



City of Calimesa Fire Department

Address: 906 Park Avenue, Calimesa, CA 92320

Mailing Address: 908 Park Avenue, Calimesa, CA 92320

(909) 795-9801 www.cityofcalimesa.net

EMPLOYMENT APPLICATION

AN EQUAL EMPLOYMENT OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

NOTICE TO APPLICANTS: Please fill every field in this application to best of your ability and knowledge. Failing to provide full, true and accurate information or falsifying any of the information provided will disqualify applicants from eligibility for employment by the City of Calimesa Fire Department.

POSITION APPLIED FOR: _____

NAME OF APPLICANT: _____
(First) (Middle) (Last)

ADDRESS: _____
(Street) (Apt. #) (City) (State) (Zip code)

PHONE NUMBER (H): (____) _____ PHONE MESSAGE: (____) _____

EMAIL ADDRESS: _____

ADDITIONAL INFORMATION

Are you now, or have you ever been, employed by the Fire Department?

Yes No If "Yes," Explain under Remarks below.

Do you have a valid California Driver's License?

Yes No If "No," Explain under Remarks below.

DL# _____ Class: _____ State Issued: _____ Exp. Date: _____

Have you ever been discharged or forced/asked to resign?

Yes No If "Yes," Explain under Remarks below.

Are you related to anyone working for the Fire Department?

Yes No If "Yes," Explain under Remarks below.

REMARKS (IF ADDITIONAL SPACE IS NEEDED, USE SEPARATE SHEET)

EDUCATION

Circle the highest grade completed 1 2 3 4 5 6 7 8 9 10 11 12 High School Diploma: G.E.D. Certificate:

Name of College or University Major Completed Units Degree

Other educational course work: _____

Vocational Training: _____

Special Trades or Skills: _____

EXPERIENCE

List all positions you have held in the last 10 years. If you feel volunteer, part-time or military positions are applicable, list those. List each title or promotion separately. Resumes may be attached but WILL NOT be acceptable in lieu of COMPLETE ANSWERS. Start with your present or most recent position and work backwards. Attach additional sheets as necessary.

WORK HISTORY

Organization/Company Name: _____
Address: _____ Phone Number: (____) _____
Position Title: _____
Dates of Employment: (Month, Year) Full-time Part-Time From: _____ To: _____ Length of service ____ Yrs. ____ Mo
Name of Supervisor: _____ Reason for leaving: _____
Duties: _____

Organization/Company Name: _____
Address: _____ Phone Number: (____) _____
Position Title: _____
Dates of Employment: (Month, Year) Full-time Part-Time From: _____ To: _____ Length of service ____ Yrs. ____ Mo
Name of Supervisor: _____ Reason for leaving: _____
Duties: _____

Organization/Company Name: _____
Address: _____ Phone Number: (____) _____
Position Title: _____
Dates of Employment: (Month, Year) Full-time Part-Time From: _____ To: _____ Length of service ____ Yrs. ____ Mo
Name of Supervisor: _____ Reason for leaving: _____
Duties: _____

Organization/Company Name: _____
Address: _____ Phone Number: (____) _____
Position Title: _____
Dates of Employment: (Month, Year) Full-time Part-Time From: _____ To: _____ Length of service ____ Yrs. ____ Mo
Name of Supervisor: _____ Reason for leaving: _____
Duties: _____

REFERENCES

Do you object to our contacting your past employers? Yes No
If "Yes", please briefly explain: _____

AGREEMENT (READ CAREFULLY BEFORE SIGNING)

I certify that all statements in this Application are true and complete, and I authorize investigation of all matters contained. I agree and understand that any misrepresentation or omission of a matter of fact may be justification for rejection of my Application, refusal of employment, removal of my name from an Eligibility List, and/or dismissal from employment with The City of Calimesa Fire Dept. I agree to undergo a physical examination by a City of Calimesa Physician and fully understand that employment is contingent upon meeting The City of Calimesa physical requirements, background investigation, including criminal history and employment history drug test and verification of educational qualifications, certifications and licenses. I further agree to be fingerprinted and to furnish proof of age and citizenship as may be directed. I authorize the employers, schools and persons named above to provide any additional information regarding my qualifications and character.

APPLICANT SIGNATURE: _____ DATE: _____

CITY OF CALIMESA FIRE DEPARTMENT

908 Park Avenue, Calimesa, CA 92320, (909) 795-9801

The City of Calimesa Fire Department is committed to a program of Affirmative Action to address Women, minority groups and the handicapped in obtaining equal employment opportunities. We request the following information to assist us in complying with State and Federal laws to report statistics regarding our applicants.

Completion of the following questionnaire is voluntary and will not affect your chances of employment.

This portion of the application will be detached when you file your application and be used for recording purposes only. Thank you for your cooperation.

ETHNIC IDENTIFICATION

Check this group to which you commonly identify yourself:

- African American
- Hispanic (Mexican, Spanish, Puerto Rican, South American)
- White or Caucasian
- Asian American/Pacific Islander
- Native American – Name of Tribal Affiliation: _____
- Other: _____

SEX:

- Female
- Male

AGE:

(Please circle age range)

- | | |
|-------|-------|
| 18-25 | 46-50 |
| 26-30 | 51-55 |
| 31-35 | 56-60 |
| 36-40 | 61-65 |
| 41-45 | 66+ |

DATE: _____

I RESIDE IN: _____
(City) (State) (Zip Code)

I HEARD ABOUT THIS JOB: (Please circle number)

1. A friend
2. A relative
3. A website If, "Yes" Which one? _____
4. A Newspaper ad. If, "Yes" Which one? _____
5. A Professional magazine, journal or newsletter. If, "Yes" Which one? _____
6. An Educational placement center. If, "Yes" Which one? _____
7. An Employment agency or special employment office. Which one? _____
8. Other: _____

Please send a complete copy of your resume, application and a copy of all certifications to:
City of Calimesa, Attention Human Resources, 908 Park Avenue, Calimesa, CA 92320 - (909) 795-9801
The City of Calimesa Fire Department is an Equal Opportunity Employer