



# City of Calimesa Grant Program Guidelines

The City of Calimesa welcomes applications for the City's annual grant program.

To be eligible to submit for a Calimesa Grant, the organization must be a 501(c)3 organization. All applicants must provide proof of 501(c)3 status with an IRS Determination letter with the applying organization's name. Organizations are not eligible for City of Calimesa grant funds if the charitable status is pending approval from the Internal Revenue Service or if they are a registered status other than a 501(c)3.

The maximum grant request amount is \$3,000 per organization. Additional funds in excess of the maximum amount may be considered and approved at the City Council's discretion. The maximum grant amount or grant funding is not guaranteed with the submission of an application. An organization should not anticipate or expect renewed or continual grant renewals in subsequent years. If a grant is awarded to an organization, grant payments will be made within 30 days after the grant awardee's program or event date.

Applying organizations must describe how the program/event will benefit the Community of Calimesa, the primary target group to receive benefits, alternative and additional funding support outside of the requested grant amount, the program budget, and a copy of the most recent financial statements available of the requesting organization.

Applications will be reviewed by the City of Calimesa and approved by the City Council.

All applicants are required to provide a follow up report, at a date to be determined at a City Council meeting of how the grant supported the Community of Calimesa with data and relevant information of results and relevant grant outcomes.

Key Date and Timelines:

**June 2026** – Grant Awardees Organizations will be informed of a date and time to present the results and impacts of the grant awards at a City of Calimesa City Council public meeting. Presentation should approximate 3-5 minutes in length.