



City of  
**CALIMESA**

Adopted

*Budget*

& Capital Improvement Program

**FY 2022-2023**

City of Calimesa

908 Park Ave.

Calimesa, CA 92320

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## **VISION STATEMENT**

The City of Calimesa is dedicated to remaining a community that honors its beautiful natural setting through open space preservation, wildlife corridors, and extensive trail systems, as well as enriching the quality of life for Calimesa through sensitive planning that creates increased business activity, local jobs, new parks, and schools.

## **VALUES STATEMENT**

The City of Calimesa incorporated December of 1990. It has developed its own unique zoning codes and standards and sought to retain its open space characteristics. The City's General Plan provides for neighborhoods and businesses that reflect that concept. The City is governed by a five-member City Council and a form of government small enough to respond to citizen concerns yet experienced enough to maintain the unique Calimesa lifestyle.

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# **CALIMESA** *California*

**CITY OF CALIMESA**  
**FISCAL YEAR 2022-2023**  
**ANNUAL BUDGET**

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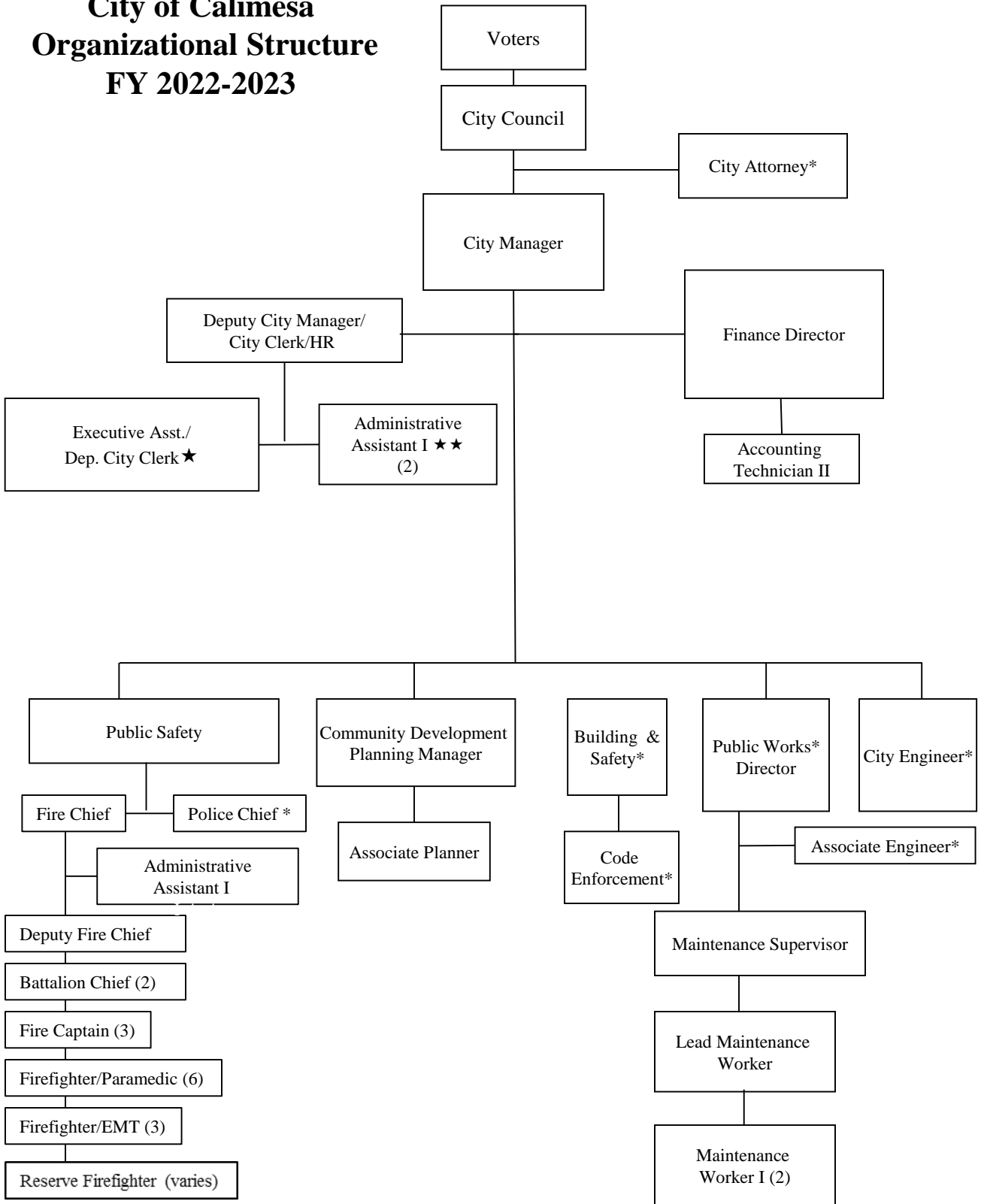
**CITY COUNCIL MEMBERS**

WILLIAM DAVIS, MAYOR  
JEFF CERVANTEZ, MAYOR PRO TEM  
LINDA MOLINA, COUNCIL MEMBER  
WENDY HEWITT, COUNCIL MEMBER  
WYNONA DUVALL, COUNCIL MEMBER

**CITY STAFF**

BONNIE JOHNSON, CITY MANAGER  
QUINN BARROW, CITY ATTORNEY  
DARLENE GERDES, DEPUTY CITY MANAGER/CITY CLERK  
CELESTE REID, FINANCE DIRECTOR/CITY TREASURER  
MARGARET MONSON, PUBLIC WORKS DIRECTOR  
MIKE THORNTON, CITY ENGINEER  
KELLY LUCIA, PLANNING MANAGER  
TIMOTHY L. SALAS, POLICE CHIEF (SHERIFF'S CAPTAIN)  
TIM O'CONNELL, FIRE CHIEF

# City of Calimesa Organizational Structure FY 2022-2023



\* Denotes contract employee

★ Denotes employee is shared by multiple departments

★★ denotes 2 employees shared by multiple departments

# **Budget Adoption Resolutions**

**City Resolution 2022-23** (Appropriation Limit)

**City Resolution 2022-24** (FY 2022-23 Budget)

**CSA Resolution 2022-01** (FY 2022-23 Budget)

**RESOLUTION NO. 2022-23**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2022-23**

**WHEREAS**, California Revenue and Taxation Code requires the City to establish annual appropriations limits based on percentages of per capita income change and City population change, and

**WHEREAS**, the FY 2022-23 Appropriation Limit has been calculated according to data received from the California Department of Finance, and

**WHEREAS**, the Department of Finance data and the Appropriation Limit Calculation are attached as Exhibit "A", Appropriations Limit Calculation, Exhibit "B" Appropriation Limitation Schedule, Exhibit C "Schedule of Estimated Proceeds and Non-Proceeds of Taxes" and Exhibit "D" Department of Finance Letter.

**THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CALIMESA**, that the Appropriation Limit for the Fiscal Year 2022-23 is established at \$10,153,735

**PASSED, APPROVED AND ADOPTED** this 6th day of June 2022.

  
\_\_\_\_\_  
WILLIAM DAVIS, MAYOR

ATTEST:

  
\_\_\_\_\_  
DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA            }  
COUNTY OF RIVERSIDE        }  
CITY OF CALIMESA             } SS.

I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned **Resolution No. 2022-23** known as:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA, CALIFORNIA ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2022-23.**

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 6<sup>th</sup> day of June 2022 by the following vote:

AYES:           Cervantez, Davis, Duvall and Hewitt

NOES:           None

ABSENT:        Molina

ABSTAINED:   None



DARLENE GERDES, CITY CLERK

Dated this 7<sup>th</sup> day of June 2022.

**CITY OF CALIMESA  
 APPROPRIATIONS LIMITATION CALCULATION  
 Exhibit A**

APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021-22 \$ 9,133,156

PRICE CHANGE :  
 PER CAPITA INCOME 7.55%

POPULATION CHANGE :  
 CALIMESA January 1, 2022 3.37%

RIVERSIDE COUNTY January 1, 2022 0.42%  
*GREATER OF TWO OPTIONS* 3.37%

CALCULATION FACTOR:  
 PRICE CHANGE FACTOR 1.0755  
 POPULATION CHANGE FACTOR 1.0337  
 TOTAL (PRICE X POPULATION) 1.1117444

**APPROPRIATIONS LIMIT FOR FY 2022-23** \$ 10,153,735  
 (June 30, 2022 LIMIT X TOTAL CALCULATION FACTOR)

**Gann Historical Appropriation Limit Calculations**

Exhibit B

	FY12-13	FY13-14	FY14-15	FY15-16	FY16-17	FY17-18	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
Prior Year Limit:	\$ 4,757,889	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930	\$5,663,087	\$6,078,185	\$6,497,216	\$6,978,821	\$7,332,302	\$8,035,524	\$ 9,133,156
Adjustments:											
Population	1.11	0.90	1.67	1.56	1.86	3.09	3.61	0.87	5.65	7.50	3.37
Inflation	3.77	5.12	-0.23	3.82	5.37	3.69	3.67	3.85	3.73	5.73	7.55
Conversion Factors:											
Population Factor	1.0111	1.009	1.0167	1.0382	1.0186	1.0309	1.0361	1.0117	1.0565	1.0750	1.0337
Price Change Factor	1.0377	1.0512	0.9977	1.0156	1.0537	1.0369	1.0367	1.0385	1.0373	1.0573	1.0755
Adjustment Factor	1.04921847	1.0606608	1.01436159	1.0543959	1.0732988	1.0689402	1.0741249	1.0506505	1.0959075	1.1365975	1.1117444
Total Annual Adjustment	234,176	302,823	76,043	292,157	415,098	419,031	481,605	353,480	703,222	1,097,632	1,020,579
Current Year Limit	\$ 4,992,065	\$ 5,294,887	\$ 5,370,930	\$ 5,663,087	\$6,078,185	\$6,497,216	\$6,978,821	\$7,332,302	\$8,035,524	\$9,133,156	\$10,153,735

**CITY OF CALIMESA  
SCHEDULE OF ESTIMATED REVENUES  
PROCEEDS AND NON-PROCEEDS OF TAXES  
Based on the 2022-23 Proposed Budget**

	Proceeds of Taxes	Non-Proceeds of Taxes	Total Proceeds / Non-Proceeds
<b>General Fund</b>			
Taxes			
Property Taxes - Current Year Secured	\$ 3,850,000	\$ -	\$ 3,850,000
Sales & Use Taxes	1,320,000	-	1,320,000
Franchises	514,000	-	514,000
Other taxes	162,000	-	162,000
Licenses & Permits	-	43,252	43,252
Fines & Forfeitures	-	25,650	25,650
Use of Money & Property	-	64,876	64,876
Intergovernmental Revenue			
Property Tax in Lieu of VLF	1,377,600	-	1,377,600
Other	-	21,695	21,695
Charges for Current Services - Comm Dev.	-	185,850	185,850
Miscellaneous Revenue	-	1,250,300	1,250,300
 Total Proceeds from Taxes	<b>\$ 7,223,600</b>		
Total Proceeds from Other Sources		<b>\$ 1,591,623</b>	
Total General Fund Revenue			<b>\$ 8,815,223</b>



Gavin Newsom ■ Governor

1021 O Street, Suite 3110 ■ Sacramento CA 95814 ■ [www.dof.ca.gov](http://www.dof.ca.gov)

Dear Fiscal Officer:

**Subject: Price Factor and Population Information****Appropriations Limit**

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2022, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2022-23. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2022-23 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2022.**

**Please Note:** The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

KEELY MARTIN BOSLER  
Director  
By:

ERIKA LI  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2022-23 appropriation limit is:

Per Capita Personal Income	
Fiscal Year (FY)	Percentage change over prior year
2022-23	7.55

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2022-23 appropriation limit.

**2022-23:**

Per Capita Cost of Living Change = 7.55 percent  
 Population Change = -0.30 percent

Per Capita Cost of Living converted to a ratio:  $\frac{7.55 + 100}{100} = 1.0755$

Population converted to a ratio:  $\frac{-0.30 + 100}{100} = 0.997$

Calculation of factor for FY 2022-23:  $1.0755 \times 0.997 = 1.0723$

County City	Percent Change 2021-2022	--- Population Minus Exclusions ---		Total Population
		1-1-21	1-1-22	1-1-2022
Riverside				
Banning	0.81	30,629	30,877	30,877
Beaumont	0.69	54,313	54,690	54,690
Blythe	-0.74	12,845	12,750	17,505
Calimesa	3.37	10,544	10,899	10,899
Canyon Lake	-0.82	11,147	11,056	11,056
Cathedral City	-0.10	51,859	51,809	51,840
Coachella	-0.05	42,178	42,158	42,158
Corona	-0.08	156,901	156,778	156,778
Desert Hot Springs	0.07	32,546	32,569	32,569
Eastvale	-0.73	70,444	69,929	69,929
Hemet	-0.20	89,823	89,646	89,646
Indian Wells	-0.19	4,771	4,762	4,762
Indio	0.31	88,862	89,137	89,137
Jurupa Valley	-0.03	105,415	105,384	105,384
Lake Elsinore	1.02	70,746	71,470	71,615
La Quinta	-0.23	37,949	37,860	37,860
Menifee	2.90	103,617	106,627	106,627
Moreno Valley	-0.09	209,603	209,407	209,407
Murrieta	-0.44	111,671	111,183	111,183
Norco	-1.24	22,499	22,219	24,909
Palm Desert	-0.17	50,976	50,889	50,889
Palm Springs	-0.39	44,570	44,397	44,397
Perris	-0.55	79,327	78,890	78,890
Rancho Mirage	0.92	16,650	16,804	16,804
Riverside	1.62	312,730	317,788	317,847
San Jacinto	0.17	54,503	54,593	54,593
Temecula	-0.42	110,394	109,925	109,925
Wildomar	-0.80	36,928	36,632	36,632
Unincorporated	0.87	393,021	396,441	396,717
County Total	0.42	2,417,461	2,427,569	2,435,525

**RESOLUTION 2022-24**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED FISCAL YEAR 2022-23 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGETS, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FISCAL YEAR 2021-22 BUDGET**

**WHEREAS**, the City Council has reviewed the proposed Fiscal Year 2022-23 Budget during a public meeting (budget workshop) held on May 23, 2022, regarding the adoption of the budget; and

**WHEREAS**, subsequent to the budget workshop staff identified certain changes to 2022-23 Proposed Budget document which are delineated in the accompanying staff report and attached as Attachment 1 to this Resolution; and

**WHEREAS**, the City Council also intends to amend the Fiscal Year 2021-22 Budget to incorporate the most recent projected operating results as reflected in the proposed Fiscal Year 2022-23 Budget document (column labeled FY 2021-22 Projected Actuals).

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALIMESA HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:**

**Section 1:** The General Fund Budget for FY 2022-23 shall be as follows:

City Council	\$ 78,370
City Manager	336,091
City Clerk	446,638
City Attorney	185,000
Finance	382,456
IT	199,563
Planning/Code Enf./Bldg & Safety	687,291
Engineering	107,281
Citizens Patrol	4,850
Police	2,456,219
Animal Control	48,289
Fire Service	2,991,958
Community Services	161,250
Public Works	519,540
Non-Departmental	<u>1,210,283</u>
Total Calimesa General Fund Budget	<u>\$9,815,079</u>

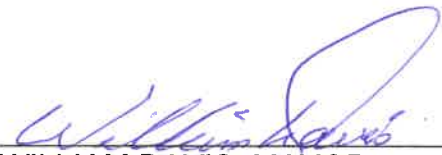
In addition, the General Fund Projected revenues of \$8,815,223 as presented in the Proposed Budget for Fiscal Year 2022-23, are hereby adopted.

**Section 2.** The City of Calimesa Fiscal Year 2022-23 Special Revenue Funds Budget, Capital Improvement Program and Cost Allocation Plan as presented in the Proposed Budget Document, and amended by Attachment 1 to this Resolution, are hereby adopted.


**Section 3:** The FY 2021-22 Budget is hereby amended to reflect the FY 2021-22 Projected Actuals as shown in the FY 2022-23 Proposed Budget Document and amended by Attachment 1 to this Resolution.

**Section 4:** At the end of FY 2021-22, certain purchase commitments or contracts may exist representing contractual obligations of previously budgeted funds. In addition, certain amounts related to one-time allocations for specific projects and services may remain unspent. This is common in the Capital Improvement Program (CIP) wherein projects frequently cross fiscal years. At the City Manager's discretion, these amounts will be deemed to be rebudgeted as an addition to the budget amounts approved in this resolution so long as these amounts do not cause total expenditures in FY 2021-22 to exceed projected actuals as shown in the 2022-23 Proposed Budget.

**PASSED, APPROVED, and ADOPTED** this 6<sup>th</sup> day of June 2022.

  
\_\_\_\_\_  
WILLIAM DAVIS, MAYOR

ATTEST:

  
\_\_\_\_\_  
DARLENE GERDES, CITY CLERK

STATE OF CALIFORNIA            }  
COUNTY OF RIVERSIDE        }  
CITY OF CALIMESA             } SS.

I, **DARLENE GERDES**, City Clerk of the City of Calimesa, California, DO HEREBY CERTIFY, that the aforementioned **Resolution No. 2022-24** known as:

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALIMESA CALIFORNIA, ADOPTING THE PROPOSED FISCAL YEAR 2022-23 GENERAL FUND OPERATING BUDGET, SPECIAL REVENUE FUNDS BUDGETS, CAPITAL IMPROVEMENT PROGRAM AND COST ALLOCATION PLAN; AND AMENDING THE FISCAL YEAR 2021-22 BUDGET**

And which is on file in the Office of the City Clerk, City of Calimesa California.

Said Resolution was adopted by the said City Council at a regular meeting thereof held on the 6<sup>th</sup> day of June 2022 by the following vote:

AYES:           Cervantez, Davis, Duvall and Hewitt  
NOES:           None  
ABSENT:        Molina  
ABSTAINED:   None



  
DARLENE GERDES, CITY CLERK  
Dated this 7<sup>th</sup> day of June 2022.

CSA RESOLUTION 2022-01

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY, ADOPTING THE PROPOSED CALIMESA SUCCESSOR AGENCY FY 2022-23 BUDGET**

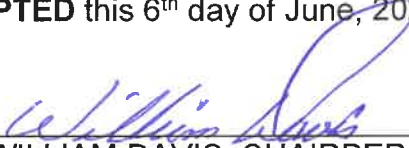
**WHEREAS**, the Calimesa Successor Agency Board of Directors have reviewed the proposed Fiscal Year 2022-23 Budget at a public meeting regarding the adoption of the budget as listed below:

<u>Revenue</u>	
Other Governmental Revenue	<u>\$ 295,221</u>
 <u>Expenditures</u>	
Salaries/Benefits	79,118
Professional Services – Fin/Audit/Trust	13,815
Overhead Allocation	4,500
Debt Service	<u>198,068</u>
 Total Expenditures	 <u>\$ 295,501</u>

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE CALIMESA REDEVELOPMENT AGENCY HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:**

**Section 1.** The Successor Agency to the Calimesa Redevelopment Agency, Fiscal Year 2022-23 Budget, as submitted, is hereby adopted.

**PASSED, APPROVED, and ADOPTED** this 6<sup>th</sup> day of June, 2022

  
\_\_\_\_\_  
WILLIAM DAVIS, CHAIRPERSON

ATTEST:

  
\_\_\_\_\_  
DARLENE GERDES, AGENCY SECRETARY

STATE OF CALIFORNIA            )     SECRETARY'S CERTIFICATE  
COUNTY OF RIVERSIDE        ) ss. RE ADOPTION OF RESOLUTION  
CITY OF CALIMESA             )

I, **Darlene Gerdes**, of the Secretary of the Board of Directors for the Successor Agency to the Calimesa Redevelopment Agency, DO HEREBY CERTIFY that the foregoing Resolution was duly adopted by the Board of Directors at a regular meeting of the Successor Agency to the Calimesa Redevelopment Agency held on the 6<sup>th</sup> day of June 2022, and that the same was passed and adopted by the following vote:

AYES:                    Cervantez, Davis, Duvall and Hewitt  
NOES:                   None  
ABSENT:                 Molina  
ABSTAIN:               None

  
\_\_\_\_\_  
DARLENE GERDES, SECRETARY OF THE BOARD  
OF DIRECTORS FOR THE SUCCESSOR AGENCY  
TO THE CALIMESA REDEVELOPMENT AGENCY

# **City Manager Budget Message**

# City of Calimesa

908 Park Avenue, Calimesa, California 92320  
Telephone 909.795.9801 Facsimile 909.795.4399

[www.cityofcalimesa.net](http://www.cityofcalimesa.net)

"Preserving and enhancing the open space atmosphere and quality of life in Calimesa"



July 1, 2022

Honorable Mayor Davis and Members of the City Council:

I am pleased to submit the Fiscal Year 2022-23 Annual Budget for the City of Calimesa. This letter provides an introduction and overview of the budget which serves as a tool to communicate the City's financial strategy and status for the upcoming fiscal year. As you will note throughout the budget document, a great deal of detail is being provided. I firmly believe that this approach promotes fiscal accountability and transparency; two key elements of the City Council's leadership philosophy.

The City Council and City Management Team have managed several years of budgets and improvements throughout the City with a disciplined fiscal policy. This includes several years of accumulating increased reserve balances to support the City Council priorities as established in the February 2020 goal setting workshop. This approach and method of fiscal management has served the City well and as a result, the City has a Fiscal Year 2022-23 estimated General Fund reserve of approximately \$6.7 million or, as calculated as a ratio, 68% of budgeted expenditures for the year ending June 30, 2023. The proposed budget for Fiscal Year 2022-23 includes expenditures that meet the City Council priorities from the goal setting workshop as identified below:

- ❖ #1 - Quality of Life
- ❖ #2 - Economic Development
- ❖ #3 - Infrastructure/Internal and External
- ❖ #4 - Community Engagement
- ❖ #5 - Financial Stability/Resources

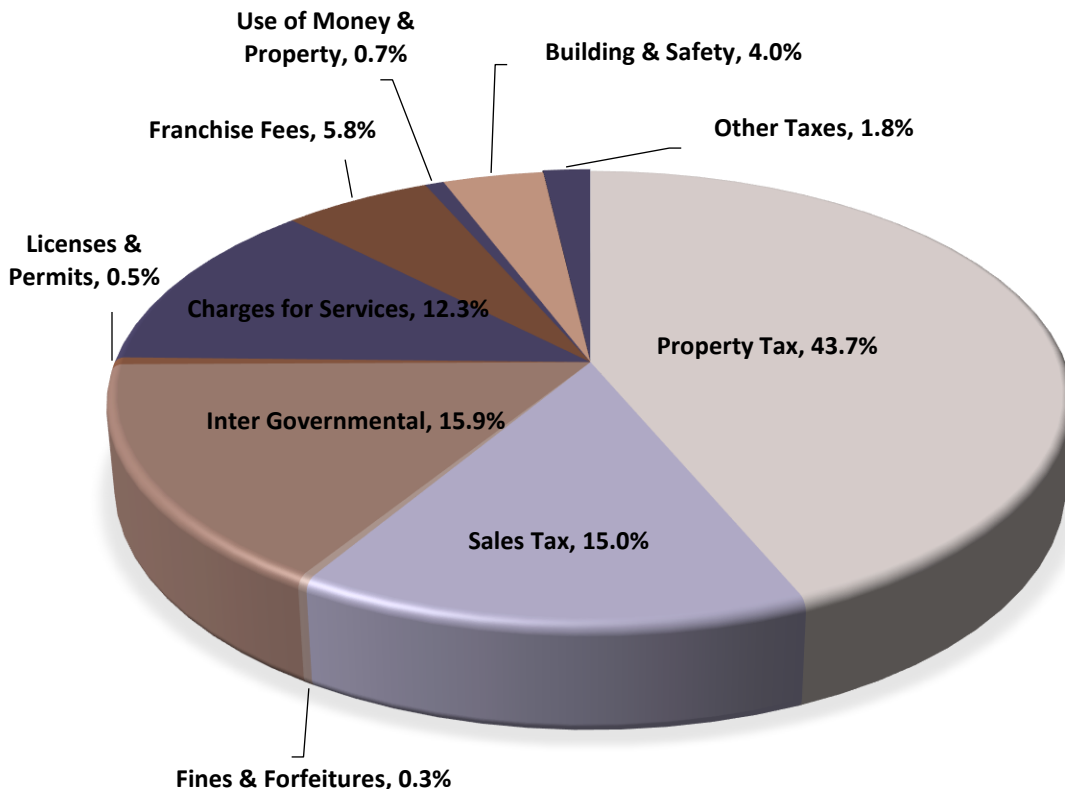
The City for several years has experienced an increase in development which has resulted in increased property values, and increased revenues from newly established retail operations. This includes the development of housing communities, the Marketplace retail center which is anchored by Stater Bros. grocery store, new eating establishments and several service-based businesses. For the Fiscal Year 2022-23 budget, the City Council has committed to significant improvements in the community including over \$2 million for a pavement management program and street improvements, the Fire Department's transition to Advance Life Support services, the planning and construction of a new library, and several capital improvement projects including the County Line Road Corridor Improvement plan.

The General Fund adopted budget for Fiscal Year 2022-23 provides for a balanced budget with a recommended use of reserves to support one-time expenditures including, but not limited to, \$1 million for street improvements. As noted earlier, the City Council is continuing to maintain a strong fiscal policy which is projected to result in 68% reserve, for the year ending June 30, 2023. This reserve percentage is 33% more than the City Council’s adopted reserve policy of 35%. The specifics of FY 2022-23 adopted budget are detailed below:

Adopted General Fund Budget Summary	FY2022-23
Projected Beginning Fund Balance July 1, 2022	\$ 7,647,497
Revenues - Recurring & Ongoing	8,815,223
Expenditures - Recurring & Ongoing	(8,393,316)
Balanced Budget - Subtotal	421,907
Expenditures - One-time	(1,421,763)
Approved Use of Reserves	(999,856)
Projected Ending Fund Balance June 30, 2023 (68%)	\$ 6,647,641

The chart below depicts overall estimated General Fund revenue and, by percentage, each category’s respective share of the overall revenue base.

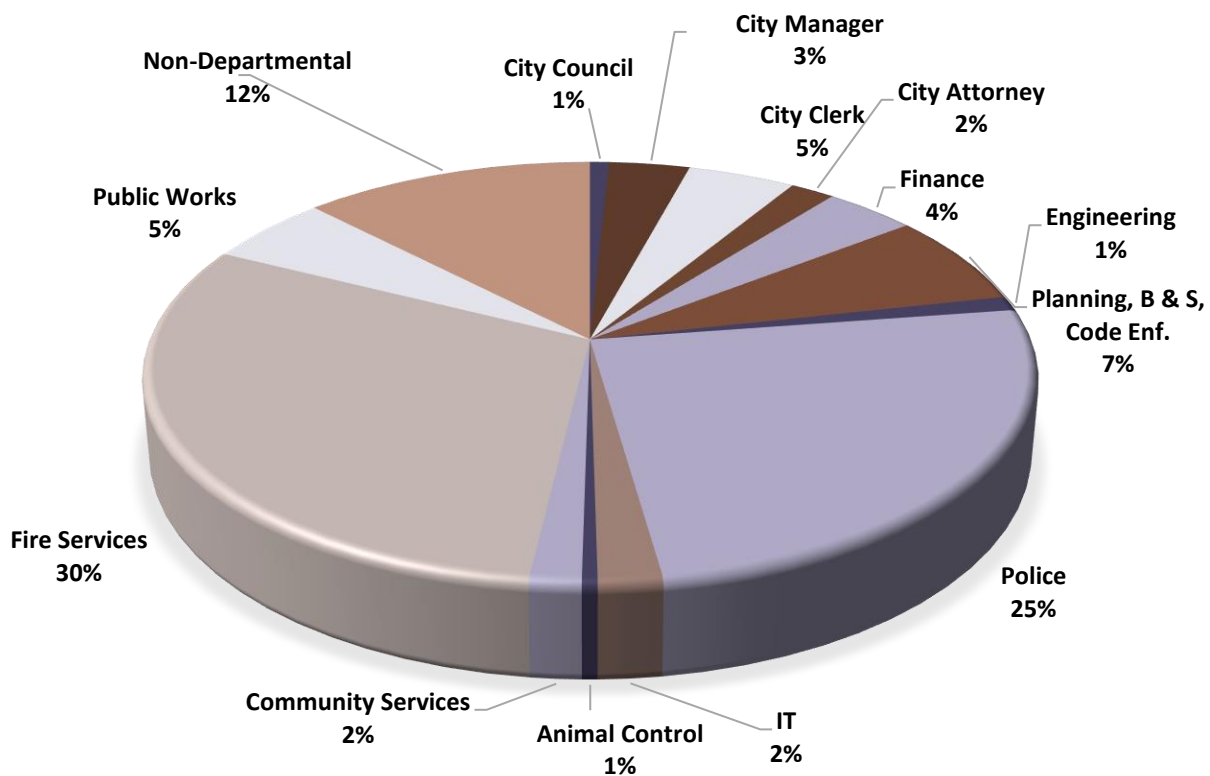
**General Fund Adopted Budget FY2022-23 Revenues by Source - \$8,815,223**



Revenues in total are projected to stay relatively consistent with an increase of approximately \$14,000 in Fiscal Year 2022-23 over Fiscal Year 2021-22 projected actuals. Projected revenue increases of approximately \$270,000 are primarily from property tax, sales tax and vehicle license fees revenues. Increases are offset by projected revenue decreases of approximately \$256,000 from reduced community benefit charges, developer fee agreements, property transfer taxes, grant revenue, planning and engineering revenues.

The chart below depicts overall budgeted General Fund expenditures and each department's respective share of the overall expenditure base.

**General Fund Adopted Budget FY2022-23 Expenditures by Department - \$9,815,079**



Expenditures are projected to increase by approximately \$1.4 million in Fiscal Year 2022-23 over Fiscal Year 2021-22 projected actuals. Significant proposed one-time expenditures include \$1 million for the Pavement Management Program, \$333,000 for Fire Department equipment, building, and infrastructure improvements, \$43,106 for Public Works acquisition of a Speed Feedback Trailer and City Hall building improvements, and \$45,657 for Finance Department for a User Fee/Cost Allocation study and accounting software. Significant recurring expenditures include a cost of living increase for all staff of 3% (annual cost of \$60,000), an increase the City's cafeteria plan benefit contributions (annual cost of \$35,000) and a new Administrative Assistant I position (annual cost of \$62,270).

In addition, the City continues to move forward with several significant capital improvement projects that will benefit all Calimesa residents. Projects in progress include, but are not limited to, the following:

- County Line Road Corridor Improvement plan in partnership with the City of Yucaipa
- City-wide Pavement Management Program
- Library facilities planning and construction in partnership with the County of Riverside
- Calimesa Creek Basin and Storm Drain Improvements
- Cherry Valley Interchange Improvements
- Singleton Interchange Missing Ramps
- City Hall facilities and expansion

Economic development continues to play a big role in building the City's tax base and increasing the City's ability to provide services, as well as increase the General Fund reserve. In addition, infrastructure improvements are vital as the City's population increases. These components, balanced with a preservation of the rural environment that Calimesa is known for, will continue to be the City's focus.

### **Acknowledgements**

The completion of this budget document reflects a great deal of effort and commitment by Team Calimesa. A combination of teamwork, collaboration and leadership continue to be fundamental to the success of our City.

I also want to extend a special "thank you" to the Council Budget Ad Hoc Committee, comprised of Mayor Bill Davis and Mayor ProTem Jeff Cervantez. Their input, support and guidance were invaluable during the Budget preparation process.

Finally, I would like to express my appreciation to all Members of the City Council for your continued and unwavering support of City staff as Calimesa moves into the future.

Respectfully submitted,



Bonnie Johnson  
City Manager

# **General Fund Revenue & Appropriations Summaries**

**CITY OF CALIMESA**  
**FY 2022-23**  
**General Fund Summary**

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended Budget	FY 21-22 Projected Actuals	FY 22-23 Adopted Budget	FY 22-23 Percentage of Total
<b>REVENUES</b>						
TAXES	\$ 3,914,386	\$ 4,679,146	\$ 4,879,785	\$ 5,200,575	\$ 5,332,000	60.5%
FRANCHISE FEES	442,446	500,737	492,731	514,458	514,000	5.8%
INTERGOVERNMENTAL REVENUES	997,338	1,266,493	1,329,304	1,424,937	1,399,295	15.9%
FINES & FORFEITURES	39,265	12,188	26,450	29,150	25,650	0.3%
BUILDING & SAFETY	1,246,813	957,858	402,150	351,325	347,800	3.9%
USE OF MONEY/PROPERTY	159,796	91,702	82,254	65,820	64,876	0.7%
CHGS FOR SVCS (PLANNING/ENG)	379,094	275,606	188,440	197,225	185,850	2.1%
CHGS FOR SVC (MISC)	911,439	863,047	970,000	979,633	902,500	10.2%
LICENSES & PERMITS	68,477	66,030	49,226	42,932	43,252	0.5%
OTHER REVENUES	242,000	256,564	38,000	38,000	-	0.0%
<b>TOTAL REVENUES</b>	<b>\$ 8,401,054</b>	<b>\$ 8,969,371</b>	<b>\$ 8,458,340</b>	<b>\$ 8,844,055</b>	<b>\$ 8,815,223</b>	<b>100%</b>
<b>EXPENDITURES</b>						
CITY COUNCIL	75,184	55,178	78,583	69,727	78,370	0.8%
CITY MANAGER	302,345	302,942	322,791	349,501	336,091	3.4%
CITY CLK - GENERAL OPERATIONS	102,361	120,320	108,891	108,891	108,699	1.1%
CITY CLK - RENT CONTROL	9,739	10,117	20,587	20,587	23,387	0.2%
CITY CLK - HUMAN RESOURCES	66,121	72,462	76,500	76,500	89,053	0.9%
CITY CLK - RISK MANAGEMENT	130,839	169,533	201,264	201,264	225,500	2.3%
CITY ATTORNEY	120,219	110,413	185,000	185,000	185,000	1.9%
FINANCE	216,099	174,081	299,125	298,974	382,456	3.9%
INFORMATION TECHNOLOGY	63,295	142,183	248,125	248,125	199,563	2.0%
PLANNING/CODE ENF/BLDG & SAFETY	1,014,277	831,952	823,711	823,711	687,291	7.0%
ENGINEERING	95,869	52,649	99,835	64,835	107,281	1.1%
CITIZENS PATROL	3,178	463	8,040	2,300	4,850	0.0%
POLICE	1,886,619	1,955,695	2,471,501	2,409,147	2,456,219	25.0%
ANIMAL CONTROL	40,000	40,000	48,289	48,289	48,289	0.5%
FIRE DEPARTMENT	1,937,634	2,086,104	2,757,045	2,606,075	2,991,958	30.5%
COMMUNITY SERVICES	159,015	154,586	152,376	159,076	161,250	1.6%
PUBLIC WORKS	342,851	427,234	520,920	531,555	519,540	5.3%
NON-DEPARTMENTAL	239,002	438,410	217,690	230,939	1,210,283	12.3%
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,804,647</b>	<b>\$ 7,144,322</b>	<b>\$ 8,640,273</b>	<b>\$ 8,434,496</b>	<b>\$ 9,815,079</b>	<b>100%</b>
<b>NET OPERATING SURPLUS (DEFICIT)</b>	<b>\$ 1,596,407</b>	<b>\$ 1,825,049</b>	<b>\$ (181,933)</b>	<b>\$ 409,559</b>	<b>\$ (999,856)</b>	<b>N/A</b>
<b>BEGINNING FUND BALANCE RESERVE</b>	<b>\$ 3,816,482</b>	<b>\$ 5,412,889</b>	<b>\$ 7,237,938</b>	<b>\$ 7,237,938</b>	<b>\$ 7,647,497</b>	<b>N/A</b>
<b>ENDING FUND BALANCE RESERVE</b>	<b>\$ 5,412,889</b>	<b>\$ 7,237,938</b>	<b>\$ 7,056,005</b>	<b>\$ 7,647,497</b>	<b>\$ 6,647,641</b>	<b>N/A</b>
<b>FUND BALANCE RESERVE PERCENTAGE</b>	<b>80%</b>	<b>101%</b>	<b>82%</b>	<b>91%</b>	<b>68%</b>	<b>N/A</b>
<b>COUNCIL APPROVED RESERVES</b>	<b>\$ 2,381,626</b>	<b>\$ 2,500,513</b>	<b>\$ 3,024,096</b>	<b>\$ 2,952,074</b>	<b>\$ 3,435,278</b>	
<b>PERCENTAGE OF BUDGETED EXPENDITURES</b>	<b>35%</b>	<b>35%</b>	<b>35%</b>	<b>35%</b>	<b>35%</b>	
<b>RESERVE FOR PAVEMENT MANAGEMENT</b>			<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 0</b>	
<b>PERCENTAGE OF BUDGETED EXPENDITURES</b>			<b>12%</b>	<b>12%</b>	<b>0%</b>	
<b>RESERVE FOR COMPENSATED ABSENCES</b>			<b>\$ 160,000</b>	<b>\$ 160,000</b>	<b>\$ 160,000</b>	
<b>PERCENTAGE OF BUDGETED EXPENDITURES</b>			<b>2%</b>	<b>2%</b>	<b>2%</b>	
<b>NET UNRESERVED FUND BALANCE</b>	<b>\$ 3,031,263</b>	<b>\$ 4,737,426</b>	<b>\$ 2,871,910</b>	<b>\$ 3,535,423</b>	<b>\$ 3,052,363</b>	
<b>PERCENTAGE OF BUDGETED EXPENDITURES</b>	<b>45%</b>	<b>66%</b>	<b>33%</b>	<b>42%</b>	<b>31%</b>	



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**CALIMESA**  
*California*

**CITY OF CALIMESA**  
**FY 2022-23 Proposed Budget**  
**Revenues by Source Type**

		FY 19-20	FY 20-21	FY 21-22	FY 21-22	FY 22-23
		Actuals	Actuals	Amended	Projected Actuals	Adopted
<b>TAXES:</b>						
4001	Property Tax	\$ 893,903	\$ 1,042,437	\$ 1,167,385	\$ 1,167,385	\$ 1,225,000
4002	Property Transfer Tax	102,903	144,423	100,000	119,000	90,000
4003	Transient Occupancy Tax	72,640	86,990	72,000	72,000	72,000
4004	Sales Tax	948,672	1,173,073	1,040,400	1,342,190	1,320,000
4005	Fire District Property Tax	1,896,268	2,232,223	2,500,000	2,500,000	2,625,000
	<b>Total Taxes</b>	<b>3,914,386</b>	<b>4,679,146</b>	<b>4,879,785</b>	<b>5,200,575</b>	<b>5,332,000</b>
<b>FRANCHISE FEES:</b>						
4201	So Cal Edison	78,995	91,599	93,431	104,645	105,000
4202	Gas Company	25,043	29,503	29,500	36,013	31,000
4203	CR&R Sanitation	236,706	269,809	267,800	267,800	270,000
4204	Charter Communications	75,857	89,086	80,000	90,000	92,000
4206	Verizon/Frontier	25,845	20,740	22,000	16,000	16,000
	<b>Total Franchise Fees</b>	<b>442,446</b>	<b>500,737</b>	<b>492,731</b>	<b>514,458</b>	<b>514,000</b>
<b>INTERGOVERNMENTAL REVENUES:</b>						
4020	Waste Management	1,925	1,793	2,800	1,800	1,800
4800	Other Govtl Revenues	7,728	6,512	14,504	93,637	7,895
4802	Beaumont Bldg Permit	-	5,500	12,000	17,500	12,000
4803	Beaumont Sales Tax	-	-	-	-	-
4804	Vehicle License Fees (VLF)	987,685	1,137,502	1,300,000	1,312,000	1,377,600
4935	CARES Act. COVID Grant	-	115,186	-	-	-
	<b>Total Intergovernmental</b>	<b>997,338</b>	<b>1,266,493</b>	<b>1,329,304</b>	<b>1,424,937</b>	<b>1,399,295</b>
<b>FINES &amp; FORFEITURES:</b>						
4100	Parking/Registration	7,425	4,693	11,000	7,000	7,000
4102	Admin Citations	4,844	4,620	3,000	10,000	8,000
4108	Vehicle Impound Cost Recovery	2,625	2,375	2,500	2,500	2,500
4150	EMSA Penalties	8,500	-	8,000	8,000	8,000
4402	Code Enforcement Fees	15,121	-	-	-	-
4476	Building Abatement	750	500	450	150	150
4480	Abandoned Vehicle Fees	-	-	1,500	1,500	-
	<b>Total Fines &amp; Forfeitures</b>	<b>39,265</b>	<b>12,188</b>	<b>26,450</b>	<b>29,150</b>	<b>25,650</b>
<b>BUILDING &amp; SAFETY:</b>						
4401	Building Permits	1,164,738	899,220	375,000	325,000	325,000
4415	Building Permit Admin Fee	53,569	45,938	17,000	21,000	17,500
4489	(pass thru) Green Fee	372	270	150	325	300
4530	Weed Abatement	28,134	12,430	10,000	5,000	5,000
	<b>Total Building &amp; Safety</b>	<b>\$ 1,246,813</b>	<b>\$ 957,858</b>	<b>\$ 402,150</b>	<b>\$ 351,325</b>	<b>\$ 347,800</b>

**CITY OF CALIMESA**  
**FY 2022-23 Proposed Budget**  
**Revenues by Source Type**

		FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>USE OF MONEY/PROPERTY:</b>						
4210	T-Mobile Rent	\$ 32,873	\$ 34,187	\$ 35,554	\$ 35,554	\$ 36,976
4301	Facility Rental	2,645	2,400	1,000	2,400	2,400
4403	Microfilming Fees	14,115	11,353	3,200	4,000	4,000
4600	Passport Applications	2,835	-	2,000	2,766	1,000
4611	Sales of Copies	1,547	1,351	500	1,100	500
4650	Interest Income	105,781	42,411	40,000	20,000	20,000
	<b>Total Use of Money/Property</b>	<b>159,796</b>	<b>91,702</b>	<b>82,254</b>	<b>65,820</b>	<b>64,876</b>
<b>CHGS FOR SVCS-PLANNING/ENGINEERING:</b>						
4309	Encroachment Permits	22,133	12,714	12,000	12,000	12,000
4405	Mitigation Fees	531	294	1,000	850	250
4420	Forclosure Ordinance	-	-	300	-	-
4450	Planning Fees	-	955	2,000	-	-
4451	Plan Check Fees	82,151	50,588	45,000	70,000	60,000
4453	Development Plan Review	2,735	8,825	15,000	5,000	5,000
4462	Grading Fees	6,408	6,785	5,000	-	-
4464	Temporary Use Permit	875	-	1,000	875	100
4465	Engineering Fees	-	-	1,000	-	-
4485	General Plan Maintenance Fee	107,359	72,660	22,000	22,000	22,000
4485	Zoning Review	-	-	500	-	-
4487	Technology Surcharge	32,511	21,951	6,500	7,000	7,000
4490	Fire Prevention Fees	95,147	70,664	50,000	50,000	50,000
4620	Mobile Home Registration Fee	29,244	30,170	27,140	29,500	29,500
	<b>Total Planning &amp; Engineering Charges</b>	<b>379,094</b>	<b>275,606</b>	<b>188,440</b>	<b>197,225</b>	<b>185,850</b>
<b>CHARGES FOR SERVICES (MISC):</b>						
4101	Public Services CFD cost contribution	250,000	315,000	650,000	650,000	700,000
4410	Administrative Fee (projects, applications)	50,064	68,137	40,000	48,000	40,000
4625	Miscellaneous	55,826	78,689	40,000	40,000	15,000
4626	Development Agreement Fee	549,675	392,301	234,000	234,133	140,000
4630	Credit Card Fees	5,874	8,920	6,000	7,500	7,500
	<b>Total Charges for Services (Misc.)</b>	<b>911,439</b>	<b>863,047</b>	<b>970,000</b>	<b>979,633</b>	<b>902,500</b>
<b>LICENSES &amp; PERMITS:</b>						
4300	Business License	33,823	25,559	23,000	23,000	23,000
4302	Business License - New - Inspections	1,540	3,387	2,000	2,400	2,800
4303	Business License - New Application Review	1,920	3,360	1,500	2,400	2,400
4304	Business License - Annual Fire Inspection	12,327	10,010	8,500	8,500	8,500
4308	Home Occupation Permits	1,026	3,078	1,026	1,200	1,200
4330	Senior Center Bingo	-	-	-	-	-
4406	Wide Load Permits	1,005	346	200	282	202
4407	Recycle Deposit	14,099	17,735	10,000	2,000	2,000
4471	Sign Applications	2,737	2,555	3,000	3,150	3,150
	<b>Total Licenses &amp; Permits</b>	<b>68,477</b>	<b>66,030</b>	<b>49,226</b>	<b>42,932</b>	<b>43,252</b>
<b>OTHER REVENUE:</b>						
4119	Reimbursements	-	77,564	-	-	-
4930	Community Benefit Charge	242,000	179,000	38,000	38,000	-
9501	Transfers-in Other Funds	-	-	-	-	-
	<b>Total for Misc Revenue</b>	<b>242,000</b>	<b>256,564</b>	<b>38,000</b>	<b>38,000</b>	<b>-</b>
	<b>GENERAL FUND TOTAL</b>	<b>\$ 8,401,054</b>	<b>\$ 8,969,371</b>	<b>\$ 8,458,340</b>	<b>\$ 8,844,055</b>	<b>\$ 8,815,223</b>

# **General Fund**

## **Department Budgets**

CITY OF CALIMESA  
 FY 2022-23  
 History of Expenditure by Department

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
1100 City Council	\$ 75,184	\$ 55,178	\$ 78,583	\$ 69,727	\$ 78,370
1200 City Manager	302,345	302,942	322,791	349,501	336,091
1300 City Clk-Gen. Operations	102,361	120,320	108,891	108,891	108,699
1310 City Clk-MH Rent Control	9,739	10,117	20,587	20,587	23,387
1320 City Clk-Human Res.	66,121	72,462	76,500	76,500	89,053
1330 City Clerk-Risk Mgmt.	130,839	169,533	201,264	201,264	225,500
1400 City Attorney	120,219	110,413	185,000	185,000	185,000
2000 Finance	216,099	174,081	299,125	298,974	382,456
2100 IT (Info. Technology)	63,295	142,183	248,125	248,125	199,563
3000 Comm. Dvlpmt. (Planning/Code Enf/B & S)	1,014,277	831,952	823,711	823,711	687,291
3300 Engineering	95,869	52,649	99,835	64,835	107,281
4000 Citizens on Patrol	3,178	463	8,040	2,300	4,850
4100 Police	1,886,619	1,955,695	2,471,501	2,409,147	2,456,219
4200 Animal Control	40,000	40,000	48,289	48,289	48,289
4300 Fire Dept.	1,937,634	2,086,104	2,757,045	2,606,075	2,991,958
4900 Comm. Svcs. (Senior Ctr.)	159,015	154,586	152,376	159,076	161,250
5100 Public Works	342,851	427,234	520,920	531,555	519,540
8100 Non-Departmental	239,002	438,410	217,690	230,939	1,210,283
<b>Total</b>	<b>\$ 6,804,647</b>	<b>\$ 7,144,322</b>	<b>\$ 8,640,273</b>	<b>\$ 8,434,496</b>	<b>\$ 9,815,079</b>

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## City Council - Program Overview

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### **Program Description and Purpose**

The City Council serves as the primary policy-making and legislative body of the City. The Council meets every first and third Monday of the month. Special study sessions may be scheduled periodically, and additional meetings are called when necessary. The City Council reviews and discusses proposed recommendations, which result in the implementation of the Council's adopted strategies and the City's Mission Statement. The Council holds public hearings to solicit public comment, petitions and complaints. The City Council appoints commission and committee members and establishes ad hoc committees as needed. The City Council adopts the City's annual operating budget and capital improvement program. The policies and directives of the City Council are implemented by the City Manager through the City Staff.

This division accounts for the general legislative expenditures for the City Council. Primary expenditures include five Council Member salaries for attendance at City meetings. Additional expenditures include federal lobbyist contract, attendance at conferences and governmental organization memberships.

The City Council also serves as the Successor Agency Board to the former Calimesa Redevelopment Agency.



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**CALIMESA**  
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CITY OF CALIMESA  
 FY 2022-23  
 City Council

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>Fund: 01 - General Fund</b>					
<b>Dept: 1100</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	\$ 18,000	\$ 17,850	\$ 18,000	\$ 18,000	\$ 18,000
6220 Insurance Benefits	2,570	-	7,500	7,500	7,500
6400 Benefits	2,034	1,719	2,493	2,088	1,670
	<b>22,604</b>	<b>19,569</b>	<b>27,993</b>	<b>27,588</b>	<b>27,170</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	34,210	20,000	20,000	20,000	20,800
7420 Communications	3,368	2,814	3,500	3,500	3,500
7585 Travel/Training & Conferences	6,219	2,125	7,700	1,500	7,700
7590 Meeting/Milage Reimbursement	630	15	3,550	250	3,550
7650 Dues & Memberships	8,153	10,655	15,840	16,889	15,650
	<b>52,580</b>	<b>35,609</b>	<b>50,590</b>	<b>42,139</b>	<b>51,200</b>
<b>Total City Council</b>	<b>\$ 75,184</b>	<b>\$ 55,178</b>	<b>\$ 78,583</b>	<b>\$ 69,727</b>	<b>\$ 78,370</b>

CITY OF CALIMESA  
 FY 2022-2023  
 City Council

**Fund: 01 - General Fund**  
**Dept: 1100**

7210	Professional Services		
	Turch & Associates - Federal Lobbyist	\$ 20,000	
	Council Portrait	<u>800</u>	20,800
7420	Communication		
	Cell Phone 55/mo @ 5	3,300	
	Misc Phone/accessories	<u>200</u>	3,500
7585	Travel & Training		
	\$1900 Mayor; \$1450 x 4/Council members		7,700
7590	Meeting/Milage Reimbursement		
	Pass Area Mayors/Managers Monthly Breakfast	300	
	T-Now lunch - host 2 per year	250	
	Mileage: \$300/yr per Council Member (5)	1,500	
	Meetings: \$300/yr per Council Member (5)	<u>1,500</u>	3,550
7650	Dues and Memberships		
	Riverside County - LAFCO	1,320	
	League of Ca. Cities - Riverside	100	
	League of Ca. Cities - State	6,500	
	WRCOG (Clean Cities FY23)	1,830	
	WRCOG - Membership dues	1,200	
	WRCOG (Solid Waste)	2,900	
	SCAG	1,200	
	San Gorgonio Pass Water Task Alliance	<u>600</u>	15,650

<b>Totals</b>		<b>\$ 51,200</b>
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## **City Manager - Program Overview**

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### **Program Description and Purpose**

The City Manager is appointed by the City Council to be the administrative head of the municipal government operations. As the administrative head, she supervises and coordinates the activities of the various City departments. The five primary responsibilities of the City Manager include:

1. Identifying problems/issues in key areas of interest relating to the City.
2. Formulating appropriate solutions and making policy recommendations to the City Council.
3. Encouraging responsible public and employee participation in the governmental process.
4. Represent the City at the local, regional, State and national level through membership and participation in a variety of organizations.
5. Serve as Director of Emergency Services during times of declared emergencies and Emergency Operation Center (EOC) activities and activations.

### **FY 2022-2023 Goals and Objectives**

- Protect and enhance revenue sources through sound economic development ideas and practices that serve to build the City's tax base.
- Upgrade the City's infrastructure through grant opportunities, as well as working closely with the development community regarding the City's future improvements.
- Improve the City's image through transparency and communication.
- Participate in intergovernmental activities to represent the City's interest and influence policy and legislation; provide public information services for the community and City staff; assist Council in formulating long-term community policies and strategies; and administer and prepare all budget procedures and documents.
- Maintain a sound fiscal position for the City through preparation of and recommendations to the City's Operating and Capital Improvement Program budgets; and provide periodic monitoring of financial conditions throughout the year.
- Provide legislative and policy assistance to the City Council and staff; develop and enhance administrative policy; and perform special assignments
- Insist that the organization remain focused on the City Council's agenda and priorities, recognizing that the City Council's vision and leadership has the power to secure needed public support and financial resources.
- Continue to move the organization forward by focusing on clear communication of top priorities, empowering the organization, maintaining accountability, and encouraging and promoting the talent in the organization.
- Continue to protect the fiscal reserve to facilitate responding to economic uncertainty and maintaining services in the event of an unanticipated fiscal necessity. (Note: This approach has served the City well through both the Sandalwood Incident and the ongoing COVID-19 pandemic).
- Continue to encourage Council collaboration and teamwork.



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# **CALIMESA** *California*

CITY OF CALIMESA  
 FY 2022-23  
 City Manager

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>Fund: 01 - General Fund</b>					
<b>Dept: 1200</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	\$ 172,814	\$ 176,591	\$ 190,505	\$ 190,505	\$ 199,188
6221 Management Incentive Pay	8,904	11,087	9,171	9,171	9,171
6400 Benefits	46,159	47,374	51,790	51,790	56,591
	<b>227,877</b>	<b>235,052</b>	<b>251,466</b>	<b>251,466</b>	<b>264,951</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	69,700	66,000	66,000	96,000	66,000
7420 Communications	620	490	825	500	1,240
7585 Travel/Training & Conferences	2,477	-	2,500	-	2,000
7590 Meeting/Milage Reimbursement	66	-	500	25	500
7650 Dues & Memberships	1,605	1,400	1,500	1,510	1,400
	<b>74,468</b>	<b>67,890</b>	<b>71,325</b>	<b>98,035</b>	<b>71,140</b>
<b>Total City Manager</b>	<b>\$ 302,345</b>	<b>\$ 302,942</b>	<b>\$ 322,791</b>	<b>\$ 349,501</b>	<b>\$ 336,091</b>

**Staff Allocations:**

City Manager	0.7
Deputy City Manager/City Clerk	0.1
Exec Asst/Deputy City Clerk	0.2
Administrative Assistant I	0.2
Administrative Assistant I	0.2
Total FTE	<u>1.4</u>

CITY OF CALIMESA  
 FY 2022-2023  
 City Manager

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**Fund: 01 - General Fund**  
**Dept: 1200**

7210	Professional Services Economic Development Consultant		\$ 66,000
7420	Communication Cell Phone 45/mo Misc Phone/accessories/data pkg	540 700	1,240
7585	Travel & Training League of CA Cities Annual Conference League of CA Cities Annual City Managers Conference League of CA Cities Annual City Manager Executive Committee	- 1,000 1,000	2,000
7590	Meeting/Milage Reimbursement League of CA Cities Joint Issues WRCOG Annual General Assembly - no charge per WRCOG	400 100 -	500
7650	Dues and Memberships International CMA Membership	1,400	1,400
<b>Totals</b>			<b>\$ 71,140</b>

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## **City Clerk/Human Resources & Risk Management**

### **Program Overview - Departments 1300 to 1330**

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#### **Program Description and Purpose**

The City Clerk is an appointed position whose primary responsibility is the management of all official City records. Responsibilities include all municipal records, records management, Council agendas and minutes, Commission minutes and agendas, municipal elections, legal public notices, maintenance of the Municipal Code and administrative policy manual, Fair Political Practices Commission filings, Conflict of Interests review, Ethics Training, supplying records and providing information to City Council, departments and the public, passports, bingo license and Mobile Home Rent Stabilization. The Clerk also serves as Secretary for the City's Successor Agency to the Calimesa Redevelopment Agency and the Oversight Board for the Calimesa Successor Agency.

The City Clerk has oversight roles for the Human Resources and Risk Management Functions and is responsible for employee retention, training, recruitment, benefits (health related insurances and vacation/medical leaves), grievances, and maintenance of personnel policies and procedures. Furthermore, for the Risk Management functions, the City Clerk is responsible for Workers Compensation, Liability, and Property Insurances.

#### **FY 2022-2023 Goals and Objectives**

- Enhance the City's image within the community by improving communications and relationships with the public and continue to serve as a source of public information and referral.
- Ensure that requests for information and/or documentation are handled in a timely manner to comply with the Public Records Act.
- Maintain safe and efficient records retrieval system through Laserfiche Document Imaging System for official City documents and records.
- Continue implementation and perform an update of a Records Management and Retention Program Policy.
- Implement Supplement No. 12 of the Calimesa Municipal Code.
- Maintain the electronic reader board sign with City information and community events.
- Remain abreast of legislative changes and market trends regarding workers' compensation to maximize benefits for employees at the lowest cost to the organization.
- Maintain stability of workers' compensation premium deposit through continued education in workers' compensation reporting requirements, safety training and safety programs.
- Continue in participation in the LCW Labor & Employee Relations Consortium to provide training and legal assistance to avoid employment related litigations.
- Attend CIRA (formerly known as PARSAC) Board Meetings adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Complete an Annual Open Enrollment of benefits for City employees.
- Attend League of California Cities Clerk's New Law and Election Seminar.
- Provide voter registration services to the citizens of the community.
- Plan a successful Calimesa "State of the City" event in collaboration with the Calimesa Chamber.
- Maintain and administer Target Solutions Employee On-line Training Program, EMD Trainings and Monthly Safety Trainings for all Administrative staff.

## **FY 2022-2023 Goals and Objectives (continued)**

- Complete the required Bi-Annual review of the City's Conflict of Interest Code in October 2022
- Successfully hold a General Municipal City Council election consolidating with the Riverside County Registrar of Voters in November 2022 for two City Council Seats.
- Successfully hold a swearing in and outgoing Council and Commissioner Appreciation Ceremony at a City Council meeting in December 2022.
- Participate as a designated vote-by-mail ballot drop off location with a ballot box provided by the County of Riverside Registrar of Voters for the November 2022 General Election.
- Participate as a designated Voting Assistance Center location with services provided for four days by the County of Riverside Registrar of Voters for the November 2022 General Election.

## **FY 2021-2022 Accomplishments**

- Responded to requests for public records, issued passports, 1 bingo license renewal and many general requests and telephone calls were handled by front counter staff.
- Continued with the scanning of City documents and records to be transferred into the Laserfiche Document Imaging System.
- Successfully maintained the electronic reader board sign with City information and community events.
- Resolutions, ordinances, and City Council minutes were scanned to current date and available on Laserfiche.
- Completed and finalized Mobile Home Rent Stabilization Annual Registrations for eight Mobile Home Parks.
- Provided voter registration services to the citizens of the community.
- Completed Annual Open Enrollment of benefits for City employees.
- Attended CIRA Board Meetings via Zoom adopting rates, establishing retentions/premium deposits and loss control programs and claims prosecution and settlement.
- Implemented Supplement No. 11 of the Calimesa Municipal Code.
- Completed the recruitment and hiring process of Fire Captains, Firefighters, Reserve Firefighters, Associate Planner and Administrative Assistant.
- Participated as a designated Voting Assistance Center location with services provided for four days by the County of Riverside Registrar of Voters for the June 2022 Primary Election.
- Administered Target Solutions Employee On-line Training Program, EMD Trainings and Monthly Safety Trainings for all Administrative staff.
- Completed and finalized updated policies, procedures, forms and processes for the Fire Department.
- Completed Personnel Policies due to COVID-19(COVID-19 Prevention Program and Supplemental Paid Sick Leave).
- Maintained Compliance of the required AB1234 Ethics Training.
- Maintained Compliance of the required Sexual harassment Training.

# CITY OF CALIMESA

## FY 2022-23

### City Clerk

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>City Clerk - General Ops/Functions</b>					
<b>Fund: 01 - General Fund</b>					
<b>Dept: 1300</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	\$ 73,113	\$ 74,859	\$ 76,686	\$ 76,686	\$ 58,947
6400 Benefits	21,079	22,024	24,083	24,083	20,871
	<b>94,192</b>	<b>96,883</b>	<b>100,769</b>	<b>100,769</b>	<b>79,818</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	3,408	1,334	3,480	3,480	3,880
7230 Other Contract Services	5,675	5,492	7,500	7,500	7,500
7550 Advertising	1,092	4,466	8,000	8,000	5,000
7585 Travel & Training	1,030	704	1,000	1,000	1,000
7590 Meeting & Mileage Reimb.	-	-	150	150	150
7650 Dues & Memberships	215	265	290	290	375
7725 Minor Equipment	9,178	7,039	5,000	5,000	2,000
7735 Special Supplies	574	1,543	500	500	500
7760 Elections	-	15,484	-	-	15,000
7770 Miscellaneous	-	-	-	-	-
	<b>21,172</b>	<b>36,327</b>	<b>25,920</b>	<b>25,920</b>	<b>35,405</b>
	<b>115,364</b>	<b>133,210</b>	<b>126,689</b>	<b>126,689</b>	<b>115,223</b>
7100 Total General Functions	13,003	12,890	17,798	17,798	6,524
	<b>\$ 102,361</b>	<b>\$ 120,320</b>	<b>\$ 108,891</b>	<b>\$ 108,891</b>	<b>\$ 108,699</b>

**Staff Allocations:**

Deputy City Manager/City Clerk	0.20
Exec Asst/Deputy City Clerk	0.19
Administrative Assistant 1 (2)	0.30
Total FTE	<u>0.69</u>

<b>Mobile Home Rent Control</b>					
<b>Fund: 01 - General Fund</b>					
<b>Dept: 1310</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	\$ 7,362	\$ 7,601	\$ 7,864	\$ 7,864	\$ 9,697
6400 Benefits	2,377	2,516	2,723	2,723	3,690
	<b>9,739</b>	<b>10,117</b>	<b>10,587</b>	<b>10,587</b>	<b>13,387</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	-	-	-	-	-
7215 Legal Services	-	-	10,000	10,000	10,000
	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>Total Mobile Home Rent Control</b>	<b>\$ 9,739</b>	<b>\$ 10,117</b>	<b>\$ 20,587</b>	<b>\$ 20,587</b>	<b>\$ 23,387</b>

**Staff Allocations:**

Deputy City Manager/City Clerk	0.03
Exec Asst/Deputy City Clerk	0.02
Administrative Assistant I (2)	0.08
Total FTE	<u>0.13</u> <sup>41</sup>

CITY OF CALIMESA  
 FY 2022-2023  
 City Clerk

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**Fund: 01 - General Fund**  
**Dept: 1300 - General Operations**

7210	Professional Services:		
	Adobe Pro	\$	400
	Muni Code Web Host		480
	Muni Code Update	3,000	3,880
7230	Other Contract Services		
	Annual Records Storage & Destruction Costs	2,500	
	Archive Social - Social Media Records Mgmt.	5,000	7,500
7550	Advertising		
	News Mirror/Press Enterprise - Citywide		5,000
7585	Travel & Training		
	Clerks Conference/Annual Election Law		1,000
7590	Meeting/Mileage Reimbursement		
	SoCal Clerks Association Meetings		150
7650	Dues & Memberships		
	CA City Clerk Assoc. Membership	200	
	Int'l Institute Municipal Clerk	175	375
7725	Minor Equipment		
	Additional Tables for Council Chambers: Council Meeting Use		2,000
7735	Special Supplies		
	Plaques/Proclamation Supplies		500
7760	Elections - 2 Council Seats		15,000

<b>Totals</b>		<b>\$ 35,405</b>
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**Fund: 01 - General Fund**  
**Dept: 1310 - Mobile Home Rent Control**

7215	Legal Services		
	Mobile Home Rent Stabilization		10,000

<b>Totals</b>		<b>\$ 10,000</b>
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CITY OF CALIMESA  
FY 2022-23  
City Clerk

		FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>Human Resources</b>						
<b>Fund: 01 - General Fund</b>						
<b>Dept: 1320</b>						
<b><u>PERSONNEL COSTS</u></b>						
6010	Salaries	\$ 50,468	\$ 51,713	\$ 52,999	\$ 52,999	\$ 58,902
6400	Benefits	14,748	15,427	16,851	16,851	19,524
		<b>65,216</b>	<b>67,140</b>	<b>69,850</b>	<b>69,850</b>	<b>78,427</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>						
6215	PERS Retiree Health	1,802	699	-	-	-
7210	Professional Services	7,040	7,513	8,700	8,700	8,700
7585	Travel & Training	140	200	1,000	1,000	1,000
7590	Meeting/Mileage	-	-	100	100	100
7650	Dues and Memberships	209	330	400	400	400
7770	Miscellaneous	1,860	2,887	5,000	5,000	5,000
		<b>11,051</b>	<b>11,629</b>	<b>15,200</b>	<b>15,200</b>	<b>15,200</b>
Total Human Resources		<b>76,267</b>	<b>78,769</b>	<b>85,050</b>	<b>85,050</b>	<b>93,627</b>
7100	Less: Cost Allocation	10,146	6,307	8,550	8,550	4,574
<b>Net Human Resources</b>		<b>\$ 66,121</b>	<b>\$ 72,462</b>	<b>\$ 76,500</b>	<b>\$ 76,500</b>	<b>\$ 89,053</b>

**Staff Allocations:**

Deputy City Manager/City Clerk	0.27
Sr. Administrative Assistant	0.09
Administrative Assistant I (2)	0.20
<b>Total FTE</b>	<b>0.56</b>

<b>Risk Management</b>	
<b>Fund: 01 - General Fund</b>	
<b>Dept: 1330</b>	

**PERSONNEL COSTS**

6010	Salaries	\$ 40,283	\$ 41,370	\$ 42,555	\$ 42,555	\$ 48,225
6400	Benefits	12,068	12,674	13,805	13,805	16,432
		<b>52,351</b>	<b>54,044</b>	<b>56,360</b>	<b>56,360</b>	<b>64,658</b>

**OPERATIONS & MAINTENANCE**

7210	Professional Services	3,040	942	7,000	7,000	7,000
7510	Workers Compensation	30,771	30,854	35,000	35,000	34,935
7511	Property Insurance Premium	9,256	14,035	15,000	15,000	15,000
7513	Fidelity Bond	788	827	900	900	5,987
7514	Liability Insurance/ERMA Prem.	48,700	79,491	85,000	85,000	103,271
7516	Pollution Coverage	-	107	151	151	610
7585	Travel/Training	315	-	5,300	5,300	5,300
		<b>92,870</b>	<b>126,256</b>	<b>148,351</b>	<b>148,351</b>	<b>172,103</b>
Total Risk Management		<b>145,221</b>	<b>180,300</b>	<b>204,711</b>	<b>204,711</b>	<b>236,761</b>
7100	Less: Cost Allocation	14,382	10,767	3,447	3,447	11,261
<b>Net Risk Management</b>		<b>\$ 130,839</b>	<b>\$ 169,533</b>	<b>\$ 201,264</b>	<b>\$ 201,264</b>	<b>\$ 225,500</b>

**Staff Allocations:**

Deputy City Manager/City Clerk	0.20
Exec Asst/Deputy City Clerk	0.10
Administrative Assistant I (2)	0.20
<b>Total FTE</b>	<b>0.50</b>

CITY OF CALIMESA  
 FY 2022-2023  
 City Clerk

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**Fund: 01 - General Fund**  
**Dept: 1320 - Human Resources**

7210	ERISA and COBRA annual compliance and reporting Employee Assistance Program	\$ 1,500 <u>7,200</u>	8,700
7585	Travel & Training		1,000
7590	Meetings/Mileage Reimbursement		100
7650	Dues and Memberships		400
7770	Miscellaneous Recruitments costs, Advertising		5,000
<b>Totals</b>			<b>\$ 15,200</b>

**Fund: 01 - General Fund**  
**Dept: 1330 - Risk Management**

7210	Professional Services Liebert, Cassidy, Whitmore - Legal Consulting Exam Professionals - Pre Employment Physicals, etc.	4,000 <u>3,000</u>	7,000
7510	Workers Compensation EE W/C Insurance		34,935
7511	Property Insurance City Property Insurance		15,000
7513	Fidelity Bond Cyber Premium Bond Premium	5,058 <u>929</u>	5,987
7514	Liability Insurance Liability Premium		103,271
7516	Pollution Insurance		610
7585	Travel & Training Target Solutions - Fire Dept, PARSAC & Other EOC and Public Information Officer training	3,800 <u>1,500</u>	5,300
<b>Totals</b>			<b>\$ 172,103</b>

CITY OF CALIMESA  
 FY 2022-23  
 City Clerk

		FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>Summary - All City Clerk Departments</b>						
<b>Fund: 01 - General Fund</b>						
<b>Dept: 1300-1330</b>						
<b><u>PERSONNEL COSTS</u></b>						
6010	Salaries	\$ 171,226	\$ 175,543	\$ 180,104	\$ 180,104	\$ 175,772
6400	Benefits	50,272	52,641	57,462	57,462	60,517
		<b>221,498</b>	<b>228,184</b>	<b>237,566</b>	<b>237,566</b>	<b>236,289</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>						
6215	PERS Retiree Health	1,802	699	-	-	-
7210	Professional Services	13,488	9,789	19,180	19,180	19,580
7215	Legal Services	-	-	10,000	10,000	10,000
7230	Other Contract Services	5,675	5,492	7,500	7,500	7,500
7510	Workers Compensation	30,771	30,854	35,000	35,000	34,935
7511	Property Insurance Premium	9,256	14,035	15,000	15,000	15,000
7513	Fidelity Bond	788	827	900	900	5,987
7514	Liability Insurance/ERMA Prem.	48,700	79,491	85,000	85,000	103,271
7516	Pollution Insurance	-	107	151	151	610
7550	Advertising	1,092	4,466	8,000	8,000	5,000
7585	Travel/Training	1,485	904	7,300	7,300	7,300
7590	Meeting & Mileage Reimb.	-	-	250	250	250
7650	Dues & Memberships	424	595	690	690	775
7725	Minor Equipment	9,178	7,039	5,000	5,000	2,000
7735	Special Supplies	574	1,543	500	500	500
7760	Elections	-	15,484	-	-	15,000
7770	Miscellaneous	1,860	2,887	5,000	5,000	5,000
		<b>125,093</b>	<b>174,212</b>	<b>199,471</b>	<b>199,471</b>	<b>232,708</b>
Total City Clerk		<b>346,591</b>	<b>402,396</b>	<b>437,037</b>	<b>437,037</b>	<b>468,997</b>
7100	Less: Cost Allocation	37,531	29,964	29,795	29,795	22,359
<b>Net City Clerk</b>		<b>\$ 309,060</b>	<b>\$ 372,432</b>	<b>\$ 407,242</b>	<b>\$ 407,242</b>	<b>\$ 446,638</b>

**Total Staff Allocations:**

Deputy City Manager/City Clerk	0.70
Exec Asst/Deputy City Clerk	0.40
Administrative Assistant I (2)	0.78
<b>Total FTE</b>	<b>1.88</b>



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**CALIMESA**  
*California*

## **City Attorney - Program Overview**

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### **Program Description and Purpose**

The City Attorney's office represents the City Council and City staff in all matters of law pertaining to their offices, and represents and appears on behalf of the City and its officers in all civil actions and proceedings. In addition to attending all regular City Council meetings, Successor Agency meetings, and other meetings as required, the City Attorney prepares and/or reviews all necessary legal documents such as contracts, deeds, ordinances, and resolutions, and performs legal research and prepares opinions. The City Attorney for the City is appointed by the City Council on a contractual basis.

### **FY 2022-2023 Goals and Objectives**

- Continue to provide effective legal services to all City officers, departments, agencies, boards and commissions.
- Continue to reduce liability exposure through timely advice.
- Continue code enforcement efforts.
- Review all resolutions/ordinances.
- Respond to typical inquiries within 24 hours.
- Attend all City Council and Successor Agency meetings.



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**CALIMESA**  
*California*

CITY OF CALIMESA  
 FY 2022-23  
 City Attorney

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>Fund: 01 - General Fund</b>					
<b>Dept: 1400</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7215 Legal Services - General	105,219	110,413	125,000	145,000	125,000
7216 Legal Services - Special	-	-	20,000	-	20,000
7217 Legal Services - Litigation	15,000	-	40,000	40,000	40,000
	<b>120,219</b>	<b>110,413</b>	<b>185,000</b>	<b>185,000</b>	<b>185,000</b>
<b>Total City Attorney</b>	<b>\$ 120,219</b>	<b>\$ 110,413</b>	<b>\$ 185,000</b>	<b>\$ 185,000</b>	<b>\$ 185,000</b>

The City Attorney is a contract position that represents the City and serves as the legal advisor to the City Council, City Manager, City Commissions and Committees, and staff.

CITY OF CALIMESA  
FY 2022-2023  
City Attorney

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**Fund: 01 - General Fund**  
**Dept: 1400**

7215	Legal Services - General	\$ 125,000
7216	Legal Services - Special	20,000
7217	Legal Services - Litigation	40,000

<b>Totals</b>		<b>\$ 185,000</b>
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## Fiscal Services - Program Overview

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### **Program Description and Purpose**

The Fiscal Services Division of the Finance Department provides financial support and information for all City and Successor Agency operations, including payroll, cash receipting, grant accounting, revenue recognition and accounts receivable, accounts payable and expenditure reporting, financial accounting, financial planning, cash management, budgeting, and debt administration.

The Finance Department is responsible for maintenance of the City's financial records and oversees the annual audits of financial statements. Finance personnel monitor the investment of City funds and ensure cash liquidity to meet operational needs. The Department reviews accounting internal controls to ensure that financial information is reliable, and assets are safeguarded. Financial reports prepared by the department include the Annual City Budget, Mid-Year Budget Review, Monthly Treasurer's Report, Annual Report of Financial Transactions to the State Controller, Annual Report of Street and Road Expenditures, Annual Audit Report and Financial Statements, and Reports of Agreed Upon Procedures for Measure A and MSHCP funds. These reports provide the City Council and City management with information necessary to make sound financial decisions.

### **FY 2022-2023 Goals and Objectives**

- Consistently provide accurate and timely information to the City Council to facilitate informed decision-making.
- Prepare and present the annual budget for Council approval by June 30<sup>th</sup>.
- Provide the City Council with audited annual financial statements in a timely manner and in accordance with Generally Accepted Accounting Principles.
- Maintain compliance with all State and Federal regulations regarding financial reporting.
- Present the monthly Treasurer's report to the City Council in accordance with Investment Policy.
- Implement new accounting software including business license software and integrate database with Fund Balance accounting program.
- Provide for interactive and user-friendly financial information report viewing through the website including reports of trend activity for sales tax revenue and monthly Treasurer reports.
- Expand use of payroll software program and provide training to employees to access employee portal of information.
- Expand paperless document management program.

### **FY 2021-2022 Accomplishments**

- Provided the annual budget and mid-year budget review in a timely manner for Council consideration and adoption.
- The General Fund reporting for fiscal year ended June 30, 2021 reflected a General Fund fund balance of \$7,237,938 or 101% of actual expenditures.
- The City maintained the General Fund reserve in excess of the 35% reserve policy. As of June 30, 2022, the estimated General Fund 35% reserve is projected to be \$2,929,408; while unreserved fund balance is estimated to be \$3,580,659.
- Revised the purchasing and investment policies in accordance with new regulations and requirements.
- Implemented additional financial control functions through credit card management system and disbursement verification and protection programs with Banking institution.
- Managed paperless document management through scanning of financial records and reporting creating efficiencies relating to access to information.

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## **Purchasing & Accounts Payable - Program Overview**

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### **Program Description and Purpose**

The Purchasing/Accounts Payable Division (Division) of the Finance Department is responsible for managing and coordinating the administrative activities of the areas of purchasing and accounts payable services. These services include but are not limited to purchasing functions, formal bids, contract administration, development and implementation of purchasing and accounts payable procedures and policies. The Division provides general supervision of all purchasing functions and contracts with respect to the procurement of goods, contract and professional services and project management. The Division also administers a purchasing system which is fully integrated with the City's financial system. The Division is responsible for training departmental staff on the proper methods of purchasing goods and services for the City in accordance with the City's ordinance.

Purchasing is managed by City's departments with adherence to Municipal code and written policy of formal and informal bid processes. The Finance department reviews department purchase requisitions and processes requests for purchases. Accounts Payable processes and pays approved invoices and is the liaison between the City and vendors.

### **FY 2022-2023 Goals and Objectives**

- Ensure all City purchases are made in accordance with the City's Purchasing Ordinance and all other regulatory policies and rules.
- Ensure all invoices for goods and services are paid timely and accurately.
- Ensure that all transactions related to purchases and payments are properly approved and in a timely manner.
- Ensure all payments are in warrant register presented to Council.
- Implement new accounting software including integration and expanding purchase order management. Provide routine reports and information to department directors regarding outstanding purchase orders balances to assist with budget projections and outstanding contracts.

# CITY OF CALIMESA

## FY 2022-23

### Finance

		FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>Fund: 01 - General Fund</b>						
<b>Dept: 2000</b>						
<b><u>PERSONNEL COSTS</u></b>						
6010	Salaries	\$ 167,801	\$ 104,514	\$ 204,913	\$ 204,913	\$ 214,800
6221	Management Incentive Pay	1,272	652	1,310	1,310	1,310
6400	Benefits	48,821	39,096	58,893	58,893	64,051
		<b>217,894</b>	<b>144,262</b>	<b>265,116</b>	<b>265,116</b>	<b>280,161</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>						
7210	Professional Services	55,841	78,576	80,687	80,687	118,160
7230	Other Contract Services	3,174	4,444	8,535	8,184	11,257
7420	Communications	-	-	370	370	420
7585	Travel/Training & Conferences	298	550	2,000	2,000	3,000
7650	Dues & Memberships	95	110	395	395	395
7725	Minor Equipment	-	-	200	200	350
7735	Special Supplies	953	705	575	775	825
		<b>60,361</b>	<b>84,385</b>	<b>92,762</b>	<b>92,611</b>	<b>134,407</b>
Total Finance		<b>278,255</b>	<b>228,647</b>	<b>357,878</b>	<b>357,727</b>	<b>414,568</b>
7100	Less: Cost Allocation	62,156	54,566	58,753	58,753	32,112
<b>Net Finance</b>		<b>\$ 216,099</b>	<b>\$ 174,081</b>	<b>\$ 299,125</b>	<b>\$ 298,974</b>	<b>\$ 382,456</b>

**Staff Allocations:**

City Manager	0.10
Finance Director	0.90
Accounting Technician II	0.75
Exec Asst/Deputy City Clerk	0.25
Administrative Assistant I	0.16
Administrative Assistant I	0.16
Total FTE	<u>2.32</u>

CITY OF CALIMESA  
 FY 2022-2023  
 Finance

**Fund: 01 - General Fund**  
**Dept: 2000**

7210	Professional Services		
	HDL-Sales Tax	\$ 6,000	
	Contract Financial Services	45,000	
	Annual Audit (A)	25,360	
	RCS - DIF fee for Affordable Housing in Lieu	-	
	Fee Study	40,000	
	Adobe Pro - 2 @ \$400	800	
	GASB CalPERS Report	1,000	118,160
		<u>          </u>	
7230	Other Contract Services		
	FundBalance Purchase Order & Accounts Receivable Module	5,657	
	FundBalance Annual Maintenance	5,600	11,257
		<u>          </u>	
7420	Communications		
	Cell phone \$35*12		420
7585	Travel & Training		
	CSMFO, Other		3,000
7650	Dues and Memberships		
	CSMFO	110	
	CMTA	95	
	GFOA	190	395
		<u>          </u>	
7725	Minor Equipment		
	Office Equipment		350
7735	Special Supplies		
	Budget Supplies/Storage Boxes	150	
	Annual Tax Forms	100	
	Check & Business License Stock	575	825
		<u>          </u>	

<b>Totals</b>		<b>\$ 134,407</b>
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(A) \$35,388 annual contract (includes \$5,000 for Single Audit for 2022-23) less \$10,028 to be paid by the Successor Agency

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## **Information Technology - Program Overview**

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### **Program Description and Purpose**

The Information Technology Department is responsible for the effective utilization of information technology throughout the City and for implementation of information systems planning consistent with the City's business need. Functional areas of responsibility include all computer systems, midrange and microcomputers alike, electronic communications, and computer training for City employees.

### **FY 2022-2023 Goals and Objectives**

- Ensure the City's technology functions are effective and reliable.
- Ensure the City's systems are properly backed up on a nightly basis to prevent lost or incomplete data.
- Respond to changes in the needs of users through updated technology and training.
- Respond to calls for service in a timely manner.
- Maintain annual renewals of Office 365 subscriptions.
- Maintain annual extended warranties on network servers.
- Maintain annual renewals of Bitdefender - Malware/Virus Protection
- Maintain annual support for Laserfiche Cloud Business Document Management.
- Maintain annual website support/maintenance and hosting by CivicPlus.
- Maintain annual subscriptions of GIS-GeoViewer and Work Order Applications with Nobel Enterprises.
- Extension of 8x8 Phone System to included Fire Barracks with installation of two phones.
- Replacement of Server Switches for City's Main Network Servers.
- Purchase and Installation of cabling, cameras and computer software for Council meeting streaming capabilities.

### **FY 2021-2022 Accomplishments**

- System updates were performed when and where needed.
- Workstation computers were replaced where needed to ensure functionality and reliability.
- System/data backups were done timely with no downtime.
- Approved and renewed the Professional Services Agreement with Acorn Technologies for Managed IT Services.
- Purchased and implemented equipment and software for improved External Storage for Image-Based Backups.
- Replaced one Battery Backup Power Supply due to failure of aged power supply.
- Completed and administered a Request for Proposal for new City Logo and website creation.
- Approved the Professional Services Agreement with CivicPlus for logo and Website creation.
- Purchased and replaced the City's Main Network Server
- Laserfiche was upgraded to Cloud Business Document Management and 100 GB storage for 25+ users.
- Upgraded Spectrum Internet Speed to 500 mpbs, which was necessary for the cloud based 8x8 phone system to function correctly.



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# **CALIMESA** *California*

CITY OF CALIMESA  
 FY 2022-23  
 Information Technology

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>Fund: 01 - General Fund</b>					
<b>Dept: 2100</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	\$ 10,027	\$ 6,305	\$ 12,186	\$ 12,186	\$ 41,515
6400 Benefits	3,080	2,549	3,710	3,710	13,090
	<b>13,107</b>	<b>8,854</b>	<b>15,896</b>	<b>15,896</b>	<b>54,604</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	30,159	21,796	28,285	28,285	25,050
7230 Other Contract Services	2,063	93,702	135,000	135,000	103,800
7420 Communications	12,362	19,765	23,950	23,950	25,050
7430 Repairs/Maintenance	-	206	500	500	500
7625 Computer Supplies	261	220	350	350	350
7720 Supplies - Equipment	19,433	10,802	34,000	34,000	12,000
7725 Minor Equipment	1,331	-	4,000	4,000	4,000
8100 Equipment	-	-	18,000	18,000	18,000
	<b>65,609</b>	<b>146,491</b>	<b>244,085</b>	<b>244,085</b>	<b>188,750</b>
Total Information Technology	<b>78,716</b>	<b>155,345</b>	<b>259,981</b>	<b>259,981</b>	<b>243,354</b>
7100 Less: Cost Allocation	15,421	13,162	11,856	11,856	43,791
<b>Net Information Technology</b>	<b>\$ 63,295</b>	<b>\$ 142,183</b>	<b>\$ 248,125</b>	<b>\$ 248,125</b>	<b>\$ 199,563</b>

This department provides centralized management of the City's computer system.

**Staff Allocations:**

Deputy City Mng/City Clerk	0.20
Accounting Technician II	0.15
Total FTE	<u>0.35</u>

CITY OF CALIMESA  
 FY 2022-2023  
 Information Technology

**Fund: 01 - General Fund**  
**Dept: 2100**

7210	Professional Services		
	Sonic Wall - Website virus protection - Western NRG	\$ 1,000	
	Sonic Wall - 5 VPN Licenses for remote users	500	
	Social Media Software Subscription \$10.00 per month	120	
	Laserfiche Cloud Support Maintenance	4,850	
	Annual Server Warranty	700	
	Malware/Virus Protection: Cylance - 41 workstations @ \$21	1,000	
	Offsite Backup - Server Image Licensing	1,000	
	MS Office 365:		
	MS Office Suite 45 @ \$300 and		
	MA Office Email only 5 @ \$96	13,980	
	Readerboard Maintenance Agreement	1,900	25,050
7230	Other Contract Services		
	Annual Contract - Acorn Technologies \$3,650 monthly	43,800	
	Outsource Labor - Acorn Technologies	5,000	
	GIS - Geoviewer - Nobel Enterprises	35,000	
	GIS - workorder application	10,000	
	Website Support/Maintenance/Hosting	10,000	103,800
7420	Communication		
	Frontier FAX	550	
	Spectrum Internet and WiFi	18,300	
	8 x 8 Cloud Phone System	6,200	25,050
7430	Repair & Maintenance Equipment		
	IT Equipment Repairs		500
7625	Computer Supplies		
	IT Incidentals (screen protectors, anti-glare, cleaning)		350
7720	Supplies - Equipment		
	Computers/Monitors (5)	8,500	
	WiFi Access Improvements	3,000	
	Replacement phone (8 x 8)	500	12,000
7725	Minor Equipment	Server battery - City Hall Main Server & Computer	4,000
8100	Equipment	Network Switch Replacements	18,000

<b>Totals</b>		<b>\$ 188,750</b>
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## Community Development - Program Overview

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The Community Development Department consists of the following three City Divisions: 1) Planning, 2) Building and Safety, and 3) Code Enforcement. These Divisions are aimed at serving residents and the general public and the public health, safety, and welfare by ensuring that development is in accordance with the City's adopted General Plan, Zoning Code, Health and Safety Code, and the Uniform Building and Fire Codes.

### **Planning Division**

The Planning Division is responsible for enforcing the City's development standards as identified in the City of Calimesa Municipal Code Chapter 18; Zoning Ordinance, and for ensuring that all existing and future development is consistent with the City's General Plan, which identifies the City's long-range plans.

As new development is proposed, the Planning Division coordinates the review of land use entitlement applications with all applicable City departments/divisions and outside agencies. Relevant land use entitlement applications include General Plan Amendments, Development Plan Reviews, Conditional Use Permits, Specific Plans, Development Agreements, Tentative Tract/Parcel Maps, Variances, and Temporary Use Permits. The Planning Division also ensures that the planning process complies with all State and Federal environmental review requirements and provides general zoning information to the public.

The Planning Manager and Associate Planner present project-related reports to the Planning Commission and City Council. The City's Executive Assistant serves as the secretary to the Planning Commission.

### **Building and Safety Division**

The Building & Safety Division is responsible for reviewing plans, issuing permits and conducting field inspection for all construction activities in the City to ensure compliance with the adopted California Building Codes including but not limited to; Electrical, Plumbing, Energy, Green, Disabled Access and Fire Codes. The Building and Safety Division conducts pre- and post-construction inspections, issues Notices of Violation for building code violations, and reviews building plans for compliance with State building codes prior to issuing permits. Building Division also serves as the coordinator of the plan review process, ensuring that all pertinent departments and agencies are included in the review and permitting process. The Building Division is guided by the standards of the State's Building Code.

### **Code Enforcement Division**

The Code Enforcement Division is responsible for abating violations of the Calimesa Municipal Code to protect the public's health, safety, and general welfare, as well as overseeing the registration of vacant and abandoned properties. Major tasks include the abatement of zoning code violations, enforcement of business license violations, maintenance of the code enforcement database, monthly monitoring of vacant and abandoned properties, implementation of the abandoned vehicle program and the weed abatement program. This division issues citations and works closely with the Community Development Department Staff and City Attorney's office to make sure violations are brought into compliance.

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## Community Development - Program Overview

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In order to accomplish these goals and objectives, the Department has to analyze proposals by developers and local residents for new development and modifications to existing development, make recommendations to the Planning Commission and City Council on proposed development, identify issues in order to determine when General Plan and Zoning Text and/or Map Amendments are necessary, review building plans to ensure compliance with approved entitlement plans and Uniform Building and Fire Codes, and review public complaints pertaining to potential code enforcement violations. The Department will continue to seek meaningful public feedback related to development applications.

### **FY 2021-22 Accomplishments**

- Continued processing implementing plans for Specific Plan Area 1 – Amendment 2 for the Summerwind Ranch at Oak Valley Specific Plan, including development plan review and conditional use permit applications for the Birtcher Oak Valley Commerce Center. Began processing Specific Plan Area 1 – Amendment 3.
- Issued building permits for a new Arby's, Prose Legal office, Wing Stop, Fire Rock Burgers & Brew, Waba Grill within the Marketplace at Calimesa, an approximately 110,000 square foot commercial/retail shopping center, located within the Summerwind Ranch at Oak Valley Specific Plan.
- Continued processing implementing plans for the Summerwind Commons, an approximately 75,000 square foot commercial/retail shopping center within the Summerwind Ranch at Oak Valley Specific Plan.
- Issued a building permit approval a diesel fuel canopy project located at County Line Road/County Line Lane.
- Began entitlement review of a commercial subdivision to include a truck stop/travel center immediately east of 7<sup>th</sup> Street.
- Continued entitlement review for Tentative Tract Map 37802, a proposed 179 residential lot subdivision on Desert Lawn Drive.
- Issued the final building permits and certificates of occupancy for the on-going housing development JP Ranch West.
- Issued building permits and certificates of occupancy for on-going housing development at Summerwind Ranch at Oak Valley Specific Plan for three residential home builders.
- Coordinated with several potential developers about housing, retail, and commercial development within the City of Calimesa.
- Began entitlement review for a new O'Reilly Auto Parts store to be located in the Downtown Business District.
- Worked with the City's CEQA consultants on Initial Study/Mitigated Negative Declarations (IS/MND) for various Capitol Improvement Plan projects such as the Stage 3 Calimesa Creek storm drain project and Calimesa Boulevard/County Line Road intersection improvement project.
- Prepared a draft ordinance and Notice of Preparation/initial study for the Residential Infill Priority Area Overlay Zone project.
- Procured a housing element consultant and submitted a draft 6<sup>th</sup> Cycle Housing Element to the State of California Department of Housing and Community Development.
- Code Enforcement successfully closed many long-standing cases and worked proactively community members to gain compliance.
- Code Enforcement worked with the Fire Department to gain compliance on weed abatement issues.

# CITY OF CALIMESA

## FY 2022-23

### Community Development (Planning, Code Enf., Bldg & Safety)

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>Fund: 01 - General Fund</b>					
<b>Dept: 3000</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	\$ 123,363	\$ 134,732	\$ 159,206	\$ 159,206	\$ 180,551
6011 Allocated to Projects	(32,286)	(33,728)	(46,842)	(46,842)	(40,000)
6400 Benefits	37,887	43,374	50,097	50,097	53,940
	<b>128,964</b>	<b>144,378</b>	<b>162,461</b>	<b>162,461</b>	<b>194,491</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services					
Contract Code Enforcement	43,540	64,790	60,000	60,000	60,000
Planning Consultant	57,443	5,250	60,000	60,000	78,000
Consultants - CEQA	-	3,767	40,000	40,000	50,000
Fire Prevention	80,274	82,840	40,000	40,000	40,000
Housing Element Update	-	-	200,000	200,000	-
7225 Building & Safety	686,366	527,014	250,000	250,000	250,000
7230 Other Contract Services	10,715	2,783	2,800	2,800	5,100
7420 Communications	610	490	650	650	650
7585 Travel/Training & Conferences	5,763	250	6,000	6,000	6,000
7735 Supplies - Special	250	-	400	400	1,900
7650 Dues and Memberships	352	390	1,400	1,400	1,150
	<b>885,313</b>	<b>687,574</b>	<b>661,250</b>	<b>661,250</b>	<b>492,800</b>
<b>Total Community Development</b>	<b>\$ 1,014,277</b>	<b>\$ 831,952</b>	<b>\$ 823,711</b>	<b>\$ 823,711</b>	<b>\$ 687,291</b>

**Staff Allocations:**

Planning Manager	1.00
Associate Planner	1.00
Sr. Admin Assistant	0.05
Total FTE	2.05

CITY OF CALIMESA  
 FY 2022-2023  
 Community Development (Planning, Code Enf., Bldg & Safety)

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**Fund: 01 - General Fund**  
**Dept: 3000**

7210	Professional Services			
	CEQA Consultant		\$ 50,000	
	Fire Prevention		40,000	
	Planning Consultant		78,000	
	Code Enforcement - 20 hrs/wk		60,000	
	Housing Element Update		-	228,000
7225	Building official			
	Bldg & Safety - staffing and revenue split			
	(includes Counter Tech 16 hrs/wk @ \$60 x 51)			250,000
7230	Other Contract Services			
	Drop Box Professional (for large documents via email)		200	
	Adobe Pro 2 @\$400		800	
	Blue Beam (electronic Plan Review)		1,500	
	Code Enforcement Database "IworQ"		2,600	5,100
7420	Communications	Cell Phone for Planning Manager		650
7585	Travel/Training & Conferences			
	AEP workshops, legislative updates, APA annual conference,			
	Planning Commission training			6,000
7735	Special Supplies	Legislative update publications (CEQA, Subdivision Map /	400	
		Office Furniture (Planning Manager)	1,500	1,900
7650	Dues and Memberships			
	Association of Environmental Professionals		250	
	American Planning Association		900	1,150

<b>Totals</b>			<b>\$ 492,800</b>
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## **Engineering - Program Overview**

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### **Program Description and Purpose**

The Engineering Division is responsible for planning, design and contract administration of Street, Traffic, and Drainage projects. This Division works closely with the City's Public Works Director and is an integral part of the City's Development Team. The Engineering Division coordinates and reviews private development projects and related construction in the public rights-of-way and ensures compliance with City Codes, policies, and standards of work.

### **FY 2022-2023 Goals and Objectives**

- Continue to promote the Capital Improvement Program (CIP) projects and prepare plans and specifications.
- Collaborate with other agencies in the Calimesa area including but not limited to the Cities of Yucaipa and Beaumont, Yucaipa Valley Water District, Riverside County Flood Control and Water Conservation District, South Mesa Water Company, and the County of Riverside.
- Seek grants opportunities for City projects.
- Provide customer service as needed.
- Continue to provide assistance to other departments and the public at large.
- Update and recommend for adoption a 5-year Capital Improvement Plan.
- Review private land development (tracts, houses, commercial properties, etc.) projects by performing plan checks, reviewing drainage, traffic, soils studies, coordination with other departments as necessary, and ensuring inspection is per the approved plans.

### **FY 2021-2022 Accomplishments**

- Continued to coordinate the Calimesa Creek project with Riverside County Flood Control.
- Continued the process with Riverside County for the approval with Caltrans for the Cherry Valley interchange. Completed the Project Study Report and launched the Project Approval and Environmental Documents phase.
- Continued to work with developers pertaining to residential and commercial developments.
- Continued to work with the City of Yucaipa regarding the County Line Road Corridor Improvement Project.
- Designed, bid and oversaw completion of the Roberts Road Storm Drain repair project.
- Designed, bid and oversaw completion of pavement rehabilitation on Brady Lane and Singleton Road.
- Worked with the City's federal lobbyist to submit infrastructure projects for possible federal funding through a variety of programs including the recently reinstated federal earmarks process.



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# **CALIMESA** *California*

CITY OF CALIMESA  
 FY 2022-23  
 Engineering

		FY 19-20	FY 20-21	FY 21-22	FY 21-22	FY 2022-23
		Actuals	Actuals	Amended	Projected	Adopted
					Actuals	
<b>Fund: 01 - General Fund</b>						
<b>Dept: 3300</b>						
<b><u>PERSONNEL COSTS</u></b>						
6010	Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
6400	Benefits	-	-	-	-	-
		-	-	-	-	-
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>						
7210	Professional Services	7,368	-	-	-	-
7220	Professional Services	100,001	66,829	115,000	80,000	115,000
		<b>107,369</b>	<b>66,829</b>	<b>115,000</b>	<b>80,000</b>	<b>115,000</b>
	Total Engineering	<b>107,369</b>	<b>66,829</b>	<b>115,000</b>	<b>80,000</b>	<b>115,000</b>
7100	Less: Cost Allocation	11,500	14,180	15,165	15,165	7,719
	<b>Net Engineering</b>	<b>\$ 95,869</b>	<b>\$ 52,649</b>	<b>\$ 99,835</b>	<b>\$ 64,835</b>	<b>\$ 107,281</b>

CITY OF CALIMESA  
FY 2022-2023  
Engineering

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**Fund: 01 - General Fund**  
**Dept: 3300**

7220	Engineering - Professional Services	\$ 115,000
	Consultant - General Services	

<b>Totals</b>		<b>\$ 115,000</b>
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## **Calimesa Citizens on Patrol - Program Overview**

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### **Program Description and Purpose**

The Riverside County Sheriff's Department/Calimesa is concerned not only about crime, but also the quality of life in our City. In these tough economic times, the resources used to combat crime are scarce. The Riverside County Sheriff's Department/Calimesa is committed in using volunteers to enhance the delivery of police services. An important component of this is the Citizen on Patrol program.

The Calimesa Citizens on Patrol program has a long-standing history with the city. It was established to bring the citizens and the police department together for a common goal, and that is to improve the quality of life by reducing crime. The Citizen on Patrol program is designed to provide a means for citizens to organize volunteer patrol groups for the purpose of reducing crime in our community through their high visibility patrols. These volunteers are the additional eyes and ears that Deputies can count on to make Calimesa a safe place to live and work.

### **FY 2022-23 Goals and Objectives**

- Resume normal operations and recover from Covid-19 shut down
- Continue growth and membership of the program
- Provide an effective method of discouraging neighborhood crimes through high visibility
- Promote a friendly and safer neighborhood environment while respecting the privacy and rights of all citizens
- Encourage awareness and provide improved communication among neighbors
- Upgrade the quality of life and property values in Calimesa
- Continue to enhance safety measures for schools and businesses located in the city of Calimesa
- Continue efforts to enhance relationships with members of the community through Neighborhood Watch Programs and other outreach events
- Seek additional volunteers to expand the COP program

### **FY 2021-22 Notable Events**

- Assisted with the City of Calimesa Christmas Parade

### **FY 2020-21 Accomplishments**

- Calimesa COP had a total of 228 hours of volunteer efforts in 2021. This is an increase over 2020; however, hours were still impacted by Covid-19.



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# **CALIMESA** *California*

# CITY OF CALIMESA

## FY 2022-23

### Citizens on Patrol

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>Fund: 01 - General Fund</b>					
<b>Dept: 4000</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	-	-	500	-	500
7243 Radio	75	-	500	-	500
7420 Communications	524	112	1,140	200	450
7432 Repairs & Maintenance - Vehicles	1,677	117	3,000	1,000	1,000
7725 Minor Equipment	-	-	600	200	600
7735 Special Supplies	141	-	800	500	800
7740 Fuel & Oil	761	234	1,500	400	1,000
	<b>3,178</b>	<b>463</b>	<b>8,040</b>	<b>2,300</b>	<b>4,850</b>
<b>Total Citizens on Patrol</b>	<b>\$ 3,178</b>	<b>\$ 463</b>	<b>\$ 8,040</b>	<b>\$ 2,300</b>	<b>\$ 4,850</b>

CITY OF CALIMESA  
 FY 2022-2023  
 Citizens On Patrol

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**Fund: 01 - General Fund**  
**Dept: 4000**

7210	Professional Services Prescreen volunteers - 5 @ \$100	\$	500
7243	Radio Replacement - Radios & Batteries		500
7420	Communication Phone Cell Phone	300 150	450
7432	Repair & Maintenance - Vehicle Repairs & routine maintenance		1,000
7725	Minor Equipment First Aid Equipment Reflective Vest	100 500	600
7735	Special Supplies Uniforms Christmas Lunch	500 300	800
7740	Fuel & Oil		1,000

<b>Totals</b>		<b>\$</b>	<b>4,850</b>
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## **Police - Program Overview**

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### **Program Description and Purpose**

Through contractual agreement the Riverside County Sheriff's Department provides contract law enforcement service to the city of Calimesa. The goal is to provide continuous high-quality law enforcement services at a reasonable cost. The Riverside County Sheriff's Department is the fourth largest law enforcement agency in the State of California. It has the infrastructure, personnel and experience in place to provide a high quality of service to the Calimesa residents.

By way of contract, the city of Calimesa is provided with specialized services such as the Special Enforcement Bureau (SWAT), Aviation, Gang Suppression Unit, Canine Units, Community Behavioral Assessment Team, the Human Trafficking Team, Forensic Technicians, Central Homicide Unit, Hazardous Device Technicians, 911 Dispatch Services, and Search and Rescue. In addition, the Department provides recruiting, testing, background investigations, and academy training.

Deputies assigned to the city of Calimesa are selected for their skills in community-based policing services and, as a result, the city enjoys the comfort of traditional police services by way of the contract. Unlike conventional municipal police departments, contract policing provides these services without administrative responsibilities such as worker's compensation injury claims, employee benefits, employee complaint and discipline issues, and civil claims resulting from police services.

### **FY 2022-23 Goals and Objectives**

- Continue providing a dedicated Deputy Sheriff to serve as Problem Orientated Policing (POP) deputy to focus on problems such as:
  - Speed Enforcement in residential and school zone areas.
  - Increase collaboration with outside agencies and the community on eradicating homelessness within the city of Calimesa.
  - Engage in directed enforcement when crime trends such as thefts or vandalism occur within the city of Calimesa.
  - Enhance relationships with members of the community through Neighborhood Watch Programs.
- Reduce the number of traffic collisions throughout the City through education and enforcement.
- Continue to enhance safety measures for schools and businesses located in the city of Calimesa.
- Seeking innovation in technology and social media to increase our communication and outreach to the citizens we serve.
- Be highly visible and responsive to the communities needs to increase trust and foster relationships.

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## Police - Program Overview

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### **FY 2021-22 and FY 2020-21 Accomplishments**

- For FY 2020-21, the Riverside County Sheriff's Department/Calimesa continued in its proactive approach to traffic enforcement, including providing a police presence at high-risk intersections, and LIDAR enforcement. Even with those efforts, the following increases/decreases resulted with traffic related offenses:
  - Traffic collisions increased by 21% from FY 2020-21
  - Traffic citations decreased by 1% from FY 2020-21
  - DUI related events increased by 30% from FY 2020-21
  
- In September 2021, the city of Calimesa added a dedicated Deputy Sheriff, Deputy Juan Cedeno as it's POP Deputy. The following are some of Deputy Cedeno's accomplishments:
  - Patrolled business districts, spoke to business owners and employees, spoke to residents, discussing quality of life issues, and concerns over 500 times.
  - Interacted with the various schools in the city of Calimesa, responded to over 20 school events, ranging from calls for service (including school violence threats), to attending several Beaumont Unified School District Active Shooter Training events.
  - Contacted and offered services to over 100 homeless individuals, providing relocation services to 13 individuals. Deputy Cedeno also participated in the annual Point in Time count on behalf of the City of Calimesa.
  - Continues to address street vendor issues and concerns.
  - Conducted traffic related enforcement/education around major streets, intersections, residential neighborhoods, and school zones.
  - Assisted other Departments over 40 times.
  - Assisted Patrol Deputies on over 200 calls for service.
  - Works closely with employees of the city of Calimesa.
  - Works closely with allied agencies to coordinate and assist with Calimesa events.
  - Helped coordinate law enforcement's response for the City of Calimesa Christmas Parade.
  - Attended city of Calimesa meetings regarding daily functions and quality of life concerns.
  - Made over 50 arrests.
  
- In FY 2020-21, the Riverside County Sheriff's Department/Calimesa monitored all registrants living within the Calimesa city limits and immediate surrounding areas of Calimesa and informed them of the current city, county, and state restrictions.

# CITY OF CALIMESA

## FY 2022-23

### Police

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>Fund: 01 - General Fund</b>					
<b>Dept: 4100</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	12,597	13,058	20,097	20,097	20,599
7215 Legal Services	-	458	-	-	-
7230 Other Contract Services	-	-	5,000	5,000	5,000
7240 Contract - Regular Pay	1,704,869	1,784,553	2,246,309	2,206,309	2,227,539
7241 Contract - Overtime Pay	18,291	16,761	24,704	24,704	25,110
7242 Contract - Mileage	74,032	59,136	88,249	66,000	88,249
7243 Contract - Radio	-	-	2,580	2,580	5,160
7244 Booking Fees	-	-	5,150	5,150	5,150
7245 Blood Tests	4,977	9,657	5,230	5,230	5,230
7246 Contract - Facilities Expense	62,593	61,713	62,948	62,948	62,948
7247 Cal-ID Assessment	8,876	9,159	9,434	9,329	9,434
7770 Miscellaneous	384	1,200	1,800	1,800	1,800
	<b>1,886,619</b>	<b>1,955,695</b>	<b>2,471,501</b>	<b>2,409,147</b>	<b>2,456,219</b>
<b>Total Police</b>	<b>\$ 1,886,619</b>	<b>\$ 1,955,695</b>	<b>\$ 2,471,501</b>	<b>\$ 2,409,147</b>	<b>\$ 2,456,219</b>

CITY OF CALIMESA  
 FY 2022-2023  
 Police

**Fund: 01 - General Fund**  
**Dept: 4100**

7210	Professional Services Records Mgmt System - CLETS	\$	20,599
7230	Other Contract Services Special Focus Enforcement Funding		5,000
7240	Contract - Regular Patrol 24 Hrs x 365 days x \$211.20 (estimated rate) POP Deputy - 2088 @ \$180.76 (estimated rate)	1,850,112 <u>377,427</u>	2,227,539
7241	Contract - Overtime Patrol -239 hrs. @ \$80.98 (estimated rate) Investigator - 54 hrs. @ \$106.58	19,354 <u>5,756</u>	25,110
7242	Mileage Patrol - 88,000 miles @ .98 Plain - 3090 miles @ .65	86,240 <u>2,009</u>	88,249
7243	Radio 12 months @ \$215 per unit (estimate) X 2 units		5,160
7244	Booking Fees Jail Access over 3yr avg - @ \$515		5,150
7245	Blood Test Evidence Processing		5,230
7246	Contract - Facilities Estimate based on data from Sheriff Contract Unit		62,948
7247	Cal-ID Assessment Fingerprint ID		9,434
7770	Miscellaneous Sexual Assault Exams		1,800

<b>Totals</b>		<b>\$</b>	<b>2,456,219</b>
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## **Animal Control - Program Overview**

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### **Program Description and Purpose**

The City of Calimesa contracts with the City of Beaumont for animal control services. The major functions include responding to calls regarding stray domestic animals, sick and injured animals, dead animals, animal bites, barking dogs, and other animal related issues. In addition, the City of Beaumont handles dog licensing.



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# **CALIMESA** *California*

# CITY OF CALIMESA

## FY 2022-23

### Animal Control

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
Fund: 01 - General Fund					
Dept: 4200					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
6400 Benefits	-	-	-	-	-
	-	-	-	-	-
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7230 Other Contract Services	40,000	40,000	48,289	48,289	48,289
	<b>40,000</b>	<b>40,000</b>	<b>48,289</b>	<b>48,289</b>	<b>48,289</b>
<b>Total Animal Control</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 48,289</b>	<b>\$ 48,289</b>	<b>\$ 48,289</b>

CITY OF CALIMESA  
FY 2022-23  
Animal Control

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Fund: 01 - General Fund  
Dept: 4200

7230 Other Contract Services

City of Beaumont  
Animal Control Officer, Shelter \$ 48,289

**Totals \$ 48,289**

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## **Fire - Program Overview**

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### **Program Description and Purpose**

The City of Calimesa formed its own Fire Department on January 1, 2018. The Calimesa Fire Department is a full-service department and provides the following services and programs:

- Fire Suppression
- Hazardous Materials Response
- Rescue Services
- Basic Life Support (BLS) Emergency Medical Response
- Fire Prevention/Public Education Programs
- Fire & Life Safety Inspections
- Intern/Reserve Program

The Fire Department staff consists of a Fire Chief, a Deputy Chief, two Battalion Chiefs, three Captains, nine Firefighters, a pool of Intern/Reserve Firefighters and an Administrative Assistant I. The staffing configuration provides for a minimum 3-person engine company, a 2-person squad, and a duty officer to respond to emergency calls.

### **FY 2022-23 Goals and Objectives**

- Continue partnerships with neighboring cities, districts, and fire agencies to achieve economies of scale on services.
- Continue to evaluate the City's development to determine the needs for additional fire station locations.
- Continue to evaluate the Fire Department's service delivery levels within budgetary constraints.
- Continue to ensure City's personnel are National Incident Management System compliant.
- Continue to explore grant opportunities to offset the costs for additional equipment needs.
- Continue to ensure the City complies with applicable laws and regulations regarding safety.

### **FY 2021-22 Accomplishments**

- Remodeled Fire Department Training Center
- Placed in service Fire Department Utility Pickup Truck acquired through the Federal Surplus Program – Outfitted in-house as a backup squad/rescue vehicle
- Led the City through an Emergency Operation Center activation for COVID-19 public emergency from early March 2020 to present.
- Participated in multiple "Strike Team" deployments for critical wildland fire incidents.
- Installed Exhaust Vapor Recovery System in Apparatus Bays
- Completed Fire Department Monument installation
- Applied for Assistance for Firefighters Grant (AFG) for required Respiratory Protection program
- Began Advanced Life Support (ALS) program Application/Transition to include equipment procurement and training of personnel.

**Fire - Program Overview**

<b>Performance Measures</b>	<b>Actual 2019 Calendar Year Calimesa Fire Department</b>	<b>Actual 2020 Calendar Year Calimesa Fire Department</b>	<b>Actual 2021 Calendar Year Calimesa Fire Department</b>
Response to calls for service	1,441	1,589	1,664
Mutual/Auto Aid Responses	79	58	58
Total Cancelled Mutual/Auto Aid Response	38	31	29

**CITY OF CALIMESA**  
**FY 2022-23**  
**Fire Department**

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>Fund: 01 - General Fund</b>					
<b>Dept: 4300</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	\$ 691,108	\$ 820,584	\$ 968,770	\$ 968,770	\$ 1,002,410
6012 Salaries: Part-time	21,864	5,313	-	-	-
6400 Benefits	232,705	267,407	289,565	289,565	305,415
6030 OT/Shift Coverage	256,715	414,367	500,000	425,000	375,000
6031 Overtime Reimbursements	(7,279)	(109,815)	(76,730)	(76,730)	-
	<b>1,195,113</b>	<b>1,397,856</b>	<b>1,681,605</b>	<b>1,606,605</b>	<b>1,682,825</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	317,636	315,435	466,420	431,400	426,400
7230 Other Contract Services	-	-	8,980	9,080	15,400
7240 Contract Pay - Intern/Reserves	28,660	33,050	73,000	46,300	65,000
7410 Utilities - Electric	7,850	7,188	9,200	-	-
7411 Utilities - Gas	1,221	1,475	1,800	1,800	1,800
7412 Utilities - Water/Sewer	2,731	3,253	3,500	3,500	3,500
7420 Communications	16,710	30,575	23,300	23,300	23,300
7430 Repairs & Maintenance-Equipment	1,305	4,375	4,500	4,500	4,500
7431 Repairs & Maintenance-Building	22,253	31,185	59,144	56,544	159,000
7432 Repairs & Maintenance-Vehicles	106,691	66,413	67,000	67,000	67,000
7510 Workers Comp. Insurance	47,370	61,905	61,905	58,990	74,238
7514 Liability Insurance	32,523	47,614	47,613	49,465	63,295
7585 Travel & Training	12,532	7,229	45,900	45,900	20,000
7610 Office Supplies	4,394	4,339	5,200	5,200	5,200
7650 Dues & Subscriptions	5,240	3,984	3,500	4,900	4,000
7725 Minor Equipment	41,945	83,661	180,634	167,000	268,000
7735 Special Supplies	67,340	51,344	54,500	54,500	54,500
7740 Fuel & Oil	25,675	28,236	32,000	43,000	54,000
7741 O&M Reimbursements	(5,555)	(96,242)	(72,656)	(72,909)	-
7770 Miscellaneous	-	3,229	-	-	-
8300 Vehicles	6,000	-	-	-	-
	<b>742,521</b>	<b>688,248</b>	<b>1,075,440</b>	<b>999,470</b>	<b>1,309,133</b>
<b>Total Fire Department</b>	<b>\$ 1,937,634</b>	<b>\$ 2,086,104</b>	<b>\$ 2,757,045</b>	<b>\$ 2,606,075</b>	<b>\$ 2,991,958</b>

**Staff Allocations:**

Fire Chief	1.00
Deputy Fire Chief	1.00
Battalion Chief (2)	2.00
Fire Captain (3)	3.00
Firefighter/EMT (3)	3.00
Firefighter/Paramedic (6)	6.00
Administrative Assistant I	1.00
Total FTE	<u>17.00</u>

CITY OF CALIMESA  
 FY 2022-2023  
 Fire Department

**Fund: 01 - General Fund**  
**Dept: 4300**

7210	Professional Services		
	Riverside County Communications/Dispatch	\$ 210,000	
	Fire Department Emergency Management	20,000	
	Wildland Fire Agreement - State of California	111,000	
	County Emergency Management Department (EMD) Services	20,000	
	PARS, Backgrounds, DOJ, Other	9,900	
	REMSA Inspections	500	
	Recruitment Expense and Physicals	35,000	
	Annual Equipment Testing	<u>20,000</u>	426,400
7230	Other Contract Services		
	ImageTrend Software	9,000	
	Adobe Pro 4 @ \$400	1,600	
	Vector Solutions - Software	<u>4,800</u>	15,400
7240	Contract Regular Pay Intern/Reserves		65,000
7410	Utilities - Electric		-
7411	Utilities - Gas		1,800
7412	Utilities - Water/sewer		3,500
7420	Communications		
	Communications/IT/Radio	15,700	
	Radio Equipment Repair/Replacement	<u>7,600</u>	23,300
7430	Repairs & Maint. Equip.		4,500
7431	Repair & Maintenance - Building		
	Replace Roof on BC Office	6,000	
	Parking Lot Concrete	100,000	
	Range Oven Replacement	4,000	
	Energy Efficient Window Replacement	12,000	
	Bulk Fuel Tank Storage	10,000	
	Normal Maintenance	<u>27,000</u>	159,000
7432	Repair & Maintenance - Vehicles		67,000
7510	Workers Comp. Insurance		74,238
7514	Liability Insurance		63,295

CITY OF CALIMESA  
 FY 2022-2023  
 Fire Department

**Fund: 01 - General Fund**

**Dept: 4300**

7585	Travel & Training		
	Other Training	20,000	20,000
7650	Dues & Subscriptions		4,000
7610	Office Supplies		5,200
7725	Minor Equipment		
	Firefighter Equipment	47,000	
	SCBA Replacement (30 Units)	165,000	
	SCBA RIT Pack Reaplcmnt	11,000	
	ALS Equipment additional need	25,000	
	Small Equipment - Fire and Office	20,000	268,000
7735	Special Supplies		
	Uniforms/Turnouts	32,000	
	Fire Prevention Supplies	4,500	
	EMS Supplies	9,000	
	Disaster Preparedness	6,000	
	Other Supplies	3,000	54,500
7740	Fuel & Oil		54,000
7741	O&M Reimbursement		-
7770	Strike Team Meals & Lodging		-
<b>Totals</b>			<b>\$ 1,309,133</b>



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# **CALIMESA** *California*

## **Senior Center - Program Overview**

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### **Program Description and Purpose**

The Norton Younglove Multi-Purpose Senior Center (Center) provides a gathering spot for community events, socializing, and personal enhancement. The City has contracted with the Family Service Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program which provides onsite congregate meals. The Senior Center serves as a hub for older adults to receive services, programming, social activities, fitness classes such as Fit After 50, Line Dancing, seminars, resources, and special events.

The Center provides regular workshops and seminars as requested, participates as a Riverside County Cool Center during the summer months, as well as houses the local Sheriff and Citizens on Patrol office along with multiple meeting/activity rooms for City and community use.

Update:

The health and well-being of our participants, staff and volunteers at the Center is paramount. Due to the of the COVID-19 pandemic, the Senior Center was mostly closed to the public over the last 2 years, with staff on-site providing assistance and resources to individuals via telephone and email. All regularly scheduled programming and special events was suspended during that time. The COVID-19 restrictions have been lifted in May of 2022 and activities will begin to be scheduled with Bingo as the first event.

The Senior Nutrition Meal Distribution Program, which was implemented immediately at the beginning of the pandemic and replaces our daily on-site congregate meals currently serving approximately 150 individuals weekly. This program provides five (5) frozen meals, milk, bread and fruit to participants over the age of 60, regardless of residency. This program will continue beyond the COVID-19 emergency as it is very popular. Seniors have expressed a preference for the take home meals rather than the required on-site meals.

The Loads of Love Program was implemented in February 2021 and provides generously donated laundry detergent to low-income seniors age 60 and above, regardless of residency. Each household will be permitted to receive product one time during the program, which provides us the opportunity to serve all in our community. This beneficial program is promoted in the Calimesa Connections newsletter, flyer, Facebook page, and a display table at our meal distribution program.

Statistics for the month of February 2022:

Received 4 donations of \$512.

Distributed 140 bottles of detergent.

The average age of individuals participating in this program for the month of February 2022 is 75

Residence of participants:

55% - Calimesa

35% - Yucaipa

6% - Banning

4% - Cherry Valley

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## Senior Center - Program Overview

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### **FY 2022-2023 Notable Events**

- Loads of Love Program. Projected assistance to approximately 140 senior citizens per month, with the potential to include hygiene and cleaning supplies in the future, if needed.
- Senior Nutrition Meal Distribution, serving approximately 140 individuals weekly.
- AARP Tax Preparation drop-off for individuals age 60 and above. Projected assistance to approximately 120 senior citizens for season.
- The Senior Center had been closed to the public for two years due the COVID-19 Emergency. The restrictions have been lifted as of May 2022.

### **Upcoming Special Events for 2022-2023**

- Bingo is scheduled to begin May 2022.
- Additional activities will be added as we ramp up to fully open and fully staffed.

# CITY OF CALIMESA

## FY 2022-23

### Community Service (Senior Center)

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>Fund: 01 - General Fund</b>					
<b>Dept: 4900</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	\$ 16,723	\$ 26,526	\$ 27,739	\$ 27,739	\$ 29,594
6400 Benefits	6,525	7,655	8,547	8,547	9,084
	<b>23,248</b>	<b>34,181</b>	<b>36,286</b>	<b>36,286</b>	<b>38,677</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7230 Other Contract Services	75,598	73,002	81,275	81,275	81,058
7410 Utilities - Electric	14,214	15,709	17,500	20,000	20,000
7411 Utilities - Gas	487	181	300	300	300
7412 Utilities - Water/Sewer	162	-	-	-	-
7420 Communications	3,992	2,076	2,040	2,040	2,040
7430 Repairs & Maintenance - Equipment	1,446	2,383	1,975	1,975	1,975
7431 Repairs & Maintenance - Building	37,188	24,869	10,500	12,000	12,000
7610 Supplies - Paper	162	-	-	-	-
7750 Supplies - Paper/Custodial	2,518	2,185	2,500	5,200	5,200
	<b>135,767</b>	<b>120,405</b>	<b>116,090</b>	<b>122,790</b>	<b>122,573</b>
<b>Total Community Services</b>	<b>\$ 159,015</b>	<b>\$ 154,586</b>	<b>\$ 152,376</b>	<b>\$ 159,076</b>	<b>\$ 161,250</b>

**Staff Allocations:**

Maintenance Supervisor	0.35
Total FTE	0.35

**Program Description and Purpose**

The Norton Younglove Multi-purpose Senior Center provides a gathering spot for community events, socializing, and personal enhancement. The City has contracted with Family Services Association of Western Riverside County to provide community desired services and activities, as well as administering the Senior Nutrition Program. The nutrition program provides meals both on site and through home delivery to homebound participants.

The Senior Center provides regular workshops, trips, and seminars as requested; participates as a Riverside County Cool Center during the summer months; acts as a distribution site for the Second Harvest Food Bank commodity giveaway program; and houses the local Police and Citizens on Patrol office along with multiple meeting/activity rooms for City and community uses. In FY21-22 several program services were suspended due to protective measures in response to the pandemic. Programming is expected to resume in FY 2022-23.

CITY OF CALIMESA  
 FY 2022-2023  
 Community Services (Senior Center)

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**Fund: 01 - General Fund**  
**Dept: 4900**

7230	Other Contract Services		
	Copier Rental \$504.81/mo	\$ 6,058	
	Family Svcs Contract \$6,250/mo	<u>75,000</u>	81,058
7410	Utilities - Electric		20,000
7411	Utilities - Gas		300
7420	Communication		
	\$170 mo		2,040
7430	Repair & Maintenance - Equipment		
	Extinguisher svc \$120/Annual Svc \$255	375	
	Vent Hood Testing and Service	300	
	Equipment Replacement - Misc.	<u>1,300</u>	1,975
7431	Repair & Maintenance - Building		
	Restroom Improvements	-	
	Burgeson Maint contract	1,280	
	Exterminator \$45mo	540	
	Septic-Grease trap \$500/2x	1,000	
	Troy Alarm-50% of annual fee	180	
	Generator - Annual Maintenance	1,500	
	Building Expenditures - Misc.	5,000	
	Carpet/Tile Cleaning	<u>2,500</u>	12,000
7750	Supplies - Paper/custodial		
	Paper and custodial supplies		5,200

<b>Totals</b>		<b>\$ 122,573</b>
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## **Public Works Administration - Program Overview**

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### **Program Description and Purpose**

The Calimesa Public Works Department has responsibility for a variety of construction, maintenance, and infrastructure projects throughout the City. These include overseeing street lighting and traffic signal maintenance, and contract street sweeping services; construction of minor road projects including street striping and markings; maintenance of City streets, parkways and storm drainage facilities; installation and replacement of traffic signs; building and parks maintenance; development assistance, NPDES Program and management of fleet vehicles.

### **FY 2022-2023 Goals and Objectives**

- Continue design and construction of Calimesa Creek Improvements.
- Continue to pursue grants and funding for Capital Improvement projects.
- Continue to monitor and coordinate with private developments.
- Stencil all storm drain inlets.
- Continue to attend monthly NPDES meetings to stay up to date of new requirements.
- Complete inspection and maintenance program to maintain 44 miles of streets and appurtenances with the limited staff as required by CIRA.
- Continued use of electronic work order system (purchased as part of the GIS system) for all maintenance tasks related to all divisions of Public Works.
- Assist City Engineer with Capital Improvement Program for maintenance of streets.

### **FY 2021-2022 Accomplishments**

- Installed Trash Inserts into catch basins to control debris in waterways.
- Submitted annual State NPDES report timely and without difficulties.
- Completed all commercial and industrial business inspections for NPDES and made report to the State.
- .
- Began construction for the County Line Road Corridor Project (5<sup>th</sup> Street to Bryant) a joint project with Yucaipa that includes funding through grants such as ATP, MSRC and LPP.
- Issued various Encroachment and Grading Permits to residents, utility companies and contractors throughout the City for various projects.
- Issued Oversize Permits for equipment and mobile homes being transported throughout the City.
- Conducted Construction Inspections on all Public Works projects.
- Performed ongoing right of way maintenance, weed abatement and pothole repair throughout the City.

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## **Public Works Administration - Program Overview**

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### **FY 2021-2022 Accomplishments (continued)**

- Responded to emergency situations, including heavy rains which cause flooding and wind events which results in tree damage and debris, to ensure public safety.
- Continued coordination with developers on the Singleton Heights, JP Ranch and Summerwind Trails projects and various commercial sites. Accepted landscaping and traffic signals for maintenance when completed.
- Worked with Riverside Flood Control to fix the roadway issue on Avenue L caused by the storm drain.
- Public Works staff performed re-striping of STOP bars and legends citywide.
- Public Works staff installed speed survey sign and striping and marking upgrades citywide.
- Maintained certification for chemical weed abatement.
- Effectively maintained all parkways and rights-of-way by trimming trees, spraying and cutting weeds, and trimming shrubs.
- Completed many upgrades and improvements to City Hall, Senior Center and Fire Department.
- Effectively performed many diverse activities involved with the extended COVID-19 Pandemic.

## **Building Maintenance - Program Overview**

### **Program Description and Purpose**

The Public Works Maintenance Division provides custodial and building repair services for approximately 22,000 square feet of building space. Facility maintenance responsibilities include City Hall, Norton Younglove Senior Center, City Yard, Fire Station and the Public Library. The majority of repairs are completed in-house by the Public Works Maintenance Department. Public Works crew is on standby nightly for emergencies. All custodial supplies are purchased through and provided by this division.

### **FY 2022-2023 Goals and Objectives**

- Bid and award, and oversee installation of new flooring and other maintenance in City Hall and Community Development Annex.
- New roof for City Hall.
- Building leveling for City Hall and the Community Development Annex buildings.
- Oversee building of additional City Hall office space of approximately 800+ square feet.
- Continue to maintain City facilities in a quality manner.

### **FY 2021-2022 Accomplishments**

- Performed various repairs/upgrades to City Hall and the Senior Center.
- Remodeled City Hall Restroom.
- Maintenance of two standby generators.
- Awarded construction contract for the expansion of City Hall offices.
- Awarded CDBG Grant funding for exterior ADA upgrades to the Senior Center.
- Performed nightly decontamination of City Hall and Senior Center in accordance with COVID-19 protocols.

<b>Performance Measures:</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>
Custodial Service	Two Employees - 450 man hours each employee	Two Employees - 450 man hours each employee
Building Maintenance	Three Employees-300 man hours each employee	Three Employees-300 man hours each employee

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## **Landscape Maintenance - Program Overview**

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### **Program Description and Purpose**

This fund is designated for maintenance of landscaping, street lighting, traffic signals, parks and open space within the Citywide Landscaping and Lighting District, No. 91-1. The assessments are collected through the County of Riverside Tax Collector's office. The City Engineer prepares the engineer's report (on an annual basis), and assessments are recorded on individual parcels within the District to fund a portion of the District's services, however, the City's General Fund also subsidizes a significant portion of expenses in this program. The report also details the anticipated manner in which the assessments will be levied on the parcels within the District.

### **FY 2022-2023 Goals and Objectives**

- Ongoing City Tree Maintenance Program for reduction of liability per CIRA requirements.
- Ongoing inspection and maintenance of inventory of City maintained lands.
- Continue to maintain the landscaping in public rights-of-way in an efficient and effective manner.
- Accept new traffic signals maintenance.
- Add new streets to contract for street sweeping.
- Add Battery Back Up systems to existing City traffic signals.

### **FY 2021-2022 Accomplishments**

- Continued contract to maintain trees over 15 feet tall.
- Mowed and maintained five improved parkway landscaping areas.
- Weed abated and maintained all public rights-of-way throughout the City.
- Maintained all traffic signals and street lighting throughout the City.
- Tested, repaired and maintained anti-backflow devices throughout City as required by the Water Purveyors.
- Completed tree and weed abatement inventory of entire City per CIRA requirements.
- Maintained inventory in the City Tree Maintenance Program for reduction of liability per CIRA requirements.
- Completed inspection and maintenance requirements of inventory of City maintained lands.
- Added regular contract of gopher eradication to City maintained land.
- Additional traffic signals included in maintenance system this year.
- Continued to maintain the landscaping in public rights-of-way in an efficient and effective manner.
- Added new contract for traffic signal maintenance.
- Added new contract for street sweeping.

## **Parks - Program Overview**

### **Program Description and Purpose**

The Public Works Department provides maintenance of 4<sup>th</sup> Street Community Park and Creekside Park, as well as landscape maintenance of City Hall, the Senior Center and the Library. Areas maintained by this division total approximately eight (8.4) acres. Duties performed include mowing, irrigation installation and repairs, weed control, shrub and tree trimming, Park rental clean-up, DG installation, graffiti removal, and repairs due to vandalism. Play equipment inspection by certified park play equipment inspector is required by CIRA.

### **FY 2022-2023 Goals and Objectives**

- Continue to maintain City parks in a quality manner.
- Obtain Park Play Equipment Inspection Certifications.
- New park constructed in 2021-22/22-23 in the Summerwind Trails development adding 6.3 acres to maintenance responsibilities.
- Design and Construction of 2.31 acres of Phase II of 4<sup>th</sup> Street Park.
- Landscape rehabilitation of 4<sup>th</sup> Street Park.

### **FY 2021-2022 Accomplishments.**

- Clean up of landscaping at 4<sup>th</sup> Street Community Park.
- Safely and efficiently facilitated the clean-up and disposal of many abandoned transient campsites, almost daily for August through December.
- Oversaw tree trimming along Calimesa Blvd., Myrtlewood Drive and City Hall.
- Continued regular maintenance and restored automatic sprinkler systems at our Library and Creekside Park.
- Opened parks for use following COVID-19 restrictions lifting.
- Three (3) new subdivisions added to maintenance responsibilities: JP Ranch, Singleton Heights and Summerwind Trails Phase I.

<b>Performance Measures</b>	<b>Actual 2021-22</b>	<b>Estimated 2022-23</b>
Mowing (all Parks/City Buildings)	720 hours	820 hours
Irrigation (New Installation/Repairs)	30 hours	40 hours
Park Maintenance	156 Hours	225 Hours
Graffiti Removal/Vandalism Repairs	40 Hours	50 Hours

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## **Refuse - Program Overview**

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### **Program Description and Purpose**

The Public Works Department oversees the contract that provides refuse collection services to all City residents. A private contractor who is required to pay a percentage of gross revenues to the City, in the form of a franchise fee, provides this service. The Contractor's Billing Division provides bills to residents on a bi-monthly basis.

### **FY 2022-2023 Goals and Objectives**

- Implement SB 1383 Requirements which require 50% reduction in organic waste from 2014 level by 2020, and 75% reduction by 2025.
- Continue to work with CR&R to obtain compliance in Recycling and Organics Recycling with non-complying businesses and multi-family properties.
- Continue to assist the waste hauler in providing quality service for refuse collection to residents.
- Continue working with waste hauler to meet the mandatory requirements of AB 341 commercial Recycling Program.
- Continue to seek funding opportunities for future recycling programs for residents.
- Add new streets to contract for street sweeping.
- Coordinate two compost giveaways to residents.

### **FY 2021-2022 Accomplishments**

- Attended Workshops for implementation of States SB 1383, Organic Waste Reduction Regulations.
- Modified Business License Application to incorporate recycling requirements.
- Incorporated recycling requirements into standard details for trash enclosures.
- Made significant progress in accomplishing mandatory AB 341 commercial Recycling Program requirements.
- Made significant progress in accomplishing mandatory AB 1826 Commercial Organics Recycling Program requirements that will improve air quality and preserve landfill space.
- Coordinated (2) annual Citywide Spring and Fall Curb Side Collection Events in conjunction with City's franchise refuse hauler CR&R. Conducted program for distribution of free passes to the landfill to City residents for these events.
- Passed the CalRecycle (state) annual site visit to review City's residential/commercial recycling programs and annual reporting.
- Applied for SB 1383 Local Assistance Grant, which allocated the City \$20,000.
- Remained in compliance with all state orders.

CITY OF CALIMESA  
 FY 2022-23  
 Public Works

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 2022-23 Adopted
<b>Fund: 01 - General Fund</b>					
<b>Dept: 5100</b>					
<b><u>PERSONNEL COSTS</u></b>					
6010 Salaries	\$ 134,916	\$ 34,061	\$ 58,745	\$ 58,745	\$ 68,842
6400 Benefits	32,122	17,141	21,846	21,846	30,501
	<b>167,038</b>	<b>51,202</b>	<b>80,591</b>	<b>80,591</b>	<b>99,343</b>
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>					
7210 Professional Services	145,023	283,137	272,570	272,570	249,210
7230 Other Contract Services	3,900	3,900	5,500	5,500	6,300
7231 NPDES	5,692	27,997	23,000	23,000	23,000
7420 Communications	2,910	3,517	6,970	6,970	6,970
7430 Repairs & Maintenance - Equipment	3,972	4,558	5,500	5,500	13,606
7431 Repairs & Maintenance - Building	22,941	15,349	57,906	57,906	56,000
7432 Repairs & Maintenance - Vehicles	5,208	4,398	9,000	9,000	9,000
7433 Repairs & Maintenance - Streets	-	1,730	45,690	45,690	47,075
7445 Equipment Rental	1,219	249	2,000	2,000	2,000
7585 Travel/Training	50	1,515	2,000	2,000	2,000
7725 Minor Equipment	-	-	35,822	35,822	20,500
7735 Supplies - Special	6,499	4,870	5,000	5,000	6,650
8100 Equipment/Machinery	-	50,926	7,935	7,935	-
	<b>197,414</b>	<b>402,146</b>	<b>478,893</b>	<b>478,893</b>	<b>442,311</b>
	Total Public Works	<b>364,452</b>	<b>453,348</b>	<b>559,484</b>	<b>541,654</b>
7100	Less: Cost Allocation	21,601	26,114	27,929	22,114
	<b>Net Public Works</b>	<b>\$ 342,851</b>	<b>\$ 427,234</b>	<b>\$ 531,555</b>	<b>\$ 519,540</b>

**Staff Allocations:**

Maintenance Supervisor	0.15
Maintenance Worker I (2)	0.60
Lead Maintenance Worker	0.10
Exec Asst/Deputy City Clerk	0.05
Administrative Assistant I (2)	0.40
Total FTE	<u>1.30</u>

CITY OF CALIMESA  
 FY 2022-2023  
 Public Works

**Fund: 01 - General Fund**  
**Dept: 5100**

7210	Professional Services		
	Interim Public Works - contract employees	\$ 200,000	
	Test and Replace Backflow Devices	4,750	
	Solid Waste Agreement	2,650	
	Electrical Consultant	250	
	Weed Abatement	15,000	
	Tree Trimming	15,000	
	Miscellaneous	2,000	
	Frontier Wi-fi Line Security Cameras - \$155 p/m	1,900	
	Security Cameras @ 4th St Park - \$1,915/Qtr	7,660	249,210
7230	Other Contract Services		
	Adobe Pro 2@ \$400	800	
	Gopher Control	4,000	
	Vector Control - Citywide	1,500	6,300
7231	NPDES		
	SWRCB Fees	6,000	
	Consultant	11,400	
	Riverside County Flood Control	3,000	
	Trash Amendment Requirement	2,500	
	Legal Services	100	23,000
7420	Communication		
	Cell Phones (4) - 185/mo - I-Pads (3) Data Plan 125/mo	6,220	
	Accessories/replacement	750	6,970
7430	Repairs & Maintenance - Equipment		
	Maintenance Equipment	5,500	
	Speed Feedback Trailer	8,106	13,606
7431	Repair & Maintenance - Building		
	General Facility Maintenance	16,000	
	City Hall Roof	25,000	
	City Hall & Comm Development Annex Building Leveling	10,000	
	Park General Repairs	5,000	56,000
7432	Repair & Maintenance - Vehicles		9,000

CITY OF CALIMESA  
 FY 2022-2023  
 Public Works

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**Fund: 01 - General Fund**  
**Dept: 5100**

7433	Repair & Maintenance - Streets			
	Misc costs- Traffic control etc		12,075	
	On Call Paving		35,000	47,075
7445	Equipment Rental	Tool Rental		2,000
7585	Travel and Training	Staff Training		2,000
7725	Minor Equipment	Weed Spraying - Truck Upgrades		20,500
7735	Special Supplies	Employee Safety gear, decals/logos		6,650

<b>Totals</b>			<b>\$</b>	<b>442,311</b>
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# **CALIMESA** *California*

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## **Non-Departmental - Program Overview**

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### **Program Description and Purpose**

The non-departmental department provides for a variety of services and expenditures not allocated directly to a specific department or program, but which are for the benefit of the entire organization. Some of these areas include copying, printing, postage, general office supplies, utilities, community partnership requests, and transfers out of the General Fund to support activity within Special Revenue funds.



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# **CALIMESA** *California*

CITY OF CALIMESA  
 FY 2022-23  
 Non-Departmental

		FY 19-20	FY 20-21	FY 21-22	FY 21-22	FY 2022-23
		Actuals	Actuals	Amended	Projected Actuals	Adopted
<b>Fund: 01 - General Fund</b>						
<b>Dept: 8100</b>						
<b><u>PERSONNEL COSTS</u></b>						
6010	Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
6400	Benefits	-	-	-	-	-
		-	-	-	-	-
<b><u>OPERATIONS &amp; MAINTENANCE</u></b>						
7219	Bank Charges	21,961	27,252	20,000	20,000	20,000
7230	Other Contract Services	19,220	26,198	30,380	30,380	33,372
7410	Utilities - Electric	6,409	10,648	9,600	21,000	21,000
7412	Utilities - Water/Sewer	2,339	2,289	2,400	2,400	2,400
7431	Repairs & Maintenance - Bldg	5,356	10,063	6,520	6,520	6,520
7432	Repairs & Maintenance - Vehicle	1,518	1,836	4,000	4,000	4,000
7560	Printing	2,621	3,004	3,000	3,000	3,000
7610	Office Supplies	10,155	10,448	11,000	11,000	11,000
7615	Postage	8,757	8,041	9,000	9,000	9,000
7655	Publications/Newsletters	30	35	100	100	100
7656	Permits/Fees	94	-	325	325	325
7735	Special Supplies	435	500	900	900	900
7740	Fuel & Oil	1,559	1,872	3,000	3,000	3,000
7750	Supplies - Paper/Custodial	238	462	800	800	800
7770	Miscellaneous	5,881	4,095	4,800	4,800	12,800
7780	Emergency Incident Expense - SW Fire	60,087	111,397	-	-	-
7781	Emergency Expense - COVID-19	34,150	42,050	-	-	-
7800	Community Partnerships	11,486	23,618	36,921	36,921	15,740
9500	Transfer Out-ADA Fund 20	5,000	5,000	5,000	5,000	5,000
9500	Transfer-out LLMF Fund 28	55,000	65,000	85,000	85,000	85,000
9500	Transfer-out - Insurance Fund 13	-	50,000	-	-	-
9500	Transfer-out - ARPA Fd 16 Pavement	-	-	-	-	1,000,000
9500	Transfer-out - AQMD Fd 21	-	-	-	1,849	-
9500	Transfer-out - Gas Tax Fund 24	-	-	-	-	-
9500	Transfer-out - Measure A Fund 25	-	44,000	-	-	-
		<b>252,296</b>	<b>447,808</b>	<b>232,746</b>	<b>245,995</b>	<b>1,233,957</b>
Total Non-Departmental		<b>252,296</b>	<b>447,808</b>	<b>232,746</b>	<b>245,995</b>	<b>1,233,957</b>
7100	Less: Costs Allocated Out	13,294	9,398	15,056	15,056	23,674
<b>Net Non-Departmental</b>		<b>\$ 239,002</b>	<b>\$ 438,410</b>	<b>\$ 217,690</b>	<b>\$ 230,939</b>	<b>\$ 1,210,283</b>

**Program Description and Purpose**

The Non-Departmental department provides for a variety of services not allocated directly to a department or program, but which is for the benefit of the entire organization. Some of these areas include copying, printing, general office supplies, utilities, and requests made by any Community Partnerships.

CITY OF CALIMESA  
FY 2022-2023  
Non-Departmental

<b>Fund: 01 - General Fund</b>			
<b>Dept: 8100</b>			
7219	Bank Charges		\$ 20,000
7230	Other Contract Services		
	Amazon Prime	200	
	Copy Charges & Copier Rental	24,000	
	Pitney Bowes Rental	1,900	
	Map Printer/Scanner - \$606/mo	<u>7,272</u>	33,372
7410	Utilities - Electric	Approx. \$1,750 per Month (incl Fire Dept)	21,000
7412	Utilities - Water/sewer	Approx. \$200 per Month	2,400
7431	Repair & Maintenance - Building		
	Exterminator \$45/mo	540	
	Burgenson Maint Contract - 4@\$250	1,000	
	Troy Alarm-50% of annual fee	180	
	Building expenditures	<u>4,800</u>	6,520
7432	Repair & Maintenance - Vehicle	Fleet repairs/maintenance	4,000
7560	Printing		3,000
7610	Office Supplies	City Wide	11,000
7615	Postage	City Wide	9,000
7655	Publications/Newsletters	Newsmirror Subscription	100
7656	Permits/Fees		
	Document Recording Fee- City Wide	300	
	So. Mesa Annual Assessment	<u>25</u>	325
7735	Special Supplies	Annual Community Service Awards	450
		Certificates of Recognition - various	<u>450</u>
			900
7740	Fuel & Oil	Vehicle Pool	3,000
7750	Supplies-Paper/custodial	Custodial supplies	800
7770	Miscellaneous	Crossing Guard Agreement - YCUSD	2,300
		New Logo projects/signs	10,000
		Joint Issues meeting - Host 2 meetings	<u>500</u>
			12,800
7800	Community Partnerships		
	Cultural Performing Arts	4,000	
	VFW - Memorial Day	500	
	Donation request	500	
	Chamber of Commerce	4,000	
	State of the City	4,000	
	Chamber Installation Dinner	700	
	Summer Lunch in the Park	500	
	Christmas Tree Lighting Event	500	
	Community Connect	<u>1,040</u>	15,740
9500	Transfers Out		
	ADA Funds (Fund 20)	5,000	
	ARPA Fund ( Fund 16)	1,000,000	
	LLMD (Fund 28)	<u>85,000</u>	1,090,000
<b>Totals</b>			<b>\$ 1,233,957</b>



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**CALIMESA**  
*California*

**Special Revenue Funds,  
CFD Funds &  
Successor Agency**

# CITY OF CALIMESA

## FY 2022-23

### Special Revenue Funds - Expenditure Summary

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 22-22 Projected Actuals	FY 22-23 Adopted
Fund: 12 - Special Deposits	\$ -	\$ 332,033	\$ -	\$ -	\$ -
Fund: 13 - Insurance	-	16,414	17,000	85,000	-
Fund: 14 - Supplemental Law Enforcement Safety	145,845	149,798	167,295	161,295	157,523
Fund: 16 - American Rescue Plan Act	-	-	-	-	2,095,633
Fund: 18 - Planning Grants	-	38,609	203,292	203,292	-
Fund: 19 - Library	42,857	16,957	32,375	32,375	258,885
Fund: 20 - Capital Projects - ADA Improvements	-	-	-	55,636	-
Fund: 21 - Air Quality Management District	3,079	70	2,070	2,458	1,340
Fund: 22 - Road Maintenance & Rehab Account (RMRA)	-	-	499,705	499,705	233,000
Fund: 24 - Gas Tax	207,385	211,825	249,367	258,262	267,502
Fund: 25 - Measure A	88,536	657,377	534,760	534,760	21,920
Fund: 26 - Housing Rehab. - State Grant	2,293	4,369	3,500	3,500	3,500
Fund: 27 - Housing Rehab. - Federal Grant	-	-	-	-	-
Fund: 28 - Landscape, Lighting & Maintenance Dist.	174,706	164,130	175,191	184,391	191,684
Fund: 31 - Fire Facilities Fees	221,253	70,107	55,460	54,860	54,758
Fund: 32 - Flood Control & Drainage Fees	203,486	261,100	8,176,350	8,174,350	4,636
Fund: 33 - Administration Facilities Fees	7,125	241,967	548,089	548,089	5,143
Fund: 34 - Library Facilities Fees	2,917	4,349	65,790	9,280	1,116,101
Fund: 35 - Law Enforcement Facilities Fees	2,917	3,426	4,280	4,280	4,632
Fund: 36 - Traffic Improvement Fees	2,116,520	986,077	16,887,454	16,887,454	243,716
Fund: 39 - Park Improvement Fees	4,768	5,557	6,135	10,135	4,633
Fund: 42 - Multi Species Habitat Cnsv. Plan MSHCP	663,408	2,601,046	-	132,354	-
Fund: 47 - CFD 2018-1 Facilities IA1 SW Ranch	5,321	14,560,581	673,329	659,329	690,266
Fund: 48 - CFD - Mesa Verde	6,435	8,114	-	757	-
Fund: 49 - CFD 2012-1 Facilities IA2 Singleton Hts.	902,176	213,923	221,908	217,308	226,320
Fund: 51 - CFD - Public Services 1	259,169	325,004	660,777	660,777	703,679
Fund: 52 - CFD 2013-1 Facilities IA1 JP Ranch	90,197	94,824	95,056	90,281	94,853
Fund: 53 - CFD 2012-1 Facilities IA1 Singleton Hts.	156,209	160,629	163,973	159,386	168,342
Fund: 54 - CFD 2013-1 Facilities IA3 JP Ranch	987,497	1,348,004	134,394	131,511	150,450
Fund: 55 - CFD 2012-1 Maintenance Singleton Hts.	10,683	12,215	174,463	174,463	202,468
Fund: 56 - CFD 2013-1 Maintenance JP Ranch	13,435	161,653	197,052	197,052	209,225
Fund: 57 - CFD 2018-1 Maintenance Summerwind	5,321	8,447	52,460	52,460	51,127
Fund: 58 - CFD Heritage Oaks	-	-	-	-	-
Fund: 59 - CFD 2013-1 Facilities IA2 JP Ranch	76,428	74,556	81,224	76,393	81,162
Fund: 67 - Successor Agency	297,047	291,920	294,751	294,751	295,501
Fund: 71 - California Recycling Grant	19,606	-	6,000	7,200	5,000
<b>Totals</b>	<b>\$ 6,716,619</b>	<b>\$ 23,025,081</b>	<b>\$ 30,383,500</b>	<b>\$ 30,563,143</b>	<b>\$ 7,542,999</b>

CITY OF CALIMESA  
FY 2022-23

Special Deposits

	FY 19-20 Actuals	FY20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 12 - Special Deposits</b>					
Fund Balance, Beginning of Year	\$ 336,349	\$ 342,536	\$ 10,522	\$ 10,522	\$ 10,622
<b><u>REVENUE</u></b>					
12-0000-4650 Interest	6,187	19	100	100	-
TOTAL REVENUE	<b>6,187</b>	<b>19</b>	<b>100</b>	<b>100</b>	<b>-</b>
TOTAL AVAILABLE	<b>\$ 342,536</b>	<b>\$ 342,555</b>	<b>\$ 10,622</b>	<b>\$ 10,622</b>	<b>\$ 10,622</b>
<b><u>EXPENDITURES</u></b>					
12-0000-7770 Miscellaneous	-	332,033	-	-	-
TOTAL EXPENDITURE	<b>-</b>	<b>332,033</b>	<b>-</b>	<b>-</b>	<b>-</b>
FUND TOTAL	<b>\$ 342,536</b>	<b>\$ 10,522</b>	<b>\$ 10,622</b>	<b>\$ 10,622</b>	<b>\$ 10,622</b>

This fund accounts for Deposits from third parties that may be refundable in the future.

CITY OF CALIMESA  
FY 2022-23

CFD 2018-1 Maintenance Summerwind Ranch

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 13 - Insurance</b>					
Fund Balance, Beginning of Year	\$ 133,587	\$ 136,044	\$ 177,013	\$ 177,013	\$ 143,713
<b><u>REVENUE</u></b>					
13-0000-4650 Interest	2,457	740	1,700	1,700	-
13-0000-4119 Reimbursements	-	6,643	-	50,000	-
13-0000-9501 Transfer In	-	50,000	-	-	-
<b>TOTAL REVENUE</b>	<b>2,457</b>	<b>57,383</b>	<b>1,700</b>	<b>51,700</b>	<b>-</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 136,044</b>	<b>\$ 193,427</b>	<b>\$ 178,713</b>	<b>\$ 228,713</b>	<b>143,713</b>
<b><u>EXPENDITURES</u></b>					
13-0000-7210 Professional Services	-	16,414	17,000	85,000	-
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>16,414</b>	<b>17,000</b>	<b>85,000</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ 136,044</b>	<b>\$ 177,013</b>	<b>\$ 161,713</b>	<b>\$ 143,713</b>	<b>\$ 143,713</b>

CIRA Requirement - reserve for future claims: 3 times Self-Insured Retentions (SIR)  
for General Liability, Workers 'Compensation and Property

CITY OF CALIMESA  
FY 2022-23

Supplemental Law Enforcement Safety Fund (SLESF)

	FY 19-20 Actuals	FY 20-21 Actuals	FY21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 14 - Supplemental Law Enforcement Safety</b>					
Fund Balance, Beginning of Year	\$ 41,767	\$ 53,023	\$ 60,280	\$ 60,280	\$ 60,455
<b><u>REVENUE</u></b>					
14-0000-4650 Interest	1,154	328	350	185	185
14-0000-4800 Other Governmental Revenues	155,947	156,727	148,500	161,285	162,000
14-0000-9501 Transfer In	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>157,101</b>	<b>157,055</b>	<b>148,850</b>	<b>161,470</b>	<b>162,185</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 198,868</b>	<b>\$ 210,078</b>	<b>\$ 209,130</b>	<b>\$ 221,750</b>	<b>\$ 222,640</b>
<b><u>EXPENDITURES</u></b>					
14-0000-7100 Cost Allocation	6,011	5,804	6,336	6,336	5,317
14-0000-7240 Contract - Regular Pay	124,812	130,103	141,805	141,805	138,706
14-0000-7241 Contract - Overtime Pay	408	(776)	654	654	1,000
14-0000-7590 Meeting/Mileage Reimb	14,614	14,667	18,000	12,000	12,000
14-0000-7735 Supplies - Special	-	-	500	500	500
<b>TOTAL EXPENDITURE</b>	<b>145,845</b>	<b>149,798</b>	<b>167,295</b>	<b>161,295</b>	<b>157,523</b>
<b>FUND TOTAL</b>	<b>\$ 53,023</b>	<b>\$ 60,280</b>	<b>\$ 41,835</b>	<b>\$ 60,455</b>	<b>\$ 65,117</b>

These funds were created by AB1480 to provide additional resources at the local level to fight crime and protect public safety. These funds are used for special programs and operations related to community oriented policing. These funds also provide resources for parole sweeps, DUI check point programs, and other operations.

CITY OF CALIMESA  
FY 2022-23

American Rescue Plan Act (ARPA)

		FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 16 - American Rescue Plan Act</b>						
	<b>Fund Balance, Beginning of Year</b>	\$ -	\$ -	\$ -	\$ -	\$ 2,500
<b><u>REVENUE</u></b>						
16-0000-4650	Interest	-	-	1,000	2,500	2,500
16-0000-4800	Other Governmental Revenues	-	-	-	-	1,095,633
16-0000-9501	Transfer in General Fund	-	-	-	-	1,000,000
	<b>TOTAL REVENUE</b>	-	-	<b>1,000</b>	<b>2,500</b>	<b>2,098,133</b>
	<b>TOTAL AVAILABLE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 2,500</b>	<b>\$ 2,100,633</b>
<b><u>EXPENDITURES</u></b>						
16-0000-8700	Streets	-	-	-	-	2,095,633
	<b>TOTAL EXPENDITURE</b>	-	-	-	-	<b>2,095,633</b>
	<b>FUND TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 2,500</b>	<b>\$ 5,000</b>

This fund is established to account for funding received from the American Rescue Plan Act (ARPA).

This one-time funding is from the federal government to assist with economic recovery from the economic effects caused by the COVID-19 pandemic. Total ARPA funding committed to the City of Calimesa is \$2,191,367.

The first tranche of funding of \$1,095,633 was received in July 2021.

The second tranche of funding for the remaining balance of \$1,095,634 is expected in July 2022.

The City Council committed the first tranche of ARPA funding and the \$1 million transfer from the General Fund for the City-wide Pavement Management Program. The City Council will make determinations regarding expenditures for the second tranche of funding in July 2022 after receipt of funding. The FY 2022-23 proposed budget amounts only reflect the ARPA first tranche of funding received and the \$1 million transfer from the General Fund.

CITY OF CALIMESA  
 FY 2022-23  
 Planning Grants

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 18 - Planning Grants</b>					
Fund Balance, Beginning of Year	\$ -	\$ -	\$ -	\$ -	\$ -
<b><u>REVENUE</u></b>					
18-0000-4625 Miscellaneous	-	-	16,900	16,900	-
18-3155-4823 Misc. State Grants	-	38,191	121,809	121,809	-
18-3156-4823 LEAP Grants - Misc. State Grants	-	418	64,583	64,583	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>38,609</b>	<b>203,292</b>	<b>203,292</b>	<b>-</b>
<b>TOTAL AVAILABLE</b>	<b>\$ -</b>	<b>\$ 38,609</b>	<b>\$ 203,292</b>	<b>\$ 203,292</b>	<b>\$ -</b>
<b><u>EXPENDITURES</u></b>					
18-0000-7210 Professional Services	-	-	16,900	16,900	-
18-3155-7210 Professional Services	-	38,191	121,809	121,809	-
18-3156-7210 LEAP Grants - Professional Services	-	418	64,583	64,583	-
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>38,609</b>	<b>203,292</b>	<b>203,292</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

This fund was established to account for Planning Department related grants. During 20-21, the City Council accepted 2 grants: Housing and Community Development (“HCD”) LEAP program and an SB 2 grant. Both are being used to prepare a “Residential Infill Priority Area Overlay Zone” that will facilitate the City’s compliance With certain State mandates.

**CITY OF CALIMESA**  
**FY 2022-23**  
**Library**

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 19 - Library</b>					
<b>Fund Balance, Beginning of Year</b>	<b>\$ 269,926</b>	<b>\$ 266,677</b>	<b>\$ 286,774</b>	<b>\$ 286,774</b>	<b>\$ 293,333</b>
<b><u>REVENUE</u></b>					
19-0000-4650 Interest	6,195	1,987	1,000	860	860
19-0000-4800 Revenue - Special Taxes	33,413	35,067	36,070	36,074	36,000
19-0000-4807 Revenue from Bookstore (Formerly FOL)	-	-	1,000	1,000	1,000
19-0000-4808 Revenue from Giving Tree Donations	-	-	1,000	1,000	1,000
<b>TOTAL REVENUE</b>	<b>39,608</b>	<b>37,054</b>	<b>39,070</b>	<b>38,934</b>	<b>38,860</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 309,534</b>	<b>\$ 303,731</b>	<b>\$ 325,844</b>	<b>\$ 325,708</b>	<b>\$ 332,193</b>
<b><u>EXPENDITURES</u></b>					
19-0000-7100 Overhead Allocation	6,378	7,188	6,775	6,775	7,000
19-0000-7431 Repair & Maintenance - Building	1,510	1,168	5,000	5,000	5,000
19-0000-7585 Travel and Training	-	-	500	500	500
19-0000-7725 Minor Equipment	4,830	6,669	4,200	4,200	4,200
19-0000-7735 Special Supplies	2,572	858	7,000	7,000	7,000
19-0000-7607 Scholarships	1,500	1,000	3,000	3,000	3,000
19-0000-7608 Culturals Art Program Donation	-	-	400	400	400
19-0000-7609 Summer Reading and Library Progr.	2,705	74	5,500	5,500	5,500
19-0000-8400 Buildings	-	-	-	-	-
19-0000-8600 Facilities	23,362	-	-	-	226,285
<b>TOTAL EXPENDITURE</b>	<b>42,857</b>	<b>16,957</b>	<b>32,375</b>	<b>32,375</b>	<b>258,885</b>
<b>FUND TOTAL</b>	<b>\$ 266,677</b>	<b>\$ 286,774</b>	<b>\$ 293,469</b>	<b>\$ 293,333</b>	<b>\$ 73,308</b>

The City of Calimesa is a member of the Riverside County Library System. However, a portion of the City was previously a member of the Beaumont Library District. When the Beaumont Library District annexed into the Riverside County Library System the City was then entitled to receive the tax increment for that portion of the City affected by the annexation. The tax increment from the annexation is forwarded to the City allowing local control of funds and providing additional funding for the City of Calimesa Library. The Calimesa Library Commission monitors activities and funds for the City of Calimesa Library.

# CITY OF CALIMESA

## FY 2022-23

### Capital Projects - ADA Improvements

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 20 - Capital Projects - ADA Improvements</b>					
Fund Balance, Beginning of Year	\$ 49,126	\$ 55,030	\$ 60,327	\$ 60,327	\$ 56,109
<b><u>REVENUE</u></b>					
20-0000-4650 Interest	904	297	350	350	350
20-2095-4800 Other Governmental Revenue	-	-	-	46,068	-
20-0000-9501 Transfer In - from General Fund	5,000	5,000	5,000	5,000	5,000
<b>TOTAL REVENUE</b>	<b>5,904</b>	<b>5,297</b>	<b>5,350</b>	<b>51,418</b>	<b>5,350</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 55,030</b>	<b>\$ 60,327</b>	<b>\$ 65,677</b>	<b>\$ 111,745</b>	<b>\$ 61,459</b>
<b><u>EXPENDITURES</u></b>					
20-2095-7431 Repair and Maintenance - Buildings	-	-	-	55,636	-
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>55,636</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ 55,030</b>	<b>\$ 60,327</b>	<b>\$ 65,677</b>	<b>\$ 56,109</b>	<b>\$ 61,459</b>

CIP Project 2095: Senior Center ADA Improvements partially funded by CDBG Grant 01-21

This fund receives an annual funding from the General Fund in order to establish a reserve to ensure American with Dissabilities Act (ADA) compliance.

CITY OF CALIMESA  
 FY 2022-23  
 Air Quality Management District

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 21 - Air Quality Management District</b>					
Fund Balance, Beginning of Year	\$ 10,384	\$ 18,963	\$ 31,191	\$ 31,191	\$ 42,752
<b><u>REVENUE</u></b>					
21-0000-4650 Interest	220	116	140	70	70
21-0000-4820 Air Quality Allocations	11,438	12,182	11,700	12,100	12,700
21-0000-9501 Transfer from General Fund	-	-	-	1,849	-
<b>TOTAL REVENUE</b>	<b>11,658</b>	<b>12,298</b>	<b>11,840</b>	<b>14,019</b>	<b>12,770</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 22,042</b>	<b>\$ 31,261</b>	<b>\$ 43,031</b>	<b>\$ 45,210</b>	<b>\$ 55,522</b>
<b><u>EXPENDITURES</u></b>					
21-0000-7100 Overhead Allocation	79	70	70	70	70
21-0000-7210 Professional Services	3,000	-	2,000	2,388	1,270
<b>TOTAL EXPENDITURE</b>	<b>3,079</b>	<b>70</b>	<b>2,070</b>	<b>2,458</b>	<b>1,340</b>
<b>FUND TOTAL</b>	<b>\$ 18,963</b>	<b>\$ 31,191</b>	<b>\$ 40,961</b>	<b>\$ 42,752</b>	<b>\$ 54,182</b>

This fund accounts for AB 2766 Subvention funds that can only be used to fund expenditures that promote improved air quality.

CITY OF CALIMESA  
 FY 2022-23  
 Road Maintenance & Rehab Account (RMRA)

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 22 - Road Maintenance &amp; Rehab Account (RMRA)</b>					
Fund Balance, Beginning of Year	\$ 25,053	\$ 185,398	\$ 359,651	\$ 359,651	\$ 72,859
<b><u>REVENUE</u></b>					
22-0000-4650 Interest	1,712	1,307	1,000	900	900
22-0000-4522 Road Maint. Rehab Acct.	158,633	172,946	179,063	212,013	233,326
<b>TOTAL REVENUE</b>	<b>160,345</b>	<b>174,253</b>	<b>180,063</b>	<b>212,913</b>	<b>234,226</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 185,398</b>	<b>\$ 359,651</b>	<b>\$ 539,714</b>	<b>\$ 572,564</b>	<b>\$ 307,085</b>
<b><u>EXPENDITURES</u></b>					
22-2087-9500 Transfer to fund 36 for Project 2087	-	-	499,705	499,705	233,000
<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>-</b>	<b>499,705</b>	<b>499,705</b>	<b>233,000</b>
<b>FUND TOTAL</b>	<b>\$ 185,398</b>	<b>\$ 359,651</b>	<b>\$ 40,009</b>	<b>\$ 72,859</b>	<b>\$ 74,085</b>

This fund was established as a result of the passage of Senate Bill 1. Funds must be used for certain street rehabilitation purposes.

CIP Project 2087: Partnership with Yucaipa on improvements to County Line Road

**CITY OF CALIMESA**  
**FY 2022-23**  
**Gas Tax**

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 24 - Gas Tax</b>					
Fund Balance, Beginning of Year	\$ 6,469	\$ 17,122	\$ 23,298	\$ 23,298	\$ 37,942
<b>REVENUE</b>					
24-0000-4650 Interest	124	175	200	65	65
24-0000-4523 HUTA-2103 - Traffic Congestion	65,622	65,803	71,910	86,802	100,814
24-0000-4525 HUTA-2105	47,226	48,707	52,820	60,542	66,041
24-0000-4526 HUTA-2106	32,886	34,392	36,626	40,991	44,344
24-0000-4527 HUTA-2107	59,883	65,924	67,340	82,506	90,223
24-0000-4528 HUTA-2107.5	2,000	3,000	2,000	2,000	2,000
24-0000-4625 Misc. Revenue (Loan Repayment)	10,297	-	-	-	-
<b>TOTAL REVENUE</b>	<b>218,038</b>	<b>218,001</b>	<b>230,896</b>	<b>272,906</b>	<b>303,487</b>
<b>TOTAL AVAILABLE</b>	<b>\$ 224,507</b>	<b>\$ 235,123</b>	<b>\$ 254,194</b>	<b>\$ 296,204</b>	<b>\$ 341,429</b>
<b>EXPENDITURES</b>					
24-0000-6010 Salary/Benefits	126,773	126,188	139,077	139,077	138,460
24-0000-7100 Overhead Allocation	23,816	6,621	22,440	22,440	30,342
24-0000-7210 Professional Services	15,227	22,523	21,050	18,000	20,000
24-0000-7230 Other Contract Services	9,454	11,351	10,000	16,745	15,000
24-0000-7415 Utilities - Street Lights	1,654	1,925	1,900	1,900	1,900
24-0000-7420 Communications	2,675	2,512	2,900	3,300	3,300
24-0000-7430 Repair & Maintenance - Equip	587	-	1,000	1,000	1,000
24-0000-7432 Repair & Maintenance - Vehicles	390	79	2,000	2,500	2,500
24-0000-7433 Repair & Maintenance - Streets	20,075	32,618	39,000	39,000	37,000
24-0000-7740 Fuel & Oil	6,734	8,008	10,000	14,300	18,000
<b>TOTAL EXPENDITURE</b>	<b>207,385</b>	<b>211,825</b>	<b>249,367</b>	<b>258,262</b>	<b>267,502</b>
<b>FUND TOTAL</b>	<b>\$ 17,122</b>	<b>\$ 23,298</b>	<b>\$ 4,827</b>	<b>\$ 37,942</b>	<b>\$ 73,927</b>

**Staff Allocations:**

Maintenance Supervisor	0.25
Lead Maintenance Worker	0.65
Maintenance Worker I	0.65
<b>Total FTE</b>	<b>1.55</b>

CITY OF CALIMESA  
 FY 2022-23  
 Gas Tax

Fund: 24 - Gas Tax  
 Dept: 0000

7100	Overhead Allocation		
	City Administrative Cost	\$	30,342
7210	Other Contract Services		
	Interim Public Works - contract employees		20,000
7230	Other Contract Services		
	Siemens Industry-Maintenance/Emergency		15,000
7415	Utilities-Street Lights		
	DOT-Signal Lights		1,900
7420	Communication		
	DigAlert		3,300
7430	Repair & Maintenance-Equipment		
	Large Equipment		1,000
7432	Repair & Maintenance-Vehicles		
	Repairs/smog check/ tire replacement		2,500
7433	Repair & Maintenance-Streets		
	Supplies (Cold Patch, Signage, etc.)	10,000	
	Weed Control	12,000	
	Street Sweeping	15,000	
			37,000
7740	Fuel & Oil		18,000
<b>Total</b>		<b>\$</b>	<b>129,042</b>

CITY OF CALIMESA  
FY 2022-23  
Measure A

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 25 - Measure A</b>					
<b>Fund Balance, Beginning of Year</b>	<b>\$ 674,318</b>	<b>\$ 800,660</b>	<b>\$ 429,417</b>	<b>\$ 429,417</b>	<b>\$ 141,657</b>
<b><u>REVENUE</u></b>					
25-0000-4650 Interest	13,566	3,522	1,000	1,000	-
25-2064-4800 Other Gov't. - CIP Project	14,000	-	-	-	-
25-2086-9501 Transfer from General Fund (project 2086)	-	44,000	-	-	-
25-0000-5000 Measure A Revenue (RCTC)	187,312	238,612	192,000	246,000	274,000
<b>TOTAL REVENUE</b>	<b>214,878</b>	<b>286,134</b>	<b>193,000</b>	<b>247,000</b>	<b>274,000</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 889,196</b>	<b>\$ 1,086,794</b>	<b>\$ 622,417</b>	<b>\$ 676,417</b>	<b>\$ 415,657</b>
<b><u>EXPENDITURES</u></b>					
25-2064-7220 Engineering Services	3,005	-	-	-	-
25-2066-7220 Engineering Services	4,337	-	-	-	-
25-0000-7100 Overhead Allocation	13,440	12,320	15,360	15,360	21,920
25-2010-8700 CIP Project	-	-	134,400	-	-
25-2066-8700 CIP Project	1,316	178,286	-	-	-
25-2080-8700 CIP Project	57,617	-	-	-	-
25-2082-7220 Engineering Services	-	-	-	-	-
25-2082-8700 CIP Project	-	-	180,000	314,400	-
25-2086-8700 CIP Project	8,821	466,771	-	-	-
25-2088-8700 CIP Project	-	-	135,000	135,000	-
25-2089-8700 CIP Project	-	-	70,000	70,000	-
<b>TOTAL EXPENDITURE</b>	<b>88,536</b>	<b>657,377</b>	<b>534,760</b>	<b>534,760</b>	<b>21,920</b>
<b>FUND TOTAL</b>	<b>\$ 800,660</b>	<b>\$ 429,417</b>	<b>\$ 87,657</b>	<b>\$ 141,657</b>	<b>\$ 393,737</b>

CIP Project 2010: Misc. CIP - California St - County Line to Myrtlewood  
 CIP Project 2066: Brady Lane Street Rehabilitation (Avenue L to Myrtlewood)  
 CIP Project 2080: San Timoteo Canyon Road Emergency Repairs  
 CIP Project 2082: Citywide Pavement Rehab  
 CIP Project 2086: Bryant/Singleton Pavement and Striping  
 CIP Project 2088: CLR Paving 3rd to California  
 CIP Project 2089: CLR California to Bryant

This fund was established to account for revenue and expenditures relative to transportation improvements funded by a 1/2 cent sales tax approved in 1988 and 2002 by Riverside County voters.

CITY OF CALIMESA  
 FY 2022-23  
 Housing Rehab. - State Grant

		FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 26 - Housing Rehab. - State Grant</b>						
<b>Fund Balance, Beginning of Year</b>		<b>\$ 971,762</b>	<b>\$ 969,469</b>	<b>\$ 968,510</b>	<b>\$ 968,510</b>	<b>\$ 969,010</b>
<b><u>REVENUE</u></b>						
26-0000-4650	Interest	-	642	500	500	-
26-5005-4800	HOME grant revenue	-	2,768	3,500	3,500	3,500
<b>TOTAL REVENUE</b>		<b>-</b>	<b>3,410</b>	<b>4,000</b>	<b>4,000</b>	<b>3,500</b>
<b>TOTAL AVAILABLE</b>		<b>\$ 971,762</b>	<b>\$ 972,879</b>	<b>\$ 972,510</b>	<b>\$ 972,510</b>	<b>\$ 972,510</b>
<b><u>EXPENDITURES</u></b>						
26-5005-7210	Professional Services	2,293	4,369	3,500	3,500	3,500
<b>TOTAL EXPENDITURE</b>		<b>2,293</b>	<b>4,369</b>	<b>3,500</b>	<b>3,500</b>	<b>3,500</b>
<b>FUND TOTAL</b>		<b>\$ 969,469</b>	<b>\$ 968,510</b>	<b>\$ 969,010</b>	<b>\$ 969,010</b>	<b>\$ 969,010</b>

Funding from the State of California Department of Housing and Community Development (HCD) for the purpose of rehabilitation of owner occupied homes. Home owners must meet income guidelines set by HCD.

CITY OF CALIMESA  
 FY 2022-23  
 Housing Rehab. - Federal Grant

		FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 27 - Housing Rehab. - Federal Grant</b>						
	Fund Balance, Beginning of Year	\$ 448,167	\$ 448,167	\$ 448,167	\$ 448,167	\$ 448,167
<b><u>REVENUE</u></b>						
27-0000-4650	Interest Income	-	-	-	-	-
27-5014-4813	HOME grant revenue	-	-	-	-	-
	<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL AVAILABLE</b>	<b>\$ 448,167</b>	<b>\$ 448,167</b>	<b>448,167</b>	<b>448,167</b>	<b>448,167</b>
<b><u>EXPENDITURES</u></b>						
27-5014-7210	Professional Services	-	-	-	-	-
	<b>TOTAL EXPENDITURE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>FUND TOTAL</b>	<b>\$ 448,167</b>	<b>\$ 448,167</b>	<b>\$ 448,167</b>	<b>\$ 448,167</b>	<b>\$ 448,167</b>

Funding from Community Development Block Grant for the purpose of rehabilitation owner occupied homes. Home owners must meet income guidelines set by HCD



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# **CALIMESA** *California*

# CITY OF CALIMESA

## FY 2022-23

### Landscape, Lighting & Maintenance District (LLMD)

		FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 28 - Landscape, Lighting &amp; Maintenance Dist.</b>						
<b>Fund Balance, Beginning of Year</b>		\$ 35,853	\$ 11,105	\$ 11,596	\$ 11,596	\$ 7,205
<b><u>REVENUE</u></b>						
28-0000-4006	LLMD Property Tax	94,835	99,612	95,000	95,000	100,000
28-0000-4650	Interest	123	9	100	-	-
28-0000-9501	Transfer In	55,000	65,000	85,000	85,000	85,000
<b>TOTAL REVENUE</b>		<b>149,958</b>	<b>164,621</b>	<b>180,100</b>	<b>180,000</b>	<b>185,000</b>
<b>TOTAL AVAILABLE</b>		<b>\$ 185,811</b>	<b>\$ 175,726</b>	<b>\$ 191,696</b>	<b>\$ 191,596</b>	<b>\$ 192,205</b>
<b><u>EXPENDITURES</u></b>						
28-0000-6010	Salary/Benefits	57,498	63,519	69,441	69,441	70,234
28-0000-7100	Overhead Allocation	31,945	24,217	10,000	10,000	10,000
28-0000-7210	Professional Services	25,265	9,177	23,350	23,350	38,350
28-0000-7220	Engineering Services	2,020	3,226	3,000	3,000	3,000
28-0000-7410	Utilities - Electric	6,947	7,286	8,000	8,200	8,200
28-0000-7412	Utilities - Water/Sewer	8,983	8,021	8,500	8,500	8,500
28-0000-7415	Utilities - Street Lights	38,361	44,571	38,000	47,000	45,500
28-0000-7430	Repair & Maintenance - Equipment	95	911	1,200	1,200	1,200
28-0000-7431	Repair & Maintenance - Building	-	-	500	500	1,500
28-0000-7550	Advertising	-	78	200	200	200
28-0000-7725	Minor Equipment	2,849	1,006	10,500	10,500	2,500
28-0000-7735	Supplies - Special	743	2,118	2,500	2,500	2,500
<b>TOTAL EXPENDITURE</b>		<b>174,706</b>	<b>164,130</b>	<b>175,191</b>	<b>184,391</b>	<b>191,684</b>
<b>FUND TOTAL</b>		<b>\$ 11,105</b>	<b>\$ 11,596</b>	<b>\$ 16,505</b>	<b>\$ 7,205</b>	<b>\$ 521</b>

**Staff Allocations:**

Maintenance Supervisor	0.25
Lead Maintenance Worker	0.25
Maintenance Worker I	0.25
Total FTE	0.75

This fund was established to account for revenue and expenditures associated with the City-wide Landscaping and Lighting Maintenance Assessment District No. 91-1

CITY OF CALIMESA  
 FY 2022-23  
 LLMD

Fund: 28 - LLMD Fund  
 Dept: 0000

7100	Overhead Allocation		
	City Administrative Cost	\$	10,000
7210	Professional Services		
	Interim Public Works - contract employees	23,350	
	Annual Tree Removal/Trimming	15,000	38,350
7220	Engineering Services		
	LLMD Annual Assessment		3,000
7410	Utilities-Electric		
	Park/Parkways		8,200
7412	Utilities-Water/Sewer		
	Park/Parkways		8,500
7415	Utilities-Street Lights		
	Light standards through out city		45,500
7430	Repair & Maintenance-Equipment		
	Repair of park equipment		1,200
7431	Repair & Maintenance-Building		
	Park Restroom		1,500
7550	Advertising		
	Public hearing notices-Annual LLMD Report		200
7725	Minor Equipment		
			2,500
7735	Special Supplies		
	Park & Landscape materials		2,500

<b>Totals</b>		<b>\$</b>	<b>121,450</b>
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CITY OF CALIMESA  
 FY 2022-23  
 Fire Facilities Fees

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 31 - Fire Facilities Fees</b>					
Fund Balance, Beginning of Year	\$ 173,047	\$ 31,941	\$ 30,408	\$ 30,408	\$ (23,052)
<b><u>REVENUE</u></b>					
31-0000-4650 Interest	3,576	1,158	1,000	400	400
31-0000-4405 Mitigation Fees	76,571	67,416	15,000	1,000	1,000
<b>TOTAL REVENUE</b>	<b>80,147</b>	<b>68,574</b>	<b>16,000</b>	<b>1,400</b>	<b>1,400</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 253,194</b>	<b>\$ 100,515</b>	<b>\$ 46,408</b>	<b>\$ 31,808</b>	<b>\$ (21,652)</b>
<b><u>EXPENDITURES</u></b>					
31-0000-7100 Overhead Allocation	4,185	4,562	5,486	5,486	5,383
31-0000-7151 Debt Service - Principal	36,734	37,910	39,123	39,123	40,375
31-0000-7160 Interest Expense	13,167	11,557	10,851	10,251	9,000
31-0000-8300 Vehicles	167,167	16,078	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>221,253</b>	<b>70,107</b>	<b>55,460</b>	<b>54,860</b>	<b>54,758</b>
<b>FUND TOTAL</b>	<b>\$ 31,941</b>	<b>\$ 30,408</b>	<b>\$ (9,052)</b>	<b>\$ (23,052)</b>	<b>\$ (76,410)</b>

**Note:** In 2019-20, the Law Enforcement DIF loaned this fund \$210,000 to buy a piece of equipment. Due to accounting rules, the loan doesn't show as revenue. Therefore, even though projected 2021-22 fund balance reflects as negative, there is cash from the loan available in this fund to make current and future debt service payments. Approximate June 30, 2022 cash balance is \$187,000.

The City Council identified the need for additional Fire Service facilities as the population of the City increases. The future fire station will be located in the center/southside of the City.

Funds generated are intended to fund the design, construction, and equipment for the new fire station location or enhancements/additions to existing facilities.

CITY OF CALIMESA  
FY 2022-23

Flood Control & Drainage Fees

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 32 - Flood Control &amp; Drainage Fees</b>					
<b>Fund Balance, Beginning of Year</b>	\$ 1,331,342	\$ 2,297,188	\$ 2,904,351	\$ 2,904,351	\$ 2,076,939
<b><u>REVENUE</u></b>					
32-0000-4650 Interest	33,363	14,034	11,000	6,300	6,000
32-0000-4405 Mitigation Fees	1,054,636	682,094	73,640	120,000	30,000
32-2072-4799 Other Gov.Rev-Grants/Contrib.-RCFC	-	-	7,220,638	7,220,638	-
32-2072-4800 Other Gov.Rev-Grants/Contrib.-EPA	78,065	-	-	-	-
32-2091-4800 Other Gov.Rev-Grants/Contrib.FEMA	3,268	172,135	-	-	-
<b>TOTAL REVENUE</b>	<b>1,169,332</b>	<b>868,263</b>	<b>7,305,278</b>	<b>7,346,938</b>	<b>36,000</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 2,500,674</b>	<b>\$ 3,165,451</b>	<b>\$ 10,209,629</b>	<b>\$ 10,251,289</b>	<b>\$ 2,112,939</b>
<b><u>EXPENDITURES</u></b>					
32-0000-7100 Overhead Allocation	16,689	15,602	13,697	13,697	4,636
32-2072-7210 Professional Services	22,446	11,039	-	-	-
32-2072-7215 Legal Services	-	1,820	-	-	-
32-2072-7220 Engineering Services	159,362	10,175	-	-	-
32-2072-8700 CIP Project	-	-	8,160,653	8,160,653	-
32-2091-8700 CIP Project	4,989	222,464	2,000	-	-
<b>TOTAL EXPENDITURE</b>	<b>203,486</b>	<b>261,100</b>	<b>8,176,350</b>	<b>8,174,350</b>	<b>4,636</b>
<b>FUND TOTAL</b>	<b>\$ 2,297,188</b>	<b>\$ 2,904,351</b>	<b>\$ 2,033,279</b>	<b>\$ 2,076,939</b>	<b>\$ 2,108,303</b>

CIP Project 2072: Calimesa Creek (partially funded by EPA Grant and Riverside County Flood Control)  
CIP Project 2091: Old Roberts Road Storm Drain and Pavement Failure

The City Council thru the "Master Flood Control and Drainage Plan" dated July 16, 1992 authorized by Robert H. Born has identified and established the storm drain deficiencies within the City of Calimesa. The Born Study identifies the systems that are needed to relieve flooding in the city and to provide for protection of private and public facilities from the 100 year storm. The facilities identified in the study are the facilities that may be built with these development fees.

CITY OF CALIMESA  
FY 2022-23

Administration Facilities Fees

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 33 - Administration Facilities Fees</b>					
Fund Balance, Beginning of Year	\$ 1,323,982	\$ 2,290,452	\$ 2,805,623	\$ 2,805,623	\$ 2,357,934
<b>REVENUE</b>					
33-0000-4650 Interest	33,302	14,661	16,000	6,400	6,400
33-0000-4405 Mitigation fees	940,293	742,477	60,480	94,000	23,500
<b>TOTAL REVENUE</b>	<b>973,595</b>	<b>757,138</b>	<b>76,480</b>	<b>100,400</b>	<b>29,900</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 2,297,577</b>	<b>\$ 3,047,590</b>	<b>\$ 2,882,103</b>	<b>\$ 2,906,023</b>	<b>2,387,834</b>
<b>EXPENDITURES</b>					
33-0000-7100 Overhead Allocation	2,917	5,631	4,280	4,280	5,143
33-0000-7210 Professional Services	4,000	6,361	-	-	-
33-0000-7431 Repair & Maintenance Building	208	-	-	-	-
33-0000-8600 Facilities	-	225,300	-	-	-
33-2085-7210 Capital Projects	-	4,675	543,809	543,809	-
<b>TOTAL EXPENDITURE</b>	<b>7,125</b>	<b>241,967</b>	<b>548,089</b>	<b>548,089</b>	<b>5,143</b>
<b>FUND TOTAL</b>	<b>\$ 2,290,452</b>	<b>\$ 2,805,623</b>	<b>\$ 2,334,014</b>	<b>\$ 2,357,934</b>	<b>\$ 2,382,691</b>

CIP Project 2085: Planning for new City Hall  
CIP Project 0000: New Generator for City Hall Complex

The City of Calimesa through a nexus study dated January 2017, has established the City administration facility needed to administer the Governance of the City of Calimesa at build-out. The desired facility will have an approximate area of 48,000 sq ft and provide office space and a public works yard suitable through General Plan build out. These fees would be used for design and construction of the administrative facility.

CITY OF CALIMESA  
 FY 2022-23  
 Library Facilities Fees

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 34 - Library Facilities Fees</b>					
Fund Balance, Beginning of Year	\$ 688,061	\$ 940,842	\$ 1,136,720	\$ 1,136,720	\$ 1,154,040
<b><u>REVENUE</u></b>					
34-0000-4650 Interest	14,906	5,697	6,000	2,600	2,600
34-0000-4405 Mitigation Fees	240,792	194,530	15,880	24,000	6,000
<b>TOTAL REVENUE</b>	<b>255,698</b>	<b>200,227</b>	<b>21,880</b>	<b>26,600</b>	<b>8,600</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 943,759</b>	<b>\$ 1,141,069</b>	<b>\$ 1,158,600</b>	<b>\$ 1,163,320</b>	<b>\$ 1,162,640</b>
<b><u>EXPENDITURES</u></b>					
34-0000-7100 Overhead Allocation	2,917	3,359	4,280	4,280	6,101
34-0000-7210 Professional Services	-	990	-	-	-
34-2070-7210 CIP Project	-	-	61,510	5,000	1,110,000
<b>TOTAL EXPENDITURE</b>	<b>2,917</b>	<b>4,349</b>	<b>65,790</b>	<b>9,280</b>	<b>1,116,101</b>
<b>FUND TOTAL</b>	<b>\$ 940,842</b>	<b>\$ 1,136,720</b>	<b>\$ 1,092,810</b>	<b>\$ 1,154,040</b>	<b>\$ 46,539</b>

CIP Project 2070: Planning & site clearance for a new library

The City of Calimesa has determined the City's Library Facility Fee Fund will provide funding to construct a new and larger library to serve the residents and businesses as the City's population continues to grow. During FY 2021-22, the City Council approved the construction of a 5,500 square foot modular building on the current Library site location.

The County of Riverside, Office of Economic Development in partnership with the City has provided a project manager to manage the construction of the new library. Funding for the cost of the facility include funding sources from County of Riverside of \$2.5 million, \$85,000 from the Riverside County Library System Fund, a contribution from this Fund of \$1.11 million, and \$305,000 from other City funds for a total project cost of approximately \$4,000,000 for the new library.

CITY OF CALIMESA  
FY 2022-23

Law Enforcement Facilities Fees

		FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 35 - Law Enforcement Facilities Fees</b>						
	Fund Balance, Beginning of Year	\$ 393,257	\$ 479,838	\$ 534,926	\$ 534,926	\$ 541,305
<b>REVENUE</b>						
35-0000-4650	Interest	7,591	2,322	1,500	1,500	745
35-0000-4405	Mitigation Fees	81,907	56,192	4,480	9,159	2,300
	<b>TOTAL REVENUE</b>	<b>89,498</b>	<b>58,514</b>	<b>5,980</b>	<b>10,659</b>	<b>3,045</b>
	<b>AMOUNT AVAILABLE</b>	<b>\$ 482,755</b>	<b>\$ 538,352</b>	<b>\$ 540,906</b>	<b>\$ 545,585</b>	<b>\$ 544,350</b>
<b>EXPENDITURES</b>						
35-0000-7100	Overhead Allocation	2,917	3,426	4,280	4,280	4,632
	<b>TOTAL EXPENDITURE</b>	<b>2,917</b>	<b>3,426</b>	<b>4,280</b>	<b>4,280</b>	<b>4,632</b>
	<b>FUND TOTAL</b>	<b>\$ 479,838</b>	<b>\$ 534,926</b>	<b>\$ 536,626</b>	<b>\$ 541,305</b>	<b>\$ 539,718</b>

**Note:** In 2019-20, the Law Enforcement DIF loaned the Fire Facilities Fund \$210,000 to buy a piece of equipment. Due to accounting rules, the loan doesn't show as a reduction in fund balance. Therefore, even though projected 2021-22 fund balance reflects \$541,305 available in this fund, approximate 6-30-2022 cash balance is \$330,000.

The City Council has determined that as the population increases the need for increased police protection and facilities will be required. The fees collected for this purpose are intended to fund the construction of a building to house the police department (Sheriff contract) and acquisition of land for this purpose.

**CITY OF CALIMESA**  
**FY 2022-23**  
**Traffic Improvement Fees**

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 36 - Traffic Improvement Fees</b>					
<b>Fund Balance, Beginning of Year</b>	<b>\$ 1,877,178</b>	<b>\$ 1,731,046</b>	<b>\$ 1,576,206</b>	<b>\$ 1,576,206</b>	<b>\$ 82,887</b>
<b>REVENUE</b>					
36-0000-4650 Interest	40,584	8,165	2,000	3,800	3,800
36-0000-4405 Mitigation Revenue	632,499	64,234	43,260	105,000	26,250
36-2074-4800 Other Gov. - Grants/Contrib. (RCTC - CMAQ) (Note A)	-	-	-	-	-
36-2074-4800 Other Gov. - Grants/Contrib. (WRCOG/Beaumont) (Note A)	-	-	-	-	-
36-2074-4815 Developer Contribution	1,100,298	761,071	2,230,295	2,230,295	-
36-2075-4800 Other Gov. - Grants/Contrib. (Local)	-	-	250,000	250,000	-
36-2075-4800 Other Gov. - Grants/Contrib. - TUMF Zone Allocation	-	-	250,000	250,000	-
36-2087-4800 Other Gov. - Grants/Contrib. (Local)	-	-	4,962,070	4,962,070	-
36-2087-4799 InterGovernmental - MSRC	-	-	-	-	-
36-2087-4799 InterGovernmental - Local Partnership Program (SB 1)	-	-	3,797,000	3,797,000	-
36-2087-9501 Transfer in - from fund 22 (RMRA SB 1 match)	-	-	499,705	499,705	233,000
36-2087-9501 Transfer in - from fund 21 (MSRC match)	-	-	-	-	-
36-2073-4800 Other Gov. - Grants/Contrib. (Local)	16,842	(2,233)	-	-	-
36-2073-4800 Other Gov. - Grants/Contrib. (Fed)	-	-	1,296,265	1,296,265	-
36-2090-4815 Developer Contribution	180,165	-	-	-	-
36-2092-4800 Other Gov. - Grants/Contrib. - TUMF Zone Allocation	-	-	2,000,000	2,000,000	-
<b>TOTAL REVENUE</b>	<b>1,970,388</b>	<b>831,237</b>	<b>15,330,595</b>	<b>15,394,135</b>	<b>263,050</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 3,847,566</b>	<b>\$ 2,562,283</b>	<b>\$ 16,906,801</b>	<b>\$ 16,970,341</b>	<b>\$ 345,937</b>
<b>EXPENDITURES</b>					
36-0000-7100 Overhead Allocation	18,100	18,821	20,695	20,695	10,716
36-0000-7210 Professional Services	115	990	-	-	-
36-0000-7220 Engineering Services	1,025	-	-	-	-
36-2073-7220 CIP Project	22,517	12,768	1,582,669	1,582,669	-
36-2073-7210 Professional Services	4,250	41,453	-	-	-
36-2074-7220 CIP Project (see Notes A and B)	-	10,915	465,451	465,451	-
36-2074-7210 Professional Services	1,100,298	761,071	1,903,929	1,903,929	-
36-2075-7220 CIP Project	13,295	-	500,000	500,000	-
36-2087-7210 Professional Services	4,905	26,227	-	-	-
36-2087-7220 CIP Project	-	15,705	-	-	-
36-2087-8700 Streets	952,015	96,402	10,364,710	10,364,710	233,000
36-2092-8700 Streets	-	1,725	2,050,000	2,050,000	-
<b>TOTAL EXPENDITURE</b>	<b>2,116,520</b>	<b>986,077</b>	<b>16,887,454</b>	<b>16,887,454</b>	<b>243,716</b>
<b>FUND TOTAL</b>	<b>\$ 1,731,046</b>	<b>\$ 1,576,206</b>	<b>\$ 19,347</b>	<b>\$ 82,887</b>	<b>\$ 102,221</b>

CIP Project 2073: County Line/Calimesa Blvd Intersection Imps. (Federal Funding -SAFTEALU; Local Funding-others)

CIP Project 2074: Cherry Valley Interchange planning ( see Notes A and B below)

CIP Project 2075: County Line Road interchange planning

CIP Project 2087: County Line Road Intersection and Other Imps. (Bryant, 2nd & 3rd) and LPP/RMRA/DIF for other imp.

CIP Project 2092: Singleton Road Interchange

Note: (A) In 2017-18, \$2.1 million from the WRCOG/City of Beaumont settlement was available for the design and engineering of Cherry Valley Interchange Improvements ; CMAQ Grant of \$500,000 moved to construction phase; both will be appropriated in later years (not reflected above)

(B) \$50,000 has been allocated for TKE to oversee the Cherry Valley Interchange project led by the County and the WRCOG allocation in item (A) above - Funded by DIF

CITY OF CALIMESA  
 FY 2022-23  
 Park Improvement Fees

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 39 - Park Improvement Fees</b>					
Fund Balance, Beginning of Year	\$ 2,535,921	\$ 2,976,991	\$ 3,363,120	\$ 3,363,120	\$ 3,360,485
<b><u>REVENUE</u></b>					
39-0000-4650 Interest	50,308	17,238	8,000	7,500	7,500
39-0000-4405 Mitigation Revenue	395,530	374,448	32,880	-	-
<b>TOTAL REVENUE</b>	<b>445,838</b>	<b>391,686</b>	<b>40,880</b>	<b>7,500</b>	<b>7,500</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 2,981,759</b>	<b>\$ 3,368,677</b>	<b>\$ 3,404,000</b>	<b>\$ 3,370,620</b>	<b>3,367,985</b>
<b><u>EXPENDITURES</u></b>					
39-0000-7100 Overhead Allocation	4,768	5,557	6,135	6,135	4,633
39-2077-7210 Professional Services	-	-	-	4,000	-
<b>TOTAL EXPENDITURE</b>	<b>4,768</b>	<b>5,557</b>	<b>6,135</b>	<b>10,135</b>	<b>4,633</b>
<b>FUND TOTAL</b>	<b>\$ 2,976,991</b>	<b>\$ 3,363,120</b>	<b>\$ 3,397,865</b>	<b>\$ 3,360,485</b>	<b>\$ 3,363,352</b>

CIP Project 2069: 4th Street Park Phase 2

The City Council determined that as the population of the city reaches build-out, additional recreation facilities will be required. The study estimates that 145.26 acres of land will have to be acquired and developed for park purposes to provide comparable recreation services to the public. The fees collected for this purpose are to be used for park development within the City.

CITY OF CALIMESA  
FY 2022-23

Multi-Species Habitat Conservation Program (MSHCP)

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 42 - Multi-Species Habitat Conservation Program</b>					
Fund Balance, Beginning of Year	\$ 4,855	\$ 4,855	\$ 4,855	\$ 4,855	\$ 4,855
<b><u>REVENUE</u></b>					
42-0000-4449 Mitigation Revenue	663,408	2,601,046	-	132,354	-
<b>TOTAL REVENUE</b>	<b>663,408</b>	<b>2,601,046</b>	<b>-</b>	<b>132,354</b>	<b>-</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 668,263</b>	<b>\$ 2,605,901</b>	<b>\$ 4,855</b>	<b>\$ 137,209</b>	<b>\$ 4,855</b>
<b><u>EXPENDITURES</u></b>					
42-0000-7150 Pass-throughs	663,408	2,601,046	-	132,354	-
<b>TOTAL EXPENDITURE</b>	<b>663,408</b>	<b>2,601,046</b>	<b>-</b>	<b>132,354</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ 4,855</b>	<b>\$ 4,855</b>	<b>\$ 4,855</b>	<b>\$ 4,855</b>	<b>\$ 4,855</b>

The Multi-Species Habitat Conservation Program (MSHCP) was established several years ago by Riverside County. The purpose of the program is to allow participating cities to charge an MSHCP development fee to prospective developers for purchasing endangered species land banks in lieu of each city having to negotiate land conservation set-asides on a case-by-case basis. Fees collected by each respective city must be remitted to the county MSHCP in full.

CITY OF CALIMESA  
FY 2022-23

CFD 2018-1 Facilities IA1 Summerwind Ranch

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 47 - CFD 2018-1 Facilities IA1 Summerwind Ranch</b>					
<b>Fund Balance, Beginning of Year</b>	\$ -	\$ 299,015	\$ 1,842,601	\$ 1,842,601	\$ 1,935,251
<b><u>REVENUE</u></b>					
47-0000-4155 Assessments	140,925	732,251	751,079	751,079	771,474
47-0000-4625 Miscellaneous	162,150	-	-	-	-
47-0000-4978 Proceeds of Debt Issuance	-	15,369,761	-	-	-
47-0000-4650 Interest	1,261	2,155	1,000	900	900
<b>TOTAL REVENUE</b>	<b>304,336</b>	<b>16,104,167</b>	<b>752,079</b>	<b>751,979</b>	<b>772,374</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 304,336</b>	<b>\$ 16,403,182</b>	<b>\$ 2,594,680</b>	<b>\$ 2,594,580</b>	<b>\$ 2,707,625</b>
<b><u>EXPENDITURES</u></b>					
47-0000-7100 Overhead Allocation	-	3,524	3,595	3,595	3,667
47-0000-7151 Debt Service	-	-	660,000	646,000	676,400
47-0000-7153 Costs of Issuance	-	472,382	-	-	-
47-0000-7210 Professional Services	5,321	6,590	9,734	9,734	10,199
47-0000-7770 Miscellaneous	-	14,078,085	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>5,321</b>	<b>14,560,581</b>	<b>673,329</b>	<b>659,329</b>	<b>690,266</b>
<b>FUND TOTAL</b>	<b>\$ 299,015</b>	<b>\$ 1,842,601</b>	<b>\$ 1,921,351</b>	<b>\$ 1,935,251</b>	<b>\$ 2,017,359</b>

Community Facilities District No. 2006-3 (Suncal) was formed and established by the City on January 16, 2007. Suncal subsequently went bankrupt. However, in 2018 San Geronio Land Co (formerly Suncal) formed CFD 2018-1. The action authorized the bonded indebtedness and approved the levy of special taxes. The bond funds financed cost of streets, storm drain, library, fire and law enforcement facilities. Additionally funding was also provided for certain development impact and other fees as well as Yucaipa Valley Water Dist., fees and facilities and to pay for the incidental costs associated with financing and formation of the CFD.

CITY OF CALIMESA  
 FY 2022-23  
 CFD Mesa Verde

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 48 - CFD Mesa Verde</b>					
<b>Fund Balance, Beginning of Year</b>	\$ 27,000	\$ 20,565	\$ 12,451	\$ 12,451	\$ 11,694
<b><u>REVENUE</u></b>					
48-0000-4101 Reimbursed Expenses	-	-	-	-	-
48-0000-4155 Assessments	-	-	-	-	-
48-0000-4625 Misc Revenue	-	-	-	-	-
48-0000-4650 Interest	-	-	-	-	-
48-0000-4978 Proceeds of Debt	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 27,000</b>	<b>\$ 20,565</b>	<b>\$ 12,451</b>	<b>\$ 12,451</b>	<b>\$ 11,694</b>
<b><u>EXPENDITURES</u></b>					
48-0000-7100 Overhead Allocation	-	-	-	-	-
48-0000-7151 Debt Service	-	-	-	-	-
48-0000-7153 Cost of Issuance	-	-	-	-	-
48-0000-7210 Professional Services	-	-	-	-	-
48-0000-7770 Miscellaneous	6,435	8,114	-	757	-
<b>TOTAL EXPENDITURE</b>	<b>6,435</b>	<b>8,114</b>	<b>-</b>	<b>757</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$ 20,565</b>	<b>\$ 12,451</b>	<b>\$ 12,451</b>	<b>\$ 11,694</b>	<b>\$ 11,694</b>

On November 20, 2017, the City Council approved a development agreement between the City and Mesa Verde Re Ventures, LLC for the Mesa Verde Project. Among other things, the Development Agreement requires the Developer to annex the Project into the City's Public Services Community Facilities District (Fund 51). In addition, in the future, the Developer may petition to form a CFD to directly benefit the future property owners of the Project. This fund was established to account for activity associated with the above actions.

CITY OF CALIMESA  
FY 2022-23

CFD 2012-1 Facilities IA2 Singleton Heights

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 49 - CFD 2012-1 Facilities IA2 Singleton Heights</b>					
Fund Balance, Beginning of Year	\$ 1,118,351	\$ 443,165	\$ 448,114	\$ 448,114	\$ 457,749
<b>REVENUE</b>					
49-0000-4155 Assessments	214,545	218,752	226,908	226,908	231,320
49-0000-4625 Misc Revenue	-	-	100	-	-
49-0000-4650 Interest	12,445	120	-	35	35
<b>TOTAL REVENUE</b>	<b>226,990</b>	<b>218,872</b>	<b>227,008</b>	<b>226,943</b>	<b>231,355</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 1,345,341</b>	<b>\$ 662,037</b>	<b>\$ 675,122</b>	<b>\$ 675,057</b>	<b>\$ 689,104</b>
<b>EXPENDITURES</b>					
49-0000-7100 Overhead Allocation	2,797	3,759	3,834	3,834	3,911
49-0000-7151 Debt Service	197,481	201,831	210,681	206,081	214,669
49-0000-7210 Professional Services	7,987	8,333	7,393	7,393	7,740
49-0000-7770 Miscellaneous	693,911	-	-	-	-
<b>TOTAL EXPENDITURE</b>	<b>902,176</b>	<b>213,923</b>	<b>221,908</b>	<b>217,308</b>	<b>226,320</b>
<b>FUND TOTAL</b>	<b>\$ 443,165</b>	<b>\$ 448,114</b>	<b>\$ 453,214</b>	<b>\$ 457,749</b>	<b>\$ 462,784</b>

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012. The action authorized the bonded indebtedness and approved the levy of special taxes. The proposed special tax bonds will finance capital facilities fees of the City of Calimesa and the Yucaipa Valley Water Dist. relating to public facility improvements serving property within the District, fund a reserve fund and pay for bond issuance costs.

CITY OF CALIMESA  
 FY 2022-23  
 CFD Public Services 1

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 51 - CFD Public Services 1</b>					
Fund Balance, Beginning of Year	\$ 63,152	\$ 159,706	\$ 382,828	\$ 382,828	\$ 435,519
<b><u>REVENUE</u></b>					
51-0000-4650 Interest	2,992	1,283	850	850	850
51-0000-4155 Assessments	352,731	546,843	712,618	712,618	808,901
<b>TOTAL REVENUE</b>	<b>355,723</b>	<b>548,126</b>	<b>713,468</b>	<b>713,468</b>	<b>809,751</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 418,875</b>	<b>\$ 707,832</b>	<b>\$ 1,096,296</b>	<b>\$ 1,096,296</b>	<b>\$ 1,245,270</b>
<b><u>EXPENDITURES</u></b>					
51-0000-7210 Professional Services	5,766	6,469	7,171	7,171	-
51-0000-7100 Overhead Allocation	3,403	3,535	3,606	3,606	3,679
51-0000-7770 Miscellaneous (to Fund 01 for Services)	250,000	315,000	650,000	650,000	700,000
<b>TOTAL EXPENDITURE</b>	<b>259,169</b>	<b>325,004</b>	<b>660,777</b>	<b>660,777</b>	<b>703,679</b>
<b>FUND TOTAL</b>	<b>\$ 159,706</b>	<b>\$ 382,828</b>	<b>\$ 435,519</b>	<b>\$ 435,519</b>	<b>\$ 541,591</b>

Community Facilities District No. 2006-1 Public Services was formed and established by the City on July 17, 2006. The action authorized the levy of special taxes to provide for (1) Police protection services, (2) Fire protection/Paramedic services, and (3) Park Maintenance services.

CITY OF CALIMESA  
 FY 2022-23  
 CFD 2013-1 Facilities IA1 JP Ranch

	FY 19-20 Actuals	FY 20-21 Actuals	FY 20-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 52 - CFD 2013-1 Facilities IA1 JP Ranch</b>					
Fund Balance, Beginning of Year	\$ 231,382	\$ 238,249	\$ 239,018	\$ 239,018	\$ 248,914
<b><u>REVENUE</u></b>					
52-0000-4650 Interest	2,665	281	200	120	100
52-0000-4155 Assessments	94,399	95,312	100,056	100,056	99,853
<b>TOTAL REVENUE</b>	<b>97,064</b>	<b>95,593</b>	<b>100,256</b>	<b>100,176</b>	<b>99,953</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 328,446</b>	<b>\$ 333,842</b>	<b>\$ 339,274</b>	<b>\$ 339,194</b>	<b>348,867</b>
<b><u>EXPENDITURES</u></b>					
52-0000-7210 Professional Services	6,715	11,661	7,473	7,473	7,811
52-0000-7100 Overhead Allocation	2,797	2,853	2,910	2,910	2,969
52-0000-7151 Debt Service	80,685	80,310	84,673	79,898	84,073
<b>TOTAL EXPENDITURE</b>	<b>90,197</b>	<b>94,824</b>	<b>95,056</b>	<b>90,281</b>	<b>94,853</b>
<b>FUND TOTAL</b>	<b>\$ 238,249</b>	<b>\$ 239,018</b>	<b>\$ 244,218</b>	<b>\$ 248,914</b>	<b>\$ 254,014</b>

Community Facilities District No. 2013-1 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The bond proceeds used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA  
FY 2022-23

CFD 2018-1 Maintenance Summerwind Ranch

		FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund:53-CFD 2012-1 Facilities IA1 Singleton Heights</b>						
Fund Balance, Beginning of Year		\$ 448,023	\$ 456,623	\$ 467,920	\$ 467,920	\$ 477,759
<b><u>REVENUE</u></b>						
53-0000-4650	Interest	5,359	652	500	250	250
53-0000-4155	Assessments	159,450	171,274	168,974	168,974	173,342
<b>TOTAL REVENUE</b>		<b>164,809</b>	<b>171,926</b>	<b>169,474</b>	<b>169,224</b>	<b>173,592</b>
<b>AMOUNT AVAILABLE</b>		<b>\$ 612,832</b>	<b>\$ 628,549</b>	<b>\$ 637,394</b>	<b>\$ 637,144</b>	<b>651,351</b>
<b><u>EXPENDITURES</u></b>						
53-0000-7210	Professional Services	7,886	7,920	7,389	7,389	7,731
53-0000-7100	Overhead Allocation	3,685	3,759	3,834	3,834	3,911
53-0000-7151	Debt Service	144,638	148,950	152,750	148,163	156,700
<b>TOTAL EXPENDITURE</b>		<b>156,209</b>	<b>160,629</b>	<b>163,973</b>	<b>159,386</b>	<b>168,342</b>
<b>FUND TOTAL</b>		<b>\$ 456,623</b>	<b>\$ 467,920</b>	<b>\$ 473,421</b>	<b>\$ 477,759</b>	<b>\$ 483,009</b>

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012.  
The action authorized the levy of special taxes to provide for maintenance of landscaping, lighting, streets, storm drain and detention basin.

CITY OF CALIMESA  
 FY 2022-23  
 CFD 2013-1 Facilities IA3 JP Ranch

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 54 - CFD 2013-1 Facilities IA3 JP Ranch</b>					
Fund Balance, Beginning of Year	\$ -	\$ 2,094,393	\$ 878,283	\$ 878,283	\$ 878,961
<b><u>REVENUE</u></b>					
54-0000-4650 Interest	1,442	535	500	240	200
54-0000-4155 Assessments	21,322	131,359	131,949	131,949	155,449
54-0000-4978 Debt Proceeds	3,038,476	-	-	-	-
54-0000-4625 Miscellaneous	20,650	-	-	-	-
<b>TOTAL REVENUE</b>	<b>3,081,890</b>	<b>131,894</b>	<b>132,449</b>	<b>132,189</b>	<b>155,649</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 3,081,890</b>	<b>\$ 2,226,287</b>	<b>\$ 1,010,732</b>	<b>\$ 1,010,472</b>	<b>\$ 1,034,610</b>
<b><u>EXPENDITURES</u></b>					
54-0000-7100 Overhead Allocation	-	2,000	2,010	2,010	2,051
54-0000-7151 Debt Service	-	89,413	117,434	114,551	140,553
54-0000-7153 Costs of Issuance	145,836	-	-	-	-
54-0000-7210 Professional Services	23,661	6,251	7,475	7,475	7,846
54-0000-7770 Miscellaneous	818,000	1,250,340	7,475	7,475	-
<b>TOTAL EXPENDITURE</b>	<b>987,497</b>	<b>1,348,004</b>	<b>134,394</b>	<b>131,511</b>	<b>150,450</b>
<b>FUND TOTAL</b>	<b>\$ 2,094,393</b>	<b>\$ 878,283</b>	<b>\$ 876,338</b>	<b>\$ 878,961</b>	<b>\$ 884,160</b>

Community Facilities District No. 2013-1IA3 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. Once bonds are issued, the proceeds will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA  
FY 2022-23

CFD 2018-1 Maintenance Summerwind Ranch

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 55- CFD 2012-1B Maintenance Singleton Heights</b>					
<b>Fund Balance, Beginning of Year</b>	\$ 369,007	\$ 563,256	\$ 780,352	\$ 780,352	\$ 838,617
<b><u>REVENUE</u></b>					
55-0000-4650 Interest	7,738	3,253	2,000	1,700	1,700
55-0000-4155 Assessments	197,194	226,058	231,028	231,028	251,807
<b>TOTAL REVENUE</b>	<b>204,932</b>	<b>229,311</b>	<b>233,028</b>	<b>232,728</b>	<b>253,507</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 573,939</b>	<b>\$ 792,567</b>	<b>\$ 1,013,380</b>	<b>\$ 1,013,080</b>	<b>\$ 1,092,124</b>
<b><u>EXPENDITURES</u></b>					
55-0000-6010 Staffing Costs	-	-	9,905	9,905	11,745
55-0000-7210 Professional Services	3,068	5,102	134,091	134,091	176,206
55-0000-7100 Overhead Allocation	967	2,419	2,467	2,467	2,517
55-0000-7415 Utilities - Street Lights	6,648	4,694	20,000	20,000	12,000
55-0000-7770 Miscellaneous	-	-	8,000	8,000	-
<b>TOTAL EXPENDITURE</b>	<b>10,683</b>	<b>12,215</b>	<b>174,463</b>	<b>174,463</b>	<b>202,468</b>
<b>FUND TOTAL</b>	<b>\$ 563,256</b>	<b>\$ 780,352</b>	<b>\$ 838,917</b>	<b>\$ 838,617</b>	<b>\$ 889,656</b>

Community Facilities District No. 2012-1 was formed and established by the City on April 16, 2012. The action authorized the levy of special taxes to provide for maintenance of landscaping, lighting, streets, storm drain and detention basin.

<b>Staff Allocations:</b>	
Maintenance Worker I (2)	0.17
Total FTE	0.17

CITY OF CALIMESA  
 FY 2022-23  
 CFD 2013-1 Maintenance JP Ranch

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 56 - CFD 2013-1 Maintenance JP Ranch</b>					
Fund Balance, Beginning of Year	\$ 340,096	\$ 516,850	\$ 526,460	\$ 526,460	\$ 531,556
<b><u>REVENUE</u></b>					
56-0000-4650 Interest	7,145	2,630	3,000	1,000	1,000
56-0000-4155 Assessments	183,044	168,633	201,148	201,148	233,590
<b>TOTAL REVENUE</b>	<b>190,189</b>	<b>171,263</b>	<b>204,148</b>	<b>202,148</b>	<b>234,590</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 530,285</b>	<b>\$ 688,113</b>	<b>\$ 730,608</b>	<b>\$ 728,608</b>	<b>\$ 766,146</b>
<b><u>EXPENDITURES</u></b>					
56-0000-6010 Staffing Costs	-	-	9,905	9,905	11,745
56-0000-7210 Professional Services	3,010	149,446	169,680	169,680	179,963
56-0000-7100 Overhead Allocation	2,420	2,419	2,467	2,467	2,517
56-0000-7415 Utilities - Street Lights	8,005	9,788	15,000	15,000	15,000
<b>TOTAL EXPENDITURE</b>	<b>13,435</b>	<b>161,653</b>	<b>197,052</b>	<b>197,052</b>	<b>209,225</b>
<b>FUND TOTAL</b>	<b>\$ 516,850</b>	<b>\$ 526,460</b>	<b>\$ 533,556</b>	<b>\$ 531,556</b>	<b>\$ 556,921</b>

Community Facilities District No. 2013-1 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The special taxes will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

<b>Staff Allocations:</b>	
Maintenance Worker I (2)	0.17
Total FTE	0.17

CITY OF CALIMESA  
FY 2022-23

CFD 2018-1 Maintenance Summerwind Ranch

		FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 57-CFD 2018-1 Maintenance Summerwind Ranch</b>						
<b>Fund Balance, Beginning of Year</b>	<b>\$</b>	<b>(2,542)</b>	<b>\$ 33,608</b>	<b>\$ 144,388</b>	<b>\$ 144,388</b>	<b>\$ 311,372</b>
<b>REVENUE</b>						
57-0000-4155 Assessments		41,291	118,919	219,144	219,144	227,051
57-0000-4650 Interest		180	308	150	300	300
<b>TOTAL REVENUE</b>		<b>41,471</b>	<b>119,227</b>	<b>219,294</b>	<b>219,444</b>	<b>227,351</b>
<b>AMOUNT AVAILABLE</b>	<b>\$</b>	<b>38,929</b>	<b>\$ 152,835</b>	<b>\$ 363,682</b>	<b>\$ 363,832</b>	<b>538,723</b>
<b>EXPENDITURES</b>						
57-0000-6010 Staffing Costs		-	-	9,905	9,905	11,745
57-0000-7210 Professional Services		5,321	5,387	9,434	9,434	6,198
57-0000-7100 Overhead Allocation		-	3,060	3,121	3,121	3,184
57-000-7415 Street Lights		-	-	30,000	30,000	30,000
<b>TOTAL EXPENDITURE</b>		<b>5,321</b>	<b>8,447</b>	<b>52,460</b>	<b>52,460</b>	<b>51,127</b>
<b>FUND TOTAL</b>	<b>\$</b>	<b>33,608</b>	<b>\$ 144,388</b>	<b>\$ 311,222</b>	<b>\$ 311,372</b>	<b>\$ 487,596</b>

Community Facilities District No. 2006-3 (Sunca) was formed and established by the City on January 16, 2007. Sunca subsequently went bankrupt. However, in 2018 San Geronio Land Co (formerly Sunca) formed CFD 2018-1. The action authorized the bonded indebtedness and approved the levy of special taxes. The bond funds financed cost of streets, storm drain, library, fire and law enforcement facilities. Additionally funding was also provided for certain development impact and other fees as well as Yucaipa Valley Water Dist., fees and facilities and to pay for the incidental costs associated with financing and formation of the CFD.

<b>Staff Allocations:</b>	
Maintenance Worker I (2)	0.16
Total FTE	0.16

CITY OF CALIMESA  
 FY 2022-23  
 CFD Heritage Oaks

		FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 58 - CFD Heritage Oaks</b>						
Fund Balance, Beginning of Year	\$	8,540	\$	8,540	\$	8,540
<b><u>REVENUE</u></b>						
58-0000-4650 Interest		-	-	-	-	-
58-0000-4155 Assessments		-	-	-	-	-
<b>TOTAL REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>AMOUNT AVAILABLE</b>	<b>\$</b>	<b>8,540</b>	<b>\$</b>	<b>8,540</b>	<b>\$</b>	<b>8,540</b>
<b><u>EXPENDITURES</u></b>						
58-0000-7210 Professional Services		-	-	-	-	-
58-0000-7100 Overhead Allocation		-	-	-	-	-
<b>TOTAL EXPENDITURE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>FUND TOTAL</b>	<b>\$</b>	<b>8,540</b>	<b>\$</b>	<b>8,540</b>	<b>\$</b>	<b>8,540</b>

The Heritage Oaks Specific Plan is a 45 lot development located on 54 acres of land. A deposit was made to form a CFD. To date, the CFD has not been formed and the development has not moved forward. This fund will account for the CFD formation activity at such time the project moves forward.

CITY OF CALIMESA  
 FY 2022-23  
 CFD 2013-1 Facilities IA2 JP Ranch

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 59 - CFD 2013-1 Facilities IA2 JP Ranch</b>					
Fund Balance, Beginning of Year	\$ 190,662	\$ 195,777	\$ 203,475	\$ 203,475	\$ 213,455
<b><u>REVENUE</u></b>					
59-0000-4650 Interest	1,437	378	350	150	150
59-0000-4155 Assessments	80,106	81,876	86,223	86,223	86,162
<b>TOTAL REVENUE</b>	<b>81,543</b>	<b>82,254</b>	<b>86,573</b>	<b>86,373</b>	<b>86,312</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 272,205</b>	<b>\$ 278,031</b>	<b>\$ 290,048</b>	<b>\$ 289,848</b>	<b>\$ 299,767</b>
<b><u>EXPENDITURES</u></b>					
59-0000-7100 Overhead Allocation	2,797	2,853	2,911	2,911	2,970
59-0000-7151 Debt Service	66,631	66,331	70,844	66,013	70,394
59-0000-7210 Professional Services	7,000	5,372	7,469	7,469	7,798
<b>TOTAL EXPENDITURE</b>	<b>76,428</b>	<b>74,556</b>	<b>81,224</b>	<b>76,393</b>	<b>81,162</b>
<b>FUND TOTAL</b>	<b>\$ 195,777</b>	<b>\$ 203,475</b>	<b>\$ 208,824</b>	<b>\$ 213,455</b>	<b>\$ 218,605</b>

Community Facilities District No. 2013-1IA2 Facilities (JP Ranch) was formed and established by the City on June 3, 2013. The bond proceeds will be used to finance landscape, lighting, streets, storm drain and detention basin maintenance.

CITY OF CALIMESA  
 FY 2022-23  
 Successor Agency

		FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 67 - Successor Agency</b>						
<b>Fund Balance, Beginning of Year</b>		\$ (86,174)	\$ (85,295)	\$ (82,489)	\$ (82,489)	\$ (82,489)
<b><u>REVENUE</u></b>						
67-0000-4650	Interest	3,135	52	-	-	-
67-0000-4800	Other Governmental Revenue	294,791	294,674	294,751	294,751	295,221
<b>TOTAL REVENUE</b>		<b>297,926</b>	<b>294,726</b>	<b>294,751</b>	<b>294,751</b>	<b>295,221</b>
<b>AMOUNT AVAILABLE</b>		<b>\$ 211,752</b>	<b>\$ 209,431</b>	<b>\$ 212,262</b>	<b>\$ 212,262</b>	<b>212,732</b>
<b><u>EXPENDITURES</u></b>						
67-0000-6010	Salaries/Benefits	80,473	72,203	77,382	77,382	79,118
67-0000-7210	Professional Svcs-Fin/Audit/Trust	10,536	21,904	11,736	11,736	13,815
67-0000-7100	Overhead Allocation	8,475	4,025	7,965	7,965	4,500
67-0000-7151	Debt Service	197,563	193,788	197,668	197,668	198,068
<b>TOTAL EXPENDITURE</b>		<b>297,047</b>	<b>291,920</b>	<b>294,751</b>	<b>294,751</b>	<b>295,501</b>
<b>FUND TOTAL</b>		<b>\$ (85,295)</b>	<b>\$ (82,489)</b>	<b>\$ (82,489)</b>	<b>\$ (82,489)</b>	<b>\$ (82,769)</b>

The Successor Agency's role is to assume the administrative duties of the former Calimesa Redevelopment Agency by paying such items as bond debt service and finishing previously approved capital projects.

<b>Staff Allocations:</b>	
City Manager	0.20
Finance Director	0.05
Accounting Technician II	0.10
Exec Asst/Deputy City Clerk	0.10
Administrative Assistant I	0.10
Total FTE	0.55

CITY OF CALIMESA  
 FY 2022-23  
 California Recycling Grant

	FY 19-20 Actuals	FY 20-21 Actuals	FY 21-22 Amended	FY 21-22 Projected Actuals	FY 22-23 Adopted
<b>Fund: 71 - California Recycling Grant</b>					
Fund Balance, Beginning of Year	\$ 31,066	\$ 11,880	\$ 16,947	\$ 16,947	\$ 14,777
<b><u>REVENUE</u></b>					
71-0000-4650 Interest	420	67	75	30	30
71-0000-4800 Other Governmental Revenue	-	5,000	5,000	5,000	5,000
<b>TOTAL REVENUE</b>	<b>420</b>	<b>5,067</b>	<b>5,075</b>	<b>5,030</b>	<b>5,030</b>
<b>AMOUNT AVAILABLE</b>	<b>\$ 31,486</b>	<b>\$ 16,947</b>	<b>\$ 22,022</b>	<b>\$ 21,977</b>	<b>\$ 19,807</b>
<b><u>EXPENDITURES</u></b>					
71-5100-7735 Special Supplies	19,606	-	6,000	7,200	5,000
<b>TOTAL EXPENDITURE</b>	<b>19,606</b>	<b>-</b>	<b>6,000</b>	<b>7,200</b>	<b>5,000</b>
<b>FUND TOTAL</b>	<b>\$ 11,880</b>	<b>\$ 16,947</b>	<b>\$ 16,022</b>	<b>\$ 14,777</b>	<b>\$ 14,807</b>

The Department of Resources Recycling and Recovery (CalRecycle) administers a program to provide opportunities for beverage container recycling. The goal of this program is to reach and maintain an 80 percent recycling rate for all California refund value beverage containers-aluminum, glass, plastic and bi-metal. Projects implemented by cities and counties will assist in reaching and maintaining this goal. Pursuant to Public Resources Code section 14581(a)(3)(A) of the California Beverage Container Recycling and Litter Reduction Act, CalRecycle is distributing \$10,500,000 to eligible cities and counties specifically for beverage container recycling and litter cleanup activities. The City of Calimesa receives \$5,000 annually under this program.



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# **CALIMESA** *California*

# **Authorized Positions & Salary Schedule**

CITY OF CALIMESA  
 Adopted FY 2022-23  
 Authorized Position List

SALARY RANGE	POSITION	FUNDED	UNFUNDED
<b><u>FULL-TIME &amp; PART-TIME POSITIONS:</u></b>			
Contract	City Manager	1	
42	Deputy City Manager/City Clerk	1	
41	Finance Director	1	
41	General Services Director		1
30	Executive Assistant/Deputy City Clerk	1	
23	Sr. Administrative Assistant		1
17	Administrative Assistant I	3	
26	Accountant		1
20	Accounting Technician I		1
23	Accounting Technician II	1	
41	Public Works Director		1
36	Planning Manager	1	
27	Associate Planner	1	
30	Maintenance Supervisor	1	
23	Lead Maintenance Worker	1	
21	Maintenance Worker II		1
18	Maintenance Worker I	2	
F-11	Fire Chief	1	
F-10	Deputy Fire Chief	1	
F-9	Battalion Chief	2	
F-8	Fire Captain	3	
F-5	Firefighter/Paramedic	6	
F-4	Firefighter/EMT	3	6
F-2	Reserve Firefighter	<i>(see Note A below)</i>	
Contract	City Engineer	1	
Contract	Public Works Director	1	
Contract	Associate Engineer - Public Works	1	
Contract	Building Official	1	
Contract	Building Counter Tehnician	1	
Contract	Code Enforcement Officer	1	
Contract	Senior Services Manager	1	
Contract	Senior Services Office Specialist	1	
<b>Total Council Authorized Positions</b>		<b>38</b>	<b>12</b>

**Note A:** The number of reserve positions will vary. Calssification will be paid a per-shift stipend.  
**Note B:** The above does not include the contract with Riverside County Sheriff for Police Services

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
1	Hourly	8.30	8.72	9.15	9.61	10.09	10.59
	Bi-Weekly	664.03	697.23	732.10	768.70	807.14	847.49
	Monthly	1,438.74	1,510.67	1,586.21	1,665.52	1,748.79	1,836.23
	Annually	17,264.83	18,128.08	19,034.48	19,986.20	20,985.51	22,034.79
2	Hourly	8.72	9.15	9.61	10.09	10.59	11.12
	Bi-Weekly	697.23	732.10	768.70	807.14	847.49	889.87
	Monthly	1,510.67	1,586.21	1,665.52	1,748.79	1,836.23	1,928.04
	Annually	18,128.08	19,034.48	19,986.20	20,985.51	22,034.79	23,136.53
3	Hourly	9.15	9.61	10.09	10.59	11.12	11.68
	Bi-Weekly	732.10	768.70	807.14	847.49	889.87	934.36
	Monthly	1,586.21	1,665.52	1,748.79	1,836.23	1,928.04	2,024.45
	Annually	19,034.48	19,986.20	20,985.51	22,034.79	23,136.53	24,293.36
4	Hourly	9.61	10.09	10.59	11.12	11.68	12.26
	Bi-Weekly	768.70	807.14	847.49	889.87	934.36	981.08
	Monthly	1,665.52	1,748.79	1,836.23	1,928.04	2,024.45	2,125.67
	Annually	19,986.20	20,985.51	22,034.79	23,136.53	24,293.36	25,508.02
5	Hourly	10.09	10.59	11.12	11.68	12.26	12.88
	Bi-Weekly	807.14	847.49	889.87	934.36	981.08	1,030.13
	Monthly	1,748.79	1,836.23	1,928.04	2,024.45	2,125.67	2,231.95
	Annually	20,985.51	22,034.79	23,136.53	24,293.36	25,508.02	26,783.43
6	Hourly	10.59	11.12	11.68	12.26	12.88	13.52
	Bi-Weekly	847.49	889.87	934.36	981.08	1,030.13	1,081.64
	Monthly	1,836.23	1,928.04	2,024.45	2,125.67	2,231.95	2,343.55
	Annually	22,034.79	23,136.53	24,293.36	25,508.02	26,783.43	28,122.60
7	Hourly	11.12	11.68	12.26	12.88	13.52	14.20
	Bi-Weekly	889.87	934.36	981.08	1,030.13	1,081.64	1,135.72
	Monthly	1,928.04	2,024.45	2,125.67	2,231.95	2,343.55	2,460.73
	Annually	23,136.53	24,293.36	25,508.02	26,783.43	28,122.60	29,528.73
8	Hourly	11.68	12.26	12.88	13.52	14.20	14.91
	Bi-Weekly	934.36	981.08	1,030.13	1,081.64	1,135.72	1,192.51
	Monthly	2,024.45	2,125.67	2,231.95	2,343.55	2,460.73	2,583.76
	Annually	24,293.36	25,508.02	26,783.43	28,122.60	29,528.73	31,005.16
9	Hourly	12.26	12.88	13.52	14.20	14.91	15.65
	Bi-Weekly	981.08	1,030.13	1,081.64	1,135.72	1,192.51	1,252.13
	Monthly	2,125.67	2,231.95	2,343.55	2,460.73	2,583.76	2,712.95
	Annually	25,508.02	26,783.43	28,122.60	29,528.73	31,005.16	32,555.42
10	Hourly	12.88	13.52	14.20	14.91	15.65	16.43
	Bi-Weekly	1,030.13	1,081.64	1,135.72	1,192.51	1,252.13	1,314.74
	Monthly	2,231.95	2,343.55	2,460.73	2,583.76	2,712.95	2,848.60
	Annually	26,783.43	28,122.60	29,528.73	31,005.16	32,555.42	34,183.19
11	Hourly	13.52	14.20	14.91	15.65	16.43	17.26
	Bi-Weekly	1,081.64	1,135.72	1,192.51	1,252.13	1,314.74	1,380.48
	Monthly	2,343.55	2,460.73	2,583.76	2,712.95	2,848.60	2,991.03
	Annually	28,122.60	29,528.73	31,005.16	32,555.42	34,183.19	35,892.35

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
12	Hourly	14.20	14.91	15.65	16.43	17.26	18.12
	Bi-Weekly	1,135.72	1,192.51	1,252.13	1,314.74	1,380.48	1,449.50
	Monthly	2,460.73	2,583.76	2,712.95	2,848.60	2,991.03	3,140.58
	Annually	29,528.73	31,005.16	32,555.42	34,183.19	35,892.35	37,686.97
13	Hourly	14.91	15.65	16.43	17.26	18.12	19.02
	Bi-Weekly	1,192.51	1,252.13	1,314.74	1,380.48	1,449.50	1,521.97
	Monthly	2,583.76	2,712.95	2,848.60	2,991.03	3,140.58	3,297.61
	Annually	31,005.16	32,555.42	34,183.19	35,892.35	37,686.97	39,571.32
14	Hourly	15.65	16.43	17.26	18.12	19.02	19.98
	Bi-Weekly	1,252.13	1,314.74	1,380.48	1,449.50	1,521.97	1,598.07
	Monthly	2,712.95	2,848.60	2,991.03	3,140.58	3,297.61	3,462.49
	Annually	32,555.42	34,183.19	35,892.35	37,686.97	39,571.32	41,549.88
15	Hourly	16.43	17.26	18.12	19.02	19.98	20.97
	Bi-Weekly	1,314.74	1,380.48	1,449.50	1,521.97	1,598.07	1,677.98
	Monthly	2,848.60	2,991.03	3,140.58	3,297.61	3,462.49	3,635.61
	Annually	34,183.19	35,892.35	37,686.97	39,571.32	41,549.88	43,627.38
16	Hourly	17.26	18.12	19.02	19.98	20.97	22.02
	Bi-Weekly	1,380.48	1,449.50	1,521.97	1,598.07	1,677.98	1,761.87
	Monthly	2,991.03	3,140.58	3,297.61	3,462.49	3,635.61	3,817.40
	Annually	35,892.35	37,686.97	39,571.32	41,549.88	43,627.38	45,808.75
17	Hourly	18.12	19.02	19.98	20.97	22.02	23.12
	Bi-Weekly	1,449.50	1,521.97	1,598.07	1,677.98	1,761.87	1,849.97
	Monthly	3,140.58	3,297.61	3,462.49	3,635.61	3,817.40	4,008.27
	Annually	37,686.97	39,571.32	41,549.88	43,627.38	45,808.75	48,099.18
18	Hourly	19.02	19.98	20.97	22.02	23.12	24.28
	Bi-Weekly	1,521.97	1,598.07	1,677.98	1,761.87	1,849.97	1,942.47
	Monthly	3,297.61	3,462.49	3,635.61	3,817.40	4,008.27	4,208.68
	Annually	39,571.32	41,549.88	43,627.38	45,808.75	48,099.18	50,504.14
19	Hourly	19.98	20.97	22.02	23.12	24.28	25.49
	Bi-Weekly	1,598.07	1,677.98	1,761.87	1,849.97	1,942.47	2,039.59
	Monthly	3,462.49	3,635.61	3,817.40	4,008.27	4,208.68	4,419.11
	Annually	41,549.88	43,627.38	45,808.75	48,099.18	50,504.14	53,029.35
20	Hourly	20.97	22.02	23.12	24.28	25.49	26.77
	Bi-Weekly	1,677.98	1,761.87	1,849.97	1,942.47	2,039.59	2,141.57
	Monthly	3,635.61	3,817.40	4,008.27	4,208.68	4,419.11	4,640.07
	Annually	43,627.38	45,808.75	48,099.18	50,504.14	53,029.35	55,680.82
21	Hourly	22.02	23.12	24.28	25.49	26.77	28.11
	Bi-Weekly	1,761.87	1,849.97	1,942.47	2,039.59	2,141.57	2,248.65
	Monthly	3,817.40	4,008.27	4,208.68	4,419.11	4,640.07	4,872.07
	Annually	45,808.75	48,099.18	50,504.14	53,029.35	55,680.82	58,464.86
22	Hourly	23.12	24.28	25.49	26.77	28.11	29.51
	Bi-Weekly	1,849.97	1,942.47	2,039.59	2,141.57	2,248.65	2,361.08
	Monthly	4,008.27	4,208.68	4,419.11	4,640.07	4,872.07	5,115.68
	Annually	48,099.18	50,504.14	53,029.35	55,680.82	58,464.86	61,388.10

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
23	Hourly	24.28	25.49	26.77	28.11	29.51	30.99
	Bi-Weekly	1,942.47	2,039.59	2,141.57	2,248.65	2,361.08	2,479.13
	Monthly	4,208.68	4,419.11	4,640.07	4,872.07	5,115.68	5,371.46
	Annually	50,504.14	53,029.35	55,680.82	58,464.86	61,388.10	64,457.51
24	Hourly	25.49	26.77	28.11	29.51	30.99	32.54
	Bi-Weekly	2,039.59	2,141.57	2,248.65	2,361.08	2,479.13	2,603.09
	Monthly	4,419.11	4,640.07	4,872.07	5,115.68	5,371.46	5,640.03
	Annually	53,029.35	55,680.82	58,464.86	61,388.10	64,457.51	67,680.38
25	Hourly	26.77	28.11	29.51	30.99	32.54	34.17
	Bi-Weekly	2,141.57	2,248.65	2,361.08	2,479.13	2,603.09	2,733.25
	Monthly	4,640.07	4,872.07	5,115.68	5,371.46	5,640.03	5,922.03
	Annually	55,680.82	58,464.86	61,388.10	64,457.51	67,680.38	71,064.40
26	Hourly	28.11	29.51	30.99	32.54	34.17	35.87
	Bi-Weekly	2,248.65	2,361.08	2,479.13	2,603.09	2,733.25	2,869.91
	Monthly	4,872.07	5,115.68	5,371.46	5,640.03	5,922.03	6,218.14
	Annually	58,464.86	61,388.10	64,457.51	67,680.38	71,064.40	74,617.62
27	Hourly	29.51	30.99	32.54	34.17	35.87	37.67
	Bi-Weekly	2,361.08	2,479.13	2,603.09	2,733.25	2,869.91	3,013.40
	Monthly	5,115.68	5,371.46	5,640.03	5,922.03	6,218.14	6,529.04
	Annually	61,388.10	64,457.51	67,680.38	71,064.40	74,617.62	78,348.50
28	Hourly	30.99	32.54	34.17	35.87	37.67	39.55
	Bi-Weekly	2,479.13	2,603.09	2,733.25	2,869.91	3,013.40	3,164.07
	Monthly	5,371.46	5,640.03	5,922.03	6,218.14	6,529.04	6,855.49
	Annually	64,457.51	67,680.38	71,064.40	74,617.62	78,348.50	82,265.93
29	Hourly	32.54	34.17	35.87	37.67	39.55	41.53
	Bi-Weekly	2,603.09	2,733.25	2,869.91	3,013.40	3,164.07	3,322.28
	Monthly	5,640.03	5,922.03	6,218.14	6,529.04	6,855.49	7,198.27
	Annually	67,680.38	71,064.40	74,617.62	78,348.50	82,265.93	86,379.22
30	Hourly	34.17	35.87	37.67	39.55	41.53	43.60
	Bi-Weekly	2,733.25	2,869.91	3,013.40	3,164.07	3,322.28	3,488.39
	Monthly	5,922.03	6,218.14	6,529.04	6,855.49	7,198.27	7,558.18
	Annually	71,064.40	74,617.62	78,348.50	82,265.93	86,379.22	90,698.18
31	Hourly	35.87	37.67	39.55	41.53	43.60	45.79
	Bi-Weekly	2,869.91	3,013.40	3,164.07	3,322.28	3,488.39	3,662.81
	Monthly	6,218.14	6,529.04	6,855.49	7,198.27	7,558.18	7,936.09
	Annually	74,617.62	78,348.50	82,265.93	86,379.22	90,698.18	95,233.09
32	Hourly	37.67	39.55	41.53	43.60	45.79	48.07
	Bi-Weekly	3,013.40	3,164.07	3,322.28	3,488.39	3,662.81	3,845.95
	Monthly	6,529.04	6,855.49	7,198.27	7,558.18	7,936.09	8,332.90
	Annually	78,348.50	82,265.93	86,379.22	90,698.18	95,233.09	99,994.75
33	Hourly	39.55	41.53	43.60	45.79	48.07	50.48
	Bi-Weekly	3,164.07	3,322.28	3,488.39	3,662.81	3,845.95	4,038.25
	Monthly	6,855.49	7,198.27	7,558.18	7,936.09	8,332.90	8,749.54
	Annually	82,265.93	86,379.22	90,698.18	95,233.09	99,994.75	104,994.49

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
34	Hourly	41.53	43.60	45.79	48.07	50.48	53.00
	Bi-Weekly	3,322.28	3,488.39	3,662.81	3,845.95	4,038.25	4,240.16
	Monthly	7,198.27	7,558.18	7,936.09	8,332.90	8,749.54	9,187.02
	Annually	86,379.22	90,698.18	95,233.09	99,994.75	104,994.49	110,244.21
35	Hourly	43.60	45.79	48.07	50.48	53.00	55.65
	Bi-Weekly	3,488.39	3,662.81	3,845.95	4,038.25	4,240.16	4,452.17
	Monthly	7,558.18	7,936.09	8,332.90	8,749.54	9,187.02	9,646.37
	Annually	90,698.18	95,233.09	99,994.75	104,994.49	110,244.21	115,756.42
36	Hourly	45.79	48.07	50.48	53.00	55.65	58.43
	Bi-Weekly	3,662.81	3,845.95	4,038.25	4,240.16	4,452.17	4,674.78
	Monthly	7,936.09	8,332.90	8,749.54	9,187.02	9,646.37	10,128.69
	Annually	95,233.09	99,994.75	104,994.49	110,244.21	115,756.42	121,544.24
37	Hourly	48.07	50.48	53.00	55.65	58.43	61.36
	Bi-Weekly	3,845.95	4,038.25	4,240.16	4,452.17	4,674.78	4,908.52
	Monthly	8,332.90	8,749.54	9,187.02	9,646.37	10,128.69	10,635.12
	Annually	99,994.75	104,994.49	110,244.21	115,756.42	121,544.24	127,621.45
38	Hourly	50.48	53.00	55.65	58.43	61.36	64.42
	Bi-Weekly	4,038.25	4,240.16	4,452.17	4,674.78	4,908.52	5,153.94
	Monthly	8,749.54	9,187.02	9,646.37	10,128.69	10,635.12	11,166.88
	Annually	104,994.49	110,244.21	115,756.42	121,544.24	127,621.45	134,002.53
39	Hourly	53.00	55.65	58.43	61.36	64.42	67.65
	Bi-Weekly	4,240.16	4,452.17	4,674.78	4,908.52	5,153.94	5,411.64
	Monthly	9,187.02	9,646.37	10,128.69	10,635.12	11,166.88	11,725.22
	Annually	110,244.21	115,756.42	121,544.24	127,621.45	134,002.53	140,702.65
40	Hourly	55.65	58.43	61.36	64.42	67.65	71.03
	Bi-Weekly	4,452.17	4,674.78	4,908.52	5,153.94	5,411.64	5,682.22
	Monthly	9,646.37	10,128.69	10,635.12	11,166.88	11,725.22	12,311.48
	Annually	115,756.42	121,544.24	127,621.45	134,002.53	140,702.65	147,737.78
41	Hourly	58.43	61.36	64.42	67.65	71.03	74.58
	Bi-Weekly	4,674.78	4,908.52	5,153.94	5,411.64	5,682.22	5,966.33
	Monthly	10,128.69	10,635.12	11,166.88	11,725.22	12,311.48	12,927.06
	Annually	121,544.24	127,621.45	134,002.53	140,702.65	147,737.78	155,124.67
42	Hourly	61.36	64.42	67.65	71.03	74.58	78.31
	Bi-Weekly	4,908.52	5,153.94	5,411.64	5,682.22	5,966.33	6,264.65
	Monthly	10,635.12	11,166.88	11,725.22	12,311.48	12,927.06	13,573.41
	Annually	127,621.45	134,002.53	140,702.65	147,737.78	155,124.67	162,880.91
43	Hourly	64.42	67.65	71.03	74.58	78.31	82.22
	Bi-Weekly	5,153.94	5,411.64	5,682.22	5,966.33	6,264.65	6,577.88
	Monthly	11,166.88	11,725.22	12,311.48	12,927.06	13,573.41	14,252.08
	Annually	134,002.53	140,702.65	147,737.78	155,124.67	162,880.91	171,024.95
44	Hourly	67.65	71.03	74.58	78.31	82.22	86.33
	Bi-Weekly	5,411.64	5,682.22	5,966.33	6,264.65	6,577.88	6,906.78
	Monthly	11,725.22	12,311.48	12,927.06	13,573.41	14,252.08	14,964.68
	Annually	140,702.65	147,737.78	155,124.67	162,880.91	171,024.95	179,576.20

RANGE		Step A	Step B	Step C	Step D	Step E	Step F
45	Hourly	71.03	74.58	78.31	82.22	86.33	90.65
	Bi-Weekly	5,682.22	5,966.33	6,264.65	6,577.88	6,906.78	7,252.12
	Monthly	12,311.48	12,927.06	13,573.41	14,252.08	14,964.68	15,712.92
	Annually	147,737.78	155,124.67	162,880.91	171,024.95	179,576.20	188,555.01
46	Hourly	74.58	78.31	82.22	86.33	90.65	95.18
	Bi-Weekly	5,966.33	6,264.65	6,577.88	6,906.78	7,252.12	7,614.72
	Monthly	12,927.06	13,573.41	14,252.08	14,964.68	15,712.92	16,498.56
	Annually	155,124.67	162,880.91	171,024.95	179,576.20	188,555.01	197,982.76
47	Hourly	78.31	82.22	86.33	90.65	95.18	99.94
	Bi-Weekly	6,264.65	6,577.88	6,906.78	7,252.12	7,614.72	7,995.46
	Monthly	13,573.41	14,252.08	14,964.68	15,712.92	16,498.56	17,323.49
	Annually	162,880.91	171,024.95	179,576.20	188,555.01	197,982.76	207,881.90
48	Hourly	82.22	86.33	90.65	95.18	99.94	104.94
	Bi-Weekly	6,577.88	6,906.78	7,252.12	7,614.72	7,995.46	8,395.23
	Monthly	14,252.08	14,964.68	15,712.92	16,498.56	17,323.49	18,189.67
	Annually	171,024.95	179,576.20	188,555.01	197,982.76	207,881.90	218,275.99
49	Hourly	86.33	90.65	95.18	99.94	104.94	110.19
	Bi-Weekly	6,906.78	7,252.12	7,614.72	7,995.46	8,395.23	8,814.99
	Monthly	14,964.68	15,712.92	16,498.56	17,323.49	18,189.67	19,099.15
	Annually	179,576.20	188,555.01	197,982.76	207,881.90	218,275.99	229,189.79
50	Hourly	90.65	95.18	99.94	104.94	110.19	115.70
	Bi-Weekly	7,252.12	7,614.72	7,995.46	8,395.23	8,814.99	9,255.74
	Monthly	15,712.92	16,498.56	17,323.49	18,189.67	19,099.15	20,054.11
	Annually	188,555.01	197,982.76	207,881.90	218,275.99	229,189.79	240,649.28

<b>RANGE</b>		<b>Step A</b>	<b>Step B</b>	<b>Step C</b>	<b>Step D</b>	<b>Step E</b>	<b>Step F</b>
F - 2	<u>Stipend for each 24 hr shift</u>	100.00	N/A	N/A	N/A	N/A	N/A
Reserve Firefighter							
F - 4	<u>Hourly</u>	15.45	16.22	17.04	17.89	18.78	19.72
Firefighter/EMT	Bi-Weekly	1,776.94	1,865.79	1,959.08	2,057.03	2,159.88	2,267.88
	Monthly	3,850.04	4,042.54	4,244.67	4,456.90	4,679.75	4,913.74
	Annually	46,200.49	48,510.52	50,936.04	53,482.84	56,156.99	58,964.84
F - 5	Hourly	17.17	18.03	18.93	19.87	20.87	21.91
Firefighter/Paramedic	Bi-Weekly	1,974.22	2,072.93	2,176.57	2,285.40	2,399.67	2,519.65
	Monthly	4,277.47	4,491.34	4,715.91	4,951.70	5,199.29	5,459.25
	Annually	51,329.60	53,896.08	56,590.89	59,420.43	62,391.45	65,511.02
F - 8	Hourly	18.25	19.16	20.12	21.13	22.19	23.29
Captain/EMT	Bi-Weekly	2,098.98	2,203.93	2,314.12	2,429.83	2,551.32	2,678.89
	Monthly	4,547.78	4,775.17	5,013.93	5,264.63	5,527.86	5,804.25
	Annually	54,573.39	57,302.06	60,167.17	63,175.53	66,334.30	69,651.02
F - 9 (non-exempt)	Hourly	20.08	21.08	22.14	23.24	24.40	25.62
Battalion Chief	Bi-Weekly	2,308.91	2,424.36	2,545.58	2,672.86	2,806.50	2,946.82
	Monthly	5,002.65	5,252.78	5,515.42	5,791.19	6,080.75	6,384.78
	Annually	60,031.74	63,033.33	66,184.99	69,494.24	72,968.96	76,617.40
F - 9 (exempt)	Hourly	28.87	30.32	31.83	33.42	35.10	36.85
Battalion Chief	Bi-Weekly	2,309.83	2,425.32	2,546.59	2,673.92	2,807.62	2,948.00
	Monthly	5,004.64	5,254.87	5,517.61	5,793.49	6,083.17	6,387.33
	Annually	60,055.66	63,058.45	66,211.37	69,521.94	72,998.03	76,647.94
F - 10	Hourly	34.63	36.37	38.18	40.09	42.10	44.20
Deputy Chief	Bi-Weekly	2,770.69	2,909.22	3,054.68	3,207.42	3,367.79	3,536.18
	Monthly	6,003.16	6,303.31	6,618.48	6,949.40	7,296.87	7,661.72
	Annually	72,037.87	75,639.76	79,421.75	83,392.84	87,562.48	91,940.60
F - 11	Hourly	49.87	52.37	54.99	57.74	60.62	63.65
Fire Chief	Bi-Weekly	3,989.98	4,189.48	4,398.96	4,618.91	4,849.85	5,092.34
	Monthly	8,644.97	9,077.21	9,531.08	10,007.63	10,508.01	11,033.41
	Annually	103,739.60	108,926.58	114,372.90	120,091.55	126,096.13	132,400.93

# **Capital Improvement Program**

**Introduction:**

The City of Calimesa’s Capital Improvement Program (CIP) covers the five-year fiscal year period of 2022-23 through 2026-27. Many capital projects are typically long-term in nature, taking multiple years to complete, only the projected current year (2022-23) amounts to be spent (that have not been previously appropriated) are shown as new appropriations in the respective Special Revenue Funds (see the Special Revenue Funds section of this budget document). Amounts related to ongoing projects in a prior year, are shown as “spent” (included in the estimated actuals) in the 2021-22 Fiscal Year, however, any remaining project funding is reappropriated to the following year; i.e., carried forward from 2021-22 to 2022-23 as part of closing out the fiscal year. In addition, the CIP is a “rolling” five-year plan wherein as the current year comes to a close, another fiscal year is added on to the end of the plan. Keep in mind that on an annual basis the plan is updated and amended to respond to Council priorities, the needs of the community and current development.

Challenges associated with the five-year CIP include an increased workload for a relatively small number of City staff who are managing and accounting for the CIP. Furthermore, residential and commercial construction, as well as new home sales are occurring after a multi-year lag, and this growth will continue to necessitate additional capital projects and demands on staff. While these challenges are real, the City is fortunate to be in a situation that continues to provide opportunities for investment in its infrastructure now and in the future.

Over the next five years the City is projecting to expend \$102.85 million on capital projects; \$79.69 million as reflected in the CIP Funding Schedule (see two pages following carryover recap), as well as an estimated \$23.16 million in carry over balances (see following page).

Sources of future revenue include Measure A sales tax override payments, grants already approved for the City, SB 1 (RMRA) annual allocations and development impact fees based on developments already approved and/or in process.

Categorically, the City’s 2023-2027 CIP, including estimated carry over funding, will be spent on:

\$ 8.14	Storm Drain
92.77	Street Improvements
<u>1.94</u>	Facilities
<u>\$ 102.85</u>	Total (All numbers reflected in millions)

However, as noted above, the CIP will continue to be revised as community needs evolve and the exact timing of future development is known.

Projects in progress include:

- Calimesa Creek and Storm Drain Improvements
- County Line Road Street Improvements (Calimesa Blvd. and County Line Road)
- County Line Road Corridor Improvement Project (Park Ave. to Bryant)
- City Hall and Library Facility Improvements
- Cherry Valley Interchange Improvements

The following pages reflect, in detail, the projects in progress, as well as the projects commencing in the 2022-23 Fiscal Year and beyond.

**CITY OF CALIMESA**  
**Fiscal Year 2021-22 Capital Improvement Plan Carryovers**  
**into Fiscal year 2022-23 Budget**

<b>Revenues and Expenditures</b>		<b>Detail by Fund</b>
<u>Revenue</u>		
<b>Flood/Drainage (32)</b>	Carryover from 2021-22: Riverside County Flood Control - Calimesa Creek	\$ 7,220,638
<b>Street and Traffic (36)</b>	Carryover from 2021-22: Balance of Grant funding and local funding - CLR/Calimesa Blvd	1,289,451
	Carryover from 2021-22: Local funds due on CLR Corridor Improvement Project	4,962,070
	Carryover from 2021-22: Grant funds due on CLR Corridor Improvement Project (LPP/MSRC)	3,797,000
	Carryover from 2021-22: Transfer funds from RMRA SB1 funding	499,705
	Carryover from 2021-22: Developer Contribution for Cherry Valley Interchange	2,088,117
		<u>\$ 19,856,981</u>
<u>Expenditures</u>		
<b>Measure A (25)</b>	Carryover from 2021-22: City-wide Pavement Management Program	\$ 284,400
	Carryover from 2020-21: County Line Road California to Bryant	70,000
	Carryover from 2020-21: County Line Road Paving 3rd to California	135,000
<b>Flood/Drainage (32)</b>	Carryover 2021-22: Calimesa Creek	8,147,184
<b>Admin Facilities (33)</b>	Carryover 2021-22: City Hall facilities planning	525,387
<b>Street and Traffic (36)</b>	Carryover from 2021-22: County Line Road/Calimesa Blvd Intersection	1,563,175
	Carryover from 2021-22: CLR Corridor Improvement Project	10,296,384
	Carryover from 2021-22: Cherry Valley Interchange Planning	2,141,248
		<u>\$ 23,162,778</u>

**Note: These numbers are estimates and do not reflect all activity for FY 2021-21. Actual carryovers will vary. The purpose of this schedule is to show that many projects are in progress and are not being rebudgeted, but are being carried over into 2022-23.**

**City of Calimesa**  
**Five Year Capital Improvement Program**  
**FY 2023-2027**  
**Funding Schedule**  
(continued on next page)

Project Description	2022-23	2023-24	2024-25	2025-26	2026-27
Calimesa Creek and Storm Drain Improvements (Balance of Prior Appropriation to carry over from 2021-22)*	-	-	-	-	-
County Line Road / Calimesa Blvd Intersection (Balance of Prior Appropriation to carry over from 2021-22)*	-	-	-	-	-
County Line Road Intersections and Other Improvements (Balance of Prior Appropriation to carry over from 2021-22)*	-	-	-	-	-
Cherry Valley Interchange (Balance of Prior Appropriation to carry over from 2021-22)*	-	-	-	-	-
Project Approval and Environmental Documents Plans, Specifications and Estimates	-	3,700,000	-	-	-
Right-of-Way Acquisition	-	2,000,000	6,400,000	-	-
Construction	-	-	-	22,600,000	22,600,000
Calimesa Blvd. Realignment near Cherry Vally Blvd. Design, Engineering and Right-of-Way	150,000	-	-	-	-
County Line Road Interchange (Balance of Prior Appropriation to carry over from 2021-22)*	-	-	-	-	-
Project Study Report	525,000	-	-	-	-
Project Approval and Environmental Documents Plans, Specifications and Estimates	-	1,500,000	1,050,000	-	-
				2,000,000	700,000
<b>Roberts Road/County Line Road Improvements**</b>					
Design, Engineering and Right-of-Way	-	-	580,000	2,280,000	-
Construction	-	-	-	-	3,600,000
Singleton Road Interchange - Phase 1 Improvements Plans, Specifications and Estimates	-	-	-	-	-
Construction (no Right of Way required)	2,000,000	-	-	-	-
					Balance of Project to be privately funded
Singleton Road Interchange - Ultimate Improvements Plans, Specifications and Estimates	-	-	500,000	-	-
Project Approval and Environmental Documents	-	-	-	2,000,000	-
Sandalwood Interchange** Project Study Report	-	-	-	-	500,000
County Line Rd. Paving - 3rd to California (Balance of Prior Appropriation to carry over from 2021-22)*	-	-	-	-	-
County Line Rd. Paving - California to Bryant (Balance of Prior Appropriation to carry over from 2021-22)*	-	-	-	-	-
Citywide Pavement Rehabilitation (ARPA and General Fund)	2,095,000	-	-	-	-
Citywide Pavement Rehabilitation (Measure A) (Balance of Prior Appropriation to carry over from 2021-22)*	-	600,000	300,000	270,000	270,000
Library - Planning/Architectural Design	1,414,146	-	-	-	-
City Hall Expansion Project (Balance of Prior Appropriation to carry over from 2021-22)*	-	-	-	-	-
Drainage Master Plan**	-	-	-	-	-
<b>Totals:</b>	<b>6,234,146</b>	<b>7,800,000</b>	<b>8,830,000</b>	<b>29,150,000</b>	<b>27,670,000</b>

\* Carry over balances are not reflected in the 5-year CIP totals; c/o are previously approved appropriations and secured funding  
See previous page for listing of Carryover Projects  
\*\*No funding appropriated - project pending

**City of Calimesa**  
**Five Year Capital Improvement Program**  
**FY 2023-2027**  
**Funding Schedule**  
(continued from prior page)

Project Description	Total	Funding Source	Amount
Calimesa Creek and Storm Drain Improvements	-	Storm Drainage DIF	-
(Balance of Prior Appropriation to carry over from 2021-22)*	-	Riverside County Flood Control	-
	-	EPA Grant	-
<b>Project Total Cost</b>	<b>-</b>	<b>Project Total Funding</b>	<b>-</b>
County Line Road / Calimesa Blvd Intersection	-	Traffic Improvement DIF	-
(Balance of Prior Appropriation to carry over from 2021-22)*	-	Local Contribution	-
	-	SAFTEALU Grant	-
<b>Project Total Cost</b>	<b>-</b>	<b>Project Total Funding</b>	<b>-</b>
County Line Road Intersections and Other Improvements	-	Traffic Improvement DIF	-
(Balance of Prior Appropriation to carry over from 2021-22)*	-	Developer Contribution	-
	-	Local Contribution (AQMD, MSRC, RMRA)	-
	-	Local Program Partnership Grant	-
<b>Project Total Cost</b>	<b>-</b>	<b>Project Total Funding</b>	<b>-</b>
Cherry Valley Interchange	57,300,000	Developer Contribution-TUMF Credits	51,600,000
(Balance of Prior Appropriation to carry over from 2021-22)*		CMAQ Grant	500,000
		WRCOG - Zone and Settlement	3,100,000
		Local Contribution (Beaumont Project)	1,000,000
Calimesa Blvd. Realignment near Cherry Vally Blvd.		Local Contribution (Shopoff)	1,100,000
Design, Engineering and Right-of-Way	150,000	Traffic Improvement DIF	150,000
		Construction Funding in progress	
<b>Project Total Cost</b>	<b>57,450,000</b>	<b>Project Total Funding</b>	<b>57,450,000</b>
County Line Road Interchange		Traffic Improvement DIF	-
Project Study Report	525,000	Local Contributions - City	262,500
Plans, Specifications, Project Approval and Enviornmental	5,250,000	TUMF - Zone allocations	5,512,500
<b>Project Total Cost</b>	<b>5,775,000</b>	<b>Project Total Funding</b>	<b>5,775,000</b>
Roberts Road/County Line Road Improvements			
Design, Engineering and Right-of-Way	2,860,000	Traffic Improvement DIF	6,460,000
Construction	3,600,000		
<b>Project Total Cost</b>	<b>6,460,000</b>	<b>Project Total Funding</b>	<b>6,460,000</b>
Singleton Road Interchange - Phase 1 Improvements	2,050,000	Traffic Improvement DIF	50,000
		TUMF - Zone allocations	2,000,000
Singleton Road Interchange - Ultimate Improvements	2,500,000	TUMF - Zone allocations	2,500,000
<b>Project Total Cost</b>	<b>4,550,000</b>	<b>Project Total Funding</b>	<b>4,550,000</b>
Sandalwood Interchange	500,000	Traffic Improvement DIF	-
		TUMF - Zone allocations	500,000
<b>Project Total Cost</b>	<b>500,000</b>	<b>Project Total Funding</b>	<b>500,000</b>
County Line Rd. Paving - 3rd to California	-		-
(Balance of Prior Appropriation to carry over from 2021-22)*	-	Measure A	-
County Line Rd. Paving - California to Bryant	-		-
(Balance of Prior Appropriation to carry over from 2021-22)*	-	Measure A	-
Citywide Pavement Rehabilitation	2,095,000	ARPA and General Fund	2,095,000
Citywide Pavement Rehabilitation	1,440,000	Measure A	1,440,000
<b>Project Total Cost</b>	<b>3,535,000</b>	<b>Project Total Funding</b>	<b>3,535,000</b>
Library - Planning/Architectural	1,414,146	Library DIF & Operational Fund contributions	1,414,146
City Hall Expansion Project	-	Admin DIF	-
<b>Project Total Cost</b>	<b>1,414,146</b>	<b>Project Total Funding</b>	<b>1,414,146</b>
Drainage Master Plan**	-	Flood Control DIF	-
	-	Riverside County Flood Control	-
<b>Project Total Cost</b>	<b>-</b>	<b>Project Total Funding</b>	<b>-</b>
<b>Totals:</b>	<b>79,684,146</b>		<b>79,684,146</b>

\*Carry over balances are not reflected in the 5-year CIP totals; c/o are previously approved appropriations and secured funding  
See previous page for listing of Carryover Projects  
\*\*No funding appropriated - project pending



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**CALIMESA**  
*California*

# **Cost Allocation Plan**

## Introduction:

Every governmental organization in the United States, which receives federal dollars in any substantial form, must have an objective cost allocation plan for distributing administrative overhead. Many states and counties also require the existence of such a plan to substantiate charges for administrative costs to programs that are state or county grant funded. A cost allocation plan may not be required if no administrative costs are allocated to funds or departments receiving other governmental revenue.

The City of Calimesa (the City) has numerous special revenue funds which receive money from other governments, developers (fees), property tax assessments for special districts, donations, and other funding sources independent of General Fund activities. As a result, periodic updating of the City's cost allocation plan is essential.

## Methodology:

Administrative overhead typically includes line items for various general government functions such as City Clerk, Human Resources, Risk Management (and related insurances), Information Technology, Finance, facilities (including utilities and communications), and other items of a service or support nature which theoretically benefit other departments, programs, and funds. While the City Manager's Department is clearly an administrative function, its purpose is not to directly support activities of other operations but rather to oversee all activities of a city in more of an indirect manner. As a result, City Manager Department costs are not typically allocated to others. However, the Public Works and Engineering Departments often spend time administering projects, grants and related programs and, thus a portion of their time is allocated to those specific programs and funds.

## Table 1: Typical factors used to allocate overhead costs

Type of costs	Factors used to calculate overhead costs
Maintenance and janitorial	Square footage
Electric and other externally provided utilities	Square footage
Accounting	Actual expenses or number of transactions
Budget	Actual expenses, budgeted expenses or number of staff (FTE)
Payroll	Number of staff (FTE) or payroll warrants
Human resources	Number of staff (FTE)
IT services	Number of computers, servers, databases or ports
Legal – indirect costs	Actual expenses or hours worked
Insurance	Number of staff (FTE), claims or loss history, square footage, property values insured, and risk factor
Accounts payable	Number of transactions (including vouchers or invoices)
Purchasing	Number of transactions (procurements)

**Sources:** Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements and Cost Principles (Uniform Guidance) & studies by other auditors and consultants.

While the above Table contains and suggests certain allocation criteria, the related factors are not precise requirements and vary greatly from government to government, depending on budget size, number of employees,

the nature of facilities, the nature of operational activities, and other overhead components. Each entity has unique characteristics which necessitate customized approaches in allocating costs.

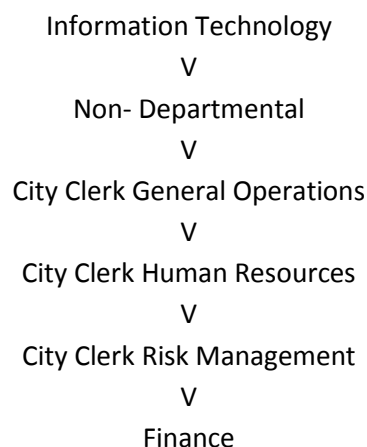
Cost centers selected for the City which appear to suit allocation are:

- Information Technology
- Non-Departmental (Facilities, utilities, etc.)
- City Clerk General Operations
- City Clerk – Human Resources
- City Clerk – Risk Management
- Finance
- Public Works (project/program related only)
- Engineering (project/program related only)

Allocation factors used in determining the related methodology include (by cost center):

- Information Technology - 50% based on the number of general ledger transactions and 50% based on the number of employees in each department or fund.
- Non-Departmental (facilities, utilities, etc.) – 50% based on budget size and 50% based on number of employees
- City Clerk General Operations – 100% number of agenda items
- City Clerk – Human Resources – 100% number of employees including those on contract
- City Clerk – Risk Management – 100% number of employees including contract
- Finance – 50% based on number of general ledger transactions and 50% based on budget size.
- Public Works – 7.5% to the City’s Capital Improvement Program
- Engineering – 5% to the City’s Capital Improvement Program

Additional standard cost allocation methodologies prescribe a “step-down” approach for allocating costs internally among the overhead departments being allocated to other departments, programs, and funds. Generally, this methodology would begin the step-down with departments that clearly benefit all citywide activities such as information technology and non-departmental (facilities, utilities, etc.). The order of “step-down” for the City’s cost allocation plan is:



**Table 2: Overhead Departments' Allocation of Costs to Other Funds**

Allocated Costs									
Fund #	Fund Name	Info. Tech.	Non-Dept.	C Clerk Gen Op	C Clerk HR	C Clerk RM	Finance	Public Wrks/Eng	Total
14	Special Law Enf. Safety	\$ 1,130	\$ 651	\$ -	\$ -	\$ -	\$ 3,536	\$ -	\$ 5,317
19	Library Support Fund	1,130	1,069	2,509	-	-	2,292	-	7,000
20	Capital Projecs - ADA	-	-	-	-	-	-	-	-
21	AQMD	-	-	-	-	-	70	-	70
22	Road Maint & Rehab (RM)	-	-	-	-	-	-	-	-
24	Gas Tax	9,432	5,017	-	4,522	11,261	110	-	30,342
25	Measure A	1,130	91	-	-	-	2,070	18,629	21,920
26	HOME GRANT - STATE	-	-	-	-	-	-	-	-
27	HOME GRANT - FED	-	-	-	-	-	-	-	-
28	LLMD	9,325	675	-	-	-	-	-	10,000
31	Fire Facilities Fees	1,130	227	-	-	-	2,425	1,601	5,383
32	Flood Control & Drainag	1,130	20	-	-	-	1,885	1,601	4,636
33	Administrative Faciities F	1,130	21	502	-	-	1,889	1,601	5,143
34	Library Facilities Fees	1,130	3,370	-	-	-	-	1,601	6,101
35	Law Enf. Facilities Fees	1,130	19	-	-	-	1,883	1,600	4,632
36	Traffic Improvement Fee	1,130	1,008	2,509	-	-	4,469	1,600	10,716
39	Park Improvement Fees	1,130	19	-	-	-	1,884	1,600	4,633
41	TUMF	-	-	-	-	-	-	-	-
42	MSHCP	-	-	-	-	-	-	-	-
47	CFD 2018-1 IA1 Summer	-	2,776	-	-	-	891	-	3,667
49	CFD 2012-1 IA 2 Singleto	-	919	-	-	-	2,992	-	3,911
51	CFD - Public Services 1	-	2,907	502	-	-	270	-	3,679
52	CFD 2013-1 IA 1 JP Ranc	1,130	396	-	-	-	1,443	-	2,969
53	CFD 2012-1 IA 1 Singleto	1,130	678	-	-	-	2,103	-	3,911
54	CFD 2013-1 IA 3 JP Ranc	1,130	524	-	-	-	397	-	2,051
55	CFD 2012-1 Maint Single	1,601	916	-	-	-	-	-	2,517
56	CFD 2013-1 Maint JP Ran	1,601	916	-	-	-	-	-	2,517
57	CFD 2018-1 Maint Summ	1,512	1,118	502	52	-	-	-	3,184
59	CFD 2013-1 IA 2 JP Ranc	1,130	337	-	-	-	1,503	-	2,970
67	Successor Agency	4,500	-	-	-	-	-	-	4,500
71	California Recycling Gran	-	-	-	-	-	-	-	-
<b>Total Costs to Other Funds</b>		<b>\$ 43,791</b>	<b>\$ 23,674</b>	<b>\$ 6,524</b>	<b>\$ 4,574</b>	<b>\$ 11,261</b>	<b>\$ 32,112</b>	<b>\$ 29,833</b>	<b>\$ 151,769</b>

This results in \$151,769 of internal overhead budgeted appropriations being allocated to departments outside of the General Fund. Certain funds, such as Measure A, AQMD, Gas Tax, LLMD, CFDs and Successor Agency either have a cap on administrative costs and/or limited ability to pay for allocated costs. As such, certain costs have been adjusted based upon that funding source's ability to accept costs.