

Fiscal Year 2017-2018



Adopted Budget and Capital Improvement Program Calimesa, CA

Adopted by the City Council and Calimesa Successor Agency at their Regular Meeting of June 5th, 2017



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VISION STATEMENT

The City of Calimesa is dedicated to remaining a community that honors its beautiful natural setting through open space preservation, wildlife corridors, and extensive trail systems, as well as enriching the quality of life for Calimesa through sensitive planning that creates increased business activity, local jobs, new parks, and schools.

VALUES STATEMENT

The City of Calimesa incorporated December of 1990. It has developed its own unique zoning codes and standards, and sought to retain its open space characteristics. The City's General Plan provides for neighborhoods and businesses that reflect that concept. The City is governed by a five-member City Council and a form of government small enough to respond to citizen concerns yet experienced enough to maintain the unique Calimesa lifestyle.

CITY OF CALIMESA
FISCAL YEAR 2017-18
ANNUAL BUDGET

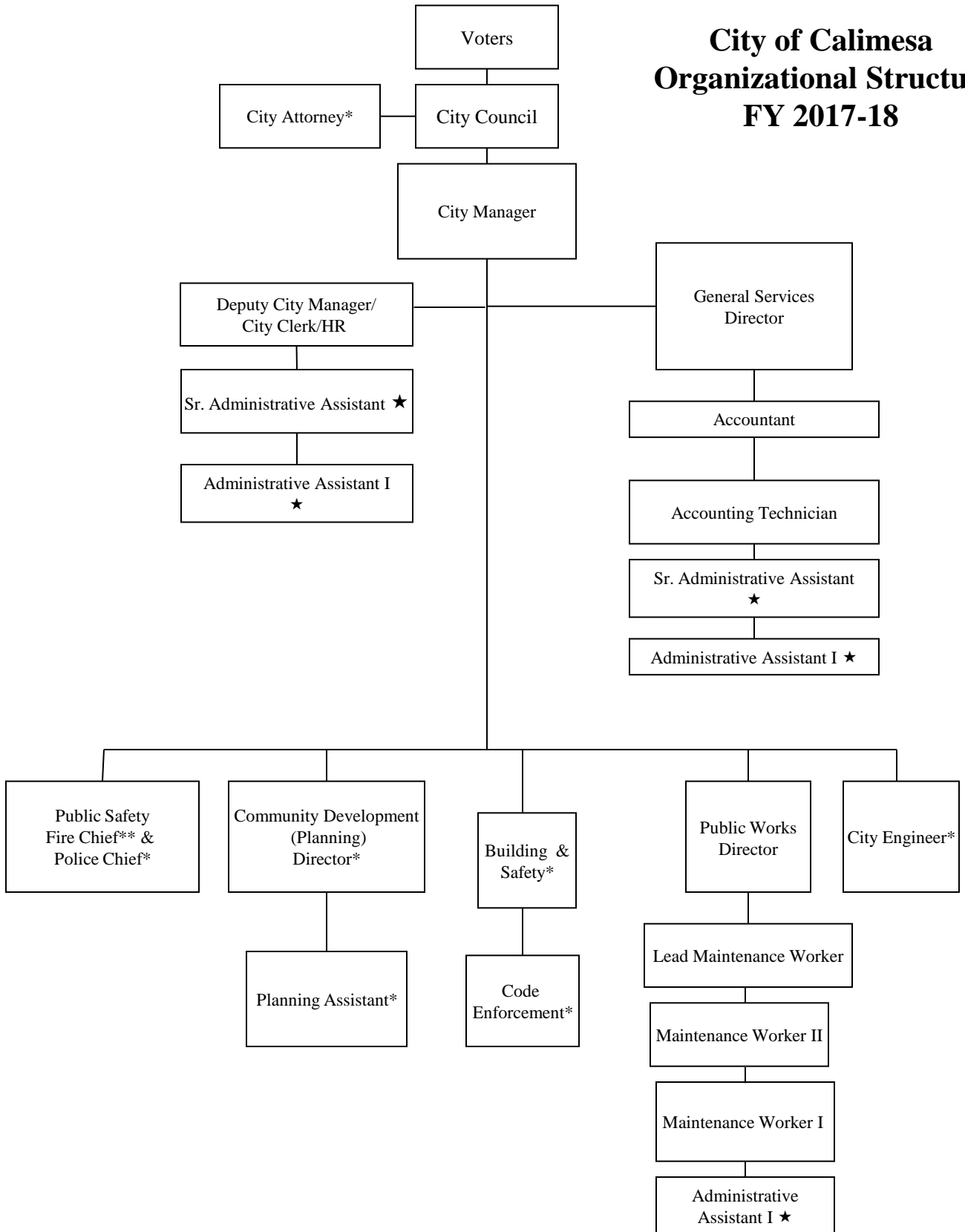
CITY COUNCIL MEMBERS

JEFF HEWITT, MAYOR
BILL DAVIS, MAYOR PRO TEM
JIM HYATT, COUNCIL MEMBER
ED CLARK, COUNCIL MEMBER
LINDA MOLINA, COUNCIL MEMBER

CITY STAFF

BONNIE JOHNSON, CITY MANAGER
KEVIN ENNIS, CITY ATTORNEY
DARLENE GERDES, DEPUTY CITY MANAGER/CITY CLERK
MARGARET MONSON, INTERIM PUBLIC WORKS DIRECTOR
MIKE THORNTON, CITY ENGINEER
KEITH GARDNER, COMMUNITY DEVELOPMENT DIRECTOR
PAULA BURCH, POLICE CHIEF
MIKE SMITH, FIRE CHIEF

City of Calimesa Organizational Structure FY 2017-18



*denotes contract employee

★ denotes employee is shared by multiple departments

** denotes transition to in-house department effective

January 1, 2018

Budget Adoption Resolutions

City Resolution 2017-16 (Appropriation Limit)

City Resolution 2017-17 (FY 2017-18 Budget)

CSA Resolution 2017-01 (FY 2017-18 Budget)

RESOLUTION NO. 2017-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2017-18

WHEREAS, California Revenue and Taxation Code requires the City to establish annual appropriations limits based on percentages of per capita income change and City population change, and

WHEREAS, the FY 2017-2018 Appropriation Limit has been calculated according to data received from the California Department of Finance, and

WHEREAS, the Department of Finance data and the Appropriation Limit Calculation are attached as Exhibit "A", Appropriations Limit Calculation, Exhibit "B" Appropriation Limitation Schedule, Exhibit C "Schedule of Estimated Proceeds and Non-Proceeds of Taxes" and Exhibit "D" Department of Finance Letter.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALIMESA, that the Appropriation Limit for the Fiscal Year 2017-18 is established at \$6,497,216

PASSED, APPROVED AND ADOPTED this 5th day of June, 2017.



JEFF HEWITT, MAYOR

ATTEST:



DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE }
CITY OF CALIMESA } SS.

I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned **Resolution No. 2017-16** known as:

A RESOLUTION OF THE CITY COUNCIL OF CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2017-18

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 5th day of June 2017 by the following vote:

AYES: Clark, Davis, Hewitt and Molina

NOES: None

ABSENT: Hyatt

ABSTAINED: None



DARLENE GERDES, CITY CLERK

Dated this 6th day of June, 2017.

**CITY OF CALIMESA
 APPROPRIATIONS LIMITATION CALCULATION
 Exhibit A**

APPROPRIATIONS LIMIT FOR FISCAL YEAR 16-17 \$ 6,078,184

PRICE CHANGE :

PER CAPITA INCOME 3.69%

POPULATION CHANGE :

CALIMESA 01/01/17 3.09%

RIVERSIDE COUNTY 01/01/17 1.56%

GREATER OF TWO OPTIONS 3.09%

CALCULATION FACTOR:

PRICE CHANGE FACTOR 1.0369

POPULATION CHANGE FACTOR 1.0309

TOTAL (PRICE X POPULATION) 1.0689402

APPROPRIATIONS LIMIT FOR FY 2017-18

(6/30/17 LIMIT X TOTAL CALCULATION FACTOR) **\$ 6,497,216**

**CITY OF CALIMESA
 APPROPRIATIONS LIMITATION SCHEDULE
 Exhibit "B"**

Gann Historical Appropriation Limit Calculations

	FY03-04	FY04-05	FY05-06	FY06-07	FY07-08	FY08-09	FY09-10	FY10-11	FY11-12	FY12-13	FY13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18
Prior Year Limit:	\$ 2,868,533	\$ 3,093,862	\$ 3,326,350	\$ 3,636,817	\$ 3,911,274	\$ 4,219,338	\$ 4,519,597	\$ 4,613,104	\$ 4,558,874	\$ 4,757,889	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930	\$ 5,663,087	\$ 6,078,185
Adjustments:															
*Population	5.42	4.10	3.87	3.45	3.31	2.71	1.44	1.40	1.81	1.11	0.90	1.87	1.56	1.86	3.09
Inflation	2.31	3.28	5.26	3.96	4.42	4.29	0.62	-2.54	-2.51	3.77	5.12	-0.23	3.82	5.37	3.69
Conversion Factors:															
Population Factor	1.0542	1.0410	1.0387	1.0345	1.0331	1.0271	1.0144	1.014	1.0181	1.0111	1.009	1.0167	1.0382	1.0186	1.0309
Price Change Factor	1.0231	1.0328	1.0526	1.0396	1.0442	1.0429	1.0062	0.9746	1.0251	1.0377	1.0512	0.9977	1.0156	1.0537	1.0369
Adjustment Factor	1.07855202	1.0751448	1.09333562	1.0754662	1.07876302	1.07116259	1.02068928	0.9882444	1.04365431	1.04921847	1.0606608	1.01436159	1.0543959	1.0732988	1.0689402
Total Annual Adjustment	\$ 225,329	\$ 232,488	\$ 310,467	\$ 274,457	\$ 308,064	\$ 300,259	\$ 93,507	\$ (54,230)	\$ 199,015	\$ 234,176	\$ 302,823	\$ 76,043	\$ 292,157	\$ 415,098	\$ 419,031
Current Year Limit	\$ 3,093,862	\$ 3,326,350	\$ 3,636,817	\$ 3,911,274	\$ 4,219,338	\$ 4,519,597	\$ 4,613,104	\$ 4,558,874	\$ 4,757,889	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930	\$ 5,663,087	\$ 6,078,185	\$ 6,497,216

CITY OF CALIMESA
SCHEDULE OF ESTIMATED REVENUES
PROCEEDS AND NON-PROCEEDS OF TAXES
Based on the 2017-18 Proposed Budget

General Fund	<u>Proceeds of Taxes</u>	<u>Non-Proceeds of Taxes</u>	<u>Total Proceeds / Non-Proceeds</u>
Taxes			
Property Taxes - Current Year Secured	2,274,112		2,274,112
Sales and Use Taxes	794,000		794,000
Franchises	361,000		361,000
Other taxes	85,000		85,000
Licenses & Permits		46,705	46,705
Fines & Forfeitures		27,448	27,448
Use of Money & Property		49,761	49,761
Intergovernmental Revenue			=
Property Tax in Lieu of Sales Tax	-		-
Property Tax in Lieu of VLF	807,176		807,176
Other		24,800	24,800
Charges for Current Services - Comm Dev.		834,880	834,880
Miscellaneous Revenue		44,387	44,387
Net = Transfers			=
			-
Total proceeds from taxes	<u>\$4,321,288</u>		
Total Proceeds from other sources		<u>\$ 1,027,981</u>	
Total General Fund Revenue			<u>\$ 5,349,269</u>



May 2017

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

The California Revenue and Taxation Code, section 2227, requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2017, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2017-18. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2017-18 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. The Revenue and Taxation Code, section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2017.**

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By:

AMY M. COSTA
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2017-18 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2017-18	3.69

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2017-18 appropriation limit.

2017-18:

Per Capita Cost of Living Change = 3.69 percent
 Population Change = 0.85 percent

Per Capita Cost of Living converted to a ratio: $\frac{3.69 + 100}{100} = 1.0369$

Population converted to a ratio: $\frac{0.85 + 100}{100} = 1.0085$

Calculation of factor for FY 2017-18: $1.0369 \times 1.0085 = 1.0457$

Fiscal Year 2017-18

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2016 to January 1, 2017 and Total Population, January 1, 2017

County City	Percent Change	--- Population Minus Exclusions ---		Total Population
	2016-2017	1-1-16	1-1-17	1-1-2017
Riverside				
Banning	0.75	30,836	31,068	31,068
Beaumont	3.03	44,821	46,179	46,179
Blythe	-0.46	14,114	14,049	19,660
Calimesa	3.09	8,378	8,637	8,637
Canyon Lake	0.85	10,799	10,891	10,891
Cathedral City	0.96	53,994	54,511	54,557
Coachella	0.92	45,135	45,551	45,551
Corona	2.34	163,931	167,759	167,759
Desert Hot Springs	0.78	28,885	29,111	29,111
Eastvale	2.21	63,214	64,613	64,613
Hemet	0.94	81,109	81,868	81,868
Indian Wells	1.40	5,375	5,450	5,450
Indio	1.53	87,382	88,718	88,718
Jurupa Valley	2.42	98,920	101,315	101,315
Lake Elsinore	2.00	60,731	61,947	62,092
La Quinta	1.25	40,176	40,677	40,677
Menifee	2.41	88,524	90,660	90,660
Moreno Valley	1.00	204,712	206,750	206,750
Murrieta	2.39	112,232	114,914	114,914
Norco	0.44	24,063	24,169	26,882
Palm Desert	1.17	50,154	50,740	50,740
Palm Springs	1.09	46,866	47,379	47,379
Perris	2.34	74,005	75,739	75,739
Rancho Mirage	1.12	18,093	18,295	18,295
Riverside	0.97	323,607	326,733	326,792
San Jacinto	1.22	47,348	47,925	47,925
Temecula	1.27	109,635	111,024	111,024
Wildomar	2.14	35,034	35,782	35,782
Unincorporated	1.69	367,208	373,397	373,755
County Total	1.56	2,339,281	2,375,851	2,384,783

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

RESOLUTION 2017-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED CALIMESA FY 2017-18 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGET, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FY 2016-17 BUDGET

WHEREAS, the City Council has reviewed the proposed Fiscal Year 2017-18 Budget during a public meeting (budget workshop) held on May 30, 2017 regarding the adoption of the budget; and

WHEREAS, the City Council also intends to amend the Fiscal Year 2016-17 Budget to incorporate the most recent projected operating results as reflected in the proposed Fiscal Year 2017-18 Budget document.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALIMESA HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

Section 1: The General Fund Budget for FY 2017-18 shall be as follows:

City Council	\$ 65,322
City Manager	302,244
City Clerk	320,364
City Attorney	185,000
Finance	197,802
IT	48,475
Planning	439,584
Engineering	99,266
Citizens Patrol	9,360
Police	1,825,500
Animal Control	20,000
Fire Service	1,684,585
Community Services	128,256
Public Works	152,404
Non-Departmental	<u>161,477</u>
Total Calimesa General Fund Budget	<u>\$5,639,639</u>

In addition, the General Fund Projected revenues of \$5,349,269 as presented in the Proposed Budget for Fiscal Year 2017-18, are hereby adopted.

Section 2. The City of Calimesa Fiscal Year 2017-18 Special Revenue Funds Budget, Capital Improvement Program and Cost Allocation Plan as presented in the Proposed Budget Document are hereby amended as specified in the Staff Report and are hereby adopted.

Section 3: The FY 2016-17 Budget is hereby amended to reflect the FY 2016-17 Projected Actuals as shown in the Proposed Budget Document.


Section 4: At the end of FY 2016-17, certain purchase commitments or contracts may exist representing contractual obligations of previously budgeted funds. In addition, certain amounts related to one-time allocations for specific projects and services may remain unspent. This is common in the Capital Improvement Program (CIP) wherein projects frequently cross fiscal years. At the City Manager's discretion, these amounts will be deemed to be re-budgeted as an addition to the budget amounts approved in this resolution so long as these amounts do not cause total expenditures in FY 2016-17 to exceed estimated actuals as shown in the 2017-18 Proposed Budget.

PASSED, APPROVED, and ADOPTED this 5th day of June, 2017.



JEFF HEWITT, MAYOR

ATTEST:



DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } SS.
CITY OF CALIMESA }

I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned **Resolution No. 2017-17** known as:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED CALIMESA FY 2017-18 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGET, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FY 2016-17 BUDGET

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 5th day of June 2017 by the following vote:

AYES: Clark, Davis, Hewitt and Molina
NOES: None
ABSENT: Hyatt
ABSTAINED: None



DARLENE GERDES, CITY CLERK

Dated this 6th day of June, 2017.

CSA RESOLUTION 2017- 01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY, ADOPTING THE PROPOSED CALIMESA SUCCESSOR AGENCY FY 2017-18 BUDGET


WHEREAS, the Calimesa Successor Agency Board of Directors have reviewed the proposed Fiscal Year 2017-18 Budget at a public meeting regarding the adoption of the budget as listed below:

<u>Revenue</u>	
Other Governmental Revenue	<u>297,130</u>
Total Available	<u>\$ 297,130</u>
<u>Expenditures</u>	
Salaries/Benefits	86,060
Professional Services – Fin/Audit/Trust	13,650
Debt Service	<u>197,420</u>
Total Expenditures	<u>\$ 297,130</u>

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

Section 1. The Successor Agency to the Calimesa Redevelopment Agency, Fiscal Year 2017-18 Budget, as submitted, is hereby adopted.

PASSED, APPROVED, and ADOPTED this 5th day of June, 2017



JEFF HEWITT, VICE-CHAIRPERSON

ATTEST:




DARLENE GERDES, AGENCY SECRETARY

STATE OF CALIFORNIA) SECRETARY'S CERTIFICATE
COUNTY OF RIVERSIDE) ss. RE ADOPTION OF RESOLUTION
CITY OF CALIMESA)

I, **Darlene Gerdes**, of the Secretary of the Board of Directors for the Successor Agency to the Calimesa Redevelopment Agency, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Directors at a regular meeting of the Successor Agency to the Calimesa Redevelopment Agency held on the 5th day of June, 2017, and that the same was passed and adopted by the following vote:

AYES: Clark, Davis, Hewitt, Molina
NOES: None
ABSENT: Hyatt
ABSTAIN: None



DARLENE GERDES, SECRETARY OF THE BOARD
OF DIRECTORS FOR THE SUCCESSOR AGENCY
TO THE CALIMESA REDEVELOPMENT AGENCY

City Manager Budget Message



City of Calimesa

July 1, 2017

Honorable Mayor Hewitt and Members of the City Council:

Staff is pleased to submit the Fiscal Year 2017-18 Annual Budget for the City of Calimesa. This letter serves as an introduction and overview of the budget. As you will note throughout the budget document, a great deal of detail is being provided. Staff firmly believes that this approach promotes transparency wherein it is easier to determine where the money comes from and where the money goes.

The budget is the City's primary financial management tool, and is an important policy statement regarding public services and community priorities. The budget considers both the City's short-term and long-term organizational goals within the framework of projected financial resources.

Although the City's primary revenues continue to experience slow but steady growth, the cost of certain key City services, namely Public Safety, has consistently exceeded the overall revenue growth. However, both staff and the City Council realize increasing the property tax and sales tax bases through proactive economic development will be key to the City's future ability to maintain service levels. As such, this budget includes an allocation of General Fund dollars toward economic development. These efforts have resulted in the addition of two



new nationally renowned retail establishments to its downtown; namely Starbucks and Tractor Supply. Both businesses are a direct result of the City's hard work and commitment toward economic development. With the addition of these two new businesses, as well as increased occupancy in other areas of the downtown and a façade improve-



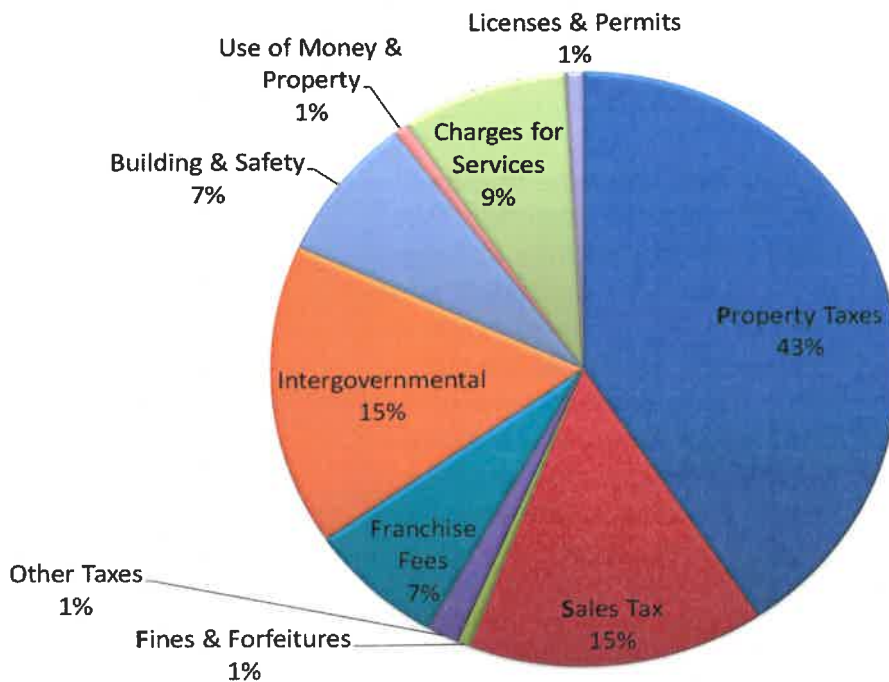
ment to the McDonald's restaurant, the downtown business corridor has a revitalized look.

The General Fund revenue outlook for 2017-18 includes an overall estimated increase of 5.7% when compared to FY 2016-17 projected actuals. Property taxes are expected to increase 6% and sales tax revenue is projected to increase 7% compared to FY 2016-17 projected actuals. Although development related revenue is not expected to increase significantly in 2017-18, a consistent level of development activity will not only have the effect of generating current revenue and increasing the property tax base going forward, it will also generate development impact fees that will be applied to much needed current and future capital improvement projects.



The chart below depicts overall budgeted General Fund revenue and each category's respective share of the overall revenue base.

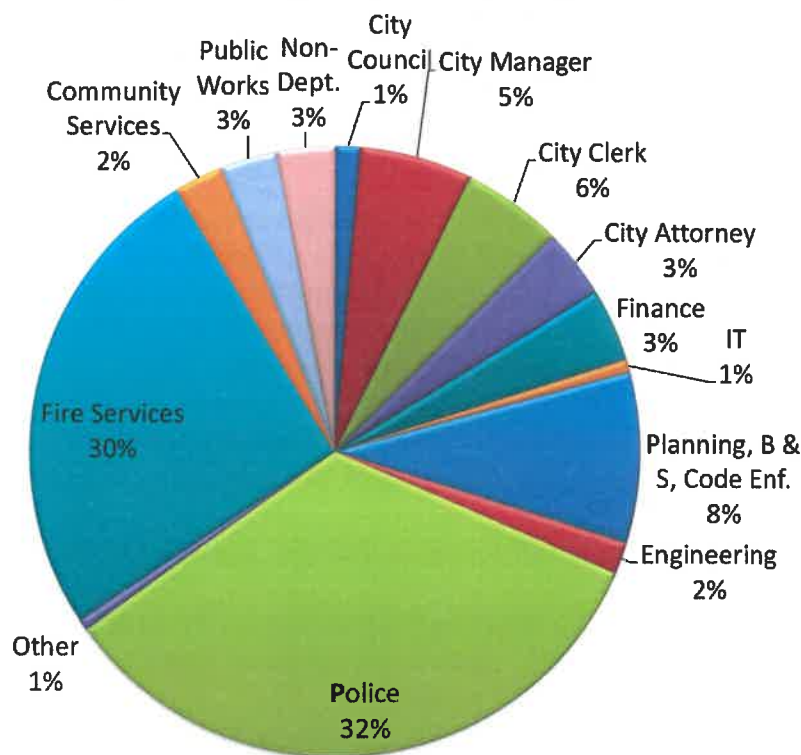
**General Fund: FY 2017-18 Adopted Budget
Revenues by Source - \$5,349,269**



With respect to General Fund expenditures, an increase of 5.4% or \$287,244 is projected over estimated actuals for 2016-17. However, absent one-time expenditures in 2016-17 (Elections - \$13,000, Mobile Home Rent stabilization- Legal Fees \$85,000 and Fire consultants \$186,000), the actual overall baseline operating increase is approximately 11%. This increase is primarily attributable to the cost of public safety. The contract with Riverside County for Police services is experiencing an increase of \$141,000 or 7.7% over estimated actuals for 2016-17 and the cost of Fire services is experiencing an increase of \$137,000 or 8.14% over estimated actuals for 2016-17. The Fire increase consists of two components namely, (a) annual increase from Cal Fire for six months of contract services and (b) start-up costs of the City's own Fire Department. It is anticipated that the cost of in-house fire services in 2018-19 will be approximately \$500,000 to \$600,000 less than what would have been mandated under the CalFire contract. In addition, other City departments experienced certain expenditure fluctuations (both increases and decreases) due to various factors such as elimination of one-time 2016-17 costs and limited funding from the Successor Agency, Gas Tax fund and the Lighting Landscape Maintenance District (LLMD).

The chart below depicts overall budgeted General Fund Expenditures and each department's respective share of the overall expenditure base.

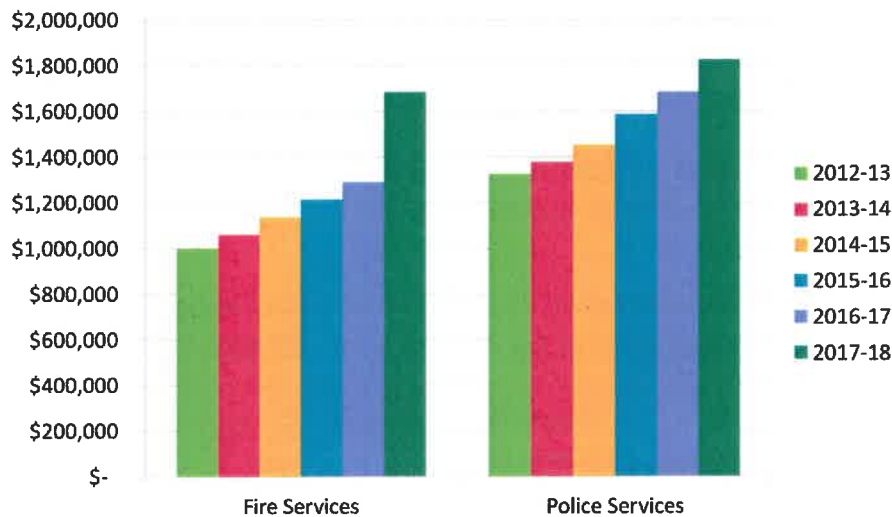
General Fund: FY 2017-18 Adopted Budget Expenditures by Department - \$5,639,639



Currently, Police and Fire services comprise approximately 62% of the City’s annual General Fund budget. As noted previously, the City will be transitioning from a contract fire department to an in-house fire department on January 1, 2018. Certain one-time costs are necessary in order to make the transition.

The graph below, inclusive of estimated one-time costs, illustrates the general trend related to public safety costs over the past 6 years.

**City of Calimesa
6-Year Public Safety Trend**



Although the adopted General Fund budget projects a \$290,370 use of reserves, the remaining reserve is projected to be 14% or \$806,325; approximately 4% higher than the City Council policy. With the implementation of Calimesa’s own Fire Department costs are expected to decrease by approximately \$300,000 in fiscal year 2018-19 which will help in rebuilding the General Fund reserves.

Moreover, the City is moving forward with certain capital improvement projects (mainly streets and storm drains) that will benefit all Calimesa residents.

Examples of recent accomplishments include, but are not limited to, the following:

- Continuation of the Housing Rehabilitation Program
- Continued work with various developers pertaining to residential and commercial projects
- Pavement Improvements on Calimesa Blvd., in the downtown area



Examples of currently budgeted projects include, but are not limited to:

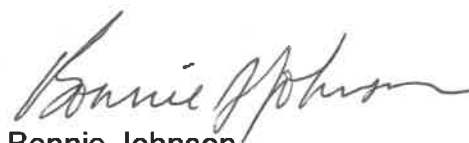
- Calimesa Creek Storm Drain Improvements
- County Line Road Street Improvements (Calimesa Blvd. and County Line Road)
- Cherry Valley Interchange Improvements
- 5th Street Pavement Rehabilitation
- Donna Lane Pavement Rehabilitation
- Drainage Master Plan

Acknowledgement

The completion of this budget document could not have been accomplished without the participation of the dedicated members of the Calimesa Team. Teamwork and leadership is the key to the continued success of our City.

I also want to extend a special “thank you” to the Council Budget Ad Hoc Committee, comprised of Mayor Pro Tem Davis and Council Member Hyatt. Your input and guidance was invaluable in the budget preparation process. In addition, I would like to express my appreciation to the full City Council on their continued support of City staff and focus on fiscal stability as Calimesa moves forward.

Respectfully submitted,



Bonnie Johnson
City Manager

General Fund Revenue & Appropriations Summaries

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CITY OF CALIMESA
FY 17-18
General Fund Summary

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Estimated Actuals	FY 17-18 Proposed Budget
REVENUES					
TAXES	2,576,652	2,806,093	2,939,178	2,961,316	3,153,112
FRANCHISE FEES	336,741	350,353	357,000	350,313	361,000
INTERGOVERNMENTAL REVENUES	760,004	728,409	827,464	822,464	831,976
FINES & FORFEITURES	41,729	28,985	29,448	27,448	27,448
BUILDING & SAFETY	333,249	331,317	374,200	374,200	374,200
USE OF MONEY/PROPERTY	40,039	41,300	44,426	52,358	49,761
CHGS FOR SVCS (PLANNING/ENG)	161,378	266,724	190,930	168,880	164,880
CHGS FOR SVC (MISC)	221,143	289,679	235,700	235,900	295,800
LICENSES & PERMITS	38,645	56,573	48,650	50,456	46,705
OTHER REVENUES	112,090	30,550	18,550	18,550	44,387
TOTAL REVENUES	\$ 4,621,670	\$ 4,929,984	\$ 5,065,546	\$ 5,061,885	\$ 5,349,269
EXPENDITURES					
CITY COUNCIL	61,242	63,831	65,822	64,046	65,322
CITY MANAGER	231,942	254,674	296,246	303,895	302,244
CITY CLK - GENERAL OPERATIONS	51,306	65,973	95,556	89,602	94,420
CITY CLK - RENT CONTROL	8,173	202,184	94,019	93,997	33,458
CITY CLK - HUMAN RESOURCES	21,496	22,376	54,827	55,100	55,247
CITY CLK - RISK MANAGEMENT	51,108	85,722	93,650	83,140	137,238
CITY ATTORNEY	196,805	180,861	185,000	185,000	185,000
FINANCE	164,654	187,294	182,995	173,526	197,802
INFORMATION TECHNOLOGY	7,005	16,629	32,781	31,632	48,475
PLANNING/CODE ENF/BLDG & SAFETY	481,922	484,517	459,406	426,036	439,584
ENGINEERING	94,154	121,079	85,123	118,123	99,266
CITIZENS PATROL	5,962	3,040	10,360	5,810	9,360
POLICE	1,453,380	1,594,681	1,683,764	1,684,789	1,825,500
ANIMAL CONTROL	8,613	14,667	20,000	20,000	20,000
FIRE SERVICE	1,060,956	1,166,219	1,530,912	1,547,462	1,684,585
COMMUNITY SERVICES	122,213	123,545	128,957	128,299	128,256
PUBLIC WORKS	176,835	137,271	233,846	215,817	152,404
NON-DEPARTMENTAL	92,432	133,770	157,271	126,121	161,477
TOTAL EXPENDITURES	\$ 4,290,198	\$ 4,858,334	\$ 5,410,534	\$ 5,352,395	\$ 5,639,639
Reserved and Non-Spendable	331,472	71,650	(344,988)	(290,510)	(290,370)
Prepaid Exp.		(63,800)			
		(126)	126	126	
NET OPERATING SURPLUS (DEFICIT)	\$ 331,472	\$ 7,724	\$ (344,862)	\$ (290,384)	\$ (290,370)
BEGINNING FUND BALANCE RESERVE	\$ 1,047,882	\$ 1,379,354	\$ 1,387,078	\$ 1,387,078	\$ 1,096,694
ENDING FUND BALANCE RESERVE	\$ 1,379,354	\$ 1,387,078	\$ 1,042,216	\$ 1,096,694	\$ 806,325
FUND BALANCE RESERVE PERCENTAGE	32%	29%	19%	20%	14%

CITY OF CALIMESA
FY 2017-18 Adopted Budget
Revenues by Source Type

		FY 14-15 Audited Actuals	FY 15-16 Audited Actuals	FY 16-17 Amended Budget	FY 16-17 Estimated Actuals	FY 17-18 Proposed Budget
TAXES:						
4001	Property Tax	581,404	644,329	694,716	694,716	739,873
4002	Property Transfer Tax	37,573	42,767	40,000	40,000	40,000
4003	TOT	41,155	43,828	42,000	45,000	45,000
4004	Sales Tax	535,850	600,320	741,000	741,000	794,000
4005	Fire District Property Tax	1,202,136	1,341,002	1,421,462	1,440,600	1,534,239
4007	Triple Flip	178,534	133,846	-	-	-
	Total Taxes	2,576,652	2,806,093	2,939,178	2,961,316	3,153,112
FRANCHISE FEES:						
4201	So Cal Edison	74,218	74,533	75,000	72,016	73,000
4202	Gas Company	34,351	28,999	30,000	20,297	21,000
4203	CR&R Sanitation	152,768	165,762	169,000	173,000	179,000
4204	Cablevision	28,666	34,561	35,000	40,000	43,000
4206	Verizon/Frontier	46,738	46,498	48,000	45,000	45,000
	Total Franchise Fees	336,741	350,353	357,000	350,313	361,000
INTERGOVERNMENTAL REVENUES:						
4020	Waste Management	3,743	2,148	2,800	2,800	2,800
4800	Other Govtl Revenues	10,240	5,212	41,177	41,177	5,000
4802	Beaumont Bldg Permit	60,000	-	10,000	5,000	5,000
4803	Beaumont Sales Tax	22,311	11,426	12,000	12,000	12,000
4804	Vehicle License Fees (VLF)	663,710	709,623	761,487	761,487	807,176
	Total Intergovernmental	760,004	728,409	827,464	822,464	831,976
FINES & FORFEITURES:						
4100	Parking/Registration	33,136	18,914	20,000	20,000	20,000
4102	Admin Citations	3,187	5,821	5,000	3,000	3,000
4108	Vehicle Impound Cost Recovery	3,000	3,250	3,000	3,000	3,000
4480	Abandoned Vehicle Fees	2,406	1,000	1,448	1,448	1,448
	Total Fines & Forfeitures	41,729	28,985	29,448	27,448	27,448
BUILDING & SAFETY:						
4401	Building Permits	295,512	309,541	350,000	350,000	350,000
4415	Building Permit Admin Fee	12,075	17,344	18,000	18,000	18,000
4489	(pass thru) Green Fee	115	156	200	200	200
4530	Weed Abatement	25,547	4,277	6,000	6,000	6,000
	Total Building & Safety	333,249	331,317	374,200	374,200	374,200
USE OF MONEY/PROPERTY:						
4210	T-Mobile Rent	27,019	28,100	29,126	29,126	30,291
4301	Facility Rental	2,600	2,562	2,400	2,513	2,520
4403	Microfilming Fees	1,430	932	900	2,700	2,000
4600	Passport Applications	5,725	3,726	3,000	4,000	3,300
4611	Sales of Copies	671	177	1,500	1,541	500
4650	Interest Income	2,594	5,805	7,500	12,478	11,150
	Total Use of Money/Property	40,039	41,300	44,426	52,358	49,761

CITY OF CALIMESA
FY 2017-18 Adopted Budget
Revenues by Source Type

		FY 14-15	FY 15-16	FY 16-17	FY 16-17	FY 17-18 Proposed
		Audited	Audited	Amended	Estimated	Budget
		Actuals	Actuals	Budget	Actuals	
CHGS FOR SVCS-PLANNING/ENGINEERING:						
4309	Encroachment Permits	21,136	11,540	11,000	5,000	15,000
4405	Mitigation Fees	369	18	300	300	300
4420	Forclosure Ordinance	1,950	1,800	1,650	300	300
4450	Planning Fees	2,997	2,665	10,000	3,000	4,000
4451	Plan Check Fees	26,848	36,894	45,000	45,000	30,000
4453	Development Plan Rev	6,838	5,945	8,000	8,300	8,300
4457	Lot Line Adjustment	4,500	-	-	-	-
4461	CUP Fees	14	-	-	-	-
4462	Grading Fees	5,126	-	-	-	-
4464	Temporary Use Permit	2,398	1,090	1,980	1,980	1,980
4465	Engineering Fees	3,680	54,460	25,000	15,000	15,000
4485	General Plan Maintenance Fee	39,334	46,624	46,000	46,000	46,000
4487	Technology Surcharge	11,523	14,146	12,000	14,000	14,000
4620	Mobile Home Registration Fee	30,165	91,541	30,000	30,000	30,000
4950	EIR	4,500	-	-	-	-
	Total Planning & Engineering Charges	161,378	266,724	190,930	168,880	164,880
CHARGES FOR SERVICES (MISC):						
4101	PSCFD cost contribution	79,709	140,000	150,000	150,000	210,000
4410	Administrative Fee (projects, application)	54,481	43,713	40,000	40,000	40,000
4625	Miscellaneous	86,712	105,158	45,000	45,000	45,000
4630	Credit Card Fees	241	807	700	900	800
	Total Charges for Services (Misc.)	221,143	289,679	235,700	235,900	295,800
LICENSES & PERMITS:						
4300	Business License	24,530	21,105	23,000	23,000	23,000
4302	Business License - New - Inspections	616	2,695	1,800	1,900	2,000
4303	Business License - New Application Review	640	3,265	2,500	2,500	2,500
4304	Business License - Annual Fire Inspection	2,387	9,625	8,000	8,000	8,000
4308	Home Occupation Permits	3,348	1,368	1,000	1,026	1,000
4330	Bingo	50	50	50	50	50
4406	Wide Load Permits	69	772	100	100	100
4407	Recycle Deposit	6,725	16,963	10,000	10,000	7,500
4471	Sign Applications	280	730	2,200	3,880	2,555
	Total Licenses & Permits	38,645	56,573	48,650	50,456	46,705
OTHER REVENUE:						
4979	Settlement Payments	75,164	18,763	-	-	-
9501	Transfers-in Other Funds	36,926	11,787	18,550	18,550	44,387
	Total for Misc Revenue	112,090	30,550	18,550	18,550	44,387
	GENERAL FUND TOTAL	\$ 4,621,670	\$ 4,929,984	\$ 5,065,546	\$ 5,061,885	\$ 5,349,269

General Fund

Department Budgets

CITY OF CALIMESA
 FY 2017-18
 History of Expenditure by Department

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
1100 City Council	61,242	63,831	65,822	64,046	65,322
1200 City Manager	231,942	254,674	296,246	303,895	302,244
1300 City Clk-Gen. Operations	51,306	65,973	95,556	89,602	94,420
1310 City Clk-MH Rent Control	8,173	202,184	94,019	93,997	33,458
1320 City Clk-Human Res.	21,496	22,376	54,827	55,100	55,247
1330 City Clerk-Risk Mgmt.	51,108	85,722	93,650	83,140	137,238
1400 City Attorney	196,805	180,861	185,000	185,000	185,000
2000 Finance	164,654	187,294	182,995	173,526	197,802
2100 IT (Info. Technology)	7,005	16,629	32,781	31,632	48,475
3000 Comm. Dvlpmt. (Planning/Code Enf/B & S)	481,922	484,517	459,406	426,036	439,584
3300 Engineering	94,154	121,079	85,123	118,123	99,266
4000 Citizens on Patrol	5,962	3,040	10,360	5,810	9,360
4100 Police	1,453,380	1,594,681	1,683,764	1,684,789	1,825,500
4200 Animal Control	8,613	14,667	20,000	20,000	20,000
4300 Fire Dept.	1,060,956	1,166,219	1,530,912	1,547,462	1,684,585
4900 Comm. Svcs. (Senior Ctr.)	122,213	123,545	128,957	128,299	128,256
5100 Public Works	176,835	137,271	233,846	215,817	152,404
8100 Non-Departmental	92,432	133,770	157,271	126,121	161,477
Total	\$ 4,290,198	\$ 4,858,334	\$ 5,410,534	\$ 5,352,395	\$ 5,639,639

City Council - Program Overview

Program Description and Purpose

The City Council serves as the primary policy-making and legislative body of the City. The Council meets every first and third Monday of the month. Special study sessions may be scheduled periodically and additional meetings are called when necessary. The City Council reviews and discusses proposed recommendations, which result in the implementation of the Council's adopted strategies and the City's Mission Statement. The Council holds public hearings to solicit public comment, petitions and complaints. The City Council appoints commission and committee members and establishes ad hoc committees as needed. The City Council adopts the City's annual operating budget and capital improvement program. The policies and directives of the City Council are implemented by the City Manager through the City Staff.

This division accounts for the general legislative expenditures for the City Council. Primary expenditures include five Council Member salaries for attendance at City meetings. Additional expenditures include attendance at conferences and governmental organization memberships.

The City Council also serves as the Successor Agency Board to the former Calimesa Redevelopment Agency.

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CITY OF CALIMESA
 FY 2017-18
 City Council

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund					
Dept: 1100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	18,000	18,000	18,000	18,000	18,000
6220 Insurance Benefits	2,632	3,655	-	5,000	-
6400 Benefits	8,877	5,222	8,876	2,400	8,876
	29,509	26,877	26,876	25,400	26,876
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	20,000	20,000	20,500	20,000	20,000
7420 Communications	2,121	2,402	2,500	2,500	2,500
7585 Travel/Training & Conferences	4,144	6,452	7,500	7,500	7,500
7590 Meeting/Milage Reimbursement	379	249	400	600	400
7650 Dues & Memberships	5,089	7,851	8,046	8,046	8,046
	31,733	36,954	38,946	38,646	38,446
Total City Council	\$ 61,242	\$ 63,831	\$ 65,822	\$ 64,046	\$ 65,322

CITY OF CALIMESA
 FY 2017-18
 City Council

Fund: 01 - General Fund			
Dept: 1100			
7210	Professional Services	Turch & Associates	20,000
7420	Communication	Cell Phone 40/mo @ 5	2,300
		Misc Phone/accessories	200
			2,500
7585	Travel & Training	\$1900 Mayor; \$1400 x 4/Council members	7,500
7590	Meeting/Milage Reimbursement	RTA & T-Now (2)	200
		Mayor's Breakfast (3)	200
			400
7650	Dues and Memberships	Riverside County - LAFCO	825
		League of Ca. Cities - Riverside	100
		League of Ca. Cities - State	4,746
		WRCOG	1,050
		SCAG	825
		San Gorgonio Pass Water Task Alliance	500
			8,046
Totals			\$ 38,446

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City Manager - Program Overview

Program Description and Purpose

The City Manager is appointed by the City Council to be the administrative head of the municipal government operations. As the administrative head, she supervises and coordinates the activities of the various City departments. The three primary responsibilities of the City Manager include:

1. Identifying problems/issues in key areas of interest relating to the City.
2. Formulating appropriate solutions and making policy recommendations to the City Council.
3. Encouraging responsible public and employee participation in the governmental process.

2017-2018 Goals and Objectives

- Protect and enhance revenue sources.
- Upgrade the City's infrastructure.
- Upgrade public facilities.
- Improve the City's image.
- Improve internal and external communication.
- Participate in intergovernmental activities to represent the City's interest and influence policy and legislation; provide public information services for the community and City staff; assist Council in formulating long-term community policies and strategies; and administer and prepare all budget procedures and documents.
- Maintain a sound fiscal position for the City through preparation of and recommendations to the City's Operating and Capital Improvement Program budgets; and provide continual monitoring of financial conditions throughout the year.
- Provide legislative and policy assistance to the City Council and staff; develop and enhance administrative policy; and perform special assignments
- Insist that the organization remain focused on the City Council's agenda and priorities, recognizing that the City Council's vision and leadership has the power to secure needed public support and financial resources.
- Pursue during the upcoming fiscal year a variety of strategies that focus on moving the City forward. This will be done through clear communication of top priorities, empowering the organization; maintaining accountability; and encouraging and promoting the talent in the organization.
- Continue to protect the fiscal reserve to facilitate responding to economic uncertainty and maintaining services in the event of an unanticipated fiscal necessity.
- Continue to encourage Council collaboration and teamwork.

CITY OF CALIMESA
 FY 2017-18
 City Manager

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund					
Dept: 1200					
<u>PERSONNEL COSTS</u>					
6010 Salaries	134,330	182,227	182,776	182,776	185,070
6400 Benefits	96,090	67,001	57,844	57,844	56,598
	230,420	249,228	240,619	240,620	241,669
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	5,720	-	50,000	59,000	55,000
7420 Communications	903	485	749	625	825
7585 Travel/Training & Conferences	2,966	735	2,000	750	2,000
7590 Meeting/Milage Reimbursement	155	14	500	200	500
7650 Dues & Memberships	1,805	1,650	1,400	1,500	1,500
7735 Special Supplies	546	2,562	978	1,200	750
	12,095	5,446	55,627	63,275	60,575
Total General Fund Functions	242,515	254,674	296,246	303,895	302,244
7100 Less: Costs Allocated Out	10,573	-	-	-	-
Total City Manager	\$ 231,942	\$ 254,674	\$ 296,246	\$ 303,895	\$ 302,244

Staff Allocations:	FTE
City Manager	80%
Deputy City Manager/City Clerk	10%
General Services Director	5%
Sr. Admin Assistant	20%
Administrative Assistant I	20%
Total FTE's	1.35

CITY OF CALIMESA
 FY 2017-18
 City Manager

Fund: 01 - General Fund
Dept: 1200

7210	Professional Services Economic Development Consultant		55,000
7420	Communication Cell Phone 50/mo Misc Phone/accessories/data pkg	625 200	
		825	
7585	Travel & Training LOCC Annual Conference LOCC Annual CM Conference LOCC Annual CM Executive Committee	1,000 500 500	
		2,000	
7590	Meeting/Milage Reimbursement LoCC Joint Issues WRCOG Annual General Assembly - no charge per WRCOG	400 100 -	
		500	
7650	Dues and Memberships International CM Membership		1,500
7735	Special Supplies Council & Commission Appreciation & Staff Service Awards		750
Totals			\$ 60,575

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City Clerk/Human Resources & Risk Management

Program Overview - Departments 1300 to 1330

Program Description and Purpose

The City Clerk is an appointed position whose primary responsibility is the management of all official City records. Responsibilities include all municipal records, records management, Council agendas and minutes, Commission minutes and agendas, municipal elections, legal public notices, maintenance of the Municipal Code and administrative policy manual, Fair Political Practices Commission filings, Conflict of Interests review, Ethics Training, supplying records and providing information to City Council, departments and the public, passports, bingo license and Mobile Home Rent Stabilization. The Clerk also serves as Secretary for the City's Successor Agency to the Calimesa Redevelopment Agency and the Oversight Board for the Calimesa Successor Agency.

The City Clerk has oversight roles for the Human Resources and Risk Management Functions and is responsible for employee retention, training, recruitment, benefits (health related insurances and vacation/medical leaves), grievances, and maintenance of personnel policies and procedures. Furthermore, for the Risk Management functions, the City Clerk is responsible for Workers Compensation, Liability, and Property Insurances.

2017-2018 Goals and Objectives

- Enhance the City's image within the community by improving communications and relationships with the public and continue to serve as a source of public information and referral.
- Ensure that requests for information and/or documentation are handled in a timely manner to comply with the Public Records Act.
- Maintain safe and efficient records retrieval system through Laserfiche Document Imaging System for official City documents and records.
- Continue implementation and perform an update of a Records Management and Retention Program Policy.
- Implement Supplement No. 7 of the Calimesa Municipal Code
- Maintain the electronic reader board sign with City information and community events.
- Create a database of the 8 mobile home parks that will include park and space information as well as current and past base rents.
- Revise Employee Handbook (Personnel Rules) (This review commenced in May 2015 and is still in progress)
- Update and revise various Risk Management Policies ie: Illness & Injury Prevention Plan, ADA Transition Plan, etc.
- Implementation of an administrative policy manual
- Implementation of Target Solutions Employee Training Program,
- Remain abreast of legislative changes and market trends regarding workers' compensation to maximize benefits for employees at the lowest cost to the organization.
- Maintain stability of workers' compensation premium deposit through continued education in workers' compensation reporting requirements, safety training and safety programs.

City Clerk/Human Resources & Risk Management

Program Overview - Departments 1300 to 1330

2017-2018 Goals and Objectives – (continued)

- Participation in LCW Labor & Employee Relations Consortium to provide training and legal assistance to avoid employment related litigations.
- Attend PARSAC Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Attend League of California Cities Clerk's New Law and Election Seminar.
- Upgrade of audio system in Sr. Center used for Council and Commission Meetings.
- Finalize hiring process of Fire Captains, Fire Fighters and Reserve Fire Fighters for the newly established Calimesa Fire Department.
- Finalize policies, procedures, forms and processes for the newly established Calimesa Fire Department.

F.Y. 2016-2017 Accomplishments

- Responded to requests for public records, issued 175 passports, 1 bingo license renewal and many general requests and telephone calls were handled by front counter staff.
- Continued with the scanning of city documents and records to be transferred into the Laserfiche Document Imaging System.
- Successfully maintained the electronic reader board sign with City information and community events.
- Resolutions, ordinances and City Council minutes were scanned to current date and available on Laserfiche.
- Provided voter registration services to the citizens of the community.
- City Hall was successfully designated as a vote-by-mail ballot drop off location with a ballot box provided by the County of Riverside Registrar of Voters for the June 7, 2016 Primary Election and November 8, 2016 General Election.
- Completed Annual Open Enrollment of benefits for City employees.
- Attended PARSAC Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Implemented Supplement No. 6 of the Calimesa Municipal Code
- Completed the required Bi-Annual review of the City's Conflict of Interest Code in October 2016.
- Successfully held a General Municipal City Council election consolidating with the Riverside County Registrar of Voters in November 2016 for three City Council Seats.
- Successfully held a swearing in and outgoing Council and Commissioner Appreciation Ceremony & Reception at the City Council meeting on December 8, 2016.
- Completed an organization-wide AB1234 Ethics Training on January 31, 2017.
- Commenced with the recruitment and hiring process of Fire Captains, Firefighters and Reserve Firefighters for the establishment of the City of Calimesa Fire Department.

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CITY OF CALIMESA
FY 2017-18
City Clerk

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
City Clerk - General Ops/Functions					
Fund: 01 - General Fund					
Dept: 1300					
<u>PERSONNEL COSTS</u>					
6010 Salaries	47,084	43,283	60,611	60,611	63,636
6400 Benefits	13,318	12,881	18,570	18,750	18,149
	60,402	56,164	79,181	79,361	81,785
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	1,297	7,784	3,351	350	3,350
7215 Legal Services	-	58	-	-	-
7230 Other Contract Services	581	1,841	5,120	2,910	7,500
7550 Advertising	1,031	3,918	2,500	2,500	2,500
7585 Travel & Training	65	612	1,000	100	1,000
7590 Meeting & Mileage Reimb.	61	-	150	150	150
7650 Dues & Memberships	207	245	365	342	275
7735 Special Supplies	-	221	250	250	250
7760 Elections	1,113	258	13,000	13,000	60
7770 Miscellaneous	4,250	624	-	-	-
	8,605	15,560	25,736	19,602	15,085
	69,007	71,724	104,917	98,963	96,870
7100 Total General Functions					
Less: Costs Allocated Out	17,701	5,751	9,361	9,361	2,450
Net General Functions	51,306	65,973	95,556	89,602	94,420

Staff Allocations:	FTE
Deputy City Manager/City Clerk	40%
Administrative Assistant I	10%
Sr. Admin Assistant	14%
Total FTE	0.64

Mobile Home Rent Control	
Fund: 01 - General Fund	
Dept: 1310	

<u>PERSONNEL COSTS</u>					
6010 Salaries	6,337	6,784	6,101	6,101	6,403
6400 Benefits	1,458	1,292	2,196	2,196	2,055
	7,795	8,076	8,297	8,297	8,458
<u>OPERATIONS & MAINTENANCE</u>					
7215 Legal Services	378	194,108	85,722	85,700	25,000
7770 Miscellaneous	-	-	-	-	-
	378	194,108	85,722	85,700	25,000
Total Mobile Home Rent Control	\$ 8,173	\$ 202,184	\$ 94,019	\$ 93,997	\$ 33,458

Staff Allocations:	FTE
Deputy City Manager/City Clerk	3%
Administrative Assistant I	4%
Sr. Admin Assistant	2%
Total FTE	0.09

CITY OF CALIMESA
 FY 2017-18
 City Clerk

Fund: 01 - General Fund
Dept: 1300 - General Operations

7210	Professional Services:			
	Muni Code Web Host		350	
	Muni Code Update		3,000	3,350
7230	Other Contract Services			
	Ceridian-FSA Annual Admin. Fee		-	
	Annual Records Storage & Destruction Costs		5,000	
	Archive Social - Social Media Records Mgmt.		2,500	7,500
7550	Advertising			
	News Mirror/Press Enterprise - Citywide			2,500
7585	Travel & Training			
	Clerks Conference/Annual Election Law		1,000	
	LoCC Annual Conference		-	1,000
7590	Meeting/Mileage Reimbursement			
	SoCal Clerks Association Meetings			150
7650	Dues & Memberships			
	CA City Clerk Assoc. Membership		115	
	Int'l Institute Municipal Clerk		160	
	National Notary Membership/Insurance		-	275
7735	Special Supplies			
	Plaques/Proclamation Supplies			250
7760	Elections			
	Election Code Update			60
	Totals			\$ 15,085

Fund: 01 - General Fund
Dept: 1310 - Mobile Home Rent Control

7215	Legal Services			
	Mobile Home Rent Stabilization			25,000
	Totals			\$ 25,000

CITY OF CALIMESA
 FY 2017-18
 City Clerk (continued)

		FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Human Resources						
Fund: 01 - General Fund						
Dept: 1320						
PERSONNEL COSTS						
6010	Salaries	31,543	32,745	41,772	41,772	43,854
6400	Benefits	10,455	7,099	13,036	13,036	12,652
		41,998	39,844	54,808	54,808	56,506
OPERATIONS & MAINTENANCE						
6214	Unemployment Insurance	-				
6215	PERS Retiree Health	1,459	1,496	1,529	1,529	1,529
7210	Professional Services	-	442	-	-	-
7585	Travel & Training	75	862	1,000	1,000	1,000
7590	Meeting/Mileage	-	15	100	100	100
7650	Dues and Memberships	170	497	405	405	320
7770	Miscellaneous	89	-	1,158	1,431	-
		1,793	3,312	4,192	4,465	2,949
Total Human Resources		43,791	43,156	59,000	59,273	59,455
7100	Less: Cost Allocation	22,295	20,780	4,173	4,173	4,208
Net Human Resources		\$ 21,496	\$ 22,376	\$ 54,827	\$ 55,100	\$ 55,247

Staff Allocations:	FTE
Deputy City Manager/City Clerk	27%
Sr. Administrative Assistant	9%
Administrative Assistant I	10%
Total FTE	0.46

Risk Management
 Fund: 01 - General Fund
 Dept: 1330

PERSONNEL COSTS						
6010	Salaries	33,440	34,449	38,270	38,270	42,482
6400	Benefits	11,197	9,702	13,198	13,198	13,596
		44,637	44,151	51,469	51,468	56,077
OPERATIONS & MAINTENANCE						
7210	Professional Services	-	9,670	501	501	500
7510	Workers Compensation	8,968	16,334	15,116	7,015	32,000
7511	Property Insurance Premium	4,425	4,778	5,189	4,502	6,000
7513	Fidelity Bond	700	700	750	700	750
7514	Liability Insurance/ERMA Prem.	34,886	62,750	36,243	35,772	44,000
7585	Travel/Training	73	908	1,200	-	1,200
7770	Miscellaneous	100				
		49,152	95,140	58,999	48,490	84,450
Total Risk Management		93,789	139,291	110,468	99,958	140,527
7100	Less: Cost Allocation	42,681	53,569	16,818	16,818	3,289
Net Risk Management		\$ 51,108	\$ 85,722	\$ 93,650	\$ 83,140	\$ 137,238

Staff Allocations:	FTE
Deputy City Manager/City Clerk	20%
General Services Director	15%
Administrative Assistant I	10%
Sr. Admin Assistant	10%
Total FTE	0.55

CITY OF CALIMESA
 FY 2017-18
 City Clerk

Fund: 01 - General Fund
Dept: 1320 - Human Resources

6215	PERS Retiree Health	1,529
7585	Travel & Training	1,000
7590	Meetings/Mileage Reimbursement	100
7650	Dues and Memberships	320
7770	Miscellaneous	-

	\$	2,949
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Fund: 01 - General Fund
Dept: 1330 - Risk Management

7210	Professional Services	
	Rancho Paseo Clinic	500
7510	Workers Compensation	
	EE W/C Insurance	32,000
7511	Property Insurance	
	City Property Insurance	6,000
7513	Fidelity Bond	
	Bond Premium	750
7514	Liability Insurance	
	Liability Premium	44,000
7585	Travel & Training	
	PARSAC & Other	1,200

Totals	\$	84,450
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CITY OF CALIMESA
 FY 2017-18
 City Clerk (continued)

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Summary - All City Clerk Departments					
Fund: 01 - General Fund					
Dept: 1300-1330					
<u>PERSONNEL COSTS</u>					
6010 Salaries	118,404	117,261	146,754	146,754	156,375
6400 Benefits	36,428	30,974	47,000	47,180	46,452
	154,832	148,235	193,755	193,934	202,827
<u>OPERATIONS & MAINTENANCE</u>					
6214 Unemployment Insurance	-	-	-	-	-
6215 PERS Retiree Health	1,459	1,496	1,529	1,529	1,529
7100 Overhead Allocation	-	-	-	-	-
7210 Professional Services	1,297	17,896	3,852	851	3,850
7215 Legal Services	378	194,166	85,722	85,700	25,000
7230 Other Contract Services	581	1,841	5,120	2,910	7,500
7510 Workers Compensation	8,968	16,334	15,116	7,015	32,000
7511 Property Insurance Premium	4,425	4,778	5,189	4,502	6,000
7513 Fidelity Bond	700	700	750	700	750
7514 Liability Insurance/ERMA Prem.	34,886	62,750	36,243	35,772	44,000
7550 Advertising	1,031	3,918	2,500	2,500	2,500
7585 Travel/Training	213	2,383	3,200	2,100	3,200
7590 Meeting & Mileage Reimb.	61	15	250	250	250
7650 Dues & Memberships	377	742	770	747	595
7735 Special Supplies	-	221	250	250	250
7760 Elections	1,113	258	13,000	13,000	60
7770 Miscellaneous	4,439	624	1,158	1,431	-
	59,928	308,121	174,649	159,257	127,484
Total City Clerk	214,760	456,356	368,404	353,191	330,311
7100 Less: Cost Allocation	82,677	80,100	30,352	30,352	9,947
Net City Clerk	\$ 132,083	\$ 376,256	\$ 338,052	\$ 322,839	\$ 320,364

Total Staff Allocations:	FTE
Deputy City Manager/City Clerk	90%
General Services Director	15%
Sr. Admin Assistant	35%
Administrative Assistant I	34%
Total FTE's	1.74

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City Attorney - Program Overview

Program Description and Purpose

The City Attorney's office represents the City Council and City staff in all matters of law pertaining to their offices, and represents and appears on behalf of the City and its officers in all civil actions and proceedings. In addition to attending all regular City Council meetings, Successor Agency meetings, and other meetings as required, the City Attorney prepares all necessary legal documents such as contracts, deeds, ordinances, and resolutions, and performs legal research and prepares opinions. The City Attorney for the City is appointed by the City Council on a contractual basis.

Goals and Objectives

- Continue to provide effective legal services to all City officers, departments, agencies, boards and commissions.
- Continue to reduce liability exposure through timely advice.
- Continue code enforcement efforts.
- Review all resolutions/ordinances.
- Respond to typical inquiries within 24 hours.
- Attend all City Council and Successor Agency meetings.

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CITY OF CALIMESA
 FY 2017-18
 City Attorney

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund					
Dept: 1400					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7215 Legal Services - General	146,105	162,868	125,000	125,000	125,000
7216 Legal Services - Special	35,134	16,173	20,000	20,000	20,000
7217 Legal Services - Litigation	15,566	1,820	40,000	40,000	40,000
	196,805	180,861	185,000	185,000	185,000
Total City Attorney	\$ 196,805	\$ 180,861	\$ 185,000	\$ 185,000	\$ 185,000

The City Attorney is a contract position that represents the City and serves as the legal advisor to the City Council, City Manager, City Commissions and Committees, and staff.

CITY OF CALIMESA
FY 2017-18
City Attorney

Fund: 01 - General Fund
Dept: 1400

7215	Legal Services - General	125,000
7216	Legal Services - Special	20,000
7217	Legal Services - Litigation	40,000

Totals		\$ 185,000
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Fiscal Services - Program Overview

Program Description and Purpose

The Fiscal Services Division of the Finance Department provides financial support and information for all City and Successor Agency operations, including payroll, cash receipting, grants accounting, accounts receivable, financial accounting, financial planning, cash management, budgeting, and debt administration.

The Division is responsible for maintenance of the City's financial records and oversees the annual audits of financial statements. Finance personnel monitor the investment of City funds and ensure cash liquidity to meet operational needs. The Division reviews accounting internal controls to ensure that financial information is reliable and assets are safeguarded. Financial reports produced by the Division (including the Annual City Budget, Mid-Year Review, Quarterly Treasurer's Report and the Comprehensive Annual Financial Report) provide The City Council and City management with information necessary to make sound financial decisions.

2017-2018 Goals and Objectives

- Consistently provide accurate and timely information to the City Council to facilitate informed decision making
- Coordinate the preparation and presentation of the annual budget for Council approval by June 30th.
- Provide the City Council with audited annual financial statements in a timely manner and in accordance with Generally Accepted Accounting Principles.
- Maintain compliance with all State and Federal regulations regarding financial reporting.
- Reconcile all bank accounts within 30 days of receipt of bank statements.
- Timely presentation of the quarterly Treasurer's report to the City Council per Investment Policy.

F.Y. 2016-2017 Accomplishments

- Provided both the annual budget and mid-year budget review in a timely manner for Council consideration and adoption.
- The audited financial statements for fiscal year ended June 30, 2016 reflect a General Fund operating reserve of 29% or \$1,387,076.

Purchasing & Accounts Payable - Program Overview

Program Description and Purpose

The Purchasing/Accounts Payable Division of the Finance Department is responsible for managing and coordinating the administrative activities of the areas of purchasing and accounts payable services. These services include but are not limited to the following: all purchasing functions, formal bids, contract administration, development and implementation of purchasing and accounts payable procedures and policies, and the sale of surplus property. Such procedures assist each and every department in obtaining a wide-range of goods and services. The division also provides general supervision of all purchasing functions and contracts with respect to the procurement of goods, services and projects. The Purchasing/Accounts Payable Division administers a purchasing system which is fully integrated with the City's financial system. The division is responsible for training departmental staff on the proper methods of purchasing goods and services for the City in accordance with the City's ordinance.

Purchasing conducts formal and informal bid processes, reviews department purchase requisitions, and processes all requests for purchases.

Accounts Payable processes and pays approved invoices, researches billing discrepancies, and acts as liaison between the City and its vendors.

2017-2018 Goals and Objectives

- Ensure all City purchases are made in accordance with the City's Purchasing Ordinance and all other regulatory policies and rules.
- Ensure all invoices for goods and services are paid timely and accurately.
- Ensure that all transactions related to purchases and payments are properly approved and recorded in a timely manner.

CITY OF CALIMESA
FY 2017-18
Finance

		FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund						
Dept: 2000						
<u>PERSONNEL COSTS</u>						
6010	Salaries	127,016	171,245	100,591	100,591	134,758
6400	Benefits	46,428	54,328	41,225	41,225	47,151
		173,444	225,573	141,816	141,816	181,909
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	18,126	42,232	86,593	78,000	70,490
7230	Other Contract Services	3,274	2,843	2,964	2,964	3,718
7585	Travel/Training & Conferences	240	385	1,000	375	1,000
7650	Dues & Memberships	155	155	265	265	220
7725	Minor Equipment	-	-	100	100	100
7735	Special Supplies	100	281	600	350	600
		21,895	45,895	91,522	82,054	76,128
	Total Finance	195,339	271,469	233,338	223,870	258,037
7100	Less: Cost Allocation	30,685	84,175	50,344	50,344	60,235
	Net Finance	\$ 164,654	\$ 187,294	\$ 182,995	\$ 173,526	\$ 197,802

Staff Allocations:	FTE
Accounting Technician	80%
General Services Director	55%
Accountant	80%
Administrative Assistant I	16%
Sr. Admin Assistant	30%
Total FTE's	2.61

CITY OF CALIMESA
 FY 2017-18
 Finance

Fund: 01 - General Fund
Dept: 2000

7210	Professional Services		
	HDL-Sales Tax	6,000	
	Contract Financial Services	40,000	
	CA State Controller	100	
	Annual Audit (A)	18,090	
	Muni Financial-Property Tax	5,000	
	GASB CalPERS Report	1,300	
			70,490
7230	Other Contract Services		
	FundBalance Annual Maintenance		3,718
7585	Travel & Training		
	CSMFO		1,000
7650	Dues and Memberships		
	CSMFO		220
7725	Minor Equipment		
	Office Equipment		100
7735	Special Supplies		
	Budget Supplies/storage boxes	100	
	Annual Tax Forms	100	
	Check Stock	400	
		600	600
Totals			\$ 76,128

(A) \$27,000 annual contract less \$8,910 to be paid by the Successor Agency

Information Technology - Program Overview

Program Description and Purpose

The Information Technology Department is responsible for the effective utilization of information technology throughout the City and for implementation of information systems planning consistent with the City's business need. Functional areas of responsibility include all computer systems, midrange and microcomputers alike, electronic communications, and computer training for City employees.

2017-2018 Goals and Objectives

- Ensure the City's technology functions are effective and reliable.
- Ensure the City's systems are properly backed up on a nightly basis to prevent lost or incomplete data.
- Respond to changes in the needs of users through updated technology and training.
- Respond to calls for service in a timely manner.

F.Y2016-2017 Accomplishments

- System updates were performed when and where needed.
- Workstation computers were replaced where needed to ensure functionality and reliability.
- System/data backups were done timely with no downtime.

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CITY OF CALIMESA
 FY 2017-18
 IT (Information Technology)

		FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund						
Dept: 2100						
<u>PERSONNEL COSTS</u>						
6010	Salaries	-	5,752	10,868	10,868	13,271
6400	Benefits	-	1,903	4,634	4,634	4,413
		-	7,655	15,502	15,502	17,684
<u>OPERATIONS & MAINTENANCE</u>						
7210	Professional Services	4,587	10,987	10,300	11,500	10,403
7230	Other Contract Services	3,800	4,850	6,000	4,500	5,000
7420	Communications	6,107	5,947	7,380	7,380	7,728
7430	Repairs/Maintenance	185	-	500	-	500
7625	Computer Supplies	1,202	172	200	200	200
7720	Supplies - Equipment	1,569	1,470	1,600	1,501	1,600
7725	Minor Equipment	878	257	500	250	300
8100	Equipment	1,887	2,319	-	-	10,000
		20,215	26,003	26,480	25,331	35,731
	Total Information Technology	20,215	33,658	41,982	40,833	53,415
7100	Less: Cost Allocation	13,210	17,029	9,201	9,201	4,940
	Net Information Technology	\$ 7,005	\$ 16,629	\$ 32,781	\$ 31,632	\$ 48,475

This department provides centralized management of the City's computer system.

Staff Allocations:	FTE
General Services Director	5%
Accountant	10%
Accounting Technician	10%
Total FTE	0.25

CITY OF CALIMESA
 FY 2017-18
 Information Technology

Fund: 01 - General Fund
Dept: 2100

7210	Professional Services	Software License	-	
		ShoreTel Phone Support Maintenance	1,400	
		Laserfiche Support Maintenance	2,250	
		SonicWall Renewal	520	
		Web Hosting	170	
		Offsite Backup 12 @ \$40	600	
		Office 365 Subscription	4,008	
		Readerboard Maintenance Agreement	1,455	10,403
7230	Other Contract Services	Outsource Labor		5,000
7420	Communication	FIOS - 140/12 mo	3,600	
		Computer Line - 344/12 mo	4,128	7,728
7430	Repair & Maintenance Equipment	IT Equipment Repairs		500
7625	Computer Supplies	IT Incidentals		200
7720	Supplies - Equipment	Computers/Monitors (2)		1,600
7725	Minor Equipment			300
8100	Equipment			10,000
Totals			\$ 35,731	

Community Development - Program Overview

The Community Development Department consists of the following three City Divisions: 1) Planning, 2) Building and Safety, and 3) Code Enforcement. These Divisions are aimed at serving residents and the general public and the public health, safety, and welfare by ensuring that development is in accordance with the City's adopted General Plan, Zoning Code, Health and Safety Code, and the Uniform Building and Fire Codes.

Planning Division

The Planning Division is responsible for enforcing the City's development standards as identified in the City of Calimesa Municipal Code Chapter 18; Zoning Ordinance, and for ensuring that all existing and future development is consistent with the City's General Plan, which identifies the City's long-range plans.

As new development is proposed, the Planning Division coordinates the review of land use entitlement applications such as Development Plan Reviews, Conditional Use Permits, Specific Plans, Development Agreements, Tentative Tract and Parcel Maps, Variances, etc. with all applicable City departments/divisions and outside agencies. The Planning Division also ensures that the planning process complies with all State and Federal environmental review requirements and provides general zoning information to the public.

The Planning Director prepares and presents project-related reports to the Planning Commission. The City's Senior Administrative Assistant serves as the secretary to the Planning Commission.

Building and Safety Division

The Building & Safety Division is responsible for reviewing plans, issuing permits and conducting field inspection for all construction activities in the City to ensure compliance with the adopted California Building Codes including but not limited to; Electrical, Plumbing, Energy, Green, Disabled Access and Fire Codes. The Building and Safety Division conducts pre- and post-construction inspections, issues Notices of Violation for building code violations, and reviews building plans for compliance with State building codes prior to issuing permits. Building Division also serves as the coordinator of the plan review process, ensuring that all pertinent departments and agencies are included in the review and permitting process. The Building Division is guided by the standards of the State's Building Code.

Code Enforcement Division

The Code Enforcement Division is responsible for abating violations of the Calimesa Municipal Code to protect the public's health, safety, and general welfare, as well as overseeing the registration of vacant and abandoned properties. Major tasks include the abatement of zoning code violations, enforcement of business license violations, maintenance of the code enforcement database, monthly monitoring of vacant and abandoned properties, implementation of the abandoned vehicle program and the weed abatement program. This division issues citations and works closely with the Community Development Department Staff and City Attorney's office to make sure violations are brought into compliance.

Community Development - Program Overview

FY 2017-2018 Goals and Objectives

The Community Development Department's primary goals and objectives are to ensure that the built environment is in compliance with the City's Municipal Code, and the goals and objectives of the General Plan are met.

In order to accomplish these goals and objectives, the Department has to analyze proposals by developers and local residents for new development and modifications to existing development, make recommendations to the Planning Commission and City Council on proposed development, identify issues in order to determine when General Plan and Zoning Text and/or Map Amendments are necessary, review building plans to ensure compliance with approved entitlement plans and Uniform Building and Fire Codes, and review public complaints pertaining to potential code enforcement violations.

FY 2016-2017 Accomplishments

The Community Development Department in FY 2016/17 has been focused on processing an increasing number of new planning and building applications filed with the City. Major development projects in process include:

- A new self-service gas station, mini-mart, and car wash on W. County Line Road and 7th Place (in process)
- A new self-service gas station, mini-mart, and car wash on W. County Line Road and California Street (in process)
- A new multi-use commercial/industrial center, Rancho Citrus Business Park, on Desert Lawn Drive. (in process)
- Approval of several new businesses within the Trails End Shopping Center; Haus Bistro, Retrovolt Arcade, and Hot Spot Internet Café.
- Completion of a new Tractor Supply Company retail store on Calimesa Blvd.
- Completion of a new Starbucks Coffee on Calimesa Blvd.
- The update to the Mesa Verde Specific Plan (in process)
- Issuing building permits and certificates of occupancy for on-going housing development in the Singleton Heights and JP Ranch projects.
- Approval of a Dollar Tree store to occupy the former Fresh and Easy tenant space at the Shoppes at Calimesa.

CITY OF CALIMESA

FY 2017-18

Community Development (Planning, Code Enf., Bldg & Safety)

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund					
Dept: 3000					
<u>PERSONNEL COSTS</u>					
6010 Salaries	39,244	18,290	2,484	2,484	2,609
6400 Benefits	22,213	5,874	1,077	1,077	1,046
	61,457	24,164	3,561	3,561	3,655
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services					
Contract Code Enforcement	52,500	49,523	60,001	60,000	60,000
Planning Staff	133,341	189,168	153,000	140,000	152,745
7218 Fixed Fee Project Expense	26,835	5,294	20,000	-	-
7225 Building & Safety	195,625	207,785	208,050	208,000	214,000
7230 Other Contract Services	6,500	7,584	8,744	9,244	9,184
7585 Travel/Training & Conferences	-	-	6,000	2,875	-
7590 Meeting/Milage Reimbursement	-	-	50	2,330	-
7735 Supplies - Special	-	-	-	26	-
7770 Miscellaneous	5,664	1,000	-	-	-
	420,465	460,353	455,845	422,475	435,929
Total Community Development	\$ 481,922	\$ 484,517	\$ 459,406	\$ 426,036	\$ 439,584

Staff Allocations:

Sr. Admin Assistant
Total FTE

<u>FTE</u>
<u>5%</u>
<u>0.05</u>

CITY OF CALIMESA
 FY 2017-18
 Community Development (Planning, Code Enf., Bldg & Safety)

Fund: 01 - General Fund
Dept: 3000

7210	Professional Services	Planning Staff - calculation based on 51 weeks:		
		Director - 13 hrs/wk @ \$115 x 51 weeks	76,245	
		Planner - 25 hrs/wk @ \$60 x 51 weeks	76,500	
		Code Enforcement - 20 hrs/wk	60,000	212,745
7218	Fixed Fee Project Expense - Planning Applications			-
7225	Building official	Bldg & Safety - staffing and revenue split (includes Counter Tech 10 hrs/wk @ \$60 x 51)		214,000
7230	Other Contract Services	GIS Mapping	6,600	
		Code Enforcement Program Expenditures	1,000	
		Code Enforcement Database "IworQ"	1,584	9,184
7585	Travel & Training	CACEO, ICC, PC 832 - tuition reimbursement		-
7590	Meeting/Milage Reimbursement	Planning Staff		-

Totals		\$ 435,929
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Engineering - Program Overview

Program Description and Purpose

The Engineering Division is responsible for planning, design and contract administration of Street, Traffic, and Drainage projects. This Division provides necessary assistance to other departments such as the Redevelopment Agency, Community Services, and Public Works on an as needed basis. In addition, the Engineering Division coordinates and reviews private development projects and related construction in the public right-of-ways and ensures compliance with City Codes, policies and standards of work.

FY 2017-2018 Goals and Objectives

- Continue to promote Capital Improvement Program (CIP) projects, prepare plans, specifications, regulatory compliance, and construct projects
- Collaborate with other agencies in the Calimesa area including but not limited to Cities of Yucaipa and Beaumont, Yucaipa Valley Water District, Riverside County Flood Control and Water Conservation District, South Mesa Water Company, and the County of Riverside.
- Seek grants opportunities for City projects.
- Provide customer service as needed.
- Continue to provide assistance to other departments and the public at large.
- Update and adopt a 5-year Capital Improvement Plan.
- Review private land development (tracts, houses, commercial properties, etc.) projects by performing plan checks, reviewing drainage, traffic, soils studies, coordination with other departments as necessary, and ensuring inspection is per the approved plans.

FY 2016-2017 Accomplishments

- Completed Calimesa Blvd. Rehabilitation.
- Continue to coordinate Calimesa Creek project with Riverside County Flood Control
- Contracted with Riverside County to start the approval process with Caltrans for the Cherry Valley interchange.
- Continue to work with developers pertaining to residential and commercial developments.
- Continue to work with the City of Yucaipa and developers for County Line Rd. interchange and other County Line Rd. improvements.

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CITY OF CALIMESA
 FY 2017-18
 Engineering

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund					
Dept: 3300					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	-	15,563	-	-	-
7220 Professional Services	84,718	105,517	70,000	133,000	85,000
Fixed Fee based projects	9,436	-	30,000	-	30,000
	94,154	121,079	100,000	133,000	115,000
Total Engineering	94,154	121,079	100,000	133,000	115,000
Less: Cost Allocation	-	-	14,877	14,877	15,734
Net Engineering	\$ 94,154	\$ 121,079	\$ 85,123	\$ 118,123	\$ 99,266

CITY OF CALIMESA
FY 2017-18
Engineering

Fund: 01 - General Fund
Dept: 3300

7220	Engineering - Professional Services	
	Consultant - General Services	85,000
	Development Projects - Engineering	30,000

Totals		\$ 115,000
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Calimesa Citizens on Patrol - Program Overview

Program Description and Purpose

The Calimesa Police Department is concerned not only about crime, but also the quality of life in our City. In these tough economic times, the resources used to combat crime are scarce. The Calimesa Police Department is committed in using volunteers to enhance the delivery of police services. An important component of this is the Citizen on Patrol program.

The Calimesa Citizens on Patrol program has a long-standing history with the city. It was established in an effort to bring the citizens and the police department together for a common goal, and that is to improve the quality of life by reducing crime. The Citizen on Patrol program is designed to provide a means for citizens to organize volunteer patrol groups for the purpose of reducing crime in our community through their high visibility patrols. These volunteers are the additional eyes and ears that Deputies can count on to make Calimesa a safe place to live and work.

2017-2018 Goals and Objectives

- Continue growth and membership of the program
- Provide an effective method of discouraging neighborhood crimes through high visibility
- Promote a friendly and safer neighborhood environment while respecting the privacy and rights of all citizens
- Encourage awareness and provide improved communication among neighbors
- Upgrade the quality of life and property values in Calimesa
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa
- Continue efforts to enhance relationships with members of the community through Neighborhood Watch Programs and other outreach events

F.Y. 2016-17 Notable Events

- Calimesa Street Faire
- Memorial Day Service - Desert Lawn
- Calimesa Christmas Parade - Calimesa Blvd.
- City representation in Yucaipa Christmas Parade

F.Y. 2016-17 Accomplishments

- Calimesa COP had a total of 2873 hours of volunteer efforts in 2016. That equals a savings to the City of about \$97,194 at Sheriff's Community Services Officer II average rate.

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CITY OF CALIMESA
 FY 2017-18
 Citizens on Patrol

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund					
Dept: 4000					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	-	64	1,000	100	1,000
7243 Radio	-	38	500	100	500
7420 Communications	771	608	960	960	960
7432 Repairs & Maintenance - Vehicles	1,888	632	2,500	1,250	2,500
7725 Minor Equipment	118	-	400	400	400
7735 Special Supplies	32	28	1,000	500	1,000
7740 Fuel & Oil	3,153	1,670	4,000	2,500	3,000
	5,962	3,040	10,360	5,810	9,360
Total Citizens on Patrol	\$ 5,962	\$ 3,040	\$ 10,360	\$ 5,810	\$ 9,360

CITY OF CALIMESA
 FY 2017-18
 Citizen On Patrol

Fund: 01 - General Fund
Dept: 4000

7210	Professional Services	Prescreen volunteers - 10 @ \$100		1,000
7243	Radio	Replacement - Radios & Batteries		500
7420	Communication	12 mo @ \$70	840	
		Cell Phone	120	960
7432	Repair & Maintenance - Vehicle	Repairs & routine maintenance		2,500
7725	Minor Equipment	First Aid Equipment	100	
		Reflective Vest	300	400
7735	Special Supplies	Uniforms		1,000
7740	Fuel & Oil			3,000

Totals		\$ 9,360
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Police - Program Overview

Program Description and Purpose

The mission of the Calimesa Police Department, through contractual agreement with the Riverside County Sheriff's Department, is to provide continuous high-quality law enforcement services at a reasonable cost. The Riverside County Sheriff's Department is the fourth largest law enforcement agency in the State of California. It has the infrastructure, personnel and experience in place to provide a high quality of service to the Calimesa residents.

By way of contract, the City of Calimesa is provided with specialized services such as the Special Enforcement Bureau (SWAT), Aviation, Gang Suppression Unit, Canine Units, Forensic Technicians, Central Homicide Unit, Hazardous Device Technicians, 911 Dispatch Services, and Search and Rescue. In addition, the Department provides recruiting, testing, background investigations, and academy training.

Deputies assigned to the City of Calimesa are selected for their skills in community-based policing services and, as a result, the city enjoys the comfort of traditional police services by way of the contract. Unlike conventional municipal police departments, contract policing provides these services without administrative responsibilities such as worker's compensation injury claims, employee benefits, employee complaint and discipline issues, and civil claims resulting from police services.

2017-2018 Goals and Objectives

- Reduce the number of traffic collisions throughout the City through education and enforcement.
- Enact proactive measures with a focus on reducing crime through Zone Policing.
- Increase collaboration with outside agencies and the community.
- Continue to enhance safety measures for schools and businesses located in the City of Calimesa.
- Continue efforts to enhance relationships with members of the community through Neighborhood Watch Programs, Coffee with a Cop and other outreach events.
- Continue employee training and professional development.

F.Y. 2016-17 Accomplishments

- During FY 16/17, the Calimesa Police Department continued the Crime Prevention Through Environmental Design, or CPTED Program, for city businesses and residents. Any victim of a residential or commercial burglary was afforded a CPTED evaluation of their home or business, to reduce the likelihood of becoming the victim of another burglary. The program is open to any resident or business in the city, even those who had not been victimized.
- In October 2016, the Calimesa Police Department made direct notification to all sex registrants living within the Calimesa city limits and immediate surrounding areas of Calimesa and informed them of the current city, county, and state restrictions.

Police - Program Overview

- For FY 16/17, the Calimesa Police Department established a goal and objective of reducing the amount of traffic collisions in the City. That effort showed the following changes in traffic related offenses:
 - Traffic collisions were reduced by 17% from FY 15/16.
 - Traffic Citations were up 44% from FY 15/16.
 - DUI related events were up 12% from FY 15/16.

<u>Performance Measures:</u>	<u>Actual 2016</u> <u>(calendar year)</u>	<u>Actual 2015</u> <u>(calendar year)</u>
• Average Response Times - Priority 1 (Violent in progress)	4.86 minutes	4.38 minutes
• Average Response Times - Priority 2 (In progress crimes)	7.48 minutes	7.35 minutes
• Total Calls For Service	8,065	10,154
• Arrests - Total	257	279
• Booked into Jail	226	122
• Felony at time of arrest	80	82
• Misdemeanor at time of arrest	102	187

Note: Total arrests will not add up directly with all types of arrest due to warrants issued by other jurisdictions not counting into the total for Calimesa or cases where Calimesa Police issue an Arrest Warrant for a subject and they are arrested in another jurisdiction. An arrest may also be handed off to local allied agencies for their cases i.e. Yucaipa - SBSO Case where we stop and arrest their suspect.

CITY OF CALIMESA
 FY 2017-18
 Police

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund					
Dept: 4100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	-	29,333	14,633	14,633	18,220
7230 Other Contract Services	-	-	5,000	-	5,000
7240 Contract - Regular Pay	1,305,730	1,406,108	1,487,739	1,487,739	1,623,228
7241 Contract - Overtime Pay	13,621	19,368	20,895	20,895	23,085
7242 Contract - Mileage	76,729	77,538	90,386	90,386	88,940
7243 Contract - Radio	-	262	2,580	1,500	2,580
7244 Booking Fees	-	3,087	2,500	15,000	12,875
7245 Blood Tests	2,945	5,818	6,000	9,000	6,000
7246 Contract - Facilities Expense	45,262	43,921	44,000	35,483	35,483
7247 Cal-ID Assessment	8,094	8,231	8,231	8,353	8,289
7770 Miscellaneous	999	1,015	1,800	1,800	1,800
	1,453,380	1,594,681	1,683,764	1,684,789	1,825,500
Total Police	\$ 1,453,380	\$ 1,594,681	\$ 1,683,764	\$ 1,684,789	\$ 1,825,500

CITY OF CALIMESA
 FY 2017-18
 Police

Fund: 01 - General Fund			
Dept: 4100			
7210	Professional Services	Records Mgmt System	18,220
7230	Other Contract Services	Special Focus Enforcement Funding	5,000
7240	Contract - Regular Patrol	24 Hrs x 365 days x \$185.30 (estimated rate)	1,623,228
7241	Contract - Overtime	Patrol -227 hrs. @ \$78.22	-
		Investigator - 54 hrs. @ \$97.22	-
			23,085
7242	Mileage	Patrol - 88,000 miles @ .98	86,240
		Plain - 4,355 miles @ .62	2,700
			88,940
7243	Radio	12 months @ \$215 per unit	2,580
7244	Booking Fees	Division Projections	
		Jail Access over 3yr avg - @ \$428	12,875
7245	Blood Test	DOJ-Blood/Alcohol Fees/ Evidence Processing	6,000
7246	Contract - Facilities	Estimate based on data from Sheriff Contract Unit	35,483
7247	Cal-ID Assessment	Fingerprint ID	8,289
7770	Miscellaneous	Sexual Assault Exams	1,800
Totals			\$ 1,825,500

City of Calimesa F.Y. 2017-2018 Budget

General Fund

Department: Public Safety

Animal Control - Program Overview

Program Description and Purpose

The City of Calimesa contracts with the City of Beaumont for animal control services. The major functions include responding to calls regarding stray domestic animals, sick and injured animals, dead animals, animal bites, barking dogs, and other animal related issues.

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CITY OF CALIMESA
 FY 2017-18
 Animal Control

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund					
Dept: 4200					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	-
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>					
7230 Other Contract Services	8,613	14,667	20,000	20,000	20,000
	8,613	14,667	20,000	20,000	20,000
Total Animal Control	\$ 8,613	\$ 14,667	\$ 20,000	\$ 20,000	\$ 20,000

CITY OF CALIMESA
FY 2017-18
Animal Control

Fund: 01 - General Fund
Dept: 4200

7230 Other Contract Services

City of Beaumont

Animal Control Officer

\$30 @ 300 calls 9,000

Mileage - 15,000 @ .50 7,500 16,500

Shelter Charges

\$146 @ 24 Intakes 3,500

Totals

\$ 20,000

Fire - Program Overview

Program Description and Purpose

The City of Calimesa has participated in a contractual partnership with the CAL FIRE/Riverside County Fire Department to provide emergency response services since the City's incorporation in 1990. The CAL FIRE/Riverside County Fire Department facilitates the following services and programs:

- Fire Suppression
- Hazardous Materials Response
- Rescue Services
- Basic Life Support (BLS) Emergency Medical Response
- Fire Prevention/Public Education Programs
- Fire & Life Safety Inspections
- Volunteer Reserve Firefighter Training & Certification
- Disaster Preparedness via Riverside County OES

However, due to the continued increase to the cost of this contract, it is fiscally unsustainable for the City to continue with the current contract. Thus, after much research and consideration, the City Council directed staff to form an in-house fire department. On January, 1, 2018, the newly formed Calimesa Fire Department will begin to service the Community. It will provide the same range of services at a lower cost. The in-house department will initially consist of a Fire Chief, a Deputy Chief, six Firefighters and three Captains. The City will also staff a pool of Reserve Firefighters.

The budget reflected for 2017-18 includes 6 months of contractual services, as well as 6 months of in-house services.

FY 2017-2018 Goals and Objectives

- Successfully transition from the long-standing County contract to an in-house fire department.
- Renegotiate the conditions of the Calimesa – Yucaipa Emergency Response Automatic Aid Agreement.
- Continue to explore partnerships with neighboring cities to achieve economies of scale on services.
- Continually evaluate development within the City to determine the need for future fire station locations and construction.
- Continue to explore options for service level upgrade within budgetary constraints.
- Enhance the Citywide Disaster Preparedness Program through Riverside County OES to include:
 - City employee NIMS compliance
 - One tabletop exercise
 - Identify a City location to serve as the Emergency Volunteer Center.
 - Maintain mandated firefighter training
 - Present prevention and disaster preparedness programs to schools, community groups and residents.
 - Continue to work closely with code enforcement to ensure fire hazard abatement.

Fire - Program Overview

FY 2016-2017 Accomplishments

- Responded to 2,000 calls for service in 2016.
- 73.1% of calls for service responded in under 5 minutes with an average response time of 3.3 minutes.
- Provided Fire Suppression and Emergency Medical Services in a cost effective manner.
- Met multi-company drill training objectives.
- Provided Fire Safety Programs to schools and community organization.
- Worked closely with code enforcement on fire hazard abatement. Ensured all vacant lots were properly abated.
- Worked closely with city staff to develop a fire inspection program that ensured 100% business inspection compliance that included a fee structure to offset employee staff hours.

Performance Measures:	Actual 2015 (calendar year)	Actual 2016 (calendar year)
• Response to calls for service each year	1,902	2,000
• Achieve response time of 5 minutes or less, 90% of the time	71.9% Avg. 0-5.0 mins.	73.1% Avg. 0-5.0 mins.
• Overall average response time	3.3 Minutes	3.3 Minutes
• Response to calls for service in the City of Yucaipa	644	781

CITY OF CALIMESA
 FY 2017-18
 Fire Department

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund					
Dept: 4300					
<u>PERSONNEL COSTS</u>					
6010 Salaries	-	-	-	-	399,445
6400 Benefits	-	-	-	-	114,296
	-	-	-	-	513,741
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services		45	170,000	186,000	250,744
7230 Other Contract Services	1,052,754	1,156,706	1,350,762	1,350,762	726,850
7410 Utilities - Electric	4,029	3,743	5,000	4,500	6,000
7411 Utilities - Gas	699	838	900	800	900
7412 Utilities - Water/Sewer	1,597	2,142	1,750	2,900	4,100
7420 Communications	-	-	-	-	9,250
7430 Repairs & Maintenance-Equipment	-	487	-	-	3,500
7431 Repairs & Maintenance-Building	1,877	2,258	2,500	2,500	7,500
7432 Repairs & Maintenance-Vehicles	-	-	-	-	15,000
7510 Workers Comp. Insurance	-	-	-	-	51,000
7514 Liability Insurance	-	-	-	-	10,000
7585 Travel & Training	-	-	-	-	15,000
7610 Office Supplies	-	-	-	-	2,500
7650 Dues & Subscriptions	-	-	-	-	3,000
7725 Minor Equipment	-	-	-	-	22,000
7735 Special Supplies	-	-	-	-	28,500
7740 Fuel & Oil	-	-	-	-	15,000
	1,060,956	1,166,219	1,530,912	1,547,462	1,170,844
Total Fire Department	\$ 1,060,956	\$ 1,166,219	\$ 1,530,912	\$ 1,547,462	\$ 1,684,585

CITY OF CALIMESA
 FY 2017-18
 Fire Department

Fund: 01 - General Fund
Dept: 4300

7210	Professional Services	Riverside County Communications/Dispatch	70,504	
		PARS, Other Consultants	147,500	
		REMSA Inspections	3,000	
		Recruitment	4,300	
		Physicals	13,440	
		Annual Equipment Testing	<u>12,000</u>	250,744
7230	Other Contract Services	Riverside County Fire - July - December		726,850
7410	Utilities - Electric			6,000
7411	Utilities - Gas			900
7412	Utilities - Water/sewer			4,100
7420	Communications	Communications/IT/Radio	2,250	
		Radio Equipment Repair/Replacement	<u>7,000</u>	9,250
7430	Repairs & Maint. Equip.			3,500
7431	Repair & Maintenance - Building			7,500
7432	Repair & Maintenance - Vehicles			15,000
7510	Workers Comp. Insurance			51,000
7514	Liability Insurance			10,000
7585	Travel & Training			15,000
7650	Dues & Subscriptions			3,000
7610	Office Supplies			2,500
7725	Minor Equipment	Small Equipment	10,000	
		Firefighter Equipment	10,000	
		Small Office Equipment	<u>2,000</u>	22,000
7735	Special Supplies	Uniforms/Turnouts	4,000	
		Fire Prevention Supplies	3,000	
		EMS Supplies	15,000	
		Disaster Preparedness	5,000	
		Other Supplies	<u>1,500</u>	28,500
7740	Fuel & Oil			15,000

Totals		\$ 1,170,844
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Senior Center - Program Overview

Program Description and Purpose

The Norton Younglove Multi-purpose Senior Center provides a gathering spot for community events, socializing, and personnel enhancement. The City has contracted with the Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program which provides meals both onsite (at the Center) and through home delivery to homebound participants.

The Center provides regular workshops, trips, and seminars as requested, participates as a Riverside County Cool Center during the summer months, and as a distribution site for the Second Harvest Food Bank commodity giveaway program, and houses the local Sheriff and Citizens on Patrol office along with multiple meeting/activity rooms for City and community use.

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CITY OF CALIMESA
 FY 2017-18
 Community Services (Senior Center)

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund					
Dept: 4900					
<u>PERSONNEL COSTS</u>					
6010 Salaries	12,544	13,828	14,522	14,522	14,522
6400 Benefits	5,923	5,634	7,064	7,064	6,705
	18,467	19,462	21,586	21,586	21,227
<u>OPERATIONS & MAINTENANCE</u>					
7230 Other Contract Services	74,407	75,531	74,780	74,073	74,780
7410 Utilities - Electric	16,627	14,506	16,830	16,000	16,830
7411 Utilities - Gas	1,357	1,205	1,350	1,520	1,350
7412 Utilities - Water/Sewer	1,620	1,507	1,360	1,600	1,360
7420 Communications	2,258	2,606	2,600	3,100	2,600
7430 Repairs & Maintenance - Equipment	266	343	357	700	1,357
7431 Repairs & Maintenance - Building	5,293	6,808	8,094	8,120	6,752
7750 Supplies - Paper/Custodial	1,918	1,579	2,000	1,600	2,000
	103,746	104,083	107,371	106,713	107,029
Total Community Services	\$ 122,213	\$ 123,545	\$ 128,957	\$ 128,299	\$ 128,256

Staff Allocations:	FTE
Maintenance Worker I	35%

Program Description and Purpose

The Norton Younglove Multi-purpose Senior Center provides a gathering spot for community events, socializing, and personal enhancement. The City has contracted with Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program. The nutrition program provides meals both on site and through home delivery to homebound participants.

The Senior Center provides regular workshops, trips, and seminars as requested; participates as a Riverside County Cool Center during the summer months; acts as a distribution site for the Second Harvest Food Bank commodity giveaway program; and houses the local Police and Citizens on Patrol office along with multiple meeting/activity rooms for City and community uses.

CITY OF CALIMESA
 FY 2017-18
 Community Services (Senior Center)

Fund: 01 - General Fund

Dept: 4900

7230	Other Contract Services		
	Current Copy Charges	2,015	
	Copier Rental \$231/mo	2,765	
	Family Svcs Contract \$5,834/mo	<u>70,000</u>	74,780
7410	Utilities - Electric		
	Prior year plus 2% inc		16,830
7411	Utilities - Gas		
	Prior year plus 2% inc		1,350
7412	Utilities - Water/sewer		
	Prior year plus 2% inc		1,360
7420	Communication		
	\$220 mo		2,600
7430	Repair & Maintenance - Equipment		
	Extinguisher svc \$102/Annual Svc \$255	357	
	Vent Hood Testing and Service	600	
	Equipment Replacement - Tables	<u>400</u>	1,357
7431	Repair & Maintenance - Building		
	Burgeson Maint contract	1,224	
	Exterminator \$45mo	540	
	Septic-Grease trap \$500/2x	500	
	Troy Alarm-50% of annual fee	408	
	Building Expenditures	<u>4,080</u>	6,752
7750	Supplies - Paper/custodial		
	Paper and custodial supplies		2,000

Totals	\$	107,029
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Public Works Administration - Program Overview

Program Description and Purpose

The Calimesa Public Works Department has responsibility for a variety of construction, maintenance, and infrastructure projects through out the City. These include street lighting, road construction and maintenance, street and road striping, installation and maintenance of traffic signs and signals, drainage facilities, building maintenance, parks maintenance and development assistance, and management of fleet vehicles.

FY 2017-2018 Goals and Objectives

- Continue to pursue new ways and opportunities to improve the Public Works Department.
- Continue to pursue grants and funding for Capital Improvement projects.
- Develop storm drain system and all street improvements at County Line Road and Calimesa Blvd.
- Continue to monitor and coordinate with private developments.

FY 2016-2017 Accomplishments

- Submitted annual State NPDES report on time and without difficulties.
- Submitted annual State Waste management monitoring and reporting program.
- Submitted annual State Waste Management report on time and without difficulties.
- Continue to oversee the State NPDES.
- Instrumental in the development of City Capital Improvement Projects.
- Issued Encroachment Permits to include paving, curb and gutter and driveway approaches to residents and utility companies and contractors throughout the City.
- Issued Oversize Permits for equipment being transported throughout the City.
- Conducted Construction Inspections on a variety of projects.
- The Public Works Division performed on-going re-striping throughout the City including stop bars, legends and safety legends.
- Assisted in securing funding for several city projects
- The Public Works Division performed ongoing right of way maintenance and pothole repair throughout the City.
- Respond to emergency situations including heavy rains which cause flooding to ensure public safety.
- Fundamental in working with developers on Mastercraft and JP Ranch and Mesa Verde projects.

Building Maintenance - Program Overview

Program Description and Purpose

The Public Works Maintenance Division provides custodial and building repair services for approximately 22,000 square feet of building space. Facility maintenance responsibilities include City Hall, Norton Younglove Senior Center, City Yard, Fire Station and the public library. The majority of repairs are completed in-house by the Public Works Maintenance Department.

All custodial supplies are purchased through and provided by this division.

FY 2017-2018 Goals and Objectives

- To continue to bring the Senior Center and City Hall into current compliance with ADA (American Disabilities Act) Standards which include handicap ramps, striping and legends.
- To seek alternative electrical energy sources like solar power for City Hall, Senior Center and Fire Station.

FY 2016-2017 Accomplishments

- Continued building maintenance for senior center/City hall/fire station.
- Tree trimming throughout facility.

Performance Measures: Setup of Evening Meetings, Work Orders-Various Departments	Actual 2016-2017	Estimated 2017-2018
Custodial Service	One Employee-900 Man hours	Two Employees - 450 man hours each employee
Building Maintenance	Three Employees-300 Man hours each employee	Three Employees-300 man hours each employee

Landscape Maintenance - Program Overview

Program Description and Purpose

This fund is designated for maintenance of landscaping, street lighting, traffic signals, parks and open space within the Citywide Landscaping and Lighting District, No. 91-1. The assessments are collected through the County of Riverside Tax Collector's office. The Staff prepares the engineer's report (on an annual basis), and assessments are recorded on individual parcels within the district to detail the District's budget. The report also details the anticipated manner in which the assessments will be levied on the parcels within the District.

2017-2018 Goals and Objectives

- Continue to maintain the landscaping in public right-of-ways in an efficient and effective manner.

F.Y. 2016-2017 Accomplishments

- Mowed and maintained five improved parkway landscaping areas.
- Mowed and maintained all public rights-of-way and open space throughout the City.
- Maintained all traffic signals and street lighting throughout the City.
- On-going maintenance of Creek-side Park.
- Repaired and maintained Anti- backflow devices throughout City.
- Major tree trimming through- out City was provided.
- On-going maintenance of new 4th Street Community Park.

Performance Measures:	Actual 2016-2017	Estimated 2017-2018
Submitted engineers report and assessments to Riverside County	On Time	Submitted to County
Maintained all parkways and open space	260 hours	350 hours
Maintenance of all traffic signals and street lights	30 hours	30 Hours

Parks - Program Overview

Program Description and Purpose

The Public Works Department provides maintenance of all City Parks, City Hall, Senior Center and Library landscaped areas. Areas maintained by this division total approximately four (4) acres. Duties performed include mowing, irrigation and irrigation repairs, weed control, graffiti removal, and vandalism caused repairs.

FY 2017-2018 Goals and Objectives

- To design and construct fitness improvements at Creekside Park with grant from WRCOG
- To seek further grant opportunities for future park sites and amenities.

FY 2016-2017 Accomplishments.

- Completed weed abatement on future park site.
- Working with Development to establish future park sites throughout City and development areas.

Performance Measures	Actual 2016-17	Estimated 2017-18
Mowing (all Parks/City Buildings)	720 hours	720 hours
Irrigations (New Installation/Repairs)	30 hours	30 hours
Park Maintenance	156 Hours	156 Hours
Graffiti Removal/Vandalism Repairs	40 Hours	40 Hours

Refuse - Program Overview

Program Description and Purpose

The Public Works Department oversees the contract that provides refuse collection services to all City residents. A private contractor who is required to pay a percentage of gross revenues to the City, in the form of a franchise fee, provides this service. The Contractor’s Billing Division provides bills to residents on a bi-monthly basis.

FY 2017-2018 Goals and Objectives

- The primary objective of this program is to successfully reach the AB 939 mandated 50% diversion in the waste stream.
- Continue to provide quality service for refuse collection to residents.
- To successfully accomplish proposed Mandatory AB- 341 commercial Recycling Program.
- To continue to seek opportunities for future recycling programs for residents.

FY 2016-17 Accomplishments

- 50% State mandated diversion was successfully attained.
- Hosted (4) Annual Household Waste Disposal Events at Lamb’s Canyon Landfill.
- Coordinated (2) annual Citywide Spring and Fall Curb Side Collection Events in conjunction with City’s franchise refuse hauler CR&R. Conducted program for distribution of free passes to the landfill to City residents for these events.
- City adopted mandatory residential organics recycling program that will improve air quality and preserve landfill space.
- Passed with high praise the CalRecycle (state) annual site visit to review city’s residential/commercial recycling programs and annual reporting.

PERFORMANCE MEASURES	ACTUAL 2015-2016	ACTUAL 2016-2017	EST. ACTUAL 2017-2018
Recycling Diversion	50%	50%	50%

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CITY OF CALIMESA
 FY 2017-18
 Public Works

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund					
Dept: 5100					
<u>PERSONNEL COSTS</u>					
6010 Salaries	77,181	73,148	82,215	82,215	103,887
6400 Benefits	34,784	18,604	22,832	22,832	31,535
	111,965	91,752	105,048	105,047	135,422
<u>OPERATIONS & MAINTENANCE</u>					
7210 Professional Services	29,996	10,510	75,290	58,726	26,995
7230 Other Contract Services	3,178	8,116	8,000	6,150	9,450
7231 NPDES	9,683	9,033	9,000	9,486	9,150
7420 Communications	818	2,491	1,650	1,650	1,650
7431 Repairs & Maintenance - Building	10,002	1,716	4,780	4,780	4,000
7432 Repairs & Maintenance - Vehicles	551	24	-	-	100
7433 Repairs & Maintenance - Streets	2,145	11,348	8,403	8,403	-
7445 Equipment Rental	-	9	500	500	1,000
7610 Office Supplies	-	39	-	-	-
7655 Publications/Newsletter	-	-	100	-	-
7735 Supplies - Special	724	2,232	1,060	1,060	1,350
7770 Miscellaneous	7,773	-	-	-	-
8100 Equipment/Machinery	-	-	54,727	54,727	-
	64,870	45,519	163,510	145,482	53,695
Total Public Works	176,835	137,271	268,558	250,529	189,117
Less: Cost Allocation	-	-	34,712	34,712	36,713
Net Public Works	\$ 176,835	\$ 137,271	\$ 233,846	\$ 215,817	\$ 152,404

Staff Allocations:	FTE
PW Director	80%
Maintenance I	15%
Sr. Admin Assistant	5%
Administrative Assistant I	20%
Total FTE	<u>1.20</u>

CITY OF CALIMESA
 FY 2017-18
 Public Works

Fund: 01 - General Fund
Dept: 5100

7210	Professional Services	Test and Replace Backflo Devices	1,000	
		Solid Waste Agreement	2,625	
		Electrical Consultant	250	
		Weed Abatement	15,500	
		Verizon Line for Security Cameras - \$135 p/m	1,920	
		Security Cameras @ 4th St Park - \$410 p/m	5,700	26,995
7230	Other Contract Services	Vector Control - Citywide		9,450
7231	NPDES	SWRCB Fees	6,000	
		Riverside Cty Flood Ctrl	3,050	
		Legal Services	100	9,150
7420	Communication	Cell Phone (4) - 100/mo	1,200	
		Accessories/replacement	450	1,650
7431	Repair & Maintenance - Building	City Hall Repairs		4,000
7432	Repair & Maintenance - Vehicles			100
7445	Equipment Rental	Tool Rental		1,000
7655	Publication/Newsletters	Greenbook Standards		-
7735	Special Supplies	Employee Safety gear		1,350

Totals	\$	53,695
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Non-Departmental - Program Overview

Program Description and Purpose

The non-departmental department provides for a variety of services not allocated directly to a specific department or program, but which are for the benefit of the entire organization. Some of these areas include copying, printing, general office supplies for all departments, utilities, and requests made by any Community Partnership.

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CITY OF CALIMESA
FY 2017-18
Non-Departmental

		FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 01 - General Fund						
Dept: 8100						
<u>PERSONNEL COSTS</u>						
6010	Salaries	-	-	-	-	-
6400	Benefits	-	-	-	-	-
		-	-	-	-	-
<u>OPERATIONS & MAINTENANCE</u>						
7219	Bank Charges	9,089	7,491	8,000	8,000	8,000
7230	Other Contract Services	24,911	21,205	18,220	18,220	25,680
7410	Utilities - Electric	7,897	5,743	9,360	6,500	7,440
7412	Utilities - Water/Sewer	540	502	750	600	720
7430	Repairs & Maintenance - Equip	459	63	-	-	-
7431	Repairs & Maintenance - Bldg	2,383	2,039	2,940	2,940	2,970
7432	Repairs & Maintenance - Vehicle	1,148	352	2,000	1,500	2,000
7560	Printing	1,509	932	2,233	2,233	2,200
7610	Office Supplies	2,931	5,716	6,000	6,000	7,000
7615	Postage	5,514	5,453	6,000	5,500	6,000
7650	Dues & Subscriptions	-	25	-	-	-
7655	Publications/Newsletters	25	-	100	100	100
7656	Permits/Fees	-	48	275	275	275
7735	Special Supplies	-	13,533	2,474	2,474	2,200
7740	Fuel & Oil	1,183	574	1,000	1,500	2,000
7750	Supplies - Paper/Custodial	683	526	800	600	500
7770	Miscellaneous	27,394	4,015	3,974	1,574	1,653
7800	Community Partnerships	7,317	6,500	8,540	6,500	8,540
9500	Transfer Out-ADA Fund 20	5,000	5,000	5,000	5,000	5,000
9500	Transfer-out LLMD Fund 28	13,000	87,042	80,000	68,000	69,000
9500	Transfer-out SLESF Fund 14	13,000	9,000	16,000	5,000	16,000
		123,983	175,759	173,666	142,516	167,278
	Total Non-Departmental	123,983	175,759	173,666	142,516	167,278
7100	Less: Costs Allocated Out	31,551	41,989	16,395	16,395	5,801
	Net Non-Departmental	\$ 92,432	\$ 133,770	\$ 157,271	\$ 126,121	\$ 161,477

Program Description and Purpose

The Non-Departmental department provides for a variety of services not allocated directly to a department or program, but which is for the benefit of the entire organization. Some of these areas include copying, printing, general office supplies, utilities, and requests made by any Community Partnerships.

CITY OF CALIMESA
 FY 2017-18
 Non-Departmental

Fund: 01 - General Fund			
Dept: 8100			
7219	Bank Charges		8,000
7230	Other Contract Services	Copy Charges & Copier Rental	12,000
		Pitney Bowes Rental	1,900
		SCE Energy Loan	7,820
		Map Printer/Scanner - \$330/mo	3,960
			25,680
7410	Utilities - Electric	Approx. \$700 per Month	7,440
7412	Utilities - Water/sewer	Approx. \$64 per Month	720
7431	Repair & Maintenance - Building	Exterminator \$45/mo	540
		Burgenson Maint Contract - 2@\$250	500
		Troy Alarm-50% of annual fee	400
		Building expenditures	1,530
			2,970
7432	Repair & Maintenance - Vehicle	Fleet repairs/maintenance	2,000
7560	Printing		2,200
7610	Office Supplies	City Wide	7,000
7615	Postage	City Wide	6,000
7655	Publications/Newsletters	Newsmirror Subscription	100
7656	Permits/Fees	Document Recording Fee- City Wide	250
		So. Mesa Annual Assessment	25
			275
7735	Special Supplies	Annual Community Service Awards	375
		State of the City	1,825
			2,200
7740	Fuel & Oil	Vehicle Pool	2,000
7750	Supplies-Paper/custodial	Custodial supplies	500
7770	Miscellaneous	WRCOG MOU Payments (4 @ \$993.50)	-
		(Deferred by WRCOG)	
		Crossing Guard Agreement - YCUSD	1,653
			1,653
7800	Community Partnerships	Cultural Performing Arts	4,000
		VFW - Memorial Day	500
		Donation request	500
		Chamber of Commerce	2,000
		Chamber Installation Dinner	500
		Community Connect	1,040
			8,540
9500	Transfers Out	ADA Funds	5,000
		LLMD	69,000
		SLESF	16,000
			90,000
Totals			\$ 167,278

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Special Revenue Funds CFD'S Successor Agency

CITY OF CALIMESA
FY 17-18

Special Funds -Expenditure Summary

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 12 - Special Deposits	\$ -	\$ -	\$ -	\$ -	\$ -
Fund: 13 - Insurance Fund	-	-	-	-	-
Fund: 14 - Special Law Enforcement Safety	112,457	116,250	132,558	129,543	142,812
Fund: 15 - CDBG	365,349	107,471	-	-	-
Fund: 17 - Park & Rec Grants	792,157	1,112	1,134	1,134	44,387
Fund: 19 - Library	6,432	17,067	35,940	20,240	26,103
Fund: 20 - Captial Project - ADA	-	1,850	9,960	11,798	-
Fund: 21 - AQMD	3,484	3,555	22,105	22,105	3,555
Fund: 22 - Road Maintenance & Rehab Acct. (RMRA)	-	-	-	-	-
Fund: 24 - Gas Tax	218,330	241,284	218,167	208,536	189,143
Fund: 25 - Measure A	93,514	1,421,046	750,234	655,509	185,400
Fund: 26 - Housing Rehab. - State Grant	-	-	508,400	508,400	-
Fund: 27 - Housing Rehab. - Federal Grant	-	-	511,700	511,700	-
Fund: 28 - Landscape, Lighting & Maintenance Dist.	133,033	151,597	155,011	149,920	149,751
Fund: 29 - General Plan Update Grant	100,727	-	-	-	-
Fund: 30 - SCE/WRCOG Grant	27,228	-	-	-	-
Fund: 31 - Fire Facilities Fees	5,166	7,724	8,024	5,119	1,728
Fund: 32 - Flood Control & Drainage Fees	74,793	351,230	2,975,815	2,975,815	30,320
Fund: 33 - Administration Facilities Fees	3,033	4,974	88,379	6,999	3,482
Fund: 34 - Library Facilities Fees	1,855	2,466	3,492	6,330	2,151
Fund: 35 - Law Enforcement Facilities Fees	740	1,857	1,547	4,510	993
Fund: 36 - Traffic Improvement Fees	64,393	91,349	2,706,138	3,256,520	3,967,505
Fund: 37 - Street Trees Fees	68	11,855	-	-	-
Fund: 38 - Park Acquisition Fees	617	54,538	-	-	-
Fund: 39 - Park Improvement Fees	106,950	30,423	914,636	14,927	7,381
Fund: 41 - Transportation Mitigation Fees	276,806	18,358	18,750	223,831	-
Fund: 42 - MSHCP	131,884	173,301	173,301	170,219	-
Fund: 49 - CFD 2012-1 IA2 Facilities	-	-	-	1,065,320	202,965
Fund: 50 - CFD No. 1	11,870	-	-	-	-
Fund: 51 - CFD - Public Safety	114,283	147,477	159,031	159,046	218,743
Fund: 52 - CFD 2013-1 Facilities (JP Ranch)	34,997	1,494,191	89,378	89,968	85,521
Fund: 53 - CFD 2012-1 Facilities (Singleton)	2,797,307	131,885	153,435	153,235	154,415
Fund: 55 - CFD 2012-1 Maint. (Singleton)	1,796	1,555	2,167	4,211	4,537
Fund: 56 - CFD 2013-1 Maint. (JP Ranch)	3,351	4,331	3,146	4,229	5,172
Fund: 57 - CFD 2006-3 Argent	1,070	1,000	1,000	30,016	-
Fund: 58 - CFD Heritage Oaks	-	-	-	-	-
Fund: 59- CFD JP Ranch Facilities IA2	-	-	1,405,916	1,429,740	74,314
Fund: 67 - Successor Agency	417,736	453,638	309,963	304,356	297,130
Fund: 71 - Recycling Grant	-	-	-	-	-
Totals	\$ 5,901,426	\$ 5,043,382	\$ 11,359,327	\$ 12,123,276	\$ 5,797,508

CITY OF CALIMESA
FY 2017-18

Special Deposits

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 12 - Special Deposits					
Fund Balance, Beginning of Year	\$ 321,857	\$ 322,382	\$ 323,544	\$ 323,544	\$ 325,752
<u>REVENUE</u>					
12-0000-4650 Interest	525	1,163	500	2,208	1,950
12-0000-9501 Transfer In					
TOTAL REVENUE	525	1,163	500	2,208	1,950
TOTAL AVAILABLE	322,382	323,544	324,044	325,752	327,702
<u>EXPENDITURES</u>					
12-0000-7100 Overhead Allocation	-	-	-	-	-
12-0000-9500 Transfer Out	-	-	-	-	-
TOTAL EXPENDITURE	-	-	-	-	-
FUND TOTAL	\$ 322,382	\$ 323,544	\$ 324,044	\$ 325,752	\$ 327,702

This fund accounts for Deposits from third parties that may be refundable in the future.

CITY OF CALIMESA
 FY 2017-18
 Insurance Fund

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 13 - Insurance Fund					
Fund Balance, Beginning of Year	\$ 30,008	\$ 30,008	\$ 30,008	\$ 30,008	\$ 30,008
<u>REVENUE</u>					
13-0000-4650 Interest	-	-	-	-	-
13-0000-9501 Transfer In	-	-	-	-	-
TOTAL REVENUE	-	-	-	-	-
TOTAL AVAILABLE	\$ 30,008	\$ 30,008	\$ 30,008	\$ 30,008	\$ 30,008
<u>EXPENDITURES</u>					
13-0000-7100 Overhead Allocation	-	-	-	-	-
13-0000-9500 Transfer Out	-	-	-	-	-
TOTAL EXPENDITURE	-	-	-	-	-
FUND TOTAL	\$ 30,008	\$ 30,008	\$ 30,008	\$ 30,008	\$ 30,008

PARSAC Requirement - reserve for future claims

CITY OF CALIMESA
FY 2017-18

Special Law Enforcement Safety Fund (SLESF)

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 14 - Special Law Enforcement Safety					
Fund Balance, Beginning of Year	\$ 4,636	\$ 11,423	\$ 10,528	\$ 10,528	\$ 7,168
<u>REVENUE</u>					
14-0000-4650 Interest	14	71	45	194	150
14-0000-4800 Other Governmental Revenues	106,230	106,285	106,000	120,989	120,000
14-0000-9501 Transfer In	13,000	9,000	16,000	5,000	16,000
TOTAL REVENUE	119,244	115,356	122,045	126,183	136,150
TOTAL AVAILABLE	\$ 123,880	\$ 126,778	\$ 132,573	\$ 136,711	\$ 143,318
<u>EXPENDITURES</u>					
14-0000-7100 Cost Allocation	2,175	2,175	2,543	2,543	2,671
14-0000-7240 Contract - Regular Pay	98,713	98,972	113,630	113,630	126,229
14-0000-7241 Contract - Overtime Pay	595	3,044	1,015	500	543
14-0000-7590 Meeting/Mileage Reimb	10,974	12,058	12,870	12,870	12,870
14-0000-7735 Supplies - Special	-	-	1,000	-	500
14-0000-7770 Miscellaneous	-	-	1,500	-	-
TOTAL EXPENDITURE	112,457	116,250	132,558	129,543	142,812
FUND TOTAL	\$ 11,423	\$ 10,528	\$ 15	\$ 7,168	\$ 506

These funds were created by AB1480 to provide additional resources at the local level to fight crime and protect public safety. These funds are used for special programs and operations related to community oriented policing. These funds also provide resources for parole sweeps, DUI check point programs, and other operations. The City uses these monies to fund a Community Service Officer.

CITY OF CALIMESA

FY 2017-18

Community Development Block Grant

		FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 15 - Community Development Block Grant						
Fund Balance, Beginning of Year		\$ 3,627	\$ 2,205	\$ 3,258	\$ 3,258	\$ 3,278
<u>REVENUE</u>						
15-0000-4650	Interest	3	18	-	20	-
15-0000-4800	Other Governmental Revenues	-	-	-	-	-
15-5005-4813	CDBG Funds	336,506	108,505	-	-	-
15-5011-4813	Home	27,418	-	-	-	-
15-5012-4813	07-PTAE-3243	-	-	-	-	-
15-5013-4800	Other Governmental Revenues	-	-	-	-	-
15-6003-4800	EECBG	-	-	-	-	-
TOTAL REVENUE		363,927	108,524	-	20	-
AMOUNT AVAILABLE		\$ 367,554	\$ 110,729	\$ 3,258	\$ 3,278	\$ 3,278
<u>EXPENDITURES</u>						
15-0000-6010	Salaries & Benefits	8,028	1,328	-	-	-
15-5005-6010	Salaries & Benefits	-	-	-	-	-
15-5013-6010	Salaries & Benefits	-	-	-	-	-
15-0000-7100	Overhead Allocation	-	-	-	-	-
15-0000-7210	Professional Services	-	-	-	-	-
Program Specific Expenditures:		-	-	-	-	-
15-5005-7210	Professional Services	356,698	-	-	-	-
15-5010-7210	07-08 Housing Rehab	-	-	-	-	-
15-5011-7210	Home	-	106,087	-	-	-
15-5012-7210	07-PTAE-3243	-	-	-	-	-
15-5013-7210	Professional Services	-	-	-	-	-
15-6003-7210	EECBG	-	-	-	-	-
15-5012-7210	07-PTAE-3243	-	-	-	-	-
15-5005-7655	Publications & Newsletters	-	-	-	-	-
15-5011-7770	Miscellaneous	448	56	-	-	-
15-5005-7770	Miscellaneous	175	-	-	-	-
TOTAL EXPENDITURE		365,349	107,471	-	-	-
FUND TOTAL		\$ 2,205	\$ 3,258	\$ 3,258	\$ 3,278	\$ 3,278

CDGB, Community Development Block Grant, was established to account for financing of rehabilitation of privately held homes and governmental infrastructures.

CITY OF CALIMESA
 FY 2017-18
 Park & Recreation Grants

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 17 - Park & Recreation Grants					
Fund Balance, Beginning of Year	\$ 17,252	\$ 46,202	\$ 45,217	\$ 45,217	\$ 44,387
REVENUE					
17-0000-4625 Miscellaneous	-	-	-	-	-
17-0000-4650 Interest	-	127	-	304	-
17-6004-4822 Revenue - Park Grants	821,107	-	-	-	-
TOTAL REVENUE	821,107	127	-	304	-
TOTAL AVAILABLE	\$ 838,359	\$ 46,329	\$ 45,217	\$ 45,521	\$ 44,387
EXPENDITURES					
17-0000-7100 Overhead Allocation	542	1,112	1,134	1,134	-
17-0000-7210 Professional Services	-	-	-	-	-
17-2069-7210 CIP Project	696,973	-	-	-	-
17-6004-7210 Professional Services	7,351	-	-	-	-
17-2069-7220 CIP Project	65,523	-	-	-	-
17-2069-7770 Miscellaneous	21,768	-	-	-	-
17-2069-9500 Transfer-out	-	-	-	-	44,387
TOTAL EXPENDITURE	792,157	1,112	1,134	1,134	44,387
FUND TOTAL	\$ 46,202	\$ 45,217	\$ 44,083	\$ 44,387	\$ 0

CIP Project 2069: 4th Street Park Phase 1

CITY OF CALIMESA
FY 2017-18
Library

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 19 - Library					
Fund Balance, Beginning of Year	\$ 235,106	\$ 229,458	\$ 241,744	\$ 241,744	\$ 256,036
<u>REVENUE</u>					
19-0000-4650 Interest	410	966	400	1,839	1,650
19-0000-4800 Revenue - Special Taxes	-	28,387	25,000	28,418	25,000
19-0000-4807 Revenue from Bookstore (Formerly FOL)	374	-	3,500	3,500	3,500
19-0000-4808 Revenue from Giving Tree Donations	-	-	-	775	-
19-0000-9501 Transfer In	-	-	-	-	-
TOTAL REVENUE	784	29,353	28,900	34,532	30,150
TOTAL AVAILABLE	\$ 235,890	\$ 258,810	\$ 270,644	\$ 276,276	\$ 286,186
<u>EXPENDITURES</u>					
19-0000-7100 Overhead Allocation	1,101	2,293	2,340	2,340	2,503
19-0000-7175 Library Pass Thru Expenses	-	-	-	-	-
19-0000-7230 Other Contract Svcs	-	-	-	-	-
19-0000-7431 Repair & Maintenance - Building	34	5,488	15,000	1,500	5,000
19-0000-7585 Travel and Training	-	-	1,000	-	500
19-0000-7725 Minor Equipment	191	2,577	4,200	3,000	4,200
19-0000-7735 Special Supplies	3,324	2,793	7,000	7,000	7,000
19-0000-7607 Scholarships	-	500	500	500	1,000
19-0000-7608 Cultural Arts Program Donation	-	-	400	400	400
19-0000-7609 Summer Reading and Library Progr.	1,782	3,416	5,500	5,500	5,500
TOTAL EXPENDITURE	6,432	17,067	35,940	20,240	26,103
FUND TOTAL	\$ 229,458	\$ 241,744	\$ 234,704	\$ 256,036	\$ 260,083

The City of Calimesa is a member of the Riverside County Library System. However, a portion of the City was previously a member of the Beaumont Library District. When the Beaumont Library District annexed into the Riverside County Library System the City was then entitled to receive the tax increment for that portion of the City affected by the annexation. The tax increment from the annexation is forwarded to the City allowing local control of funds and providing additional funding for the City of Calimesa Library. The Calimesa Library Commission monitors activities and funds for the City of Calimesa Library.

CITY OF CALIMESA
 FY 2017-18
 Capital Project - ADA

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 20 - Capital Project - ADA					
Fund Balance, Beginning of Year	26,069	31,118	34,380	34,380	27,817
<u>REVENUE</u>					
20-0000-4650 Interest	49	112	50	235	200
20-0000-9501 Transfer In - from GF	5,000	5,000	5,000	5,000	5,000
TOTAL REVENUE	5,049	5,112	5,050	5,235	5,200
TOTAL AVAILABLE	\$ 31,118	\$ 36,230	\$ 39,430	\$ 39,615	\$ 33,017
<u>EXPENDITURES</u>					
20-0000-9500 Transfer Out - ADA portion of CIP	-	-	-	-	-
20-0000-7210 Professional Services	-	-	9,960	11,798	-
20-0000-7431 Repair and Maintenance - Buildings	-	1,850	-	-	-
TOTAL EXPENDITURE	-	1,850	9,960	11,798	-
FUND TOTAL	\$ 31,118	\$ 34,380	\$ 29,470	\$ 27,817	\$ 33,017

This fund receives an annual funding from the General Fund in order to establish a reserve to ensure American with Disabilities Act (ADA) compliance.

CITY OF CALIMESA
 FY 2017-18
 AQMD

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 21 - AQMD					
Fund Balance, Beginning of Year	\$ 35,899	\$ 42,689	\$ 48,519	\$ 48,519	\$ 36,369
<u>REVENUE</u>					
21-0000-4650 Interest	62	164	60	255	200
21-0000-4820 Air Quality Allocations	10,212	9,220	9,700	9,700	9,700
TOTAL REVENUE	10,274	9,385	9,760	9,955	9,900
TOTAL AVAILABLE	\$ 46,173	\$ 52,074	\$ 58,279	\$ 58,474	\$ 46,269
<u>EXPENDITURES</u>					
21-0000-7100 Overhead Allocation	268	555	555	555	555
21-0000-7210 Professional Services	3,000	3,000	3,000	3,000	3,000
21-0000-7650 Dues/Subscriptions	-	-	-	-	-
21-0000-7735 Special Supplies	216	-	-	-	-
21-0000-9500 Transfer Out	-	-	18,550	18,550	-
TOTAL EXPENDITURE	3,484	3,555	22,105	22,105	3,555
FUND TOTAL	\$ 42,689	\$ 48,519	\$ 36,174	\$ 36,369	\$ 42,714

This fund accounts for AB 2766 Subvention funds that can only be used to fund expenditures that promote improved air quality.

CITY OF CALIMESA
 FY 2017-18
 Road Maintenance & Rehab Account (RMRA)

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 22 - Road Maintenance & Rehab Acct. (RMRA)					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -
<u>REVENUE</u>					
22-0000-4650 Interest	-	-	-	-	-
22-0000-4522 Road Maint. Rehab Acct.	-	-	-	-	46,834
TOTAL REVENUE	-	-	-	-	46,834
TOTAL AVAILABLE	\$ -	\$ -	\$ -	\$ -	\$ 46,834
<u>EXPENDITURES</u>					
TOTAL EXPENDITURE	-	-	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 46,834

This fund was established as a result of the passage of Senate Bill 1. These funds must be used for certain street rehabilitation purposes.

CITY OF CALIMESA
FY 2017-18
Gas Tax

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 24 - Gas Tax					
Fund Balance, Beginning of Year	\$ 86,024	\$ 102,840	\$ 39,027	\$ 39,027	\$ 8
REVENUE					
24-0000-4650 Interest	172	270	60	208	150
24-0000-4523 HUTA-2103 - Traffic Congestion	84,827	38,202	19,702	20,179	33,187
24-0000-4525 HUTA-2105	48,680	46,793	52,170	49,153	48,178
24-0000-4526 HUTA-2106	34,866	33,036	30,265	34,485	33,898
24-0000-4527 HUTA-2107	62,601	57,170	72,446	63,492	62,239
24-0000-4528 HUTA-2107.5	4,000	2,000	2,000	2,000	2,000
24-0000-4625 Misc. Revenue (Loan Repayment)					9,484
TOTAL REVENUE	235,146	177,471	176,643	169,517	189,136
TOTAL AVAILABLE	\$ 321,170	\$ 280,311	\$ 215,670	\$ 208,544	\$ 189,144
EXPENDITURES					
24-0000-6010 Salary/Benefits	117,951	126,794	128,771	124,771	133,647
24-0000-7100 Overhead Allocation	56,506	73,238	27,296	27,296	5,557
24-0000-7210 Professional Services	-	-	10,500	8,500	-
24-0000-7230 Other Contract Services	6,376	6,292	10,000	11,000	11,520
24-0000-7415 Utilities - Street Lights	1,001	1,399	600	1,200	1,200
24-0000-7420 Communications	789	690	1,000	700	720
24-0000-7430 Repair & Maintenance - Equip	270	923	1,500	750	1,000
24-0000-7432 Repair & Maintenance - Vehicles	1,942	1,536	3,500	3,000	2,500
24-0000-7433 Repair & Maintenance - Streets	24,115	21,137	25,000	23,319	25,000
24-0000-7735 Supplies - Special	51	-	-	-	-
24-0000-7740 Fuel & Oil	9,329	9,275	10,000	8,000	8,000
TOTAL EXPENDITURE	218,330	241,284	218,167	208,536	189,143
FUND TOTAL	\$ 102,840	\$ 39,027	\$ (2,497)	\$ 8	\$ 0

Staff Allocations:	FTE
Public Works Director	15%
Lead Maintenance Worker	75%
Maintenance Worker I (2)	100%
Total FTE's	1.9

CITY OF CALIMESA
 FY 17-18
 Gas Tax

Fund: 24 - Gas Tax
Dept: 0000

7100	Overhead Allocation	
	City Administrative Cost	\$ 5,557
7210	Professional Services	-
7230	Other Contract Services	
	SiemensIndustry-Maintenance/Emergency	11,520
7415	Utilities-Street Lights	
	DOT-Signal Lights	1,200
7420	Communication	
	DigAlert	720
7430	Repair & Maintenance-Equipment	
	Large Equipment	1,000
7432	Repair & Maintenance-Vehicles	
	Repairs/smog check/ tire replacement	2,500
7433	Repair & Maintenance-Streets	
	Street Sweeping	25,000
7740	Fuel & Oil	
	PW Vehicles	8,000
		\$ 55,497

CITY OF CALIMESA
FY 2017-18
Measure A

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 25 - Measure A					
Fund Balance, Beginning of Year	\$ 1,172,990	\$ 1,284,116	\$ 831,682	\$ 831,682	\$ 375,609
<u>REVENUE</u>					
25-0000-4650 Interest	2,011	2,727	500	3,587	3,200
25-2062-4800 Intergovernmental - Contrib/Grants -SR2S	2,480	-	-	-	-
25-2062-4799 SR2S Intergovernmental Revenue (Local)		815,426	44,800	39,849	-
25-0000-4800 Other Gov't. - CIP Project	54,659	-	-	-	-
25-2064-4800 Other Gov't. - CIP Project	-	-	-	-	54,000
25-0000-5000 Measure A Revenue (RCTC)	145,490	150,460	164,000	156,000	155,000
TOTAL REVENUE	204,640	968,613	209,300	199,436	212,200
AMOUNT AVAILABLE	\$ 1,377,630	\$ 2,252,729	\$ 1,040,982	\$ 1,031,118	\$ 587,809
<u>EXPENDITURES</u>					
25-0000-7210 Professional Services	-	-	-	-	-
25-2062-7220 Engineering Services	-	1,061,123	-	-	-
25-2065-7220 Engineering Services	1,925	-	83,000	83,000	-
25-2066-7220 Engineering Services	855	-	-	-	82,000
25-2067-7220 Engineering Services	1,350	-	156,000	156,000	-
25-2062-7220 Engineering Services	63,440	-	-	-	-
25-2076-7220 Engineering Services	5,465	-	-	-	-
25-0000-7100 Overhead Allocation	11,920	12,160	13,120	12,480	12,400
25-2076-7550 Advertising	536	-	-	-	-
25-2062-8700 CIP Project	-	35,247	156,129	156,129	-
25-2064-8700 CIP Project	-	-	-	-	91,000
25-2076-8700 CIP Project	8,023	292,444	-	-	-
25-2080-8700 CIP Project	-	16,058	-	-	-
25-2084-8700 CIP Project	-	4,015	341,985	247,900	-
TOTAL EXPENDITURE	93,514	1,421,046	750,234	655,509	185,400
FUND TOTAL	\$ 1,284,116	\$ 831,682	\$ 290,748	\$ 375,609	\$ 402,409

CIP Project 2062: Safe Routes to School 2nd St. & Avenue L
 CIP Project 2064: Calimesa/Avenue L Slurry Seal
 CIP Project 2065: Donna Lane Street Rehabilitation (Avenue L to Myrtlewood)
 CIP Project 2066: Brady Lane Street Rehabilitation (Avenue L to Myrtlewood)
 CIP Project 2067: 5th Street Pavement Rehabilitation
 CIP Project 2076: Desert Lawn Drive (Cherry Valley to Desert Lawn Cemetery)
 CIP Project 2084: Calimesa Blvd. Pavement Rehabilitation

CITY OF CALIMESA
 FY 2017-18
 Housing Rehab. - State Grant

		FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 26 - Housing Rehab. - State Grant						
Fund Balance, Beginning of Year		\$ -	\$ -	\$ -	\$ -	\$ -
<u>REVENUE</u>						
26-0000-4800	HOME grant revenue	-	-	508,400	508,400	-
TOTAL REVENUE		-	-	508,400	508,400	-
TOTAL AVAILABLE		\$ -	\$ -	\$ 508,400	\$ 508,400	\$ -
<u>EXPENDITURES</u>						
28-0000-7210	Professional Services	-	-	508,400	508,400	-
TOTAL EXPENDITURE		-	-	508,400	508,400	-
FUND TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

Funding from the State of California Department of Housing and Community Development (HCD) for the purpose of rehabilitation of owner occupied homes. Home owners must meet income guidelines set by HCD.

CITY OF CALIMESA
 FY 2017-18
 Housing Rehab. - Federal Grant

		FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 27 - Housing Rehab. - Federal Grant						
Fund Balance, Beginning of Year		\$ -	\$ -	\$ -	\$ -	\$ -
<u>REVENUE</u>						
27-0000-4813	HOME grant revenue	-	-	511,700	511,700	-
TOTAL REVENUE		-	-	511,700	511,700	-
TOTAL AVAILABLE		\$ -	\$ -	\$ 511,700	\$ 511,700	\$ -
<u>EXPENDITURES</u>						
27-0000-7210	Professional Services	-	-	511,700	511,700	-
TOTAL EXPENDITURE		-	-	511,700	511,700	-
FUND TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -

Funding from Community Development Block Grant for the purpose of rehabilitation owner occupied homes. Home owners must meet income guidelines set by HCD

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CITY OF CALIMESA

FY 2017-18

Landscape, Lighting & Maintenance District (LLMD)

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 28 - Landscape, Lighting & Maintenance Dist.					
Fund Balance, Beginning of Year	\$ (4,697)	\$ (12,041)	\$ 2,671	\$ 2,671	\$ 751
<u>REVENUE</u>					
28-0000-4006 LLMD Property Tax	77,689	79,267	78,000	80,000	80,000
28-0000-4625 Miscellaneous	35,000	-	-	-	-
28-0000-9501 Transfer In	13,000	87,042	80,000	68,000	69,000
TOTAL REVENUE	125,689	166,309	158,000	148,000	149,000
TOTAL AVAILABLE	\$ 120,992	\$ 154,268	\$ 160,671	\$ 150,671	\$ 149,751
<u>EXPENDITURES</u>					
28-0000-6010 Salary/Benefits	47,347	51,532	53,203	52,403	54,657
28-0000-7100 Overhead Allocation	27,217	39,960	27,811	27,811	27,994
28-0000-7210 Professional Services	3,600	2,200	7,497	5,800	3,000
28-0000-7220 Engineering Services	2,773	423	3,000	4,406	3,000
28-0000-7410 Utilities - Electric	4,341	7,336	7,000	7,300	7,300
28-0000-7412 Utilities - Water/Sewer	5,731	7,201	7,000	7,300	7,300
28-0000-7415 Utilities - Street Lights	39,837	39,787	45,000	42,000	42,000
28-0000-7430 Repair & Maintenance - Equipment	647	352	400	400	400
28-0000-7431 Repair & Maintenance - Building	-	-	300	500	300
28-0000-7550 Advertising	-	-	200	200	200
28-0000-7650 Dues and Subscriptions	600	-	-	-	-
28-0000-7725 Minor Equipment	594	1,402	2,000	500	2,000
28-0000-7735 Supplies - Special	346	805	800	500	800
28-0000-7770 Miscellaneous	-	600	800	800	800
TOTAL EXPENDITURE	133,033	151,597	155,011	149,920	149,751
FUND TOTAL	\$ (12,041)	\$ 2,671	\$ 5,660	\$ 751	\$ (0)

Staff Allocations:	FTE
PW Director	5%
Lead Maintenance Worker	25%
Maintenance Worker I (2)	50.0%
Total FTE	0.8

CITY OF CALIMESA
 FY 17-18
 LLMD

Fund: 28 - LLMD Fund
Dept: 0000

7100	Overhead Allocation	
	City Administrative Cost	\$ 27,994
7210	Professional Services	
	Emergency Tree Removal/Trimming	3,000
7220	Engineering Services	
	LLMD Annual Assessment	3,000
7410	Utilities-Electric	
	Park/Parkways	7,300
7412	Utilities-Water/Sewer	
	Park/Parkways	7,300
7415	Utilities-Street Lights	
	Light standards through out city	42,000
7430	Repair & Maintenance-Equipment	
	Repair of park equipment	400
7431	Repair & Maintenance-Building	
	Repair of restroom	300
7550	Advertising	
	Two public hearing notices-Annual LLMD Report	200
7725	Minor Equipment	
	Mowers-weedeaters- chainsaw-chipper	2,000
7735	Special Supplies	
	Park & Landscape materials	800
7770	Miscellaneous	
	CAL-SAL Street Light Assessment Annual Dues	800
		\$ 95,094

CITY OF CALIMESA
FY 2017-18

Prop. 84 General Plan Update Grant

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 29 - Prop. 84 General Plan Update Grant					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -
<u>REVENUE</u>					
29-0000-4650 Interest	-	-	-	-	-
28-0000-4800 Other Governmental Revenues	100,727	-	-	-	-
TOTAL REVENUE	100,727	-	-	-	-
TOTAL AVAILABLE	\$ 100,727	\$ -	\$ -	\$ -	\$ -
<u>EXPENDITURES</u>					
28-0000-6010 Salaries	14,903	-	-	-	-
28-0000-7100 Overhead Allocation	-	-	-	-	-
29-0000-7210 Professional Services	60,395	-	-	-	-
28-0000-9500 Transfer Out	25,429	-	-	-	-
TOTAL EXPENDITURE	100,727	-	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Total Grant Award = \$352,318

Note: Prior to 2012-13 this grant was accounted for in the General Fund

NOTE: FUND CLOSED. ONLY SHOWN FOR HISTORICAL PURPOSES

CITY OF CALIMESA
 FY 2017-18
 SCE/WRCOG Grant

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 30 - SCE/WRCOG Grant					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -
<u>REVENUE</u>					
30-0000-4650 Interest	-	-	-	-	-
30-0000-4800 Other Governmental Revenues	27,228	-	-	-	-
TOTAL REVENUE	27,228	-	-	-	-
AMOUNT AVAILABLE	\$ 27,228	\$ -	\$ -	\$ -	\$ -
<u>EXPENDITURES</u>					
30-0000-6010 Salaries	422	-	-	-	-
30-0000-7210 Professional Services	15,209	-	-	-	-
30-2885-7210 Professional Services	100	-	-	-	-
30-0000-9500 Transfer to Other Funds	11,497	-	-	-	-
TOTAL EXPENDITURE	27,228	-	-	-	-
FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

Total Grant Award = \$132,822

Note: Prior to 2012-13 this grant was accounted for in the General Fund

NOTE: FUND CLOSED. ONLY SHOWN FOR HISTORICAL PURPOSES

CITY OF CALIMESA
 FY 2017-18
 Fire Facilities Fees

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 31 - Fire Facilities Fees					
Fund Balance, Beginning of Year	\$ 310,358	\$ 425,948	\$ 536,478	\$ 536,478	\$ 638,430
<u>REVENUE</u>					
31-0000-4650 Interest	620	1,751	650	4,071	3,650
31-0000-4405 Mitigation Fees	120,136	116,503	89,000	103,000	48,610
31-0000-9501 Transfer In	-	-	-	-	-
TOTAL REVENUE	120,756	118,254	89,650	107,071	52,260
AMOUNT AVAILABLE	\$ 431,114	\$ 544,202	\$ 626,128	\$ 643,549	\$ 690,690
<u>EXPENDITURES</u>					
31-0000-7100 Overhead Allocation	641	1,296	1,728	1,728	1,728
31-0000-7210 Professional Services	676	2,028	696	3,100	-
31-0000-7220 Engineering Services	-	-	-	291	-
31-2071-7210 CIP Project	3,849	4,400	5,600	-	-
TOTAL EXPENDITURE	5,166	7,724	8,024	5,119	1,728
FUND TOTAL	\$ 425,948	\$ 536,478	\$ 618,104	\$ 638,430	\$ 688,963

CIP Project 2071: Fire station rehabilitation

The City Council identified the need for additional Fire Service facilities as the population of the City increases. Three potential locations where fire stations could be located have been identified but are subject to change. Funds generated are intended to fund the design, construction, and equipment for these fire station locations or enhancements/additions to existing facilities.

CITY OF CALIMESA
FY 2017-18
Flood Control & Drainage Fees

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 32 - Flood Control & Drainage Fees					
Fund Balance, Beginning of Year	\$ 616,468	\$ 630,723	\$ 516,938	\$ 516,938	\$ 537,475
<u>REVENUE</u>					
32-0000-4650 Interest	1,047	2,044	650	2,852	2,550
32-0000-4405 Mitigation Fees	62,163	67,099	71,000	96,000	55,230
32-0000-4800 Other Gov. Revenue	-	144,226	-	-	-
32-2072-4799 Other Gov.Rev-Grants/Contrib.-RCFC	-	-	2,000,000	2,000,000	-
32-2072-4800 Other Gov.Rev-Grants/Contrib.-EPA	25,838	24,075	397,500	397,500	-
32-2079-4800 Other Gov.Rev-Grants/Contrib.-RCFC	-	-	500,000	500,000	-
TOTAL REVENUE	89,048	237,444	2,969,150	2,996,352	57,780
AMOUNT AVAILABLE	\$ 705,516	\$ 868,168	\$ 3,486,088	\$ 3,513,290	\$ 595,255
<u>EXPENDITURES</u>					
32-0000-7100 Overhead Allocation	7,039	14,176	30,320	30,320	30,320
32-0000-7210 Professional Services	1,443	25,854	9,146	9,146	-
32-0000-7220 CIP Project	20,618	-	385	385	-
32-2072-8600 CIP Project	45,693	-	-	578	-
32-2072-8700 CIP Project	-	306,002	2,441,161	2,440,583	-
32-2079-7210 CIP Project	-	5,197	494,803	494,803	-
TOTAL EXPENDITURE	74,793	351,230	2,975,815	2,975,815	30,320
FUND TOTAL	\$ 630,723	\$ 516,938	\$ 510,273	\$ 537,475	\$ 564,935

CIP Project 2072: Calimesa Creek (partially funded by EPA Grant and Riverside County Flood Control)

CIP Project 2079: Drainage Master Plan (funded by Riverside County Flood Control)

The City Council thru the "Master Flood Control and Drainage Plan" dated July 16, 1992 authorized by Robert H. Born has identified and established the storm drain deficiencies within the City of Calimesa. The Born Study identifies the systems that are needed to relieve flooding in the city and to provide for protection of private and public facilities from the 100 year storm. The facilities identified in the study are the facilities that may be built with these development fees.

CITY OF CALIMESA

FY 2017-18

Administration Facilities Fees

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 33 - Administration Facilities Fees					
Fund Balance, Beginning of Year	\$ 215,643	\$ 323,713	\$ 435,058	\$ 435,058	\$ 525,526
<u>REVENUE</u>					
33-0000-4650 Interest	448	1,370	500	3,281	2,950
33-0000-4405 Mitigation fees	110,655	114,949	94,250	94,186	161,550
TOTAL REVENUE	111,103	116,319	94,750	97,467	164,500
AMOUNT AVAILABLE	\$ 326,746	\$ 440,031	\$ 529,808	\$ 532,525	\$ 690,026
<u>EXPENDITURES</u>					
33-0000-7100 Overhead Allocation	1,552	3,160	3,647	3,647	3,482
33-0000-7210 Professional Services	605	1,814	608	3,061	-
33-0000-7220 Professional Services	-	-	-	291	-
33-2085-7210 Capital Projects	876	-	84,124	-	-
TOTAL EXPENDITURE	3,033	4,974	88,379	6,999	3,482
FUND TOTAL	\$ 323,713	\$ 435,058	\$ 441,429	\$ 525,526	\$ 686,544

CIP Project 2085: Planning for new City Hall

The City of Calimesa through a study completed in August 1995, has established the City administration facility needed to administer the Governance of the City of Calimesa at build-out.

The desired facility will have an area of 48,000 sq ft more or less and provide office space and public works yards for the General Plan build out. These fees would be used for design, construction and inspection of the administrative facility.

CITY OF CALIMESA
 FY 2017-18
 Library Facilities Fees

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 34 - Library Facilities Fees					
Fund Balance, Beginning of Year	\$ 197,872	\$ 284,344	\$ 367,538	\$ 367,538	\$ 430,709
<u>REVENUE</u>					
34-0000-4650 Interest	411	1,192	450	2,745	2,450
34-0000-4405 Mitigation Fees	87,916	84,468	65,260	66,756	35,730
34-0000-9501 Transfer In-Bond Funds	-	-	-	-	-
TOTAL REVENUE	88,327	85,660	65,710	69,501	38,180
AMOUNT AVAILABLE	\$ 286,199	\$ 370,004	\$ 433,248	\$ 437,039	\$ 468,889
<u>EXPENDITURES</u>					
34-0000-7100 Overhead Allocation	485	984	2,978	2,978	2,151
34-0000-7210 Professional Services	494	1,482	514	3,061	-
34-2070-7210 CIP Project	876	-	-	-	-
34-0000-7220 Professional Services	-	-	-	291	-
TOTAL EXPENDITURE	1,855	2,466	3,492	6,330	2,151
FUND TOTAL	\$ 284,344	\$ 367,538	\$ 429,756	\$ 430,709	\$ 466,738

CIP Project 2070: Planning & site clearance for a new library

The City of Calimesa has determined that the provisions of Library services to the citizens requires a Library of 24,427 sq ft with a volume of 58,265 cubic ft at ultimate build out. The fees collected are intended to fund the construction of this facility.

CITY OF CALIMESA
 FY 2017-18
 Law Enforcement Facilities Fees

		FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 35 - Law Enforcement Facilities Fees						
	Fund Balance, Beginning of Year	\$ 119,991	\$ 184,659	\$ 246,389	\$ 246,389	\$ 295,420
<u>REVENUE</u>						
	35-0000-4650 Interest	260	790	350	1,874	1,650
	35-0000-4405 Mitigation Fees	65,148	62,797	48,360	51,667	10,080
	TOTAL REVENUE	65,408	63,587	48,710	53,541	11,730
	AMOUNT AVAILABLE	\$ 185,399	\$ 248,246	\$ 295,099	\$ 299,930	\$ 307,150
<u>EXPENDITURES</u>						
	35-0000-7100 Overhead Allocation	376	765	1,158	1,158	993
	35-0000-7210 Professional Services	364	1,092	389	3,061	-
	35-0000-7220 Engineering Services	-	-	-	291	-
	TOTAL EXPENDITURE	740	1,857	1,547	4,510	993
	FUND TOTAL	\$ 184,659	\$ 246,389	\$ 293,552	\$ 295,420	\$ 306,157

CIP Project 2071: Fire station rehabilitation with some Sheriff Department use

The City Council has determined that as the population increases the need for increased police protection and facilities will be required. The fees collected for this purpose are intended to fund the construction of a building to house the police department (Sheriff contract) and acquisition of land for this purpose.

CITY OF CALIMESA
FY 2017-18
Traffic Improvement Fees

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 36 - Traffic Improvement Fees					
Fund Balance, Beginning of Year	\$ 152,160	\$ 325,691	\$ 370,313	\$ 370,313	\$ 28,531
<u>REVENUE</u>					
36-0000-4650 Interest	372	1,266	800	2,955	2,650
36-0000-4405 Mitigation Revenue	237,552	109,916	90,000	140,571	99,160
36-2074-4800 Other Gov. - Granst/Contrib. (RCTC - CMAQ)	-	-	443,000	893,000	-
36-2074-4800 Other Gov. - Granst/Contrib. (WRCOG/Beaumont)	-	-	-	-	2,100,000
36-2075-4800 Other Gov. - Granst/Contrib.(Local-Yucaipa)	-	-	-	-	300,000
36-2075-4800 Other Gov. - Granst/Contrib.(Local - Developer)	-	-	-	-	300,000
36-2087-4800 Other Gov. - Granst/Contrib.(Local - Developer)	-	-	-	-	1,200,000
36-2073-4800 Other Gov. - Granst/Contrib.(Local)	-	-	463,000	463,000	-
36-2073-4800 Other Gov. - Granst/Contrib. (Fed)	-	24,789	1,415,212	1,415,212	-
TOTAL REVENUE	237,924	135,970	2,412,012	2,914,738	4,001,810
AMOUNT AVAILABLE	\$ 390,084	\$ 461,661	\$ 2,782,325	\$ 3,285,051	\$ 4,030,341
<u>EXPENDITURES</u>					
36-0000-7100 Overhead Allocation	743	1,525	21,200	21,200	17,505
36-0000-7210 Professional Services	507	31,034	3,967	5,564	-
36-0000-7220 Engineering Services	-	5,093	-	291	-
36-2073-7220 CIP Project	6,758	30,998	2,254,525	2,254,525	-
36-2074-7220 CIP Project (see Notes A and B)	-	18,060	426,446	974,940	2,150,000
36-2075-7220 CIP Project	8,270	4,640	-	-	600,000
36-2075-7770 CIP Project	48,115	-	-	-	1,200,000
36-2087-9500 CIP Project	-	-	-	-	-
TOTAL EXPENDITURE	64,393	91,349	2,706,138	3,256,520	3,967,505
FUND TOTAL	\$ 325,691	\$ 370,313	\$ 76,187	\$ 28,531	\$ 62,836

CIP Project 2073: County Line Road widening (Federal Funding -SAFTEALU; Local Funding-others)

CIP Project 2074: Cherry Valley Interchange planning

CIP Project 2075: County Line Road interchange planning

CIP Project 2087: County Line Road Intersection (Bryant, 2nd & 3rd)

Note: (A) In 2017-18, \$2.1 million from the WRCOG/City of Beaumont settlement will be available for the design and engineering of Cherry Valley Interchange Improvements

CITY OF CALIMESA
 FY 2017-18
 Street Trees Fees

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 37 - Street Trees Fees					
Fund Balance, Beginning of Year	\$ 11,904	\$ 11,855	\$ -	\$ -	\$ -
<u>REVENUE</u>					
37-0000-4650 Interest	19	-	-	-	-
TOTAL REVENUE	19	-	-	-	-
AMOUNT AVAILABLE	\$ 11,923	\$ 11,855	\$ -	\$ -	\$ -
<u>EXPENDITURES</u>					
37-0000-7100 Overhead Allocation	68	68	-	-	-
37-0000-9500 Transfer-out		11,787	-	-	-
TOTAL EXPENDITURE	68	11,855	-	-	-
FUND TOTAL	\$ 11,855	\$ -	\$ -	\$ -	\$ -

The Street Trees fee was established to ensure that the street trees are planted on new lots in Calimesa. The fee is waived when the developer plants the required street trees prior to occupancy.

CITY OF CALIMESA
 FY 2017-18
 Park Acquisition Fees

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 38 - Park Acquisition Fees					
Fund Balance, Beginning of Year	\$ 73,079	\$ 72,551	\$ 18,207	\$ 18,207	\$ 18,207
<u>REVENUE</u>					
38-0000-4650 Interest	89	195	-	-	-
TOTAL REVENUE	89	195	-	-	-
AMOUNT AVAILABLE	\$ 73,168	\$ 72,746	\$ 18,207	\$ 18,207	\$ 18,207
<u>EXPENDITURES</u>					
38-0000-7100 Overhead Allocation	617	617	-	-	-
38-0000-9500 Transfers-out (to fund 39)	-	53,921	-	-	-
TOTAL EXPENDITURE	617	54,538	-	-	-
FUND TOTAL	\$ 72,551	\$ 18,207	\$ 18,207	\$ 18,207	\$ 18,207

The Park Acquisition Fee was combined with the Park Development Fund in 2015-16.

CITY OF CALIMESA
 FY 2017-18
 Park Improvement Fees

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 39 - Park Improvement Fees					
Fund Balance, Beginning of Year	\$ 693,863	\$ 1,011,127	\$ 1,450,206	\$ 1,450,206	\$ 1,767,338
<u>REVENUE</u>					
39-0000-4650 Interest	1,458	4,418	1,000	11,065	9,900
39-0000-4405 Mitigation Revenue	422,756	406,164	313,300	320,994	290,520
39-2083-4800 Intergov't Revenue (Calimesa Creek Trails)		5,000	-	-	-
39-0000-9501 Transfers-in (from Fund 38)		53,921	-	-	-
TOTAL REVENUE	424,214	469,503	314,300	332,059	300,420
AMOUNT AVAILABLE	\$ 1,118,077	\$ 1,480,630	\$ 1,764,506	\$ 1,782,265	\$ 2,067,758
<u>EXPENDITURES</u>					
39-0000-7100 Overhead Allocation	5,585	6,944	7,546	7,546	7,381
39-0000-7210 Professional Services	2,412	7,235	2,315	2,315	-
39-0000-7220 Engineering Services	-	-	-	291	-
39-0000-8700 CIP Projects	66	-	-	-	-
39-2069-7210 Professional Services	-	135	-	-	-
39-2078-7210 Professional Services	-	-	250,000	-	-
39-2077-8600 CIP Project	-	-	650,000	-	-
39-2069-8700 CIP Project	1,587	-	-	-	-
39-2069-7210 Professional Services	78,185	-	-	-	-
39-2083-7210 CIP Project	15,000	2,063	-	-	-
39-2083-7220 Engineering Services	4,115	14,048	4,775	4,775	-
TOTAL EXPENDITURE	106,950	30,423	914,636	14,927	7,381
FUND TOTAL	\$ 1,011,127	\$ 1,450,206	\$ 849,870	\$ 1,767,338	\$ 2,060,377

CIP Project 2069: 4th Street Park Frontage
 CIP Project 2077: 4th Street Park Phase 2
 CIP Project 2078: Park Master Plan Update
 CIP Project 2083: Calimesa Creek Trail Master Plan

The City Council determined that as the population of the city reaches build-out, additional recreation facilities will be required. The study estimates that 145.26 acres of land will have to be acquired and developed for park purposes to provide comparable recreation services to the public. The fees collected for this purpose are to be used for park development within the City.

CITY OF CALIMESA
FY 2017-18

Transportation Uniform Mitigation Fees

		FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 41 - TUMF						
	Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -
<u>REVENUE</u>						
41-0000-4449	Mitigation Revenue	276,806	18,358	18,750	223,831	-
	TOTAL REVENUE	276,806	18,358	18,750	223,831	-
	AMOUNT AVAILABLE	\$ 276,806	\$ 18,358	\$ 18,750	\$ 223,831	\$ -
<u>EXPENDITURES</u>						
41-0000-7150	Pass-throughs	276,806	18,358	18,750	223,831	-
	TOTAL EXPENDITURE	276,806	18,358	18,750	223,831	-
	FUND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -

The Transportation Uniform Mitigation Fee (TUMF) was established by Western Riverside County Council of Governments (WRCOG). The purpose of the program is to allow participating cities to charge a TUMF development fee to prospective developers to address the increase in traffic resulting from the development.

CITY OF CALIMESA
FY 2017-18

Multi-Species Habitat Conservation Program (MSHCP)

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 42 - MSHCP					
Fund Balance, Beginning of Year	\$ 4,990	\$ 4,890	\$ 4,855	\$ 4,855	\$ 4,855
<u>REVENUE</u>					
42-0000-4650 Interest	-				
42-0000-4449 Mitigation Revenue	131,784	173,266	173,266	170,219	-
TOTAL REVENUE	131,784	173,266	173,266	170,219	-
AMOUNT AVAILABLE	\$ 136,774	\$ 178,157	\$ 178,121	\$ 175,074	\$ 4,855
<u>EXPENDITURES</u>					
42-0000-7150 Pass-throughs	131,784	173,301	173,301	170,219	-
42-0000-7770 Miscellaneous	100	-	-	-	-
TOTAL EXPENDITURE	131,884	173,301	173,301	170,219	-
FUND TOTAL	\$ 4,890	\$ 4,855	\$ 4,820	\$ 4,855	\$ 4,855

The Multi-Species Habitat Conservation Program (MSHCP) was established several years ago by Riverside County. The purpose of the program is to allow participating cities to charge an MSHCP development fee to prospective developers for purchasing endangered species land banks in lieu of each city having to negotiate land conservation set-asides on a case-by-case basis. Fees collected by each respective city must be remitted to the county MSHCP in full.

CITY OF CALIMESA
FY 2017-18

CFD 2012-1 IA2 Facilities (Singleton Heights)

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 49 - CFD 2012-1 IA2 Facilities					
Fund Balance, Beginning of Year	\$ -	-	-	\$ -	\$ 3,160,330
<u>REVENUE</u>					
49-0000-4101 Reimbursed Expenses	-	-	-	-	-
49-0000-4155 Assessments	-	-	-	-	202,966
49-0000-4625 Misc Revenue	-	-	-	20,650	-
49-0000-4650 Interest	-	-	-	-	-
49-0000-4978 Proceeds of Debt	-	-	-	4,205,000	-
TOTAL REVENUE	-	-	-	4,225,650	202,966
AMOUNT AVAILABLE	\$ -	-	-	4,225,650	3,363,296
<u>EXPENDITURES</u>					
49-0000-7100 Overhead Allocation	-	-	-	-	2,688
49-0000-7151 Debt Service	-	-	-	796,249	193,281
49-0000-7153 Cost of Issuance	-	-	-	248,421	-
49-0000-7210 Professional Services	-	-	-	20,650	6,996
49-0000-9500 Transfer Out	-	-	-	-	-
TOTAL EXPENDITURE	-	-	-	1,065,320	202,965
FUND TOTAL	\$ -	\$ -	\$ -	\$ 3,160,330	\$ 3,160,331

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012. The action authorized the bonded indebtedness and approved the levy of special taxes. The proposed special tax bonds will finance capital facilities fees of the City of Calimesa and the Yucaipa Valley Water Dist. relating to public facility improvements serving property within the District, fund a reserve fund and pay for bond issuance costs.

CITY OF CALIMESA
 FY 2017-18
 CFD No. 1 (Coussoulis)

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 50 - CFD No. 1					
Fund Balance, Beginning of Year	\$ 1,861	-	-	\$ -	\$ -
<u>REVENUE</u>					
50-0000-4101 Reimbursed Expenses	10,000	-	-	-	-
50-0000-4650 Interest	9	-	-	-	-
TOTAL REVENUE	10,009	-	-	-	-
AMOUNT AVAILABLE	\$ 11,870	-	-	-	-
<u>EXPENDITURES</u>					
50-0000-9500 Transfer Out	11,870	-	-	-	-
TOTAL EXPENDITURE	11,870	-	-	-	-
FUND TOTAL	\$ (0)	\$ -	\$ -	\$ -	\$ -

NOTE: FUND CLOSED. ONLY SHOWN FOR HISTORICAL PURPOSES

CITY OF CALIMESA
 FY 2017-18
 Public Services CFD - 1

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 51 - Public Services CFD - 1					
Fund Balance, Beginning of Year	\$ 105,380	\$ 74,835	\$ 41,654	\$ 41,654	\$ 57,392
<u>REVENUE</u>					
51-0000-4650 Interest	156	237	-	180	150
51-0000-4155 Assessments	83,582	114,059	174,561	174,604	206,791
TOTAL REVENUE	83,738	114,296	174,561	174,784	206,941
AMOUNT AVAILABLE	\$ 189,118	\$ 189,131	\$ 216,215	\$ 216,438	\$ 264,333
<u>EXPENDITURES</u>					
51-0000-7210 Professional Services	4,326	4,423	5,824	5,839	5,472
51-0000-7100 Overhead Allocation	1,957	3,054	3,207	3,207	3,271
51-0000-7770 Miscellaneous (to Fund 01 for Services)	108,000	140,000	150,000	150,000	210,000
TOTAL EXPENDITURE	114,283	147,477	159,031	159,046	218,743
FUND TOTAL	\$ 74,835	\$ 41,654	\$ 57,184	\$ 57,392	\$ 45,590

Community Facilities District No. 2006-1 Public Services was formed and established by the City on July 17, 2006. The action authorized the levy of special taxes to provide for (1) Police protection services, (2) Fire protection/Paramedic services, and (3) Park Maintenance services.

CITY OF CALIMESA
 FY 2017-18
 CFD 2013-1 Facilities (JP Ranch)

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 52 - CFD 2013-1 Facilities (JP Ranch)					
Fund Balance, Beginning of Year	\$ 34,104	\$ 21,718	\$ 196,635	\$ 196,635	\$ 196,285
<u>REVENUE</u>					
52-0000-4650 Interest	11	167	-	240	200
52-0000-4155 Assessments	22,600	88,942	89,378	89,378	85,520
52-0000-4625 Miscellaneous	-	15,000	-	-	-
52-0000-4978 Proceeds of Debt Issuance	-	1,565,000	-	-	-
TOTAL REVENUE	22,611	1,669,109	89,378	89,618	85,720
AMOUNT AVAILABLE	\$ 56,715	\$ 1,690,826	\$ 286,013	\$ 286,253	\$ 282,005
<u>EXPENDITURES</u>					
52-0000-7210 Professional Services	32,999	21,849	6,236	6,826	6,760
52-0000-7100 Overhead Allocation	762	2,098	2,635	2,635	2,688
52-0000-7151 Debt Service	-	1,282,910	80,507	80,507	76,073
52-0000-7153 Cost of Issuance	-	187,333	-	-	-
52-0000-7770 Miscellaneous	1,236	-	-	-	-
52-0000-9500 Transfer Out	-	-	-	-	-
TOTAL EXPENDITURE	34,997	1,494,191	89,378	89,968	85,521
FUND TOTAL	\$ 21,718	\$ 196,635	\$ 196,635	\$ 196,285	\$ 196,485

Community Facilities District No. 2013-1 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The bond proceeds used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA
 FY 2017-18
 CFD 2012-1 Facilities (Singleton Heights)

		FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 53 - CFD 2012-1 Facilities (Singleton Heights)						
	Fund Balance, Beginning of Year	\$ 151,882	\$ 363,413	\$ 384,312	\$ 384,312	\$ 384,855
<u>REVENUE</u>						
53-0000-4650	Interest	107	272	-	344	300
53-0000-4625	Miscellaneous	14,350	-	-	-	-
53-0000-4155	Assessments	139,381	152,513	153,434	153,434	152,873
53-0000-4978	Proceeds of Debt	2,855,000	-	-	-	-
	TOTAL REVENUE	3,008,838	152,785	153,434	153,778	153,173
	AMOUNT AVAILABLE	\$ 3,160,720	\$ 516,197	\$ 537,746	\$ 538,090	\$ 538,028
<u>EXPENDITURES</u>						
53-0000-7210	Professional Services	5,112	7,627	7,624	7,624	10,523
53-0000-7100	Overhead Allocation	480	3,308	3,473	3,473	3,542
53-0000-7151	Debt Service	2,537,030	120,950	142,138	142,138	140,350
53-0000-7153	Cost of Issuance	252,015	-	-	-	-
53-0000-7770	Miscellaneous	2,670	-	200	-	-
	TOTAL EXPENDITURE	2,797,307	131,885	153,435	153,235	154,415
	FUND TOTAL	\$ 363,413	\$ 384,312	\$ 384,311	\$ 384,855	\$ 383,613

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012. The action authorized the levy of special taxes to provide for maintenance of landscaping, lighting, streets, storm drain and detention basin.

CITY OF CALIMESA
FY 2017-18

CFD 2012-1B Maintenance (Singleton Heights)

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 55 - CFD 2012-1B Maint. (Singleton Heights)					
Fund Balance, Beginning of Year	\$ 45,763	\$ 86,112	\$ 127,700	\$ 127,700	\$ 166,215
<u>REVENUE</u>					
55-0000-4650 Interest	102	374	-	896	800
55-0000-4155 Assessments	42,043	42,769	41,830	41,830	48,760
55-0000-4625 Miscellaneous					
TOTAL REVENUE	42,145	43,143	41,830	42,726	49,560
AMOUNT AVAILABLE	87,908	129,255	169,530	170,426	215,775
<u>EXPENDITURES</u>					
55-0000-7210 Professional Services	970	687	1,256	2,600	2,808
55-0000-7100 Overhead Allocation	-	868	911	911	929
55-0000-7415 Utilities - Street Lights	-	-	-	700	800
55-0000-7770 Miscellaneous	826	-	-	-	-
TOTAL EXPENDITURE	1,796	1,555	2,167	4,211	4,537
FUND TOTAL	\$ 86,112	\$ 127,700	\$ 167,363	\$ 166,215	\$ 211,238

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012.
The action authorized the levy of special taxes to provide for maintenance of landscaping, lighting, streets, storm drain and detention basin.

CITY OF CALIMESA
 FY 2017-18
 CFD 2013-1B Maintenance (JP Ranch)

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 56 - CFD 2013-1B JP Maint.					
Fund Balance, Beginning of Year	\$ 20,617	\$ 39,615	\$ 64,703	\$ 64,703	\$ 111,452
<u>REVENUE</u>					
56-0000-4650 Interest	20	180	-	466	400
56-0000-4155 Assessments	22,329	29,239	28,157	50,512	51,492
TOTAL REVENUE	22,349	29,419	28,157	50,978	51,892
AMOUNT AVAILABLE	\$ 42,966	\$ 69,034	\$ 92,860	\$ 115,681	\$ 163,344
<u>EXPENDITURES</u>					
56-0000-7210 Professional Services	1,374	2,160	867	1,950	2,847
56-0000-7100 Overhead Allocation	-	2,171	2,279	2,279	2,325
56-0000-7770 Miscellaneous	1,977	-	-	-	-
TOTAL EXPENDITURE	3,351	4,331	3,146	4,229	5,172
FUND TOTAL	\$ 39,615	\$ 64,703	\$ 89,714	\$ 111,452	\$ 158,172

Community Facilities District No. 2013-1 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The special taxes will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA
 FY 2017-18
 CFD 2006-3 Suncal/Summerwind

		FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 57- CFD 2006-3 Suncal/Summerwind						
	Fund Balance, Beginning of Year	\$ 32,073	\$ 31,009	\$ 30,013	\$ 30,013	\$ 592
<u>REVENUE</u>						
57-0000-4650	Interest	6	4	-	595	-
	TOTAL REVENUE	6	4	-	595	-
	AMOUNT AVAILABLE	\$ 32,079	\$ 31,013	\$ 30,013	\$ 30,608	\$ 592
<u>EXPENDITURES</u>						
57-0000-7210	Professional Services	1,070	1,000	1,000	1,000	-
57-0000-7100	Overhead Allocation	-	-	-	-	-
57-0000-7770	Miscellaneous	-	-	-	29,016	-
	TOTAL EXPENDITURE	1,070	1,000	1,000	30,016	-
	FUND TOTAL	\$ 31,009	\$ 30,013	\$ 29,013	\$ 592	\$ 592

Community Facilities District No. 2006-3 (JP Ranch) was formed and established by the City on January 16, 2007. The action authorized the bonded indebtedness and approved the levy of special taxes. The bond funds financed cost of streets, storm drain, library, fire and law enforcement facilities. Additionally funding was also provided for certain development impact and other fees as well as Yucaipa Valley Water Dist., fees and facilities and to pay for the incidental costs associated with financing and formation of the CFD.

CITY OF CALIMESA
FY 2017-18

CFD Heritage Oaks

		FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 58- CFD Heritage Oaks						
	Fund Balance, Beginning of Year	\$ -	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540
<u>REVENUE</u>						
57-0000-4650	Interest	-	-	-	-	-
57-0000-4155	Assessments	-	-	-	-	-
	TOTAL REVENUE	-	-	-	-	-
	AMOUNT AVAILABLE	\$ -	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540
<u>EXPENDITURES</u>						
57-0000-7210	Professional Services	-	-	-	-	-
57-0000-7100	Overhead Allocation	-	-	-	-	-
	TOTAL EXPENDITURE	-	-	-	-	-
	FUND TOTAL	\$ -	\$ 8,540	\$ 8,540	\$ 8,540	\$ 8,540

CITY OF CALIMESA
 FY 2017-18
 CFD JP Ranch Facilities IA2

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 59- CFD JP Ranch Facilities IA2					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ 209,683
<u>REVENUE</u>					
59-0000-4650 Interest	-	-	-	35	30
59-0000-4155 Assessments	-	-	88,738	88,738	73,626
59-0000-4625 Miscellaneous Revenue	-	-	-	20,650	-
59-0000-4978 Proceeds of Debt Issuance	-	-	1,530,000	1,530,000	-
TOTAL REVENUE	-	-	1,618,738	1,639,423	73,656
AMOUNT AVAILABLE	\$ -	\$ -	\$ 1,618,738	\$ 1,639,423	\$ 283,339
<u>EXPENDITURES</u>					
59-0000-7100 Overhead Allocation	0	0	0	-	2,688
59-0000-7151 Debt Service	-	-	1,128,460	1,128,460	61,981
59-0000-7153 Cost of Issuance Expense	-	-	277,456	277,456	-
59-0000-7210 Professional Services	-	-	-	23,824	9,645
TOTAL EXPENDITURE	-	-	1,405,916	1,429,740	74,314
FUND TOTAL	\$ -	\$ -	\$ 212,822	\$ 209,683	\$ 209,025

Community Facilities District No. 2013-11A2 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The bond proceeds will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA
FY 2017-18
Successor Agency

		FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 67 - Successor Agency						
	Fund Balance, Beginning of Year	\$ (26,587)	\$ (21,130)	\$ (91,623)	\$ (91,623)	\$ (91,433)
<u>REVENUE</u>						
67-0000-4625	Miscellaneous	109	-	-	-	-
67-0000-4650	Interest	-	453	-	-	-
67-0000-4800	Other Governmental Revenue	423,084	382,691	309,963	304,546	297,130
67-0000-4978	Proceeds of Debt Issuance					
	TOTAL REVENUE	423,193	383,144	309,963	304,546	297,130
	AMOUNT AVAILABLE	\$ 396,606	\$ 362,014	\$ 218,340	\$ 212,923	\$ 205,697
<u>EXPENDITURES</u>						
67-0000-6010	Salaries/Benefits	129,795	128,281	94,373	94,373	86,060
67-0000-7210	Contract Employees	-	-	-	-	-
67-0000-7210	Professional Svcs-Fin/Audit/Trust	70,554	70,469	16,171	10,564	13,650
67-0000-7215	Professional Svcs. - Legal	1,142	484	-	-	-
67-0000-7100	Overhead Allocation	48,663	50,766	-	-	-
67-0000-7151	Debt Service	166,872	203,638	199,419	199,419	197,420
67-0000-7153	Cost of Issuance Expense	710	-	-	-	-
67-0000-7585	Travel/Training	-	-	-	-	-
67-0000-7700	Miscellaneous	-	-	-	-	-
	TOTAL EXPENDITURE	417,736	453,638	309,963	304,356	297,130
	FUND TOTAL	\$ (21,130)	\$ (91,623)	\$ (91,623)	\$ (91,433)	\$ (91,434)

The Successor Agency's role is to assume the administrative duties of the former Calimesa Redevelopment Agency by paying such items as bond debt service and finishing previously approved capital projects.

Staff Allocations:	FTE
City Manager	20%
Accountant	10%
Public Works Director	0%
General Services Director	20%
Accounting Tech.	10%
Sr. Administrative Assistant	5%
Administrative Assistant I	10%
Total FTE's	<u>0.75</u>

CITY OF CALIMESA
 FY 2017-18
 California Recycling Grant

	FY 14-15 Actuals	FY 15-16 Actuals	FY 16-17 Amended Budget	FY 16-17 Projected Actuals	FY 17-18 Proposed Budget
Fund: 71 - California Recycling Grant					
Fund Balance, Beginning of Year	\$ 15,009	\$ 20,009	\$ 20,009	\$ 20,009	\$ 25,166
<u>REVENUE</u>					
71-0000-4650 Interest	-	-	-	157	140
71-0000-4800 Other Governmental Revenue	5,000	-	-	5,000	5,000
TOTAL REVENUE	5,000	-	-	5,157	5,140
AMOUNT AVAILABLE	\$ 20,009	\$ 20,009	\$ 20,009	\$ 25,166	\$ 30,306
<u>EXPENDITURES</u>					
TOTAL EXPENDITURE	-	-	-	-	-
FUND TOTAL	\$ 20,009	\$ 20,009	\$ 20,009	\$ 25,166	\$ 30,306

Authorized Positions & Salary Schedule

CITY OF CALIMESA
 FY 17-18
 Authorized Position List

SALARY RANGE	POSITION	FUNDED	UNFUNDED
<u>FULL-TIME POSITIONS:</u>			
Contract	City Manager	1	
42	Deputy City Manager/City Clerk	1	
41	General Services Director	1 (see note A below)	
23	Sr. Administrative Assistant	1	
17	Administrative Assistant I	1	
26	Accountant	1	
20	Accounting Technician	1	
41	Public Works Director	1	
30	Maintenance Supervisor		1
23	Lead Maintenance Worker	1	
21	Maintenance Worker II		1
18	Maintenance Worker I	2	
F-10	Fire Chief	1 (see note B below)	
F-9	Deputy Fire Chief	1 (see note B below)	
F-8	Fire Captain	3 (see note C below)	
F-5	Firefighter/Paramedic	(see note C below)	6
F-4	Firefighter/EMT	6 (see note C below)	
F-2	Reserve Firefighter	(see notes C & D below)	
Contract	City Engineer	1	
Contract	Building Official	1	
Contract	Building Counter Tehnician	1	
Contract	Community Development Director	1	
Contract	Assistant Planner	1	
Contract	Code Enforcement Officer	1	
Contract	Senior Services Manager	1	
Contract	Senior Services Office Specialist	1	
Total Council Authorized Position:		30	8

Note A: This position is funded for the last 5 months of the fiscal year.

Note B: Funding reflected in the budget; approval of job descriptions and salary ranges pending.

Note C: Approved classifications for transition to in-house fire department on January 1, 2018.

Note D: The number of reserve positions will vary. Calssification will be paid a per-shift stipend.

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
1	Hourly	7.16	7.52	7.89	8.29	8.70	9.14
	Bi-Weekly	572.80	601.44	631.51	663.09	696.24	731.05
	Monthly	1,241.07	1,303.12	1,368.28	1,436.69	1,508.52	1,583.95
	Annually	14,892.80	15,637.44	16,419.31	17,240.28	18,102.29	19,007.41
2	Hourly	7.52	7.89	8.29	8.70	9.14	9.60
	Bi-Weekly	601.44	631.51	663.09	696.24	731.05	767.61
	Monthly	1,303.12	1,368.28	1,436.69	1,508.52	1,583.95	1,663.15
	Annually	15,637.44	16,419.31	17,240.28	18,102.29	19,007.41	19,957.78
3	Hourly	7.89	8.29	8.70	9.14	9.60	10.07
	Bi-Weekly	631.51	663.09	696.24	731.05	767.61	805.99
	Monthly	1,368.28	1,436.69	1,508.52	1,583.95	1,663.15	1,746.31
	Annually	16,419.31	17,240.28	18,102.29	19,007.41	19,957.78	20,955.67
4	Hourly	8.29	8.70	9.14	9.60	10.07	10.58
	Bi-Weekly	663.09	696.24	731.05	767.61	805.99	846.29
	Monthly	1,436.69	1,508.52	1,583.95	1,663.15	1,746.31	1,833.62
	Annually	17,240.28	18,102.29	19,007.41	19,957.78	20,955.67	22,003.45
5	Hourly	8.70	9.14	9.60	10.07	10.58	11.11
	Bi-Weekly	696.24	731.05	767.61	805.99	846.29	888.60
	Monthly	1,508.52	1,583.95	1,663.15	1,746.31	1,833.62	1,925.30
	Annually	18,102.29	19,007.41	19,957.78	20,955.67	22,003.45	23,103.62
6	Hourly	9.14	9.60	10.07	10.58	11.11	11.66
	Bi-Weekly	731.05	767.61	805.99	846.29	888.60	933.03
	Monthly	1,583.95	1,663.15	1,746.31	1,833.62	1,925.30	2,021.57
	Annually	19,007.41	19,957.78	20,955.67	22,003.45	23,103.62	24,258.80
7	Hourly	9.60	10.07	10.58	11.11	11.66	12.25
	Bi-Weekly	767.61	805.99	846.29	888.60	933.03	979.68
	Monthly	1,663.15	1,746.31	1,833.62	1,925.30	2,021.57	2,122.65
	Annually	19,957.78	20,955.67	22,003.45	23,103.62	24,258.80	25,471.74
8	Hourly	10.07	10.58	11.11	11.66	12.25	12.86
	Bi-Weekly	805.99	846.29	888.60	933.03	979.68	1,028.67
	Monthly	1,746.31	1,833.62	1,925.30	2,021.57	2,122.65	2,228.78
	Annually	20,955.67	22,003.45	23,103.62	24,258.80	25,471.74	26,745.33
9	Hourly	10.58	11.11	11.66	12.25	12.86	13.50
	Bi-Weekly	846.29	888.60	933.03	979.68	1,028.67	1,080.10

	Monthly	1,833.62	1,925.30	2,021.57	2,122.65	2,228.78	2,340.22
	Annually	22,003.45	23,103.62	24,258.80	25,471.74	26,745.33	28,082.60
10	Hourly	11.11	11.66	12.25	12.86	13.50	14.18
	Bi-Weekly	888.60	933.03	979.68	1,028.67	1,080.10	1,134.10
	Monthly	1,925.30	2,021.57	2,122.65	2,228.78	2,340.22	2,457.23
	Annually	23,103.62	24,258.80	25,471.74	26,745.33	28,082.60	29,486.73
11	Hourly	11.66	12.25	12.86	13.50	14.18	14.89
	Bi-Weekly	933.03	979.68	1,028.67	1,080.10	1,134.10	1,190.81
	Monthly	2,021.57	2,122.65	2,228.78	2,340.22	2,457.23	2,580.09
	Annually	24,258.80	25,471.74	26,745.33	28,082.60	29,486.73	30,961.06
12	Hourly	12.25	12.86	13.50	14.18	14.89	15.63
	Bi-Weekly	979.68	1,028.67	1,080.10	1,134.10	1,190.81	1,250.35
	Monthly	2,122.65	2,228.78	2,340.22	2,457.23	2,580.09	2,709.09
	Annually	25,471.74	26,745.33	28,082.60	29,486.73	30,961.06	32,509.11
13	Hourly	12.86	13.50	14.18	14.89	15.63	16.41
	Bi-Weekly	1,028.67	1,080.10	1,134.10	1,190.81	1,250.35	1,312.87
	Monthly	2,228.78	2,340.22	2,457.23	2,580.09	2,709.09	2,844.55
	Annually	26,745.33	28,082.60	29,486.73	30,961.06	32,509.11	34,134.57
14	Hourly	13.50	14.18	14.89	15.63	16.41	17.23
	Bi-Weekly	1,080.10	1,134.10	1,190.81	1,250.35	1,312.87	1,378.51
	Monthly	2,340.22	2,457.23	2,580.09	2,709.09	2,844.55	2,986.77
	Annually	28,082.60	29,486.73	30,961.06	32,509.11	34,134.57	35,841.30
15	Hourly	14.18	14.89	15.63	16.41	17.23	18.09
	Bi-Weekly	1,134.10	1,190.81	1,250.35	1,312.87	1,378.51	1,447.44
	Monthly	2,457.23	2,580.09	2,709.09	2,844.55	2,986.77	3,136.11
	Annually	29,486.73	30,961.06	32,509.11	34,134.57	35,841.30	37,633.36
16	Hourly	14.89	15.63	16.41	17.23	18.09	19.00
	Bi-Weekly	1,190.81	1,250.35	1,312.87	1,378.51	1,447.44	1,519.81
	Monthly	2,580.09	2,709.09	2,844.55	2,986.77	3,136.11	3,292.92
	Annually	30,961.06	32,509.11	34,134.57	35,841.30	37,633.36	39,515.03
17	Hourly	15.63	16.41	17.23	18.09	19.00	19.95
	Bi-Weekly	1,250.35	1,312.87	1,378.51	1,447.44	1,519.81	1,595.80
	Monthly	2,709.09	2,844.55	2,986.77	3,136.11	3,292.92	3,457.57
	Annually	32,509.11	34,134.57	35,841.30	37,633.36	39,515.03	41,490.78
18	Hourly	16.41	17.23	18.09	19.00	19.95	20.94
	Bi-Weekly	1,312.87	1,378.51	1,447.44	1,519.81	1,595.80	1,675.59
	Monthly	2,844.55	2,986.77	3,136.11	3,292.92	3,457.57	3,630.44
	Annually	34,134.57	35,841.30	37,633.36	39,515.03	41,490.78	43,565.32

19	Hourly	17.23	18.09	19.00	19.95	20.94	21.99
	Bi-Weekly	1,378.51	1,447.44	1,519.81	1,595.80	1,675.59	1,759.37
	Monthly	2,986.77	3,136.11	3,292.92	3,457.57	3,630.44	3,811.97
	Annually	35,841.30	37,633.36	39,515.03	41,490.78	43,565.32	45,743.59
20	Hourly	18.09	19.00	19.95	20.94	21.99	23.09
	Bi-Weekly	1,447.44	1,519.81	1,595.80	1,675.59	1,759.37	1,847.34
	Monthly	3,136.11	3,292.92	3,457.57	3,630.44	3,811.97	4,002.56
	Annually	37,633.36	39,515.03	41,490.78	43,565.32	45,743.59	48,030.77
21	Hourly	19.00	19.95	20.94	21.99	23.09	24.25
	Bi-Weekly	1,519.81	1,595.80	1,675.59	1,759.37	1,847.34	1,939.70
	Monthly	3,292.92	3,457.57	3,630.44	3,811.97	4,002.56	4,202.69
	Annually	39,515.03	41,490.78	43,565.32	45,743.59	48,030.77	50,432.31
22	Hourly	19.95	20.94	21.99	23.09	24.25	25.46
	Bi-Weekly	1,595.80	1,675.59	1,759.37	1,847.34	1,939.70	2,036.69
	Monthly	3,457.57	3,630.44	3,811.97	4,002.56	4,202.69	4,412.83
	Annually	41,490.78	43,565.32	45,743.59	48,030.77	50,432.31	52,953.92
23	Hourly	20.94	21.99	23.09	24.25	25.46	26.73
	Bi-Weekly	1,675.59	1,759.37	1,847.34	1,939.70	2,036.69	2,138.52
	Monthly	3,630.44	3,811.97	4,002.56	4,202.69	4,412.83	4,633.47
	Annually	43,565.32	45,743.59	48,030.77	50,432.31	52,953.92	55,601.62
24	Hourly	21.99	23.09	24.25	25.46	26.73	28.07
	Bi-Weekly	1,759.37	1,847.34	1,939.70	2,036.69	2,138.52	2,245.45
	Monthly	3,811.97	4,002.56	4,202.69	4,412.83	4,633.47	4,865.14
	Annually	45,743.59	48,030.77	50,432.31	52,953.92	55,601.62	58,381.70
25	Hourly	23.09	24.25	25.46	26.73	28.07	29.47
	Bi-Weekly	1,847.34	1,939.70	2,036.69	2,138.52	2,245.45	2,357.72
	Monthly	4,002.56	4,202.69	4,412.83	4,633.47	4,865.14	5,108.40
	Annually	48,030.77	50,432.31	52,953.92	55,601.62	58,381.70	61,300.78
26	Hourly	24.25	25.46	26.73	28.07	29.47	30.95
	Bi-Weekly	1,939.70	2,036.69	2,138.52	2,245.45	2,357.72	2,475.61
	Monthly	4,202.69	4,412.83	4,633.47	4,865.14	5,108.40	5,363.82
	Annually	50,432.31	52,953.92	55,601.62	58,381.70	61,300.78	64,365.82
27	Hourly	25.46	26.73	28.07	29.47	30.95	32.49
	Bi-Weekly	2,036.69	2,138.52	2,245.45	2,357.72	2,475.61	2,599.39
	Monthly	4,412.83	4,633.47	4,865.14	5,108.40	5,363.82	5,632.01
	Annually	52,953.92	55,601.62	58,381.70	61,300.78	64,365.82	67,584.11
28	Hourly	26.73	28.07	29.47	30.95	32.49	34.12

	Bi-Weekly	2,138.52	2,245.45	2,357.72	2,475.61	2,599.39	2,729.36
	Monthly	4,633.47	4,865.14	5,108.40	5,363.82	5,632.01	5,913.61
	Annually	55,601.62	58,381.70	61,300.78	64,365.82	67,584.11	70,963.32
29	Hourly	28.07	29.47	30.95	32.49	34.12	35.82
	Bi-Weekly	2,245.45	2,357.72	2,475.61	2,599.39	2,729.36	2,865.83
	Monthly	4,865.14	5,108.40	5,363.82	5,632.01	5,913.61	6,209.29
	Annually	58,381.70	61,300.78	64,365.82	67,584.11	70,963.32	74,511.49
30	Hourly	29.47	30.95	32.49	34.12	35.82	37.61
	Bi-Weekly	2,357.72	2,475.61	2,599.39	2,729.36	2,865.83	3,009.12
	Monthly	5,108.40	5,363.82	5,632.01	5,913.61	6,209.29	6,519.76
	Annually	61,300.78	64,365.82	67,584.11	70,963.32	74,511.49	78,237.06
31	Hourly	30.95	32.49	34.12	35.82	37.61	39.49
	Bi-Weekly	2,475.61	2,599.39	2,729.36	2,865.83	3,009.12	3,159.57
	Monthly	5,363.82	5,632.01	5,913.61	6,209.29	6,519.76	6,845.74
	Annually	64,365.82	67,584.11	70,963.32	74,511.49	78,237.06	82,148.91
32	Hourly	32.49	34.12	35.82	37.61	39.49	41.47
	Bi-Weekly	2,599.39	2,729.36	2,865.83	3,009.12	3,159.57	3,317.55
	Monthly	5,632.01	5,913.61	6,209.29	6,519.76	6,845.74	7,188.03
	Annually	67,584.11	70,963.32	74,511.49	78,237.06	82,148.91	86,256.36
33	Hourly	34.12	35.82	37.61	39.49	41.47	43.54
	Bi-Weekly	2,729.36	2,865.83	3,009.12	3,159.57	3,317.55	3,483.43
	Monthly	5,913.61	6,209.29	6,519.76	6,845.74	7,188.03	7,547.43
	Annually	70,963.32	74,511.49	78,237.06	82,148.91	86,256.36	90,569.18
34	Hourly	35.82	37.61	39.49	41.47	43.54	45.72
	Bi-Weekly	2,865.83	3,009.12	3,159.57	3,317.55	3,483.43	3,657.60
	Monthly	6,209.29	6,519.76	6,845.74	7,188.03	7,547.43	7,924.80
	Annually	74,511.49	78,237.06	82,148.91	86,256.36	90,569.18	95,097.64
35	Hourly	37.61	39.49	41.47	43.54	45.72	48.01
	Bi-Weekly	3,009.12	3,159.57	3,317.55	3,483.43	3,657.60	3,840.48
	Monthly	6,519.76	6,845.74	7,188.03	7,547.43	7,924.80	8,321.04
	Annually	78,237.06	82,148.91	86,256.36	90,569.18	95,097.64	99,852.52
36	Hourly	39.49	41.47	43.54	45.72	48.01	50.41
	Bi-Weekly	3,159.57	3,317.55	3,483.43	3,657.60	3,840.48	4,032.51
	Monthly	6,845.74	7,188.03	7,547.43	7,924.80	8,321.04	8,737.10
	Annually	82,148.91	86,256.36	90,569.18	95,097.64	99,852.52	104,845.14
37	Hourly	41.47	43.54	45.72	48.01	50.41	52.93
	Bi-Weekly	3,317.55	3,483.43	3,657.60	3,840.48	4,032.51	4,234.13
	Monthly	7,188.03	7,547.43	7,924.80	8,321.04	8,737.10	9,173.95

	Annually	86,256.36	90,569.18	95,097.64	99,852.52	104,845.14	110,087.40
38	Hourly	43.54	45.72	48.01	50.41	52.93	55.57
	Bi-Weekly	3,483.43	3,657.60	3,840.48	4,032.51	4,234.13	4,445.84
	Monthly	7,547.43	7,924.80	8,321.04	8,737.10	9,173.95	9,632.65
	Annually	90,569.18	95,097.64	99,852.52	104,845.14	110,087.40	115,591.77
39	Hourly	45.72	48.01	50.41	52.93	55.57	58.35
	Bi-Weekly	3,657.60	3,840.48	4,032.51	4,234.13	4,445.84	4,668.13
	Monthly	7,924.80	8,321.04	8,737.10	9,173.95	9,632.65	10,114.28
	Annually	95,097.64	99,852.52	104,845.14	110,087.40	115,591.77	121,371.36
40	Hourly	48.01	50.41	52.93	55.57	58.35	61.27
	Bi-Weekly	3,840.48	4,032.51	4,234.13	4,445.84	4,668.13	4,901.54
	Monthly	8,321.04	8,737.10	9,173.95	9,632.65	10,114.28	10,619.99
	Annually	99,852.52	104,845.14	110,087.40	115,591.77	121,371.36	127,439.93
41	Hourly	50.41	52.93	55.57	58.35	61.27	64.33
	Bi-Weekly	4,032.51	4,234.13	4,445.84	4,668.13	4,901.54	5,146.61
	Monthly	8,737.10	9,173.95	9,632.65	10,114.28	10,619.99	11,150.99
	Annually	104,845.14	110,087.40	115,591.77	121,371.36	127,439.93	133,811.92
42	Hourly	52.93	55.57	58.35	61.27	64.33	67.55
	Bi-Weekly	4,234.13	4,445.84	4,668.13	4,901.54	5,146.61	5,403.94
	Monthly	9,173.95	9,632.65	10,114.28	10,619.99	11,150.99	11,708.54
	Annually	110,087.40	115,591.77	121,371.36	127,439.93	133,811.92	140,502.52
43	Hourly	55.57	58.35	61.27	64.33	67.55	70.93
	Bi-Weekly	4,445.84	4,668.13	4,901.54	5,146.61	5,403.94	5,674.14
	Monthly	9,632.65	10,114.28	10,619.99	11,150.99	11,708.54	12,293.97
	Annually	115,591.77	121,371.36	127,439.93	133,811.92	140,502.52	147,527.65
44	Hourly	58.35	61.27	64.33	67.55	70.93	74.47
	Bi-Weekly	4,668.13	4,901.54	5,146.61	5,403.94	5,674.14	5,957.85
	Monthly	10,114.28	10,619.99	11,150.99	11,708.54	12,293.97	12,908.67
	Annually	121,371.36	127,439.93	133,811.92	140,502.52	147,527.65	154,904.03
45	Hourly	61.27	64.33	67.55	70.93	74.47	78.20
	Bi-Weekly	4,901.54	5,146.61	5,403.94	5,674.14	5,957.85	6,255.74
	Monthly	10,619.99	11,150.99	11,708.54	12,293.97	12,908.67	13,554.10
	Annually	127,439.93	133,811.92	140,502.52	147,527.65	154,904.03	162,649.23
46	Hourly	64.33	67.55	70.93	74.47	78.20	82.11
	Bi-Weekly	5,146.61	5,403.94	5,674.14	5,957.85	6,255.74	6,568.53
	Monthly	11,150.99	11,708.54	12,293.97	12,908.67	13,554.10	14,231.81
	Annually	133,811.92	140,502.52	147,527.65	154,904.03	162,649.23	170,781.69

47	Hourly	67.55	70.93	74.47	78.20	82.11	86.21
	Bi-Weekly	5,403.94	5,674.14	5,957.85	6,255.74	6,568.53	6,896.95
	Monthly	11,708.54	12,293.97	12,908.67	13,554.10	14,231.81	14,943.40
	Annually	140,502.52	147,527.65	154,904.03	162,649.23	170,781.69	179,320.78
48	Hourly	70.93	74.47	78.20	82.11	86.21	90.52
	Bi-Weekly	5,674.14	5,957.85	6,255.74	6,568.53	6,896.95	7,241.80
	Monthly	12,293.97	12,908.67	13,554.10	14,231.81	14,943.40	15,690.57
	Annually	147,527.65	154,904.03	162,649.23	170,781.69	179,320.78	188,286.81
49	Hourly	74.47	78.20	82.11	86.21	90.52	95.05
	Bi-Weekly	5,957.85	6,255.74	6,568.53	6,896.95	7,241.80	7,603.89
	Monthly	12,908.67	13,554.10	14,231.81	14,943.40	15,690.57	16,475.10
	Annually	154,904.03	162,649.23	170,781.69	179,320.78	188,286.81	197,701.16
50	Hourly	78.20	82.11	86.21	90.52	95.05	99.80
	Bi-Weekly	6,255.74	6,568.53	6,896.95	7,241.80	7,603.89	7,984.09
	Monthly	13,554.10	14,231.81	14,943.40	15,690.57	16,475.10	17,298.85
	Annually	162,649.23	170,781.69	179,320.78	188,286.81	197,701.16	207,586.21

Fire

Captain/EMT	Hourly	\$ 14.32	\$ 15.04	\$ 15.79	\$ 16.58	\$ 17.41	\$ 18.28
F - 8	Bi-Weekly	\$ 1,646.80	\$ 1,729.60	\$ 1,815.85	\$ 1,906.70	\$ 2,002.15	\$ 2,102.20
	Monthly	\$ 3,568.07	\$ 3,747.47	\$ 3,934.34	\$ 4,131.18	\$ 4,337.99	\$ 4,554.77
	Annually	\$ 42,816.80	\$ 44,969.60	\$ 47,212.10	\$ 49,574.20	\$ 52,055.90	\$ 54,657.20
Firefighter/Param	Hourly	\$ 13.31	\$ 13.98	\$ 14.68	\$ 15.41	\$ 16.18	\$ 16.99
F - 5	Bi-Weekly	\$ 1,530.65	\$ 1,607.70	\$ 1,688.20	\$ 1,772.15	\$ 1,860.70	\$ 1,953.85
	Monthly	\$ 3,316.41	\$ 3,483.35	\$ 3,657.77	\$ 3,839.66	\$ 4,031.52	\$ 4,233.34
	Annually	\$ 39,796.90	\$ 41,800.20	\$ 43,893.20	\$ 46,075.90	\$ 48,378.20	\$ 50,800.10
Firefighter/EMT	Hourly	\$ 11.98	\$ 12.58	\$ 13.21	\$ 13.87	\$ 14.56	\$ 15.29
F - 4	Bi-Weekly	\$ 1,377.70	\$ 1,446.70	\$ 1,519.15	\$ 1,595.05	\$ 1,674.40	\$ 1,758.35
	Monthly	\$ 2,985.02	\$ 3,134.52	\$ 3,291.49	\$ 3,455.94	\$ 3,627.87	\$ 3,809.76
	Annually	\$ 35,820.20	\$ 37,614.20	\$ 39,497.90	\$ 41,471.30	\$ 43,534.40	\$ 45,717.10

Stipend for each 24 hr shift

Reserve Firefighter	\$ 50.00	\$ 60.00	\$ 70.00	\$ 80.00	\$ 90.00	\$ 100.00
F - 2						

Capital Improvement Program

Introduction:

The City of Calimesa's Capital Improvement Program (CIP) covers the five-year fiscal year period of 2017-18 through 2021-2022. Because capital projects are typically long-term in nature, taking multiple years to complete, only the projected current year (2017-18) amounts to be spent on **new** projects are shown as appropriations in the respective Special Revenue Funds (see the Other Funds section of this budget document). Amounts related to ongoing projects in a prior year, are shown as "spent" in the current year and the remaining project funding is reappropriated to the following year; i.e., carried forward from 2016-17 to 2017-18 as part of closing out the fiscal year. In addition, the CIP is a "rolling" five year plan wherein as the current year comes to a close another fiscal year is added on the long-term end of the plan. Keep in mind that on an annual basis the plan is updated and amended to respond to the needs of the community and related development.

Challenges associated with the five year CIP include an increased workload for a relatively small number of City staff for managing and accounting for the CIP. Furthermore, residential construction and new home sales are occurring after a multi-year lag, and this growth will continue to foster additional capital projects and demands on staff. While these challenges are real, the City is fortunate to be in a situation that provides potential opportunities for investment in its infrastructure now and in the future.

Over the next five years the City is projecting to expend \$31.648 million on capital projects; not including the projects budgeted in 2016-17, but not yet complete.

Sources of reliable future revenue include Measure A sales tax override payments, grants already approved for the City, the recently State approved Road Maintenance and Rehabilitation Account, and development impact fees based on developments already approved and/or in process.

Categorically, the City's 2018-2022-CIP will be spent on:

\$ 2,750,000 Parks
500,000 Facilities
28,398,000 Street Improvements
\$ 31,648,000 Total

However, as noted above, the CIP will continue to be revised as community needs evolve and the exact timing of future development is known.

Projects in progress include:

- Calimesa Creek and Storm Drain Improvements
- County Line Road Street Improvements (Calimesa Blvd. and County Line Road)
- Cherry Valley Interchange Improvements
- 5th Street Pavement Rehabilitation
- Donna Lane Pavement Rehabilitation
- Drainage Master Plan

The following pages reflect, in detail, the projects in progress, as well as the projects commencing in the 2017-18 fiscal year.

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City of Calimesa
Five Year Capital Improvement Program
FY 2018 - 2022
Funding Schedule
(continued on next page)

Project Description	2017-18	2018-19	2019-20	2020-21	2021-22
4th Street Park - Phase 2	-	-	2,500,000		-
Park Master Plan Update - Citywide	-	250,000	-		-
Calimesa Creek and Storm Drain Improvements (Balance of Appropriation to carry over from 2016-17)*	-	-	-		-
County Line Road Street Imp. (Engineering Phase) (Balance of Appropriation to carry over from 2016-17)*	-	-	-		-
County Line Road Street Imp. (R of Way/Constrction) (Balance of Appropriation to carry over from 2016-17)*	-	-	-		-
Cherry Valley Interchange (Balance of Appropriation to carry over from 2016-17)	2,150,000	1,500,000	4,114,000		-
Calimesa Boulevard Realignment at Cherry Valley		400,000			
County Line Road Interchange	600,000	1,000,000	2,600,000	1,700,000	1,700,000
County Line Intersection (Bryant, 2nd and 3rd)	1,200,000				
Roberts Road/County Line Roam Improvements Design Engineering and Righ-of-Way Construction		580,000	2,280,000	3,600,000	
Singleton Road Interchange	-	-	-		2,000,000
Sandalwood Interchange					2,000,000
Citywide Payment Rehabilitation 5th Street Pavement Rehabilitation (Balance of Appropriation to carry over from 2016-17) Donna Lane Pavement Rehabilitation (Balance of Appropriation to carry over from 2016-17) Brady Lane Pavement Rehabilitation Barnes Court Pavement Rehabilitation Ward Lane Pavement Rehabilitation Avenue L Slurry Seal California Street Pavement Rehabilitation		150,000	150,000	150,000	150,000
Library/City Hall - (Site Demolition & Planning)					500,000
Drainage Master Plan					
Totals:	4,123,000	3,976,000	11,749,000	5,450,000	6,350,000

City of Calimesa
Five Year Capital Improvement Program
FY 2017-2021
Funding Schedule
(continued from prior page)

Project Description	2019-20	Total	Funding Source
4th Street Park - Phase 2	-	2,500,000	Park Imp. DIF
			Project Total Funding
Park Master Plan Update - Citywide	-	250,000	Park Imp. DIF
			Project Total Funding
Calimesa Creek	-	-	Flood Control Drainage DIF
(Balance of Appropriation to carry over from 2016-17)*	-	-	Riverside County Flood Control
	-	-	EPA Grant
			Project Total Funding
County Line Road Street Imp. (Engineering Phase)	-	-	Traffic Imp. DIF
(Balance of Appropriation to carry over from 2016-17)*	-	-	Local Contribution
	-	-	SAFTEALU Grant
	-	-	Project Total Funding
County Line Road Street Imp. (R of Way/Constrction)	-	-	Traffic Imp. DIF
(Balance of Appropriation to carry over from 2016-17)*	-	-	Local Contribution
	-	-	SAFTEALU Grant
	-	-	Project Total Funding
Cherry Valley Interchange	-	-	Traffic Imp. DIF
(Balance of Appropriation to carry over from 2016-17)*	-	-	CMAQ Grant
			WRCOG/Beaumont
			Local Contribution (SunnyCal)
			Local Contribution (Shopoff)
			Local Contribution (Cherry Valley Plaza)
			Project Total Funding
Calimesa Boulavard Realignment at Cherry Valley			
County Line Road Interchange	-	4,050,000	Traffic Imp. DIF
	-	-	Yucaipa Contribution
	-	-	Project Total Funding
Singleton Road Interchange	2,000,000	2,000,000	Traffic Imp. DIF
	-	-	Grants/Contrib-Others
	-	-	Project Total Funding
Sandalwood Interchange	2,000,000	2,000,000	Traffic Imp. DIF
		-	Grants/Contrib-Others
			Project Total Funding
Citywide Slurry Seal			Measure A
Citywide Payment Rehabilitation	200,000	671,000	Measure A
Striping - Citywide			Measure A
(Balance of Appropriation to carry over from 2015-16)			
5th Street Pavement Rehabilitation		156,000	Measure A
Donna Lane Pavement Rehabilitation		83,000	Measure A
Brady Lane Pavement Rehabilitation		82,000	Measure A
Barnes Court Pavement Rehabilitation		49,000	Measure A
Ward Lane Pavement Rehabilitation		47,000	Measure A
Avenue L Slurry Seal		91,000	Measure A
California Street Pavement Rehabilitation		-	Measure A
			Project Total Funding
Library/City Hall - (Site Demolition & Planning)		-	Library DIF/Admin DIF
(Balance of Appropriation to carry over from 2014-15)			Project Total Funding
Drainage Master Plan		-	Flood Control DIF
(Balance of Appropriation to carry over from 2014-15)		-	Riverside County Flood Control
			Project Total Funding
Totals:	4,200,000	11,979,000	

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Cost Allocation Plan

Introduction:

Every governmental organization in the United States, which receives federal dollars in any substantial form, must have an objective cost allocation plan for distributing administrative overhead. Many states and counties also require the existence of such a plan to substantiate charges for administrative costs to programs that are state or county grant funded. A cost allocation plan may not be required if no administrative costs are allocated to funds or departments receiving other governmental revenue.

The City of Calimesa (the City) has numerous special revenue funds which receive money from other governments, developers (fees), property tax assessments for special districts, donations, and other funding sources independent of General Fund activities. As a result, periodic updating of the City's cost allocation plan is essential.

Methodology:

Administrative overhead typically includes line items for various general government functions such as City Clerk, Human Resources, Risk Management (and related insurances), Information Technology, Finance, facilities (including utilities and communications), and other items of a service or support nature which theoretically benefit other departments, programs, and funds. While the City Manager's Department is clearly an administrative function, its purpose is not to directly support activities of other operations but rather to oversee all activities of a city in more of an indirect manner. As a result, City Manager Department costs are not typically allocated to others. However, the Public Works and Engineering Departments often spend time administering projects, grants and related programs and, thus a portion of their time is allocated to those specific programs and funds.

Table 1: Typical factors used to allocate overhead costs

Type of costs	Factors used to calculate overhead costs
Maintenance and janitorial	Square footage
Electric and other externally provided utilities	Square footage
Accounting	Actual expenses or number of transactions
Budget	Actual expenses, budgeted expenses or number of staff (FTE)
Payroll	Number of staff (FTE) or payroll warrants
Human resources	Number of staff (FTE)
IT services	Number of computers, servers, databases or ports
Legal – indirect costs	Actual expenses or hours worked
Insurance	Number of staff (FTE), claims or loss history, square footage, property values insured, and risk factor
Accounts payable	Number of transactions (including vouchers or invoices)
Purchasing	Number of transactions (procurements)

Sources: OMB Circular A-87 & studies by other auditors and consultants.

While the above Table contains and suggests certain allocation criteria, the related factors are not precise requirements and vary greatly from government to government, depending on budget size, number of employees, the nature of facilities, the nature of operational activities, and other overhead components. Each entity has unique characteristics which necessitate customized approaches in allocating costs.

Cost centers selected for the City which appear to suit allocation are:

- Information Technology
- Non-Departmental (facilities, utilities, etc.)
- City Clerk General Operations
- City Clerk – Human Resources
- City Clerk – Risk Management
- Finance
- Public Works (project/program related only)
- Engineering (project/program related only)

Allocation factors used in determining the related methodology include (by cost center):

- Information Technology - 50% based on the number of active general ledger accounts and 50% based on the number of employees in each department or fund.
- Non-Departmental (facilities, utilities, etc.) – 50% based on budget size and 50% based on number of employees
- City Clerk General Operations – 100% number of agenda items
- City Clerk – Human Resources – 100% number of employees including those on contract
- City Clerk – Risk Management – 100% number of employees including contract
- Finance – 50% based on number of active general ledger accounts and 50% based on budget size.
- Public Works – 10% to the City’s Capital Improvement Program
- Engineering – 10% to the City’s Capital Improvement Program

Additional standard cost allocation methodologies prescribe a “step-down” approach for allocating costs internally among the overhead departments being allocated to other departments, programs, and funds. Generally, this methodology would begin the step-down with departments that clearly benefit all citywide activities such as information technology and non-departmental (facilities, utilities, etc.). The order of “step-down” for the City’s cost allocation plan is:

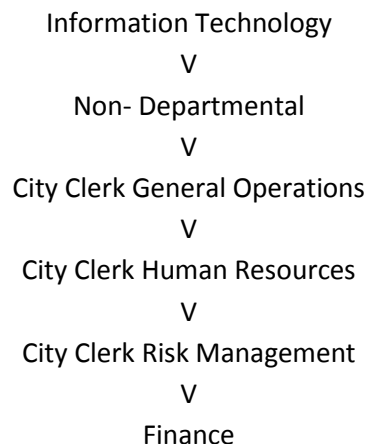


Table 2: Overhead Departments' Allocation of Costs to Other Funds

Fund #	Fund Name	Allocated Costs							Pub Works and Engineering	Total
		Info. Tech.	Non-Dept.	City Clk Gen Op	City Clk HR	City CLK RM	Finance			
14	Special Law Enforce.	97	487	-	-	-	2,087		2,671	
15	CDBG	-	-	-	-	-	-	-	-	
19	Library Support Fund	139	-	1,010	-	-	1,353		2,503	
21	AQMD	28	38	-	-	-	490		556	
24	Gas Tax	1,001	-	-	85	-	4,471		5,557	
25	Measure A	153	70	-	-	-	1,670	10,507	12,400	
28	LLMD	3,216	3,164	1,440	4,123	3,289	8,500	4,262	27,994	
31	Fire Facilities Fees	14	35	-	-	-	303	1,376	1,728	
32	Flood Control Fees	42	-	-	-	-	12,558	17,720	30,320	
33	Ge Govt. Facil. Fees	70	332	-	-	-	3,080		3,482	
34	Library Facil. Fees	14	-	-	-	-	2,137		2,151	
35	Law Enf. Facil. Fees	14	-	-	-	-	68	911	993	
36	Traffic Imp. Fees	56	-	-	-	-	1,524	15,925	17,505	
39	Park Imp. Fees	28	386	-	-	-	5,221	1,746	7,381	
49	CFD 2012-1 IA 2	-	-	-	-	-	2,688		2,688	
51	Public Services CFD - 1	28	-	-	-	-	3,243		3,271	
52	CFD 2013-1 IA 1	14	474	-	-	-	2,200		2,688	
53	CFD 2012-1 IA 1	28	814	-	-	-	2,700		3,542	
55	CFD 2012-1 Maint.	-	-	-	-	-	929		929	
56	CFD 2013-1 Maint.	-	-	-	-	-	2,325		2,325	
59	CFD 2013-1 IA 2	-	-	-	-	-	2,688		2,688	
	Totals to Other Funds	4,942	5,800	2,450	4,208	3,289	60,235	52,447	133,372	

This results in \$133,372 of internal overhead budgeted appropriations being allocated to departments outside of the General Fund. It should be noted that Funds 41 (Transportation Uniform Mitigation Fee) and 42 (Multiple Species Habitat Conservation Plan Fees) have no costs allocated to them due to prohibitions against allocation. In addition, certain other funds, such as Measure A, AQMD, Gas Tax, LLMD and Successor Agency either have a cap on administrative costs and/or limited ability to pay for allocated costs. As such, certain costs have been adjusted based upon that funding source's ability to accept costs.