

## City of Calimesa - Enterprise System Catalog - Pursuant to SB272

System Vendor	System Product	System Purpose	Categories - Types of Data	Primary Custodian	Frequency Collected	Frequency Updated
ECS Imaging	Laserfiche	Document Management	Document Repository	City Clerk	daily	Annually
8x8	8x8	Telephone System	administration of voice mails, contact information - phone numbers- addresses-email addresses	City Clerk	daily	Annually
Adobe	Adobe	software to create and navigate through PDF documents	documents scanned into a pdf version	City Clerk	daily	Annually
Civic Plus	Archive Social	backups of Social media accounts	facebook, twitter	City Clerk	daily	Annually
Microsoft	Exchange	Email System	Enterprise Electronic Mail	Info Systems	daily	as needed
Tyler Technologies	Fund Balance	Financial System	Accounts Receivable, Accounts Payable, Purchasing, General Ledger, Budget, Fixed Assets	Finance Director	daily	as needed
General Code	Municipal Code	On-line Search tool for Municipal Code	Municipal Code & Development Code	City Clerk	daily	as needed
Kaseya	Inky	On-line Security & Virus Protection	Virus Protection Scans Computer and Email	Info Systems	daily	as needed
Nobel Enterprises	Geoviewer	On-line property viewing/information	property information and parcel viewing	Info Systems	daily	as needed
Nobel Enterprises	CMMS	Work Order Module	track work orders from Public Works	Info Systems	daily	as needed
Microsoft	Microsoft Office 365	Documents, spreadsheets, presentations, databases, email, calendars	Agendas, Minutes, Staff Reports, Spreadsheets, Powerpoint Presentations, business license database, city calendars,	Info Systems	daily	as needed
ADP	ADP	Payroll System	Payroll, Payroll Taxes, time and accrual management	Finance Director	daily	as needed
HdL	HdL	Sales Tax	Provides information for sales tax generated in Calimesa	Finance Director	as needed	as needed
Charles Abbott & Associates	Filemaker Pro	Building & Safety Permitting	Building permits, inspections and scheduling	Building & Safety	daily	as needed
MuniServices	MuniServices	Property Tax	Provides information for property tax generated in Calimesa	Finance Director	as needed	as needed
Civic Plus	Civic Engage	Website Construction	maintain City's website domain	City Clerk	daily	Annually
Godaddy	GoDaddy	Website Hosting	Content management for web posting/calendars/documents/events	Info Systems	daily	Annually
Crossroads	Crossroads	Traffic Counts, Street & Road Maintenance	database solutions for traffic collision, citation, and DUI records for traffic engineering & public safety	Public Works	as needed	as needed
Iworks	Iworks System	Code Enforcement Management	management of code enforcement cases, inspections, violations and complaints	Code Enforcement	as needed	as needed
PlexusGlobal	PlexusGlobal	DMV Employer Pull Records	employee driving record reports	Human Resources	as needed	as needed

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Eastern Shore Broadcasting	Vmix	Video Streaming Platform	streaming of city council and planning commission monthly meetings to the public through the city's youtube channel	City Clerk	daily	as needed
Restream	Restream	software to allow streaming to various platforms	provides capabilities to stream to different channels, such as youtube and facebook	City Clerk	daily	Annually
Vector Solutions	Vector Solutions	On-line employee Trainings	employee required trainings of sexual harassment, defensive driving, supervisory training, ethics	Human Resources	as needed	as needed
National Fire Incident Reporting System	National Fire Incident Reporting System	on-line reporting of fire calls & medical aid completed by the fire department	logging of emergency calls and medical aid administered by the fire department	Fire Department	daily	as needed
Riverside Emergency Medical Services	Image Trend	logging of calls and medical aids completed by the Fire Department	logging of emergency calls and medical aid administered by the fire department	Fire Department	daily	as needed
Civic Plus	Acquia	Ada Compliance Services for Website	does periodic scans of website to ensure ada compliance	City Clerk	weekly	annually
Zoom	Zoom	Video Conferencing and meeting management	allows video and telephone conference calling with recording options to be used as reference as needed	City Clerk	daily	annually
KnowBe4	KnowBE4	Cyber training software	mitigate risks of cyber threats through the computers - training all employees	City Clerk	daily	Annually
colbi	CUPCCA	provides for alternative bidding procedures when an agency performs public project work by contract.	public works projects for the City	Public Works	daily	as needed
OpenGov	OpenGov	Permitting Software - building&safety, planning, code enforcement, fire prevention, finance	building and planning permits, inspection reports, business license and vendor records	Planning Director	daily	as needed
Datto	Datto	Secure System Backups for City's computer network	back ups of servers and network drives	City Clerk	daily	as needed
Civic Plus	Agenda Mgmt	City Council & Commission meeting agenda platform for creation and posting of agendas	creation of PDF packets/documents of all Council and Commission Meetings	City Clerk	daily	as needed
Southtech Systems	Granicus	Fair Political Practices required conflict of interest filings for elected & appointed officials	forms filed in a pdf format reporting financial interests of officials and staff	City Clerk	daily	as needed
Chatgpt	Chatgpt	social media software	social media videos and photos of City events, etc.	City Clerk	daily	as needed
Capcut	Capcut	Editing Software for social media	social media videos and photos of City events, etc.	City Clerk	daily	as needed
Vector Scheduling	Vector Scheduling	software that tracks employee time and leave balances	time sheets, leave balance spreadsheets	Finance Director	daily	as needed