	3,747
Fund: 57 - CFD 2006-3 Argent	-	-	-	-	-
Fund: 58 - CFD Heritage Oaks	-	-	-	-	40,966
Fund: 67 - Successor Agency	478,815	3,470,198	449,785	449,785	451,388
Totals	\$ 2,020,783	\$ 6,506,795	\$ 7,082,690	\$ 11,914,229	\$ 5,083,447

CITY OF CALIMESA
 FY 15-16
 Senior Center Computer Fund

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 11 - Senior Center Computer Fund						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	106	106	-	-	-
11-0000-4650	Interest	-	0	-	-	-
11-0000-9501	Transfer In	-	-	-	-	-
	TOTAL REVENUE	106	106	-	-	-
<u>EXPENDITURES</u>						
11-0000-7100	Overhead Allocation	-	-	-	-	-
11-0000-9500	Transfer Out	-	106	-	-	-
	TOTAL EXPENDITURE	-	106	-	-	-
	FUND TOTAL	106	-	-	-	-

NOTE: FUND CLOSED. ONLY SHOWN FOR HISTORICAL PURPOSES

CITY OF CALIMESA
 FY 15-16
 Special Deposits

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 12 - Special Deposits						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	311,820	321,856	321,857	321,857	322,227
12-0000-4650	Interest	5,145	1	370	370	370
12-0000-9501	Transfer In	-	-			
	TOTAL REVENUE	5,145	321,857	322,227	322,227	322,597
<u>EXPENDITURES</u>						
12-0000-7100	Overhead Allocation	-	-	-	-	-
12-0000-9500	Transfer Out	-	-	-	-	-
	TOTAL EXPENDITURE	-	-	-	-	-
	FUND TOTAL	316,965	321,857	322,227	322,227	322,597

CITY OF CALIMESA
 FY 15-16
 Insurance Fund

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 13 - Insurance Fund						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	30,000	30,000	30,008	30,008	30,008
13-0000-4650	Interest	-	8	-	-	-
13-0000-9501	Transfer In	-	-	-	-	-
	TOTAL REVENUE	30,000	30,008	30,008	30,008	30,008
<u>EXPENDITURES</u>						
13-0000-7100	Overhead Allocation	-	-	-	-	-
13-0000-9500	Transfer Out	-	-	-	-	-
	TOTAL EXPENDITURE	-	-	-	-	-
	FUND TOTAL	30,000	30,008	30,008	30,008	30,008

PARSAC Requirement - 3 x SIR -Self Insured Rate

CITY OF CALIMESA

FY15-16

Special Law Enforcement Safety Fund (SLESF)

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 14 - SLESF Fund						
Enhancing Law Enforcement Activities						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	12,771	10,035	4,636	4,636	6,909
14-0000-4650	Interest	4	43	90	10	10
14-0000-4800	Other Governmental Revenues	100,000	100,000	100,000	100,000	100,000
14-0000-9501	Transfer In	-	-	13,000	13,000	15,000
	TOTAL REVENUE	112,775	110,078	117,726	117,646	121,919
<u>EXPENDITURES</u>						
14-0000-7100	Cost Allocation	2,154	2,124	2,175	2,175	2,175
14-0000-7240	Contract - Regular Pay	83,015	92,456	98,925	97,721	106,995
14-0000-7241	Contract - Overtime Pay	6,820	505	495	495	969
14-0000-7590	Meeting/Mileage Reimb	10,751	10,358	9,346	9,346	10,780
14-0000-7735	Supplies - Special	-	-	1,000	500	500
14-0000-7770	Miscellaneous	-	-	1,500	500	500
	TOTAL EXPENDITURE	102,740	105,442	113,441	110,737	121,919
	FUND TOTAL	10,035	4,636	4,285	6,909	(0)

These funds were created by AB1480 to provide additional resources at the local level to fight crime and protect public safety. These funds are used for special programs and operations related to community oriented policing. These funds also provide resources for parole sweeps, DUI check point programs, and other operations.

CITY OF CALIMESA
FY 15-16
Community Development Block Grant

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 15 - CDBG Fund						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	70,691	3,628	3,627	3,627	4,688
15-0000-4650	Interest	105	(24)	15	15	
15-0000-4800	Other Governmental Revenues	-	-	-	-	
15-5005-4813	CDBG Funds		11,427			122,847
15-5011-4813	Home	712	-	213,749	213,749	
15-5012-4813	07-PTAE-3243	-	-	-	-	
15-5013-4800	Other Governmental Revenues		76,515			
15-6003-4800	EECBG	-	-	-	-	
	AMOUNT AVAILABLE	71,508	91,546	217,391	217,391	127,535
<u>EXPENDITURES</u>						
15-0000-6010	Salaries & Benefits	-	24,603	12,703	12,703	1,328
15-5005-6010	Salaries & Benefits		184	-	-	
15-5013-6010	Salaries & Benefits		1,217			
15-0000-7100	Overhead Allocation	14,925	-	-	-	
15-0000-7210	Professional Services	75	2,284			
	Program Specific Expenditures:	-	-			
15-5005-7210	Professional Services		38,983			
15-5010-7210	07-08 Housing Rehab	712	-			
15-5011-7210	Home	45,139	-	200,000	200,000	126,207
15-5012-7210	07-PTAE-3243	7,029	-			
15-5013-7210	Professional Services		20,239			
15-6003-7210	EECBG	-	-			
15-5012-7210	07-PTAE-3243	-	-			
15-5005-7655	Publications & Newsletters		233			
15-5005-7770	Miscellaneous		175	-	-	
	TOTAL EXPENDITURE	67,880	87,919	212,703	212,703	127,535
	FUND TOTAL	3,628	3,627	4,688	4,688	0

CDGB, Community Development Block Grant, was established to account for financing of rehabilitation of privately held homes and governmental infrastructures.

Staff Allocations:	FTE
Dev Svcs Specialist	\$1,328

CITY OF CALIMESA
 FY 15-16
 Park & Recreation Grants

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 17 - Park & Recreation Grants						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	38,473	53,885	17,002	17,002	15,525
17-0000-4625	Miscellaneous		400			
17-0000-4650	Interest	84	344	65	65	
17-6004-4822	Revenue - Park Grants	36,835	1,752,587	1,047,000	849,278	
	AMOUNT AVAILABLE	75,392	1,807,216	1,064,067	866,345	15,525
<u>EXPENDITURES</u>						
17-0000-7100	Overhead Allocation	-	529	542	542	1,112
17-0000-7210	Professional Services	21,507	1,480,398	1,000	1,000	
17-2069-7210	CIP Project	-	-	1,047,000	849,278	
17-2069-7220	CIP Project		309,037			
17-2069-7655	Publications & Newsletters		250			
	TOTAL EXPENDITURE	21,507	1,790,214	1,048,542	850,820	1,112
	FUND TOTAL	53,885	17,002	15,525	15,525	14,413

CIP Project 2069: 4th Street Park Phase 1

CITY OF CALIMESA
 FY 15-16
 Library

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 19 - Library Fund						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	186,806	211,183	235,106	235,106	242,870
19-0000-4650	Interest	262	220	265	265	265
19-0000-4800	Revenue - Special Taxes	27,213	26,835	25,000	25,000	25,000
19-0000-4807	Revenue from Bookstore (Formerly FOL)	-	-	2,000	-	3,500
19-0000-4808	Revenue from Giving Tree Donations	-	-	14,000	-	-
19-0000-9501	Transfer In	-	-	-	-	-
	AMOUNT AVAILABLE	214,281	238,238	276,371	260,371	271,635
<u>EXPENDITURES</u>						
19-0000-7100	Overhead Allocation	1,091	1,091	1,101	1,101	2,293
19-0000-7175	Library Pass Thru Expenses	121	86	-	-	-
19-0000-7230	Other Contract Svcs	745	-	1,000	1,000	-
19-0000-7431	Repair & Maintenance - Building	-	-	2,000	2,000	2,000
19-0000-7585	Travel and Training	-	-	-	-	1,000
19-0000-7725	Minor Equipment	-	49	8,200	8,200	4,200
19-0000-7735	Special Supplies	1,141	1,906	3,000	3,000	7,000
19-0000-7607	Scholarships	-	-	-	-	500
19-0000-7608	Culturals Art Program Donation	-	-	-	-	400
19-0000-7609	Summer Reading and Library Programming	-	-	2,200	2,200	5,500
	TOTAL EXPENDITURE	3,098	3,132	17,501	17,501	22,893
	FUND TOTAL	211,183	235,106	258,870	242,870	248,742

The City of Calimesa is a member of the Riverside County Library System. However, a portion of the City was previously a member of the Beaumont Library District. When the Beaumont Library District annexed into the Riverside County Library System the City was then entitled to receive the tax increment for that portion of the City affected by the annexation. The tax increment from the annexation is forwarded to the City allowing local control of funds and providing additional funding for the City of Calimesa Library. The Calimesa Library Commission monitors activities and funds for the City of Calimesa Library.

CITY OF CALIMESA
 FY 15-16
 Capital Project - ADA

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 20 - Capital Project - ADA						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	16,021	21,045	26,069	26,069	31,099
20-0000-4650	Interest	24	24	30	30	30
20-0000-9501	Transfer In - from GF	5,000	5,000	5,000	5,000	5,000
	AMOUNT AVAILABLE	21,045	26,069	31,099	31,099	36,129
<u>EXPENDITURES</u>						
20-0000-9500	Transfer Out - ADA portion of CIP	-	-	-	-	-
	TOTAL EXPENDITURE	-	-	-	-	-
	FUND TOTAL	21,045	26,069	31,099	31,099	36,129

CITY OF CALIMESA
FY 15-16
AQMD

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 21 - AQMD						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	17,665	26,323	35,899	35,899	34,541
21-0000-4650	Interest	26	31	30	30	30
21-0000-4820	Air Quality Allocations	9,648	9,807	9,200	9,700	9,700
21-0000-9501	Transfer In	-	-	-	-	-
	AMOUNT AVAILABLE	27,339	36,161	45,129	45,629	44,271
<u>EXPENDITURES</u>						
21-0000-7100	Overhead Allocation	266	262	268	268	555
21-0000-7210	Professional Services			3,000	3,000	3,000
21-0000-7650	Dues/Subscriptions	750	-	750	750	750
21-0000-7735	Special Supplies				216	-
	TOTAL EXPENDITURE	1,016	262	4,018	4,234	4,305
	FUND TOTAL	26,323	35,899	34,541	34,541	39,966

This fund accounts for AB 2766 Subvention funds that can only be used to fund expenditures that promote improved air quality.

CITY OF CALIMESA
FY 15-16
Gas Tax

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget	
Fund: 24 - Gas Tax						
REVENUE						
	Fund Balance, Beginning of Year	97,070	28,991	86,024	86,024	98,021
24-0000-3010	Prior period adj. per State		17,052			
24-0000-4650	Interest	121	(14)	60	60	60
24-0000-4800	Other Governmental Revenues*	110,141	-	-	-	
24-0000-4523	HUTA-2103 - Traffic Congestion	69,556	111,926	85,282	85,282	37,283
24-0000-4525	HUTA-2105	-	54,621	50,264	50,264	47,026
24-0000-4526	HUTA-2106	-	30,553	33,223	33,223	29,045
24-0000-4527	HUTA-2107	-	58,451	68,625	68,625	64,293
24-0000-4528	HUTA-2107.5	-	2,000	2,000	2,000	2,000
24-0000-9501	Transfer In from Traffic Congestion	-	-	-	-	
	AMOUNT AVAILABLE	276,888	303,581	325,478	325,478	277,728
EXPENDITURES						
24-0000-6010	Salary/Benefits	147,225	117,205	117,951	117,951	126,794
24-0000-7100	Overhead Allocation	52,154	54,056	56,506	56,506	73,238
24-0000-7230	Other Contract Services	6,076	12,040	10,000	10,000	10,000
24-0000-7415	Utilities - Street Lights	872	1,297	1,000	1,000	600
24-0000-7420	Communications	538	729	1,000	1,000	1,000
24-0000-7430	Repair & Maintenance - Equip	148	512	2,000	2,000	2,000
24-0000-7432	Repair & Maintenance - Vehicles	6,655	2,864	4,000	4,000	4,000
24-0000-7433	Repair & Maintenance - Streets	22,196	17,786	25,000	25,000	25,000
24-0000-7725	Minor Equipment	-	-	-	-	-
24-0000-7735	Supplies - Special	-	-	-	-	-
24-0000-7740	Fuel & Oil	12,033	11,069	10,000	10,000	10,000
	TOTAL EXPENDITURE	247,897	217,557	227,457	227,457	252,632
	FUND TOTAL	28,991	86,024	98,021	98,021	25,096

* Prior to 2013-14 all HUTA revenue reflected in one account

Staff Allocations:

Public Works Director	15%
Lead Maintenance Worker	75%
Maintenance Worker I (2)	100%
Total FTE's	1.90

CITY OF CALIMESA
 FY 15-16
 Gas Tax

Fund: 24 - Gas Tax
Dept: 0000

7100	Overhead Allocation City Administrative Cost	\$73,238
7230	Other Contract Services Republic Electric-Maintenance/Emergency	\$10,000
7415	Utilities-Street Lights DOT-Signal Lights	\$600
7420	Communication DigAlert	\$1,000
7430	Repair & Maintenance-Equipment Large Equipment	\$2,000
7432	Repair & Maintenance-Vehicles Repairs/smog check/ tire replacement	\$4,000
7433	Repair & Maintenance-Streets Street Sweeping	\$25,000
7740	Fuel & Oil PW Vehicles	\$10,000
		\$125,838

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CITY OF CALIMESA
FY 15-16
Measure A

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 25 - Measure A					
REVENUE					
Fund Balance, Beginning of Year	266,836	1,060,638	1,171,646	1,171,646	580,308
25-0000-4650 Interest	421	1,365	500	920	500
25-2062-4800 Intergovernmental - Contrib/Grants -SR2S		-	766,000	711,000	
25-2062-4799 SR2S Intergovernmental Revenue (Local)			98,701	98,701	290,000
25-2054-4800 Other Gov't. - CIP Project	137,570	12,852	-	54,659	
25-2061-4800 Other Gov't. - CIP Project	122,046	-	-	-	
25-0000-5000 Measure A Revenue (RCTC)	142,497	139,742	149,000	149,000	152,000
25-0000-9501 Transfers-In	448,140	-	-	-	
AMOUNT AVAILABLE	1,117,510	1,214,597	2,185,847	2,185,926	1,022,808
EXPENDITURES					
25-0000-7210 Professional Services	6,542	990	-	-	
25-2062-7220 Engineering Services		9,941	-	-	
25-2065-7220 Engineering Services		688	-	-	
25-2066-7220 Engineering Services		643	-	-	
25-2067-7220 Engineering Services		3,613	-	-	
25-2062-7550 Engineering Services		1,089	-	-	
25-0000-7100 Overhead Allocation	14,317	14,124	14,454	11,920	12,160
25-2010-8700 CIP Project					50,000
25-2061-8700 CIP Project	36,013	-			
25-2062-8700 CIP Project	-	10,520	1,298,698	1,298,698	580,000
25-2064-8700 CIP Project	-	1,344			
25-2065-8700 CIP Project	-	-	165,000	5,000	
25-2068-8700 CIP Project	-	-	50,000	-	100,000
25-2076-8700 CIP Project	-	-	120,000	290,000	
25-2078-8700 CIP Project	-	-			125,000
25-2084-8700 CIP Project	-	-	80,000	-	
TOTAL EXPENDITURE	56,872	42,951	1,728,152	1,605,618	867,160
FUND TOTAL	1,060,638	1,171,646	457,695	580,308	155,648

CIP Project 2010: Misc. Improvements - Striping
 CIP Project 2054: 3rd Street Improvements
 CIP Project 2061: Safe Routes 2 School
 CIP Project 2062: Safe Routes to School 2nd St. & Avenue L
 CIP Project 2064: Calimesa/Avenue L Slurry Seal
 CIP Project 2065: Donna Lane Street Rehabilitation (Avenue L to Myrtlewood)
 CIP Project 2066: Brady Lane Street Rehabilitation (Avenue L to Myrtlewood)
 CIP Project 2067: 5th Street Pavement Rehabilitation
 CIP Project 2068: Citywide Slurry Seal
 CIP Project 2076: Desert Lawn Drive (Cherry Valley to Desert Lawn Cemetery)
 CIP Project 2078: Citywide Pavement Rehabilitation
 CIP Project 2084: Calimesa Blvd. Pavement Rehabilitation

CITY OF CALIMESA

FY 15-16

Landscape, Lighting, & Maintenance District (LLMD)

	Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 28 - LLMD						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	11	2,829	(4,697)	(4,697)	(3,511)
28-0000-4006	LLMD Property Tax	76,944	51,304	83,000	83,000	83,000
28-0000-9501	Transfer In	50,000	65,000	48,000	48,000	75,000
	AMOUNT AVAILABLE	126,955	119,133	126,303	126,303	154,489
<u>EXPENDITURES</u>						
28-0000-6010	Salary/Benefits	45,989	49,638	47,347	47,347	51,532
28-0000-7100	Overhead Allocation	25,508	26,146	27,217	27,217	39,960
28-0000-7210	Professional Services	6,345	-	4,000	4,000	3,997
28-0000-7220	Engineering Services	-	258	3,000	3,000	3,000
28-0000-7410	Utilities - Electric	3,492	3,718	4,250	4,250	4,500
28-0000-7412	Utilities - Water/Sewer	3,959	4,611	4,500	4,500	6,000
28-0000-7415	Utilities - Street Lights	36,267	37,145	36,000	36,000	40,000
28-0000-7430	Repair & Maintenance - Equipment	1,066	599	400	400	400
28-0000-7431	Repair & Maintenance - Building	15	-	300	300	300
28-0000-7550	Advertising	-	-	200	200	200
28-0000-7650	Dues and Subscriptions	600	-	800	800	-
28-0000-7725	Minor Equipment	-	594	1,000	1,000	3,000
28-0000-7735	Supplies - Special	885	521	800	800	800
28-0000-7770	Miscellaneous	-	600	-	-	800
	TOTAL EXPENDITURE	124,126	123,830	129,814	129,814	154,489
	FUND TOTAL	2,829	(4,697)	(3,511)	(3,511)	0

Staff Allocations:	FTE
Public Works Director	5%
Lead Maintenance Worker	25%
Maintenance Worker I (2)	50%
Total FTE's	.80

CITY OF CALIMESA
 FY 14-15
 LLMD

Fund: 28 - LLMD Fund
Dept: 0000

7100	Overhead Allocation	
	City Administrative Cost	\$39,960
7210	Professional Services	
	Emergency Tree Removal/Trimming	\$3,997
7220	Engineering Services	
	LLMD Annual Assessment	\$3,000
7410	Utilities-Electric	
	Park/Parkways	\$4,500
7412	Utilities-Water/Sewer	
	Park/Parkways	\$6,000
7415	Utilities-Street Lights	
	Light standards through out city	\$40,000
7430	Repair & Maintenance-Equipment	
	Repair of park equipment	\$400
7431	Repair & Maintenance-Building	
	Repair of restroom	\$300
7550	Advertising	
	Two public hearing notices-Annual LLMD Report	\$200
7725	Minor Equipment	
	Mowers-weedeaters- chainsaw-chipper	\$3,000
7735	Special Supplies	
	Park & Landscape materials	\$800
7770	Miscellaneous	
	CAL-SAL Street Light Assessment Annual Dues	\$800

\$102,957

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CITY OF CALIMESA
 FY 15-16
 General Plan Update Grant

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 29 - General Plan Update						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	-	-	-	-	-
29-0000-4650	Interest	-	17	-	-	-
28-0000-4800	Other Governmental Revenues	137,185	139,831	90,000	90,000	-
	AMOUNT AVAILABLE	137,185	139,849	90,000	90,000	-
<u>EXPENDITURES</u>						
28-0000-6010	Salaries		3,807		14,903	-
29-0000-7210	Professional Services	137,185	97,473	90,000	75,097	-
28-0000-7550	Advertising		948			-
28-0000-9500	Transfer Out		37,621			-
	TOTAL EXPENDITURE	137,185	139,849	90,000	90,000	-
	FUND TOTAL	-	-	-	-	-

Total Grant Award = \$352,318

Note: Prior to 2012-13 this grant was accounted for in the General Fund

NOTE: FUND CLOSED. ONLY SHOWN FOR HISTORICAL PURPOSES

CITY OF CALIMESA
 FY 15-16
 SCE/WRCOG Grant

		FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 30 - SCE/WRCOG Grant						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	-	-	-	-	-
30-0000-4650	Interest	-	3	-	-	-
30-0000-4800	Other Governmental Revenues	23,237	51,928	55,000	55,000	-
	AMOUNT AVAILABLE	23,237	51,931	55,000	55,000	-
<u>EXPENDITURES</u>						
30-0000-6010	Salaries		1,361		422	-
30-0000-7210	Professional Services	23,237	39,988	55,000	54,578	-
30-0000-7585	Travel/Training		965			-
30-2885-7210	Professional Services		9,618			-
	TOTAL EXPENDITURE	23,237	51,931	55,000	55,000	-
	FUND TOTAL	-	-	-	-	-

Total Grant Award = \$132,822

Note: Prior to 2012-13 this grant was accounted for in the General Fund

NOTE: FUND CLOSED. ONLY SHOWN FOR HISTORICAL PURPOSES

CITY OF CALIMESA
 FY 15-16
 Fire Facilities Fees

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 31 - Fire Facilities Fund					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	127,793	171,442	310,358	310,358	305,345
31-0000-4650 Interest	203	284	250	350	350
31-0000-4405 Mitigation Fees	44,081	139,258	120,936	98,677	89,180
31-0000-9501 Transfer In	-	-	-	-	-
AMOUNT AVAILABLE	172,077	310,984	431,544	409,385	394,875
<u>EXPENDITURES</u>					
31-0000-7100 Overhead Allocation	635	626	641	641	1,296
31-0000-7210 Professional Services	-	-	3,400	3,400	
31-2071-7210 CIP Project	-	-	100,000	100,000	
TOTAL EXPENDITURE	635	626	104,041	104,041	1,296
FUND TOTAL	171,442	310,358	327,503	305,345	393,579

CIP Project 2071: Fire station rehabilitation with some Sheriff Department use

The City Council identified the need for additional Fire Service facilities as the population of the City increases. Three potential locations where fire stations could be located have been identified but are subject to change. Funds generated are intended to fund the design, construction, and equipment for these fire station locations or enhancements/additions to existing facilities.

CITY OF CALIMESA
 FY 15-16
 Flood Control Drainage Fees

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 32 - Flood Control Drainage Fund					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	471,333	499,902	616,468	616,468	307,766
32-0000-4650 Interest	690	491	650	650	650
32-0000-4405 Mitigation Fees	40,147	153,709	257,576	71,000	71,000
32-2072-4799 Other Gov.Rev-Grants/Contrib.-RCFC	-	-	-	2,000,000	-
32-2072-4800 Other Gov.Rev-Grants/Contrib.-EPA	-	37,589	485,000	447,411	-
32-2079-4800 Other Gov.Rev-Grants/Contrib.-RCFC	-	-	-	500,000	-
AMOUNT AVAILABLE	512,170	691,691	1,359,694	3,635,529	379,416
<u>EXPENDITURES</u>					
32-0000-7100 Overhead Allocation	6,972	6,879	7,039	7,039	14,176
32-0000-7210 Professional Services	5,296	-	7,250	7,250	-
32-2072-7220 CIP Project	-	68,344	821,818	813,474	-
32-2072-8600 CIP Project	-	-	-	2,000,000	-
32-2079-7210 CIP Project	-	-	50,000	500,000	-
TOTAL EXPENDITURE	12,268	75,223	886,107	3,327,763	14,176
FUND TOTAL	499,902	616,468	473,587	307,766	365,240

CIP Project 2072: Calimesa Creek (partially funded by EPA Grant and Riverside County Flood Control)
 CIP Project 2079: Drainage Master Plan (funded by Riverside County Flood Control)

The City Council thru the "Master Flood Control and Drainage Plan" dated July 16, 1992 authorized by Robert H. Born has identified and established the storm drain deficiencies within the City of Calimesa. The Born Study identifies the systems that are needed to relieve flooding in the city and to provide for protection of private and public facilities from the 100 year storm. The facilities identified in the study are the facilities that may be built with these development fees.

CITY OF CALIMESA
FY 15-16

Administration Facilities Fees

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 33 - Administration Facilities Fund					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	35,653	110,023	209,704	209,704	209,282
33-0000-4650 Interest	65	222	190	250	250
33-0000-4405 Mitigation fees	81,890	115,253	107,488	88,905	94,250
33-0000-9501 Transfer In	-	-	-	-	-
TOTAL REVENUE	117,608	225,498	317,382	298,859	303,782
<u>EXPENDITURES</u>					
33-0000-7100 Overhead Allocation	1,538	1,516	1,552	1,552	3,160
33-0000-7210 Professional Services	-	-	-	-	-
33-0000-7220 Professional Services	-	1,351	3,025	3,025	-
33-0000-7431 Building Repairs/Maint.	6,047	5,939	-	-	-
33-2085-7210 Capital Projects	-	6,988	85,000	85,000	-
TOTAL EXPENDITURE	7,585	15,794	89,577	89,577	3,160
FUND TOTAL	110,023	209,704	227,805	209,282	300,622

CIP Project 2085: Planning for new City Hall

The City of Calimesa through a study completed in August 1995, has established the City administration facility needed to administer the Governance of the City of Calimesa at build-out. The desired facility will have an area of 48,000 sq ft more or less and provide office space and public works yards for the General Plan build out. These fees would be used for design, construction and inspection of the administrative facility.

CITY OF CALIMESA

FY 15-16

Library Facilities Fees

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 34 - Library Facilities Fund					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	115,369	108,654	197,872	197,872	182,358
34-0000-4650 Interest	180	151	175	250	250
34-0000-4405 Mitigation Fees	32,128	97,880	88,352	72,212	65,260
34-0000-9501 Transfer In-Bond Funds	-	-	-	-	-
AMOUNT AVAILABLE	147,677	206,685	286,399	270,334	247,868
<u>EXPENDITURES</u>					
34-0000-7100 Overhead Allocation	481	474	485	485	984
34-0000-7210 Professional Services	-	-	2,490	2,490	-
34-2070-7210 CIP Project	-	6,988	85,000	85,000	-
34-0000-7220 Professional Services	-	1,351	-	-	-
34-0000-9500 Transfers	38,542	-	-	-	-
TOTAL EXPENDITURE	39,023	8,813	87,975	87,975	984
FUND TOTAL	108,654	197,872	198,424	182,358	246,884

CIP Project 2070: Planning & site clearance for a new library

The City of Calimesa has determined that the provisions of Library services to the citizens requires a Library of 24,427 sq ft with a volume of 58,265 cubic ft at ultimate build out. The fees collected are intended to fund the construction of this facility.

CITY OF CALIMESA
FY 15-16

Law Enforcement Facilities Fees

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 35 - Law Enforcement Facilities Fund					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	23,136	46,648	119,991	119,991	171,456
35-0000-4650 Interest	43	138	105	175	175
35-0000-4405 Mitigation Fees	23,842	73,572	65,472	53,511	48,360
AMOUNT AVAILABLE	47,021	120,359	185,568	173,677	219,991
<u>EXPENDITURES</u>					
35-0000-7100 Overhead Allocation	373	368	376	376	765
35-0000-7210 Professional Services	-	-	1,845	1,845	-
35-2071-7210 CIP Project	-	-	58,000	-	-
TOTAL EXPENDITURE	373	368	60,221	2,221	765
FUND TOTAL	46,648	119,991	125,347	171,456	219,226

CIP Project 2071: Fire station rehabilitation with some Sheriff Department use

The City Council has determined that as the population increases the need for increased police protection and facilities will be required. The fees collected for this purpose are intended to fund the construction of a building to house the police department (Sheriff contract) and acquisition of land for this purpose.

CITY OF CALIMESA
FY 15-16
Traffic Improvement Fees

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 36 - Traffic Improvement Fees					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	500,971	142,173	146,474	146,474	220,031
36-0000-4650 Interest	700	(115)	200	300	200
36-0000-4405 Mitigation Revenue	33,413	124,476	90,640	149,825	374,400
36-2074-4800 Other Gov. - Granst/Contrib. (RCTC)	-	-	-	443,000	-
36-2073-4800 Other Gov. - Granst/Contrib.(Local)	-	15,000	1,343,000	63,500	399,500
36-2073-4800 Other Gov. - Granst/Contrib. (Fed)	-	-	-	506,000	934,000
AMOUNT AVAILABLE	535,084	281,533	1,580,314	1,309,099	1,928,131
<u>EXPENDITURES</u>					
36-0000-7100 Overhead Allocation	736	725	743	743	1,525
36-0000-7210 Professional Services	14,444	150	2,550	2,550	-
36-0000-8700 Streets	-	584	-	-	-
36-2073-7220 CIP Project	745	20,965	490,000	633,000	1,733,000
36-2074-7220 CIP Project	-	47,224	500,000	452,776	-
36-2075-7220 CIP Project	-	60,148	550,000	-	-
36-2075-7770 CIP Project	-	163	-	-	-
36-2076-7220 CIP Project	-	5,100	-	-	-
36-2086-7220 CIP Project	-	-	35,000	-	-
36-0000-9500 CIP - Transfer to Measure A	376,986	-	-	-	-
TOTAL EXPENDITURE	392,911	135,059	1,578,293	1,089,069	1,734,525
FUND TOTAL	142,173	146,474	2,021	220,031	193,606

CIP Project 2073: County Line Road widening (Federal Funding -SAFTEALU)
CIP Project 2074: Cherry Valley Interchange planning
CIP Project 2075: County Line Road interchange planning
CIP Project 2076: Desert Lawn Drive Improvements (Cherry Valley to Desert Lawn Cemetery)
CIP Project 2086: Bryant St. Improvements within JP Ranch

The City identified streets based on the General Plan circulation element that were substandard. Based on the study the City Council determined that these roadways should be widened to meet the general plan requirements. These fees will be used accordingly. Streets identified: County Line Road, Avenue L, Sandalwood, Calimesa Blvd, and others.

CITY OF CALIMESA
 FY 15-16
 Street Trees Fees

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 37 - Street Tree Fees					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	12,085	12,034	11,904	11,904	11,850
37-0000-4650 Interest	17	(62)	15	15	-
AMOUNT AVAILABLE	12,102	11,972	11,919	11,919	11,850
<u>EXPENDITURES</u>					
37-0000-7100 Overhead Allocation	68	68	68	68	68
37-0000-9500 Transfer-out (to GF)					11,782
TOTAL EXPENDITURE	68	68	68	68	11,850
FUND TOTAL	12,034	11,904	11,851	11,850	0

The Street Trees fee was established to ensure that the street trees are planted on new lots in Calimesa. The fee is waived when the developer plants the required street trees prior to occupancy.

CITY OF CALIMESA

FY 15-16

Park Acquisition Fees

	Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 38 - Park Acquisition Fees						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	94,744	73,572	54,871	54,871	54,334
38-0000-4650	Interest	167	110	90	80	80
38-0000-4405	Mitigation Revenue	28,968	-	-	-	-
	AMOUNT AVAILABLE	123,879	73,682	54,961	54,951	54,414
<u>EXPENDITURES</u>						
38-0000-7210	Professional Services	17,695	-	-	-	-
38-0000-7100	Overhead Allocation	-	603	617	617	617
38-0000-8600	Facilities	-	18,208	-	-	-
38-2077-8600	CIP Project	-	-	-	-	-
38-0000-9500	Transfers-out (to fund 39)	32,612	-	-	-	53,797
	TOTAL EXPENDITURE	50,307	18,811	617	617	54,414
	FUND TOTAL	73,572	54,871	54,344	54,334	(0)

CIP Project 2077: 4th Street Park Phase 2

The Park Acquisition Fee was established for deposits of residential construction impact fees for park and recreational facility acquisition, development, and maintenance.

CITY OF CALIMESA

FY 15-16

Park Improvement Fees

	Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 39 - Park Improvement Fees						
<u>REVENUE</u>						
	Fund Balance, Beginning of Year	108,134	228,171	693,863	693,863	889,085
39-0000-4650	Interest	94	615	525	525	800
39-0000-4405	Mitigation Revenue	125,528	470,662	424,864	347,242	313,300
39-2083-4800	Intergov't Revenue (Calimesa Creek Trails)				5,000	
39-0000-9501	Transfers-in (from Fund 38)					53,797
	AMOUNT AVAILABLE	233,756	699,448	1,119,252	1,046,630	1,256,982
<u>EXPENDITURES</u>						
39-0000-7100	Overhead Allocation	5,585	5,585	5,585	5,585	6,944
39-0000-7210	Professional Services	-	-	11,960	11,960	-
39-2078-7210	Professional Services					250,000
39-2077-8600	CIP Project	-	-	-	-	650,000
39-2069-8700	CIP Project	-	-	-	100,000	-
39-2083-7210	CIP Project	-	-	40,000	40,000	-
	TOTAL EXPENDITURE	5,585	5,585	57,545	157,545	906,944
	FUND TOTAL	228,171	693,863	1,061,707	889,085	350,038

CIP Project 2069: 4th Street Park Frontage
 CIP Project 2077: 4th Street Park Phase 2
 CIP Project 2078: Park Master Plan Update
 CIP Project 2083: Calimesa Creek Trail Master Plan

The City Council determined that as the population of the city reaches build-out, additional recreation facilities will be required. The study estimates that 145.26 acres of land will have to be acquired and developed for park purposes to provide comparable recreation services to the public. The fees collected

CITY OF CALIMESA
FY 15-16

Transportation Mitigation Fees

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 41 - Transportation Mitigation Fees					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	(9,318)	-	-	-	-
41-0000-4650 Interest	-	-	-	-	-
41-0000-4449 Mitigation Revenue	438	18,693	-	276,806	-
41-0000-9501 Transfer In	9,318	-	-	-	-
AMOUNT AVAILABLE	438	18,693	-	276,806	-
<u>EXPENDITURES</u>					
41-0000-7150 Pass-throughs	438	18,693	-	276,806	-
41-0000-7100 Overhead Allocation	-	-	-	-	-
41-0000-9500 Transfer Out	-	-	-	-	-
TOTAL EXPENDITURE	438	18,693	-	276,806	-
FUND TOTAL	-	-	-	-	-

CITY OF CALIMESA
FY 15-16

Multi-Species Habitat Conservation Program (MSHCP)

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 42 - MSHCP					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	(13,546)	4,981	4,981	4,981	4,981
42-0000-4650 Interest	-	9	-	-	
42-0000-4449 Mitigation Revenue	182,172	135,947		77,520	
42-0000-9501 Transfers in	18,527				
AMOUNT AVAILABLE	187,153	140,937	4,981	82,501	4,981
<u>EXPENDITURES</u>					
42-0000-7150 Pass-throughs	182,172	135,947		77,520	
42-0000-7100 Overhead Allocation	-	-	-	-	
42-0000-9500 Transfer Out	-	-	-	-	
TOTAL EXPENDITURE	182,172	135,947	-	77,520	-
FUND TOTAL	4,981	4,990	4,981	4,981	4,981

The Multi-Species Habitat Conservation Program (MSHCP) was established several years ago by Riverside County. The purpose of the program is to allow participating cities to charge an MSHCP development fee to prospective developers for purchasing endangered species land banks in lieu of each city having to negotiate land conservation set-asides on a case-by-case basis. Fees collected by each respective city must be remitted to the county MSHCP in full.

CITY OF CALIMESA
 FY 15-16
 CFD No. 1 (Coussoulis)

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 50 - CFD No. 1					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	1,835	1,852	1,861	1,861	
50-0000-4625 Misc Revenue				10,000	
50-0000-4650 Interest	17	9	17	9	
AMOUNT AVAILABLE	1,852	1,861	1,878	11,870	-
<u>EXPENDITURES</u>					
50-0000-7100 Overhead Allocation	-	-	-	-	-
50-0000-9500 Transfer Out	-	-	11,866	11,870	-
TOTAL EXPENDITURE	-	-	11,866	11,870	-
FUND TOTAL	1,852	1,861	(9,988)	(0)	-

NOTE: FUND CLOSED. ONLY SHOWN FOR HISTORICAL PURPOSES

CITY OF CALIMESA
FY 15-16

CFD - Public Safety

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 51 - CFD No. 2006-1 PS					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	-	87,790	105,380	105,380	73,132
51-0000-4650 Interest	1	144	100	100	100
51-0000-4155 Assessments	126,674	53,437	81,715	81,715	96,317
AMOUNT AVAILABLE	126,675	141,371	187,195	187,195	169,549
<u>EXPENDITURES</u>					
51-0000-7210 Professional Services	3,885	4,079	4,106	4,106	5,710
51-0000-7100 Overhead Allocation	-	1,912	1,957	1,957	3,054
51-0000-9500 Transfer Out	35,000	30,000	108,000	108,000	140,000
TOTAL EXPENDITURE	38,885	35,991	114,063	114,063	148,764
FUND TOTAL	87,790	105,380	73,132	73,132	20,785

CITY OF CALIMESA
 FY 15-16
 CFD 2013-1 Facilities (JP Ranch)

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 52 - CFD No. 2006-3					
<u>REVENUE</u>					
Fund Balance, Beginning of Year		28,285	34,104	34,104	38,449
52-0000-4650 Interest	-	9	10	10	15
52-0000-4155 Assessments	4,547	22,179	22,751	22,751	75,660
52-0000-4625 Miscellaneous	37,500	-	-	-	-
AMOUNT AVAILABLE	42,047	50,474	56,865	56,865	114,124
<u>EXPENDITURES</u>					
52-0000-7210 Professional Services	13,007	15,625	1,453	16,418	4,049
52-0000-7100 Overhead Allocation	755	745	762	762	2,098
52-0000-7770 Miscellaneous	-	-	1,236	1,236	
52-0000-9500 Transfer Out	-	-	-	-	
TOTAL EXPENDITURE	13,762	16,370	3,451	18,416	6,147
FUND TOTAL	28,285	34,104	53,414	38,449	107,977

CITY OF CALIMESA
FY 15-16

CFD 2012-1 Facilities (Singleton Heights)

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 53 - CFD No. 2012-1					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	-	15,053	151,882	151,882	349,447
53-0000-4650 Interest	-	85	15	15	
53-0000-4625 Miscellaneous		13,827		14,350	
53-0000-4155 Assessments	27,361	126,552	117,022	125,571	153,297
53-0000-4978 Proceeds of Debt	-	-	-	2,855,000	-
AMOUNT AVAILABLE	27,361	155,517	268,919	3,146,818	502,744
<u>EXPENDITURES</u>					
53-0000-7210 Professional Services	11,833	3,167	3,665	5,176	7,742
53-0000-7100 Overhead Allocation	475	468	480	480	3,308
53-0000-7151 Debt Service	-	-	-	2,537,030	138,950
53-0000-7153 Cost of Issuance	-	-	-	252,015	
53-0000-7770 Miscellaneous	-	-	2,670	2,670	230
TOTAL EXPENDITURE	12,308	3,635	6,815	2,797,371	150,230
FUND TOTAL	15,053	151,882	262,104	349,447	352,514

CITY OF CALIMESA
FY 15-16

CFD 2012-1 Maintenance (Singleton Heights)

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 55 - CFD No. 2012-1 Maint.					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	-	14,811	45,763	45,763	83,696
55-0000-4650 Interest	-	34	15	15	20
55-0000-4155 Assessments	14,811	32,145	40,003	40,003	43,152
55-0000-4625 Miscellaneous	-	-	-	-	-
	14,811	46,990	85,781	85,781	126,868
<u>EXPENDITURES</u>					
55-0000-7210 Professional Services	-	1,227	1,259	1,259	1,178
55-0000-7100 Overhead Allocation	-	-	-	-	868
55-0000-7770 Miscellaneous	-	-	826	826	-
TOTAL EXPENDITURE	-	1,227	2,085	2,085	2,046
FUND TOTAL	14,811	45,763	83,696	83,696	124,822

CITY OF CALIMESA
 FY 15-16
 CFD 2013-1 Maintenance (JP Ranch)

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 56 - CFD No. 2013-1 JP Maint.					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	-	-	20,617	20,617	39,576
56-0000-4650 Interest	-	9	-	-	-
56-0000-4155 Assessments	-	21,910	22,512	22,512	56,732
	-	21,919	43,129	43,129	96,308
<u>EXPENDITURES</u>					
56-0000-7210 Professional Services	-	1,302	1,576	1,576	1,576
56-0000-7100 Overhead Allocation	-	-	-	-	2,171
56-0000-7770 Miscellaneous	-	-	1,977	1,977	-
TOTAL EXPENDITURE	-	1,302	3,553	3,553	3,747
FUND TOTAL	-	20,617	39,576	39,576	92,561

CITY OF CALIMESA
 FY 15-16
 CFD 2006-3 Argent/Summerwind

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 57- CFD No. 2006-3 Suncal/Summerwind					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	-	64,564	32,073	32,073	32,073
57-0000-4650 Interest	-	321		-	-
57-0000-4155 Assessments	64,564	-		-	-
	64,564	64,885	32,073	32,073	32,073
<u>EXPENDITURES</u>					
57-0000-7210 Professional Services	-	32,813		-	-
57-0000-7100 Overhead Allocation	-	-	-	-	-
TOTAL EXPENDITURE	-	32,813	-	-	-
FUND TOTAL	64,564	32,073	32,073	32,073	32,073

CITY OF CALIMESA
 FY 15-16
 CFD Heritage Oaks

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 58- CFD Heritage Oaks					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	-	-	-	-	-
58-0000-4650 Interest	-	-	-	-	-
58-0000-4155 Assessments	-	-	-	-	51,201
	-	-	-	-	51,201
<u>EXPENDITURES</u>					
58-0000-7210 Professional Services	-	-	-	-	36,966
58-0000-7100 Overhead Allocation	-	-	-	-	4,000
TOTAL EXPENDITURE	-	-	-	-	40,966
FUND TOTAL	-	-	-	-	10,235

CITY OF CALIMESA
FY 15-16

Successor Agency

Description	FY 12-13 Actuals	FY 13-14 Actuals	FY 14-15 Amended Budget	FY 14-15 Projected Actuals	FY 15-16 Adopted Budget
Fund: 67 - Successor Agency					
<u>REVENUE</u>					
Fund Balance, Beginning of Year	(47,421)	(42,043)	(26,587)	(26,587)	(36,473)
67-0000-4625 Miscellaneous			63,900	63,900	-
67-0000-4650 Interest	5	5	-	-	
67-0000-4800 Other Governmental Revenue	484,188	521,571	375,999	375,999	451,388
67-0000-4978 Proceeds of Debt Issuance		2,964,078			
AMOUNT AVAILABLE	436,772	3,443,611	413,312	413,312	414,915
<u>EXPENDITURES</u>					
67-0000-6010 Salaries/Benefits	120,195	94,019	129,795	129,795	123,288
67-0000-7210 Contract Employees		115,422		54,000	50,946
67-0000-7210 Professional Svcs-Fin/Audit/Trust	71,218	-	72,000	18,000	18,000
67-0000-7215 Professional Svcs. - Legal	4,543	7,231	7,000	7,000	7,000
67-0000-7100 Overhead Allocation	36,332	37,552	41,104	41,104	50,766
67-0000-7151 Debt Service	232,321	3,016,615	199,886	199,886	201,388
67-0000-7153 Cost of Issuance Expense		199,517			
67-0000-7585 Travel/Training		(159)			
67-0000-7700 Miscellaneous	14,206	-	-	-	
TOTAL EXPENDITURE	478,815	3,470,198	449,785	449,785	451,388
FUND TOTAL	(42,043)	(26,587)	(36,473)	(36,473)	(36,473)

The Successor Agency's role is to assume the administrative duties of the former Calimesa Redevelopment Agency by paying such items as bond debt service and finishing previously approved capital projects.

**Authorized Positions
&
Salary Schedule**

CITY OF CALIMESA
 FY 15-16
 Authorized Position List

SALARY RANGE	POSITION	FUNDED	UNFUNDED
<u>FULL-TIME POSITIONS:</u>			
Contract	City Manager	1	
45	Assistant City Manager/Finance Director	1	
37	City Clerk/HR & Risk Manager	1	
26	Development Services Specialist	1	
23	Administrative Assistant III		1
20	Administrative Assistant II	1	
17	Administrative Assistant I	0.5	
27	Accounting & Info Technology Coordinator	1	
Contract	City Engineer	1	
Contract	Community Development Director	1	
Contract	Assistant Planner	1	
Contract	Code Enforcement Officer	1	
41	Public Works Director	1	
30	Maintenance Supervisor		1
23	Lead Maintenance Worker	1	
21	Maintenance Worker II		1
18	Maintenance Worker I	2	
Contract	Senior Services Manager	1	
Contract	Senior Services Office Specialist	1	
Total Council Authorized Positions		16.5	3

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
1	Hourly	7.16	7.52	7.89	8.29	8.70	9.14
	Bi-Weekly	572.80	601.44	631.51	663.09	696.24	731.05
	Monthly	1,241.07	1,303.12	1,368.28	1,436.69	1,508.52	1,583.95
	Annually	14,892.80	15,637.44	16,419.31	17,240.28	18,102.29	19,007.41
2	Hourly	7.52	7.89	8.29	8.70	9.14	9.60
	Bi-Weekly	601.44	631.51	663.09	696.24	731.05	767.61
	Monthly	1,303.12	1,368.28	1,436.69	1,508.52	1,583.95	1,663.15
	Annually	15,637.44	16,419.31	17,240.28	18,102.29	19,007.41	19,957.78
3	Hourly	7.89	8.29	8.70	9.14	9.60	10.07
	Bi-Weekly	631.51	663.09	696.24	731.05	767.61	805.99
	Monthly	1,368.28	1,436.69	1,508.52	1,583.95	1,663.15	1,746.31
	Annually	16,419.31	17,240.28	18,102.29	19,007.41	19,957.78	20,955.67
4	Hourly	8.29	8.70	9.14	9.60	10.07	10.58
	Bi-Weekly	663.09	696.24	731.05	767.61	805.99	846.29
	Monthly	1,436.69	1,508.52	1,583.95	1,663.15	1,746.31	1,833.62
	Annually	17,240.28	18,102.29	19,007.41	19,957.78	20,955.67	22,003.45
5	Hourly	8.70	9.14	9.60	10.07	10.58	11.11
	Bi-Weekly	696.24	731.05	767.61	805.99	846.29	888.60
	Monthly	1,508.52	1,583.95	1,663.15	1,746.31	1,833.62	1,925.30
	Annually	18,102.29	19,007.41	19,957.78	20,955.67	22,003.45	23,103.62
6	Hourly	9.14	9.60	10.07	10.58	11.11	11.66
	Bi-Weekly	731.05	767.61	805.99	846.29	888.60	933.03
	Monthly	1,583.95	1,663.15	1,746.31	1,833.62	1,925.30	2,021.57
	Annually	19,007.41	19,957.78	20,955.67	22,003.45	23,103.62	24,258.80
7	Hourly	9.60	10.07	10.58	11.11	11.66	12.25
	Bi-Weekly	767.61	805.99	846.29	888.60	933.03	979.68
	Monthly	1,663.15	1,746.31	1,833.62	1,925.30	2,021.57	2,122.65
	Annually	19,957.78	20,955.67	22,003.45	23,103.62	24,258.80	25,471.74
8	Hourly	10.07	10.58	11.11	11.66	12.25	12.86
	Bi-Weekly	805.99	846.29	888.60	933.03	979.68	1,028.67
	Monthly	1,746.31	1,833.62	1,925.30	2,021.57	2,122.65	2,228.78
	Annually	20,955.67	22,003.45	23,103.62	24,258.80	25,471.74	26,745.33
9	Hourly	10.58	11.11	11.66	12.25	12.86	13.50
	Bi-Weekly	846.29	888.60	933.03	979.68	1,028.67	1,080.10

	Monthly	1,833.62	1,925.30	2,021.57	2,122.65	2,228.78	2,340.22
	Annually	22,003.45	23,103.62	24,258.80	25,471.74	26,745.33	28,082.60
10	Hourly	11.11	11.66	12.25	12.86	13.50	14.18
	Bi-Weekly	888.60	933.03	979.68	1,028.67	1,080.10	1,134.10
	Monthly	1,925.30	2,021.57	2,122.65	2,228.78	2,340.22	2,457.23
	Annually	23,103.62	24,258.80	25,471.74	26,745.33	28,082.60	29,486.73
11	Hourly	11.66	12.25	12.86	13.50	14.18	14.89
	Bi-Weekly	933.03	979.68	1,028.67	1,080.10	1,134.10	1,190.81
	Monthly	2,021.57	2,122.65	2,228.78	2,340.22	2,457.23	2,580.09
	Annually	24,258.80	25,471.74	26,745.33	28,082.60	29,486.73	30,961.06
12	Hourly	12.25	12.86	13.50	14.18	14.89	15.63
	Bi-Weekly	979.68	1,028.67	1,080.10	1,134.10	1,190.81	1,250.35
	Monthly	2,122.65	2,228.78	2,340.22	2,457.23	2,580.09	2,709.09
	Annually	25,471.74	26,745.33	28,082.60	29,486.73	30,961.06	32,509.11
13	Hourly	12.86	13.50	14.18	14.89	15.63	16.41
	Bi-Weekly	1,028.67	1,080.10	1,134.10	1,190.81	1,250.35	1,312.87
	Monthly	2,228.78	2,340.22	2,457.23	2,580.09	2,709.09	2,844.55
	Annually	26,745.33	28,082.60	29,486.73	30,961.06	32,509.11	34,134.57
14	Hourly	13.50	14.18	14.89	15.63	16.41	17.23
	Bi-Weekly	1,080.10	1,134.10	1,190.81	1,250.35	1,312.87	1,378.51
	Monthly	2,340.22	2,457.23	2,580.09	2,709.09	2,844.55	2,986.77
	Annually	28,082.60	29,486.73	30,961.06	32,509.11	34,134.57	35,841.30
15	Hourly	14.18	14.89	15.63	16.41	17.23	18.09
	Bi-Weekly	1,134.10	1,190.81	1,250.35	1,312.87	1,378.51	1,447.44
	Monthly	2,457.23	2,580.09	2,709.09	2,844.55	2,986.77	3,136.11
	Annually	29,486.73	30,961.06	32,509.11	34,134.57	35,841.30	37,633.36
16	Hourly	14.89	15.63	16.41	17.23	18.09	19.00
	Bi-Weekly	1,190.81	1,250.35	1,312.87	1,378.51	1,447.44	1,519.81
	Monthly	2,580.09	2,709.09	2,844.55	2,986.77	3,136.11	3,292.92
	Annually	30,961.06	32,509.11	34,134.57	35,841.30	37,633.36	39,515.03
17	Hourly	15.63	16.41	17.23	18.09	19.00	19.95
	Bi-Weekly	1,250.35	1,312.87	1,378.51	1,447.44	1,519.81	1,595.80
	Monthly	2,709.09	2,844.55	2,986.77	3,136.11	3,292.92	3,457.57
	Annually	32,509.11	34,134.57	35,841.30	37,633.36	39,515.03	41,490.78
18	Hourly	16.41	17.23	18.09	19.00	19.95	20.94
	Bi-Weekly	1,312.87	1,378.51	1,447.44	1,519.81	1,595.80	1,675.59
	Monthly	2,844.55	2,986.77	3,136.11	3,292.92	3,457.57	3,630.44
	Annually	34,134.57	35,841.30	37,633.36	39,515.03	41,490.78	43,565.32

19	Hourly	17.23	18.09	19.00	19.95	20.94	21.99
	Bi-Weekly	1,378.51	1,447.44	1,519.81	1,595.80	1,675.59	1,759.37
	Monthly	2,986.77	3,136.11	3,292.92	3,457.57	3,630.44	3,811.97
	Annually	35,841.30	37,633.36	39,515.03	41,490.78	43,565.32	45,743.59
20	Hourly	18.09	19.00	19.95	20.94	21.99	23.09
	Bi-Weekly	1,447.44	1,519.81	1,595.80	1,675.59	1,759.37	1,847.34
	Monthly	3,136.11	3,292.92	3,457.57	3,630.44	3,811.97	4,002.56
	Annually	37,633.36	39,515.03	41,490.78	43,565.32	45,743.59	48,030.77
21	Hourly	19.00	19.95	20.94	21.99	23.09	24.25
	Bi-Weekly	1,519.81	1,595.80	1,675.59	1,759.37	1,847.34	1,939.70
	Monthly	3,292.92	3,457.57	3,630.44	3,811.97	4,002.56	4,202.69
	Annually	39,515.03	41,490.78	43,565.32	45,743.59	48,030.77	50,432.31
22	Hourly	19.95	20.94	21.99	23.09	24.25	25.46
	Bi-Weekly	1,595.80	1,675.59	1,759.37	1,847.34	1,939.70	2,036.69
	Monthly	3,457.57	3,630.44	3,811.97	4,002.56	4,202.69	4,412.83
	Annually	41,490.78	43,565.32	45,743.59	48,030.77	50,432.31	52,953.92
23	Hourly	20.94	21.99	23.09	24.25	25.46	26.73
	Bi-Weekly	1,675.59	1,759.37	1,847.34	1,939.70	2,036.69	2,138.52
	Monthly	3,630.44	3,811.97	4,002.56	4,202.69	4,412.83	4,633.47
	Annually	43,565.32	45,743.59	48,030.77	50,432.31	52,953.92	55,601.62
24	Hourly	21.99	23.09	24.25	25.46	26.73	28.07
	Bi-Weekly	1,759.37	1,847.34	1,939.70	2,036.69	2,138.52	2,245.45
	Monthly	3,811.97	4,002.56	4,202.69	4,412.83	4,633.47	4,865.14
	Annually	45,743.59	48,030.77	50,432.31	52,953.92	55,601.62	58,381.70
25	Hourly	23.09	24.25	25.46	26.73	28.07	29.47
	Bi-Weekly	1,847.34	1,939.70	2,036.69	2,138.52	2,245.45	2,357.72
	Monthly	4,002.56	4,202.69	4,412.83	4,633.47	4,865.14	5,108.40
	Annually	48,030.77	50,432.31	52,953.92	55,601.62	58,381.70	61,300.78
26	Hourly	24.25	25.46	26.73	28.07	29.47	30.95
	Bi-Weekly	1,939.70	2,036.69	2,138.52	2,245.45	2,357.72	2,475.61
	Monthly	4,202.69	4,412.83	4,633.47	4,865.14	5,108.40	5,363.82
	Annually	50,432.31	52,953.92	55,601.62	58,381.70	61,300.78	64,365.82
27	Hourly	25.46	26.73	28.07	29.47	30.95	32.49
	Bi-Weekly	2,036.69	2,138.52	2,245.45	2,357.72	2,475.61	2,599.39
	Monthly	4,412.83	4,633.47	4,865.14	5,108.40	5,363.82	5,632.01
	Annually	52,953.92	55,601.62	58,381.70	61,300.78	64,365.82	67,584.11
28	Hourly	26.73	28.07	29.47	30.95	32.49	34.12

	Bi-Weekly	2,138.52	2,245.45	2,357.72	2,475.61	2,599.39	2,729.36
	Monthly	4,633.47	4,865.14	5,108.40	5,363.82	5,632.01	5,913.61
	Annually	55,601.62	58,381.70	61,300.78	64,365.82	67,584.11	70,963.32
29	Hourly	28.07	29.47	30.95	32.49	34.12	35.82
	Bi-Weekly	2,245.45	2,357.72	2,475.61	2,599.39	2,729.36	2,865.83
	Monthly	4,865.14	5,108.40	5,363.82	5,632.01	5,913.61	6,209.29
	Annually	58,381.70	61,300.78	64,365.82	67,584.11	70,963.32	74,511.49
30	Hourly	29.47	30.95	32.49	34.12	35.82	37.61
	Bi-Weekly	2,357.72	2,475.61	2,599.39	2,729.36	2,865.83	3,009.12
	Monthly	5,108.40	5,363.82	5,632.01	5,913.61	6,209.29	6,519.76
	Annually	61,300.78	64,365.82	67,584.11	70,963.32	74,511.49	78,237.06
31	Hourly	30.95	32.49	34.12	35.82	37.61	39.49
	Bi-Weekly	2,475.61	2,599.39	2,729.36	2,865.83	3,009.12	3,159.57
	Monthly	5,363.82	5,632.01	5,913.61	6,209.29	6,519.76	6,845.74
	Annually	64,365.82	67,584.11	70,963.32	74,511.49	78,237.06	82,148.91
32	Hourly	32.49	34.12	35.82	37.61	39.49	41.47
	Bi-Weekly	2,599.39	2,729.36	2,865.83	3,009.12	3,159.57	3,317.55
	Monthly	5,632.01	5,913.61	6,209.29	6,519.76	6,845.74	7,188.03
	Annually	67,584.11	70,963.32	74,511.49	78,237.06	82,148.91	86,256.36
33	Hourly	34.12	35.82	37.61	39.49	41.47	43.54
	Bi-Weekly	2,729.36	2,865.83	3,009.12	3,159.57	3,317.55	3,483.43
	Monthly	5,913.61	6,209.29	6,519.76	6,845.74	7,188.03	7,547.43
	Annually	70,963.32	74,511.49	78,237.06	82,148.91	86,256.36	90,569.18
34	Hourly	35.82	37.61	39.49	41.47	43.54	45.72
	Bi-Weekly	2,865.83	3,009.12	3,159.57	3,317.55	3,483.43	3,657.60
	Monthly	6,209.29	6,519.76	6,845.74	7,188.03	7,547.43	7,924.80
	Annually	74,511.49	78,237.06	82,148.91	86,256.36	90,569.18	95,097.64
35	Hourly	37.61	39.49	41.47	43.54	45.72	48.01
	Bi-Weekly	3,009.12	3,159.57	3,317.55	3,483.43	3,657.60	3,840.48
	Monthly	6,519.76	6,845.74	7,188.03	7,547.43	7,924.80	8,321.04
	Annually	78,237.06	82,148.91	86,256.36	90,569.18	95,097.64	99,852.52
36	Hourly	39.49	41.47	43.54	45.72	48.01	50.41
	Bi-Weekly	3,159.57	3,317.55	3,483.43	3,657.60	3,840.48	4,032.51
	Monthly	6,845.74	7,188.03	7,547.43	7,924.80	8,321.04	8,737.10
	Annually	82,148.91	86,256.36	90,569.18	95,097.64	99,852.52	104,845.14
37	Hourly	41.47	43.54	45.72	48.01	50.41	52.93
	Bi-Weekly	3,317.55	3,483.43	3,657.60	3,840.48	4,032.51	4,234.13
	Monthly	7,188.03	7,547.43	7,924.80	8,321.04	8,737.10	9,173.95

	Annually	86,256.36	90,569.18	95,097.64	99,852.52	104,845.14	110,087.40
38	Hourly	43.54	45.72	48.01	50.41	52.93	55.57
	Bi-Weekly	3,483.43	3,657.60	3,840.48	4,032.51	4,234.13	4,445.84
	Monthly	7,547.43	7,924.80	8,321.04	8,737.10	9,173.95	9,632.65
	Annually	90,569.18	95,097.64	99,852.52	104,845.14	110,087.40	115,591.77
39	Hourly	45.72	48.01	50.41	52.93	55.57	58.35
	Bi-Weekly	3,657.60	3,840.48	4,032.51	4,234.13	4,445.84	4,668.13
	Monthly	7,924.80	8,321.04	8,737.10	9,173.95	9,632.65	10,114.28
	Annually	95,097.64	99,852.52	104,845.14	110,087.40	115,591.77	121,371.36
40	Hourly	48.01	50.41	52.93	55.57	58.35	61.27
	Bi-Weekly	3,840.48	4,032.51	4,234.13	4,445.84	4,668.13	4,901.54
	Monthly	8,321.04	8,737.10	9,173.95	9,632.65	10,114.28	10,619.99
	Annually	99,852.52	104,845.14	110,087.40	115,591.77	121,371.36	127,439.93
41	Hourly	50.41	52.93	55.57	58.35	61.27	64.33
	Bi-Weekly	4,032.51	4,234.13	4,445.84	4,668.13	4,901.54	5,146.61
	Monthly	8,737.10	9,173.95	9,632.65	10,114.28	10,619.99	11,150.99
	Annually	104,845.14	110,087.40	115,591.77	121,371.36	127,439.93	133,811.92
42	Hourly	52.93	55.57	58.35	61.27	64.33	67.55
	Bi-Weekly	4,234.13	4,445.84	4,668.13	4,901.54	5,146.61	5,403.94
	Monthly	9,173.95	9,632.65	10,114.28	10,619.99	11,150.99	11,708.54
	Annually	110,087.40	115,591.77	121,371.36	127,439.93	133,811.92	140,502.52
43	Hourly	55.57	58.35	61.27	64.33	67.55	70.93
	Bi-Weekly	4,445.84	4,668.13	4,901.54	5,146.61	5,403.94	5,674.14
	Monthly	9,632.65	10,114.28	10,619.99	11,150.99	11,708.54	12,293.97
	Annually	115,591.77	121,371.36	127,439.93	133,811.92	140,502.52	147,527.65
44	Hourly	58.35	61.27	64.33	67.55	70.93	74.47
	Bi-Weekly	4,668.13	4,901.54	5,146.61	5,403.94	5,674.14	5,957.85
	Monthly	10,114.28	10,619.99	11,150.99	11,708.54	12,293.97	12,908.67
	Annually	121,371.36	127,439.93	133,811.92	140,502.52	147,527.65	154,904.03
45	Hourly	61.27	64.33	67.55	70.93	74.47	78.20
	Bi-Weekly	4,901.54	5,146.61	5,403.94	5,674.14	5,957.85	6,255.74
	Monthly	10,619.99	11,150.99	11,708.54	12,293.97	12,908.67	13,554.10
	Annually	127,439.93	133,811.92	140,502.52	147,527.65	154,904.03	162,649.23
46	Hourly	64.33	67.55	70.93	74.47	78.20	82.11
	Bi-Weekly	5,146.61	5,403.94	5,674.14	5,957.85	6,255.74	6,568.53
	Monthly	11,150.99	11,708.54	12,293.97	12,908.67	13,554.10	14,231.81
	Annually	133,811.92	140,502.52	147,527.65	154,904.03	162,649.23	170,781.69

47	Hourly	67.55	70.93	74.47	78.20	82.11	86.21
	Bi-Weekly	5,403.94	5,674.14	5,957.85	6,255.74	6,568.53	6,896.95
	Monthly	11,708.54	12,293.97	12,908.67	13,554.10	14,231.81	14,943.40
	Annually	140,502.52	147,527.65	154,904.03	162,649.23	170,781.69	179,320.78
48	Hourly	70.93	74.47	78.20	82.11	86.21	90.52
	Bi-Weekly	5,674.14	5,957.85	6,255.74	6,568.53	6,896.95	7,241.80
	Monthly	12,293.97	12,908.67	13,554.10	14,231.81	14,943.40	15,690.57
	Annually	147,527.65	154,904.03	162,649.23	170,781.69	179,320.78	188,286.81
49	Hourly	74.47	78.20	82.11	86.21	90.52	95.05
	Bi-Weekly	5,957.85	6,255.74	6,568.53	6,896.95	7,241.80	7,603.89
	Monthly	12,908.67	13,554.10	14,231.81	14,943.40	15,690.57	16,475.10
	Annually	154,904.03	162,649.23	170,781.69	179,320.78	188,286.81	197,701.16
50	Hourly	78.20	82.11	86.21	90.52	95.05	99.80
	Bi-Weekly	6,255.74	6,568.53	6,896.95	7,241.80	7,603.89	7,984.09
	Monthly	13,554.10	14,231.81	14,943.40	15,690.57	16,475.10	17,298.85
	Annually	162,649.23	170,781.69	179,320.78	188,286.81	197,701.16	207,586.21

Capital Improvement Program

Introduction:

The City of Calimesa’s 2015-16 Capital Improvement Program (CIP) covers the five year fiscal year period of 2015-16 through 2016-2020. Because capital projects are typically long-term in nature, taking multiple years to complete, only the projected current year (2015-16) amounts to be spent are shown as appropriations in the respective Special Revenue Fund (see the Other Funds section of this budget document). In addition, the CIP is a “rolling” five year plan wherein as the current year comes to a close another fiscal year is added on the long-term end of the plan. Keep in mind that on an annual basis the plan is updated and amended to respond to the needs of the community and related development.

Challenges associated with the five year CIP include an increased workload for a relatively small number of City staff for managing and accounting for the CIP. Furthermore, residential construction and new home sales are occurring after a multi-year lag, and this growth will continue to foster additional capital projects and demands on staff. While these challenges are real, the City is fortunate to be in a situation that provides potential opportunities for investment in its infrastructure now and in the future.

Over the next five years the City is projecting to expend \$16.34 million on capital projects; not including the over \$6 million in projects budgeted in 2014-15, but not yet complete.

Sources of reliable future revenue include Measure A sales tax override payments, grants already approved for the City, and development impact fees based on developments already approved and/or in process.

Categorically, the City’s 2016 - 2020-CIP will be spent on:

- \$ 4,900,000 Parks
- 11,438,000 Street Improvements
- \$ 16,338,000 Total

However, as noted above, the CIP will continue to be revised as community needs evolve. The City is proud to have just opened the 4th Street Community Park which was included in the 2014-15 CIP. The City anticipates future improvements, such as this, continuing to be made as funding permits.

The following pages reflect, in detail, the projects in progress, as well as the projects commencing in the 2015-16 fiscal year.

City of Calimesa
Capital Improvement Program
New Project Listing
Fiscal Year 2015-16

				Project
Project				Total
Account #	Project Name	Fund Name	Fund #	Budget
2010	Street Improvements - Striping	Measure A	25	50,000
2062	Safe Routes to Schools - 2nd St. & Ave. L	Measure A	25	580,000
2068	Citywide Slurry Seal	Measure A	25	100,000
2068	Citywide Pavement Rehabilitation	Measure A	25	125,000
2073	County Line Road Street Improvements	Traffic DIF/ Federal Grant	36	1,733,000
2077	Park Master Plan Update	Park Imp. DIF	39	250,000
2078	4th Street Park - Phase 2	Park Imp. DIF	39	650,000
			Totals	3,488,000

In addition to the above list, there are several projects that were budgeted for in 2014-15 that are not yet complete. Remaining (unspent) appropriations will be carry-forward to FY 2015-16 to complete these projects. After the close of FY 2014-15, the 2015-16 Budget will be adjusted to include those amounts.

City of Calimesa
Five Year Capital Improvement Program
FY 2016 - 2020
Funding Schedule
(continued on next page)

Project Description	2015-16	2016-17	2017-18	2018-19	2019-20
4th Street Park - Phase 2	650,000	-	-	-	-
Park Master Plan Update - Citywide	250,000	-	-	-	-
Development of City Parks per Master Plan	-	-	2,000,000	2,000,000	-
SR25 - 2nd St. And Avenue L (Balance of Appropriation to carry over from 2014-15)	-	-	-	-	-
2nd St/County Line Road Roundabout (to be completed as part of SR25 project)	290,000 290,000	-	-	-	-
Calimesa Creek (Balance of Appropriation to carry over from 2014-15)	-	-	-	-	-
County Line Road Street Imp. (Engineering Phase) (Balance of Appropriation to carry over from 2014-15)	-	-	-	-	-
County Line Road Street Imp. (R of Way/Constrcution)	399,500 399,500 934,000	-	-	-	-
Cherry Valley Interchange (Balance of Appropriation to carry over from 2014-15)	-	-	-	-	-
County Line Road Interchange	-	50,000	2,000,000	2,000,000	-
Singleton Road Interchange	-	-	-	-	2,000,000
Sandalwood Interchange	-	-	-	-	2,000,000
Desert Lawn Drive (Cherry Valley to Desert Lawn Cemetery) (Balance of Appropriation to carry over from 2014-15)	-	-	-	-	-
Citywide Slurry Seal	100,000	-	-	-	-
Citywide Payment Rehabilitation	125,000	200,000	200,000	200,000	200,000
Striping - Citywide	50,000	-	-	-	-
Fire Station Renovation (Balance of Appropriation to carry over from 2014-15)	-	-	-	-	-
Library/City Hall - (Site Demolition & Planning) (Balance of Appropriation to carry over from 2014-15)	-	-	-	-	-
Calimesa Creek Trail Master Plan (Balance of Appropriation to carry over from 2014-15)	-	-	-	-	-
Drainage Master Plan (Balance of Appropriation to carry over from 2014-15)	-	-	-	-	-
Totals:	3,488,000	250,000	4,200,000	4,200,000	4,200,000

City of Calimesa
Five Year Capital Improvement Program
FY 2016 - 2020
Funding Schedule
(continued from prior page)

Project Description	Total	Funding Source	Amount
4th Street Park - Phase 2	650,000	Park Imp. DIF	650,000
		Project Total Funding	650,000
Park Master Plan Update - Citywide	250,000	Park Imp. DIF	250,000
		Project Total Funding	250,000
Development of City Parks per Master Plan	4,000,000	Park Imp. DIF	4,000,000
		Project Total Funding	4,000,000
SR2S - 2nd St. And Avenue L (Balance of Appropriation to carry over from 2014-15)	-	Measure A	-
	-	Local Contribution (Yucaipa)	-
	-	SR2S Grant	-
		Project Total Funding	-
2nd St/County Line Road Roundabout (to be completed as part of SR2S project)	290,000	Measure A	290,000
(to be completed as part of SR2S project)	290,000	Local Contribution	290,000
		Project Total Funding	580,000
Calimesa Creek (Balance of Appropriation to carry over from 2014-15)	-	Flood Control Drainage DIF	-
	-	Riverside County Flood Control	-
	-	EPA Grant	-
		Project Total Funding	-
County Line Road Street Imp. (Engineering Phase) (Balance of Appropriation to carry over from 2014-15)	-	Traffic Imp. DIF	-
	-	Local Contribution	-
	-	SAFTEALU Grant	-
	-	Project Total Funding	-
County Line Road Street Imp. (R of Way/Constrcution)	399,500	Traffic Imp. DIF	399,500
	399,500	Local Contribution	399,500
	934,000	SAFTEALU Grant	934,000
	-	Project Total Funding	1,733,000
Cherry Valley Interchange (Balance of Appropriation to carry over from 2014-15)	-	Traffic Imp. DIF	-
	-	CMAQ Grant	-
		Project Total Funding	-
County Line Road Interchange	4,050,000	Traffic Imp. DIF	4,050,000
	-	Yucaipa Contribution	-
	-	Project Total Funding	4,050,000
Singleton Road Interchange	2,000,000	Traffic Imp. DIF	2,000,000
	-	Grants/Contrib-Others	-
		Project Total Funding	2,000,000
Sandalwood Interchange	2,000,000	Traffic Imp. DIF	2,000,000
	-	Grants/Contrib-Others	-
		Project Total Funding	2,000,000
Desert Lawn Drive (Cherry Valley to Desert Lawn Cemetery) (Balance of Appropriation to carry over from 2014-15)	-	Measure A	-
		Project Total Funding	-
Citywide Slurry Seal	100,000	Measure A	100,000
Citywide Payment Rehabilitation	925,000	Measure A	925,000
Striping - Citywide	50,000	Measure A	50,000
		Project Total Funding	1,075,000
Fire Station Renovation (Balance of Appropriation to carry over from 2014-15)	-	Fire Facilities DIF	-
		Project Total Funding	-
Library/City Hall - (Site Demolition & Planning) (Balance of Appropriation to carry over from 2014-15)	-	Library DIF/Admin DIF	-
		Project Total Funding	-
Calimesa Creek Trail Master Plan (Balance of Appropriation to carry over from 2014-15)	-	Park Imp. DIF	-
		Project Total Funding	-
Drainage Master Plan (Balance of Appropriation to carry over from 2014-15)	-	Flood Control DIF	-
	-	Riverside County Flood Control	-
		Project Total Funding	-
Totals:	16,338,000		16,338,000

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Cost Allocation Plan

Introduction:

Every governmental organization in the United States, which receives federal dollars in any substantial form, must have an objective cost allocation plan for distributing administrative overhead. Many states and counties also require the existence of such a plan to substantiate charges for administrative costs to programs that are state or county grant funded. A cost allocation plan may not be required if no administrative costs are allocated to funds or departments receiving other governmental revenue.

The City of Calimesa (the City) has numerous special revenue funds which receive money from other governments, developers (fees), property tax assessments for special districts, donations, and other funding sources independent of General Fund activities. As a result, periodic updating of the City’s cost allocation plan is essential.

Methodology:

Administrative overhead typically includes line items for various general government functions such as City Clerk, Human Resources, Risk Management (and related insurances), Information Technology, Finance, facilities (including utilities and communications), and other items of a service or support nature which theoretically benefit other departments, programs, and funds. While the City Manager’s Department is clearly an administrative function, its purpose is not to directly support activities of other operations but rather to oversee all activities of a city in more of an indirect manner. As a result, City Manager Department costs are not typically allocated to others.

Table 1: Typical factors used to allocate overhead costs

Type of costs	Factors used to calculate overhead costs
Maintenance and janitorial	Square footage
Electric and other externally provided utilities	Square footage
Accounting	Actual expenses or number of transactions
Budget	Actual expenses, budgeted expenses or number of staff (FTE)
Payroll	Number of staff (FTE) or payroll warrants
Human resources	Number of staff (FTE)
IT services	Number of computers, servers, databases or ports
Legal – indirect costs	Actual expenses or hours worked
Insurance	Number of staff (FTE), claims or loss history, square footage, property values insured, and risk factor
Accounts payable	Number of transactions (including vouchers or invoices)
Purchasing	Number of transactions (procurements)

Sources: OMB Circular A-87 & studies by other auditors and consultants.

While the above Table contains and suggests certain allocation criteria, the related factors are not precise requirements and vary greatly from government to government, depending on budget size, number of employees, the nature of facilities, the nature of operational activities, and other overhead components. Each entity has unique characteristics which necessitate customized approaches in allocating costs.

Cost centers selected for the City which appear to suit allocation are:

- Information Technology
- Non-Departmental (facilities, utilities, etc.)
- City Clerk General Operations
- City Clerk – Human Resources
- City Clerk – Risk Management
- Finance

Allocation factors used in determining the related methodology include (by cost center):

- Information Technology - 50% based on the number of active general ledger accounts and 50% based on the number of employees in each department or fund.
- Non-Departmental (facilities, utilities, etc.) – 50% based on budget size and 50% based on number of employees
- City Clerk General Operations – 100% number of agenda items
- City Clerk – Human Resources – 100% number of employees including those on contract
- City Clerk – Risk Management – 100% number of employees including contract
- Finance – 50% based on number of active general ledger accounts and 50% based on budget size.

Additional standard cost allocation methodologies prescribe a “step-down” approach for allocating costs internally among the overhead departments being allocated to other departments, programs, and funds. Generally, this methodology would begin the step-down with departments that clearly benefit all citywide activities such as information technology and non-departmental (facilities, utilities, etc.). The order of “step-down” for the City’s cost allocation plan is:

Information Technology
 V
 Non- Departmental
 V
 City Clerk General Operations
 V
 City Clerk Human Resources
 V
 City Clerk Risk Management
 V
 Finance

Table 2, as follows, displays the overhead departments' internal allocation of costs:

Table 2: Overhead Departments' Internal Allocation of Costs

Departments Allocated Out in Order of Step-Down					
1	2	3	4	5	6
IT	Non-Dept.	CC Gen. Ops.	CC HR	CC Risk Mgt.	Finance
# 2100	# 8100	# 1300	# 1320	# 1330	#2000
35,740	111,089	71,792	42,732	107,647	273,475
(9,791)	(12,412)	380	226	569	1,446
45,531	98,677	72,172	42,958	108,216	274,921
	7,237	1,048	624	1,572	3,993
	91,439	73,220	43,582	109,788	278,915
		4,592	463	1,166	2,963
		68,628	44,045	110,954	281,878
			2,484	702	1,782
			41,561	111,656	283,660
				4,518	4,518
				107,138	288,178
					-
					288,178
					69,017
					357,195
711,492		Costs to be Allocated Internally			9,041

Please note: Each internal department's sub-total after "step-down" represents the respective department's total budget available for allocation.

Table 3: Overhead Departments' Allocation of Costs to Other Funds

Fund #	Fund Name	Allocated Costs						Total
		Info. Tech.	Non-Dept.	City Clk Gen Op	City Clk HR	City CLK RM	Finance	
14	Special Law Enforce.	114	696	-	-	-	1,365	2,176
17	Park & Rec Grants	49	138	-	-	-	925	1,112
19	Library Support Fund	164	173	-	-	-	1,957	2,293
21	AQMD	33	54	-	-	-	468	554
24	Gas Tax	6,989	11,252	-	8,728	22,499	23,771	73,240
25	Measure A	180	5,616	-	-	-	6,364	12,159
28	LLMD	5,738	8,082	-	6,234	16,071	3,835	39,961
31	Fire Facilities Fees	16	235	-	-	-	1,045	1,296
32	Flood Control Fees	49	2,801	-	-	-	11,326	14,175
33	Ge Govt. Facil. Fees	82	497	-	-	-	2,582	3,161
34	Library Facil. Fees	16	171	-	-	-	796	982
35	Law Enf. Facil. Fees	16	126	-	-	-	622	763
36	Traffic Imp. Fees	65	193	-	-	-	1,266	1,524
37	Street Trees Fees	16	-	-	-	-	52	68
38	Park Acquisition Fees	33	197	-	-	-	387	617
39	Park Imp. Fees	69	898	-	-	-	5,977	6,944
51	Public Safety CFD - 1	33	746	-	-	-	2,275	3,054
52	CFD 2006-3	16	284	-	-	-	1,799	2,098
53	CFD 2012-1 Singleton	33	141	-	-	-	3,134	3,308
55	CFD						868	868
56	CFD						2,171	2,171
58	CFDHeritage Oaks						4,000	4,000
67	Successor Agency	3,318	9,689	5,751	5,819	14,999	11,190	50,766
	Totals to Other Funds	17,029	41,989	5,751	20,781	53,569	88,175	227,290

Of the \$711,492 in internal overhead budgeted appropriations, \$227,290 will be allocated to departments outside of the General Fund. It should be noted that Funds 41 (Transportation Uniform Mitigation Fee) and 42 (Multiple Species Habitat Conservation Plan Fees) have no costs allocated to them due to prohibitions against allocation. In addition, certain other funds, such as Gas Tax, LLMD and Successor Agency either have a cap on administrative costs and/or limited ability to pay for allocated costs. As such, certain costs have been adjusted based upon that funding source's ability to accept costs.

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