



# SolarAPP+

## Residential Solar Permitting with SolarAPP+

### Licensed Contractors Can Now Submit Through SolarAPP+ & City of Calimesa Online Permit Center

#### City of Calimesa Website

#### What is SolarAPP+?

SolarAPP+ (Solar Automated Permit Processing+) is an automated online permitting platform that allows licensed contractors to apply for permits for standard residential rooftop solar and energy storage systems. Recent state law requires most cities and counties in California to adopt this system to streamline the permitting process for certain types of residential solar projects.

Before applying for an automated solar plan review and solar permit, projects must follow certain requirements

- SolarAPP+ is designed to provide a code-compliance check for the majority of residential, roof-mounted, retrofit photovoltaic systems.
- To see which systems are eligible, please refer to the [SolarAPP+ Eligibility Checklist](#). Only projects conforming to this list are eligible to use the automated SolarAPP+ portal for instant permitting.

If the proposed system is ineligible, please follow the guidelines contained within the Submittal Checklist. Once all submittal items are complete, applications can be submitted through the City of Calimesa's [Online Permit Application Portal](#).

#### How to apply using SolarAPP+

##### Step 1: Submit for Automated Review Through SolarAPP+

- Submit Solar/Photovoltaic design at [SolarAPP+](#).
- Click **Login** or **Register for an Account** to get started.
- Have Contractors' license information available to complete this step.
- A processing fee will be charged by SolarAPP+ for plan review.
- A Checklist and a SolarAPP+ ID will be generated when approved.

## Step 2: Apply for City of Calimesa Permit

- Apply for a permit online via the City's [Online Permit Application Portal](#)
- Click **Login** or **Sign Up** to get started.
- Search for "**SolarAPP+ Solar PV System**" in the search bar at top of home page.
- Then select **Apply Online**.
- Provide SolarAPP+ approval number and upload SolarAPP+ Approval Documents, PV Solar Plans, Contractor Information, City of Calimesa Business License, and Property Owners Authorization Document.
- Once completed, double check your entries and then click "**Confirm and Submit**"
- Follow the prompts to make payment online and print the permit documents.
- Revisions (see below **Revisions** sections).

## Step 3: Schedule Your Inspection

- Schedule your inspections online by logging in to your account, choose the solar permit and select the inspection you want (Follow the onscreen instructions).
- If you are having trouble scheduling online, please call the 24-Hour Building & Safety Division inspection line at (909) 795-9801 Ext 228.
- Provide the Permit number (EX: SOLR-25-XXX), Address of the job, Type of inspection requested, Inspection date and preferred timeframe (AM or PM)
- Inspections can be scheduled for the next business day.

## SolarAPP+ Revisions

- Submit your revision through [SolarAPP+](#) first.
- You will be provided with a revised SolarAPP+ Approval Document.
- The initial fee charged by the SolarAPP+ website covers up to three revisions.
- Navigate to the City of Calimesa's [Online Permit Application Portal](#)
- Log into the account associated with your SolarAPP+ permit.
- Follow prompts to upload new revision files.
- If the scope of the revisions makes the project ineligible to use SolarAPP+, please contact the [Building & Safety Division](#) to coordinate the revision submittal process.